



Notice of Regular Meeting of the Directors of the  
Sisters-Camp Sherman Rural Fire Protection District  
June 16, 2008 - Sisters Administrative Building  
All proceedings before the Board of Directors are recorded

1. Meeting to order
2. Consent agenda:
  - a. Approve May 20, 2008 Minutes of Budget Hearing and Director Meeting
  - b. Approve bank statements, reconciliations and reports
3. Resolutions:
  - a. 2007-2008-044 Building Reserve Woodburn Construction for May payment \$217,774.16
  - b. 2007-2008-045 Building Reserve \$3,922.90
  - c. 2007-2008-046 Building Reserve \$1,066.50
  - d. 2007-2008-047 Equipment Reserve for generator \$37,500.00 together with Building Reserve funds \$115,602.77 for balance of June Woodburn Construction for June total payment of \$153,102.77
4. Administration
  - a. Building/Construction update
  - b. OFDDA/OFCA Conference Nov 5-8 Seaside Convention Center
5. Fire Chief Report
  - a. Discussion ambulance rates
  - b. Any other business
6. Association Report
7. Any other business



May 20, 2008 Minutes of the Budget Hearing, and  
May 20, 2008 Minutes of the Regular Meeting of the Board of Directors of the  
Sisters-Camp Sherman Rural Fire Protection District – Sisters Administration Building

President Dave Elliott called the meeting to order at 5:00 p.m. Directors attending: Peter Storton, Chuck Newport and Don Boyd. Director absent: Chan Cathcart. Staff attending: Chiefs Robertson and Enoch, Captain Brown and Admin Houck. Public attending late is Chris Tosello.

President Elliott opened the budget hearing to receive public comments. No public comments were received. Directors Newport and Storton declared possible potential conflict of interests because relatives were volunteers or employees of the fire district. After a brief re-cap of the budget highlights from Chief Robertson, the Board,

**Unanimously approve Resolution 2007-2008-042** making appropriations, adopting the budget and imposing and categorizing 2008-2009 taxes at the rate per \$1,000 of assessed value of \$2.7317 for operations and in the amount of \$170,000.00 for bonds. Motion Director Newport, second Director Boyd.

Discussion of how future property values could possibly affect the fire district. Chief Robertson believes we are set for this year and that it will flatten. We did not hire another medic this year for those reasons and will review next year. It may be 2010 before we are affected.

No further business was discussed; the hearing closed; and President Elliott opened the regular meeting:

**Unanimously approved:**

1. April 15, 2008 minutes: motion Director Storton, second Director Boyd. Director Storton states during the discussion of the salary schedule in the April 15<sup>th</sup> meeting he did not declare a possible potential conflict of interest since his son is an employee of the fire district and declares the possible potential conflict now.
2. April 29, 2008 minutes of the Budget Committee: motion Director Newport, second Director Boyd
3. All bank statements/reconciliations and financial reports, motion Director Storton, second Director Newport.

**Resolutions Unanimously Approved:**

**2007-2008-040** Employment/Building Reserve expenditures \$6,548.78. Motion Director Newport, second Director Storton.

**2007-2008-041** Building Reserve expenditure \$5,131.22. Motion Director Storton, second Director Newport.

**2007-2008-043** Building Reserve expenditure \$10,752.34. Motion Director Newport, second Director Boyd.

**Administration:** a) Woodburn Invoice. Director Newport discussed invoice noting change order #3 has yet to be approved but was included on the invoice. He adds if Woodburn signs the adjusted figures the items we previously discussed, would be approved. There are issues with the contractor and a separate list of issues with the architect. Directors Elliott and Newport and Chief Robertson met with attorney Ken Jones to review the matter. Director Newport noted there are 12 different change proposals on a wide range of issues. We make adjustments and re-submit to Woodburn. Some items appear unexpectedly, example: DEQ filter system came to our attention only a few weeks ago. Director Storton questioned architect fees and if architect must justify fees. Chief Robertson reports they did not question attorney Jones about the architect because fees are set by contract. The Board,

**Unanimously approved** payment for Woodburn Construction in the amount of \$265,722.60 and retainage fund amount of \$13,985.40 if the following stipulation is met: change order #3 is accepted by both Woodburn Construction and Sisters-Camp Sherman RFPD. Director Newport will contact Woodburn and will inform Directors and staff if it is appropriate to make payment. Motion Director Storton, second Director Boyd.

**Fire Chief Report:** Chief Robertson provided Directors a copy of an ambulance rate survey completed for our area. Our fire district has the lowest rates as of May 3, 2008. We adjusted rates in 2007 in our new ordinance fees. Board wants us to remain competitive and desires to keep an in-district rate for our taxpayers. Chief Robertson to prepare and provide averages and options at the June Board meeting.

Construction project: Relationship is improving. Sod to be installed, fence is cedar. Architect and Woodburn agreed to share in costs for dedication plaque. Saturday, August 2<sup>nd</sup> is designated for the open house and dedication. Director Storton is concerned neighbors may object to fencing and that the fence may create an unattractive appearance. The fire district has not received any comments regarding the fence from neighbors. It was noted we are limited on fencing options by City regulations and policies. Discussed increased maintenance and burden on staff; Chief notes no funds budgeted and staff will be required to perform maintenance. All ideas and options reviewed after we have good baseline information.

Chief Robertson presented a list of items to be disposed of by means of advertised surplus sale. The Board,

**Unanimously approved** a list of items to be declared surplus and disposed of by means of advertised, public sale. Motion Director Storton, second Director Newport.



Monthly Local Government Statement of Account Balance and Transactions

Sisters-Camp Sherman RFPD

Account:

0000004374

May 31, 2008

Page 1 of 2

Susan Houck  
Sisters-Camp Sherman RFPD  
PO Box 1509  
Sisters, OR 97759

Beginning Balance	Debits		Credits		Interest Amount	Fee Amount	Ending Balance
	Count	Amount	Count	Amount			
\$2,231,878.68	5	443,583.86	1	13,241.57	5,642.24	10.65	\$1,807,167.98

Effective Date	Posting Date	Description / Comments	Document Number	Item Count	Debit Amount	Credit Amount	Balance
<b>OR Treasury</b>							
5/2/2008	5/2/2008	TES Deschutes County TT End of day balance	AT8996278			13,241.57	2,245,120.25
<b>OR Treasury-Outgoing ACH</b>							
5/6/2008	5/6/2008	Voice Response Withdrawal End of day balance	DVA8999744		57,774.38		2,187,345.87
<b>OR Treasury-Outgoing ACH</b>							
5/9/2008	5/9/2008	Voice Response Withdrawal End of day balance	DVA9018891		4,755.04		2,182,590.83
<b>OR Treasury-Outgoing ACH</b>							
5/21/2008	5/21/2008	Voice Response Withdrawal End of day balance	DVA9056828		110,752.34		2,071,838.49
<b>OR Treasury-Outgoing ACH</b>							
5/23/2008	5/23/2008	Voice Response Withdrawal End of day balance	DVA9070654		217,774.16		1,854,064.33
<b>OR Treasury-Outgoing ACH</b>							
5/27/2008	5/27/2008	Voice Response Withdrawal End of day balance	DVA9074946		52,527.94		1,801,536.39
<b>OR Treasury</b>							
5/31/2008	5/31/2008	Interest Credit	EI053108			5,642.24	
5/31/2008	5/31/2008	ACH Direct Deposit Fee	FEE053108		0.30		
5/31/2008	5/31/2008	Manual Transfer-In Fee	FEE053108		0.35		
5/31/2008	5/31/2008	Monthly Maintenance Fee	FEE053108		10.00		
		End of day balance					1,807,167.98

Fees

Description	Item Count	Amount	Current Rate
ACH Direct Deposit Fee	5	0.30	0.0600
Manual Transfer-In Fee	1	0.35	0.3500
Monthly Maintenance Fee	1	10.00	10.0000

*Out rate 3.2%*



Date	Journal	Ref No	Payee or Description	Gl. Acct No	Debit Amount	Credit Amount	Balance
Empl Fund			4/30/2008 ( 04/08 ) Balance	2-00-0-1070			34,376.08
5/5/2008	CRJE	3	tx fund from res to botc			2,643.16 -	
5/22/2008	CRJE	26	tx from empl res for cassidy may			2,527.94 -	
			5/31/2008 (05/08) Period Totals and Balance		.00 *	5,171.10 - *	29,204.98

(2) EMPLOYMENT RESERVE FUND Totals:

No. of Transactions: 2 No. of Accounts: 1

Totals: .00 5,171.10 - 5,171.10 -

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
Bldg Fund			4/30/2008 ( 04/08 ) Balance	3-00-0-1070			814,207.28
5/5/2008	CRJE	5	tx fund from res to botc			553.40 -	
5/8/2008	CRJE	11	tx funds from building reserve			4,755.04 -	
5/20/2008	CRJE	15	tx from building reserve to botc			10,752.34 -	
5/21/2008	CRJE	21	tx from bldg to botc for furniture			22,387.71 -	
5/21/2008	CRJE	22	tx from bldg to botc for woodburn			195,386.45 -	
5/31/2008 (05/08) Period Totals and Balance					.00 *	233,834.94 - *	580,372.34

(3) BUILDING RESERVE FUND Totals:

No. of Transactions: 5 No. of Accounts: 1 Totals: .00 233,834.94 - 233,834.94 -

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			4/30/2008 ( 04/08 ) Balance	4-00-0-1070			41,566.69
5/5/2008	CRJE	9	tx fund from res to botc			319.70 -	
			5/31/2008 (05/08) Period Totals and Balance		.00 *	319.70 - *	41,246.99

(4) EQUIPMENT RESERVE FUND Totals:

No. of Transactions: 1 No. of Accounts: 1

Totals: .00 319.70 - 319.70 -

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			4/30/2008 ( 04/08 ) Balance	5-00-0-1075			14,187.40
5/5/2008	CRJE	7	tx fund from res to botc			4,258.12 -	
			5/31/2008 (05/08) Period Totals and Balance		.00 *	4,258.12 - *	9,929.28

(5) TECHNOLOGY RESERVE FUND Totals:

No. of Transactions: 1 No. of Accounts: 1 Totals: .00 4,258.12 - 4,258.12 -

Grand Totals:

No. of Transactions: 15 No. of Accounts: 5 Totals: 18,883.81 443,594.51 - 424,710.70 -

Report Criteria:

Account.Accr No = 10001070, 20001070, 30001070, 40001070, 50001070, 50001075

Actual Amounts

Print Periods With No Activity

Summarize Payroll Detail

Period: 05/31/2008 (5/08) GL Account No: 10001000

Bank No: 1 Bank: Bank of the Cascades Bank Acct No: 04100170

Report Criteria:  
Department Only

Bank Statement Balance:	128,508.50	Book Balance Previous Month:	49,482.48
Outstanding Deposits:	.00	Total Receipts:	541,319.44
Outstanding Checks:	38,095.13	Total Disbursements:	497,968.27

Bank Adjustments	Amount	Book Adjustments	Amount
	.00	irs adj from last mo	1,967.02 -
	.00	OR DOR from last mo	453.26 -
	.00		.00
	.00		.00
	.00		.00
Bank Balance:	90,413.37	Book Balance:	90,413.37

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	.00

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
8716	150.00	8830	180.00	8838	8,673.00	8854	120.00	
8801	6.09	8832	27,563.84	8851	112.20	8856	570.00	
8828	120.00	8833	300.00	8852	300.00			
							Total:	38,095.13

SISTERS-CAMP SHERMAN RURAL FIRE  
 PO BOX 1509  
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number @XXXXXXXXXX@0170 Type of Account Public Interest Checking Balance 128,508.50 Enclosures 85

Checking Accounts

Public Interest Checking  
 Account Number @XXXXXXXXXX@0170 Number of Enclosures 85  
 Previous Balance 76,195.19 Statement Dates 5/01/08 thru 6/01/08  
 12 Deposits/Credits 541,283.99 Days in the Statement Period 32  
 90 Checks/Debits 489,006.13 Average Ledger 166,377.99  
 Service Charge .00 Average Collected 165,743.00  
 Interest Paid 35.45 Interest Earned 36.33  
 Current Balance 128,508.50 Annual Percentage Yield Earned 0.25%  
 Overdraft Item Fee for this Statement Period 2008 Interest Paid 135.89  
 Overdraft Item Fee for Year-to-Date .00  
 Non-Sufficient Item Fee for this Statement Period .00  
 Non-Sufficient Item Fee for Year-to-Date .00

Deposits and Additions

Date	Description	Amount
5/06	LGIP ACH OREGON ST TREAS 940091709908/05/06 ID#-455 AW TRACE#-042000011821677	57,774.38
5/07	DDA Regular Deposit	1,351.96
5/07	DDA Regular Deposit	8,913.99
5/09	LGIP ACH OREGON ST TREAS 940091709908/05/09 ID#-455 AW TRACE#-042000014838589	4,755.04
5/19	DDA Regular Deposit	6,257.80
5/21	Telephone Transfer Per Susan Houck	70,336.15
5/21	LGIP ACH OREGON ST TREAS 940091709908/05/21	110,752.34

SISTERS-CAMP SHERMAN RURAL FIRE  
 BOND TAX REVENUE FUND  
 PO BOX 1509  
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number      Type of Account      Balance      Enclosures  
 @XXXXXXXXXX@5462      Public MMDA Pool Rate      47,870.23

Checking Accounts

Public MMDA Pool Rate		Number of Enclosures	0
Account Number	@XXXXXXXXXX@5462	Statement Dates	5/01/08 thru 6/01/08
Previous Balance	46,286.45	Days in the Statement Period	32
1 Deposits/Credits	1,454.79	Average Ledger	47,468.46
Checks/Debits	.00	Average Collected	47,468.46
Service Charge	.00	Interest Earned	133.19
Interest Paid	128.99	Annual Percentage Yield Earned	3.25%
Current Balance	47,870.23	2008 Interest Paid	923.74
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
5/07	DDA Regular Deposit	1,454.79
5/31	Interest Deposit	128.99

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
5/01	46,286.45	5/07	47,741.24	5/31	47,870.23

Interest Rate Summary

Date	Rate
4/30	3.200000%

\* \* \* END OF STATEMENT \* \* \*

Period: 05/31/2008 (5/08) GL Account No: 70001020

Bank No: 6 Bank: BOTC - Tax Revenue Bank Acct No: 04385462

Report Criteria:  
 Department Only

Bank Statement Balance:	47,870.23	Book Balance Previous Month:	46,286.45
Outstanding Deposits:	.00	Total Receipts:	1,583.78
Outstanding Checks:	.00	Total Disbursements:	.00

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
Bank Balance:	47,870.23	Book Balance:	47,870.23

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	.00

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
							Total:	.00

SISTERS-CAMP SHERMAN RURAL FIRE  
 RETAINAGE FEE  
 PO BOX 1509  
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number      Type of Account      Balance      Enclosures  
 @XXXXXXXXXX@4261      Money Market Business      138,818.33

Checking Accounts

Money Market Business		Number of Enclosures	0
Account Number	@XXXXXXXXXX@4261	Statement Dates	5/01/08 thru 6/01/08
Previous Balance	124,700.78	Days in the Statement Period	32
1 Deposits/Credits	13,985.40	Average Ledger	129,945.30
Checks/Debits	.00	Average Collected	129,945.30
Service Charge	.00	Interest Earned	136.71
Interest Paid	132.15	Annual Percentage Yield Earned	1.21%
Current Balance	138,818.33	2008 Interest Paid	529.39
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
5/21	Telephone Transfer per Susan Houck	13,985.40
5/31	Interest Deposit	132.15

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
5/01	124,700.78	5/21	138,686.18	5/31	138,818.33

Interest Rate Summary

Date	Rate
4/30	1.200000%

\* \* \* END OF STATEMENT \* \* \*

Period: 05/31/2008 (5/08) GL Account No: 60001020

Bank No: 5 Bank: Bank of The Cascades Bank Acct No: 04384261

Report Criteria:  
Department Only

Bank Statement Balance:	138,818.33	Book Balance Previous Month:	124,700.78
Outstanding Deposits:	.00	Total Receipts:	14,117.55
Outstanding Checks:	.00	Total Disbursements:	.00

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
Bank Balance:	138,818.33	Book Balance:	138,818.33

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	.00

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
							Total:	.00



SISTERS-CAMP SHERMAN RURAL FIRE  
 CONSTRUCTION ACCOUNT  
 PO BOX 1509  
 SISTERS OR 97759

*Account closed*

SUMMARY OF ACCOUNTS

Account Number      Type of Account      Balance      Enclosures  
 @XXXXXXXXXX@0622      Business Checking      .00

Checking Accounts

Business Checking		Number of Enclosures	0
Account Number	@XXXXXXXXXX@0622	Statement Dates	5/01/08 thru 6/01/08
Previous Balance	.00	Days in the Statement Period	32
Deposits/Credits	.00	Average Ledger	.00
Checks/Debits	.00	Average Collected	.00
Service Charge	.00		
Current Balance	.00		
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Daily Balance Information

Date      Balance  
 5/01      .00

\* \* \* END OF STATEMENT \* \* \*

SISTERS-CAMP SHERMAN RURAL FIRE  
 PO BOX 1509  
 SISTERS OR 97759

*ACCOUNT  
CLOSED*

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 SUMMARY OF ACCOUNTS  
 Account Number      Type of Account      Balance      Enclosures  
 @XXXXXXXXXX@0614      Public MMDA Pool Rate      .00

Checking Accounts

Public MMDA Pool Rate		Number of Enclosures	0
Account Number	@XXXXXXXXXX@0614	Statement Dates	5/01/08 thru 6/01/08
Previous Balance	84,321.55	Days in the Statement Period	32
Deposits/Credits	.00	Average Ledger	52,700.96
2 Checks/Debits	84,321.55	Average Collected	52,700.96
Service Charge	.00		
Interest Paid	.00		
Current Balance	.00	2008 Interest Paid	11,396.02
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Checks and Withdrawals

Date	Description	Amount
5/21	Telephone Transfer per Susan Houck	13,985.40-
5/21	Telephone Transfer Per Susan Houck	70,336.15-

Daily Balance Information

Date	Balance	Date	Balance
5/01	84,321.55	5/21	.00

Interest Rate Summary

Date	Rate
4/30	3.300000%
5/05	3.200000%

Period: 05/31/2008 (5/08)      GL Account No: 60001080

Bank No: 4      Bank: BOTC Bond      Bank Acct No: 04380614

Report Criteria:  
 Department Only

Bank Statement Balance:	.00	Book Balance Previous Month:	84,321.55
Outstanding Deposits:	.00	Total Receipts:	84,321.55 -
Outstanding Checks:	.00	Total Disbursements:	.00

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
<b>Bank Balance:</b>	<b>.00</b>	<b>Book Balance:</b>	<b>.00</b>

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	<u>.00</u>

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
							Total:	<u>.00</u>

Report Criteria:

Account.Acct No = All  
Account Detail

Acct No	Account Description	05/08 Period Actual	07/07-05/08 Cur YTD Actual	2007-08 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
<b>GENERAL FUND REVENUE</b>						
<b>REVENUE</b>						
1-01-0-40100	Desch Cnty Current Yr Taxes	11,809.37	1,436,387.60	1,519,714.00	83,326.40	94.52
1-01-0-40200	Jeff Cnty Current Yr Taxes	845.58	155,390.96	158,023.00	2,632.04	98.33
1-01-0-41100	Desch Cnty Prior Yr Taxes	1,419.50	33,337.27	30,000.00	( 3,337.27 )	111.12
1-01-0-41200	Jeff Cnty Prior Yr Taxes	143.49	5,751.35	5,500.00	( 251.35 )	104.57
1-01-0-42100	Ambulance Transports	22,835.88	192,998.94	175,000.00	( 17,998.94 )	110.29
1-01-0-42120	Ambulance Collection Account	142.87	2,478.21	0.00	( 2,478.21 )	0.00
1-01-0-42121	Amb Collection Fees	0.00	0.00	0.00	0.00	0.00
1-01-0-42200	Fire Contracts	0.00	3,552.78	2,780.00	( 772.78 )	127.80
1-01-0-42300	Fire Apparatus Response	0.00	8,785.94	3,000.00	( 5,785.94 )	292.86
1-01-0-42400	Fire Med Membership	1,638.00	23,420.93	22,000.00	( 1,420.93 )	106.46
1-01-0-42401	Fire Med Membership Fees	0.00	0.00	0.00	0.00	0.00
1-01-0-42500	Pay from Outside Parties	0.00	5,153.11	47,000.00	41,846.89	10.96
1-01-0-43300	Grant Revenue	0.00	9,191.68	67,265.00	58,073.32	13.66
1-01-0-43302	Homeland Security Grant	0.00	0.00	75,000.00	75,000.00	0.00
1-01-0-44120	Bank Interest	35.45	493.26	500.00	6.74	98.65
1-01-0-44140	Deschutes Cnty Interest	12.70	926.97	500.00	( 426.97 )	185.39
1-01-0-44160	Jefferson Cnty Interest	0.04	0.79	25.00	24.21	3.16
1-01-0-44180	Reserve Bank Interest	5,642.24	73,389.47	40,000.00	( 33,389.47 )	183.47
1-01-0-45000	Misc Revenue	742.58	15,173.95	5,000.00	( 10,173.95 )	303.48
1-01-0-45100	Donations for Christmas	0.00	0.30	6,619.00	6,618.70	0.00
1-01-0-45400	D- Tums Grant Donations	0.00	0.00	0.00	0.00	0.00
1-01-0-49990	Beginning Working Capital	0.00	1,242,825.00	980,506.00	( 262,319.00 )	126.75
	REVENUE Totals:	45,267.70	3,209,258.51	3,138,432.00	( 70,826.51 )	102.26
	GENERAL FUND REVENUE Totals:	45,267.70	3,209,258.51	3,138,432.00	( 70,826.51 )	102.26
	GENERAL FUND Totals:	45,267.70	3,209,258.51	3,138,432.00	70,826.51	102.26
	Grand Totals:	45,267.70	3,209,258.51	3,138,432.00	( 70,826.51 )	102.26

Report Criteria:  
Account.Acct No = All  
Source / Dept Totals

Acct No	Account Description	05/08 Period Actual	07/07-05/08 Cur YTD Actual	2007-08 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
	BOARD DEPARTMENT Totals:	0.00	462.00	487.00	25.00	94.87
	FIRE CHIEF DEPARTMENT Totals:	12,094.29	131,348.87	155,991.00	24,642.13	84.20
	ADMINISTRATION DEPARTMENT Totals:	8,576.33	128,876.40	155,063.00	26,186.60	83.11
	DIV CHIEF AND TRAINING DEPT Totals:	7,545.69	84,578.26	99,488.00	14,909.74	85.01
	FIRE MARSHAL DEPARTMENT Totals:	9,214.48	114,742.78	129,030.00	14,287.22	88.93
	CAREER DEPARTMENT Totals:	58,078.11	661,836.08	850,404.00	188,567.92	77.83
	NEW FF Totals:	0.00	0.00	0.00	0.00	0.00
	VOLUNTEERS DEPARTMENT Totals:	0.00	8,554.65	23,168.00	14,613.35	36.92
	ASSISTANT FIRE CHIEF DEPT Totals:	10,032.48	110,398.51	126,237.00	15,838.49	87.45
	TEMPORARY EMPLOYEES DEPARTMENT Totals:	0.00	7,690.10	11,546.00	3,855.90	66.60
	<b>GENERAL FUND Totals:</b>	<b>105,541.38</b>	<b>1,248,487.65</b>	<b>1,551,414.00</b>	<b>302,926.35</b>	<b>80.47</b>
	<b>Grand Totals:</b>	<b>( 105,541.38 )</b>	<b>( 1,248,487.65 )</b>	<b>( 1,551,414.00 )</b>	<b>( 302,926.35 )</b>	<b>80.47</b>

Report Criteria:  
Account.Acct No = All  
Source / Dept Totals

Acct No	Account Description	05/08 Period Actual	07/07-05/08 Cur YTD Actual	2007-08 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
	BOARD DEPARTMENT Totals:	953.29	57,401.46	65,822.00	8,420.54	87.21
	FIRE CHIEF DEPARTMENT Totals:	207.00	6,160.71	11,055.00	4,894.29	55.73
	ADMINISTRATION DEPARTMENT Totals:	2,152.06	26,251.71	48,010.00	21,758.29	54.68
	DIV CHIEF AND TRAINING DEPT Totals:	1,761.58	22,170.89	41,450.00	19,279.11	53.49
	FIRE MARSHAL DEPARTMENT Totals:	11,882.78	18,364.59	22,275.00	3,910.41	82.44
	CAREER DEPARTMENT Totals:	45.72	7,751.29	10,100.00	2,348.71	76.75
	VOLUNTEERS DEPARTMENT Totals:	20,552.42	41,176.40	48,795.00	7,618.60	84.39
	ASSISTANT FIRE CHIEF DEPT Totals:	23.11	3,277.94	82,050.00	78,772.06	4.00
	STUDENTS DEPARTMENT Totals:	328.74	18,574.25	29,500.00	10,925.75	62.96
	TEMPORARY EMPLOYEES DEPARTMENT Totals:	0.00	65.95	200.00	134.05	32.98
	EMERGENCY MED SERV DEPARTMENT Totals:	2,759.70	34,542.01	54,060.00	19,517.99	63.90
	COMMUNICATIONS DEPARTMENT Totals:	513.80	10,695.11	15,600.00	4,904.89	68.56
	FACILITIES DEPARTMENT Totals:	4,434.99	37,942.02	73,065.00	35,122.98	51.93
	FIRE EQUIPMENT DEPARTMENT Totals:	6,234.05	13,034.45	23,000.00	9,965.55	56.67
	VEHICLE MAINTENANCE DEPARTMENT Totals:	3,097.01	32,031.86	41,500.00	9,468.14	77.19
	WELLNESS PROGRAM Totals:	0.00	0.00	32,714.00	32,714.00	0.00
	<b>GENERAL FUND Totals:</b>	<b>54,946.25</b>	<b>329,440.64</b>	<b>599,196.00</b>	<b>269,755.36</b>	<b>54.98</b>
	<b>Grand Totals:</b>	<b>( 54,946.25 )</b>	<b>( 329,440.64 )</b>	<b>( 599,196.00 )</b>	<b>( 269,755.36 )</b>	<b>54.98</b>

Report Criteria:  
Account Acct No = All  
Source / Dept Totals

Acct No	Account Description	05/08 Period Actual	07/07-05/08 Cur YTD Actual	2007-08 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
	BOARD DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	ADMINISTRATION DEPARTMENT Totals:	0.00	0.00	2,500.00	2,500.00	0.00
	DIV CHIEF AND TRAINING DEPT Totals:	0.00	4,000.99	8,300.00	4,299.01	48.20
	FIRE MARSHAL DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	EMERGENCY MED SERV DEPARTMENT Totals:	0.00	1,976.90	7,085.00	5,108.10	27.90
	COMMUNICATIONS DEPARTMENT Totals:	0.00	1,505.00	4,500.00	2,995.00	33.44
	FACILITIES DEPARTMENT Totals:	0.00	0.00	3,000.00	3,000.00	0.00
	FIRE EQUIPMENT DEPARTMENT Totals:	27,153.52	27,287.40	36,266.00	8,978.60	75.24
	VEHICLE MAINTENANCE DEPARTMENT Totals:	0.00	4,975.02	9,500.00	4,524.98	52.37
	WELLNESS PROGRAM Totals:	0.00	0.00	35,804.00	35,804.00	0.00
	<b>GENERAL FUND Totals:</b>	<b>27,153.52</b>	<b>39,745.31</b>	<b>106,955.00</b>	<b>67,209.69</b>	<b>37.16</b>
	<b>Grand Totals:</b>	<b>( 27,153.52 )</b>	<b>( 39,745.31 )</b>	<b>( 106,955.00 )</b>	<b>( 67,209.69 )</b>	<b>37.16</b>



## RESOLUTION 2007-2008-044

### Resolution to Approve Expenditures from Building Reserve

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended in Station 701 Project and contract fees from the Building Reserve Fund during the 2007-2008 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have ascertained that these fees are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves expending \$10,752.34 of Building Reserve Funds as follows:

Remaining Balance on May Woodburn Invoice	
For work completed through April 2008	\$195,386.45
SmithCFI Furniture	<u>\$ 22,387.71</u>
<b>Total Building Reserve Expenditures:</b>	<b>\$217,774.16</b>

DATED this 17<sup>th</sup> day of June 2008.

M. David Elliott, President

Peter Storton, Director

\_\_\_\_\_  
Chuck Newport, Vice-President

Don Boyd, Director

\_\_\_\_\_  
Channing Cathcart, Secretary-Treasurer



RECEIVED  
7/23/08

Invoice

PO Box 2719, Portland, OR 97208  
620 NE 19th Ave., Portland, OR 97232

Tel: 503.226.4151  
Fax: 503.226.9233

Vancouver, WA: 360.696.1140  
Salem, OR: 503.362.3232

FED ID: 93-0565114

Invoice Number	Invoice Date	Customer Order Number	Sales Order No.	Ship Date	Account Representative
73820	04/23/08	SIGNED QUOTE	69546	04/17/08	CAROL GREGG/ASSIST JESSICA L

SOLD TO: SISTERS CAMP SHERMAN RFPD  
PO BOX 1509  
Sisters, OR 97759

SHIP TO: Thornton Brown  
SISTERS CAMP SHERMAN RFPD  
301 S Elm St  
Sisters, OR 97759

Class BULLDOG RSLV  
Account # 3-10-2-53914  
Captain's initials TB  
Chief's initials [Signature]

P: 1.541.549.0771  
F: 1.541.549.1343

P: 1.541.549.0771  
F: 1.541.549.1343

Terms: NET 15 DAYS                      SIS001                      51867

ORIGINAL

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
1	3.00	46540100 STEELCAS CHAIR-THINK, ARMS, UPHOLSTERED, ASSEMBLED PLASTIC :6205 BLACK UPHLLSTRY:5F53 PERSIMMON Tag For: THINK	578.00	1,734.00
7	1.00	TS30107 STEELCAS CHAIR-A LA CARTE, SQUARE BACK, GUEST, LEG FRAME UPHLLSTRY:B417 SADDLE Tag For: A LA CARTE	189.14	189.14
20	6.00	TS37101 STEELCAS CHAIR-DOMINO, STACKER, ARMLESS, 4 PER PACK	237.71	1,426.26
21	6.00	TS37102 STEELCAS CUSHION-DOMINO, SEAT & BACK UPHOLSTERED CUSHIONS, 4 SETS PER PACKAGE UPHLLSTRY:B417 SADDLE	271.43	1,628.58
22	12.00	TS30105 STEELCAS CHAIR-A LA CARTE, SQUARE BACK, MID-BACK, PNEUMATIC HEIGHT ADJUSTMENT UPHLLSTRY:5F54 BITTERSWEET OPTIONS * * OPTIONS * * ARMS *OPT:ARMS ARMLESS STD:ARMLESS	157.71	1,892.52
23	4.00	TS30106 STEELCAS CHAIR-A LA CARTE, SQUARE H BACK, FIXED BACK HEIGHT, MAINT ADJUSTABLE SEAT DEPTH UPHLLSTRY:5F53 PERSIMMON	252.57	1,010.28



# Invoice

Box 2719, Portland, OR 97208  
 10 NE 19th Ave., Portland, OR 97232

Tel: 503.226.4151  
 Fax: 503.226.9233

Vancouver, WA: 360.696.1140  
 Salem, OR: 503.362.3232

FED ID: 93-0565114

Invoice Number	Invoice Date	Customer Order Number	Sales Order No	Ship Date	Account Representative
73820	04/23/08	SIGNED QUOTE	69546	04/17/08	CAROL GREGG/ASSIST JESSICA L

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
24	3.00	OPTIONS * * OPTIONS * * ARMS *OPT:ARMS AD T CVD ADJ HGT/WDT 'T' ARMS, CRV TS37101 STEELCAS CHAIR-DOMINO, STACKER, ARMLESS, 4 PER PACK	237.71	713.13
25	3.00	TS37104 STEELCAS CUSHION-DOMINO, SEAT, 4 PER PACKAGE UPHLSTRY:B417 SADDLE	166.29	498.87
26	1.00	TSAFC2436F STEELCAS DESK-CORNER, CURVED, FULL-HEIGHT MODESTY PANEL, 24X36 BASIC :7207 BLACK TOP-SURF:2T50 VANADIUM FIBER OPTIONS * * OPTIONS * * SUPT OPT *OPT:SUPPORT OPTIONS 2 CA 2 CLEAR ACCESS END PANEL	518.29	518.29
27	1.00	TSAFRP2424F STEELCAS RETURN-PEDESTAL, FULL HEIGHT MODESTY PANEL, 24X24 BASIC :7207 BLACK TOP-SURF:2T50 VANADIUM FIBER KEYS :SK PLUG OPTIONS * * OPTIONS * * PULLS *OPT:PULL OPTIONS HDL PULL HANDLE PULL PULL PULL NICKEL *PULL:NICKEL 9211 NICKEL PED OPT *OPT:PEDESTAL OPTIONS FF PED STD:FILE/FILE PED	381.71	381.71
28	1.00	TSAFRP2442F STEELCAS RETURN-PEDESTAL, FULL HEIGHT MODESTY PANEL, 24X42 BASIC :7207 BLACK TOP-SURF:2T50 VANADIUM FIBER KEYS :SK PLUG OPTIONS * * OPTIONS * * PULLS *OPT:PULL OPTIONS HDL PULL HANDLE PULL PULL PULL NICKEL *PULL:NICKEL 9211 NICKEL PED OPT *OPT:PEDESTAL OPTIONS BBF PED BOX/BOX/FILE PED	414.29	414.29
29	1.00	2LF18423F STEELCAS FILE-LATERAL, INTEGRAL PULL, 3 DRAWER, LOCK, 18X42X40 BASIC :7207 BLACK LOCK :9201 POLISHED CHROME	714.60	714.60



# Invoice

Box 2719, Portland, OR 97208  
 20 NE 19th Ave., Portland, OR 97232

Tel: 503.226.4151  
 Fax: 503.226.9233

Vancouver, WA: 360.686.1140  
 Salem, OR: 503.362.3232

FED ID: 93-0565114

Invoice Number	Invoice Date	Customer Order Number	Sales Order No.	Ship Date	Account Representative
73820	04/23/08	SIGNED QUOTE	69546	04/17/08	CAROL GREGG/ASSIST JESSICA L

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
30	2.00	KEYS :SK PLUG OPTIONS * * OPTIONS * * TOP OPT *OPT:TOP OPTIONS LAM TOP LAMINATE TOP TOP-SURF TOP SURFACE PLAS LAM *TOP-SURF:PLASTIC LA 2850 VANADIUM FIBER EDGE EDGE PLASTIC *EDGE:PLASTIC 6000 BLACK DWR ACC *OPT:FILE DWR ACCESSORIES HF STD:DRAWERS WITH HF'S WGHT PKG *OPT:COUNTERWEIGHT PKG WEIGHT COUNTER WEIGHT PKG 2LF18363F STEELCAS FILE-LATERAL, INTEGRAL PULL, 3 DRAWER, LOCK, 18X36X40 BASIC :7207 BLACK LOCK :9201 POLISHED CHROME KEYS :SK PLUG OPTIONS * * OPTIONS * * TOP OPT *OPT:TOP OPTIONS LAM TOP LAMINATE TOP TOP-SURF TOP SURFACE PLAS LAM *TOP-SURF:PLASTIC LA 2850 VANADIUM FIBER EDGE EDGE PLASTIC *EDGE:PLASTIC 6000 BLACK DWR ACC *OPT:FILE DWR ACCESSORIES HF STD:DRAWERS WITH HF'S WGHT PKG *OPT:COUNTERWEIGHT PKG WEIGHT COUNTER WEIGHT PKG	647.83	1,295.66
31	6.00	USED STEELCASE LAT SMITHCFI 6 Steelcase 5H lateral files for storage Color: Bronze	500.00	3,000.00
32	2.00	TS37103 STEELCAS DOLLY-DOMINO, STORAGE, HOLDS 20 CHAIRS	181.71	363.42
33	12.00	CNRU2460 GLOBALNW ConnectABLES rectangular top. T-mold edging. Predrilled with FINISHES ~01 GRADE -- ~CTOP CONNECTABLES TOPS CSL 1-CONSTELLATION LATTE FRAME/EDGE BK F-BLACK ELECTRICAL CUTOUT POSITION 1 ~ (STD) ELECTRICAL CUTOUT POSITION 2	178.33	2,139.96



# Invoice

Box 2719, Portland, OR 97208  
20 NE 19th Ave., Portland, OR 97232

Tel: 503.226.4151  
Fax: 503.226.9233

Vancouver, WA: 360.696.1140  
Salem, OR: 503.362.3232

FED ID: 93-0565114

Invoice Number	Invoice Date	Customer Order Number	Sales Order No.	Ship Date	Account Representative
73820	04/23/08	SIGNED QUOTE	69546	04/17/08	CAROL GREGG/ASSIST JESSICA L

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		~ (STD) ELECTRICAL CUTOUT POSITION 3 ~ (STD) GROMMET POSITION 1 <OPT> ~ (STD) GROMMET POSITION 2 <OPT> ~ (STD) GROMMET POSITION 3 <OPT> ~ (STD) SPECIAL GROMMET POSITION <OP ~ (STD)		
34	12.00	CNC1 GLOBALNW ConnectABLES Caster	15.27	183.24
35	24.00	CNTFLEG24 GLOBALNW ConnectABLES folding T leg. FINISHES ~01 GRADE -- ~CLEG CONNECTABLES LEGS BK 1-BLACK Global flip top "T" leg 20" Long. Hinged Plate with locking mechanism to lock in open or closed position.	168.72	4,049.28
36	12.00	CNCB GLOBALNW ConnectABLES Braking Caster	19.54	234.48
37	5.00	LOCK9201FR STEELCAS LOCK CYLINDER-FR SERIES, POLISHED CHROME LOCK :9201 POLISHED CHROME KEYS :SK SPEC 5-FR375	No Charge	No Charge
			Sub Total	22,387.71
			Please Pay This Amount:	22,387.71
		*****End of Invoice*****		

**PAID**  
5/22/08



## RESOLUTION 2007-2008-045

### Resolution to Approve Expenditures from Building Reserve

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended in the Technology Reserve Fund and expended for the Station 701 Project from the Building Reserve Fund during the 2007-2008 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have ascertained that these fees are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves expending \$610.40 of Building Reserve Funds and \$3,312.50 of Technology Reserve Funds as follows:

Building Reserve: Carlson Technology Testing	\$	610.40
Technology Reserve: Audio Visual Training Equip	\$	<u>3,312.50</u>
<b>Total Reserve Expenditures:</b>	<b>\$</b>	<b>3,922.90</b>

DATED this 17<sup>th</sup> day of June 2008.

M. David Elliott, President

Peter Storton, Director

Chuck Newport, Vice-President

Channing Cathcart, Secretary-Treasurer

Don Boyd, Director





833 Wall St, Suite C  
Bend, OR 97701

# Invoice

Date	Invoice #
5/5/2008	1669

Sisters-Camp Sherman R.F.P.D  
P.O. Box 1509  
Sisters, OR 97759-1509

P.O. Number	Terms	Due Date	Project
		5/5/2008	Training Room AV

Qty	Description	Rate	Amount
	Deposit Credit (Chk# 8498) Training Room	-4,000.99	-4,000.99
1	Sanyo PLC-XU87		
1	Da-Lite 85701 Advantage CSR 50" x 67"	1,604.25	1,604.25
2	Horizon Floor Box AC/VGA/3.5 Stereo/Network x 2	598.05	598.05
0	Tannoy IW6-DS	186.975	373.95
2	Replace Tannoy Speakers with Sonance S621T	155.25	0.00
1	Crown XLS202D 200W Amplifier	165.00	330.00
1	Peerless PLF-2UNV Projector Mount	299.77	299.77
1	Peerless Suspended Ceiling Mount	128.26	128.26
	Equipment and Materials Totals	109.66	109.66
	Cable and Connectors		-557.05
45	VGA Cable		
10	RCA Compression Connectors	2.00	90.00
2	RCA to HD-15 Breakout	2.50	25.00
120	Speaker Wire 18-2	25.90	51.80
130	Audio Cable 22/2 Shielded	0.50	60.00
	Equipment and Materials Totals	0.50	65.00
	Labor Estimate		291.80
0	Installation	3,422.50	0.00
	Actual Labor	3,187.50	3,187.50
	Shipping and Handling	390.25	390.25

*Technology Fund*  
5.10. ~~5,567.00~~  
2,534.13  
To Rec

**PAID**  
6/4/08

*MR*

				<b>Total</b>	\$3,312.50
				<b>Payments/Credits</b>	\$0.00
<b>Phone #</b>	<b>Fax #</b>	<b>E-mail</b>	<b>Web Site</b>	<b>Balance Due</b>	
(541) 388-1732	(800) 660-9677	info@avpres.org	www.audiovisualpresentations.com	\$3,312.50	



## **RESOLUTION 2007-2008-046**

### **Resolution to Approve Expenditures from Building Reserve**

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended in the Building Reserve Fund for the Station 701 Project during the 2007-2008 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have ascertained that these fees are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves expending Building Reserve Funds as follows:

Humanscale	AFC/DC Chairs	\$1,066.50
------------	---------------	------------

DATED this 17<sup>th</sup> day of June 2008.

\_\_\_\_\_  
M. David Elliott, President

\_\_\_\_\_  
Peter Storton, Director

\_\_\_\_\_  
Chuck Newport, Vice-President

\_\_\_\_\_  
Channing Cathcart, Secretary-Treasurer

\_\_\_\_\_  
Don Boyd, Director



\*\*\*\*\*INVOICE\*\*\*\*\*

PO 1757

Humanscale Corporation  
220 Circle Drive North  
PISCATAWAY, NJ 08854  
United States  
Phone: (800)400-0625  
FAX : (732)356-4146

INVOICE NUMBER: 1085329  
INVOICE DATE: 29-MAY-08  
ORDER NUMBER: 1069980  
ORDER DATE: 25-APR-08  
SALES PERSON: Rentfrow, Suzann  
CUSTOMER NO: 49833

RECEIVED  
6/9/08

SOLD TO :  
USDA FS Oregon Department of Forestry  
Attn: Attn: Accounts Payable  
PO Box 1509  
SISTERS, OR 97759  
United States

SHIP TO :  
USDA FS Oregon Department of Forestry  
301 S. Elm St  
SISTERS OR 97759  
United States

CUSTOMER P.O. 328      SHIP VIA FEDERAL EXPRESS      F.O.B.      TERMS NET 30

ITEM NO.	DESCRIPTION	UNIT	ORDER QTY	SHIP QTY	LIST PRICE	DISC %	NET PRICE	AMOUNT
F212GV101----C	FREEDOM, Task Chair w/Headrest, Gel Armrests w/Textile Cvr, Graphite Frame & Trim, Vellum 101 Black, Standard Foam Seat, Standard 5" Cylinder, Standard Hard Casters, Standard Foams&Plastics, Standard Matching Base, Carton Packaging	EACH	1	1	1,185.00	55	533.25	533.25
	GS-29F-00001N							
F212TV101---C	FREEDOM, Task Chair w/Headrest, Gel Armrests w/Textile Cvr, Titanium Frame & Trim, Vellum 101 Black, Standard Foam Seat, Standard 5" Cylinder, Standard Hard Casters, Standard Foams&Plastics, Standard Matching Base, Carton Packaging	EACH	1	1	1,185.00	55	533.25	533.25
	Packing Instructions: Tag: Sisters-Camp Sherman							
	GS-29F-00001N							

City \_\_\_\_\_  
Account # \_\_\_\_\_  
Captain's Initials \_\_\_\_\_  
Chief's Initials: RSK

**PAID**  
6/10/08

REMIT TO :  
POST OFFICE BOX 1213  
NEWARK, N.J. 07101-1213

NET INVOICE: 1,066.50  
TAX: 0.00  
PAYMENTS: 0.00

DUNS #:15-350-0434 FID # 11-2793425

INVOICE TOTAL 1,066.50



## RESOLUTION 2007-2008-047

### Resolution to Approve Expenditures from Building and Equipment Reserve

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended in the Building Reserve Fund for the Station 701 Project during the 2007-2008 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors desire to purchase a generator and to utilize Equipment Reserve Funds for such purpose; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have ascertained that these fees are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves expending Building Reserve Funds as follows:

Woodburn Construction	
Generator/Equip Reserve	\$ 37,500.00
Building Reserve	\$107,947.63
Retainage	<u>\$ 7,655.14</u>
<b>Total Payment:</b>	<b>\$153,102.77</b>

DATED this 17<sup>th</sup> day of June 2008.

\_\_\_\_\_  
M. David Elliott, President

\_\_\_\_\_  
Peter Storton, Director

\_\_\_\_\_  
Chuck Newport, Vice-President

\_\_\_\_\_  
Channing Cathcart, Secretary-Treasurer

\_\_\_\_\_  
Don Boyd, Director

Corrected

TO OWNER: SISTERS - CAMP SHERMAN FIRE DISTRICT 301 SOUTH ELM STREET SISTERS, OREGON 97759 FROM CONTRACTOR: WOODBURN CONSTRUCTION COMPANY P.O. BOX 128 WOODBURN, OREGON 97071 CONTRACT FOR: STATION 701 RENOVATION AND ADDITION

PROJECT: STATION 701 RENOVATION AND ADDITION ARCHITECT: Peck Smiley Eitlin architects 4412 SW Corbett Ave. PORTLAND, OR 97201

APPLICATION NO. 11-REVISED PERIOD TO: May 31, 2008 OWNER PROJ. NO.: N/A ARCH. PROJ. NO.: 2514 CONTRACT DATE: June 28, 2007

Distribution to: OWNER ARCHITECT CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet. AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 3,399,650.00
2. Net change by Change Orders \$ 53,864.65
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 3,453,514.65
4. TOTAL COMPLETED & STORED TO DATE \$ 2,915,292.15
5. RETAINAGE: a. 5% of Completed Work (Retainage Bond on File) \$ 145,764.61 b. % of Stored Material \$

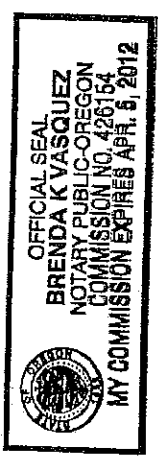
- 6. TOTAL EARNED LESS RETAINAGE \$ 145,764.61
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 2,624,079.91
8. CURRENT PAYMENT DUE \$ 145,447.63
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 683,987.11

Table with columns: CHANGE ORDER SUMMARY, ADDITIONS, DEDUCTIONS. Rows include Total changes approved in previous months by Owner, Total approved this Month, and NET CHANGES by Change Order.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

"I, the undersigned, hereby certify that the above change on Agreement No. 9147 is true and correct and that payment has not been received."

CONTRACTOR: [Signature] BY: [Signature] State of: OREGON County of: MARION Subscribed and sworn to before me this 11th day of June 2008. Notary Public: BRENDA KVASQUEZ My Commission expires: [Date]



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: [Signature] Date: [Date] This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Handwritten notes: Bldg Res 107,947.63, Equip Res 37,500.00, Retainage 7655.14, Total 152,102.77

CONTINUATION SHEET		AIA DOCUMENT G703		07102		APPLICATION NO: 11		
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT				APPLICATION NO: 11		APPLICATION DATE: 06.11.08		
containing Contractor's signed Certification, is attached.				PERIOD TO: 05.31.08				
In tabulations below, amounts are stated to the nearest dollar.				ARCHITECTS PROJ. NO: 2514				
Use Column I on Contracts where variable retainage for line items may apply.								
A	B	C	D	E	F	G	H	
Item No.	Description of Work	Scheduled Value	Work Completed Previous Applications	This Period	Materials Presently Stored	Completed and Stored	Balance To Finish (C-G)	Retainage
<b>SITE DEVELOPMENT</b>								
1	Bond Fee	\$86,800.00	\$	\$	\$	\$ 86,800.00	100%	\$ -
2	General Liability Insurance	\$56,500.00	\$ 45,250.00	\$ 2,700.00	\$	\$ 47,950.00	85%	\$ 8,550.00
3	GC Mobilization	\$12,800.00	\$ 12,800.00	\$	\$	\$ 12,800.00	100%	\$ -
4	Temporary Facilities	\$48,600.00	\$ 39,100.00	\$ 2,400.00	\$	\$ 41,500.00	85%	\$ 7,100.00
5	BOLI Fee	\$3,500.00	\$ 3,500.00	\$	\$	\$ 3,500.00	100%	\$ -
6	Superintendent	\$147,600.00	\$ 118,100.00	\$ 8,000.00	\$	\$ 126,100.00	85%	\$ 21,500.00
7	Project Management	\$73,800.00	\$ 58,750.00	\$ 4,000.00	\$	\$ 62,750.00	85%	\$ 11,050.00
8	Construction Cleanup	\$19,700.00	\$ 15,700.00	\$ 1,000.00	\$	\$ 16,700.00	85%	\$ 3,000.00
9	Final Cleaning	\$4,600.00	\$	\$ 2,300.00	\$	\$ 2,300.00	50%	\$ 2,300.00
10	Survey/Staking	\$10,300.00	\$ 9,270.00	\$ 1,030.00	\$	\$ 10,300.00	100%	\$ -
11	<b>DIVISION 1 SUBTOTAL</b>	<b>\$ 464,200.00</b>	<b>\$ 389,270.00</b>	<b>\$ 21,430.00</b>	<b>\$</b>	<b>\$ 410,700.00</b>	<b>88%</b>	<b>\$ 53,500.00</b>
12								
13	Earthwork Mobilization	\$5,200.00	\$ 5,200.00	\$	\$	\$ 5,200.00	100%	\$ -
14	Cleaning, Grubbing & Site Demolition	\$3,900.00	\$ 3,900.00	\$	\$	\$ 3,900.00	100%	\$ -
15	Construction Entrance	\$1,400.00	\$ 1,400.00	\$	\$	\$ 1,400.00	100%	\$ -
16	Mass Excavation	\$21,800.00	\$ 21,800.00	\$	\$	\$ 21,800.00	100%	\$ -
17	Building Pad Prep	\$43,300.00	\$ 43,300.00	\$	\$	\$ 43,300.00	100%	\$ -
18	Storage Building Pad Prep	\$7,900.00	\$ 7,900.00	\$	\$	\$ 7,900.00	100%	\$ -
19	Paving Base Rock	\$80,600.00	\$ 64,950.00	\$ 14,775.00	\$	\$ 64,850.00	80%	\$ 15,750.00
20	Site Concrete Prep	\$19,700.00	\$ 14,775.00	\$	\$	\$ 14,775.00	75%	\$ 4,925.00
21	Water Distribution System	\$12,200.00	\$ 12,200.00	\$	\$	\$ 12,200.00	100%	\$ -
22	Sanitary Sewer System	\$8,900.00	\$ 8,900.00	\$	\$	\$ 8,900.00	100%	\$ -
23	Drainfield - Parking Area	\$17,600.00	\$ 17,600.00	\$	\$	\$ 17,600.00	100%	\$ -
24	Drainfield - NW Corner	\$11,000.00	\$ 11,000.00	\$	\$	\$ 11,000.00	100%	\$ -
25	Storm Lines Around Building	\$7,500.00	\$ 7,500.00	\$	\$	\$ 7,500.00	100%	\$ -
26	Drywells, Catch Basins, Manholes	\$26,600.00	\$ 24,000.00	\$	\$	\$ 24,000.00	90%	\$ 2,600.00
27	Drainage Swales	\$33,800.00	\$ 30,420.00	\$	\$	\$ 30,420.00	90%	\$ 3,380.00
28	Electrical Power, Telephone, Comm	\$2,300.00	\$ 2,300.00	\$	\$	\$ 2,300.00	100%	\$ -
29	Asphaltic Concrete Paving	\$40,300.00	\$	\$	\$	\$	0%	\$ 40,300.00
30	Striping, H.C. Signs & Wheel Stops	\$1,700.00	\$	\$	\$	\$	0%	\$ 1,700.00
31	Asbestos Abatement	\$7,500.00	\$ 7,500.00	\$	\$	\$ 7,500.00	100%	\$ -
32	Selective Demolition	\$56,900.00	\$ 56,900.00	\$	\$	\$ 56,900.00	100%	\$ -
33	Irrigation	\$15,000.00	\$ 1,500.00	\$ 3,000.00	\$	\$ 4,500.00	30%	\$ 10,500.00
34	Landscaping	\$21,500.00	\$	\$	\$	\$	0%	\$ 21,500.00
35	Concrete Curbs	\$25,000.00	\$ 22,500.00	\$	\$	\$ 22,500.00	90%	\$ 2,500.00
36	Fencing	\$42,600.00	\$ 4,260.00	\$ 30,000.00	\$	\$ 34,260.00	80%	\$ 8,340.00
37	Bike Racks	\$500.00	\$ 400.00	\$	\$	\$ 400.00	80%	\$ 100.00
38	Site Sidewalks	\$11,300.00	\$	\$ 5,650.00	\$	\$ 5,650.00	50%	\$ 5,650.00
39	Public Sidewalks	\$24,600.00	\$ 6,150.00	\$ 13,500.00	\$	\$ 19,650.00	80%	\$ 4,950.00
40	Trench Drain	\$2,800.00	\$	\$	\$	\$	0%	\$ 2,800.00
41	Trash Enclosure	\$2,600.00	\$ 2,600.00	\$	\$	\$ 2,600.00	100%	\$ -
42	<b>DIVISION 2 SUBTOTAL</b>	<b>\$ 556,000.00</b>	<b>\$ 378,855.00</b>	<b>\$ 52,150.00</b>	<b>\$</b>	<b>\$ 431,005.00</b>	<b>78%</b>	<b>\$ 124,995.00</b>
43								
44	Main Building Foundation	\$56,200.00	\$ 56,200.00	\$	\$	\$ 56,200.00	100%	\$ -
45	Main Building Slab	\$68,500.00	\$ 58,500.00	\$	\$	\$ 58,500.00	100%	\$ -
46	Storage Building Foundation	\$7,200.00	\$ 7,200.00	\$	\$	\$ 7,200.00	100%	\$ -
47	Storage Building Slab	\$16,800.00	\$ 16,800.00	\$	\$	\$ 16,800.00	100%	\$ -
48	Bollards	\$10,300.00	\$ 2,110.00	\$	\$	\$ 2,110.00	20%	\$ 8,190.00
49	<b>DIVISION 3 SUBTOTAL</b>	<b>\$ 149,000.00</b>	<b>\$ 140,810.00</b>	<b>\$</b>	<b>\$</b>	<b>\$ 140,810.00</b>	<b>95%</b>	<b>\$ 7,041</b>



CONTINUATION SHEET		AIA DOCUMENT G703		07102		11			
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT		APPLICATION NO:		PERIOD TO:		ARCHITECTS PROJ. NO:			
containing Contractor's signed Certification, is attached.		1,100.00		10,600.00		9,680.00			
In tabulations below, amounts are stated to the nearest dollar.		2,420.00		2,420.00		9,680.00			
Use Column I on Contracts where variable retainage for line items may apply.		800.00		800.00		40			
		3,150.00		3,150.00		1,050.00			
		21,610.00		25,130.00		16,270.00			
		19,200.00		19,200.00		2,200.00			
		19,200.00		19,200.00		2,200.00			
		5,700.00		5,700.00		3,400.00			
		3,400.00		5,700.00		3,400.00			
		9,100.00		5,700.00		3,400.00			
		25,600.00		25,600.00		1,280			
		25,600.00		25,600.00		1,280			
		58,100.00		58,100.00		2,905			
		62,250.00		70,000.00		3,500			
		98,400.00		38,700.00		1,935			
		9,600.00		7,640.00		382			
		77,500.00		69,750.00		3,488			
		60,900.00		48,720.00		2,436			
		18,800.00		14,950.00		748			
		9,500.00		9,500.00		-			
		336,100.00		1,000.00		36,700.00			
		1,000.00		1,000.00		60			
		26,500.00		23,850.00		2,650.00			
		3,900.00		2,730.00		1,170.00			
		7,800.00		7,800.00		390			
		435,600.00		325,090.00		92,360.00			
		14,200.00		14,200.00		710			
		31,600.00		31,600.00		1,580			
		40,800.00		40,800.00		2,040			
		23,400.00		-		-			
		44,900.00		4,490.00		2,245			
		61,200.00		6,120.00		2,758			
		22,750.00		22,750.00		1,138			
		55,700.00		55,700.00		2,765			
		38,600.00		38,600.00		1,930			
		29,360.00		29,360.00		1,468			
		11,517.50		1,445.00		648			
		315,777.50		30,255.00		17,302			
		2,714,112.50		147,315.00		143,071			
		(3,085.88)		(3,085.88)		(154)			
		(928.29)		(928.29)		(46)			
		57,878.82		5,787.77		2,894			
		3,453,514.65		2,762,186.38		145,765			
A	B	C	D	E	F	G	H	I	
Item No.	Description of Work	Scheduled Value	Work Completed Previous Applications	This Period	Materials Presently Stored	Total Completed and Stored	% (G/C)	Balance To Finish (C - G)	Retainage
99	Lockers	\$10,600.00	\$ 9,500.00	\$ 1,100.00	-	\$ 10,600.00	100%	-	\$ 530
100	Operable Partitions	\$12,100.00	-	\$ 2,420.00	-	\$ 2,420.00	20%	\$ 9,680.00	\$ 121
101	Shower Door	\$800.00	\$ 800.00	-	-	\$ 800.00	100%	-	\$ 40
102	Toilet & Bath Accessories	\$4,200.00	\$ 3,150.00	-	-	\$ 3,150.00	75%	\$ 1,050.00	\$ 158
103	DIVISION 10 SUBTOTAL	\$ 41,400.00	\$ 21,610.00	\$ 3,520.00	-	\$ 25,130.00	61%	\$ 16,270.00	\$ 1,257
104									
105	Residential Appliances	\$ 21,400.00	\$ 19,200.00	-	-	\$ 19,200.00	90%	\$ 2,200.00	\$ 960
106	DIVISION 11 SUBTOTAL	\$ 21,400.00	\$ 19,200.00	-	-	\$ 19,200.00	90%	\$ 2,200.00	\$ 960
107									
108									
109	Folding Beds	\$ 5,700.00	\$ 5,700.00	-	-	\$ 5,700.00	100%	-	\$ 285
110	Window Treatments	\$ 3,400.00	-	-	-	-	0%	\$ 3,400.00	\$ -
111	DIVISION 12 SUBTOTAL	\$ 9,100.00	\$ 5,700.00	-	-	\$ 5,700.00	63%	\$ 3,400.00	\$ -
112									
113	Elevator	\$ 25,600.00	\$ 23,040.00	\$ 2,560.00	-	\$ 25,600.00	100%	-	\$ 1,280
114	DIVISION 14 SUBTOTAL	\$ 25,600.00	\$ 23,040.00	\$ 2,560.00	-	\$ 25,600.00	100%	-	\$ 1,280
115									
116	Plumbing Underslab	\$58,100.00	\$ 58,100.00	-	-	\$ 58,100.00	100%	-	\$ 2,905
117	Plumbing Top Out	\$77,500.00	\$ 62,250.00	\$ 7,750.00	-	\$ 70,000.00	90%	\$ 7,500.00	\$ 3,500
118	Plumbing Finish	\$48,400.00	\$ 38,700.00	-	-	\$ 38,700.00	80%	\$ 9,700.00	\$ 1,935
119	Pipe Insulation	\$9,600.00	\$ 7,640.00	-	-	\$ 7,640.00	80%	\$ 1,960.00	\$ 382
120	HVAC Ductwork Rough In	\$77,500.00	\$ 62,000.00	\$ 7,750.00	-	\$ 69,750.00	90%	\$ 7,750.00	\$ 3,488
121	HVAC Equipment	\$60,900.00	\$ 48,720.00	-	-	\$ 48,720.00	80%	\$ 12,180.00	\$ 2,436
122	HVAC Finish	\$18,800.00	\$ 14,950.00	-	-	\$ 14,950.00	80%	\$ 3,850.00	\$ 748
123	HVAC Test and Balance	\$9,500.00	-	-	-	-	0%	\$ 9,500.00	\$ -
124	HVAC Controls	\$36,100.00	-	-	-	-	0%	\$ 36,700.00	\$ -
125	Fire Protection Riser	\$1,000.00	\$ 1,000.00	-	-	\$ 1,000.00	100%	-	\$ 60
126	Fire Protection Rough In	\$26,500.00	\$ 21,200.00	\$ 2,650.00	-	\$ 23,850.00	90%	\$ 2,650.00	\$ 1,193
127	Fire protection Finish	\$3,900.00	\$ 2,730.00	-	-	\$ 2,730.00	70%	\$ 1,170.00	\$ 137
128	Fire Protection Design	\$7,800.00	\$ 7,800.00	-	-	\$ 7,800.00	100%	-	\$ 390
129	DIVISION 15 SUBTOTAL	\$ 435,600.00	\$ 325,090.00	\$ 18,150.00	-	\$ 343,240.00	79%	\$ 92,360.00	\$ 17,162
130									
131	Mobilization	\$14,200.00	\$ 14,200.00	-	-	\$ 14,200.00	100%	-	\$ 710
132	Electrical Underslab	\$31,600.00	\$ 31,600.00	-	-	\$ 31,600.00	100%	-	\$ 1,580
133	Site Electric Under ground	\$40,800.00	\$ 40,800.00	-	-	\$ 40,800.00	100%	-	\$ 2,040
134	Site Lighting	\$23,400.00	-	-	-	-	0%	\$ 23,400.00	\$ -
135	Switchgear & Service	\$44,900.00	\$ 40,410.00	\$ 4,490.00	-	\$ 44,900.00	100%	-	\$ 2,245
136	Electrical Rough-in	\$61,200.00	\$ 49,040.00	\$ 6,120.00	-	\$ 55,160.00	90%	\$ 6,040.00	\$ 2,758
137	Electrical Trimout	\$28,500.00	\$ 22,750.00	-	-	\$ 22,750.00	80%	\$ 5,750.00	\$ 1,138
138	Electrical Fixtures	\$69,400.00	\$ 55,700.00	-	-	\$ 55,700.00	80%	\$ 13,700.00	\$ 2,765
139	Generator	\$40,800.00	\$ 20,400.00	\$ 18,200.00	-	\$ 38,600.00	95%	\$ 2,200.00	\$ 1,930
140	Fire Alarm	\$36,700.00	\$ 29,360.00	-	-	\$ 29,360.00	80%	\$ 7,340.00	\$ 1,468
141	Telephone Data	\$14,450.00	\$ 11,517.50	\$ 1,445.00	-	\$ 12,962.50	90%	\$ 1,487.50	\$ 648
142	DIVISION 16 SUBTOTAL	\$ 405,950.00	\$ 315,777.50	\$ 30,255.00	-	\$ 346,032.50	85%	\$ 59,917.50	\$ 17,302
143	Original Contract	\$ 3,399,650.00	\$ 2,714,112.50	\$ 147,315.00	-	\$ 2,861,427.50	84%	\$ 538,222.50	\$ 143,071
144	Change Order #1	\$ (3,085.88)	\$ (3,085.88)	-	-	\$ (3,085.88)	100%	-	\$ (154)
145	Change Order #2	\$ (928.29)	\$ (928.29)	-	-	\$ (928.29)	100%	-	\$ (46)
146	Change Order #3	\$ 57,878.82	\$ 52,091.05	\$ 5,787.77	-	\$ 57,878.82	100%	-	\$ 2,894
147	Revised Contract	\$ 3,453,514.65	\$ 2,762,186.38	\$ 153,102.77	-	\$ 2,915,292.15	84%	\$ 538,222.50	\$ 145,765



**Sisters-Camp Sherman R.F.P.D.**

PO Box 1509  
Sisters, Oregon 97759-1509  
1-541-549-0771

Bank of the Cascades  
PO Box 520  
Sisters, OR 97759

96-602/1232

8912

06/11/2008

PAY TO THE ORDER OF WOODBURN CONSTRUCTION COMPANY

\*\*145,447.63\*\*

\*\*\*One Hundred Forty-Five Thousand Four Hundred Forty-Seven and 63/100 Dollars\*\*\*

DOLLARS  
 Security features included. Details on back.

Two Signatures Required

WOODBURN CONSTRUCTION COMPANY  
PO BOX 129  
WOODBURN OR 97071

MEMO \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE

MP

⑈008912⑈ ⑆123206024⑆ 04 10017 0⑈

**Sisters-Camp Sherman R.F.P.D.**

8912

VENDOR: 489 WOODBURN CONSTRUCTION COMPANY

06/11/2008

Check No: 8912

INVOICE #	INV DATE	DESCRIPTION	INV AMOUNT
11	05/31/2008	701 Capital Project ending May 2008	145,447.63

TOTAL AMOUNT 145,447.63

**Sisters-Camp Sherman R.F.P.D.**

8912

VENDOR: 489 WOODBURN CONSTRUCTION COMPANY

06/11/2008

Check No: 8912

INVOICE #	INV DATE	DESCRIPTION	INV AMOUNT
11	05/31/2008	701 Capital Project ending May 2008	145,447.63

TOTAL AMOUNT 145,447.63

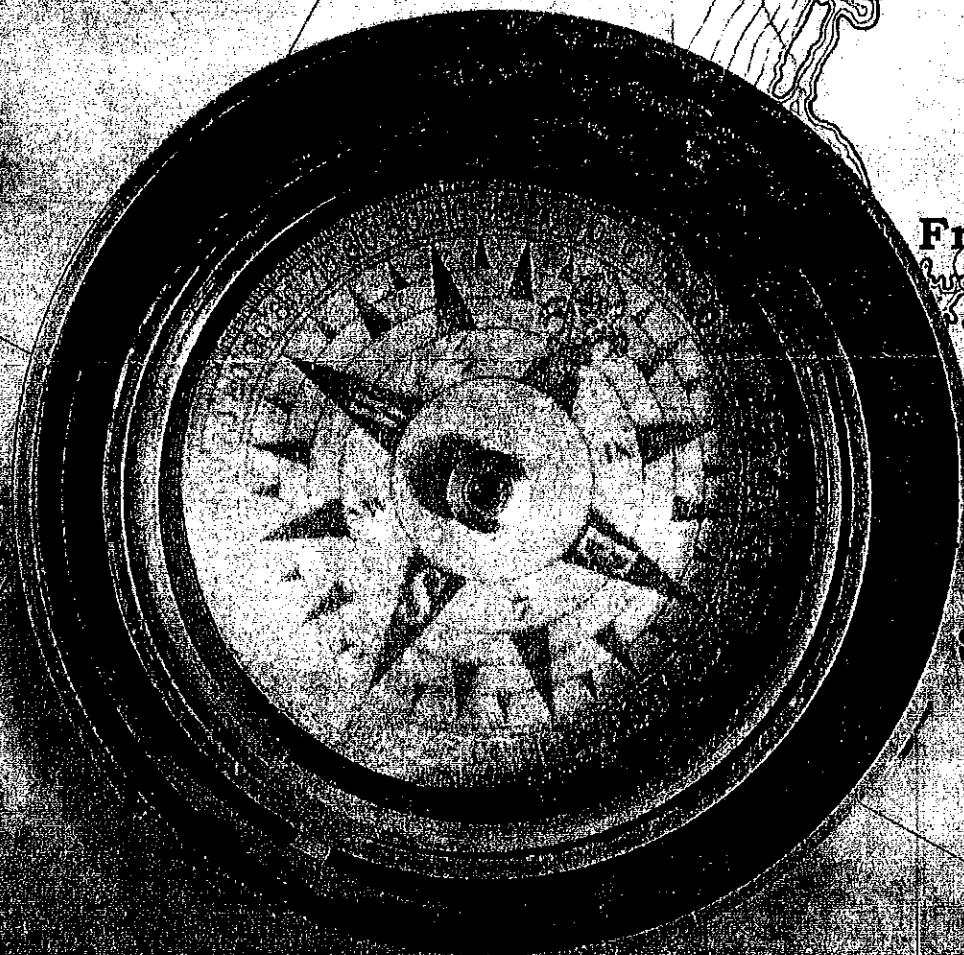
# OFDDA/OFCA

## 2008 Joint Conference

November 5-8, 2008

Seaside Convention Center, Seaside, Oregon

### Charting the Right Course for the Fire Service



Strategic Planning

Fraud in the Workplace

Rules we Live By

Embezzlement

Fire Board/  
Fire Chiefs Basics

Succession Planning

OFCA Toolbox