



Notice of Regular Meeting of the Directors of the  
Sisters-Camp Sherman Rural Fire Protection District  
January 15, 2008 – 5:00 p.m. – Sisters Fire Hall  
All proceedings before the Board of Directors are recorded

1. Meeting to order
2. Consent Agenda:
  - a. Approval December 18, 2007 minutes
  - b. Bank statements/reconciliations
  - c. Fiscal/Ambulance Reports
3. Resolutions:
  - a. Resolution 2007-2008-019 Building Fund \$986.00
  - b. Resolution 2007-2008-020 Equipment Fund \$250.00
  - c. Resolution 2007-2008-021 Debt Service Fund \$136,006.95
  - d. Resolution 2007-2008-022 Equipment Fund \$66,000
4. Administration:
  - a. Board Workshop – Fire Chief Evaluation Scheduled for 1-22-08 4 p.m.
5. Fire Chief Report
6. Activity Log and Personnel Report
7. Association Report
8. Any other business
9. Adjournment



**Sisters-Camp Sherman Rural Fire Protection District**  
*“Protecting Life and Property through Quality Service”*

Minutes of Board of Directors Meeting of the  
Sisters-Camp Sherman Rural Fire Protection District  
December 18, 2007, Sisters Fire Hall, Sisters, Oregon

Board President Dave Elliott called the meeting to order at 5 p.m. Directors attending: Vice President Blann, Director Storton, Director Newport. Absent: Secretary/Treasurer, Chan Cathcart.

Item number 2 (Roll Call) was skipped by Director Elliott.

Director Elliott introduced Jeff Griffin from Wilson Heirgood Insurance. Mr. Griffin updated the Board on the Course of Construction Insurance issues from the last meeting. Since the last meeting, Mr. Griffin has met with Chief Robertson and Executive Assistant, Susan Houck to answer questions on how the insurance company came up with current values on the course of construction insurance. After review and discussion, Mr. Griffin informed the Board that the original value, at \$3.5 Million, for replacement cost was too high and Wilson Heirgood is sending out a new appraiser and the new value will be approximately \$2.8 Million. The District will get a nice return for overpayment on the original bill and along with that, a nice reduction as the actual rates our premiums are based on are down. Chief Robertson asked Mr. Griffin if the new sprinkler system was included in this new value. Mr. Griffin was almost sure it was, but will double check for the Chief.

Mr. Griffin encouraged the Directors to attend the upcoming SDAO conference in Bend in February and informed them of new ethics laws coming up that will be discussed at the conference. He also asked the Chief to contact him regarding an elected officials training in the spring.

EA Houck asked Mr. Griffin to talk for a minute about the possibility in legislature of taxing volunteers on per diem, lodging, coffee, etc. Mr. Griffin explained that this issue has been fought and so far has been a great success in not passing and keeping the volunteers from being taxed. EA Houck will contact Ken Lasalla per Mr. Griffin's suggestion to get more information on this House Bill.

Director Newport asked EA Houck to make a correction to the November 27, 2007 minutes. Page 2, second paragraph should say “3 foot eaves”, not beams.

Director Storton asked the Chief where we are with the bill for the City on the DEQ issues. Chief Robertson informed the Board we are waiting on one more cost estimate from DEQ to finish up. EA Houck has draft bill to go over with the Chief and advised she is waiting on a couple more bills.

Director Storton also asked about the issues mentioned at the last meeting with responsibility on change orders. Chief Robertson stated we have two outstanding issues between the District and the Architect vs. the builder. The stickler is on the installations and Chief Robertson informed the Board, we will probably end up paying for them. Director Storton asked how we're doing with our contingency. Chief Robertson feels we're doing fine with the \$175,000 we budgeted for this. With no further discussion or questions, the Board,

RESOLVED unanimously to approve the November 27, 2007 minutes with changes noted, Bank statements/reconciliations and fiscal/ambulance reports. Motion by Director Blann, second Director Storton.

**Unanimously approved:**

**Resolution 2007-2008-018** Building Fund \$5363.17, motion Director Newport, Director Blann second. Includes payment to Carlson Geotechnical for independent testing on concrete. All inspections passed. Also includes DEQ payment from contamination problem.

**Resolution 2007-2008-016** Equipment Fund \$7179.38, motion Director Storton, Director Newport second. Chief Robertson explained that the expenditure was for radio equipment to make the headsets in the cabs compatible with new radio equipment we received with grant money. Director Blann asked what is being done with the old equipment? After some discussion, Chief Enoch will discuss with Captain Brown and get back to Director Blann.

**Resolution 2007-2008-019**, motion Director Newport, Director Blann second.

**Resolution 2007-2008-002** was informational only (previously approved).

**Administration:**

Director Elliott stated the Board is behind the eight ball with the Fire Chief's evaluation. The Board has the old evaluation form and the new one provided by Director Storton. Director Storton informed the Chief and the Board that he was not intending on causing delays with the new form. Director Storton feels the burden is on the Board to ensure the Chief is doing what he is supposed to be doing for his job and he feels the evaluation form should allow the Board to judge the Chief on specific duties. Attorney Jones form says either good or bad and Director Storton doesn't necessarily agree with that. Director Storton would like to meet and isolate those specific duties the Chief does that the Board knows nothing about. Director Blann concurs and asked the Chiefs if it would be a pain to have them review the form and outline specific items. Chief Robertson indicated it would be no problem. Director Storton also stated that he has no problems at all with our Chief and is very proud of our District.

Director Newport added that he thinks revamping the evaluation form is a good idea and important since we may not always have this Chief and would have a good form in place to evaluate with. Director Storton recommended all Directors have a copy of the Chief's contract since it is very specific on duties. Director Storton added that we love the Chief.

With no further discussion, the Board decided to have the Chiefs review the current form and update it after the first of the year. Director Storton added that he wants the Board to be very careful about following rules so the Board and the District are not in trouble. Executive

Assistant Houck will setup a workshop after the first of the year for review of the evaluation form.

The District received a quote from Tammy Fitch from Wilson Heirgood on raising deductibles, which would save the District some money. After some discussion, the Board decided that the minor savings the District would receive was not worth raising the deductibles.

Chief Robertson encouraged the Board to attend the SDAO Conference in February in Bend. Chief highlighted some of the classes he felt would benefit the Board.

**Bond Construction Update:**

Unanimously approved payment to Woodburn Construction \$190,989.54 and Retainage \$10,052.08. Motion Director Newport, second Director Blann.

The Board reviewed the authorized change orders. Chief Robertson informed the Board the District saved \$1500 from switching from commercial to residential water heaters. Director Blann asked about “metallic” and the Chief informed him those were signs. We will see other credits as opportunities come up where we can save money. Director Blann asked if the Chief signs off on these change orders and the Chief replied yes and Director Newport does review them as well. Chief Robertson also indicated that we will see more money come up on these change orders due to DEQ issues.

**Fire Chief Report:**

- The Fire Chief met with Director Cathcart in Camp Sherman after the last meeting regarding his status. Chief let him know if he didn't feel he could come back soon, he should resign his position and re-run when he's feeling up to it. Director Cathcart loves the Fire Department and wants to be here. Chief Robertson went to see him this morning at the hospital and he wanted to check himself out. He needs to be there for rehab reasons and he's not happy about it. Volunteers recently built a ramp for the Cathcarts at their home with materials Martha paid for. Thanks to all who helped with that.
- During Chief's recent trip to Vernonia for disaster response, Chief Enoch took care of business. Chief informed the Board it was a good experience and the two ICS courses the Board is taking now are the key to managing these types of incidents. Chief volunteered his time to do this work and used vacation time. Chief thanked the Board for allowing him to go.
- All performance evaluations are done for the year. Chief told the Board we have a very functional staff with no weak links. The level of performance and professionalism has increased since his arrival and Chief doesn't take responsibility for it. All employees were given incentive checks in December.
- Director Blann asked the Chief if the Board will see more staff attending the NFA besides the Chief level. Chief Robertson informed the Board that 2 Captains have currently applied and that they encourage all staff to attend.
- The Recruit Academy is going well. Shawn Vial will be done January 11, 2008 and the feedback on his performance has been all positive. Chief Robertson said that Firefighter

Vial is stellar and shining at his EMS skills. We're fortunate we got a good one per Chief Robertson.

- Discussed City burn ban. Chief told the Board, we don't have a big problem with the community and burning. No recurring problems. Since the burn ban, the City has tried to press the District to enforce rules that we can't enforce. Mr. Merrill has been a problem at least once so far. Chief Robertson spoke to City Manager Stein and informed her that Mr. Merrill is a private citizen when he walks through our doors at the Fire Station. We will not tolerate individual citizens fueling the fire. Director Storton agrees that the City Council members are individual citizens until they address the District as a group.
- Because of DEQ problems, the building project is behind schedule. The Contractors are now asking for the 3<sup>rd</sup> week in July as completion date (which is an additional 7 weeks). Chief Robertson offered them an additional 4 weeks in a letter and the contractors countered with 7. Director Storton has no problem with extension, but wanted to point out that we did have a good December. Discussion ensued regarding cost to the District with the delay. Director Newport stated that there would be no cost to the District other than the delay to move into the community side, which would not impact us financially. Chief Robertson and Chief Enoch discussed how the delay could give us some financial assurance by increasing the deadline into the next fiscal year to cover extra items that may come up. Chief Robertson informed the Board that Firefighter Honeyman will be refinishing the old antique pool table. Chief authorized the expense for materials.
- Fire Marshal Wheeler talked about the Spirit of Christmas toy and clothing program. At this point we have 70 kids that have not been shopped for. We have an approximate 80 kid increase over last year. We will shop for whatever kids are left out of our Christmas donations fund carryover from last year at \$50 a kid. The bags of gifts will be handed out on Sunday the 23<sup>rd</sup>. Everything is tracked per Chief Robertson.
- Chief is on the OFCA Board and has been dealing with a lot of issues including the volunteer tax Jeff Griffin spoke about. Two people have left the OFCA which provided for promotion for Chief Robertson.

**Association Report by Fire Marshal David Wheeler:**

- Reminder of Christmas Dinner, 1 p.m. on 12-25 at Station 701. Rita Hodge and Jan Liming coordinating.
- Time capsule project is on schedule
- Scholarship guidelines have been updated. Chief Robertson to bring those to the Board next month for review.
- Fundraising letters went out last week. So far \$2800 in donations. Directors Blann and Storton raised questions about bad timing for the letter with the holiday season
- Director Storton praised Fire Marshal Wheeler on how he represents the Fire District during City Council meetings. He feels that the Fire Marshal position is an important one and that Fire Marshal Wheeler serves us well and handles himself well. Chief Robertson added that he received a great complimentary letter from Fire Free on FM Wheeler as well.

Director Blann asked if at his leisure, Fire Marshal Wheeler would provide him all the information on the burn ordinance.

No further business discussed and the meeting adjourned at 6:07 p.m.

Respectfully submitted,

Report Criteria:

Account.Acct No = All  
Account Detail

Acct No	Account Description	12/07 Period Actual	07/07-12/07 Cur YTD Actual	2007-08 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
<b>GENERAL FUND REVENUE</b>						
<b>REVENUE</b>						
1-01-0-40100	Desch Cnty Current Yr Taxes	47,464.64	1,315,855.72	1,519,714.00	203,858.28	86.59
1-01-0-40200	Jeff Cnty Current Yr Taxes	137.58	143,968.31	158,023.00	14,054.69	91.11
1-01-0-40220	Jefferson County Foreclosure	0.00	0.00	0.00	0.00	0.00
1-01-0-41100	Desch Cnty Prior Yr Taxes	1,360.19	25,626.06	30,000.00	4,373.94	85.42
1-01-0-41200	Jeff Cnty Prior Yr Taxes	266.36	4,510.62	5,500.00	989.38	82.01
1-01-0-42100	Ambulance Transports	8,505.16	101,130.63	175,000.00	73,869.37	57.79
1-01-0-42120	Ambulance Collection Account	14.95	792.44	0.00	( 792.44 )	0.00
1-01-0-42121	Amb Collection Fees	0.00	0.00	0.00	0.00	0.00
1-01-0-42200	Fire Contracts	0.00	676.48	2,780.00	2,103.52	24.33
1-01-0-42300	Fire Apparatus Response	0.00	592.68	3,000.00	2,407.32	19.76
1-01-0-42400	Fire Med Membership	0.00	10,209.00	22,000.00	11,791.00	46.40
1-01-0-42401	Fire Med Membership Fees	0.00	0.00	0.00	0.00	0.00
1-01-0-42500	Pay from Outside Parties	0.00	1,052.03	47,000.00	45,947.97	2.24
1-01-0-43100	04 FP&S Grant 90%	0.00	0.00	0.00	0.00	0.00
1-01-0-43200	05 FP&S Grant 90%	0.00	0.00	0.00	0.00	0.00
1-01-0-43300	Grant Revenue	0.00	590.72	67,265.00	66,674.28	0.88
1-01-0-44120	Bank Interest	69.11	357.37	500.00	142.63	71.47
1-01-0-44140	Deschutes Cnty Interest	422.91	695.98	500.00	( 195.98 )	139.20
1-01-0-44160	Jefferson Cnty Interest	0.01	0.04	25.00	24.96	0.16
1-01-0-44180	Reserve Bank Interest	10,467.73	47,793.24	40,000.00	( 7,793.24 )	119.48
1-01-0-45000	Misc Revenue	180.43	10,219.81	5,000.00	( 5,219.81 )	204.40
1-01-0-45100	Donations for Christmas	2,517.35	2,517.35	6,619.00	4,101.65	38.03
1-01-0-45400	D- Tums Grant Donations	0.00	0.00	0.00	0.00	0.00
1-01-0-46100	Federal Dollars	0.00	0.00	0.00	0.00	0.00
1-01-0-49990	Beginning Working Capital	0.00	0.00	980,506.00	980,506.00	0.00
	REVENUE Totals:	71,406.42	1,666,588.48	3,063,432.00	1,396,843.52	54.40
	GENERAL FUND REVENUE Totals:	71,406.42	1,666,588.48	3,063,432.00	1,396,843.52	54.40
	GENERAL FUND Totals:	71,406.42	1,666,588.48	3,063,432.00	( 1,396,843.52 )	54.40
	Grand Totals:	71,406.42	1,666,588.48	3,063,432.00	1,396,843.52	54.40

Report Criteria:  
Account.Acct No = All  
Source / Dept Totals

Acct No	Account Description	12/07 Period Actual	07/07-12/07 Cur YTD Actual	2007-08 Cur Year Budget	Variance	Percentage
<u>GENERAL FUND</u>						
	BOARD DEPARTMENT Totals:	0.00	462.00	487.00	25.00	94.87
	FIRE CHIEF DEPARTMENT Totals:	12,314.89	71,297.51	155,991.00	84,693.49	45.71
	ADMINISTRATION DEPARTMENT Totals:	13,072.16	75,459.58	155,063.00	79,603.42	48.66
	TRAINING OFFICER DEPARTMENT Totals:	7,296.35	46,360.51	99,488.00	53,127.49	46.60
	FIRE MARSHAL DEPARTMENT Totals:	9,885.96	64,293.02	129,030.00	64,736.98	49.83
	CAREER DEPARTMENT Totals:	62,402.93	360,256.73	850,404.00	490,147.27	42.36
	NEW FF Totals:	0.00	0.00	0.00	0.00	0.00
	VOLUNTEERS DEPARTMENT Totals:	0.00	4,783.00	23,168.00	18,385.00	20.64
	ASSISTANT FIRE CHIEF DEPT Totals:	10,389.02	60,692.09	126,237.00	65,544.91	48.08
	TEMPORARY EMPLOYEES DEPARTMENT Totals:	0.00	7,690.10	11,546.00	3,855.90	66.60
	GENERAL FUND Totals:	115,361.31	691,294.54	1,551,414.00	860,119.46	44.56
	Grand Totals:	( 115,361.31 )	( 691,294.54 )	( 1,551,414.00 )	( 860,119.46 )	44.56

Report Criteria:

Account.Acct No = All  
Source / Dept Totals

Acct No	Account Description	12/07 Period Actual	07/07-12/07 Cur YTD Actual	2007-08 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
	BOARD DEPARTMENT Totals:	3,739.56	14,720.18	65,822.00	51,101.82	22.36
	FIRE CHIEF DEPARTMENT Totals:	560.55	3,128.19	11,055.00	7,926.81	28.30
	ADMINISTRATION DEPARTMENT Totals:	5,967.53	13,357.61	48,010.00	34,652.39	27.82
	TRAINING OFFICER DEPARTMENT Totals:	2,684.30	12,854.06	41,450.00	28,595.94	31.01
	FIRE MARSHAL DEPARTMENT Totals:	32.18	4,085.36	22,275.00	18,189.64	18.34
	CAREER DEPARTMENT Totals:	971.26	7,013.05	10,100.00	3,086.95	69.44
	VOLUNTEERS DEPARTMENT Totals:	5,251.15	12,687.68	48,795.00	36,107.32	26.00
	ASSISTANT FIRE CHIEF DEPT Totals: (	465.57)	1,551.78	7,050.00	5,498.22	22.01
	STUDENTS DEPARTMENT Totals:	4,848.56	9,938.73	29,500.00	19,561.27	33.69
	TEMPORARY EMPLOYEES DEPARTMENT Totals:	0.00	65.95	200.00	134.05	32.98
	EMERGENCY MED SERV DEPARTMENT Totals:	375.04	18,078.52	54,060.00	35,981.48	33.44
	COMMUNICATIONS DEPARTMENT Totals:	488.74	6,482.29	15,600.00	9,117.71	41.55
	FACILITIES DEPARTMENT Totals:	2,989.00	15,637.24	73,065.00	57,427.76	21.40
	FIRE EQUIPMENT DEPARTMENT Totals:	244.02	4,379.54	23,000.00	18,620.46	19.04
	VEHICLE MAINTENANCE DEPARTMENT Totals:	1,115.97	15,991.61	41,500.00	25,508.39	38.53
	WELLNESS PROGRAM Totals:	0.00	0.00	32,714.00	32,714.00	0.00
	GENERAL FUND Totals:	28,802.29	139,971.79	524,196.00	384,224.21	26.70
	Grand Totals: (	28,802.29)	( 139,971.79 )	( 524,196.00 )	( 384,224.21 )	26.70

Report Criteria:

Account.Acct No = All  
Source / Dept Totals

Acct No	Account Description	12/07 Period Actual	07/07-12/07 Cur YTD Actual	2007-08 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
	BOARD DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	FIRE CHIEF DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	ADMINISTRATION DEPARTMENT Totals:	2,114.00	2,114.00	2,500.00	386.00	84.56
	TRAINING OFFICER DEPARTMENT Totals:	0.00	0.00	8,300.00	8,300.00	0.00
	FIRE MARSHAL DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	CAREER DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	VOLUNTEERS DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	ASSISTANT FIRE CHIEF DEPT Totals:	0.00	0.00	0.00	0.00	0.00
	TEMPORARY EMPLOYEES DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	EMERGENCY MED SERV DEPARTMENT Totals:	0.00	0.00	7,085.00	7,085.00	0.00
	COMMUNICATIONS DEPARTMENT Totals:	0.00	0.00	4,500.00	4,500.00	0.00
	FACILITIES DEPARTMENT Totals:	0.00	0.00	3,000.00	3,000.00	0.00
	FIRE EQUIPMENT DEPARTMENT Totals:	0.00	133.88	36,266.00	36,132.12	0.37
	VEHICLE MAINTENANCE DEPARTMENT Totals:	0.00	1,543.52	9,500.00	7,956.48	16.25
	WELLNESS PROGRAM Totals:	0.00	0.00	35,804.00	35,804.00	0.00
	GENERAL DISTRICT ELEMENTS Totals:	0.00	0.00	0.00	0.00	0.00
	<b>GENERAL FUND Totals:</b>	<b>2,114.00</b>	<b>3,791.40</b>	<b>106,955.00</b>	<b>103,163.60</b>	<b>3.54</b>
	<b>Grand Totals:</b>	<b>( 2,114.00 )</b>	<b>( 3,791.40 )</b>	<b>( 106,955.00 )</b>	<b>( 103,163.60 )</b>	<b>3.54</b>

Period: 12/31/2007 (12/07)      GL Account No: 10001000

Bank No: 1      Bank: Bank of the Cascades      Bank Acct No: 04100170

Report Criteria:  
Department Only

Bank Statement Balance:	102,552.59	Book Balance Previous Month:	229,102.96
Outstanding Deposits:	.00	Total Receipts:	62,587.36
Outstanding Checks:	8,684.86	Total Disbursements:	197,822.59

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
Bank Balance:	93,867.73	Book Balance:	93,867.73

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	.00

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
8332	127.51	8438	90.00	8448	300.00	8452	524.34	
8421	500.50	8440	267.00	8449	350.00	8453	302.00	
8424	4,163.04	8442	55.00	8450	711.10	8454	22.62	
8429	218.25	8445	997.50	8451	56.00			
							Total:	8,684.86

SISTERS-CAMP SHERMAN RURAL FIRE  
 PO BOX 1509  
 SISTERS-OR-97759

SUMMARY OF ACCOUNTS

Account Number	Type of Account	Balance	Enclosures
@XXXXXXXXXX@0170	Public Interest Checking	102,552.59	96

Checking Accounts

Public Interest Checking	Number of Enclosures	96	
Account Number @XXXXXXXXXX@0170	Statement Dates	12/03/07 thru 12/31/07	
Previous Balance	234,467.84	Days in the Statement Period	29
10 Deposits/Credits	62,518.25	Average Ledger	191,078.11
101 Checks/Debits	194,502.61	Average Collected	190,538.75
Service Charge	.00	Interest Earned	64.09
Interest Paid	69.11	Annual Percentage Yield Earned	0.42%
Current Balance	102,552.59	2007 Interest Paid	785.00
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
12/07	DDA Regular Deposit	2,534.17
12/07	LGIP ACH OREGON ST TREAS 940091709907/12/07 ID#-455 AW TRACE#-042000013331613	36,438.00
12/13	LGIP ACH OREGON ST TREAS 940091709907/12/13 ID#-455 AW TRACE#-042000014147293	5,363.17
12/14	DDA Regular Deposit	2,081.62
12/14	LGIP ACH OREGON ST TREAS 940091709907/12/14 ID#-455 AW TRACE#-042000012673787	7,179.38
12/18	LGIP ACH OREGON ST TREAS 940091709907/12/18	210.00

Public Interest Checking @XXXXXXXXXXXX@0170 (Continued)

		Deposits and Additions	
Date	Description		Amount
	ID#-455 AW		
	TRACE#-042000015971251		
12/19	DDA Regular Deposit		2,930.32 ✓
12/26	MED B PAY NORIDIAN NW 945017318507/12/26		3,195.27 ✓
	ID#-R0000RGCF		
	TRACE#-021000020274237		
	TRN*1*880651189*450173185		
12/31	DDA Regular Deposit		1,227.35 ✓
12/31	DDA Regular Deposit		1,358.97 ✓
12/31	Interest Deposit		69.11 ✓

		Checks and Withdrawals	
Date	Description		Amount
12/21	USATAXPYMT IRS 338770200007/12/21		20,610.72- ✓
	ID#-270775500782480		
	TRACE#-061036010033168		
12/21	PAYROLL Sisters-Camp She 193093270407/12/21		53,183.51- ✓
	ID#-0		
	TRACE#-930932700000022		
12/24	TAXPAYMENT OR COMB TAXES 930001509107/12/24		245.00- ✓
	ID#- 005022192		
	TRACE#-042000012469189		
12/24	TAXPAYMENT OR COMB TAXES 930001509107/12/24		4,948.84 ✓
	ID#- 005022192		
	TRACE#-042000012469188		
12/28	PERS CNTRB EMPLOYER CONTRB 930004592507/12/28		13,308.22- ✓
	ID#-02701		
	TRACE#-042000012469794		

Checks in Number Order					
Date	Check No	Amount	Date	Check No	Amount
12/05	8277	450.00	12/05	8350	52.40
12/06	8298*	80.00	12/05	8351	40.65
12/04	8326*	55.00	12/10	8352	318.98
12/10	8337*	100.80	12/14	8353	368.17
12/03	8339*	90.00	12/07	8354	41.34
12/04	8348*	985.06	12/10	8355	319.32
12/17	8349	160.63	12/05	8356	199.99

\* Denotes missing check numbers



SISTERS-CAMP SHERMAN RURAL FIRE  
 RETAINAGE FEE  
 PO BOX 1509  
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number	Type of Account	Balance	Enclosures
@XXXXXXXXXX@4261	Money Market Business	64,759.05	
@XXXXXXXXXX@5462	Public MMDA Pool Rate	167,814.01	

Checking Accounts

Money Market Business		Number of Enclosures	0
Account Number	@XXXXXXXXXX@4261	Statement Dates	12/03/07 thru 12/31/07
Previous Balance	54,617.83	Days in the Statement Period	29
1 Deposits/Credits	10,052.08	Average Ledger	56,004.32
Checks/Debits	.00	Average Collected	56,004.32
Service Charge	.00	Interest Earned	83.15
Interest Paid	89.14	Annual Percentage Yield Earned	1.88%
Current Balance	64,759.05	2007 Interest Paid	179.47
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
12/28	Telephone Transfer by Julie	10,052.08
12/31	Interest Deposit	89.14

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
12/03	54,617.83	12/28	64,669.91	12/31	64,759.05

Interest Rate Summary

Date	Rate
12/02	2.000000%
12/11	1.890000%

Period: 12/31/2007 (12/07)      GL Account No: 60001010

Bank No: 3      Bank: Bank of the Cascades      Bank Acct No: 04380622

Report Criteria:  
Department Only

Bank Statement Balance:	190,989.54	Book Balance Previous Month:	.00
Outstanding Deposits:	.00	Total Receipts:	190,989.54
Outstanding Checks:	190,989.54	Total Disbursements:	190,989.54

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
Bank Balance:	.00	Book Balance:	.00

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	.00

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
1007	190,989.54							
							Total:	190,989.54

SISTERS-CAMP SHERMAN RURAL FIRE  
 CONSTRUCTION ACCOUNT  
 PO BOX 1509  
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number	Type of Account	Balance	Enclosures
@XXXXXXXXXX@0622	Business Checking	190,989.54	1

Checking Accounts

Business Checking		Number of Enclosures	1
Account Number	@XXXXXXXXXX@0622	Statement Dates	12/03/07 thru 12/31/07
Previous Balance	254,709.25	Days in the Statement Period	29
1 Deposits/Credits	190,989.54	Average Ledger	35,126.46
1 Checks/Debits	254,709.25	Average Collected	35,126.46
Service Charge	.00		
Interest Paid	.00		
Current Balance	190,989.54		
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
12/28	Telephone Transfer by Julie	190,989.54

Checks in Number Order

Date	Check No	Amount
12/04	1006	254,709.25

\* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
12/03	254,709.25	12/04	.00	12/28	190,989.54

\* \* \* END OF STATEMENT \* \* \*

Period: 12/31/2007 (12/07) GL Account No: 60001080

Bank No: 4 Bank: BOTC Bond Bank Acct No: 04380614

Report Criteria:  
Department Only

Bank Statement Balance:	1,263,815.29	Book Balance Previous Month:	1,458,850.88
Outstanding Deposits:	.00	Total Receipts:	195,035.59 -
Outstanding Checks:	.00	Total Disbursements:	.00

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
Bank Balance:	1,263,815.29	Book Balance:	1,263,815.29

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	.00

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
							Total:	.00

SISTERS-CAMP SHERMAN RURAL FIRE  
 PO BOX 1509  
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number @XXXXXXXXXXXX@0614 Type of Account Public MMDA Pool Rate Balance 1,263,815.29 Enclosures

Checking Accounts

Public MMDA Pool Rate		Number of Enclosures	0
Account Number	@XXXXXXXXXXXX@0614	Statement Dates	12/03/07 thru 12/31/07
Previous Balance	1,458,850.88	Days in the Statement Period	29
Deposits/Credits	.00	Average Ledger	1,431,121.00
2 Checks/Debits	201,041.62	Average Collected	1,431,121.00
Service Charge	.00	Interest Earned	5,600.75
Interest Paid	6,006.03	Annual Percentage Yield Earned	5.04%
Current Balance	1,263,815.29	2007 Interest Paid	107,084.49
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
12/31	Interest Deposit	6,006.03

Checks and Withdrawals

Date	Description	Amount
12/28	Telephone Transfer by Julie	10,052.08-
12/28	Telephone Transfer by Julie	190,989.54-

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
12/03	1,458,850.88	12/28	1,257,809.26	12/31	1,263,815.29

Period: 12/31/2007 (12/07)      GL Account No: 70001020

Bank No: 6      Bank: BOTC - Tax Revenue      Bank Acct No: 04385462

Report Criteria:  
Department Only

Bank Statement Balance:                    167,814.01      Book Balance Previous Month:                    161,633.32

Outstanding Deposits:                    .00      Total Receipts:                    6,180.69

Outstanding Checks:                    .00      Total Disbursements:                    .00

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
Bank Balance:	167,814.01	Book Balance:	167,814.01

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	.00

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
							Total:	.00



Report Criteria:

Account.Acct No = 10001070, 20001070, 30001070, 40001070, 50001070, 50001075, 70001076  
Actual Amounts  
Print Periods With No Activity  
Summarize Payroll Detail

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			11/30/2007 ( 11/07 ) Balance	1-00-0-1070			1,867,992.45
12/31/2007	CRJE	10	Interest		10,467.73		
12/7/2007	JE	3	Deschutes Taxes		49,247.74		
12/31/2007	JE	7	bank fees			10.59 -	
			12/31/2007 (12/07) Period Totals and Balance		59,715.47 *	10.59 - *	1,927,697.33

(1) GENERAL FUND Totals:

No. of Transactions: 3 No. of Accounts: 1 Totals: 59,715.47 10.59 - 59,704.88

0.00

1,927,697.33 +

74,752.340 +

504,907.380 +

1,501,410

2,461,775.140

*Handwritten signature/initials*

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
Empl Fund			11/30/2007 ( 11/07 ) Balance	2-00-0-1070			34,752.34
			12/31/2007 (12/07) Period Totals and Balance		.00 *	.00 *	34,752.34

(2) EMPLOYMENT RESERVE FUND Totals:  
No. of Transactions: 0 No. of Accounts: 1

Totals: .00 .00 .00

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			11/30/2007 ( 11/07 ) Balance	3-00-0-1070			611,015.55
12/7/2007	CRJE	1	tx bldg fund desk for afc			535.00 -	
12/13/2007	CRJE	5	tx bldg funds to botc - carlson test			367.70 -	
12/13/2007	CRJE	5	tx bldg funds to botc - architect			4,163.04 -	
12/13/2007	CRJE	5	tx bldg funds to botc - deq			832.43 -	
12/18/2007	CRJE	8	tx bldg funds to botc pbs #4 bill			210.00 -	
			12/31/2007 (12/07) Period Totals and Balance		.00 *	6,108.17 - *	604,907.38

(3) BUILDING RESERVE FUND Totals:

No. of Transactions: 5 No. of Accounts: 1

Totals: .00 6,108.17 - 6,108.17 -

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			11/30/2007 ( 11/07 ) Balance	4-00-0-1070			26,999.07
12/7/2007	CRJE	3	tx equip funds type 6 eng chassis			35,903.00 -	
12/13/2007	CRJE	6	From equip to cking for firecom bill			7,179.38 -	
			12/31/2007 (12/07) Period Totals and Balance		.00 *	43,082.38 - *	16,083.31 -

(4) EQUIPMENT RESERVE FUND Totals:

No. of Transactions: 2 No. of Accounts: 1

Totals: .00 43,082.38 - 43,082.38 -

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			Technology Reserve Fund				
			11/30/2007 ( 11/07 ) Balance	5-00-0-1075			10,501.40
			12/31/2007 (12/07) Period Totals and Balance		.00 *	.00 *	10,501.40

(5) TECHNOLOGY RESERVE FUND Totals:  
No. of Transactions: 0 No. of Accounts: 1

Totals: .00 .00 .00

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			11/30/2007 ( 11/07 ) Balance	7-00-0-1076			.00
			12/31/2007 (12/07) Period Totals and Balance		.00 *	.00 *	.00
<hr/>							
(7) DEBT SERVICE FUND Totals:							
No. of Transactions: 0 No. of Accounts: 1				Totals:	.00	.00	.00
 Grand Totals:							
No. of Transactions: 10 No. of Accounts: 6				Totals:	59,715.47	49,201.14 -	10,514.33

Report Criteria:

- Account.Acct No = 10001070, 20001070, 30001070, 40001070, 50001070, 50001075, 70001076
- Actual Amounts
- Print Periods With No Activity
- Summarize Payroll Detail



Monthly Local Government Statement of Account Balance and Transactions

Sisters-Camp Sherman RFPD

Account: 0000004374

December 31, 2007

Page 1 of 2

Susan Houck  
Sisters-Camp Sherman RFPD  
PO Box 1509  
Sisters, OR 97759

Beginning Balance	Debits		Credits		Interest Amount	Fee Amount	Ending Balance
	Count	Amount	Count	Amount			
\$2,551,260.81	4	49,190.55	1	49,247.74	10,467.73	10.59	\$2,561,775.14

*bal exact*

Effective Date	Posting Date	Description / Comments	Document Number	Item Count	Debit Amount	Credit Amount	Balance
<b>OR Treasury</b>							
12/3/2007	12/3/2007	TES Deschutes County TT End of day balance	AT8383881			49,247.74	2,600,508.55
<b>OR Treasury-Outgoing ACH</b>							
12/7/2007	12/7/2007	Voice Response Withdrawal End of day balance	DVA8402957		36,438.00		2,564,070.55
<b>OR Treasury-Outgoing ACH</b>							
12/13/2007	12/13/2007	Voice Response Withdrawal End of day balance	DVA8419345		5,363.17		2,558,707.38
<b>OR Treasury-Outgoing ACH</b>							
12/14/2007	12/14/2007	Voice Response Withdrawal End of day balance	DVA8425610		7,179.38		2,551,528.00
<b>OR Treasury-Outgoing ACH</b>							
12/18/2007	12/18/2007	Voice Response Withdrawal End of day balance	DVA8437416		210.00		2,551,318.00
<b>OR Treasury</b>							
12/31/2007	12/31/2007	Interest Credit	EI123107			10,467.73	
12/31/2007	12/31/2007	ACH Direct Deposit Fee	FEE123107		0.24		
12/31/2007	12/31/2007	Manual Transfer-In Fee	FEE123107		0.35		
12/31/2007	12/31/2007	Monthly Maintenance Fee	FEE123107		10.00		
		End of day balance					2,561,775.14

Fees

Description	Item Count	Amount	Current Rate
ACH Direct Deposit Fee	4	0.24	0.0600
Manual Transfer-In Fee	1	0.35	0.3500
Monthly Maintenance Fee	1	10.00	10.0000

Interest

Effective Date	Rate
12/1/2007	4.8700%



**Sisters-Camp Sherman Rural Fire Protection District**  
*"Protecting Life and Property through Quality Service"*

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December 2007 Ambulance Report Summary

Total ambulance revenue for December 2007 was \$10,055.24 (balanced with Susan).

Aging report shows total current charges (anything under 90 days) at \$58,466.46 and past due (anything over 90 days) at \$29,858.81 or 34% of total charges.



## RESOLUTION 2007-2008-019

### Resolution to Approve Expenditures from Building Reserve

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended in Station 701 Project and contract fees from the Building Reserve Fund during the 2007-2008 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have ascertained that these fees are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves expending \$986.60 of Building Reserve Funds as follows:

Design Space Modular Buildings (Jan/Feb 08 Rent)	\$750.00
Sisters Storage and Rental (Storage Space Rent)	65.00
Carlson Geotechnical (Services 11-24-07 to 12-15-07)	<u>171.60</u>
	\$986.60

DATED this 15th day of January 2008

\_\_\_\_\_  
M. David Elliott, President

\_\_\_\_\_  
Peter Storton, Director

\_\_\_\_\_  
Dave Blann, Vice-President

\_\_\_\_\_  
Channing Cathcart, Secretary-Treasurer

\_\_\_\_\_  
Chuck Newport, Director

- Los Angeles: 10631 Banana Avenue, Fontana, CA 92337-7002, Phone (909) 349-2800, Fax (909) 349-2110
- Fresno: 810 North Pleasant Avenue, Fresno, CA 93728, Phone (559) 233-5596, Fax (559) 233-0365
- San Diego: 2235 Encinitas Boulevard, Suite 111, Encinitas, CA 92024-4356, Phone (760) 944-4441, Fax (760) 944-4447
- San Francisco/Sacramento: 2725 Fitzgerald Drive, Dixon, CA 95620, Phone (707) 678-6100, Fax (707) 678-6111
- Eugene: 29336 Airport Road, Eugene, OR 97402, Phone (541) 461-9122, Fax (541) 689-9942
- Spokane: 11120 W. Sunset, Highway 2, Airway Heights, WA 99001, Phone (509) 244-0346, Fax (509) 244-9787
- Seattle: P.O. Box 274, Pacific, WA 98047-0274, Phone 866-889-7777
- Boise: 4055 South Eagleson Road., Boise, ID 83705-4958, Phone (208) 362-7587, Fax (208) 362-7588
- Las Vegas: 711 Mall Ring Circle, #104, Henderson, NV 89014, Phone (702) 837-0750, Fax (702) 837-0569
- Portland: 6400 S.E. 101st Avenue, Suite 10, Portland, OR 97266, Phone (503) 223-4440, Fax (503) 222-2303
- Bend: P.O. Box 1847, Redmond, OR 97756, Phone (541) 382-9466, Fax (541) 385-1991

INVOICE DATE: 12/21/2007  
 CUSTOMER #: 64 - SISFIR  
 I FASE #: B001500  
 PO NUMBER: VBL T. BROWN  
 BEGIN DATE: 1/1/2008  
 END DATE: 1/31/2008

TO:  
 SISTERS-CAMP SHERMAN RFPD  
 PO BOX 1509  
 SISTERS, OR 97759

UNIT LOCATION:  
 CAMP SHERMAN RFPD  
 301 S ELM STREET  
 SISTERS, OR 97759

From Vision To Reality, On Time and On Budget

**REMIT TO: Design Space Modular Buildings**  
 2235 Encinitas Blvd., Suite 111  
 Encinitas, CA 92024-4356

UNIT #	QUANTITY	Description	Amount
4201	1	10 X 44 WET 2 OFFICE	333.79
	2	Serial #: SR1044DS0715400 STEPS	30.00

RCVD 12/31/07 PO# 3-10-2-53414  
 ACCT# \_\_\_\_\_  
 CAPT. INITIALS JB  
 CHIEF INITIALS JB

*1-808  
 Pay for  
 Jan/Feb  
 per Susan.*

**PALB**  
*1-808-975000*  
*me*

*Reddy Reserve*

Net Order: 363.79  
 P.P. Tax: 11.21  
 Insurance Waiver: 0.00  
 Sales Tax: 0.00

**Invoice Total: 375.00**

Terms: Due upon receipt of invoice

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Invoice No.: 0669406 Customer #: 64 SISFIR Contract/Lease: B001500  
 Amount Enclosed \$ \_\_\_\_\_ Customer Name: SISTERS-CAMP SHERMAN RFPD

**SISTERS RENTAL** BEND OR 977  
 2008 PM 1 L

506 N. Pine Street  
 P.O. Box 781  
 Sisters, OR 97759  
 (541) 549-9631

*Address Correction Requested*

12/01/07 BALANCE FORWARD 65.00-  
 12/01/07 DEC #30 65.00  
 01/01/08 JAN #30 65.00

TOTAL DUE 65.00



Account #: 227  
 Sisters Fire Department  
 P.O. Box 1509  
 Sisters, OR 97759

*STORAGE RENTAL*

**PAID**  
 1-8089

RCVD 1308 PO#  
 ACCT# 6-10-2-53500  
 CAPT. INITIALS HS  
 CHIEF INITIALS R

\$6.50 Late Fee for all rents not paid by the 10th

*3-10-2-53500*

Visit us at: [WWW.SISTERSRENTAL.COM](http://WWW.SISTERSRENTAL.COM)  
 Please write your account number on your check.

*MR*

**Sisters-Camp Sherman R.F.P.D.**

8489

VENDOR: 231 SISTERS RENTAL

01/08/2008

Check No: 8489

INVOICE #	INV DATE	DESCRIPTION	INV AMOUNT
01082008	01/08/2008	#30 STORAGE RENTAL JAN	65.00

TOTAL AMOUNT

65.00





## **RESOLUTION 2007-2008-020**

### **Resolution to Approve Expenditures from Equipment Reserve**

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended in Capital Outlay from the Equipment Reserve Fund during the 2007-2008 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have ascertained that these fees are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves expending \$250.00 of Equipment Reserve Funds as follows:

Advanced Truck Body & Equipment (Shuttle fee for Type 6 Chassis)	\$250.00
--	----------

DATED this 15<sup>th</sup> day of January 2008

\_\_\_\_\_  
M. David Elliott, President

\_\_\_\_\_  
Peter Storton, Director

\_\_\_\_\_  
Dave Blann, Vice-President

\_\_\_\_\_  
Channing Cathcart, Secretary-Treasurer

\_\_\_\_\_  
Chuck Newport, Director

# ADVANCED

## TRUCK BODY & EQUIPMENT CO.

4825 TABLE ROCK RD. CENTRAL POINT, OR. 97502  
TOLL FREE 1 (888) 289-1482 FAX (541) 664-1158

## INVOICE

DATE	INVOICE #
12/20/2007	15574

### BILL TO

SISTERS - CAMP SHERMAN FIRE DIST.  
301 S. ELM STSREET  
P O BOX 1509  
SISTERS, OR 97759

P.O. NO.	TERMS	REP	PROJECT			
1688	DUE UPON RECEIPT	GBW	2958-PICK UP FORD & DELIVER TO ...			
VEHICLE IDENTIFICATION		VEH. MAKE	MODEL	YEAR	GVWR	
DESCRIPTION		QTY	RATE	AMOUNT		
PICK UP NEW FORD F550 AT WRIGHT FORD, REDMOND, OR, AND DELIVER TO ADVANCED TRUCK BODY, CENTRAL POINT, OR  RCVD <u>12/27/07</u> PO# <u>1697</u> ACCT# <u>4-10-5-56108</u> CAPT. INITIALS <u>KE</u> CHIEF INITIALS <u>KE</u>  SHUTTLE FEE FOR TYPE-6 CHASSIS FROM REDMOND TO CENTRAL POINT FOR FLATBED INSTALLATION.			250.00	250.00		
				<i>Equip Reserve</i>		
				<b>PAID</b> <u>1/4/08</u>		
THANK YOU FOR YOUR BUSINESS. VISA/MASTERCARD GLADLY ACCEPTED.			Total		\$250.00	



**RESOLUTION 2007-2008-021**  
**Resolution to Approve Expending Debt Service Funds**

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended in the Debt Service Fund to pay for principal and interest payments for the new Station 701 Project; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have ascertained that funds are now available;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves:

US Bank Principal Payment	\$ 30,000.00
US Bank Interest Payment	<u>\$106,006.95</u>
Total	\$136,006.95

DATED this 15th day of January 2008

\_\_\_\_\_  
M. David Elliott, President

\_\_\_\_\_  
Peter Storton, Director

\_\_\_\_\_  
Dave Blann, Vice-President

\_\_\_\_\_  
Channing Cathcart, Secretary-Treasurer

\_\_\_\_\_  
Charles Newport, Director



**Sisters-Camp Sherman R.F.P.D.**

PO Box 1509  
Sisters, Oregon 97759-1509  
1-541-549-0771

Bank of the Cascades  
PO Box 520  
Sisters, OR 97759

8473

96-602/1232

01/04/2008

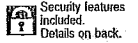
PAY TO THE  
ORDER OF

US BANK -BOND PYMT

\*\*136,006.95\*\*

\*\*\*One Hundred Thirty-Six Thousand Six and 95/100 Dollars\*\*\*

DOLLARS



US BANK -BOND PYMT  
CM-9705 PO BOX 70870  
ST. PAUL MN 55170-9705

Two Signatures Required

MEMO

AUTHORIZED SIGNATURE

MP

⑈008473⑈ ⑆123206024⑆ 04 10017 0⑈

**Sisters-Camp Sherman R.F.P.D.**

8473

VENDOR: 526 US BANK -BOND PYMT

01/04/2008

Check No: 8473

INVOICE #	INV DATE	DESCRIPTION	INV AMOUNT
108931000-00	01/04/2008	Bond Acct. 108931000 - Principal	30,000.00
108931000-02	12/31/2007	Bond Acct. 108931000 - interest	106,006.95

TOTAL AMOUNT

136,006.95

**Sisters-Camp Sherman R.F.P.D.**

8473

VENDOR: 526 US BANK -BOND PYMT

01/04/2008

Check No: 8473

INVOICE #	INV DATE	DESCRIPTION	INV AMOUNT
108931000-00	01/04/2008	Bond Acct. 108931000 - Principal	30,000.00
108931000-02	12/31/2007	Bond Acct. 108931000 - interest	106,006.95

TOTAL AMOUNT

136,006.95



**Debt Service Invoice**

**Corporate Trust Services**

Name of Issue:  
 SISTERS-CAMP SHERMAN RURAL FIRE  
 PROTECTION DISTRICT, GENERAL OBLIGATION  
 BONDS, SERIES 2007

RCVD 12/31/08 PO# \_\_\_\_\_  
 ACCT# \_\_\_\_\_  
 CAPT. INITIALS \_\_\_\_\_  
 CHIEF INITIALS \_\_\_\_\_

Account Number: 108931000  
 Debt Service Date: 02/01/2008  
 Payment Due Date: 01/31/2008  
 Page: 1 of 2

SISTERS-CAMP SHERMAN RFPD  
 ATTN: FIRE CHIEF  
 PO BOX 1509

SISTERS OR 97759

Maturity Date	Rate	Principal Outstanding	Accrual Start Date	Accrual End Date	Interest Due	Principal Due	Call Premium
02/01/2008	4.25%	30,000.00	02/06/2007	01/31/2008	1,257.29	30,000.00	0.00
02/01/2009	4.25%	45,000.00	02/06/2007	01/31/2008	1,885.94	0.00	0.00
02/01/2010	4.25%	50,000.00	02/06/2007	01/31/2008	2,095.49	0.00	0.00
02/01/2011	4.25%	60,000.00	02/06/2007	01/31/2008	2,514.58	0.00	0.00
02/01/2012	4.00%	65,000.00	02/06/2007	01/31/2008	2,563.89	0.00	0.00
02/01/2013	4.00%	75,000.00	02/06/2007	01/31/2008	2,958.33	0.00	0.00
02/01/2014	4.00%	80,000.00	02/06/2007	01/31/2008	3,155.56	0.00	0.00
02/01/2015	4.25%	90,000.00	02/06/2007	01/31/2008	3,771.88	0.00	0.00
02/01/2016	4.25%	100,000.00	02/06/2007	01/31/2008	4,190.97	0.00	0.00
02/01/2017	4.25%	110,000.00	02/06/2007	01/31/2008	4,610.07	0.00	0.00
02/01/2022	4.50%	720,000.00	02/06/2007	01/31/2008	31,950.00	0.00	0.00

**PAID**  
1/4/08 *me*

Please Remit with Payment

Name of Issue:  
 SISTERS-CAMP SHERMAN RURAL FIRE  
 PROTECTION DISTRICT, GENERAL OBLIGATION  
 BONDS, SERIES 2007

Account #	108931000
Debt Service Date:	02/01/2008
Payment Due On:	01/31/2008
Net Amount Due:	\$136,006.95
Amount Enclosed:	

Remit check to: (must be received 3 business days prior to due date)

US Bank  
 CM-9705  
 PO Box 70870  
 St. Paul, MN 55170-9705

Change of Address:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**Debt Service Invoice**

**Corporate Trust Services**

Name of Issue:  
 SISTERS-CAMP SHERMAN RURAL FIRE  
 PROTECTION DISTRICT, GENERAL OBLIGATION  
 BONDS, SERIES 2007

Account Number: 108931000  
 Debt Service Date: 02/01/2008  
 Payment Due Date: 01/31/2008  
 Page: 2 of 2

SISTERS-CAMP SHERMAN RFPD  
 ATTN: FIRE CHIEF  
 PO BOX 1509

SISTERS OR 97759

Maturity Date	Rate	Principal Outstanding	Accrual Start Date	Accrual End Date	Interest Due	Principal Due	Call Premium
02/01/2027	4.25%	1,075,000.00	02/06/2007	01/31/2008	45,052.95	0.00	0.00
<b>Totals</b>		<b>2,500,000.00</b>			<b>106,006.95</b>	<b>30,000.00</b>	<b>0.00</b>

<b>Total Amount Due:</b>	<b>\$136,006.95</b>
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Wire Instruction:  
 (must be received by 11:30am central time on due date)  
 BBK: U.S. Bank N.A. (091000022)  
 BNF: U.S. Bank Trust N.A.  
 AC: 170225065771  
 OBI: TFM  
 REF: 108931000  
 For questions contact: LUCY VANG 651-495-3753

*Please Remit with Payment*

Name of Issue:  
 SISTERS-CAMP SHERMAN RURAL FIRE  
 PROTECTION DISTRICT, GENERAL OBLIGATION  
 BONDS, SERIES 2007

Account #	108931000
Debt Service Date:	02/01/2008
Payment Due On:	01/31/2008
Net Amount Due:	\$136,006.95
Amount Enclosed:	

Remit check to: (must be received 3 business days prior to due date)

US Bank  
 CM-9705  
 PO Box 70870  
 St. Paul, MN 55170-9705

Change of Address:

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**RESOLUTION 2007-2008-022**  
**Resolution to Transfer Funds to Equipment Funds**

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds for transfer into specially designated funds during the 2007-2008 budget period, and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District has those funds available now;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District approves the 2007-2008 budgeted funds transfers as follows:

Equipment Reserve to receive \$66,000 in transferred budgeted funds

Approved this 15<sup>th</sup> day of January 2008.

\_\_\_\_\_  
M. David Elliott, President

\_\_\_\_\_  
Dave Blann, Vice-President

\_\_\_\_\_  
Charles Newport, Director

\_\_\_\_\_  
Channing Cathcart, Secretary-Treasurer

\_\_\_\_\_  
Peter Storton, Director

**SISTERS-CAMP SHERMAN RFPD  
Call Activity**

	January 2006	February 2006	March 2006	April 2006	May 2006	June 2006	July 2006	August 2006	September 2006	October 2006	November 2006	December 2006
<b>FIRE RELATED</b>												
Brush Fire-	1	0	0	4	1	3	5	3	2	3	0	0
False Alarm-	4	7	2	2	3	8	7	4	7	4	9	2
Illegal Open Burning-	0	2	3	1	3	5	4	1	0	7	4	2
Structure Fire-	0	1	0	1	1	0	0	0	0	0	1	1
Mutual Aid-	0	2	0	2	0	2	1	2	0	1	1	0
Public Assist-	2	5	1	0	0	2	2	4	4	2	5	3
Investigation-	2	0	3	2	0	1	4	3	7	1	3	2
Vehicle Fire-	0	0	2	0	0	1	0	4	1	0	0	0
HazMat	1	0	0	0	0	0	1	1	0	0	0	0
<b>Total Fire Related calls</b>	<b>10</b>	<b>25</b>	<b>12</b>	<b>12</b>	<b>8</b>	<b>22</b>	<b>19</b>	<b>22</b>	<b>19</b>	<b>14</b>	<b>18</b>	<b>15</b>
<b>EMS RELATED</b>												
Medical-	55	48	37	33	41	47	53	38	50	44	35	28
MVA-	13	14	16	11	3	7	11	7	16	11	4	20
<b>EMS Related Calls</b>	<b>68</b>	<b>63</b>	<b>53</b>	<b>44</b>	<b>54</b>	<b>54</b>	<b>64</b>	<b>45</b>	<b>66</b>	<b>55</b>	<b>48</b>	<b>56</b>
<b>TOTAL CALLS FOR MONTH</b>	<b>78</b>	<b>87</b>	<b>64</b>	<b>57</b>	<b>66</b>	<b>73</b>	<b>87</b>	<b>67</b>	<b>85</b>	<b>74</b>	<b>66</b>	<b>71</b>
Total Patient Contacts	49	65	47	48	42	42	49	46	65	49	42	34
Total Patients AirLift Transported	1	2	3	3	2	2	1	3	1	1	2	2
<b>PATIENT TRANSPORTS</b>												
Transports to SCMC VIA Ground	28	40	29	31	25	30	27	27	32	26	28	23
Transports to AirLift LZ	1	2	3	3	2	1	1	3	1	1	2	2
<b>Total Patient Transports</b>	<b>29</b>	<b>42</b>	<b>32</b>	<b>34</b>	<b>27</b>	<b>31</b>	<b>28</b>	<b>30</b>	<b>33</b>	<b>27</b>	<b>31</b>	<b>25</b>
<b>CALL URGENCY</b>												
Alpha/Bravo	38	56	33	37	37	40	45	36	45	42	41	40
Charlie/Delta	37	30	30	19	29	30	26	28	35	32	23	24
Echo	2	0	1	1	0	2	1	1	2	0	0	0
Omega	1	1	0	0	0	1	0	2	3	1	2	1
<b>CALL BACKS (7PC)</b>												
Called	14	14	18	22	12	34	18	21	21	18	13	20
Covered	12	13	18	21	26	33	13	17	25	16	13	20
Not Covered	2	1	0	1	0	3	1	4	0	1	0	2

**SISTERS-CAMP SHERMAN RFPD**  
**Personnel Response Information 2007**

STATUS	RANK	Active/Inactive	NAME	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total
Career	Captain		As, James	33	24	24	20	26	25	40	35	34	18	28	18	371
Career	Captain		Blair, Gordon	29	24	10	0	17	36	38	32	39	22	16	25	309
Career	FF/EMT		Bray, Michael	28	12	16	16	26	38	27	20	19	20	23	19	328
Volunteer	FF			6	8	1	0			10	9	9	9	3	2	57
Volunteer	FF			11	3											14
Career	FF/EMT		Chapman, Jeff	29	26	43	36	33	23	40	51	17	23	14	25	389
Volunteer	FF	Active	Davidson, Rick	1	1	2	1	1	1			2	3	1	3	16
Volunteer	FF			2	0											2
Career	Fire Chief		Edgar, Alan	15	6	5	9	19	12	29	22	6	10	12	7	152
LV of Abs	FF	Inactive	Fisher, Stephen	1	0											1
Volunteer	FF			2	1			1		3	2	5		2	1	17
Volunteer	FF	Active	Gentry, David	0	0											0
Volunteer	FF	Active	George, Was						1	32	31	14	13	25	13	129
Volunteer	Chaplain	Active	Gerke, John	8	9	7	9	12	8	4	5	7	12	10	4	95
Career	FF/EMT		Hansen, Rob	19	17	14	13	29	25	32	42	23	21	17	21	273
Volunteer	FF	Active	Hayes, Bill	22	17	12	14	14	20	17	15	18	9	18	12	188
Volunteer	Chaplain	Active	Hayes, Sara	0	0				1		1					2
Volunteer	FF	Active	Haynes, Tom	1	0				2		1	1			1	6
Volunteer	FF			3	1	1	6	2	9	7	2	3	1	4	3	42
Volunteer	FF	Active	Honeyman, Stuart	19	0	6	9	17	19	19	10	16	4	4	7	130
Volunteer	FF			0	0	1	11	11	4	25	6	1				59
Career	Fire Chief		Kahala, Brian	11	8	5	8	14	8	20	19	11	6	13	10	133
Volunteer	FF			7	3	3	3	1	4	4	2	11	2	2	9	51
Volunteer	FF			34	13	9	21	19	21	33	11	24	3	10	16	214
Career	Captain		Lowman, Gary	29	21	23	6	26	26	25	23	11	26	29	30	275
Volunteer	Captain	Active	May, Jeff	15	15	19	11	11	14	30	14	30	16	17	8	200
Volunteer		Active	McKittrick, Liz	0	1		5		4	10	8		6	4	4	42
Volunteer	FF	Active	McLean, Robert	0	0											0
Volunteer	FF	Active	Metzger, Kirk					1		1				2		2
Volunteer	FF	Active	Michalek, Scott	1	0	1				3	1	2	2	1		11
Volunteer	FF	Active	Miller, Lyle	4	4	1	2	2	1	1	3	4	3	3	3	31
Volunteer	Captain	Active	Moyer, David K	2	3			2	1	2	1			3	1	15
Volunteer	Captain	Active	Moyer, W David	4	2	7	3	2	4	1	3	1	1	2	4	34
Volunteer	FF	Active	Mustola, Andrew										19	7	22	48
Volunteer	FF	Active	Newport, Nick			1			1	1	2	5	5	6	4	25
Volunteer	FF	Active	Nitcher, John	1	0	4	1	4	5	3	3	2	1	1		25
Volunteer	FF			7	10	1	8	4	8	7	3	11	3	6	5	73
Volunteer	FF	Active	Parman, Dave	0	0	1	2	1	4			1	6		1	16
Volunteer	FF/EMT			3	0		1	1	1	1		12	19	11	14	63
Volunteer	FF	Active	Ralls, Derek	0	0		13	13	14	17	4					61
Volunteer	FF	Active	Ramsey, Derek	0	0											0
Career	Fire Chief		Robartson, Lay	5	1	5	9	8	8	11	12	4	6	8	2	79
Volunteer	Captain	Active	Schall, Les	5	1	1			4	12	13	9	14	9	6	74
Volunteer	FF	Active	Sellig, Guy						2	4	4	7	1	2	1	21
Volunteer	FF	Active	Shaull, Bruce	9	8	1	2	1	4	4	11	7	3	9	4	63
Volunteer	FF			0	0					2	2	3	2			9
Career	FF/EMT		Storton, Jeremy	21	23	19	26	27	24	23	24	32	11	28	20	273
Career	FF/EMT		Mat, Shawa										12	24		36
Volunteer	FF			0	0	4	2		1	4		3	6	1		21
Volunteer	Captain	Active	Ward, Steve	6	3	7	2	7	2	8	2	11	9	6	2	65
Volunteer	Captain	Active	Wallington, David	14	6	9	6	7	10	5	7	7	5	4	3	83
Career	Fire Marshal		Whaaker, David	29	17	32	24	36	37	47	39	27	26	18	32	334
Volunteer	EMT	Active	Whaaker, David	6	2	3		7	9	2	3	2			4	38
			Monthly Totals	442	290	298	299	402	441	604	498	451	366	391	390	4868
			Total Calls per Month	87	57	58	51	73	87	105	85	75	56	65	64	863
			Average calls per day	2.81	2.44	2.24	2.11	2.2	2.28	2.44	2.48	2.48	2.4	2.4	2.4	
			Days in Month	31	28	31	30	31	30	31	31	30	31	30	31	365
			Career Totals	11 Active Employees												2791
			Career %													57.33%
			Volunteer Totals	36 Active Volunteers												2077
			Volunteer %													42.67%