



Notice of Regular Meeting of the Directors of the
Sisters-Camp Sherman Rural Fire Protection District
February 17, 2009 - Sisters Administrative Building
All proceedings before the Board of Directors are recorded

- A. Meeting to order
- B. Open Public Hearing and receive public comment and possible adoption of Amended Ordinances 100 and 1010
- C. Close Public Hearing and Open regular meeting
- D. Association Report
- E. Consent agenda:
 - 1. Approve January 20, 2009 Minutes
 - 2. Approve financials: bank statements/reconciliations
 - 3. check register
 - 4. operating fund expenditures
 - 5. ambulance report
- F. RESOLUTIONS RESERVE EXPENDITURES:**
 - 1. 2008-2009-030 Building \$2,152.00
 - 2. 2008-2009-031 Creating a Cell Phone Reimbursement Plan
 - 3. 2008-2009-032 Employment Landscaping Fee Approval through June 09
- G. Administration
 - 1. Building/Construction update
- F. Fire Chief Report –
 - 1. Emergency Operation Plan
 - 2. Call Activity Report to be presented at meeting
 - 3. Any other business
- G. Any other business
- H. Meeting adjourn

SISTERS-CAMP SHERMAN RURAL FIRE PROTECTION DISTRICT
ORDINANCE NO. 2006-07-100 Revised February 2009

An Ordinance Imposing and Approving
Emergency and Fees

Section 1 Purpose

The Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has determined it is reasonable and appropriate to enact and impose a cost recovery mechanism to collect the cost of providing specific emergency services to users of these services.

Section 2 Definitions

1) Emergency Services – For the purpose of this Ordinance, any response to an incident involving fire apparatus and personnel including ambulance response to medical emergencies and hazardous materials.

2) Emergencies – Incidents involving either Code 1 or Code 3 engine and ambulance responses to ambulance calls, fluid spills at motor vehicle accident scenes, traffic control and scene safety, and/or rescue services.

3) Non-District resident – A person who lives outside of the district boundaries of the Sisters-Camp Sherman Rural Fire Protection District on the date that emergency services are rendered. For the purpose of this section, the address of the person shall be determined by the address of record on a driver’s license, vehicle registration or tax assessor’s records.

Section 3 Cost Recovery Imposed

A cost recovery charge is established as follows and pursuant to ORS 198.510 to 198.600 a fee created under the authority of this section may not exceed the cost to the district of providing this service.

The Board may adjust the ambulance cost schedule from time to time, as necessary, to recover its reasonable expenses pursuant to ORS 478.310. (SOG 2-14-1).

1) Ambulance Rates:

In District Resident Advanced Life Support	\$445
In District Resident Basic Life Support	\$445
In District Resident Mileage Charge (per patient loaded mile).....	\$10
Out of District Resident Advanced Life Support.....	\$700
Out of District Resident Basic Life Support.....	\$700
Out of District Resident Mileage Charge (per patient loaded mile)	\$13.50
Extrication (out of District residents only/ per hour)	\$100
Minimum one (1) hour charge	
Non-Emergency Ambulance Standby/Rental (per hour).....	\$100
Personnel Cost per District Salary Schedule & OSFM rates	

2) Administrative Costs:

Additional Invoice Fee (each occurrence)\$5

3) Response in Unprotected Areas Outside of Fire District

The Fire Chief and the Department are authorized to extinguish uncontrolled fires burning in unprotected areas outside of the boundaries of the District whenever such fires threaten life or property. The Fire Chief or the Chief's designee is authorized to employ the same means and resources in unprotected areas as are used to extinguish similar fires within the District. The District is authorized to recover its reasonable expenses pursuant to ORS 478.310, including equipment and labor costs.(SOG 2-14-1)

For these instances, the Sisters-Camp Sherman Fire District shall utilize the current Oregon State Fire Marshal Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan. For all non-mutual aid responses (excluding ambulance response outside the district), personnel costs shall be billed at the current rate for each individual including benefit costs.

In any situation where circumstances warrant special consideration, the Fire Chief or his/her designee shall determine the final decision/disposition.

Section 4 Collection

- 1) The cost recovery charge is immediately due and payable. Arrangements for billing must be made at the time of service and are due within 30 days of the first billing.
- 2) If the invoice is not paid, it shall be subject to the District's regular collection procedures. (SOG 2-13-1.06)

Adopted by vote of the Sisters-Camp Sherman Rural Fire Protection District Board of Directors this 17th day of February 2009.

M. David Elliott, Presiding Officer

Ayes: _____

Nays: _____

ATTEST:

Peter Storton, Secretary

Certification of Copy

I hereby certify that the foregoing ordinance is a true and correct copy of the original ordinance on file with Sisters-Camp Sherman Rural Fire Protection District.

M. David Elliott, Presiding Officer
Title: President, Board of Directors

**SISTERS-CAMP SHERMAN RURAL FIRE PROTECTION DISTRICT
ORDINANCE NO. 2006-2007-101 – Amended February 17, 2009**

An Ordinance Adopting Administrative Fees and Declaring an Emergency

WHEREAS, ORS 478.410(4) authorizes a District to create fees for any services provided by the District; and

WHEREAS, the fees established by this ordinance have been evaluated by the District directors and the Directors have determined that they do not exceed the cost to the District of providing the services; and

WHEREAS, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has determined it is reasonable and appropriate to adopt a cost recovery mechanism to collect the cost of providing administrative services to the users of such services; and

WHEREAS, ORS 192.440(3)(a) authorizes a public body to establish fees reasonably calculated to reimburse the public body for the public body's actual cost of making public records available, including costs for summarizing, compiling or tailoring the public records, or a fee to reimburse the public body for the cost of time spent by an attorney to review the public records,

THEREFORE, BE IT ORDAINED that the Sisters-Camp Sherman Rural Fire Protection District does hereby adopt Ordinance 2006-07-101, which provides reasonable administrative fees to reimburse the District for the costs incurred regarding building rental rates, fire prevention section rates and public record rates.

Section 1 – Definitions

A. **False Alarms/Needless Calls.** Emergency calls for service involving alarm sounding, sprinkler alarms, and telephone alarms which are not founded.

Section 2 – Administrative Fee Rate Schedule

An administrative fee schedule is adopted. The Board may adjust this fee schedule by resolution or ordinance from time to time as it deems necessary to recover its reasonable expenses, pursuant to ORS 478.410(3). Fees may be waived at the discretion of the Fire Chief for non-profit organizations and events.

A. Building Rental Rates:

Community Room/per day	\$300
Kitchen/per day	\$ 50
Cleaning Deposit.....	\$ 150
Security Deposit	\$ 150
Building Cleaning Fee/per day (non-refundable).....	\$ 30

B. Fire Prevention Section Rates:

Address Signs (each, installed)	\$ 20
Site Plan Review	\$125
False Alarm Response Fee (per occurrence)	\$100



January 20, 2009 Minutes of the Board of Directors of the Sisters-Camp Sherman RFPD
Sisters Administrative Building

President Dave Elliott called the meeting to order at 5:00 p.m. Directors attending: Peter Storton, Chuck Newport, Al McKenzie and Don Boyd. Staff attending: Chiefs Robertson and Enoch, Admin Houck, fire-medics Bruegeman and Storton, Association President Liming and late to the meeting Captain Lovegren. Public attending: Richard Donaca, CPA.

CPA Donaca presented the Board with his opinion on the 07-08 audit and explained the letters and terminology required. There were no questions regarding the audit as presented. After presentation Mr. Donaca answered questions as follows: our current financial practice is working and he has no suggestions for improvements and he does not have any answers regarding future tax collection except to ask us to contact County Treasurer Marty Wynne. Directors thanked Mr. Donaca for his work and he left the meeting.

Association Report: Jeff Liming thanked Directors for their continuing support. Christmas dinner was a success even though attendance was down from last year approximately 10%. Association received \$2500 in donations during the holidays. Thanks to Fire Marshal Wheeler for spearheading this project. Upcoming events/projects: Awards banquet to be catered and is scheduled for March 7th in Community Room; Easter egg hunt, fire-safety involving installing smoke detector alarms as provided and funded by a grant and awarding 5 scholarships in the amount of \$750 each.

Unanimously approved consent agenda, December 20, 2008 minutes, all financial reports including statements and reconciliations and Resolutions 2008-2009-024 through 029; motion Director Newport, second Director Storton. Director Storton asked if cuts would be made in the budget. Chief Robertson answers not at this time and explained the District will delay purchasing the majority of capital outlay until the end of the fiscal year. Revenue will be closely monitored.

Administration:

Ordinance 100 and 101: President Elliott read the proposed changes and noted the hearing to be held February 17th at 5:00 p.m. in the District administrative offices.

Chief Robertson distributed discs to Directors with the revised policy manuals: Book I Board and Book II Administration.

Unanimously Approved: Chief Robertson as 2009-2010 Budget Officer, motion Director Storton, second Director Boyd.

Unanimously Approved: Re-appointed budget committee members Jeff McDonald and Andrew Gorayeb to three year terms. Motion Director Storton, second Director Boyd.

Chief announced budget committee vacancy with term expiring 2010.

Budget: Reviewed proposed budget calendar. Chief reports budget planning meeting held previously and included Director Boyd. Starting in February, the administrative team will meet bi-weekly, directors are invited. Budget hearing scheduled for May.

Liability/Auto Insurance: Received annual invoice. Explained liability increased as Directors elected to increase tort liability to \$10,000,000.00.

Building Update: Inside sprinklers are working. Outside sprinklers not yet operational. Flow testing was approved as it was discovered a gauge was placed incorrectly resulting in a false reading. There is a big dispute between Woodburn and this subcontractor. We will not be given permanent occupancy until the sprinkler heads located in the track within the community room are replaced. Director Storton asks Director Newport how this situation could be resolved. Director Newport replies it is a slow process, but that it might be possible to increase pressure. Director Newport will review and search the contract for a clause that would address this issue. Chief Robertson reported we still have building heating issues, some radiant heaters in bay have failed and significant cracking inside at the corners in the community room. The punch list is being pursued, the District, is watching and documenting issues. Director Newport and Chief Robertson will re-address options. Question regarding plywood at front door. We are waiting for grate when received, we will replace plywood.

Fire Chief Report:

Discussed energy costs, department still utilizing conservation steps but middle to end of December was very cold and we expect the cost to increase over the last month.

Emergency Operations Plan: Chief Enoch met with steering committee. Members include: Deschutes County Sheriff, Emergency Managers from both Deschutes and Jefferson Counties, Red Cross, Oregon Dept. of Transportation, City of Sisters and other fire departments. Changes made with updated drafted expected January 23rd and will be reviewed at that time. Chief Enoch reports plan is on track and estimated final plan to be complete by end of February.

Chief Robertson, District Ranger Bill Anthony and City Manager Eileen Stein made presentation to County Commissioners regarding the flooding of Wychus Creek.

Chief Robertson distributed the Oregon Fire Directors survey and informed members he was available for any questions or concerns.

Awards banquet to be held in our new community room; caterer recommended by Director Boyd.

Received letter from Black Butte Ranch FD thanking us for department's assistance with AFC process. Chief Robertson reported he is also assisting Jefferson Fire Department with their process.

Budget: Everyone is monitoring their budget. Next year will be conservative but we remain sensitive to quality. Personnel aware step raises in salary schedule remains, however Chief is not anticipating cost of living. Question by Director Storton: are we were going to budget a COLA and if it was required by contract? Chief replied there is no contract with staff and that personnel budget will be re-evaluated towards the end of the budget process. Chief replied he informed line staff the Board would be interested in non-cost benefit items. Director Boyd stated we definitely need to be conservative.

Activity Reports: Chief believes we need to re-evaluate our system and allow for standby. Without this category our numbers are slightly skewed.

Repeater: Plan to have it operational by next week.

Other Business: Director Newport met with Chiefs Robertson and Karjala on January 7th to discuss and review the proposed career development plan. This will allow us to raise our people through the ranks.

Risk Management Plan: Chief Robertson plans to identify problems and complete a total assessment and then set objectives and goals.

Health and Safety Officer: Chief Karjala was appointed the department's Health and Safety Officer.

Outside Speaker: Paul LeSage here February 7th from 10 a.m. to Noon.

No further business discussed and the meeting adjourned at 6:11 p.m.

Respectfully submitted,



Monthly Local Government Statement of Account Balance and Transactions

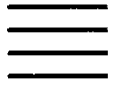
Sisters-Camp Sherman RFPD

Account: 0000004374

January 31, 2009

Page 1 of 2

Susan Houck
Sisters-Camp Sherman RFPD
PO Box 1509
Sisters, OR 97759



Beginning Balance	Debits		Credits		Interest Amount	Fee Amount	Ending Balance
	Count	Amount	Count	Amount			
\$1,655,407.92	8	117,935.14	1	22,388.20	2,718.38	10.83	\$1,562,568.53

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Effective Date	Posting Date	Description / Comments	Document Number	Item Count	Debit Amount	Credit Amount	Balance
OR Treasury							
1/2/2009	1/2/2009	TES Deschutes County Tax Turnover	AT9952905			22,388.20	
		End of day balance					1,677,796.12
OR Treasury-Outgoing ACH							
1/8/2009	1/8/2009	Voice Response Withdrawal	DVA9971135		4,140.90		
		End of day balance					1,673,655.22
OR Treasury-Outgoing ACH							
1/9/2009	1/9/2009	Voice Response Withdrawal	DVA9977652		797.42		
1/9/2009	1/9/2009	Voice Response Withdrawal	DVA9977723		1,121.90		
		End of day balance					1,671,735.90
OR Treasury-Outgoing ACH							
1/14/2009	1/14/2009	Voice Response Withdrawal	DVA9990264		1,714.15		
		End of day balance					1,670,021.75
OR Treasury-Outgoing ACH							
1/21/2009	1/21/2009	Voice Response Withdrawal	DVA017175		100,000.00		
1/21/2009	1/21/2009	Voice Response Withdrawal	DVA017250		7,148.77		
		End of day balance					1,562,872.98
OR Treasury-Outgoing ACH							
1/27/2009	1/27/2009	Voice Response Withdrawal	DVA039963		2,152.00		
		End of day balance					1,560,720.98
OR Treasury-Outgoing ACH							
1/30/2009	1/30/2009	Voice Response Withdrawal	DVA054709		860.00		
		End of day balance					1,559,860.98
OR Treasury							
1/31/2009	1/31/2009	Interest Credit	EI013109			2,718.38	
1/31/2009	1/31/2009	ACH Direct Deposit Fee	FEE013109		0.48		
1/31/2009	1/31/2009	Manual Transfer-In Fee	FEE013109		0.35		
1/31/2009	1/31/2009	Monthly Maintenance Fee	FEE013109		10.00		
		End of day balance					1,562,568.53

Report Criteria:

Account.Acct No = 10001070, 20001070, 30001070, 40001070, 50001070, 50001075
Actual Amounts
Print Periods With No Activity
Summarize Payroll Detail

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			12/31/2008 (12/08) Balance	1-00-0-1070			1,670,023.42
1/30/2009	CR	65	Pool Interest		2,718.38		
1/28/2009	CRJE	17	tx from pool to botc			100,000.00 -	
1/2/2009	JE	3	deschutes taxes		22,388.20		
1/29/2009	JE	45	Pool fees			10.83 -	
			1/31/2009 (01/09) Period Totals and Balance		25,106.58 *	100,010.83 - *	1,595,119.17

(1) GENERAL FUND Totals:

No. of Transactions: 4 No. of Accounts: 1 Totals: 25,106.58 100,010.83 - 74,904.25 -

0. C

1,595,119.17 +
22,176.62 +
20,349.6 -
38,801.4 -
4,423.74 +
1,562,568.53 *

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			12/31/2008 (12/08) Balance	2-00-0-1070			23,531.62
1/8/2009	CRJE	5	tx employment tewalt snow plow			525.00 -	
1/13/2009	CRJE	11	tx empl re cleaning for dec			830.00 -	
			1/31/2009 (01/09) Period Totals and Balance		.00 *	1,355.00 -*	22,176.62

(2) EMPLOYMENT RESERVE FUND Totals:
 No. of Transactions: 2 No. of Accounts: 1

Totals: .00 1,355.00 - 1,355.00 -

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
Bldg Fund			12/31/2008 (12/08) Balance	3-00-0-1070			3,769.46 -
1/7/2009	CRJE	1	tx from building reserve table/chairs			3,905.37 -	
1/7/2009	CRJE	3	tx from building reserve exit signs			235.53 -	
1/8/2009	CRJE	7	tx bldg res cost steel shelf			596.90 -	
1/9/2009	CRJE	9	tx bldg projector screen			797.42 -	
1/13/2009	CRJE	13	tx bldg res keys new station			884.15 -	
1/21/2009	CRJE	19	tx bldg res to botc turnout dryer			7,148.77 -	
1/27/2009	CRJE	21	tx from bldg for tables			2,152.00 -	
1/29/2009	CRJE	23	tx from bldg sweeping beauties jan fee			860.00 -	
			1/31/2009 (01/09) Period Totals and Balance		.00 *	16,580.14 - *	20,349.60 -

(3) BUILDING RESERVE FUND Totals:

No. of Transactions: 8 No. of Accounts: 1 Totals: .00 16,580.14 - 16,580.14 -

SISTERS-CAMP SHERMAN RURAL FIRE
 PO BOX 1509
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number @XXXXXXXXXX@0170 Type of Account Public Interest Checking Balance 96,883.82 Enclosures 96

Checking Accounts

Public Interest Checking Number of Enclosures 96
 Account Number @XXXXXXXXXX@0170 Statement Dates 1/01/09 thru 2/01/09
 Previous Balance 178,295.69 Days in the Statement Period 32
 21 Deposits/Credits 242,578.68 Average Ledger 155,490.38
 101 Checks/Debits 324,009.94 Average Collected 154,580.38
 Service Charge .00 Interest Earned 19.65
 Interest Paid 19.39 Annual Percentage Yield Earned 0.15%
 Current Balance 96,883.82 2009 Interest Paid 19.39
 Overdraft Item Fee for this Statement Period .00
 Overdraft Item Fee for Year-to-Date .00
 Non-Sufficient Item Fee for this Statement Period .00
 Non-Sufficient Item Fee for Year-to-Date .00

Deposits and Additions

Date	Description	Amount
1/06	MED B PAY NORIDIAN NW 945017318509/01/06 ID#-1245231760 TRACE#-021000022778731 TRN*1*880988369*450173185	1,833.79
1/07	CERTEGY MERCHANT DEPOSIT SISTERS-CAMP SHERMAN R	25.00
1/07	CERTEGY MERCHANT DEPOSIT SISTERS-CAMP SHERMAN R	145.39
1/08	Telephone Transfer per Julie	98,079.86
1/08	LGIP ACH OREGON ST TREAS 940091709909/01/08 ID#-455 AW TRACE#-042000014097681	4,140.90
1/09	DDA Regular Deposit	10,873.47
1/09	LGIP ACH OREGON ST TREAS 940091709909/01/09	797.42

Period: 01/31/2009 (1/09) GL Account No: 10001000

Bank No: 1 Bank: Bank of the Cascades Bank Acct No: 04100170

Report Criteria:
Department Only

Bank Statement Balance: 96,883.82 *bal sheet* Book Balance Previous Month: 175,283.70
 Outstanding Deposits: .00 Total Receipts: 242,547.83
 Outstanding Checks: 10,348.34 Total Disbursements: 331,296.05

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
Bank Balance:	86,535.48	Book Balance:	86,535.48

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	.00

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
9557	187.50	9589	75.97	9596	300.00	9603	860.00	
9576	80.00	9590	395.25	9597	2,152.00	9604	45.50	
9584	4,003.09	9591	45.50	9600	326.70			
9585	498.81	9594	182.18	9601	206.99			
9586	70.65	9595	591.50	9602	326.70			
							Total:	10,348.34

SISTERS-CAMP SHERMAN RURAL FIRE
 BOND TAX REVENUE FUND
 PO BOX 1509
 SISTERS OR 97759

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SUMMARY OF ACCOUNTS

Account Number @XXXXXXXXXX@5462 Type of Account Public MMDA Pool Rate Balance 47,624.50 Enclosures

Checking Accounts

Public MMDA Pool Rate		Number of Enclosures	0
Account Number	@XXXXXXXXXX@5462	Statement Dates	1/01/09 thru 2/01/09
Previous Balance	143,418.47	Days in the Statement Period	32
1 Deposits/Credits	2,165.77	Average Ledger	68,417.90
1 Checks/Debits	98,079.86	Average Collected	68,414.34
Service Charge	.00	Interest Earned	122.34
Interest Paid	120.12	Annual Percentage Yield Earned	2.06%
Current Balance	47,624.50	2009 Interest Paid	120.12
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
1/09	DDA Regular Deposit	2,165.77
1/31	Interest Deposit	120.12

Checks and Withdrawals

Date	Description	Amount
1/08	Telephone Transfer per Julie	98,079.86-

Daily Balance Information

Date	Balance	Date	Balance
1/01	143,418.47	1/09	47,504.38
1/08	45,338.61	1/31	47,624.50

Period: 01/31/2009 (1/09) GL Account No: 70001020

Bank No: 6 Bank: BOTC - Tax Revenue Bank Acct No: 04385462

Report Criteria:
 Department Only

Bank Statement Balance:	47,624.50	Book Balance Previous Month:	143,418.47
Outstanding Deposits:	.00	Total Receipts:	95,793.97 -
Outstanding Checks:	.00	Total Disbursements:	.00

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	<u>.00</u>		<u>.00</u>
Bank Balance:	47,624.50	Book Balance:	47,624.50

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	<u>.00</u>

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
							Total:	<u>.00</u>

SISTERS-CAMP SHERMAN RURAL FIRE
 RETAINAGE FEE
 PO BOX 1509
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number Type of Account Balance Enclosures
 @XXXXXXXXXX@4261 Money Market Business 81,157.45

Checking Accounts

Money Market Business		Number of Enclosures	0
Account Number	@XXXXXXXXXX@4261	Statement Dates	1/01/09 thru 2/01/09
Previous Balance	81,098.90	Days in the Statement Period	32
Deposits/Credits	.00	Average Ledger	81,098.90
Checks/Debits	.00	Average Collected	81,098.90
Service Charge	.00	Interest Earned	60.44
Interest Paid	58.55	Annual Percentage Yield Earned	0.85%
Current Balance	81,157.45	2009 Interest Paid	58.55
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
1/31	Interest Deposit	58.55

Daily Balance Information

Date	Balance	Date	Balance
1/01	81,098.90	1/31	81,157.45

Interest Rate Summary

Date	Rate
12/31	0.850000%

* * * END OF STATEMENT * * *

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
01/09	01/05/2009	9500	10	American Energy	fuel	230135	1	1-24-2-52400		188.43
					fuel	230135	2	1-34-2-52400		510.11
Total 9500										698.54
01/09	01/05/2009	9501	18	Bend Broadband	Split Distribution 170739-2	010109	1	1-28-2-53820		95.90
					Split Distribution 170739-2	010109	2	1-18-2-53820		36.95
Total 9501										132.85
01/09	01/05/2009	9502	345	Benjamin Bruegeman	per diem/mileage mcto tactics	010509	1	1-14-2-52900		167.66
					per diem/mileage mcto tactics	010509	2	1-14-2-53200		80.00
Total 9502										247.66
01/09	01/05/2009	9503	44	CEC, INC	electric	010509	1	1-28-2-53830		3,543.28
01/09	01/05/2009	9504	551	Great America Leasing Corp	phone system 003-0459923-000	8098344	1	1-28-2-53871		641.71
01/09	01/05/2009	9505	108	Hoyt's Hardware	deadbolts/supplies for exec asst desk	122708	1	1-28-2-53100		138.93
01/09	01/05/2009	9506	130	VOID - Lighthouse Uniform	fc uniform	21001	1	1-12-2-53700		69.19
					fc uniform	21001	1	1-12-2-53700		69.19
Total 9506										.00
01/09	01/05/2009	9507	146	Miss Sew-it-All	uniform alterations	010509	1	1-15-2-53700		50.00
					uniform alterations jan lining	010509	2	1-18-2-53700		10.00
					uniform alterations ben	010509	3	1-16-2-53700		20.00
Total 9507										80.00
01/09	01/05/2009	9508	148	Motorola	radio repair	76253835	1	1-26-2-53300		156.00
01/09	01/05/2009	9509	150	Mountain Star Designs	emb boyd	6609	1	1-11-2-53700		8.00
01/09	01/05/2009	9510	317	Nextel Communications	cell phones	692300735-03	1	1-26-2-53810		313.71
01/09	01/05/2009	9511	303	VOID - Marsha G Morrill	preplan program	010509	1	1-15-2-53100		116.90
					preplan program	010509	1	1-15-2-53100		116.90
Total 9511										.00
01/09	01/05/2009	9512	202	Quill	LAser mouse for chief karjala	3312038	1	1-13-2-53100		41.82
					LAser printer tabs for budget books	3312794	1	1-13-2-53100		82.82
					Binder Clips	3317874	1	1-13-2-53100		15.50
					CAalendar divider tabs	3317874	2	1-13-2-53100		28.94
					P/r forms w3/s2/1096/1099	3347065	1	1-13-2-53100		31.38
					w2 double window eps	3349033	1	1-13-2-53100		12.58
					1099 laser forms	3349034	1	1-13-2-53100		29.69
Total 9512										242.73
01/09	01/05/2009	9513	214	SDAO	annual premium	121008	1	1-11-2-52603		17,593.00
					annual premium	121008	2	1-11-2-52601		1,258.00
					annual premium	121008	3	1-11-2-52602		16,880.00

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
Total 9513										35,731.00
01/09	01/05/2009	9514	217	Secretary of State - Audits C	filling fee audit divison	010509	1	1-11-2-52960		250.00
01/09	01/05/2009	9515	598	Sisters Landscaping, Co., In	1st billing for 2009	5468	1	1-28-2-53500		464.50
01/09	01/05/2009	9516	540	Taylor D. Robertson, Jr.	per diem safety symposium in salem	010509	1	1-12-2-53200		160.00
01/09	01/05/2009	9517	267	US Bank	Give away calendars	121508	1	1-18-2-53240		77.45
					Safety warning signs	121508	2	1-16-2-51700		54.93
					Bank chg	121508	3	1-13-2-51200		2.50
Total 9517										134.88
01/09	01/05/2009	9518	281	Wilson-Heirgood & Associat	annual ad&d insurance	361143	1	1-12-1-50140		40.00
					annual ad&d insurance	361143	2	1-13-1-50140		80.00
					annual ad&d insurance	361143	3	1-14-1-50140		40.00
					annual ad&d insurance	361143	4	1-15-1-50140		40.00
					annual ad&d insurance	361143	5	1-16-1-50140		320.00
					annual ad&d insurance	361143	6	1-18-1-50140		1,513.46
					annual ad&d insurance	361143	7	1-19-1-50140		40.00
Total 9518										2,073.46
01/09	01/07/2009	9520	10	American Energy	fuel	230568	1	1-24-2-52400		326.62
					fuel	230568	2	1-34-2-52400		371.92
					fuel	230568	3	1-34-2-52400		6.34
Total 9520										692.20
01/09	01/07/2009	9521	629	Brett Miller	per diem safety symposium	010709	1	1-14-2-53200		160.00
01/09	01/07/2009	9522	44	CEC, INC	electric	010709	1	1-28-2-53830		169.96
01/09	01/07/2009	9523	54	City of Sisters	City Services	122308	1	1-28-2-53860		139.84
01/09	01/07/2009	9524	575	Emergency Services	Homeland Sec Grant Emer OpPlan	08-536	1	1-19-2-52841		17,975.88
01/09	01/07/2009	9525	630	HSBC BUSINESS SOLUTIC	Costco charge steel shelf from bldg res	010709	1	3-10-2-53413		596.90
					Costco charge plastic bags for christmas	010709-01	1	1-18-2-53240		17.99
Total 9525										614.89
01/09	01/07/2009	9526	631	Ken's Old Fashion Pizza Pie	pizza volunteer training	303751	1	1-18-2-53240		79.65
01/09	01/07/2009	9527	125	Lab Safety Supply, Inc.	exit signs	1012667104	1	3-10-2-53413		235.53
01/09	01/07/2009	9528	632	Leslie Swarens	ambualnce refund	010709	1	1-01-0-42100		126.89
01/09	01/07/2009	9529	147	Mission Linen Supply	mats/rugs	123108	1	1-28-2-53100		114.70
01/09	01/07/2009	9530	158	Norco Medical Supply, Inc.	oxygen	9455	1	1-24-2-53100		173.06
01/09	01/07/2009	9531	633	Premier Supplies	chairs tables bldg reserve	793379-0	1	3-10-2-53413		3,905.37
01/09	01/07/2009	9532	202	Quill	POP UP NOTES monthly tabs	3507004	1	1-13-2-53100		92.24
					Gel arm rest for rk	3538015	1	1-13-2-53100		2.24
					Gel arm rest for fc	3539721	1	1-13-2-53100		28.32
Total 9532										122.80
01/09	01/07/2009	9533	563	RIO Networks	Telephone Account #60148	122108	1	1-28-2-53870		703.79
01/09	01/07/2009	9534	384	Ryan Karjala	reimb verizon wireless 1/2 month charge	010709	1	1-26-2-53810		33.00

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
01/09	01/07/2009	9535	236	Stanco Appliance Service	Washer repair	7292	1	1-28-2-53500		191.00
01/09	01/07/2009	9536	475	Tewalt & Sons, Inc.	snow plow	5110	1	2-12-1-56109		525.00
01/09	01/07/2009	9537	261	Treasure Valley Coffee	kitchen supplies	122808	1	1-18-2-53240		248.40
01/09	01/07/2009	9538	273	Visa - Florida - Cascade Acc	8X8 PROJECTOR SCREEN	122608	1	3-10-2-53414		797.42
					MAGCHARGER RECHARGEABLE FLASHLITE SYSTEM	122608-01	1	1-30-2-53100		152.06
					SURVey monkey monthly fee	122608-02	1	1-11-2-52960		19.95
					hayes training salem	122608-02	2	1-18-2-53910		77.00
					card stock	122608-02	3	1-13-2-53100		12.99
					ems training newport	122608-02	4	1-14-2-52840		690.00
					storton loding	122608-02	5	1-14-2-52900		58.00
					lunch discuss verizon cell	122608-02	6	1-12-2-52960		26.37
					replace powerhead on shop vac	122608-02	7	1-30-2-53100		69.49
					batteries for fc lantern	122608-02	8	1-30-2-53100		28.11
		Total 9538								1,931.39
01/09	01/08/2009	9543	526	US Bank -Bond Pymt	Bond Acct. 108931000 - interest	108931000-00	1	7-10-2-53600		53,112.50
					Bond Acct. 108931000 - interest credit applied	108931000-00	1	7-10-2-53600		32.64
					Bond Acct. 108931000 - Principal	108931000-00	1	7-10-2-53700		45,000.00
		Total 9543								98,079.86
01/09	01/08/2009	9544	607	Cody Meredith	mileage reimbursment	010809	1	1-20-2-53540		300.00
01/09	01/08/2009	9545	188	PilchWorks	computer service	1124	1	1-13-2-53500		2,926.48
01/09	01/13/2009	9547	133	Ace Hardware, Inc.	christmas supplies	123108	1	1-18-2-53240		95.94
					Supplies	123108	2	1-28-2-53100		225.82
					Supplies	123108	3	1-30-2-53100		13.94
					Supplies	123108	4	1-34-2-53100		15.89
		Total 9547								351.59
01/09	01/13/2009	9548	224	Baxter Auto/S&S/Sisters	supplies	122508	1	1-34-2-53100		300.98
01/09	01/13/2009	9549	34	C & K Market	ems biller lunch and ems breakfast	123108	1	1-14-2-52840		136.02
					bday	123108	2	1-18-2-53240		21.52
					Christmas supplies	123108	3	1-18-2-53240		15.95
		Total 9549								173.49
01/09	01/13/2009	9550	81	Ed Staub & Sons Propane	Propane	123108	1	1-28-2-53850		739.84
01/09	01/13/2009	9551	183	Pepsi Cola Bottling	pop	123108	1	1-18-2-53240		22.60
01/09	01/13/2009	9552	194	Pony Express, Inc.	postage ck to woodburn	123108	1	1-13-2-51210		16.11
					fc dress jacket	123108	2	1-12-2-53700		10.61
					Scba rpr postage	123108	3	1-30-2-52020		7.94
					flashlight rpr postage	123108	4	1-30-2-53100		9.46
					wall calendar and postage	123108	5	1-14-2-53101		19.76

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
Total 9552										63.88
01/09	01/13/2009	9553	230	Sisters Lock & Key Service	keys for new building	010709	1	3-10-2-53413		884.15
01/09	01/13/2009	9554	597	Sweeping Beauties of Oreg	dec charges	36372	1	2-12-1-56109		830.00
01/09	01/13/2009	9555	250	Taylor Tire Center, Inc.	Credit on returned chains	11309	1	1-34-2-53100		18.09
					Winter changeover	123108	1	1-34-2-53100		55.00
					Chains 740	123108	2	1-34-2-53100		11.75
					GL/KE 740 Cable Chains	301923	1	1-34-2-53100		208.22
Total 9555										256.88
01/09	01/13/2009	9556	274	West Coast Paper, LLC	can liners	301014	1	1-28-2-53100		104.90
01/09	01/13/2009	9557	513	David K. Moyer	pass thru wages Wizard Fire	011309	1	1-18-1-50430		187.50
01/09	01/13/2009	9558	617	Evan J. R. Jarvis	pass through wages Wizard	011309	1	1-18-1-50430		142.50
01/09	01/13/2009	9559	531	Jeffrey Randall May	reimb meals funerals 7/20/08 & 05/10/08	011309	1	1-18-2-53920		27.71
01/09	01/13/2009	9560	289	Jeremiah R. Storton	reimb duty boots	011309	1	1-16-2-53700		199.99
01/09	01/13/2009	9561	626	Lester C. Schell	pass thru wages Wizard Fire	011309	1	1-18-1-50430		922.50
01/09	01/13/2009	9562	435	Lyle E. Miller	pass thru wages Wizard Fire	011309	1	1-18-1-50430		547.50
01/09	01/13/2009	9563	437	Richard Gordon Davidson	pass thru wages Wizard Fire	011309	1	1-18-1-50430		187.50
01/09	01/13/2009	9564	620	Wesley L. George	pass through wages Wizard	011309	1	1-18-1-50430		187.50
01/09	01/13/2009	9565	442	William Francis Hayes	pass thru wages Wizard Fire	011309	1	1-18-1-50430		592.50
01/09	01/19/2009	9569	76	DMV	dmv reports	010109	1	1-18-2-53210		9.00
01/09	01/19/2009	9570	150	Mountain Star Designs	Logo for elaine parrot	6640	1	1-18-2-53700		17.00
01/09	01/19/2009	9571	508	Pac Office Automation - Lea	photocopier lease ref 24838209	09029273486	1	1-13-2-53500		906.00
01/09	01/19/2009	9572	620	Wesley L. George	mileage reimbursement	011909	1	1-20-2-53540		300.00
01/09	01/19/2009	9573	277	Wild Dusty Rose	christmas flowers	3155	1	1-18-2-53240		55.00
01/09	01/20/2009	9574	616	Andrew C. Mustola	mileage reimbursement	012109	1	1-20-2-53540		300.00
01/09	01/20/2009	9575	617	Evan J. R. Jarvis	mileage reimbursement	012009	1	1-20-2-53540		300.00
01/09	01/20/2009	9576	389	Jeremy Ast	per diem captain college	012009	1	1-14-2-53200		80.00
01/09	01/20/2009	9577	611	Laura C. Thost	mileage reimb	012009	1	1-20-2-53540		300.00
01/09	01/20/2009	9578	594	Nathan Arguien	mileage reimbursement	012009	1	1-20-2-53540		300.00
01/09	01/20/2009	9579	162	OFDDA	dues	09-452	1	1-11-2-51700		1,250.00
01/09	01/20/2009	9580	384	Ryan Karjala	reimb verizon wireless 2 month charge	011909	1	1-26-2-53810		155.00
01/09	01/20/2009	9581	540	Taylor D. Robertson, Jr.	per diem tx ff appreciation salem	012009	1	1-12-2-53200		80.00
01/09	01/20/2009	9582	623	WESTERN STATE DESIGN	CISSELL GEAR DRYING CABINET	E16883	1	3-10-2-53413		5,536.00
					BOOT DRYER ATTACHMENT	E16883	2	3-10-2-53413		593.00
					GLOVE DRYER ATTACHMENT	E16883	3	3-10-2-53413		593.00
					ESTIMATED SHIPPING CHARGES	E16883-A	1	3-10-2-53413		426.77
Total 9582										7,148.77
01/09	01/26/2009	9583	10	American Energy	fuel	231000	1	1-24-2-52400		246.45
					fuel	231000	2	1-34-2-52400		263.60

Report Criteria:

Account.Acct No = All
Account Detail

Acct No	Account Description	01/09 Period Actual	2008-09 Cur Year Actual	2008-09 Cur Year Budget	Variance	Percentage
GENERAL FUND						
GENERAL FUND REVENUE						
REVENUE						
1-01-0-40100	Desch Cnty Current Yr Taxes	19,547.70	1,355,443.20	1,588,251.00	232,807.80	85.34
1-01-0-40200	Jeff Cnty Current Yr Taxes	1,324.77	147,666.14	163,992.00	16,325.86	90.04
1-01-0-41100	Desch Cnty Prior Yr Taxes	2,810.85	47,162.08	30,000.00	(17,162.08)	157.21
1-01-0-41200	Jeff Cnty Prior Yr Taxes	216.20	5,128.00	5,500.00	372.00	93.24
1-01-0-42100	Ambulance Transports	19,682.05	152,201.08	200,000.00	47,798.92	76.10
1-01-0-42120	Ambulance Collection Account	16.25	1,096.77	0.00	(1,096.77)	0.00
1-01-0-42121	Amb Collection Fees	0.00	0.00	0.00	0.00	0.00
1-01-0-42200	Fire Contracts	787.60	1,607.77	3,500.00	1,892.23	45.94
1-01-0-42300	Fire Apparatus Response	0.00	18,406.29	3,000.00	(15,406.29)	613.54
1-01-0-42400	Fire Med Membership	2,964.50	16,211.54	22,000.00	5,788.46	73.69
1-01-0-42401	Fire Med Membership Fees	0.00	0.00	0.00	0.00	0.00
1-01-0-42500	Pay from Outside Parties	0.00	18,137.95	49,500.00	31,362.05	36.64
1-01-0-43300	Grant Revenue	0.00	250.00	0.00	(250.00)	0.00
1-01-0-43301	Grant Training Exercise Rev	0.00	0.00	6,000.00	6,000.00	0.00
1-01-0-43302	Homeland Security Grant	0.00	21,755.00	75,000.00	53,245.00	29.01
1-01-0-44120	Bank Interest	19.39	280.81	500.00	219.19	56.16
1-01-0-44140	Deschutes Cnty Interest	29.65	612.82	500.00	(112.82)	122.56
1-01-0-44160	Jefferson Cnty Interest	22.99	51.63	25.00	(26.63)	206.52
1-01-0-44180	Reserve Bank Interest	2,718.38	17,353.54	30,000.00	12,646.46	57.85
1-01-0-45000	Misc Revenue	1,434.48	16,335.26	5,000.00	(11,335.26)	326.71
1-01-0-45100	Donations for Christmas	0.00	0.00	0.00	0.00	0.00
1-01-0-45300	MiscRev-cleaning fees deposits	25.00	3,145.00	0.00	(3,145.00)	0.00
1-01-0-45400	D- Tums Grant Donations	0.00	0.00	0.00	0.00	0.00
1-01-0-49990	Beginning Working Capital	0.00	1,241,332.00	1,024,122.00	(217,210.00)	121.21
	REVENUE Totals:	51,599.81	3,064,176.88	3,206,890.00	142,713.12	95.55
	GENERAL FUND REVENUE Totals:	51,599.81	3,064,176.88	3,206,890.00	142,713.12	95.55
	GENERAL FUND Totals:	51,599.81	3,064,176.88	3,206,890.00	142,713.12	95.55
	Grand Totals:	51,599.81	3,064,176.88	3,206,890.00	142,713.12	95.55

Report Criteria:

Account.Acct No = All
Source / Dept Totals

Acct No	Account Description	12/08 Period Actual	2008-09 Cur Year Actual	2008-09 Cur Year Budget	Variance	Percentage
GENERAL FUND						
	BOARD DEPARTMENT Totals:	0.00	462.00	487.00	25.00	94.87
	FIRE CHIEF DEPARTMENT Totals:	12,681.83	90,642.85	168,403.00	77,760.15	53.82
	ADMINISTRATION DEPARTMENT Totals:	13,544.63	97,455.56	177,626.00	80,170.44	54.87
	DIV CHIEF AND TRAINING DEPT Totals:	8,674.97	62,541.87	114,170.00	51,628.13	54.78
	FIRE MARSHAL DEPARTMENT Totals:	9,792.59	70,099.29	126,938.00	56,838.71	55.22
	CAREER DEPARTMENT Totals:	72,298.22	524,528.43	942,952.00	418,423.57	55.63
	NEW FF Totals:	0.00	0.00	0.00	0.00	0.00
	VOLUNTEERS DEPARTMENT Totals:	697.50	18,441.11	25,160.00	6,718.89	73.30
	ASSISTANT FIRE CHIEF DEPT Totals:	10,838.55	77,358.44	139,135.00	61,776.56	55.60
	TEMPORARY EMPLOYEES DEPARTMENT Totals:	161.48	18,424.18	18,564.00	139.82	99.25
	GENERAL FUND Totals:	128,689.77	959,953.73	1,713,435.00	753,481.27	56.03
	Grand Totals:	(128,689.77)	(959,953.73)	(1,713,435.00)	753,481.27	56.03

Report Criteria:
Account.Acct No = All
Source / Dept Totals

Acct No	Account Description	01/09 Period Actual	2008-09 Cur Year Actual	2008-09 Cur Year Budget	Variance	Percentage
GENERAL FUND						
	BOARD DEPARTMENT Totals:	37,258.95	50,985.76	76,460.00	25,474.24	66.68
	FIRE CHIEF DEPARTMENT Totals:	276.98	4,433.55	12,215.00	7,781.45	36.30
	ADMINISTRATION DEPARTMENT Totals:	4,948.79	24,077.93	50,300.00	26,222.07	47.87
	DIV CHIEF AND TRAINING DEPT Totals:	2,226.20	17,865.84	49,450.00	31,784.16	35.72
	FIRE MARSHAL DEPARTMENT Totals:	225.90	10,310.04	18,490.00	8,179.96	55.76
	CAREER DEPARTMENT Totals:	309.91	831.56	7,200.00	6,368.44	11.55
	VOLUNTEERS DEPARTMENT Totals:	922.16	8,980.24	46,150.00	37,169.76	19.46
	ASSISTANT FIRE CHIEF DEPT Totals:	17,975.88	40,309.37	82,415.00	42,105.63	48.91
	STUDENTS DEPARTMENT Totals:	1,800.00	16,634.05	59,000.00	42,365.95	28.19
	TEMPORARY EMPLOYEES DEPARTMENT Totals:	0.00	131.43	200.00	68.57	65.72
	EMERGENCY MED SERV DEPARTMENT Totals:	6,097.64	20,147.99	57,910.00	37,762.01	34.79
	COMMUNICATIONS DEPARTMENT Totals:	857.98	6,021.48	16,100.00	10,078.52	37.40
	FACILITIES DEPARTMENT Totals:	7,344.66	37,471.53	78,701.00	41,229.47	47.61
	FIRE EQUIPMENT DEPARTMENT Totals:	2,615.92	11,312.05	23,000.00	11,687.95	49.18
	VEHICLE MAINTENANCE DEPARTMENT Totals:	1,646.39	23,240.00	47,500.00	24,260.00	48.93
	WELLNESS PROGRAM Totals:	0.00	0.00	0.00	0.00	0.00
	GENERAL FUND Totals:	84,507.36	272,552.82	625,091.00	352,538.18	43.60
	Grand Totals:	{ 84,507.36 }	{ 272,552.82 }	{ 625,091.00 }	352,538.18	43.60

Report Criteria:

Account, Acct No = All
Source / Dept Totals

Acct No	Account Description	01/09 Period Actual	2008-09 Cur Year Actual	2008-09 Cur Year Budget	Variance	Percentage
GENERAL FUND						
	BOARD DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	ADMINISTRATION DEPARTMENT Totals:	0.00	2,500.00	2,500.00	0.00	100.00
	DIV CHIEF AND TRAINING DEPT Totals:	0.00	0.00	1,800.00	1,800.00	0.00
	FIRE MARSHAL DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	EMERGENCY MED SERV DEPARTMENT Totals:	0.00	0.00	11,151.00	11,151.00	0.00
	COMMUNICATIONS DEPARTMENT Totals:	0.00	2,225.00	3,500.00	1,275.00	63.57
	FACILITIES DEPARTMENT Totals:	0.00	2,865.00	3,500.00	635.00	81.86
	FIRE EQUIPMENT DEPARTMENT Totals:	0.00	0.00	36,600.00	36,600.00	0.00
	VEHICLE MAINTENANCE DEPARTMENT Totals:	0.00	0.00	5,000.00	5,000.00	0.00
	WELLNESS PROGRAM Totals:	0.00	10,000.00	10,000.00	0.00	100.00
	GENERAL FUND Totals:	0.00	17,590.00	74,051.00	56,461.00	23.75
	Grand Totals:	0.00	(17,590.00)	(74,051.00)	56,461.00	23.75



Sisters-Camp Sherman Rural Fire Protection District
"Protecting Life and Property through Quality Service"

January 2009 Ambulance Report Summary

Total ambulance revenue for January 2009 was \$19,933.94 (balanced with Susan).

Aging report shows total current charges (anything under 90 days) at \$68,411.14 and past due (anything over 90 days) at \$19,991.84 or 22% of total charges.



RESOLUTION 2008-2009-030
Resolution to Approve Building Reserve Expenditures

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended for unanticipated expenses in the Building Reserve Fund during the 2008-2009 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have determined that such expenses are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District unanimously approves expending the following funds from the Building Reserve:


SICO American Inc.	Tables	\$2,152.00
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DATED this 17th day of February 2009



M. David Elliott, President

Peter Storton, Secretary-Treasurer



Don Boyd, Director

Al McKenzie, Director

Chuck Newport, Vice-President



SICO AMERICA INC.

7525 CAHILL ROAD
 MINNEAPOLIS, MN 55439
 (952) 941-1700 PHONE
 (800) 328-6138 WATS
 (952) 941-6688 FAX

REMIT TO:
 SICO AMERICA INC
 P.O. BOX 60519
 ST. LOUIS, MO 63160-0519

FOR INQUIRIES, PLEASE
 REFER TO THIS NUMBER

INVOICE NO.
 1437339

INVOICE DATE
 01/12/09

PAGE NO.
 1

CUSTOMER NO.
 609569

WAREHOUSE
 Minneapolis

INVOICE

THORNTON BROWN
 SISTERS-CAMP SHERMAN RFPD
 PO BOX 1509
 SISTERS OR 97759

SISTERS-CAMP SHERMAN
 301 SOUTH ELEM STREET
 SISTERS OR 97759

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FREIGHT ADDED	SHIPPED VIA ABF	CUSTOMER ORDER NO. BROWN	SALES ORDER NO. 1245473	SHIP DATE 01/12/09
INVOICE TYPE ORIGINAL INVOICE	TERMS NET 30 DAYS	02/11/09	TAXABLE YES	SALES REPRESENTATIVE KEITH ROCK

LINE	PART NUMBER/DESCRIPTION	QUANTITY ORDERED	QUANTITY SHIPPED	QUANTITY BACKORDERED	UNIT PRICE	EXTENDED PRICE
001	TLB41F4602CS LB, 12FTx29IN, 30IN WI DE, SICO TEAK, EDGE B LACK CHROME FINISH	3.000	3.000	0.000	574.000	1722.00

1-20-09
311
Ret
TH

*** MARK FOR:
 *** PO# BROWN

Shipping Charges: 430.00
 Please Pay This Amount: 2152.00

M

1-20-09



RESOLUTION 2008-2009-031
A Resolution to Create a Cell Phone Reimbursement Plan

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors has determined that a cell phone reimbursement plan would be beneficial to the District in improving its public safety response by aiding with communication and contact with command and line officers; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have reviewed and determined plan options;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District adopts the Cell Phone Reimbursement Plan as follows:

Shift Commanders and Fire Marshal:	\$38.00
Insurance:	\$ 2.50
User Fees:	<u>\$ 5.00</u>
Monthly Reimbursement:	\$45.50
Assistant and Division Chief:	\$61.00
Insurance:	\$ 2.50
User Fees:	\$ 5.00
Air Card:	<u>\$10.00</u>
Monthly Reimbursement:	\$78.50
Fire Chief:	\$73.00
Insurance:	\$ 2.50
User Fees:	\$ 5.00
Air Card:	<u>\$10.00</u>
Monthly Reimbursement:	\$90.50

DATED this 17th day of February 2009

M. David Elliott, President

Peter Storton, Secretary-Treasurer

Don Boyd, Director

Al McKenzie, Director

Chuck Newport, Vice-President

CELL PHONE PROVIDER PROPOSAL

Currently our Fire Department has its cell service through Nextel. The Department Nextel plan services eleven phones and one computer data card. This plan over the last twelve months averaged \$531.03 per month; this included the base rate of \$462.95 along with equipment, rental purchases and tax.

Because of reasons listed below it is the staff desire to switch cell phone providers from Nextel to Verizon. We would also at this time like to propose the elimination of cell phones for Department use (except phones in two medic units) and a stipend to Department Officers who carry a personal cell phone for Department purpose.

VERIZON

PROS

- Transfer of 12 lead ECG to hospital over phone resulting in a faster transfer of a cardiac patient into the cath lab. Time is muscle.
- Better cell reception in the Sisters area with fewer dropped calls. New cell towers are to be converted to Verizon in the near future. A Verizon tower was turned on Friday, Dec 12, 2008 in the city of Sisters. Chief Robertson can receive cell calls at home (both Chiefs Kajala and Robertson are unable to receive calls at home with Nextel).
- Better cell reception throughout Central Oregon once cell towers are converted over from Unice1 to Verizon
- Better cell reception throughout the State than our current provider. Rated number one by Consumer Report throughout the Nation.
- Improved Nation-Wide coverage and service at no additional cost.
- No roaming charges
- A person can call any Verizon phone without using minutes.
- Data transfer through Verizon is 300% faster than our current provider. This will improve the speed a which our officers receive alarm information from dispatch as well as e-mail and pages.
- Free nights and weekends.
- Does not need a power booster antenna in Station 701 to allow the cell phone to work. When the power goes out the cell phone will still work in Station 701.
- Will be able to sell the current provider's power booster antenna on E-bay. A \$1500 item
- Bend, Redmond and LaPine Fire Departments have left our current provider and are using Verizon service

LOCATION OF DEPARTMENT NEXTEL CELL PHONES

	Current	Purposed
1 in Camp Sherman in 744 the type 6 engine	1	0
1 in the first and second out ambulances in Sisters	2	2
1 for each Chief Officer	3	3 proposed to be paid for by the individual
1 for each Shift Commander	3	3 proposed to be paid for by the individual
1 for the Fire Marshal	1	1 proposed to be paid for by the individual
1 at the front desk	<u>1</u>	<u>0</u>
	Total 11	9

STIPEND FOR OFFICERS

PROS

- Officers will be caring one less cell phone 24/7 (their personal cell phone with extra minutes for Department use).
- Easier to contact off duty Captains and some Chiefs because Department phone is not always worn off duty.
- Savings to district because of fewer phones to replace.
- Eliminates all ethical issues

CONS

- Expanded plans for Chief Officer because we are unable to share minutes

STIPEND COST

These are Federal Government Pricing through Verizon

Shift Commanders and Fire Marshal		
300 minutes and text message	\$38.00 each	\$152.00
Chief Enoch and Chief Karjala		
600 minutes Voice and Data Bundles	\$61.00 each	\$122.00
Chief Robertson		
1000 minutes Voice and Data Bundles	\$73.00 each	\$73.00
Phone insurance one half the cost for each plan	\$ 2.50 each	\$ 17.50
User fees one half the estimated costs	\$ 5.00 each	\$ 35.00
Total for Stipends		\$399.50

Two phones for ambulances

One broadband data card

Department total minus tax and user fees

\$ 84.00
<u>\$ 43.00</u>
\$526.50

CURRENT COST

Average current monthly cell bill

\$531.50



RESOLUTION 2008-2009-032
Resolution to Approve Employment Reserve Expenditures

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended for unanticipated expenses in the Employment Reserve Fund during the 2008-2009 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have entered into a contract for landscaping at station 701 requiring payments monthly; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have determined that fee is now due:

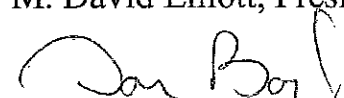
NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District unanimously approves payment from the Employment Reserve as outlined in the service contract with Sisters Landscaping through June 2009 with a Chief Officer's approval.

DATED this 17th day of February 2009



M. David Elliott, President

Peter Storton, Secretary-Treasurer



Don Boyd, Director

Al McKenzie, Director

Chuck Newport, Vice-President