



Notice of Regular Meeting of the Directors of the
Sisters-Camp Sherman Rural Fire Protection District
November 18, 2008 - Sisters Administrative Building
All proceedings before the Board of Directors are recorded

1. Meeting to order
2. Consent agenda:
 - a. Approve October 21, 2008 Minutes
 - b. Approve financial statements, reconciliations, check register and ambulance reports
 - c. **RESOLUTIONS for 07-08 expenditures:**

2008-2009-017 – Building	\$37,050.00 + \$1,950.00 = \$39,000
2008-2009-018 – Employment	\$1,800 + \$800.00 = \$2,600
2008-2009-019 – Building Paving	\$34,483.82
3. Administration
 - a. Fire Chief evaluation
 - b. Proposed changes to Ordinances 100 & 101
 - c. Declare items as surplus
 - d. Review SDAO Better and Best Practice Forms
 - e. Credit Card proposed program and discussion
 - f. Building/Construction update
 - g. Possible approval to expend building reserve funds for unfinished new station construction projects
4. Fire Chief Report –
 - a. Sprinkler system update
 - b. Energy costs
 - c. Call Activity Report
 - d. Emergency Operation Plan
 - e. Any other business
5. Association Report
6. Any other business
7. Meeting adjourn



October 21, 2008 Minutes of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District – Administrative Building

President David Elliott called the meeting to order at 5:00 p.m. Directors attending: Peter Storton, Chuck Newport and Don Boyd. Absent: Al McKenzie. Staff attending: Chiefs Robertson and Enoch, EA Houck and Captain Wheeler. Members attending: Liz McKittrick and Les Schell. Public attending: Jeff Griffin.

Jeff Griffin from Wilson-Heirgood & Associates made his annual presentation touching on past and future issues. Future cost concern is worker's compensation for 11 different cancers. Only career staff will be affected but hope to include volunteers at a later date. No impact for 2009-2010 but for 2010-2011. IRS and W2s: on-going issue. The District discussed with attorney Ken Jones. On conflagrations the State sends the District pass through wages. We distribute to volunteers and file a 1099 for those state wages. It was attorney Jones' agreement that W2s are not necessary. Tort claims became an issue with the OHSU court ruling. The District has a \$10,000,000 limit. Informed Board history of criminal charges is directed at apparatus drivers. Future health concerns about the "super bug" MRSA and recommends new cleansing changes. Discussion regarding bio-swales and liability: Griffin suggested contacting City by letter asking if they had concerns or history of accidents and advised us to take steps of a reasonable and prudent person by appropriate marking, flagging or sign noting soft ground. Another option included filling in the bio-swales with gravel to allow drainage. Griffin distributed booklets to Directors that included current insurance information and building appraisals. Chief Robertson stated the District received great customer service from Wilson-Heirgood. At this time Griffin thanked the Board and staff and left the meeting.

September 16, 2008 minutes unanimously approved as printed. Discussion: sprinklers, concrete cracks and false alarms. Those issues are to be addressed later in the meeting under the appropriate reports. Motion Director Storton, second Director Newport.

Unanimously approved Resolutions: 2007-2008-007,008,009,010,011,012,013,014,015 and 016.
Discussion: Chief to meet with Captain Brown regarding Cascade Telecommunication invoice.

Administration:

Fire Chief Evaluation: President Elliott received evaluations from all Directors with the exception of Director Storton who will submit his form shortly. Directors plan to finalize evaluation at the November meeting.

Fire Marshal Dave Wheeler: sprinkler system will be flushed and two additional pressure gauge tests will be completed some time within the next two weeks. It appears the City's testing gauge and the sprinkler system gauge are reading differently. Informed Directors sprinkler systems installed in middle

and high schools and the Christian academy. He is curious about the flow for the new Rays. Chief Robertson commented about the addition of "Blaze" a puppy being used during some fire prevention activities. Very popular and Chief Robertson commended Captain Wheeler on this program.

Ordinances: Proposing needed changes: 1) include standby and/or medic mobile unit; and 2) increase cleaning fee from \$25 to \$30. Discussion: At November meeting we will propose a standby ambulance fee based on other local department fees. District actual cost for cleaning community room is \$30.

Chief Robertson informed Directors the community room is very busy. The down side is that everyone would like to use it for a variety of reasons from funerals to parties and they want it at reduced costs or free. The District remains fair but must also assure that District use remain the priority.

Audit: EA Houck to meet with CPA Donaca to finalize audit for presentation.

Building: Contract award amount: \$3,399,650. Change orders: \$176,546.69. Total: \$3,576,196.69. Director Newport informed Directors the meeting with Woodburn Construction President Terry Withers went very well. The District still holds approximately \$175,000 in the retainage account. Woodburn wanted an additional \$70,000. They reduced that amount by \$10,000 and then elected to remove the power fee of \$20,000 bringing the total to \$40,000; which both parties agreed to split 50-50. Other negotiations: District to pay power without markup of \$25,000 and to receive credit for elevator, fence, etc. in the amount of \$12,000. Director Newport felt the District received a good deal of the final negotiated \$39,000.00 cost.

Retainage: Board approved once we receive verbal contract with Woodburn and architect determines cost plus fees. District to hold a percentage of retainage dollars for items not completed. Time limit for repairs is 90 days. Construction has one year warranty.

Architect: District has received \$5,000 from Peck, Smiley, and Ettlin as good faith dollars.

Items that need completion outside of construction contract: security system (cameras, locks, etc.), paging system for 9-1-1, community room table and chairs and kitchen items. Need to compile list recognizing critical issues and they costs. Chief Enoch will assist in compiling list.

Drill Field: City included a project with High County Disposal in the zoning change proposal to be presented to Deschutes County. The City withdrew that proposal. City employee Eric Porter's opinion is that the County will approve the re-zoning without issues. Update may be made by the hearing officer on December 8th.

Fire Chief Report: Concern with rising energy cost of building. Plans include changing all lights to automatic off/on and installing measures to prevent heat loss.

Emergency Operation Plan: Draft in progress. Table top drill utilized Carver Lake as sample. Chief Enoch is supervising grant and doing a great job.

National Fire Academy: Chief Robertson to attend the end of October for Risk Management class and will return to academy in February.

Association Report: Les Schell reported we expect approximately 200 children to visit on Halloween. Starting earlier this year as it is also homecoming for high school. Upcoming events include Christmas dinner and tree. Christmas funds are available. Scholarships were given to Sisters' students. Received a smoke alarm grant and will be utilizing members to install. Director Storton together with the other Directors thanked Les and all the members for their contribution to the department and community and for all their work on the Wizard Fire.

No further business was discussed and the meeting adjourned at 6:35 p.m.

Respectfully submitted,



Monthly Local Government Statement of Account Balance and Transactions

Sisters-Camp Sherman RFPD

Account: 0000004374

October 31, 2008

Page 1 of 2

Susan Houck
Sisters-Camp Sherman RFPD
PO Box 1509
Sisters, OR 97759

Beginning Balance	Debits		Credits		Interest Amount	Fee Amount	Ending Balance
	Count	Amount	Count	Amount			
\$631,778.74	7	97,022.43	1	8,130.37	1,257.41	10.77	\$544,133.32

Effective Date	Posting Date	Description / Comments	Document Number	Item Count	Debit Amount	Credit Amount	Balance
OR Treasury							
10/1/2008	10/1/2008	TES Deschutes County TT End of day balance	AT9574539			8,130.37	639,909.11
OR Treasury-Outgoing ACH							
10/3/2008	10/3/2008	Voice Response Withdrawal End of day balance	DVA9581808		2,275.00		637,634.11
OR Treasury-Outgoing ACH							
10/8/2008	10/8/2008	Voice Response Withdrawal End of day balance	DVA9596752		698.10		636,936.01
OR Treasury-Outgoing ACH							
10/9/2008	10/9/2008	Voice Response Withdrawal End of day balance	DVA9604528		586.61		636,349.40
OR Treasury-Outgoing ACH							
10/16/2008	10/16/2008	Voice Response Withdrawal End of day balance	DVA9629182		4,671.72		631,677.68
OR Treasury-Outgoing ACH							
10/17/2008	10/17/2008	Voice Response Withdrawal End of day balance	DVA9637330		75,000.00		556,677.68
OR Treasury-Outgoing ACH							
10/22/2008	10/22/2008	Voice Response Withdrawal End of day balance	DVA9649794		8,675.00		548,002.68
OR Treasury-Outgoing ACH							
10/23/2008	10/23/2008	Voice Response Withdrawal End of day balance	DVA9657128		5,116.00		542,886.68
OR Treasury							
10/31/2008	10/31/2008	Interest Credit	EI103108			1,257.41	
10/31/2008	10/31/2008	ACH Direct Deposit Fee	FEE103108		0.42		
10/31/2008	10/31/2008	Manual Transfer-In Fee	FEE103108		0.35		
10/31/2008	10/31/2008	Monthly Maintenance Fee End of day balance	FEE103108		10.00		544,133.32

Handwritten signature and initials
W.A.S.J.

Report Criteria:

Account.Acct No = 10001070, 20001070, 30001070, 40001070, 50001070, 50001075

Actual Amounts

Print Periods With No Activity

Summarize Payroll Detail

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
			9/30/2008 (09/08) Balance	1-00-0-1070			574,767.90
10/17/2008	CRJE	12	tx from pool to botc				
10/22/2008	CRJE	19	tx from pool			75,000.00 -	
10/16/2008	JE	15	Deschutes County Tax & Interest			5,000.00 -	
10/31/2008	JE	19	Pool Fees		8,130.37		
10/31/2008	JE	21	pool interest			10.77 -	
			10/31/2008 (10/08) Period Totals and Balance		1,257.41		
					9,387.78 *	80,010.77 - *	504,144.91

(1) GENERAL FUND Totals:

No. of Transactions: 5 No. of Accounts: 1

Totals: 9,387.78 80,010.77 - 70,622.99 -

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504,144.91 +
26,931.62 +
62,511.24 +
38,801.4 -
4,423.74 +
559,210.11 *

559,210.11 +
544,133.32 -
15,076.79 *

QPA
AAJ

Date	Journal	Ref No	Payee or Description	GL Acct No	Debit Amount	Credit Amount	Balance
Empl Fund			9/30/2008 (09/08) Balance	2-00-0-1070			28,021.62
10/2/2008	GRJE	1	tx from bldg and employment			1,090.00 -	
			10/31/2008 (10/08) Period Totals and Balance		.00 *	1,090.00 - *	26,931.62

(2) EMPLOYMENT RESERVE FUND Totals:
No. of Transactions: 1 No. of Accounts: 1

Totals: .00 1,090.00 - 1,090.00 -

SISTERS-CAMP SHERMAN RURAL FIRE
 PO BOX 1509
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number Type of Account Balance Enclosures
 @XXXXXXXXXX@0170 Public Interest Checking 102,962.66 88

Checking Accounts

Public Interest Checking		Number of Enclosures	88
Account Number	@XXXXXXXXXX@0170	Statement Dates	10/01/08 thru 11/02/08
Previous Balance	171,033.55	Days in the Statement Period	33
15 Deposits/Credits	130,076.34	Average Ledger	145,367.15
94 Checks/Debits	198,177.77	Average Collected	144,920.97
Service Charge	.00	Interest Earned	31.39
Interest Paid	30.54	Annual Percentage Yield Earned	0.24%
Current Balance	102,962.66	2008 Interest Paid	380.82
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
10/02	DDA Regular Deposit	2,181.52
10/03	LGIP ACH OREGON ST TREAS 940091709908/10/03 ID#-455 AW TRACE#-042000013424951	2,275.00
10/08	LGIP ACH OREGON ST TREAS 940091709908/10/08 ID#-455 AW TRACE#-042000010624480	698.10
10/09	LGIP ACH OREGON ST TREAS 940091709908/10/09 ID#-455 AW TRACE#-042000015610352	586.61
10/10	CERTEGY MERCHANT DEPOSIT SISTERS-CAMP SHERMAN R	204.80
10/16	DDA Regular Deposit	8,167.76

Public Interest Checking @XXXXXXXXXX@0170 (Continued)

Deposits and Additions		
Date	Description	Amount
10/16	LGIP ACH OREGON ST TREAS 940091709908/10/16 ID#-455 AW	4,671.72 ✓
10/17	TRACE#-042000019958668 LGIP ACH OREGON ST TREAS 940091709908/10/17 ID#-455 AW	75,000.00 ✓
10/22	TRACE#-042000014738236 LGIP ACH OREGON ST TREAS 940091709908/10/22 ID#-455 AW	8,675.00 ✓
10/23	TRACE#-042000019938644 MED B PAY NORIDIAN NW 945017318508/10/23 ID#-1245231760	1,512.03 ✓
10/23	TRACE#-021000026588531 TRN*1*880909610*450173185 LGIP ACH OREGON ST TREAS 940091709908/10/23 ID#-455 AW	5,116.00 ✓ SK + 116 - From FEDS
10/24	TRACE#-042000014716997 MISC PAY 11 TREAS 310 310103615108/10/24 ID#-930932704124011	9,990.00
10/29	TRACE#-101036154158350 RMT*IV*08ORDEF001056000109A CERTEGY MERCHANT DEPOSIT SISTERS-CAMP SHERMAN R	30.00 ✓
10/30	DDA Regular Deposit	2,760.96 ✓
10/30	DDA Regular Deposit	8,206.84 ✓
10/31	Interest Deposit	30.54 ✓

Checks and Withdrawals		
Date	Description	Amount
10/01	Telephone Transfer per Julie	2,220.16 - ✓ dip res
10/10	PERS CNTRB EMPLOYER CONTRB 930004592508/10/10 ID#-02701	15,495.71 - ✓
10/15	TRACE#-042000016147127 VSA/MC ACT ICBA 152143942408/10/15 ID#-000000853627944	94.90 - ✓ dip res
10/23	TRACE#-021200025044862 USATAXPYMT IRS 338770200008/10/23	24,537.66 - ✓

Period: 10/31/2008 (10/08) GL Account No: 10001000

Bank No: 1 Bank: Bank of the Cascades Bank Acct No: 04100170

Report Criteria:
Department Only

Bank Statement Balance:	102,962.66	Book Balance Previous Month:	142,891.49
Outstanding Deposits:	.00	Total Receipts:	130,011.98
Outstanding Checks:	24,784.51	Total Disbursements:	194,725.32

Bank Adjustments	Amount	Book Adjustments	Amount
	.00		.00
	.00		.00
	.00		.00
	.00		.00
	.00		.00
Bank Balance:	78,178.15	Book Balance:	78,178.15

Outstanding Deposits

Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	Deposit #	Amount	
							Total:	.00

Outstanding Checks

Check #	Amount	Check #	Amount	Check #	Amount	Check #	Amount	
9205	56.16	9303	921.59	9312	565.37	9320	38.19	
9205	56.16	9304	63.00	9313	255.00	9321	113.63	
9259	37.75	9306	115.00	9314	313.63	9322	113.63	
9269	23.50	9307	1,778.73	9315	900.00	9323	113.63	
9290	300.00	9308	313.63	9316	708.31	9324	113.63	
9300	313.63	9309	313.63	9317	313.63	9325	113.63	
9301	1,075.33	9310	641.71	9318	240.00	102008503	14,707.65	
9302	136.48	9311	32.00	9319	108.60			
							Total:	24,784.51

SISTERS-CAMP SHERMAN RURAL FIRE
 BOND TAX REVENUE FUND
 PO BOX 1509
 SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number @XXXXXXXXXX@5462 Type of Account Public MMDA Pool Rate Balance 7,768.26 Enclosures

Checking Accounts

Public MMDA Pool Rate Number of Enclosures 0
 Account Number @XXXXXXXXXX@5462 Statement Dates 10/01/08 thru 11/02/08
 Previous Balance 6,890.45 Days in the Statement Period 33
 1 Deposits/Credits 862.23 Average Ledger 7,360.75
 Checks/Debits .00 Average Collected 7,360.75
 Service Charge .00 Interest Earned 16.64
 Interest Paid 15.58 Annual Percentage Yield Earned 2.53%
 Current Balance 7,768.26 2008 Interest Paid 1,198.79
 Overdraft Item Fee for this Statement Period .00
 Overdraft Item Fee for Year-to-Date .00
 Non-Sufficient Item Fee for this Statement Period .00
 Non-Sufficient Item Fee for Year-to-Date .00

Deposits and Additions

Date	Description	Amount
10/16	DDA Regular Deposit	862.23
10/31	Interest Deposit	15.58

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
10/01	6,890.45	10/16	7,752.68	10/31	7,768.26

Interest Rate Summary

Date	Rate
9/30	2.500000%

* * * END OF STATEMENT * * *

bal effect

Bank 5

SISTERS-CAMP SHERMAN RURAL FIRE
RETAINAGE FEE
PO BOX 1509
SISTERS OR 97759

SUMMARY OF ACCOUNTS

Account Number @XXXXXXXXXX@4261 Type of Account Money Market Business Balance 176,874.09 Enclosures

Checking Accounts

Money Market Business		Number of Enclosures	0
Account Number	@XXXXXXXXXX@4261	Statement Dates	10/01/08 thru 11/02/08
Previous Balance	174,498.51	Days in the Statement Period	33
1 Deposits/Credits	2,220.16	Average Ledger	176,718.67
Checks/Debits	.00	Average Collected	176,718.67
Service Charge	.00	Interest Earned	164.14
Interest Paid	155.42	Annual Percentage Yield Earned	1.03%
Current Balance	176,874.09	2008 Interest Paid	1,317.76
Overdraft Item Fee for this Statement Period			.00
Overdraft Item Fee for Year-to-Date			.00
Non-Sufficient Item Fee for this Statement Period			.00
Non-Sufficient Item Fee for Year-to-Date			.00

Deposits and Additions

Date	Description	Amount
10/01	Telephone Transfer per Julie	2,220.16
10/31	Interest Deposit	155.42

Daily Balance Information

Date	Balance	Date	Balance
10/01	176,718.67	10/31	176,874.09

Interest Rate Summary

Date	Rate
9/30	1.200000%
10/08	1.000000%
10/29	0.900000%

Report Criteria:

Account.Acct No = All
Account Detail

Acct No	Account Description	10/08 Period Actual	2008-09 Cur Year Actual	2008-09 Cur Year Budget	Variance	Percentage
GENERAL FUND						
GENERAL FUND REVENUE						
REVENUE						
1-01-0-40100	Desch Cnty Current Yr Taxes	0.00	0.00	1,588,251.00	1,588,251.00	0.00
1-01-0-40200	Jeff Cnty Current Yr Taxes	0.00	0.00	163,992.00	163,992.00	0.00
1-01-0-41100	Desch Cnty Prior Yr Taxes	8,869.89	45,241.28	30,000.00	(15,241.28)	150.80
1-01-0-41200	Jeff Cnty Prior Yr Taxes	0.00	3,680.59	5,500.00	1,819.41	66.92
1-01-0-42100	Ambulance Transports	18,683.72	89,033.79	200,000.00	110,966.21	44.52
1-01-0-42120	Ambulance Collection Account	113.65	1,023.65	0.00	(1,023.65)	0.00
1-01-0-42121	Amb Collection Fees	0.00	0.00	0.00	0.00	0.00
1-01-0-42200	Fire Contracts	0.00	0.00	3,500.00	3,500.00	0.00
1-01-0-42300	Fire Apparatus Response	6,660.00	6,660.00	3,000.00	(3,660.00)	222.00
1-01-0-42400	Fire Med Membership	1,896.50	7,332.04	22,000.00	14,667.96	33.33
1-01-0-42401	Fire Med Membership Fees	0.00	0.00	0.00	0.00	0.00
1-01-0-42500	Pay from Outside Parties	3,330.00	3,928.67	49,500.00	45,571.33	7.94
1-01-0-43300	Grant Revenue	0.00	0.00	0.00	0.00	0.00
1-01-0-43301	Grant Training Exercise Rev	0.00	0.00	6,000.00	6,000.00	0.00
1-01-0-43302	Homeland Security Grant	0.00	2,936.00	75,000.00	72,064.00	3.91
1-01-0-44120	Bank Interest	30.54	209.70	500.00	290.30	41.94
1-01-0-44140	Deschutes Cnty Interest	13.49	68.27	500.00	431.73	13.65
1-01-0-44160	Jefferson Cnty Interest	1.70	4.09	25.00	20.91	16.36
1-01-0-44180	Reserve Bank Interest	1,257.41	9,254.83	30,000.00	20,745.17	30.85
1-01-0-45000	Misc Revenue	(434.00)	4,499.79	5,000.00	500.21	90.00
1-01-0-45100	Donations for Christmas	0.00	0.00	0.00	0.00	0.00
1-01-0-45300	MiscRev-cleaning fees deposits	350.00	350.00	0.00	(350.00)	0.00
1-01-0-45400	D- Tums Grant Donations	0.00	0.00	0.00	0.00	0.00
1-01-0-49990	Beginning Working Capital	0.00	0.00	1,024,122.00	1,024,122.00	0.00
	REVENUE Totals:	40,772.90	174,222.70	3,206,890.00	3,032,667.30	5.43
	GENERAL FUND REVENUE Totals:	40,772.90	174,222.70	3,206,890.00	3,032,667.30	5.43
	GENERAL FUND Totals:	40,772.90	174,222.70	3,206,890.00	(3,032,667.30)	5.43
	Grand Totals:	40,772.90	174,222.70	3,206,890.00	3,032,667.30	5.43

Report Criteria:

Account.Acct No = All
Source / Dept Totals

Acct No	Account Description	10/08 Period Actual	2008-09 Cur Year Actual	2008-09 Cur Year Budget	Variance	Percentage
GENERAL FUND						
	BOARD DEPARTMENT Totals:	0.00	12.00	487.00	475.00	2.46
	FIRE CHIEF DEPARTMENT Totals:	13,070.78	51,374.74	168,403.00	117,028.26	30.51
	ADMINISTRATION DEPARTMENT Totals:	13,697.55	55,116.64	177,626.00	122,509.36	31.03
	DIV CHIEF AND TRAINING DEPT Totals:	9,402.91	36,221.50	114,170.00	77,948.50	31.73
	FIRE MARSHAL DEPARTMENT Totals:	10,223.95	39,890.76	126,938.00	87,047.24	31.43
	CAREER DEPARTMENT Totals:	68,112.41	312,385.84	942,952.00	630,566.16	33.13
	NEW FF Totals:	0.00	0.00	0.00	0.00	0.00
	VOLUNTEERS DEPARTMENT Totals:	0.00	3,910.00	25,160.00	21,250.00	15.54
	ASSISTANT FIRE CHIEF DEPT Totals:	10,753.65	44,629.78	139,135.00	94,505.22	32.08
	TEMPORARY EMPLOYEES DEPARTMENT Totals:	5,871.25	21,553.46	18,564.00	(2,989.46)	116.10
	GENERAL FUND Totals:	131,132.50	565,094.72	1,713,435.00	1,148,340.28	32.98
	Grand Totals:	(131,132.50)	(565,094.72)	(1,713,435.00)	(1,148,340.28)	32.98

Report Criteria:

Account.Acct No = All
Source / Dept Totals

Acct No	Account Description	10/08 Period Actual	2008-09 Cur Year Actual	2008-09 Cur Year Budget	Variance	Percentage
GENERAL FUND						
	BOARD DEPARTMENT Totals:	3,186.71	9,114.10	76,460.00	67,345.90	11.92
	FIRE CHIEF DEPARTMENT Totals:	1,275.34	2,451.85	12,215.00	9,763.15	20.07
	ADMINISTRATION DEPARTMENT Totals:	2,054.33	10,272.35	50,300.00	40,027.65	20.42
	DIV CHIEF AND TRAINING DEPT Totals:	2,981.74	10,340.92	49,450.00	39,364.99	20.39
	FIRE MARSHAL DEPARTMENT Totals:	195.75	3,928.90	18,490.00	14,561.10	21.25
	CAREER DEPARTMENT Totals:	74.99	278.42	7,200.00	6,921.58	3.87
	VOLUNTEERS DEPARTMENT Totals:	1,363.59	5,079.73	46,150.00	41,070.27	11.01
	ASSISTANT FIRE CHIEF DEPT Totals:	688.62	21,813.73	82,415.00	60,601.27	26.47
	STUDENTS DEPARTMENT Totals:	906.56	1,865.27	59,000.00	57,134.73	3.16
	TEMPORARY EMPLOYEES DEPARTMENT Totals:	0.00	131.43	200.00	68.57	65.72
	EMERGENCY MED SERV DEPARTMENT Totals:	3,627.71	11,843.75	57,910.00	46,066.25	20.45
	COMMUNICATIONS DEPARTMENT Totals:	2,084.22	4,353.94	16,100.00	11,746.06	27.04
	FACILITIES DEPARTMENT Totals:	9,243.12	22,173.83	78,701.00	56,211.07	28.58
	FIRE EQUIPMENT DEPARTMENT Totals:	1,225.89	2,993.31	23,000.00	20,066.88	12.75
	VEHICLE MAINTENANCE DEPARTMENT Totals:	3,845.19	15,064.40	47,500.00	32,435.60	31.71
	WELLNESS PROGRAM Totals:	0.00	0.00	0.00	0.00	0.00
	GENERAL FUND Totals:	32,753.76	121,705.93	625,091.00	503,385.07	19.47
	Grand Totals: (32,753.76) (121,705.93) (625,091.00) (503,385.07)	19.47

Report Criteria:

Account.Acct No = All
Source / Dept Totals

Acct No	Account Description	10/08 Period Actual	2008-09 Cur Year Actual	2008-09 Cur Year Budget	Variance	Percentage
GENERAL FUND						
	BOARD DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	ADMINISTRATION DEPARTMENT Totals:	0.00	0.00	2,500.00	2,500.00	0.00
	DIV CHIEF AND TRAINING DEPT Totals:	0.00	0.00	1,800.00	1,800.00	0.00
	FIRE MARSHAL DEPARTMENT Totals:	0.00	0.00	0.00	0.00	0.00
	EMERGENCY MED SERV DEPARTMENT Totals:	0.00	0.00	11,151.00	11,151.00	0.00
	COMMUNICATIONS DEPARTMENT Totals:	0.00	2,225.00	3,500.00	1,275.00	63.57
	FACILITIES DEPARTMENT Totals:	1,775.00	2,865.00	3,500.00	635.00	81.86
	FIRE EQUIPMENT DEPARTMENT Totals:	0.00	0.00	36,600.00	36,600.00	0.00
	VEHICLE MAINTENANCE DEPARTMENT Totals:	0.00	0.00	5,000.00	5,000.00	0.00
	WELLNESS PROGRAM Totals:	10,000.00	10,000.00	10,000.00	0.00	100.00
	GENERAL FUND Totals:	11,775.00	15,090.00	74,051.00	58,961.00	20.38
	Grand Totals:	(11,775.00)	(15,090.00)	(74,051.00)	(58,961.00)	20.38

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
10/08	10/15/2008	9205	345	VOID - Benjamin Bruegema	mileage ben ems conf	092408	1	1-14-2-52900		16.16 -
					per diem ben ems conf	092408	2	1-14-2-53200		40.00 -
Total 9205										56.16 -
10/08	10/02/2008	9228	224	Baxter Auto/S&S/Sisters	supplies	093008	1	1-34-2-53100		433.79
10/08	10/02/2008	9229	44	CEC, INC	electric	100108	1	1-28-2-53830		119.06
10/08	10/02/2008	9230	54	City of Sisters	City Services	091908	1	1-28-2-53860		366.56
10/08	10/02/2008	9231	108	Hoyt's Hardware	building supplies multiple projects	092708	1	1-28-2-53100		1,619.94
10/08	10/02/2008	9232	364	Jan Liming	Reimburse food purchase for 5th Monday	100208	1	1-18-2-53240		195.86
10/08	10/02/2008	9233	374	Jeff Liming	reimb nfa meals	100208	1	1-14-2-53200		129.30
					per diem for nfa travel days	100208	2	1-14-2-53200		80.00
Total 9233										209.30
10/08	10/02/2008	9234	150	Mountain Star Designs	uniformrs	6426	1	1-12-2-53700		341.84
					uniformrs	6426	2	1-13-2-53700		417.27
					uniformrs	6426	3	1-14-2-53700		143.94
					uniformrs	6426	4	1-19-2-53700		143.94
					uniformrs	6426	5	1-20-2-53700		117.98
Total 9234										1,164.97
10/08	10/02/2008	9235	594	Nathan Arguien	reimb for paramedic textbook	100208	1	1-20-2-53570		202.00
10/08	10/02/2008	9236	317	Nextel Communications	cell phones	092708	1	1-26-2-53810		593.85
10/08	10/02/2008	9237	555	PRECOR INCORPORATEC	EFX 576i ELIPTICAL TRAINER	4505132435	1	1-35-5-56100		3,622.00
					C776i STAIR CLIMBER	4505132435	2	1-35-5-56100		1,808.00
					C846i RECUMBENT BICYCLE	4505132435	3	1-35-5-56100		1,525.00
					FUNCTIONAL TRAINING WORKSTATION	4505132435	4	1-35-5-56100		2,583.00
					Freight charges	4505188048	1	1-35-5-56100		462.00
					Freight charges	4505188048	2	1-14-2-53100		188.00
Total 9237										10,188.00
10/08	10/02/2008	9238	600	S & S Ironworks	stair handrail into storage room	3151	1	3-10-2-53414		1,185.00
10/08	10/02/2008	9239	227	Sisters Drugstore	immunizations	092408	1	1-24-2-52800		108.00
10/08	10/07/2008	9242	133	Ace Hardware, Inc.	GL/KE Christmas Displays	093008	1	1-28-2-53100		174.00
					facilities	093008	2	1-28-2-53100		283.24
					fire equipment	093008	3	1-30-2-53100		91.34
					vehicle tools	093008	4	1-34-2-53100		17.62
					training	093008	5	1-14-2-53100		18.89
					fire prevention	093008	6	1-15-2-51820		26.17
					type vi engine	093008	7	4-10-5-56108		28.83
Total 9242										640.09
10/08	10/07/2008	9243	484	Bend Garbage Co., Inc.	sharps collections	092608	1	1-24-2-53700		24.05
10/08	10/07/2008	9244	38	Cascade Fire Equipment	DRIP TORCH	15125	1	1-30-2-53590		119.69
					SUCTION HOSE	15125	2	1-30-2-53100		171.30
					STRAINER W/					

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					FOOTVALVE	15125	3	1-30-2-53100		78.99
					ABC FIRE EXTINGUISHER (5#)	15125	4	1-30-2-53590		49.00
					FIRE EXTINGUISHER MOUNTING BRACKET	15125	5	1-30-2-53590		34.00
					REDUCER 1.5" to 1"	15125	6	1-30-2-53100		41.92
					REDUCER 1" to 3/4"	15125	7	1-30-2-53100		73.36
					ADAPTER DOUBLE FEMALE 1.5"	15125	8	1-30-2-53100		47.16
					ADAPTER DOUBLE MALE 1.5"	15125	9	1-30-2-53100		70.74
					WHEEL CHOCK	15125	10	1-30-2-53590		39.00
					ADAPTER DOUBLE FEMALE 2.5"	15125	11	1-30-2-53100		29.47
					ADAPTER DOUBLE MALE 2.5"	15125	12	1-30-2-53100		21.61
					REDUCER 2.5" to 1.5"	15125	13	1-30-2-53100		24.23
					REINHARDT TOOL	15125	14	1-30-2-53590		59.00
					Total 9244					859.47
10/08	10/07/2008	9245	603	Darrold Dilley	Overpayment Transport 08137678	100208	1	1-01-0-42100		60.31
10/08	10/07/2008	9246	68	Deschutes County 911 Serv	CAD license	SIS0809	1	1-26-2-51650		925.00
10/08	10/07/2008	9247	123	Knox Company	TR/DW Med-Vault (key system)	00234561	1	1-28-5-56103		2,865.00
10/08	10/07/2008	9248	202	Quill	Community Hall Training Supplies	1328359	1	1-14-2-53100		644.32
10/08	10/07/2008	9249	228	Sisters Electronics, Inc.	electronics equipment	10066456	1	1-14-2-53100		6.98
10/08	10/07/2008	9250	267	US Bank	Shelving/Storage materials for EMS supply	091508	1	1-28-2-53100		288.57
					743 BUMPER POWDER COATING	091508	2	4-10-5-56108		275.00
					tr NFA AIRFARE	091508	3	1-12-2-52900		589.01
					STUDENTS BELTS - LIGHTHOUSE	091508	4	1-20-2-53700		60.45
					dW BUSINESS LUNCH	091508	5	1-15-2-52960		9.93
					lab safe STOP AND CAUTION SIGNS	091508	6	3-10-2-53414		282.78
					home depot shelving facilities	091508	7	1-28-2-53100		289.13
					facilities supplies	093008	1	1-28-2-53100		316.10
					Total 9250					2,110.97
10/08	10/07/2008	9251	274	West Coast Paper, LLC	facilities supplies	093008	1	1-28-2-53100		316.10
10/08	10/15/2008	9252	10	American Energy	fuel	227821	1	1-34-2-52400		1,570.63
					fuel	227821	2	1-24-2-52400		362.42
					Total 9252					1,933.05
10/08	10/15/2008	9253	345	VOID - Benjamin Bruegema	mileage ben ems conf	092408	1	1-14-2-52900		16.16 -
					mileage ben ems conf	092408	1	1-14-2-52900		16.16
					per diem ben ems conf	092408	2	1-14-2-53200		40.00
					per diem ben ems conf	092408	2	1-14-2-53200		40.00 -

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
Total 9253										.00
10/08	10/15/2008	9254	420	Braun Northwest	fenderette	9816	1	1-34-2-53100		77.50
10/08	10/15/2008	9255	34	C & K Market	Supplies	093008	1	1-13-2-53100		7.58
					5th monday	093008	2	1-18-2-53240		7.00
					Tb birthday	093008	3	1-18-2-53240		24.48
					fire critique	093008	4	1-14-2-53100		47.50
					CISD Training	093008	5	1-14-2-53100		12.47
					ems breakfast	093008	6	1-14-2-53100		60.50
					eop tabletop	093008	7	1-19-2-52841		44.87
					ofca bd mtg	093008	8	1-12-2-52960		19.49
Total 9255										223.89
10/08	10/15/2008	9256	40	Cascade Telecommunicatio	new building wires	16514	1	3-10-2-53413		704.50
					wire for new building	16515	1	3-10-2-53413		1,180.00
					new building phones	16558	1	3-10-2-53413		1,283.42
					new building phones	16662	1	3-10-2-53413		187.50
					new building phones	16710	1	3-10-2-53413		528.80
					new building phones	16719	1	3-10-2-53413		662.50
					new building phones	16767	1	3-10-2-53413		125.00
					Paging speakers and amp for phone system	17218	1	1-28-2-53500		1,672.50
Total 9256										6,344.22
10/08	10/15/2008	9257	45	Central Oregon Com Colleg	wes george id#820166938	100608	1	1-20-2-53560		102.00
10/08	10/15/2008	9258	321	Dave Wellington	faucet kit 703	101508	1	1-28-2-53100		14.99
					silcock key 703	101508	2	1-34-2-53590		1.79
Total 9258										16.78
10/08	10/15/2008	9259	292	David Wheeler	reimb 1/2 vet bill inv 26039 for Blaze	101508	1	1-15-2-53100		37.75
10/08	10/15/2008	9260	76	DMV	dmv reports	101508	1	1-18-2-53210		3.00
10/08	10/15/2008	9261	81	Ed Staub & Sons Propane	Propane and tank rent	093008	1	1-28-2-53850		189.67
10/08	10/15/2008	9262	146	Miss Sew-it-All	uniform alterations ryan	093008	1	1-14-2-53700		50.00
					uniform alterations laura & cody	093008	2	1-20-2-53700		60.00
Total 9262										110.00
10/08	10/15/2008	9263	147	Mission Linen Supply	mats/rugs	093008	1	1-28-2-53100		137.40
10/08	10/15/2008	9264	508	Pac Office Automation - Lea	photocopier lease ref 24838209	08118390759	1	1-13-2-53500		906.00
10/08	10/15/2008	9265	183	Pepsi Cola Bottling	pop	093008	1	1-18-2-53240		3.20
10/08	10/15/2008	9266	202	Quill	black frame	1575752	1	1-15-2-53100		28.78
					Office Supplies	1778534	1	1-13-2-53100		19.06
Total 9266										47.84
10/08	10/15/2008	9267	563	RIO Networks	Telephone Account #60148	093008	1	1-28-2-53870		697.66
10/08	10/15/2008	9268	232	Speer Hoyt LLC	legal	093008	1	1-11-2-52750		219.00
10/08	10/15/2008	9269	561	Sweeney Excavation, Inc.	construction to hang air line	C3483	1	1-28-2-53100		23.50
10/08	10/15/2008	9270	250	Taylor Tire Center, Inc.	GL/KE 793 Battery	295630	1	1-34-2-53100		103.95
10/08	10/15/2008	9271	273	Visa - Florida - Cascade Acr	christmas lights	093008	1	1-18-2-53240		868.26

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					ems conference	100108	1	1-14-2-52840		1,559.00
					bakery	100208	1	1-18-2-53240		23.00
					office max purchase for EOP	100308	1	1-19-2-52841		309.98
					easels for table top trianing exer for EOP	100408	1	1-19-2-52841		62.98
Total 9271										2,823.22
10/08	10/15/2008	9275	22	Bio-Med Testing Service, Inc	testing hoffstetter	5659	1	1-18-2-53210		29.00
10/08	10/15/2008	9276	194	Pony Express, Inc.	office supplies for EOP	093008	1	1-19-2-52841		41.85
					Supplies & Postage	100108	1	1-13-2-53100		13.17
					Supplies & Postage	100108	2	1-20-2-53700		8.59
					Supplies & Postage	100108	3	1-28-2-53100		27.27
					Supplies & Postage	100108	4	1-30-2-53100		7.64
					Supplies & Postage	100108	5	1-34-2-53100		42.07
Total 9276										140.59
10/08	10/15/2008	9277	216	SeaWestern, Inc.	nomex wheeler	128075	1	1-15-2-53700		93.12
10/08	10/15/2008	9278	605	Sisters Folk Festival	refund cleaning deposit	101508	1	1-01-0-45300		300.00
10/08	10/15/2008	9279	216	SeaWestern, Inc.	SCBA Components	127959-01	1	1-30-2-52020		161.36
10/08	10/21/2008	9283	567	American Fence	Remotes for rear parking gate	00647	1	3-10-2-53414		82.50
					Remotes for rear parking entry gate	00647	2	3-10-2-53414		33.50
Total 9283										116.00
10/08	10/21/2008	9284	505	Andrew Mustola	mileage reimbursement	102108	1	1-20-2-53540		300.00
10/08	10/21/2008	9285	606	BC/BS Fed Emp Program	Moser R57949272 amb overpayment	102108	1	1-01-0-42100		474.56
10/08	10/21/2008	9286	27	Boundtree Medical LLC	ACTIVATED CHARCOAL 50g TUBE	80157738	1	1-24-2-52800		120.50
					ADENOCARD 6mg ANSYR SYRINGE	80157738	2	1-24-2-52800		237.50
					AMIODARONE 150mg VIAL	80157738	3	1-24-2-52800		117.80
					ASPIRIN 81mg CHEWABLE TABLETS	80157738	4	1-24-2-52800		2.24
					ATROPINE 1mg LUERJET SYRINGE	80157738	5	1-24-2-52800		37.50
					DOPAMINE 400mg, 250cc D5W BAG	80157738	6	1-24-2-52800		74.65
					DUONEB 3ml VIAL (5/PKG)	80157738	7	1-24-2-52800		103.04
					FUROSEMIDE 40mg ANSYR SYRINGE	80157738	8	1-24-2-52800		9.48
					LIDOCAINE DRIP	80157738	9	1-24-2-52800		34.20
					LIDOCAINE 2% 100mg LUERJET SYRINGE	80157738	10	1-24-2-52800		61.00
					ZOFRAN 4mg SYRINGE	80157738	11	1-24-2-52800		117.80
					PROMETHAZINE 25mg CARPUJECT	80157738	12	1-24-2-52800		48.20
					SODIUM BICARB 8.4% LUER JET SYRINGE	80157738	13	1-24-2-52800		5.28
Alcare Plus 9oz Hand										

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					Cleanser	80157738	14	1-24-2-52800		119.10
					ALCOHOL PREP PADS	80157738	15	1-24-2-52800		5.10
					CPAP BREATHING CIRCUIT	80157738	16	1-24-2-52800		115.65
					COBAN SELF ADHERENT WRAP	80157738	17	1-24-2-52800		45.72
					FAST-1 IO INFUSION SYSTEM	80157738	18	1-24-2-52800		161.45
					FR2 PEDS DEFIB PADS	80157738	19	1-24-2-52800		81.70
					EXAM GLOVES - LARGE	80157738	20	1-24-2-52800		105.20
					QUICKTRACH - ADULT 4.0mm	80157738	21	1-24-2-52800		152.67
					SAM SLING PELVIC SPLINT - MEDIUM	80157738	22	1-24-2-52800		70.81
					SODIUM CHLORIDE IV BAG 1000cc (12/case)	80157738	23	1-24-2-52800		207.36
					SALINE FLUSH SYRINGE 10cc (100/case)	80157738	24	1-24-2-52800		80.00
					STA-BLOK HEAD IMMOBILIZER (30/case)	80157738	25	1-24-2-52800		158.10
					TRIANGULAR BANDAGE (12/box)	80157738	26	1-24-2-52800		6.30
					ANTIBIOTIC OINTMENT	80157738	27	1-24-2-52800		19.00
					VENI-GARD IV DRESSING (OPSITE)	80157738	28	1-24-2-52800		51.70
					SHIPPING/FREIGHT CHARGES	80157738	29	1-24-2-52800		107.58
										<hr/>
					Total 9286					2,456.63
10/08	10/21/2008	9287	38	Cascade Fire Equipment	ball valve replacement for 724	16007	1	1-30-2-53100		87.38
10/08	10/21/2008	9288	607	Cody Meredith	mileage reimbursment	102108	1	1-20-2-53540		300.00
10/08	10/21/2008	9289	70	Deschutes County Tax Colle	acct 155658 property taxes	102108	1	1-11-2-53580		20.02
					prop tax acct 135751	102108-01	1	1-11-2-53580		89.35
										<hr/>
					Total 9289					109.37
10/08	10/21/2008	9290	608	Evan Jarvis	mileage reimbursement	102108	1	1-20-2-53540		300.00
10/08	10/21/2008	9291	96	Galls	Pants Bruegerman	59605277000	1	1-16-2-53700		74.99
10/08	10/21/2008	9292	594	Nathan Arguien	reimb mileage	102108	1	1-20-2-53540		300.00
10/08	10/21/2008	9293	158	Norco Medical Supply, Inc.	oxygen	092508	1	1-24-2-52800		157.53
10/08	10/21/2008	9294	515	Pac Off Automation-Beavert	copies/kit	645153	1	1-13-2-53500		158.32
10/08	10/21/2008	9295	247	Swift Steel	meal for fire equip supplies	102108	1	1-30-2-53100		18.70
10/08	10/21/2008	9296	360	Ward Diesel Filter Systems	NO SMOKE DIESEL FILTERING SYSTEM	16036	1	4-10-5-56108		8,675.00
10/08	10/21/2008	9297	274	West Coast Paper, LLC	soap	295399	1	1-28-2-53100		48.00
					towel	295400	1	1-28-2-53100		67.00
					liners	295493	1	1-28-2-53100		30.30
										<hr/>
					Total 9297					145.30
10/08	10/22/2008	9298	102	Guest Services	Meal ticket- Risk Mgmt Taylor Robertson	102208	1	1-11-2-53200		129.30
10/08	10/22/2008	9299	540	Taylor D. Robertson, Jr.	per diem nfa 10/25 10/30 & 11/3	102208	1	1-11-2-53200		120.00
10/08	10/30/2008	9300	609	VOID - Al McKenzie	OFDDA/OFCA Conference					

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount	
					Mileage	103008	1	1-11-2-52900		113.63	
					OFDDA/OFCA Conference Per Diem	103008	2	1-11-2-53200		200.00	
		Total 9300									313.63
10/08	10/30/2008	9301	10	American Energy	fuel amb	228309	1	1-24-2-52400		404.08	
					fuel fire	228309	2	1-34-2-52400		671.25	
		Total 9301									1,075.33
10/08	10/30/2008	9302	18	Bend Broadband	cable - district	103008	1	1-28-2-53820		136.48	
10/08	10/30/2008	9303	601	Cascade Fire Equipment Co	GL/KE 795 Siren controller	83594149	1	1-34-2-53100		921.59	
10/08	10/30/2008	9304	610	Cascade HealthCare Comm	drug screen Hoffstetter/Wade	093008	1	1-18-2-53210		63.00	
10/08	10/30/2008	9306	39	Cascade Medical Clinic	flu vaccine and ppd shots	80210	1	1-24-2-52800		115.00	
10/08	10/30/2008	9307	44	CEC, INC	electric	102008	1	1-28-2-53830		1,778.73	
10/08	10/30/2008	9308	383	Chuck Newport	OFDDA/OFCA conference per diem	103008	1	1-11-2-53200		200.00	
					mileage ofdda conf	103008	2	1-11-2-52900		113.63	
		Total 9308									313.63
10/08	10/30/2008	9309	385	David Elliott	OFCA/OFDDA Conference per diem	103008	1	1-11-2-53200		200.00	
					OFCA/OFDDA Conference mileage	103008	2	1-11-2-52900		113.63	
		Total 9309									313.63
10/08	10/30/2008	9310	551	Great America Leasing Corp	phone system 003-0459923-000	7917888	1	1-28-2-53871		641.71	
10/08	10/30/2008	9311	106	Health & Learning	CPR course and cards	103008	1	1-14-2-52840		32.00	
10/08	10/30/2008	9312	317	Nextel Communications	cell phones	692300735-03	1	1-26-2-53810		565.37	
10/08	10/30/2008	9313	168	Oregon Fire Chiefs Assn.	ofca dues	2385	1	1-12-2-51700		85.00	
					ofca dues - enoch	2385	2	1-19-2-51700		85.00	
					ofca dues - karjala	2385	3	1-14-2-52810		85.00	
		Total 9313									255.00
10/08	10/30/2008	9314	185	Peter Storton	OFDDA/OFCA mileage	103008	1	1-11-2-52900		113.63	
					OFDDA/OFCA per diem	103008	2	1-11-2-53200		200.00	
		Total 9314									313.63
10/08	10/30/2008	9315	207	Richard W. Donaca, CPA	CPA	959	1	1-11-2-51550		900.00	
10/08	10/30/2008	9316	563	RIO Networks	Telephone Account #60148	861818	1	1-28-2-53870		708.31	
10/08	10/30/2008	9317	297	Susan Houck	ofdda/ofca conference per diem	103008	1	1-13-2-53200		200.00	
					ofdda/ofca conference mileage	103008	2	1-13-2-52900		113.63	
		Total 9317									313.63
10/08	10/30/2008	9318	540	Taylor D. Robertson, Jr.	OFDDA/OFCA conference per diem	103008	1	1-12-2-53200		240.00	
10/08	10/30/2008	9319	261	Treasure Valley Coffee	kitchen supplies	092608	1	1-18-2-53240		108.60	

Per	Date	Check No	Vendor No	Payee	Invoice Description	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
10/08	10/30/2008	9320	283	Xpress Printing, Inc.	halloween game cards	49918	1	1-18-2-53240		38.19
10/08	10/31/2008	9321	609	VOID - Al McKenzie	return mileage ofdda	103108	1	1-11-2-52900		113.63
10/08	10/31/2008	9322	383	Chuck Newport	return mileage ofdda	103108	1	1-11-2-52900		113.63
10/08	10/31/2008	9323	385	David Elliott	return mileage ofdda	103108	1	1-11-2-52900		113.63
10/08	10/31/2008	9324	185	Peter Storton	return mileage ofdda	103108	1	1-11-2-52900		113.63
10/08	10/31/2008	9325	297	Susan Houck	return mileage ofdda	103108	1	1-13-2-52900		113.63
Totals:										<u>63,144.85</u>



Sisters-Camp Sherman Rural Fire Protection District
"Protecting Life and Property through Quality Service"

October 2008 Ambulance Report Summary

Total ambulance revenue for October 2008 was \$19,218.59 (balanced with Susan).

Aging report shows total current charges (anything under 90 days) at \$57,509.50 and past due (anything over 90 days) at \$43,107.85 or 42% of total charges.



RESOLUTION 2008-2009-017
Resolution to Approve Expenditures from Building Reserve

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended for unanticipated expenses from the Building Reserve Fund during the 2008-2009 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors at their October 21, 2008 meeting ascertained the fees are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves expending Building Reserve Funds as follows:

Woodburn Construction Final Invoice:	\$37,050.00
Retainage:	<u>\$ 1,950.00</u>
Total Final Payment:	\$39,000.00

DATED this 18th day of November 2008

M. David Elliott, President

Peter Storton, Secretary-Treasurer

Don Boyd, Director

Al McKenzie, Director

Chuck Newport, Vice-President

APPLICATION AND CERTIFICATE FOR PAYMENT

DOCUMENT G702

PAGE ONE OF

PAGES

TO OWNER:

SISTERS - CAMP SHERMAN FIRE DISTRICT
301 SOUTH ELM STREET
SISTERS, OREGON 97759

FROM CONTRACTOR:

WOODBURN CONSTRUCTION COMPANY
P.O. BOX 128
WOODBURN, OREGON 97071

CONTRACT FOR:

STATION 701 RENOVATION AND ADDITION

PROJECT:

STATION 701 RENOVATION AND ADDITION

ARCHITECT:

Peck Smiley Ettlin architects
4412 SW Corbett Ave.
PORTLAND, OR 97201

APPLICATION NO. 15-Revised
PERIOD TO: October 31, 2008
OWNER PROJ. NO.: N/A
ARCH. PROJ. NO.: 2514
CONTRACT DATE: June 28, 2007

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet. AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 3,399,650.00

2. Net change by Change Orders \$ 146,402.12

3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 3,546,052.12

4. TOTAL COMPLETED & STORED TO DATE \$ 3,546,052.12

(Column G on G703)

5. RETAINAGE:

a. 5 % of Completed Work (Retainage Bond on File) \$ 177,302.61

b. _____ % of Stored Material \$ _____

(Column F on G703)

Total Retainage (Line 5a + 5b or Total in column I of G703) \$ 177,302.61

6. TOTAL EARNED LESS RETAINAGE \$ 3,368,749.51

(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificates) \$ 3,331,699.51

8. CURRENT PAYMENT DUE \$ 37,050.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

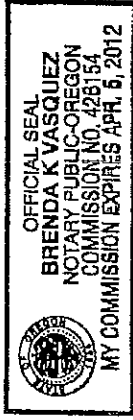
(Line 3 less Line 6) \$ 177,302.61


The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

"I, the undersigned, hereby certify that the above charge on Agreement No. 9147 is true and correct and that payment has not been received."

CONTRACTOR: 
BY: _____
State of: OREGON
County of: MARION

Date: November 10, 2008



Subscribed and sworn to before me this 10th day of November 2008.

BRENDA K VASQUEZ
Notary Public.
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 37,050.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: 
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Date: 11/12/08

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 107,402.12	\$ -
Total approved this Month	\$ 38,000.00	\$ -
TOTALS	\$ 146,402.12	\$ -
NET CHANGES by Change Order	\$ 146,402.12	\$ -

APPLICATION AND CERTIFICATE FOR PAYMENT

DOCUMENT G702

PAGE ONE OF

PAGES

TO OWNER:
 SISTERS - CAMP SHERMAN FIRE DISTRICT
 301 SOUTH ELM STREET
 SISTERS, OREGON 97759

FROM CONTRACTOR:
 WOODBURN CONSTRUCTION COMPANY
 P.O. BOX 129
 WOODBURN, OREGON 97071

CONTRACT FOR:
 STATION 701 RENOVATION AND ADDITION

PROJECT:
 STATION 701 RENOVATION AND ADDITION

ARCHITECT:
 Peck Smiley Ettlin architects
 4412 SW Corbett Ave.
 PORTLAND, OR 97201

APPLICATION NO. 15-Revised
PERIOD TO: October 31, 2008
OWNER PROJ. NO.: N/A
ARCH. PROJ. NO.: 2514
CONTRACT DATE: June 28, 2007

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet. AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 3,399,650.00
2. Net change by Change Orders \$ 146,402.12
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 3,546,052.12
4. TOTAL COMPLETED & STORED TO DATE \$ 3,546,052.12
(Column G on G703)
5. RETAINAGE: a. 5 % of Completed Work (Retainage Bond on File) \$ 177,302.61
(Columns D + E on G703)
 b. % of Stored Material \$ -
(Column F on G703)

6. TOTAL EARNED LESS RETAINAGE \$ 177,302.61
Total in column I of G703
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 3,368,749.51
(Line 4 less Line 5 Total)
8. CURRENT PAYMENT DUE \$ 37,050.00
(Line 6 from prior Certificate)

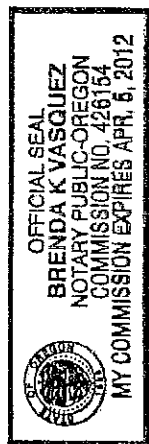
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 177,302.61
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 107,402.12	\$ -
Total approved this Month	\$ 39,000.00	\$ -
TOTALS	\$ 146,402.12	\$ -
NET CHANGES by Change Order	\$ 146,402.12	\$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

"I, the undersigned, hereby certify that the above charge on Agreement No. 9147 is true and correct and that payment has not been received."

CONTRACTOR: *[Signature]*
 BY: _____
 State of: OREGON
 County of: MARION
 Subscribed and sworn to before me this 10th day of November 2008.
BRENDA VASQUEZ
 Notary Public:
 My Commission expires:



Date: November 10, 2008

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 37,050.00
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

37050 -
 1950 -
 439000

SHEET MENT	AIA DOCUMENT G703	07102	APPLICATION NO:		15-Revised				
			APPLICATION NO:	APPLICATION DATE:					
ached.			PERIOD TO:	10.31.08					
dollar			ARCHITECTS PROJ. NO:	2514					
apply.									
A	B	C	D	E	F	G	H	I	
Item No.	Description of Work	Scheduled Value	Work Completed Previous Applications	This Period	Materials Presently Stored	Total Completed and Stored	% (G/C)	Balance To Finish (C-G)	Retainage
SITE DEVELOPMENT									
1	Bond Fee	\$86,800.00	\$	\$	\$	\$86,800.00	100%	\$	\$ 4,340
2	General Liability Insurance	\$56,500.00	\$	\$	\$	\$56,500.00	100%	\$	\$ 2,825
3	GC Mobilization	\$12,800.00	\$	\$	\$	\$12,800.00	100%	\$	\$ 640
4	Temporary Facilities	\$48,600.00	\$	\$	\$	\$48,600.00	100%	\$	\$ 2,430
5	BOLI Fee	\$3,500.00	\$	\$	\$	\$3,500.00	100%	\$	\$ 175
6	Superintendent	\$147,600.00	\$	\$	\$	\$147,600.00	100%	\$	\$ 7,380
7	Project Management	\$73,800.00	\$	\$	\$	\$73,800.00	100%	\$	\$ 3,690
8	Construction Cleanup	\$19,700.00	\$	\$	\$	\$19,700.00	100%	\$	\$ 985
9	Final Cleaning	\$4,600.00	\$	\$	\$	\$4,600.00	100%	\$	\$ 230
10	Survey/Staking	\$10,300.00	\$	\$	\$	\$10,300.00	100%	\$	\$ 515
11	DIVISION 1 SUBTOTAL	\$ 464,200.00	\$	\$	\$	\$ 464,200.00	100%	\$	\$ 23,210
12									
13	Earthwork Mobilization	\$5,200.00	\$	\$	\$	\$5,200.00	100%	\$	\$ 260
14	Clearing, Grubbing & Site Demolition	\$3,900.00	\$	\$	\$	\$3,900.00	100%	\$	\$ 195
15	Construction Entrance	\$1,400.00	\$	\$	\$	\$1,400.00	100%	\$	\$ 70
16	Mass Excavation	\$21,800.00	\$	\$	\$	\$21,800.00	100%	\$	\$ 1,090
17	Building Pad Prep	\$43,300.00	\$	\$	\$	\$43,300.00	100%	\$	\$ 2,165
18	Storage Building Pad Prep	\$7,900.00	\$	\$	\$	\$7,900.00	100%	\$	\$ 395
19	Paving Base Rock	\$80,600.00	\$	\$	\$	\$80,600.00	100%	\$	\$ 4,030
20	Site Concrete Prep	\$19,700.00	\$	\$	\$	\$19,700.00	100%	\$	\$ 985
21	Water Distribution System	\$12,200.00	\$	\$	\$	\$12,200.00	100%	\$	\$ 610
22	Sanitary Sewer System	\$8,900.00	\$	\$	\$	\$8,900.00	100%	\$	\$ 445
23	Drainfield - Parking Area	\$17,600.00	\$	\$	\$	\$17,600.00	100%	\$	\$ 880
24	Drainfield - NW Corner	\$11,000.00	\$	\$	\$	\$11,000.00	100%	\$	\$ 550
25	Storm Lines Around Building	\$7,500.00	\$	\$	\$	\$7,500.00	100%	\$	\$ 375
26	Drywells, Catch Basins, Manholes	\$26,600.00	\$	\$	\$	\$26,600.00	100%	\$	\$ 1,330
27	Drainage Swales	\$33,800.00	\$	\$	\$	\$33,800.00	100%	\$	\$ 1,690
28	Electrical Power, Telephone, Comm	\$2,300.00	\$	\$	\$	\$2,300.00	100%	\$	\$ 115
29	Asphaltic Concrete Paving	\$40,300.00	\$	\$	\$	\$40,300.00	100%	\$	\$ 2,015
30	Striping, H.C. Signs & Wheel Stops	\$1,700.00	\$	\$	\$	\$1,700.00	100%	\$	\$ 85
31	Asbestos Abatement	\$7,500.00	\$	\$	\$	\$7,500.00	100%	\$	\$ 375
32	Selective Demolition	\$56,900.00	\$	\$	\$	\$56,900.00	100%	\$	\$ 2,845
33	Irrigation	\$15,000.00	\$	\$	\$	\$15,000.00	100%	\$	\$ 750
34	Landscaping	\$21,500.00	\$	\$	\$	\$21,500.00	100%	\$	\$ 1,075
35	Concrete Curbs	\$25,000.00	\$	\$	\$	\$25,000.00	100%	\$	\$ 1,250
36	Fencing	\$42,600.00	\$	\$	\$	\$42,600.00	100%	\$	\$ 2,130
37	Bike Racks	\$500.00	\$	\$	\$	\$500.00	100%	\$	\$ 25
38	Site Sidewalks	\$11,300.00	\$	\$	\$	\$11,300.00	100%	\$	\$ 565
39	Public Sidewalks	\$24,600.00	\$	\$	\$	\$24,600.00	100%	\$	\$ 1,230
40	Trench Drain	\$2,800.00	\$	\$	\$	\$2,800.00	100%	\$	\$ 140
41	Trash Enclosure	\$2,600.00	\$	\$	\$	\$2,600.00	100%	\$	\$ 130
42	DIVISION 2 SUBTOTAL	\$ 556,000.00	\$	\$	\$	\$ 556,000.00	100%	\$	\$ 27,800
43									
44	Main Building Foundation	\$56,200.00	\$	\$	\$	\$56,200.00	100%	\$	\$ 2,810
45	Main Building Slab	\$58,500.00	\$	\$	\$	\$58,500.00	100%	\$	\$ 2,925
46	Storage Building Foundation	\$7,200.00	\$	\$	\$	\$7,200.00	100%	\$	\$ 360
47	Storage Building Slab	\$16,800.00	\$	\$	\$	\$16,800.00	100%	\$	\$ 840
48	Bollards	\$10,300.00	\$	\$	\$	\$10,300.00	100%	\$	\$ 515
49	DIVISION 3 SUBTOTAL	\$ 149,000.00	\$	\$	\$	\$ 149,000.00	100%	\$	\$ 7,450

SHEET		AIA DOCUMENT G703		07102		APPLICATION NO.		15- Revised									
MENT								10.31.08									
sched.						PERIOD TO:		10.31.08									
dollar.						ARCHITECTS PROJ. NO.:		2514									
apply.																	
A		B		C		D		E		F		G		H		I	
Item		Description of Work		Scheduled Value		Work Completed Previous Applications		This Period		Materials Presently Stored		Total Completed and Stored		Balance To Finish (C-G)		Retainage	
No.				Value		Applications		Period		Stored		and Stored		%		(G/C)	
50		\$	119,500.00	\$	119,500.00	\$	119,500.00	\$	-		\$	119,500.00	100%	\$	-	\$	5,975
52		\$	119,500.00	\$	119,500.00	\$	119,500.00	\$	-		\$	119,500.00	100%	\$	-	\$	5,975
53																	
54		\$	4,100.00	\$	4,100.00	\$	4,100.00	\$	-		\$	4,100.00	100%	\$	-	\$	205
55		\$	36,700.00	\$	36,700.00	\$	36,700.00	\$	-		\$	36,700.00	100%	\$	-	\$	1,835
56		\$	33,500.00	\$	33,500.00	\$	33,500.00	\$	-		\$	33,500.00	100%	\$	-	\$	1,875
57		\$	74,300.00	\$	74,300.00	\$	74,300.00	\$	-		\$	74,300.00	100%	\$	-	\$	3,715
58																	
59		\$	173,600.00	\$	173,600.00	\$	173,600.00	\$	-		\$	173,600.00	100%	\$	-	\$	8,680
60		\$	151,700.00	\$	151,700.00	\$	151,700.00	\$	-		\$	151,700.00	100%	\$	-	\$	7,585
61		\$	8,600.00	\$	8,600.00	\$	8,600.00	\$	-		\$	8,600.00	100%	\$	-	\$	430
62		\$	28,800.00	\$	28,800.00	\$	28,800.00	\$	-		\$	28,800.00	100%	\$	-	\$	1,430
63		\$	21,500.00	\$	21,500.00	\$	21,500.00	\$	-		\$	21,500.00	100%	\$	-	\$	1,075
64		\$	9,000.00	\$	9,000.00	\$	9,000.00	\$	-		\$	9,000.00	100%	\$	-	\$	450
65		\$	108,700.00	\$	108,700.00	\$	108,700.00	\$	-		\$	108,700.00	100%	\$	-	\$	5,435
66		\$	501,700.00	\$	501,700.00	\$	501,700.00	\$	-		\$	501,700.00	100%	\$	-	\$	25,085
67																	
68		\$	20,200.00	\$	20,200.00	\$	20,200.00	\$	-		\$	20,200.00	100%	\$	-	\$	1,010
69		\$	49,900.00	\$	49,900.00	\$	49,900.00	\$	-		\$	49,900.00	100%	\$	-	\$	2,495
70		\$	117,000.00	\$	117,000.00	\$	117,000.00	\$	-		\$	117,000.00	100%	\$	-	\$	5,850
71		\$	2,900.00	\$	2,900.00	\$	2,900.00	\$	-		\$	2,900.00	100%	\$	-	\$	145
72		\$	22,800.00	\$	22,800.00	\$	22,800.00	\$	-		\$	22,800.00	100%	\$	-	\$	1,140
73		\$	2,300.00	\$	2,300.00	\$	2,300.00	\$	-		\$	2,300.00	100%	\$	-	\$	115
74		\$	215,100.00	\$	215,100.00	\$	215,100.00	\$	-		\$	215,100.00	100%	\$	-	\$	10,755
75																	
76		\$	15,500.00	\$	15,500.00	\$	15,500.00	\$	-		\$	15,500.00	100%	\$	-	\$	775
77		\$	13,300.00	\$	13,300.00	\$	13,300.00	\$	-		\$	13,300.00	100%	\$	-	\$	665
78		\$	17,500.00	\$	17,500.00	\$	17,500.00	\$	-		\$	17,500.00	100%	\$	-	\$	875
79		\$	17,300.00	\$	17,300.00	\$	17,300.00	\$	-		\$	17,300.00	100%	\$	-	\$	865
80		\$	35,700.00	\$	35,700.00	\$	35,700.00	\$	-		\$	35,700.00	100%	\$	-	\$	1,785
81		\$	12,900.00	\$	12,900.00	\$	12,900.00	\$	-		\$	12,900.00	100%	\$	-	\$	643
82		\$	25,900.00	\$	25,900.00	\$	25,900.00	\$	-		\$	25,900.00	100%	\$	-	\$	1,295
83		\$	14,100.00	\$	14,100.00	\$	14,100.00	\$	-		\$	14,100.00	100%	\$	-	\$	705
84		\$	9,900.00	\$	9,900.00	\$	9,900.00	\$	-		\$	9,900.00	100%	\$	-	\$	495
85		\$	5,900.00	\$	5,900.00	\$	5,900.00	\$	-		\$	5,900.00	100%	\$	-	\$	295
86		\$	168,000.00	\$	168,000.00	\$	168,000.00	\$	-		\$	168,000.00	100%	\$	-	\$	8,400
87																	
88		\$	74,300.00	\$	74,300.00	\$	74,300.00	\$	-		\$	74,300.00	100%	\$	-	\$	3,715
89		\$	19,100.00	\$	19,100.00	\$	19,100.00	\$	-		\$	19,100.00	100%	\$	-	\$	955
90		\$	18,000.00	\$	18,000.00	\$	18,000.00	\$	-		\$	18,000.00	100%	\$	-	\$	900
91		\$	60,600.00	\$	60,600.00	\$	60,600.00	\$	-		\$	60,600.00	100%	\$	-	\$	3,030
92		\$	40,800.00	\$	40,800.00	\$	40,800.00	\$	-		\$	40,800.00	100%	\$	-	\$	2,040
93		\$	212,800.00	\$	212,800.00	\$	212,800.00	\$	-		\$	212,800.00	100%	\$	-	\$	10,640
94																	
95		\$	1,700.00	\$	1,700.00	\$	1,700.00	\$	-		\$	1,700.00	100%	\$	-	\$	85
96		\$	1,300.00	\$	1,300.00	\$	1,300.00	\$	-		\$	1,300.00	100%	\$	-	\$	65
97		\$	1,800.00	\$	1,800.00	\$	1,800.00	\$	-		\$	1,800.00	100%	\$	-	\$	90
98		\$	8,900.00	\$	8,900.00	\$	8,900.00	\$	-		\$	8,900.00	100%	\$	-	\$	445

SHEET		AIA DOCUMENT G703										07102		15-REVISED				
ITEM												APPLICATION NO.		10.31.08				
Sched.												APPLICATION DATE:		10.31.08				
dollar.												PERIOD TO:		2514				
apply.												ARCHITECT'S PROJ. NO.:						
A		B		C		D		E		F		G		H		I		
Description of Work		Scheduled Value		Work Completed Previous Applications		This Period		Materials Presently Stored		Total Completed and Stored		% (G/C)		To Finish (C - G)		Retainage		
No.																		
99	Lockers	\$10,600.00	\$	10,600.00	\$							100%	\$			\$	530	
100	Operable Partitions	\$12,100.00	\$	12,100.00	\$							100%	\$				\$	605
101	Shower Door	\$800.00	\$	800.00	\$							100%	\$				\$	40
102	Toilet & Bath Accessories	\$4,200.00	\$	4,200.00	\$							100%	\$				\$	210
103	DIVISION 10 SUBTOTAL	\$ 41,400.00	\$	41,400.00	\$							100%	\$				\$	2,070
104																		
105	Residential Appliances	\$ 21,400.00	\$	21,400.00	\$							100%	\$				\$	1,070
106	DIVISION 11 SUBTOTAL	\$ 21,400.00	\$	21,400.00	\$							100%	\$				\$	1,070
107																		
108																		
109	Folding Beds	\$ 5,700.00	\$	5,700.00	\$							100%	\$				\$	285
110	Window Treatments	\$ 3,400.00	\$	3,400.00	\$							100%	\$				\$	170
111	DIVISION 12 SUBTOTAL	\$ 9,100.00	\$	9,100.00	\$							100%	\$				\$	170
112																		
113	Elevator	\$ 25,600.00	\$	25,600.00	\$							100%	\$				\$	1,280
114	DIVISION 14 SUBTOTAL	\$ 25,600.00	\$	25,600.00	\$							100%	\$				\$	1,280
115																		
116	Plumbing Underslab	\$58,100.00	\$	58,100.00	\$							100%	\$				\$	2,905
117	Plumbing Top Out	\$77,500.00	\$	77,500.00	\$							100%	\$				\$	3,875
118	Plumbing Finish	\$48,400.00	\$	48,400.00	\$							100%	\$				\$	2,420
119	Pipe Insulation	\$9,600.00	\$	9,600.00	\$							100%	\$				\$	480
120	HVAC Ductwork Rough In	\$77,500.00	\$	77,500.00	\$							100%	\$				\$	3,875
121	HVAC Equipment	\$60,900.00	\$	60,900.00	\$							100%	\$				\$	3,045
122	HVAC Finish	\$18,800.00	\$	18,800.00	\$							100%	\$				\$	940
123	HVAC Test and Balance	\$9,500.00	\$	9,500.00	\$							100%	\$				\$	475
124	HVAC Controls	\$36,100.00	\$	36,100.00	\$							100%	\$				\$	1,805
125	Fire Protection Riser	\$1,000.00	\$	1,000.00	\$							100%	\$				\$	50
126	Fire Protection Rough In	\$26,500.00	\$	26,500.00	\$							100%	\$				\$	1,325
127	Fire protection Finish	\$3,900.00	\$	3,900.00	\$							100%	\$				\$	195
128	Fire Protection Design	\$7,800.00	\$	7,800.00	\$							100%	\$				\$	390
129	DIVISION 15 SUBTOTAL	\$ 435,600.00	\$	435,600.00	\$							100%	\$				\$	21,780
130																		
131	Mobilization	\$14,200.00	\$	14,200.00	\$							100%	\$				\$	710
132	Electrical Underslab	\$31,600.00	\$	31,600.00	\$							100%	\$				\$	1,580
133	Site Electric Under ground	\$40,800.00	\$	40,800.00	\$							100%	\$				\$	2,040
134	Site Lighting	\$23,400.00	\$	23,400.00	\$							100%	\$				\$	1,170
135	Switchgear & Service	\$44,900.00	\$	44,900.00	\$							100%	\$				\$	2,245
136	Electrical Rough-in	\$61,200.00	\$	61,200.00	\$							100%	\$				\$	3,060
137	Electrical Trimout	\$28,500.00	\$	28,500.00	\$							100%	\$				\$	1,425
138	Electrical Fixtures	\$69,400.00	\$	69,400.00	\$							100%	\$				\$	3,470
139	Generator	\$40,800.00	\$	40,800.00	\$							100%	\$				\$	2,040
140	Fire Alarm	\$36,700.00	\$	36,700.00	\$							100%	\$				\$	1,835
141	Telephone Data	\$14,450.00	\$	14,450.00	\$							100%	\$				\$	723
142	DIVISION 16 SUBTOTAL	\$ 405,950.00	\$	405,950.00	\$							100%	\$				\$	20,298
143	Original Contract	\$ 3,399,650.00	\$	3,399,650.00	\$							100%	\$			\$0.00	\$	169,983
144	Change Order #1	\$ (3,085.88)	\$	(3,085.88)	\$							100%	\$				\$	(154)
145	Change Order #2	\$ (928.29)	\$	(928.29)	\$							100%	\$				\$	(46)
146	Change Order #3	\$ 57,878.82	\$	57,878.82	\$							100%	\$				\$	2,894
147	Change Order #4	\$ 9,619.22	\$	9,619.22	\$							100%	\$				\$	481
148	Change Order #5	\$ 43,918.25	\$	43,918.25	\$							100%	\$				\$	2,196
149	Claim for CCD #1 Dated 3/14/08	see line 160	\$		\$								\$				\$	-



RESOLUTION 2008-2009-018

Resolution to Approve Expenditures from Employment Reserve

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended for unanticipated expenses from the Employment Reserve Fund during the 2008-2009 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have ascertained the fees are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves expending Employment Reserve Funds as follows:

Sisters Landscape Co., Inc.	2008 fees	\$1,800.00
Sweeping Beauties	October fees	<u>\$ 800.00</u>

Total Payments: \$2,600.00

DATED this 18th day of November 2008

M. David Elliott, President

Peter Storton, Secretary-Treasurer

Don Boyd, Director

Al McKenzie, Director

Chuck Newport, Vice-President



RESOLUTION 2008-2009-019
Resolution to Approve Expenditures from Building Reserve

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors budgeted funds to be expended for unanticipated expenses from the Building Reserve Fund during the 2008-2009 budget period; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors have ascertained the fees are now due and payable;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has reviewed and unanimously approves expending Building Reserve Funds as follows:

City of Sisters Paving of Ash and Elm Street	\$34,483.82
--	-------------

DATED this 18th day of November 2008

M. David Elliott, President

Peter Storton, Secretary-Treasurer

Don Boyd, Director

Al McKenzie, Director

Chuck Newport, Vice-President

City of Sisters

520 E. Cascade
 PO Box 39
 Sisters, OR 97759
 Phone (541) 540-6022 Fax (541) 549-0561

INVOICE

INVOICE #6011
 DATE: NOVEMBER 12, 2008

SISTERS-CAMP SHERMAN FIRE DISTRICT

Attn: Tay Robertson
 301 S. Elm Street / P.O. Box 1509
 Sisters, OR 97759
 (541) 549-0771

COMMENTS OR SPECIAL INSTRUCTIONS:

ALL INVOICES HAVE BEEN PAID BY THE CITY OF SISTERS.

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
					30 days

QUANTITY	DESCRIPTION	TOTAL PRICE	YOUR TOTAL
	Ash Street Road Improvements- Alex Hodge Construction	\$26,933.00	\$13,466.50
	Ash Street Road Improvements - PBS Engineering	\$2,500.00	\$1,250.00
	Ash Street Construction Staking - Fred Ast & Associates	\$998.75	\$494.38
	Ash Street In-House Inspection - Paul Bertagna	\$0.00	\$0.00
	Elm Street Road Improvements - Robinson & Owen	\$34,161.38	\$17,080.69
	Elm Street Curb & Sidewalk Realignment - Tewalt & Sons Excavation	\$3,245.00	\$0.00
	Elm Street Road Improvements - PBS Engineering	\$2,500.00	\$1,250.00
	Elm Street Inspection Services - Chuck Hewitt 19.5 hrs. @ \$51.00/hr.	\$994.50	\$497.25
	Elm Street Construction Staking - Fred Ast & Associates	\$890.00	\$445.00
		SUBTOTAL	\$34,483.82
		SALES TAX	
		SHIPPING & HANDLING	
		TOTAL DUE	\$34,483.82



Make all checks payable to City of Sisters
 If you have any questions concerning this invoice, contact the Public Works Department at (541) 323-5220

Thank you for your business!

INVOICE

City of Sisters

520 E. Cascade
 PO Box 39
 Sisters, OR 97759
 Phone (541) 540-6022 Fax (541) 549-0561

INVOICE #6011
 DATE: NOVEMBER 12, 2008

SISTERS-CAMP SHERMAN FIRE DISTRICT

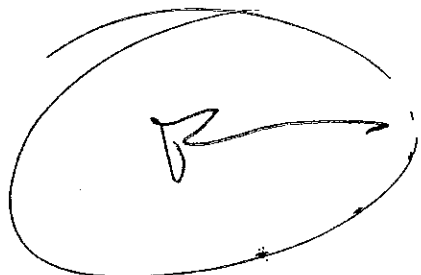
Attn: Tay Robertson
 301 S. Elm Street / P.O. Box 1509
 Sisters, OR 97759
 (541) 549-0771

COMMENTS OR SPECIAL INSTRUCTIONS:

ALL INVOICES HAVE BEEN PAID BY THE CITY OF SISTERS.

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
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	Ash Street Road Improvements- Alex Hodge Construction	\$26,933.00	\$13,466.50
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	Ash Street In-House Inspection - Paul Bertagna	\$0.00	\$0.00
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	Elm Street Curb & Sidewalk Realignment - Tewalt & Sons Excavation	\$3,245.00	\$0.00
	Elm Street Road Improvements - PBS Engineering	\$2,500.00	\$1,250.00
	Elm Street Inspection Services - Chuck Hewitt 19.5 hrs. @ \$51.00/hr.	\$994.50	\$497.25
	Elm Street Construction Staking - Fred Ast & Associates	\$890.00	\$445.00
		SUBTOTAL	\$34,483.82
		SALES TAX	
		SHIPPING & HANDLING	
		TOTAL DUE	\$34,483.82



PAID
 11/13/08

Make all checks payable to City of Sisters
 If you have any questions concerning this invoice, contact the Public Works Department at (541) 323-5220

Thank you for your business!

SISTERS-CAMP SHERMAN RURAL FIRE PROTECTION DISTRICT
ORDINANCE NO. 2006-07-100

An Ordinance Imposing and Approving
Emergency and Fees

Section 1 Purpose

The Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has determined it is reasonable and appropriate to enact and impose a cost recovery mechanism to collect the cost of providing specific emergency services to users of these services.

Section 2 Definitions

1) Emergency Services – For the purpose of this Ordinance, any response to an incident involving fire apparatus and personnel including ambulance response to medical emergencies and hazardous materials.

2) Emergencies – Incidents involving either Code 1 or Code 3 engine and ambulance responses to ambulance calls, fluid spills at motor vehicle accident scenes, traffic control and scene safety, and/or rescue services.

3) Non-District resident – A person who lives outside of the district boundaries of the Sisters-Camp Sherman Rural Fire Protection District on the date that emergency services are rendered. For the purpose of this section, the address of the person shall be determined by the address of record on a driver’s license, vehicle registration or tax assessor’s records.

Section 3 Cost Recovery Imposed

A cost recovery charge is established as follows and pursuant to ORS 198.510 to 198.600 a fee created under the authority of this section may not exceed the cost to the district of providing this service.

The Board may adjust the ambulance cost schedule from time to time, as necessary, to recover its reasonable expenses pursuant to ORS 478.310. (SOG 2-14-1).

1) Ambulance Rates:

In District Resident Advanced Life Support.....	\$445
In District Resident Basic Life Support.....	\$445
In District Resident Mileage Charge (per patient loaded mile).....	\$10
Out of District Resident Advanced Life Support.....	\$700
Out of District Resident Basic Life Support.....	\$700
Out of District Resident Mileage Charge (per patient loaded mile)	\$13.50
Extrication (out of District residents only/ per hour)	\$100
Minimum one (1) hour charge	
Non-Emergency Ambulance Standby/Rental (per hour).....	\$100

Personnel Cost per District Salary Schedule & OSFM rates

2) Administrative Costs:

Additional Invoice Fee (each occurrence)..... \$5

3) Response in Unprotected Areas Outside of Fire District

The Fire Chief and the Department are authorized to extinguish uncontrolled fires burning in unprotected areas outside of the boundaries of the District whenever such fires threaten life or property. The Fire Chief or the Chief's designee is authorized to employ the same means and resources in unprotected areas as are used to extinguish similar fires within the District. The District is authorized to recover its reasonable expenses pursuant to ORS 478.310, including equipment and labor costs.(SOG 2-14-1)

For these instances, the Sisters-Camp Sherman Fire District shall utilize the current Oregon State Fire Marshal Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan. For all non-mutual aid responses (excluding ambulance response outside the district), personnel costs shall be billed at the current rate for each individual including benefit costs.

In any situation where circumstances warrant special consideration, the Fire Chief or his/her designee shall determine the final decision/disposition.

Section 4 Collection

- 1) The cost recovery charge is immediately due and payable. Arrangements for billing must be made at the time of service and are due within 30 days of the first billing.
- 2) If the invoice is not paid, it shall be subject to the District's regular collection procedures. (SOG 2-13-1.06)

**SISTERS-CAMP SHERMAN RURAL FIRE PROTECTION DISTRICT
ORDINANCE NO. 2006-2007-101**

An Ordinance Adopting Administrative Fees and Declaring an Emergency

WHEREAS, ORS 478.410(4) authorizes a District to create fees for any services provided by the District; and

WHEREAS, the fees established by this ordinance have been evaluated by the District directors and the Directors have determined that they do not exceed the cost to the District of providing the services; and

WHEREAS, the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has determined it is reasonable and appropriate to adopt a cost recovery mechanism to collect the cost of providing administrative services to the users of such services; and

WHEREAS, ORS 192.440(3)(a) authorizes a public body to establish fees reasonably calculated to reimburse the public body for the public body's actual cost of making public records available, including costs for summarizing, compiling or tailoring the public records, or a fee to reimburse the public body for the cost of time spent by an attorney to review the public records,

THEREFORE, BE IT ORDAINED that the Sisters-Camp Sherman Rural Fire Protection District does hereby adopt Ordinance 2006-07-101, which provides reasonable administrative fees to reimburse the District for the costs incurred regarding building rental rates, fire prevention section rates and public record rates.

Section 1 – Definitions

A. **False Alarms/Needless Calls.** Emergency calls for service involving alarm sounding, sprinkler alarms, and telephone alarms which are not founded.

Section 2 – Administrative Fee Rate Schedule

An administrative fee schedule is adopted. The Board may adjust this fee schedule by resolution or ordinance from time to time as it deems necessary to recover its reasonable expenses, pursuant to ORS 478.410(3). Fees may be waived at the discretion of the Fire Chief for non-profit organizations and events.

A. Building Rental Rates:

Community Room/per day.....	\$300
Kitchen/per day.....	\$ 50
Cleaning Deposit.....	\$ 150
Security Deposit.....	\$ 150
Building Cleaning Fee/per day (non-refundable).....	\$ 30

Deleted: 25

B. Fire Prevention Section Rates:

Address Signs (each, installed)	\$ 20
Site Plan Review	\$125
False Alarm Response Fee (per occurrence).....	\$100

The Fire Chief shall make a determination that the alarm is false. Standards for determining whether an alarm is false include the following:

Ordinance No. 2006-07-101

1. Whether or not the alarm is founded;
2. And how frequently the District must respond to false alarms at the same location

C. Public Records Rates:

Public Records/ for the first page (\$.25/page thereafter)	\$ 5
Certified Copies/per page, in addition to public records rate)	\$ 5
Copies of Maps or other Non-Standard Documents	Actual Cost
Research Fees/per hour, if longer than 15 minutes	\$ 35
Sound Recordings.....	\$ 20

Pursuant to ORS 192.440, District may include the cost of time spent by an attorney in reviewing the public records request. For all fees greater than \$25, the District will provide a written estimate of the amount to the requestor before fulfilling the public records request.

Pursuant to ORS 192.440, the District may furnish copies without charge or at a substantially reduced fee if the District determines that a waiver or reduction of fees is in the public interest.

Section 3 – Collection

A. The fee is immediately due and payable prior to the producing of records. Arrangements for billing must be made at the time of service and are due within 30 days of the first billing.

B. If the invoice is not paid, it shall be subject to the District's regular collection procedures (SOG 2-13-1.06).

Adopted by vote of the Sisters-Camp Sherman Rural Fire Protection District Board of Directors this ____ day of _____ 2007.

M. David Elliott, Presiding Officer

Ayes: _____
Nays: _____

ATTEST:

Channing Cathcart, Secretary

Certification of Copy

I hereby certify that the foregoing ordinance is a true and correct copy of the original ordinance on file with Sisters-Camp Sherman Rural Fire Protection District.

Presiding Officer
Title: _____

Ordinance No. 2006-07-101

Susan Houck

From: Jeremy Ast
Sent: Tuesday, November 11, 2008 3:59 PM
To: Chief Enoch; Chief Robertson
Cc: Susan Houck
Subject: add'l surplus PPE

Chiefs,

In addition to the list below, I'd like to add 10 of the old wildland fire shelters w/ web gear. These fire shelters are no longer used and have been replaced by the new generation fire shelters and web gear.

Also, as we get settled into the new station, I'm sure that we'll find odds and ends of the same gear tucked away. If possible, it would be convenient if the board would allow all of the gear of this type to be considered surplus so that we can get rid of it in the future without having to go through the surplus approval again.

j. ast

From: Jeremy Ast
Sent: Tuesday, November 11, 2008 2:41 PM
To: Chief Robertson
Cc: Susan Houck
Subject: surplus PPE

Chief,

The outdated PPE that was warehoused at 702 and up for consideration by the BOD as being declared as surplus is as follows.

- FR Cotton Wildland Shirts: 32
- FR Cotton Wildland Pants: 27
- Nomex Bunker Coats: 26
- Nomex Bunker Pants: 27

j. ast



**SPECIAL
DISTRICTS
ASSOCIATION
OF OREGON**

MEMORANDUM

RECEIVED
10/12/08

Date: October 8, 2008
To: Property/Casualty Insurance Program Participants
From: Sandy Galaway, Underwriter
Subject: 2009 Best Practices Self-Assessment Checklist Instructions

Thank you for your continued participation in the Special District Insurance Services program. Last year, by completing the Special District Best Practices checklists, SDIS participants received over \$600,000 in general liability, auto liability, and property insurance discounts. This year we hope to exceed the number of districts that respond as well as the discounts awarded.

Throughout the years we have received many suggestions for improving the Best Practice program. We have listened to your comments and concerns. Your input has been used to revise the Best Practices checklists.

Enclosed you will find an updated *2009 Special District Best Practices Self-Assessment Guide for Special Districts*. To be eligible to receive the maximum insurance discount, districts must complete and return all three checklists, including:

- The **Board of Directors Responsibilities** checklist. This should be completed by the district Board of Directors as the policy making body of the district.
- The **Management Responsibilities** checklist. This should be completed by district manager or management personnel.
- The additional **Best Practices** checklist that best describes your district type: **Fire, Port, Irrigation, Transit, Park & Recreation, Sanitary, Water or Other Districts**.

The deadline for submission is **December 15, 2008**. Completed forms can be faxed to (503) 371-4781, mailed to SDAO, PO Box 12613, Salem, Oregon, 97309-0613, or submitted online at www.sdao.com.

The total points accumulated on all three surveys will be used to determine whether or not your district will receive a discount on your insurance premium. Total number of points possible varies by district type and size. For example, if you are a medium-sized fire district the total points possible if you answered "Yes" to every question is 402. To get a 9% credit you must score at least 90% (361 points). To get an 8% credit you must score at least 80% (321 points). To get a 7% credit you must score at least (281 points). If you score less than 281 points you will not get a credit.

P.O. Box 12613

Salem, Oregon

97309-0613

Phone: 503-371-8667

1-800-285-5461

Fax: 503-371-4781

E-mail: sdao@sdao.com

<http://www.sdao.com>

Claims Office

P.O. Box 23879

Tigard, Oregon

97281-3879

Portland Area: 503-670-7066

1-800-305-1736

Fax: 503-620-9817

E-mail: claims@sdao.com

<http://www.sdao.com>

Minimum and maximum discounts apply as follows (shown in dollars):

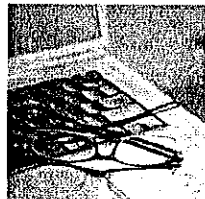
Coverage	9% Discount		8% Discount		7% Discount	
	Min.	Max.	Min.	Max.	Min.	Max.
General Liability	\$60	\$2,500	\$50	\$2,500	\$40	\$2,500
Auto Liability	\$20	\$1,500	\$20	\$1,500	\$20	\$1,500
Property	\$30	\$2,000	\$20	\$2,000	\$20	\$2,000

To complete the checklists online, login at www.sdao.com and click the Best Practices tab. **Be sure to complete all three checklists.** Completing the checklist online is not only faster, but gives you immediate access to valuable resource information. You can download documents, model policies, or link to other information that may assist you in answering "Yes" to many of the questions.

This self-assessment guide is intended to be used as a tool for managers and the board of directors to measure their district's progress. We realize that many districts are inadequately funded and do not have the resources to fully implement all of these practices. That is why we have a statewide association to assist with identifying what you are not able to accomplish on your own and help you figure out what we and the other members of SDAO can do to help.

Feel free to make multiple copies of the materials for each of your board members to use as a reference, or call for additional copies.

Please contact us at (800) 285-5461 if you need assistance.



Complete all four checklists online to receive **10 free points!** Login to www.sdao.com and click on the "Best Practices" tab.

Deadline for submission: **December 15, 2008**

Board of Directors Responsibilities Better and Best Practices

** To be completed by the Board of Directors**

District Name: **Sisters-Camp Sherman R.F.P.D.**

Size column indicates question applies to:	
All	Very Small, Small, Medium, & Large Districts
Small+	Small, Medium, & Large Districts
Med+	Medium & Large Districts
Large	Large Districts Only

Board Duties/Responsibilities		Yes	No	N/A	Size	Points
1.	Written board duties and responsibilities of officers.				All	2
2.	Provide each board member with a copy of the key Oregon Statutes and Administrative Rules affecting your district.				All	5
3.	Distribute copy of Government Standards and Practices Act to each board member.				All	3
4.	Adopt policy to utilize SDAO pre-loss legal program or seek qualified legal advice before any major decision that could lead to a lawsuit.				All	5
5.	Annual review/training of each board member and written acknowledgement of policy and training kept on file.				All	3
6.	Holds Board meeting every month per Oregon Statutes and Administrative Rules.				All	2
7.	Procedure for election of board officers.				All	2
8.	Follow ORS 198 or other authorizing statute for filling board vacancies.				All	3

Board Adoption of Annual Budget Process

9.	Annual funds set aside for Board training.				All	3
10.	Establish Budget Committee. (For districts not governed by Oregon Budget Law, hold at least one budget work session.)				All	3
11.	Advertise or distribute adopted budget to district patrons. (For districts not governed by Oregon Budget Law, make the budget available to patrons.)				All	3
12.	Approve annual budget.				All	3
13.	Set monthly review of expenditures to approved budget.				All	3

Annually review board-approved personnel policies including:

14.	Non-discrimination				Small+	5
15.	Job descriptions				Small+	4
16.	Sexual harassment				Small+	5
17.	Employee benefits				Small+	3
18.	Violence in the work place				Small+	5
19.	Employee evaluation procedures				Small+	5
20.	Discipline procedures				Small+	5
21.	Drug use				Small+	5
22.	Policy to never terminate an employee without prior legal advice. (Free pre-termination legal advice available for districts insured by SDAO. Avoids \$10,000 deductible for terminating someone without first calling SDAO for legal advice.)				Small+	5
23.	Adopt motor vehicle policy covering permitted use, accident reporting, etc.				Small+	3
24.	Compliance with State/Federal laws & guidelines such as the Family Medical Leave Act.				Small+	5

Public Purchasing (Over \$5,000 subject to public contracting law.)

		Yes	No	N/A	Size	Points
25.	Adopt a public contracting policy and review Attorney General's Model Public Contracting Rules.				All	3
26.	Adopt a surplus property policy.				All	3
27.	Adopt a personal services policy.				All	3
28.	Adopt procedure for reviewing all new and existing contract forms with legal counsel.				All	3

Public Meeting and Records

29.	Adopt public meetings and records policy.				All	4
30.	Adopt public records retention policy.				All	4

Risk Management

31.	Review district agent of record agreement and services every three years.				All	2
32.	Annual coverage review with agent of district's P/C limits and deductibles including what is covered and amount of coverage.				All	3
33.	Annual coverage certificate review.				All	3
34.	Annual review of district assets – establish written value schedules.				All	3
35.	Maintain an agreement for legal services.				Med+	2

Financial Controls

36.	Adopt written investment policy.				All	3
37.	Appoint Auditor. (For small districts not required to appoint auditor, complete the Secretary of State's Financial Report.)				All	3
38.	Approve annual audit or Secretary of State's Financial Report in district board minutes.				All	2
39.	File audit or Financial Report with Secretary of State.				All	3
40.	Require bond, crime coverage or letter of credit of any board member or employee charged with possession and control of district funds.				All	3
41.	Establish minimum internal controls for access to district funds.				All	4

Education and Training

42.	Board Member Training (affiliated association sponsored training).				All	3
43.	SDAO Annual Conference.				All	8
44.	Personnel Management Training Workshop. (SDAO's Sound HR Practices, HR Practices That Prevent Lawsuits, or other affiliated association sponsored training).				Small+	5
45.	Risk Management and Safety Workshops (SDAO's Limiting Your Liability Exposures; OFDDA or other affiliated association sponsored training).				All	5
46.	Sexual Harassment Training.				Small+	5

For each question answered "N/A", please provide an explanation for why it does not apply to your district: _____

Complete all three Better and Best Practices checklists for your district:

- Board of Directors Responsibilities
- Management Responsibilities
- One of the following Supplemental checklists:
Fire, Irrigation, Park & Recreation, Port, Sanitary, Transit, Water, or Other Districts

Save a copy of the completed form for your records!

Return your completed checklists to:
SDAO, PO Box 12613, Salem OR 97309-0613
Fax: 503.371.4781
E-mail: jkeeling@sdao.com

Or, complete all three checklists online at www.sdao.com

**SISTERS-CAMP SHERMAN RFPD
Call Activity**

	January		February		March		April		May		June		July		August		September		October		November		December		Year Totals		
	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007	2008	
FIRE RELATED																											
Brush Fire-	0	0	0	0	4	1	1	1	3	3	5	2	0	2	3	2	3	3	0	3	0	0	0	0	0	18	30
False Alarm-	14	4	4	5	1	8	3	5	2	1	7	3	7	4	6	2	4	8	4	2	2	2	2	2	6	42	
Illegal Open Burning-	2	1	1	1	1	1	0	1	5	3	4	7	2	1	0	3	0	0	4	2	0	0	0	0	0	23	19
Structure Fire-	1	0	0	3	0	2	1	0	1	0	0	0	0	0	0	0	1	2	0	0	1	1	1	1	6	7	
Mutual Aid-	2	0	0	1	2	0	0	1	3	1	1	3	1	2	2	1	0	2	1	0	0	1	1	0	1	13	11
Public Assist-	5	6	1	3	2	2	0	3	2	5	2	4	4	3	4	2	0	3	5	3	3	3	3	3	28	34	
Investigation-	0	4	1	1	3	1	0	2	3	8	4	4	3	2	3	10	7	2	3	2	4	4	4	3	35	36	
Vehicle Fire-	0	1	1	0	0	0	0	0	0	0	0	1	0	1	1	1	2	0	0	0	0	0	0	0	3	6	
HazMat	0	0	1	0	0	1	2	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	3	3	
Total Fire Related calls	24	16	9	14	12	16	8	12	19	21	23	25	19	15	19	34	15	22	17	13	17	10	10	0	192	188	
YTD FIRE RELATED CALLS	33	30	45	46	53	58	58	72	79	95	104	114	119	133	153	148	175	165	188	188	182	188	192	188			
EMS RELATED																											
Medical-	48	51	33	39	39	32	33	35	47	48	53	57	74	56	50	52	50	54	49	35	49	28	42	42	532	473	
MVA-	14	21	11	11	7	13	9	4	7	9	11	6	12	9	16	12	11	9	4	6	6	20	12	12	134	100	
Total EMS Related Calls	62	72	44	50	46	46	42	39	54	57	64	63	86	65	66	64	61	63	39	55	48	54	54	54	0	666	573
YTD EMS RELATED CALLS	106	122	152	167	194	206	248	263	312	326	391	464	455	525	518	564	573	612	573	666	666	612	573	666			
TOTAL CALLS FOR MONTH	86	88	53	64	58	61	50	51	73	78	87	88	105	80	85	98	76	85	68	68	65	0	64	0	858	761	
Total Patient Contacts	65	67	48	57	67	41	43	34	42	54	47	63	77	67	65	54	62	58	54	32	34	34	48	48	630	549	
Total Patients AirLift Transported	2	2	3	2	4	2	1	3	2	1	1	3	2	4	1	5	1	2	1	3	1	1	0	0	19	27	
PATIENT TRANSPORTS																											
Transports to SMC VIA Ground	40	48	31	29	30	29	26	15	25	27	27	30	48	33	32	32	30	36	19	29	23	30	30	30	361	308	
Transports to AirLift LZ	1	2	3	2	4	2	1	3	2	1	1	3	2	4	1	5	1	2	1	3	1	1	0	0	18	27	
Total Patient Transports	41	50	34	31	34	31	27	18	27	28	28	33	50	37	33	37	31	38	20	32	24	30	30	0	379	335	
YTD PATIENT TRANSPORTS	75	81	109	112	136	130	163	158	191	191	241	241	228	274	265	303	303	325	335	349	335	379	335				
CALL URGENCY																											
Alpha/Bravo	56	49	37	40	28	37	32	27	40	48	51	53	63	53	45	74	46	51	40	46	40	32	32	32	510	478	
Charlie/Delta	30	34	19	20	28	22	18	23	30	26	34	30	40	24	35	20	28	29	15	21	24	30	30	30	331	249	
Echo	0	0	1	1	0	1	0	0	2	1	1	1	0	2	2	1	1	5	0	0	0	2	2	2	10	7	
Omega	1	5	0	3	2	1	0	1	1	3	1	4	2	1	3	3	1	5	0	1	1	0	0	0	12	27	
CALL BACKS (7PC)																											
Called	14	31	22	14	33	11	28	8	34	7	24	8	13	8	21	25	14	14	9	18	18	22	22	22	272	135	
Covered	13	30	21	13	33	11	26	8	31	7	24	5	12	7	21	20	25	14	17	7	18	20	20	20	261	122	
Not Covered	1	1	1	1	0	0	2	1	3	0	0	3	1	1	0	5	0	0	0	1	2	0	2	2	2	11	14