



Notice of Cancellation of the July 17, 2007 Regular Meeting
Notice of Special Meeting of the Directors of the
Sisters-Camp Sherman Rural Fire Protection District
July 24, 2007 – 5:00 p.m. Sisters Fire Hall

The Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has cancelled their regular meeting on July 17th due to a lack of quorum. The Board will hold a special meeting on July 24th at 5:00 p.m. in the Sisters Fire Hall located at 301 South Elm Street Sisters, Oregon 97759 to discuss the following:

1. Meeting to order
2. Oath of Office for Charles Newport and Channing Cathcart
3. Approve June 19th minutes and June 26th special meeting minutes
4. Bank statements and reconciliations
5. Financial statement and Reports including Ambulance Summary
6. Administration:
 - a. Possible resolution to separate bond funds from property tax revenue
 - b. Approve Resolution 2006-2007-058 expending building funds for asbestos testing the amount of \$2,672.12
 - c. Possible bid award of surplus property: 1995 Ford Explorer
 - d. Any other administrative business
7. Bond/Construction update and attachments:
 - a. Memo dated June 26, 2007 from architects to Chief Inspector Ron Crabtree regarding elevator requirements
 - b. Email dated July 9, 2007 regarding liability insurance certificate
 - c. Letter of Transmittal dated July 3, 2007
 - d. Certificate of Liability Insurance
 - e. Certificate of Worker's Compensation Policy
 - f. Contract between Fire District and Woodburn Construction signed and dated June 28, 2007 (includes Performance and Payment Bond and Power of Attorney)
8. Fire Chief Report
9. Activity Log and Personnel Report
10. Association Report
11. Any other business
12. Meeting adjourn

Susan Houck

From: Dick Donaca [Dick@callanccpas.com]
Sent: Thursday, July 12, 2007 6:51 AM
To: Susan Houck
Subject: Re: Bond Tax Revenue

Good Morning,

If the Treasurer will separate the General and the Bond taxes, thats great. Yes, I think it would be a good idea to have an interest beraing account to hold the bond funds in until needed.

Dick

>>> "Susan Houck" <houck@sistersfire.com> 07/11/07 07:18AM >>>
Good Morning Dick:

I wanted to ask your opinion about having the tax collectors separate the bond tax funds from the property taxes? We were thinking of putting the bond funds in a money market here at botc and then just transferring the money to the botc checking when the February and August payments are due.

Hope you are going to have a great day! Susan

Susan Houck

Executive Assistant

Sisters-Camp Sherman R.F.P.D.

PO Box 1509

Sisters, Oregon 97759

541-549-0771(T)

541-549-1343(F)

houck@sistersfire.com



Workers' Compensation Revised Invoice

Policy Year 2007-2008

Policy/Invoice #: 22W52824-386 Revision #: 1

Date: 6/4/2007

Coverage Period: 7/1/2007 through 12/31/2007

Named Participant:

Sisters-Camp Sherman R.F.P.D.
 P.O. Box 1509
 301 South Elm
 Sisters, OR 97759

Agent of Record:

Wilson-Heirgood Associates
 P.O. Box 1421
 2930 Chad Drive
 Eugene, OR 97440

Class	Description	2007-2008 Rate	2007-2008 Estimated Payroll	2007-2008 Manual Contribution
7704	Firefighters	3.43	\$502,071	\$17,221.04
8411	Municipal Volunteers	0.78	\$307,000	\$2,394.60
8411A	Municipal Volunteers - Support, Non-Firefighting	0.78	\$28,800	\$224.64
8742	Director/Sales/Collectors	0.32	\$246,153	\$787.69
8742B	Board Member Coverage	0.32	\$3,000	\$9.60
8810	Clerical Office Employee	0.20	\$90,056	\$180.11

Manual Contribution:	=	\$20,817.68
Experience Modification:	x	1.27
Modified Contribution:	=	\$26,438.46
Contribution Volume Credit:	-	\$3,130.15
Underwriting Adjustment:	x	1.00
Terrorism Exposure Contribution:	+	\$118.00
Standard Contribution:	=	\$23,426.30
State Assessment - 4.8%:	+	\$1,124.46
Estimated Workers' Compensation Annual Contribution:	=	\$24,550.76
Employers Liability Coverage:	+	\$0.00
Pro Rate Factor:	x	0.50137
Pro-Rated Contribution:	=	\$12,309.01

PAID

7/12/07

Select one of the following payment plans:

Discounted Payment Plan - payment due August 1, 2007	\$11,816.65
If payment is made after August 1, 2007 then no discounts apply.	\$12,309.01

Please Remit To: Special Districts Association of Oregon
 P.O. Box 12613
 Salem, Oregon 97309

Phone: (800) 285-5461 - Fax: (503) 371-4781
 Contact: Lisa Stellingwerf

ADDITIONAL SURPLUS

4-4 Drawer File Cabinets	\$25.00 ea
1-3 Drawer File Cabinet	\$20.00
Cross Bed Toolbox	\$50.00
Misc Florescent Fixtures	\$10.00ea
Misc Nomex Structural Gear	\$0.00
Misc Cotton Wildland Gear	\$0.00
Old Wildland Web Gear	\$5.00 ea
2-Old Ambulance Gurneys (Ferno?)	\$35.00 ea
5-Wood Backboards	\$5-10.00 ea
Dual Vacuum	?
Misc Halogen Lights and Stands	\$20.00 lot
7-Round Wood Tables	\$20.00 ea
With folding Legs	
Misc oil and air filters	?
Used Hose Reel with Hard Line	\$100.00
Used Slip-in Unit	\$2,500.00
3-Misc End Tables	\$10.00 ea
2-Floor Lamps	\$5.00 ea
3-Wood Chairs	\$5.00 ea
Office Chair	\$5.00
Microwave	\$20.00
Sofa	\$25.00
Hide-A-Bed	\$35.00
Misc Shelving	\$20.00 lot
Student Desk	\$15.00
Chest of Drawers	\$10.00
Double Reception Chair	\$35.00
4-Card Tables	\$20.00 ea
Golf Bag with Clubs, Shoes	\$15.00

EXERCISE EQUIPMENT

Misc Free Weights, Bars	\$20.00
Cardio Glider	\$15.00
Weight Bench	\$15.00
Squat Rack	\$10.00
SoloFlex (?)	\$0.00
Ab-Adductor (?)	\$0.00

ROBBERSON FORD SALES INC.

2100 N.E. THIRD STREET
BEND, OR 97701
PHONE: 541-382-4521
FAX: 541-388-4035
E-MAIL: INFO@ROBBERSON.COM

FAX TRANSMITTAL FORM

TO: GARY FROM: Don Bowe

FAX: 549-1343 DATE: 7/12/07

PHONE: 549-0771 PAGES: 3

RE: _____ CC: _____

- URGENT
- FOR REVIEW
- PLEASE REPLY A.S.A.P.
- PLEASE COMMENT

MESSAGE:

Thanks AGAIN FOR this @t

D

CNGP530

VEHICLE ORDER CONFIRMATION

07/12/07 18:07:04

-->

2008 F-SERIES SD

Page: 1 of 2

Order No: 8850 Priority:
Ord PEP: 660A Cust/Flt Name: SISTERS

Order Type:
PO Number:

RETAIL

RETAIL

X57 F550 4X4 S/C CC \$36180
 162" WHEELBASE
 F1 RED CLEARCOAT
 J HI BK VYNL SCKT 355
 S MEDIUM STONE
 66DA PREF EQUIP PKG
 .XL TRIM
 55D .DRIVER AIRBAG NC
 55P .PASSNGER AIRBAG NC
 587 .AM/FM STER/CLK NC
 99R 6.4L V8 DIESEL 6545
 44B 5-SPEED AUTO NC
 TFS .225 BSW AS 19.5 NC
 X8L 4.88 LTD SLIP 360
 90L PWR EQUIP GROUP 530

TELE TT MIR-PWR
 JOB #2 BUILD
 18B MOLDED BLK STEP 370
 17950# GVWR PKG
 41H ENG BLK HEATER 35
 425 50 STATE EMISS NC
 47Z AMB PKG NOT REQ

TOTAL BASE AND OPTIONS 46885
 TOTAL 46885

THIS IS NOT AN INVOICE
 *TOTAL PRICE EXCLUDES COMP PR

* MORE ORDER INFO NEXT PAGE *

F1=Help F2=Return to Order F8=Next
 F4=Submit F5=Add to Library F3/F12=Veh Ord Menu
 F9=Vlew Trailers

8006 ~ MORE DATA IS AVAILABLE.

\$ 46,885
\$ 10,532 # Discount

\$ 36,353

CNCFPS30

VEHICLE ORDER CONFIRMATION

07/12/07 18:07:11

<<>

2008 F-SERIES SD

Page: 2 of 2

Order No: 8850 Priority: Ord FIM: Order Type:
 Jrd PEP: 660A Cust/Flt Name: SISTERS PO Number:

		RETAIL		RETAIL
	SPARE TIRE/WHLQ	\$350	TOTAL	\$46885
524	TILT WHEEL	150	*THIS IS NOT AN INVOICE*	
525	CRUISE CONTROL	235	*TOTAL PRICE EXCLUDES COMP PR	
572	AIR CONDITIONER	850		
61J	JACK	NC		
652	AFT AXLE TANK	NC		
794	PRICE CONCESSN			
	REMARKS TRAILER			
	SP DLR ACCT ADJ			
	SP FLT ACCT CR			
31	U.S. GAL GAS			
B4A	NET INV FLT OPT	NC		
	DEST AND DELIV	925		

TOTAL BASE AND OPTIONS 46885

F7=Prev

F1=Help F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

F9=View Trailers

S099 - PRESS F4 TO SUBMIT

07/12/07 14:48:10
Dealer: F74471
Page: 1 of 2
Price Level: 820

VEHICLE ORDER CONFIRMATION

CNGP530

2008 F-SERIES SD
Order No: 3000 Priority: J4 Ord FIN: QSD45 Order Type: 5B Price Level: 820
Ord PEP: 660A Cust/Elt Name: CAMP SHERMAN PO Number:
RETAIL DLR INV RETAIL DLR INV

X57 F550 4X4 S/C CC \$36180 \$33447.00
162" WHEELBASE
F1 RED CLEARCOAT 18B MOLDED BLK STEP 370 307.00
J HI BK VYNL BCKT 355 295.00
S MEDIUM STONE 41H ENG BLK HEATER 35 29.00
660A PREF EQUIP PKG 425 50 STATE EMISS NC
.XL TRIM 47Z AMB PKG NOT REQ

55D .DRIVER AIRBAG NC
55P .PASSNGR AIRBAG NC
587 .AM/FM STER/CLK 6545 5432.00
99R 6.4L V8 DIESEL NC
44B 5-SPEED AUTO NC
TEB .225 BSW AS 19.5 NC
X8L 4.88 LTD SLIP 360 299.00
90L PWR EQUIP GROUP 530 440.00

F1=Help F2=Return to Order
F4=Submit Veh F5=Add to Library
3006 - MORE DATA IS AVAILABLE.
TOTAL BASE AND OPTIONS 46885 41887.59
TOTAL 46885 41887.59
THIS IS NOT AN INVOICE
TOTAL PRICE EXCLUDES COMP PRICE ALLOW
* MORE ORDER INFO NEXT PAGE *
F8=Next
F3/F12=Veh Ord Menu
F9=View Trailers QC08750

To: GARY
From: Tom Wright @ Wright Ford 548-2138
Re: Bid FSSO
Price 35,903.⁰⁰

So the opportunity to Bid - Please let us know - Tom

07/12/07 14:48:35

Dealer: F74471

Page: 2 of 2

5B Price Level: 820

VEHICLE ORDER CONFIRMATION

CNGP530

==>

2008 F-SERIES SD

Order No: 3000 Priority: J4 Ord FIN: QS045 Order Type: 5B Price Level: 820

Ord PEP: 660A Cust/Fit Name: CAMP SHERMAN PO Number: RETAIL DLR INV

RETAIL DLR INV *TOTAL PRICE EXCLUDES COMP PRICE ALLOW*

SPARE TIRE/WHLQ \$350 \$291.00 #2 BUILD 370 307.00

524 TILT WHEEL 150 125.00 MOLDED BLK STEP

525 CRUISE CONTROL 235 195.00

572 AIR CONDITIONER 850 706.00

61J JACK NC NC

65Z AFT AXLE TANK NC NC

794 PRICE CONCESSN (693.00)

REMARKS TRAILER SP FLY ACCT CR 89.59

31 U.S. GAL GAS 925 925.00

DEST AND DELIV 925

TOTAL BASE AND OPTIONS 46885 41887.59

TOTAL 46885 41887.59

THIS IS NOT AN INVOICE

F2=Return to Order

F5=Add to Library

F1=Help Veh

F4=Submit Veh

S099 - PRESS F4 TO SUBMIT

F7=Prev

F3/F12=Veh Ord Menu

F9=View Trailers QC08750

CNGP530

VEHICLE ORDER CONFIRMATION

07/03/07 16:36:52

=> Dealer: F74927

2008 F7-SERIES SD

Page: 2 of 2

Order No: 9999 Priority: J4 Ord FIN: QS045 Order Type: 5B Price Level: 820

Ord Code: 660A Cust/Flt Name: SISTERS FIRE PO Number:

	RETAIL	DLR INV	RETAIL	DLR INV
524 TILT WHEEL	\$150	\$125.00		
525 CRUISE CONTROL	235	195.00		
572 AIR CONDITIONER	850	706.00		
61J JACK	NC	NC		
652 AFT AXLE TANK	NC	NC		
SF FLT ACCT CR		(693.00)		
31 U.S GAL GAS		89.59		
DEST AND DELIV	925	925.00		

36628.59

TOTAL BASE AND OPTIONS 46885 41887.59

TOTAL 46885 41887.59

THIS IS NOT AN INVOICE

F7=Prev

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

099 - PRESS F4 TO SUBMIT

QC086221

Northside Trucks

From: Sharon Tucker

CNGP530

VEHICLE ORDER CONFIRMATION

07/03/07 16:36:42

==>

Attn Gary

Dealer: F74927

2008 F-SERIES SD

Page: 1 of 2

Order No: 9999 Priority: J4 Ord FIN: QS045 Order Type: 5B Price Level: 820

Ord Code: 660A Cust/Flt Name: SISTERS FIRE PO Number:

		RETAIL	DLR	INV		RETAIL	DLR	INV
X57	F550 4X4 S/C CC	\$36180	\$33447.00		TELE TT MIR-PWR			
	162" WHEELBASE				JOB #2 BUILD			
F1	RED CLEARCOAT				18B MOLDED BLK STEP	370		307.00
J	HI BK VYNL BCKT	355	295.00		17950# GVWR PKG			
S	MEDIUM STONE				41H ENG BLK HEATER	35		29.00
660A	PREF EQUIP PKG				425 50 STATE EMISS	NC		NC
	.XL TRIM				47Z AMB PKG NCT REQ			
55D	.DRIVER AIRBAG	NC			SPARE TIRE/WHLQ	350		291.00
55P	.PASSNGER AIRBAG	NC						
587	.AM/FM STER/CLK	NC			TOTAL BASE AND OPTIONS	46885		41887.59
99R	6.4L V8 DIESEL	6545	5432.00		TOTAL	46885		41887.59
44B	5-SPEED AUTO	NC			*THIS IS NOT AN INVOICE*			
TFB	.225 BSW AS 19.5	NC						
X8L	4.88 LTD SLIP	360	299.00		* MORE ORDER INFO NEXT PAGE *			
90L	PWR EQUIP GROUP	530	440.00		F8=Next			
F1=Help		F2=Return to Order			F3/F12=Veh Ord Menu			
F4=Submit		F5=Add to Library						

8006 - MORE DATA IS AVAILABLE.

QC086221

*Northside Trucks
Portland, OR*



TO: Board of Directors and Chief Taylor Robertson
FROM: David Wheeler, Fire Marshal
DATE: July 16, 2007
RE: Purchase of 150 hours of accrued vacation

My daughter's pregnancy is not going well and the baby is at risk. The baby has a condition called endocardiofibroelastosis. This is a heart condition in babies that enlarges the heart muscle and makes it very hard. This then causes the chambers of the heart to become smaller resulting in less blood to pump through the body. It also causes the heart to have a harder time to fire off electrically.

My daughter's pregnancy is considered a very serious case. According to the doctors the baby will require a heart transplant before the age of 6 months. We have also been told the baby must be born at OHSU in Portland together with multiple doctor appointments in Eugene and Portland every week for ultrasounds and checkups.

Due to this serious medical issue with my daughter's pregnancy, we are and will continue to have, multiple and continuous trips and motel stays. This increasing cost is and will continue to create a financial burden for my family.

To help offset this unexpected financial burden, I am requesting that the Board consider purchasing 150 hours of my accrued vacation time to help with the extra trips, food and motel rooms.

Thank you for your consideration.

David Wheeler



RESOLUTION 2007-2008-001

Resolution to Approve Expenditures from Employment Reserve

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended in Unanticipated Costs from the Employment Reserve Fund during the 2007-2008 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors has reviewed a request to purchase accrued vacation hours to offset the financial burden of an unanticipated family medical expense;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves the expenditure of Employment Reserve Funds to David Wheeler in the amount:

1. 150 hours of accrued vacation at the rate of \$34.2065	\$5,130.98
2. PERS employer/employee share: 18.03% =	925.12
3. Employer taxes: 7.65% =	<u>392.52</u>
Total of Employment Fund Expenditure:	\$6,448.62

DATED this 17th day of July 2007.

M. David Elliott, President

Peter Storton, Director

Dave Blann, Vice-President

Channing Cathcart, Secretary-Treasurer

Chuck Newport, Director