



AGENDA

Notice of the Regular Meeting of the
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
November 18, 2025 – 9:00 a.m.

Zoom Link: <https://us06web.zoom.us/j/85320730085?pwd=5vDeMwHQtulXpgtVv5RneOFU0VjAnx.1>

1. Open Regular Meeting
2. Changes to the Agenda
3. Receive Public Comment
4. Receive Line Staff Comments
5. Consent agenda
 - a. Administrative Summary
 - b. Minutes of the October 21, 2025 Regular Meeting
 - c. Minutes of the November 4, 2025 Special Meeting
 - d. Dashboard report
 - e. Bank statements and reconciliations
 - f. Operating fund summaries
 - g. Balance sheets
 - h. Check register
 - i. Adjusting Journal Entries
 - j. Ambulance Receivables
 - k. Engine Response Report
 - l. Association Update – Association President Phil Drew
 - m. Updates to Old Business
 - i. Update on status of Civil Service Rules draft changes.
 - ii. Update on IOB billing policy
 - iii. Pac/West Termination Letter - Response
6. Correspondence
 - a. Card to Steven Lord – Christine Maier
 - b. Email from Dustin Miller – Redmond Fire & Rescue
7. Administration
8. President's Report
 - a. Financial Resiliency Committee Update
9. Fire Chief Report
10. Fire Marshal Report
11. Other business
12. Adjourn meeting

Administrative Summary for Consent Agenda

October 2025 Data

Minutes – No changes or additions.

Revenue & Expenditure Dashboard Report

- The target goal for this period is 33% of budgeted revenue and expenditures.
 - Revenue is at 39%. The bulk of this is due to the beginning fund balance, which is unaudited at this point in the fiscal year.
 - Expenditures overall are at 33% of the budget. The Administration Department is at 31.4%; the Operations Department at 37.6%; the Maintenance Department at 27.9%; and the Volunteers Department at 14.7%.

Operations Overview Dashboard Report

- EMS transports totaled 63 for the month. The district responded to 1 fire call in October.
- Total calls were at 149 for October. Total calls year to date have decreased approximately 1% from last year.
- A total of 16 7PC's were called in October and 9 move-ups were requested by the District. There were 31 back-to-back calls in October. Total back-to-back calls for 2025 have increased 5.6% over 2024 through October.

Bank Statements and Reconciliations

LGIP (Local Government Investment Pool)-General Fund

- Total sum of all funds balance with the bank and totals \$720,389.48 at the end of October. The interest rate decreased to 4.57%.

LGIP –Debt Service Fund

- Total sum of funds in the debt service account balances with the bank and totals \$95,762.71.

U.S. Bank Operating

- Total sum of funds in the US Bank Operating Account balances with the bank and totals \$1,807.42.

Operating Fund Summaries

Revenue

- Overall tracking at 39% of the budget.

Expenditures

- Overall tracking at 33% of budget as of the end of August.
 - Personnel Services – 38% of budget.
 - Materials & Services – 21% of the budget.
 - Capital Outlay – 20% of the budget.

Balance Sheets

- Accounts payable liability is due to vendor credits.
- PERS liability is due to an employee IAP redirect.
- Insurance disability/liability balance is due to orthodontia credit.
- Miscellaneous liability is due to employee pass-through donations.

Check Register

- Check number 17837 to Brian Maxson. This is to replace a direct deposit paycheck that was returned due to the employee changing banks.
- Check number 17890 to Weiss Productions. This was a payment for video production for the Flat Fire – Building a Safer Sisters.
- Check number 17919 to North Rim Electric, LLC. This is the progress payment for the electrical work for the Station 701/703 generators.
- Check number 17929 to Oregon Rescue LLC. This is for the purchase of technical rescue equipment and personal protective gear.
- Check number 17930 to Power Auto Inc. This is the payment for the replacement vehicle for the Deputy Chief Operations.

Adjusting Journal Entries

- Entry to make transfer from the Building Reserve Fund for the progress payment to North Rim Electric for the Station 701/703 generator projects.
- Entry to make transfer from the Equipment Reserve Fund for the payment for upfitting costs for the new 711 vehicle.
- Entry for ambulance receivable to actual.
- Entry to make transfer from the Equipment Reserve Fund for payment Power Auto invoice for replacement vehicle for Deputy Chief Operations.

Ambulance Report - Total of 63 transports for October. The total ending ambulance receivable of \$329,515.62 is reconciled to the General Fund balance sheet.

Engine Response Report – One new payment for October and no new charges.



**Minutes of the Regular Meeting of the
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
October 21, 2025**

- Directors attending:** President Kristie Miller, Vice President Jack McGowan, Treasurer Tom Herrmann, Secretary Jeff Tryens, and Director Craig Matthews.
- Staff/Volunteers attending:** Fire Chief Tony Prior, Deputy Chief Tim Craig, Finance Manager Julie Spor, and Captain Pat Burke.
- Guests/Public attending:** None.

1. Board President Kristie Miller opened the regular meeting at 9 a.m.
2. Finance Manager Spor outlined changes to the agenda including an email from her to the Board dated October 20, 2025 requesting to rescind a previously submitted Staff Report SR-25-8.
3. Receive Public Comment - No public comments were received.
4. Receive Line Staff Comments – Captain Burke gave a brief update on recent resident volunteer and staff accomplishments and a lot of training coming up.
5. ***Unanimously approved the Consent Agenda as presented. Motion by Director Herrmann, Director McGowan second. Miller aye, McGowan aye, Herrmann aye, Matthews aye, Tryens aye.***
 - a. Administrative Summary – no questions or comments.
 - b. September 16, 2025 minutes of the regular meeting - no questions or comments.
 - c. September 23, 2025 minutes of the special meeting.
 - d. October 7, 2025 minutes of the special meeting.
 - i. Director Tryens inquired about the process staff uses to prepare minutes and whether or not staff uses artificial intelligence (AI) to prepare them. Finance Manager Spor says she uses the AI feature to capture information, but has always just taken notes by hand and typed them up after the meeting.
 - e. Dashboard Report.
 - i. Director Tryens asked for explanation on average response by type of personnel and inquired why is it so important to track. Chief Prior explained that it tracks how often we are having to rely on volunteers or resident volunteers to supplement regular staffing.
 - ii. Director Tryens asked about the total revenue and why it's so low. Finance Manager Spor said the report shows revenue year-to-date. For September, revenue should be at 33%, it is actually at 38%. Taxes will start to come in mid-November.
 - f. Bank Statements and Reconciliations– no questions or comments.
 - g. Operating Fund Summaries– no questions or comments.

- h. Balance Sheets– no questions or comments.
- i. Check Register – no questions or comments.
- j. Adjusting Journal Entries– no questions or comments.
- k. Ambulance Receivables– no questions or comments.
- l. Engine Response Report– no questions or comments.
- m. Association Update – nothing to report at this time.
- n. Updates to Old Business:
 - i. Update on status of civil service rules. No update.
 - ii. Update on illegal open burning billing policy. No update.

6. Correspondence

- a. Received several thank you notes/letters along with donations from the Flat Fire response.
- b. Received letter along with grant for \$1,000 from the Oregon Community Foundation in response to the District's efforts on the Flat Fire.
- c. Finance Manager Spor provided a brief update on work she and Chief Prior have been doing to gain more clarity on the current structure of the Association and it's relationship with the district. They have sent some information to a non-profit attorney recommended by the district's legal counsel. She will update as she receives more information.

7. Administration

- a. Staff Report SR-25-8 was presented. Chief Prior provided some background information regarding the budget for the generator project. A portion of the project was budgeted to be spent in FY 24/25 and the remainder of the project was budgeted in FY 25/26. The equipment the district had anticipated would show up before June 30, 2025 did not arrive in time for the expense to be put in the FY 24/25 budget. Since the budget had already been completed, the district would like to present a supplemental budget for review that would increase the beginning fund balance in the Building Reserve fund from the equipment that didn't arrive in time, and allocate it to be spent in the FY 25/26 budget.
 - i. Director Tryens said it would be a good practice to identify early-on in the year any potential potholes (items that are currently budgeted that may not be able to be allocated to the budget as planned) and point them out to the budget committee during the budget process.
 - ii. Chief Prior added that he will meet with program managers early this year during budget preparations and start the entire budget process earlier than in the past. He is also interested in seeing what an appropriate contingency amount is for the district moving forward.
 - iii. The supplemental budget hearing form and a draft resolution were presented. These items will be voted on after public comment at a hearing set for November 4, 2025 at 9 a.m.

8. President's Report

- a. Financial Resiliency Committee Update:

- i. Phil Scheuers provided an email to be presented to the Board. He was unable to attend due to a previous commitment. Chief Prior plans to get in touch with Phil to outline some upcoming meetings we'd like him to attend.
 - ii. Director Tryens recently attended a Firewise HOA Meeting with approximately 20 HOA's in attendance. It was clear to Director Tryens after the meeting that the district could use 12 Firewise staff versus the four the district plans to hire with the upcoming local option levy. He feels like staff is needed to help organize these HOA/Firewise groups.
 1. Chief Prior said that extra staff is great, but the district would need to have the equipment for mitigation efforts before hiring staff to use it out in the community. Director Tryens added that there is an enormous amount of mitigation work and people that want to do the work, but no one to organize them. Director Miller agrees with everything that Director Tryens is saying, but added that homeowners need to take some responsibility for their own property. She stated this is all part of the cohesive strategy with homeowners, local, county, state involvement. She stated we are trying to make an impact in the community utilizing the people we have on staff now.
 2. Director Miller also said that personnel, including directors, need to be clear with our messaging about the local option levy and be cautious about what we are saying in the community because we want to message to be coordinated and clear. Director Tryens inquired if it is ok to say that we are going out for a local option levy and the consensus of the Board and Fire Chief was that it was ok.
9. Fire Chief Report – Chief Prior provided a written report in the board packet and provided a high-level after-action review of the Flat Fire for the Board.
 - a. Chief Prior said the spring wildland fire simulation training included a scenario very similar to the Flat Fire, which helped when the real emergency started.
 - b. Chief Prior happened to be the county fire chief that week and was able to meet with the regional fire coordinator early-on, which was a benefit.
 - c. Resources were mobilized that first night.
 - d. Unified command and communications with the Oregon State Fire Marshal was fabulous.
 - e. Some resources took time to organize.
 - f. Coordination with communications on the team was a little bumpy. Chief Prior would like to see one dedicated website to host all fire-related page links in the future.
 - g. Chief Prior will send out the executive summary from the fire to all directors after the meeting.
 - h. Director Tryens asked who makes the call for equipment on a fire. Both Director Miller and Chief Prior explained the different parts of the incident management teams and who is responsible for what.
 - i. Director Tryens asked what would have happened if the Flat Fire were the third big fire in the state when it started. Chief Prior said it would not have been the same outcome.

Director Tryens added that it might be a good contingency plan to know what resources are available in the state at any given point during fire season. Both Finance Manager Spor and Chief Prior indicated that these calls take place weekly and Chief Prior attends those meetings.

- j. Chief Prior highlighted all the good work that our personnel have done over the last month.
 - k. Redmond Fire and Rescue may be interested in purchasing the old generator for their Cline Falls station.
 - l. Reminder of the CEC power shutdown for a few hours tonight.
 - m. The board would like to recognize Chief Puller and FF Lord for all the great work they are doing in the fire and life safety division.
 - n. Chief Prior will get in contact with the City to set up a quarterly meeting of the Council and our Board.
10. Fire Marshal Report
- a. Chief Puller's report was included in the packet.
11. Other business:
- a. No further business was discussed.
12. President Miller adjourned the meeting at 10:19 a.m.

Respectfully submitted,

Julie Spor, Clerk of the Board



**Minutes of the Special Meeting of the
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
November 4, 2025**

- ☑ **Directors attending:** President Kristie Miller, Vice President Jack McGowan, Treasurer Tom Herrmann, Secretary Jeff Tryens, and Director Craig Matthews.
- ☑ **Staff/Volunteers attending:** Fire Chief Tony Prior, Finance Manager Julie Spor, and Captain Pat Burke.
- ☑ **Guests/Public attending:** None.

1. Board President Kristie Miller opened the regular meeting at 9 a.m.
2. There were no changes to the agenda.
3. Receive Public Comment - No public comments were received.
4. Receive Line Staff Comments – Captain Burke was present, but did not have any comments from line staff.
5. ***Unanimously adopted Resolution 2025-2026-004 authorizing and making appropriations for a supplemental budget as presented. Motion by Director McGowan, Director Tryens second. Miller aye, McGowan aye, Herrmann aye, Matthews aye, Tryens aye.***
6. Financial Resiliency Committee Update:
 - a. Pac/West Consulting Update. Finance Manager Spor provided an update on recent communications with Phil Scheuers and Ryan Tribbett with Pac/West Consulting. Director McGowan provided a brief recap outlining the process the Board took in hiring Pac/West. Pac/West was recommended to Chief Prior and Julie by Umatilla County Fire District Chief. Director Tryens stated he has no hesitation in starting the process over. Director McGowan stated if the Board decides not to move forward with a consultant, they will need to formulate a game plan and he is sensitive about adding to staff's current workload.
 - b. After a lengthy discussion the Board ***Unanimously agreed to terminate the existing contract with Pac/West Consulting on the grounds of lack of communication with the District. Motion by Director Herrmann, Director McGowan second. Miller aye, McGowan aye, Herrmann aye, Matthews aye, Tryens aye.***
 - c. The Board outlined the following tasks to be taken care of between today and the regular board meeting:
 - i. Director Tryens to consult with Sisters Park and Recreation District regarding their last local option levy to gain some insight into the process and report back to staff.
 - ii. Director McGowan to contact the Nugget to set up a meeting to discuss the District's intent to have a local option levy on the ballot in May.

- iii. Julie to send out the publication provided to the Board at an earlier meeting outlining restrictions on political activity for local governments.
- iv. Julie/Chief Prior to work with Director McGowan to provide a list of potential PAC leadership group members.
- v. Chief Prior/Julie to work on a letter to Pac/West terminating the contract.
- vi. Director Matthews stated he feels it is important to find a way to communicate that while things went great on the Flat Fire, it could have been way worse if there were other conflagrations in the State at the same time.
- vii. At the November regular meeting, the board will discuss how to form the PAC, review a draft communications packet and potential names for the PAC leadership group.

7. Other business:

- a. No further business was discussed.

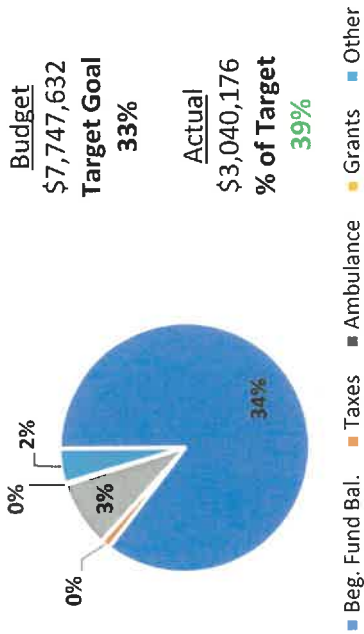
8. President Miller adjourned the meeting at 9:29 a.m.

Respectfully submitted,

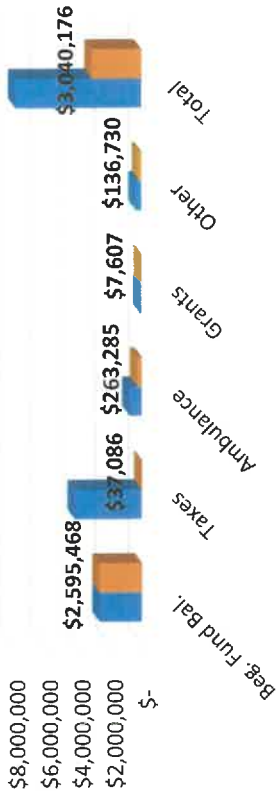
Julie Spor, Clerk of the Board

REVENUE & EXPENDITURE OVERVIEW - AS OF OCTOBER 31, 2025

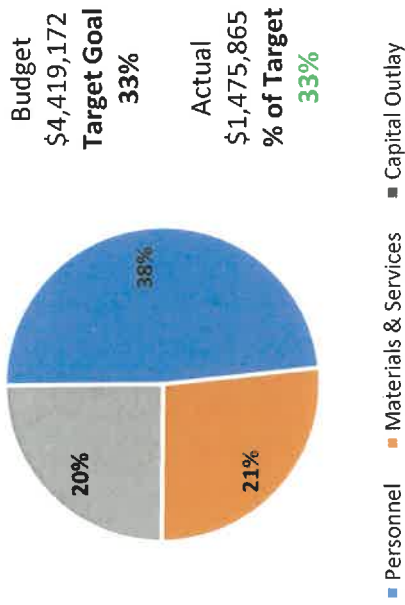
25/26 Actual Revenue as % of Budget



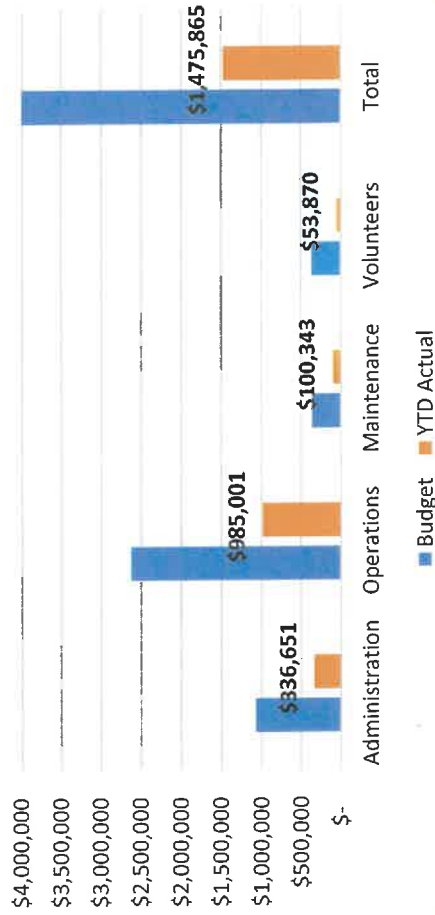
Budget vs. Actual Revenue - Year to Date



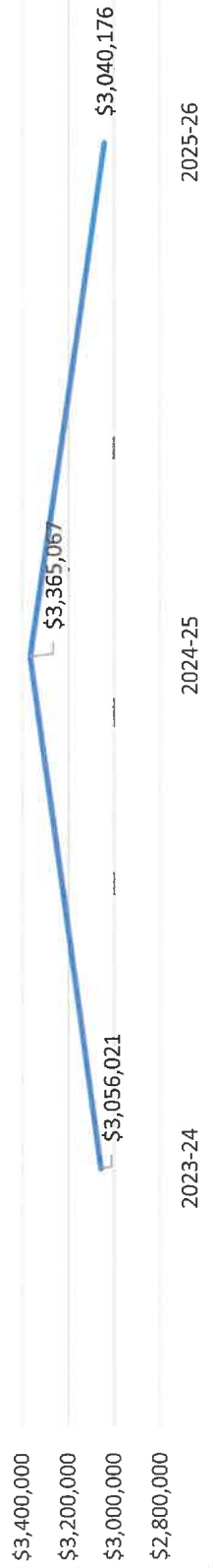
25/26 Expenditures as % of Budget



Budget vs. Actual Expenditures - Year to Date

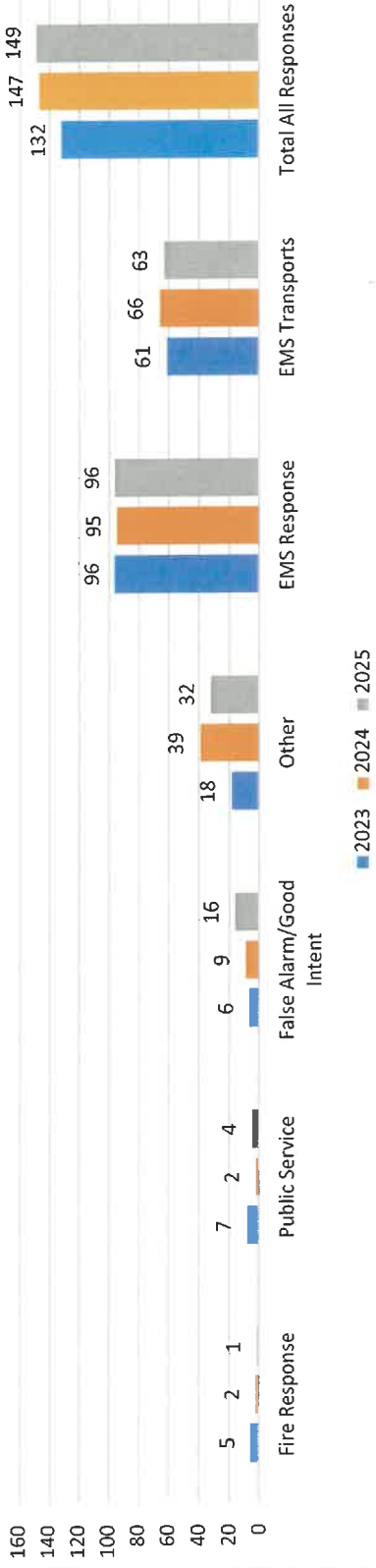


Total Revenue - 3 Years - As of End of October

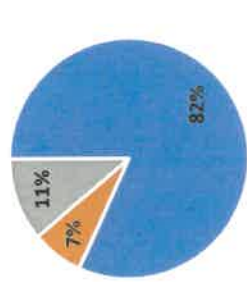


OPERATIONS OVERVIEW - AS OF OCTOBER 31, 2025

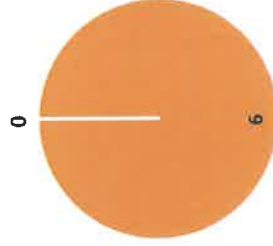
Historical Emergency Call Data by Type



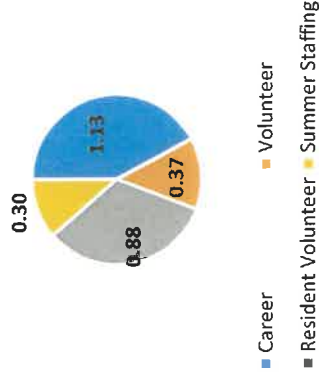
Responses by First-Due Station



Mutual Aid Given/Received



Average Response by Personnel Type



Back to Back Calls
October
2025 = 31
YTD= 322
2024 = 27/305
2023 = 22/282

Callback Overview

Personnel Callbacks (7PC's) = 16
7PC's Staffed with ALS Staffing = 9
7PC's Staffed with Engine Staffing = 8
Move-Ups = 9

Ave Personnel
on Standby

2.00

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Account: 10001081

Bank Account Number: 169700958849

Bank Statement Balance:	206,492.19	Book Balance Previous Month:	60,706.85
Outstanding Deposits:	65.85-	Total Receipts:	423,450.89
Outstanding Checks:	204,618.92	Total Disbursements:	482,350.32
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	1,807.42	Book Balance:	1,807.42

Outstanding Deposits Section

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
160	65.85-						
Grand Totals:							<u>65.85-</u>

Outstanding Checks Section

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1	29,852.54	17212	1,070.14	17601	186.25	17727	25.00
17892	35.21	17893	464.91	17894	200.00	17895	517.86
17896	30.24	17897	283.68	17898	34.66	17899	644.00
17900	302.75	17901	109.85	17902	165.41	17903	695.00
17904	1,739.16	17905	419.38	17906	38.57	17907	300.00
17908	132.42	17909	592.78	17910	3,531.00	17911	28.98
17912	3,549.94	17913	1,389.27	17914	846.06	17915	660.00
17916	167.50	17917	780.00	17918	167.50	17919	60,918.75
17920	580.00	17921	6.72	17922	28.68	17923	40.00
17924	630.62	17925	226.63	17926	29,037.70	17927	155.74
17928	103.00	17929	4,498.94	17930	59,832.08		
Grand Totals:							<u>205,218.92</u>

Bank Adjustments Section

Book Adjustments Section

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3233 TRN 6480 S Y ST01

000638063837769 P 2

SISTERS-CAMP SHERMAN RURAL
FIRE PROTECTION DISTRICT
OPERATING FUND
PO BOX 1509
SISTERS OR 97759-1509

Business Statement

Account Number:
1 697 0095 8849
Statement Period:
Oct 1, 2025
through
Oct 31, 2025



Page 1 of 5



To Contact U.S. Bank

Commercial Customer

Service: 877-295-2509

U.S. Bank accepts Relay Calls

Internet: usbank.com

MUNICIPAL INVESTOR CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-697-0095-8849

Account Summary

	# Items	\$		\$
Beginning Balance on Oct 1		134,298.26	Interest Paid this Year	156.38
Customer Deposits	4	50,802.23	Number of Days in Statement Period	31
Other Deposits	62	375,171.81		
Other Withdrawals	12	261,319.94-		
Checks Paid	67	92,460.17-		
Ending Balance on Oct 31, 2025		\$ 206,492.19		

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Oct 6	8015788901	41,520.77		Oct 17	9213307010	4,579.00
	Oct 9	8912997761	2,500.00		Oct 28	8351248058	2,202.46
Total Customer Deposits							\$ 50,802.23

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Oct 1	Electronic Deposit From Regence BlueShie REF=252720103785400N00	6910282080HCCLAIMPMTPRPMX00001	\$ 165.41
Oct 1	Electronic Deposit From STRIPE REF=252740084558240N00	4270465600TRANSFER ST-P4S2W1L2L7L1	212.12
Oct 1	Electronic Deposit From NORIDIAN WAORAK REF=252730065379580Y00	9262326076HCCLAIMPMT1245231760	1,489.69
Oct 1	Electronic Deposit From iStream REF=252730149485000N00	00048999914899991	6,115.13
Oct 2	Electronic Deposit From STRIPE REF=252750054429430N00	4270465600TRANSFER ST-K4M8U9H2Q6Z3	28.83
Oct 2	Electronic Deposit From PacificSource REF=252730117817770N00	3562420416CREDIT 3077581	470.12
Oct 2	Electronic Deposit From PacificSource REF=252730117818860N00	2930245545CREDIT 3077581	1,431.52
Oct 3	Electronic Deposit From STRIPE REF=252760101597790N00	4270465600TRANSFER ST-Z0P7E4P3H7M5	48.25
Oct 3	Electronic Deposit From AARP Supplementa REF=252750105271220N00	1362739571HCCLAIMPMT930932704	168.73
Oct 3	Electronic Deposit From MERCHANT SERVICE REF=252750092919240Y00	1841010148MERCH DEP 8043769960	1,528.66
Oct 6	Electronic Deposit From MERCHANT SERVICE REF=252760139157000Y00	1841010148MERCH DEP 8043769960	25.00
Oct 6	Electronic Deposit From Regence BCBCO REF=252750097839930N00	6930238155HCCLAIMPMTPRPMX00001	169.66

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



Account Statement - Transaction Summary

For the Month Ending October 31, 2025

SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374

Oregon LGIP	
Opening Balance	1,011,725.41
Purchases	8,664.22
Redemptions	(300,000.15)
Closing Balance	\$720,389.48
Dividends	3,474.27

Asset Summary		
Oregon LGIP	October 31, 2025	September 30, 2025
	720,389.48	1,011,725.41
Total	\$720,389.48	\$1,011,725.41

0.0
 0.0
 0.0

LOIP 202,819.65 +
EMPLOYMENT 82,869.09 +
BUILDINGS 125,195.07 +
EQUIPMENT 309,505.67 +
 720,389.48 *
Bal exact

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
1-00-0-1070 LGIP Acct #4374					
		09/30/2025 (09/25) Balance	.00 *	.00 *	369,475.46
CR	4	Deschutes County Property Tax Collection 2025-3	4,229.61		
CR	7	Jefferson County Property Tax Collection 2025-3	960.34		
CR	16	ACH Redemption Fees		.15-	
CR	18	Accrual Income Div Reinvestments	3,474.27		
CRUS	109	Transfer for Oct Bills		100,000.00-	
CRUS	82	Transfer for Payroll		150,000.00-	
CRUS	107	Transfer for Bills		50,000.00-	
JE	2	Transfer from Bldg for North Rim Prog Bill Gen Proj	61,318.75		
JE	4	Transfer from EQRF for Decked Equip New 711	2,734.30		
JE	9	Transfer from EQRF for new 711 vehicle	60,627.07		
		10/31/2025 (10/25) Period Totals and Balance	133,344.34 *	300,000.15- *	202,819.65

Number of transactions: 10 Number of accounts: 1

	Debit	Credit	Proof
Total GENERAL FUND:	133,344.34	300,000.15-	166,655.81-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
2-00-0-1070 Empl Fund					
		09/30/2025 (09/25) Balance	.00 *	.00 *	82,869.09
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	82,869.09

Number of transactions: 0 Number of accounts: 1

	Debit	Credit	Proof
Total EMPLOYMENT RESERVE FUND:	.00	.00	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
3-00-0-1070 Bldg Fund					
		09/30/2025 (09/25) Balance	.00 *	.00 *	186,513.82
JE	1	Transfer from Bldg for North Rim Prog Bill Gen Proj		61,318.75-	
		10/31/2025 (10/25) Period Totals and Balance	.00 *	61,318.75- *	125,195.07

Number of transacn:	Number of accounts:	Debit	Credit	Proof
1	1			
Total BUILDING RESERVE FUND:		.00	61,318.75-	61,318.75-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
4-00-0-1070 Equipment Fund					
		09/30/2025 (09/25) Balance	.00 *	.00 *	372,867.04
JE	3	Transfer from EQRF for Decked Equip New 711		2,734.30-	
JE	8	Transfer from EQRF for new 711 vehicle		60,627.07-	
		10/31/2025 (10/25) Period Totals and Balance	.00 *	63,361.37- *	309,505.67
Number of transactions: 2 Number of accounts: 1			Debit	Credit	Proof
Total EQUIPMENT RESERVE FUND:			.00	63,361.37-	63,361.37-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
5-00-0-1075 Technology Reserve Fund					
	09/30/2025 (09/25)	Balance	.00 *	.00 *	.00
	10/31/2025 (10/25)	Period Totals and Balance	.00 *	.00 *	.00

Number of transactions: 0	Number of accounts: 1	Debit	Credit	Proof
Total TECHNOLOGY RESERVE FUND:		.00	.00	.00
Number of transactions: 13	Number of accounts: 5	Debit	Credit	Proof
Grand Totals:		133,344.34	424,680.27-	291,335.93-

Report Criteria:

Actual amounts

All accounts

Account.Account number = "10001070","20001070","30001070","40001070","50001070","50001075"

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Account: 70001030

Bank Account Number: 153695237351

Bank Statement Balance:	95,762.71	Book Balance Previous Month:	95,135.83
Outstanding Deposits:	.00	Total Receipts:	626.88
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	95,762.71	Book Balance:	95,762.71

Outstanding Deposits Section

Bank Adjustments Section

Book Adjustments Section

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments



Account Statement - Transaction Summary

For the Month Ending **October 31, 2025**

SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132

Oregon LGIP		Asset Summary	
		October 31, 2025	September 30, 2025
Opening Balance	95,135.83	95,762.71	95,135.83
Purchases	626.88		
Redemptions	0.00		
Total		\$95,762.71	\$95,135.83

Closing Balance	\$95,762.71
Dividends	370.30

Account Number	Account Title	2024-25		Current YTD Actual	2025-26		% Collected
		Prior YTD Actual	Current Period Actual		Current Year Budget	Bal Remaining +/-	
GENERAL FUND							
1-01-0-40100	Property Taxes-Current	.00	.00	.00	4,038,407.00	4,038,407.00-	.00
1-01-0-40200	Property Taxes-Prior	4,434.15	5,173.85	37,085.73	50,000.00	12,914.27-	74%
1-01-0-41100	Ambulance Revenue	53,315.40	79,021.20	262,442.54	675,000.00	412,557.46-	39%
1-01-0-41110	GEMT Ambulance Revenu	.00	.00	842.00	50,000.00	49,158.00-	2%
1-01-0-41200	Other Fees for Service	2,665.00	1,180.00	7,740.00	16,494.00	8,754.00-	47%
1-01-0-42100	Fire Med Subscriptions	2,950.00	2,262.81	4,212.81	14,000.00	9,787.19-	30%
1-01-0-43100	Interest Income	8,667.41	3,503.83	33,669.94	75,000.00	41,330.06-	45%
1-01-0-44100	Grant Revenue	.00	.00	7,607.00	38,500.00	30,893.00-	20%
1-01-0-44200	Donations Received	.00	35,402.00	65,735.77	50,000.00	15,735.77	131%
1-01-0-44300	Conflagration Income	.00	.00	.00	168,000.00	168,000.00-	.00
1-01-0-45000	Misc Revenue	152.25	12,218.34	25,371.88	10,750.00	14,621.88	236%
1-01-0-49990	Beginning Working Capital	.00	.00	2,595,468.19	2,561,481.00	33,987.19	101%
Total GENERAL FUND REVENUE:		72,184.21	138,762.03	3,040,175.86	7,747,632.00	4,707,456.14-	39%
GENERAL FUND Revenue Total:		72,184.21	138,762.03	3,040,175.86	7,747,632.00	4,707,456.14-	39%
Net Total GENERAL FUND:		72,184.21	138,762.03	3,040,175.86	7,747,632.00	4,707,456.14-	39%

Account Number	Account Title	2024-25		Current YTD Actual	2025-26		% of Budget
		Prior YTD Actual	Current Period Actual		Current Year Budget	Variance	
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	255,516.89	59,166.19	285,364.23	743,250.00	457,885.77	38%
	Total OPERATIONS DEPARTMENT:	773,018.76	208,983.53	912,378.86	2,352,674.00	1,440,295.14	39%
	Total MAINTENANCE DEPARTMENT:	4,834.56	2,143.18	7,009.48	24,933.00	17,923.52	28%
	Total VOLUNTEERS DEPARTMENT:	5,851.14	.00	1,676.82	20,095.00	18,418.18	8%
	GENERAL FUND Expenditure Total:	1,039,221.35	268,292.90	1,206,429.39	3,140,952.00	1,934,522.61	38%
	Net Total GENERAL FUND:	1,039,221.35-	268,292.90-	1,206,429.39-	3,140,952.00-	1,934,522.61-	38%
	Net Grand Totals:	1,039,221.35-	268,292.90-	1,206,429.39-	3,140,952.00-	1,934,522.61-	38%

Account Number	Account Title	2024-25		Current YTD Actual	2025-26 Cur Year Budget	Variance	% of Budget
		Prior YTD Actual	Current Period Actual				
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	50,426.31	14,499.31	46,447.26	318,449.00	272,001.74	15%
	Total OPERATIONS DEPARTMENT:	66,112.81	20,932.73	72,621.86	253,696.00	181,074.14	29%
	Total MAINTENANCE DEPARTMENT:	71,171.32	44,800.21	93,333.22	334,729.00	241,395.78	28%
	Total VOLUNTEERS DEPARTMENT:	30,002.64	7,924.48	52,193.24	346,846.00	294,652.76	15%
	GENERAL FUND Expenditure Total:	217,713.08	88,156.73	264,595.58	1,253,720.00	989,124.42	21%
	Net Total GENERAL FUND:	217,713.08-	88,156.73-	264,595.58-	1,253,720.00-	989,124.42-	21%
	Net Grand Totals:	217,713.08-	88,156.73-	264,595.58-	1,253,720.00-	989,124.42-	21%

Account Number	Account Title	2024-25		2025-26		Variance	% of Budget
		Prior YTD Actual	Current Period Actual	Current YTD Actual	Current Year Budget		
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	5,173.45	336.58	4,839.77	9,500.00	4,660.23	51%
	Total OPERATIONS DEPARTMENT:	.00	.00	.00	15,000.00	15,000.00	.00
	Total MAINTENANCE DEPARTMENT:	2,920.00	.00	.00	.00	.00	.00
	GENERAL FUND Expenditure Total:	8,093.45	336.58	4,839.77	24,500.00	19,660.23	20%
	Net Total GENERAL FUND:	8,093.45-	336.58-	4,839.77-	24,500.00-	19,660.23-	20%
	Net Grand Totals:	8,093.45-	336.58-	4,839.77-	24,500.00-	19,660.23-	20%

SISTERS-CAMP SHERMAN

BALANCE SHEET
OCTOBER 31, 2025

GENERAL FUND

ASSETS

1-00-0-1070	LGIP ACCT #4374	202,819.65	
1-00-0-1081	US BANK OPERATING ACCT 2022	1,807.42	
1-00-0-1099	PETTY CASH	353.59	
1-00-0-1100	ACCOUNTS RECEIVABLE	.01	
1-00-0-1103	NOTE RECEIVABLE	(20,000.00)	
1-00-0-1120	AMBULANCE RECEIVABLES	329,515.62	
1-00-0-1160	ALLOWANCE FOR UNCOLLECTIBLE AM	(164,920.02)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE	73,286.89	
	TOTAL ASSETS		<u>422,863.16</u>

LIABILITIES AND EQUITY

LIABILITIES

1-00-0-2000	ACCOUNTS PAYABLE	4,772.00	
1-00-0-2150	PERS LIABILITY	68.34	
1-00-0-2160	INSURANCE/DISABILITY LIABILITY	(2.99)	
1-00-0-2180	MISCELLANEOUS LIABILITY	520.00	
1-00-0-2250	DEFERRED REVENUE	53,194.69	
	TOTAL LIABILITIES		58,552.04

FUND EQUITY

1-00-0-3190	CURRENT YEAR APPROPRIATION	(7,747,632.00)	
	UNAPPROPRIATED FUND BALANCE:		
1-00-0-3900	RETAINED EARNINGS	7,747,632.00	
	REVENUE OVER EXPENDITURES - YTD	<u>364,311.12</u>	
	BALANCE - CURRENT DATE	<u>8,111,943.12</u>	
	TOTAL FUND EQUITY		<u>364,311.12</u>
	TOTAL LIABILITIES AND EQUITY		<u>422,863.16</u>

SISTERS-CAMP SHERMAN
 BALANCE SHEET
 OCTOBER 31, 2025

EMPLOYMENT RESERVE FUND

ASSETS

2-00-0-1070	EMPL FUND		82,869.09	
	TOTAL ASSETS			<u>82,869.09</u>

LIABILITIES AND EQUITY

FUND EQUITY

2-00-0-3120	EMPLOYMENT RESERVE		(1,295,238.00)	
	UNAPPROPRIATED FUND BALANCE:			
2-00-0-3900	RETAINED EARNINGS	1,295,238.00		
	REVENUE OVER EXPENDITURES - YTD	<u>82,869.09</u>		
	BALANCE - CURRENT DATE		<u>1,378,107.09</u>	
	TOTAL FUND EQUITY			<u>82,869.09</u>
	TOTAL LIABILITIES AND EQUITY			<u>82,869.09</u>

SISTERS-CAMP SHERMAN
 BALANCE SHEET
 OCTOBER 31, 2025

BUILDING RESERVE FUND

ASSETS

3-00-0-1070	BLDG FUND		125,195.07	
	TOTAL ASSETS			<u>125,195.07</u>

LIABILITIES AND EQUITY

FUND EQUITY

3-00-0-3120	BUILDING RESERVE		(377,672.00)	
	UNAPPROPRIATED FUND BALANCE:			
3-00-0-3900	RETAINED EARNINGS	377,672.00		
	REVENUE OVER EXPENDITURES - YTD	<u>125,195.07</u>		
	BALANCE - CURRENT DATE		<u>502,867.07</u>	
	TOTAL FUND EQUITY			<u>125,195.07</u>
	TOTAL LIABILITIES AND EQUITY			<u>125,195.07</u>

SISTERS-CAMP SHERMAN
 BALANCE SHEET
 OCTOBER 31, 2025

EQUIPMENT RESERVE FUND

ASSETS

4-00-0-1070	EQUIPMENT FUND	309,505.67	
4-00-0-1440	PREPAID EXPENDITURES	785,635.00	
	TOTAL ASSETS		<u>1,095,140.67</u>

LIABILITIES AND EQUITY

FUND EQUITY

4-00-0-3120	EQUIPMENT RESERVE	(682,190.00)	
	UNAPPROPRIATED FUND BALANCE:		
4-00-0-3900	RETAINED EARNINGS	682,190.00	
	REVENUE OVER EXPENDITURES - YTD	<u>1,095,140.67</u>	
	BALANCE - CURRENT DATE		<u>1,777,330.67</u>
	TOTAL FUND EQUITY		<u>1,095,140.67</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,095,140.67</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
OCTOBER 31, 2025

DEBT SERVICE FUND

ASSETS

7-00-0-1030	BOND TAX REVENUE LGIP	95,762.71	
7-00-0-1450	PROPERTY TAXES RECEIVABLE	4,797.70	
	TOTAL ASSETS		100,560.41

LIABILITIES AND EQUITY

LIABILITIES

7-00-0-2250	DEFERRED REVENUE	3,723.72	
	TOTAL LIABILITIES		3,723.72

FUND EQUITY

7-00-0-3120	DEBT SERVICE FUND	(320,797.00)	
	UNAPPROPRIATED FUND BALANCE:		
7-00-0-3900	RETAINED EARNINGS	320,797.00	
	REVENUE OVER EXPENDITURES - YTD	96,836.69	
	BALANCE - CURRENT DATE	417,633.69	
	TOTAL FUND EQUITY		96,836.69
	TOTAL LIABILITIES AND EQUITY		100,560.41

Check Register - October 2025

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/27/2025	16390	Ernest Halcon	Reimb food purchased for Joint Recruitment	\$ (38.57) V
10/9/2025	17738	Relation Insurance	Refund Member ID 66493888-01	\$ (2,230.00) V
10/9/2025	17827	Ace Hardware, Inc.	Magnetic key storage	\$ 10.65
10/9/2025	17827	Ace Hardware, Inc.	Smoke alarm program supplies	\$ 47.34
10/9/2025	17827	Ace Hardware, Inc.	Halloween supplies - deck screws for maze	\$ 25.74
10/9/2025	17828	AFLAC	Employee Pass-through AFLAC ins	\$ 464.91
10/9/2025	17829	Ahava Health	Vaccinations RV and Vols	\$ 207.00
10/9/2025	17830	Alpine Internet Solutions	Website management & hosting - 10/25	\$ 85.00
10/9/2025	17830	Alpine Internet Solutions	Website content plan for October	\$ 395.00
10/9/2025	17831	ASI Networks, Inc.	Firewall renewal Quote #032677 VI	\$ 1,027.44
10/9/2025	17832	AT&T Mobility - Control Center	Mobile data charges	\$ 517.86
10/9/2025	17833	Avion Water Co Inc.	Water-703	\$ 31.99
10/9/2025	17834	Battery Systems Inc.	Batteries for litebox flashlights	\$ 79.38
10/9/2025	17835	Baxter Auto Parts Inc, Auto Parts	Flatbed reducer sleeve	\$ 24.99
10/9/2025	17835	Baxter Auto Parts Inc, Auto Parts	Lock for cooler on 775	\$ 18.99
10/9/2025	17835	Baxter Auto Parts Inc, Auto Parts	711 halogen	\$ 98.98
10/9/2025	17835	Baxter Auto Parts Inc, Auto Parts	Coolant for medics	\$ 20.72
10/9/2025	17835	Baxter Auto Parts Inc, Auto Parts	Sleeve for porta potty	\$ 24.99
10/9/2025	17835	Baxter Auto Parts Inc, Auto Parts	Motor oil	\$ 49.86
10/9/2025	17835	Baxter Auto Parts Inc, Auto Parts	Torx bit	\$ 30.16
10/9/2025	17835	Baxter Auto Parts Inc, Auto Parts	721 passenger mirror repair	\$ 9.49
10/9/2025	17835	Baxter Auto Parts Inc, Auto Parts	General supplies	\$ 24.90
10/9/2025	17836	Bi-Mart Corporation	701 Supplies	\$ 41.37
10/9/2025	17837	Brian Maxson	Payroll 9.2025 (Direct Deposit Returned)	\$ 2,648.64
10/9/2025	17838	Bulls Eye Carpet Cleaning	701 upstairs and ops side carpet cleaning	\$ 1,320.00
10/9/2025	17839	C & K Market	Ice for 701	\$ 59.80
10/9/2025	17840	Cameron Building Maintenance, Inc.	Janitorial services - administration building	\$ 375.00
10/9/2025	17840	Cameron Building Maintenance, Inc.	Janitorial services - Sta 703	\$ 120.00
10/9/2025	17840	Cameron Building Maintenance, Inc.	Janitorial services - Sta 701 - 9/2025	\$ 375.00
10/9/2025	17841	Cascade Fire Equipment	Hose booster	\$ 518.00
10/9/2025	17842	Caselle, Inc.	Contract support charges 10/01/2025-10/31/2025	\$ 674.00
10/9/2025	17842	Caselle, Inc.	Contract support charges 11/01/2025-11/30/2025	\$ 674.00
10/9/2025	17843	CEC, INC	electric - Elm Street	\$ 1,377.00
10/9/2025	17843	CEC, INC	electric - buffalo	\$ 131.29
10/9/2025	17843	CEC, INC	electric-Camp Sherman	\$ 105.60
10/9/2025	17844	CenturyLink	Phone service - Station 704	\$ 62.00
10/9/2025	17845	City of Sisters	City Services: 02-5766-00 Locust St	\$ 66.52
10/9/2025	17845	City of Sisters	City Services: 04-6332-00 Elm Street	\$ 414.86
10/9/2025	17846	Deschutes County 911 Service D	Quarterly Billing - July-September 2025	\$ 1,340.44
10/9/2025	17847	DMV	dmv record Check	\$ 21.00
10/9/2025	17848	DPSST	Criminal History Check: Ariza 45226	\$ 45.00
10/9/2025	17848	DPSST	Criminal History Check 45227 Marine	\$ 45.00
10/9/2025	17848	DPSST	Criminal History Check: Thomson 45229	\$ 45.00
10/9/2025	17848	DPSST	Criminal History Check 45623 Russell	\$ 45.00
10/9/2025	17848	DPSST	Criminal History Check 45225 Smith	\$ 45.00
10/9/2025	17849	Ed Staub & Sons Petroleum	Tank Rent - Camp Sherman	\$ 1.00
10/9/2025	17849	Ed Staub & Sons Petroleum	Propane Tank Rent - Whychus Estates	\$ 99.00
10/9/2025	17849	Ed Staub & Sons Petroleum	Fuel	\$ 2,369.20
10/9/2025	17849	Ed Staub & Sons Petroleum	Fuel	\$ 1,664.92
10/9/2025	17849	Ed Staub & Sons Petroleum	Fuel	\$ 1,016.74
10/9/2025	17850	Freightliner Northwest Redmond	Purchase and credit for brake slack adjuster	\$ (365.18)
10/9/2025	17850	Freightliner Northwest Redmond	Credit for 721 coolant leak parts	\$ (21.25)
10/9/2025	17850	Freightliner Northwest Redmond	Credit for 721 coolant leak parts return	\$ (9.36)
10/9/2025	17850	Freightliner Northwest Redmond	Credit for return of 721 coolant leak parts	\$ (503.34)
10/9/2025	17850	Freightliner Northwest Redmond	723 air reservoir drain parts	\$ 46.37
10/9/2025	17850	Freightliner Northwest Redmond	731 passenger dome switch repair parts	\$ 34.28
10/9/2025	17850	Freightliner Northwest Redmond	Drain valve for 723	\$ 91.12
10/9/2025	17850	Freightliner Northwest Redmond	723 Air leak repair	\$ 104.73
10/9/2025	17850	Freightliner Northwest Redmond	723 air leak repair	\$ 46.37
10/9/2025	17850	Freightliner Northwest Redmond	724 air leak repair	\$ 46.37

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/9/2025	17850	Freightliner Northwest Redmond	745 Seal	\$ 23.28
10/9/2025	17850	Freightliner Northwest Redmond	Battery cable	\$ 82.46
10/9/2025	17850	Freightliner Northwest Redmond	724 Air prymrs	\$ 79.44
10/9/2025	17850	Freightliner Northwest Redmond	724 crankcase ventilation kit	\$ 159.43
10/9/2025	17850	Freightliner Northwest Redmond	Check Valve for 723	\$ 148.04
10/9/2025	17850	Freightliner Northwest Redmond	731 AC switch & expansion valve	\$ 101.17
10/9/2025	17850	Freightliner Northwest Redmond	733 HVAC Control	\$ 18.26
10/9/2025	17850	Freightliner Northwest Redmond	724 Brake slack adjuster	\$ 108.52
10/9/2025	17850	Freightliner Northwest Redmond	731 Heater Valve	\$ 145.41
10/9/2025	17850	Freightliner Northwest Redmond	724 Brake System parts	\$ 145.09
10/9/2025	17850	Freightliner Northwest Redmond	731 Exhaust clamp	\$ 79.59
10/9/2025	17850	Freightliner Northwest Redmond	731 Exhaust brake	\$ 1,167.86
10/9/2025	17850	Freightliner Northwest Redmond	03-1 (733) AC Water valve assembly	\$ 145.40
10/9/2025	17850	Freightliner Northwest Redmond	723 air leak	\$ 48.91
10/9/2025	17850	Freightliner Northwest Redmond	731 HVAC Control Cable	\$ 18.26
10/9/2025	17851	Hughes Fire Equipment, Inc.	Slack adjuster	\$ 224.71
10/9/2025	17851	Hughes Fire Equipment, Inc.	02-1 (721) Passenger mirror	\$ 1,017.50
10/9/2025	17851	Hughes Fire Equipment, Inc.	Credit for wrong part returned	\$ (303.49)
10/9/2025	17852	Kaiser Permanente	Ins Overpayment Mbr ID 66493888-01	\$ 2,230.00
10/9/2025	17853	KDBCO	Decked Equipment for 710	\$ 2,734.30
10/9/2025	17853	KDBCO	Decked Equipment for new command vehicle	\$ 2,734.30
10/9/2025	17854	Keaton Davis	Res. Vol. Mileage & Food Reimb. - 9/2025	\$ 400.00
10/9/2025	17855	Kendall Ford of Bend	Oil filters for ambulance	\$ 74.47
10/9/2025	17855	Kendall Ford of Bend	Oil filters for ambulance	\$ 21.69
10/9/2025	17855	Kendall Ford of Bend	19-1 (775) Brake pads	\$ 85.32
10/9/2025	17855	Kendall Ford of Bend	19-1 (775) Brake shoes	\$ 85.33
10/9/2025	17855	Kendall Ford of Bend	19-1 (775) Serpentine belt	\$ 101.79
10/9/2025	17855	Kendall Ford of Bend	19-1 (775) Belt tensioner	\$ 148.81
10/9/2025	17855	Kendall Ford of Bend	25-3 (771) Floor mats	\$ 124.04
10/9/2025	17855	Kendall Ford of Bend	19-1 (775) Driver seat pad & cover	\$ 447.20
10/9/2025	17855	Kendall Ford of Bend	19-1 (775) Passenger seat pad & cover	\$ 527.07
10/9/2025	17855	Kendall Ford of Bend	19-1 (775) Floor mats	\$ 124.04
10/9/2025	17855	Kendall Ford of Bend	19-1 (775) Coolant overflow hose	\$ 215.07
10/9/2025	17855	Kendall Ford of Bend	25-1 (741) Floor mats	\$ 181.61
10/9/2025	17855	Kendall Ford of Bend	25-2 (743) Floor mats	\$ 181.62
10/9/2025	17855	Kendall Ford of Bend	741 cabin air filter	\$ 28.98
10/9/2025	17856	Les Schwab Warehouse Center	Powder coating summer wheels (Medic)	\$ 581.76
10/9/2025	17857	LIFE-ASSIST	EMS SUPPLY ORDER# 58253822-1	\$ 335.20
10/9/2025	17857	LIFE-ASSIST	EMS SUPPLY ORDER# 58251098	\$ 259.95
10/9/2025	17857	LIFE-ASSIST	EMS SUPPLY ORDER# 59252934	\$ 3,897.73
10/9/2025	17857	LIFE-ASSIST	EMS SUPPLY ORDER# 59252934	\$ 48.00
10/9/2025	17857	LIFE-ASSIST	EMS SUPPLY ORDER# 59252934	\$ 125.25
10/9/2025	17858	Lightspeed Networks	Internet & Phone Service - Sta 701	\$ 830.42
10/9/2025	17859	Lilley Wedell	Res. Vol. Mileage & Food Reimb. - 9/2025	\$ 400.00
10/9/2025	17860	Mark Cooley	Reimb. Membership Fee HDF	\$ 50.00
10/9/2025	17860	Mark Cooley	Reimburse OHA Licensing Fee	\$ 290.00
10/9/2025	17861	Mason Gackle	Res. Vol. Mileage & Food Reimb. 9/205	\$ 400.00
10/9/2025	17862	Mission Linen Supply, Inc.	mats/rugs	\$ 47.68
10/9/2025	17862	Mission Linen Supply, Inc.	mats/rugs	\$ 64.83
10/9/2025	17863	Momentum Promo	Embroidery - Davis & Klosterman	\$ 193.98
10/9/2025	17863	Momentum Promo	Embroidery - misc.	\$ 236.50
10/9/2025	17863	Momentum Promo	Embroidery multiple	\$ 76.00
10/9/2025	17864	NAPA Auto Parts	731 coolant repair/734 add electrical outlet	\$ 59.58
10/9/2025	17864	NAPA Auto Parts	731 coolant filters	\$ 34.18
10/9/2025	17865	Noble Tatros	Res. Vol. Mileage & Food Reimb. 9/2025	\$ 400.00
10/9/2025	17866	Northwest Safety Clean	NFPA TO coat inspection	\$ 116.14
10/9/2025	17867	Pac Office Automation - Lease	500-50609347 Konica Contract	\$ 290.00
10/9/2025	17868	Pacific Northwest Emergency Equipment	Austin hardware and knurled handle	\$ 82.46
10/9/2025	17869	Pacific Office Automation, Inc	Fleet Agreement - HP Printers	\$ 65.38
10/9/2025	17870	Paladin Background Screening	Criminal history checks - vols and one emp	\$ 120.00
10/9/2025	17871	Pony Express, Inc.	Shipping NW Safety Clean	\$ 21.84

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/9/2025	17872	Power Systems West	Balance on INV SI2510002131 703 Gen Project	\$ 400.00
10/9/2025	17873	Ranch Country Outhouses	Portable toilet rental	\$ 85.00
10/9/2025	17873	Ranch Country Outhouses	Portable toilet rental	\$ 85.00
10/9/2025	17874	Republic Services	Disposal services - Locust Street Training	\$ 94.58
10/9/2025	17874	Republic Services	3-0675-0052134 Disposal Services - Locust	\$ 272.03
10/9/2025	17874	Republic Services	3-0675-7192322 Disposal Service Buffalo	\$ 44.79
10/9/2025	17875	Riley Addison	Res. Vol.. Mileage & Food Reimb - 9/2025	\$ 400.00
10/9/2025	17876	SDIS	Admin Health Insurance	\$ 4,494.29
10/9/2025	17876	SDIS	Operations Health Insurance	\$ 21,844.23
10/9/2025	17876	SDIS	Lord Health Insurance	\$ 2,585.43
10/9/2025	17876	SDIS	Ins/Disability - Orthodontia pass through	\$ 113.75
10/9/2025	17877	Sisters Coffee Company	coffee-2 bags	\$ 156.00
10/9/2025	17877	Sisters Coffee Company	coffee Station 701 2 bags	\$ 156.00
10/9/2025	17878	Sisters Glass & Mirror	Screens	\$ 42.00
10/27/2025	17878	Sisters Glass & Mirror	Screens	\$ (42.00) V
10/9/2025	17879	Sisters Heating & Air	Heat pump move for generator project at 701	\$ 4,220.00
10/9/2025	17880	Systems Design	EMS billing and postage for 8/2025	\$ 1,508.04
10/9/2025	17880	Systems Design	EMS Billing & Postage 9/2025	\$ 1,329.12
10/9/2025	17881	TDS	8224 60 007 0119276 - 703 Cable	\$ 150.42
10/9/2025	17882	Temp-Rite Mechanical	Preventative HVAC Maintenance on 8/15/2025	\$ 490.00
10/9/2025	17883	Terminix	Pest control services - Camp Sherman	\$ 94.00
10/9/2025	17884	Tim Craig	reimb. Lyft rides for Ast, Craig, Prior - Airport	\$ 64.98
10/9/2025	17885	Treasure Valley Coffee	water & cooler rental	\$ 275.90
10/9/2025	17885	Treasure Valley Coffee	water & cooler rental	\$ 213.25
10/9/2025	17886	Tyler Wallace	Res. Vol. Lt. Mileage & Food Reimb - 9/2025	\$ 650.00
10/9/2025	17887	Van Handel Automotive, Inc.	(14-1) 711 Oil cooler lines	\$ 713.71
10/9/2025	17887	Van Handel Automotive, Inc.	(14-1) 711 Lube/oil/filter	\$ 107.93
10/9/2025	17887	Van Handel Automotive, Inc.	(14-1) 711 Oil pressure sensor replacement	\$ 497.59
10/9/2025	17887	Van Handel Automotive, Inc.	(14-1) 711 L/F wheel hub replacement	\$ 707.37
10/9/2025	17887	Van Handel Automotive, Inc.	(14-1) 711 Shop supplies	\$ 32.00
10/9/2025	17888	Vohs Custom Landscaping	Maintenance Contract - August 2025	\$ 2,000.00
10/9/2025	17888	Vohs Custom Landscaping	Weekly maintenance per contract	\$ 1,600.00
10/9/2025	17889	WCP Solutions	Bath tissue and can liners	\$ 120.97
10/9/2025	17890	Weiss Productions	Video Production - Building a Safer Sisters	\$ 3,000.00
10/9/2025	17891	Zoom Video Communications Inc	Annual zoom business subscription	\$ 2,088.96
10/28/2025	17892	911 Supply	SO-1-114254 - Hero's Name Tape	\$ 35.21
10/28/2025	17893	AFLAC	Employee Pass-Through Pmt for AFLAC Ins.	\$ 464.91
10/28/2025	17894	Ahava Health	Bending: Treadmill plus Onsite Fee	\$ 200.00
10/28/2025	17895	AT&T Mobility - Control Center	Mobile data plan	\$ 517.86
10/28/2025	17896	Avion Water Co Inc.	Water-703	\$ 30.24
10/28/2025	17897	Batteries Plus, LLC	9V Batts for Smoke Alarm Program	\$ 283.68
10/28/2025	17898	BOUND TREE MEDICAL, LLC.	Acetaminiphen SO#106476530	\$ 34.66
10/28/2025	17899	Brassroots Training	Student Lodging for Cody - Instructor rented Airbnb	\$ 644.00
10/28/2025	17900	Camp Sherman Community Association	Reimb. for annual water test and service at 704	\$ 302.75
10/28/2025	17901	Dana Signs	Decals - helmet lettering - Bending	\$ 109.85
10/28/2025	17902	Dianne Mathisen	Refund - Overpayment on EMS Service	\$ 165.41
10/28/2025	17903	Donald L. Cofoad	Fitness equipment maintenance	\$ 695.00
10/28/2025	17904	Ed Staub & Sons Petroleum	Fuel	\$ 1,739.16
10/28/2025	17905	Enerspect Medical Solutions, LLC	PHILIPS ONSITE AED PADS	\$ 136.86
10/28/2025	17905	Enerspect Medical Solutions, LLC	CPR MANIKIN LUNGS (96/pkg)	\$ 282.52
10/28/2025	17906	Ernest Halcon	Reimb food purchased for Joint Recruitment	\$ 38.57
10/28/2025	17907	George Boardman	Refund - Overpayment for EMS Service	\$ 300.00
10/28/2025	17908	Hoyt's Hardware	Supplies for Halloween Maze	\$ 13.12
10/28/2025	17908	Hoyt's Hardware	Supplies for Halloween Maze	\$ 119.30
10/28/2025	17909	Hughes Fire Equipment, Inc.	00-2 (746) A/C system assessment/recharge	\$ 592.78
10/28/2025	17910	ImageTrend LLC	Visual pre-plans FloMSP	\$ 3,531.00
10/28/2025	17911	Kendall Ford of Bend	F550 Cabin Filter for Stock	\$ 28.98
10/28/2025	17912	L.N. Curtis and Sons	SO# 101142 - Structure Gloves	\$ 442.20
10/28/2025	17912	L.N. Curtis and Sons	Shipping from Invoice966221 SO 987078	\$ 44.48
10/28/2025	17912	L.N. Curtis and Sons	Turn outs - Cooley	\$ 3,063.26
10/28/2025	17913	Les Schwab Warehouse Center	714 Seasonal Switch	\$ 27.96

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/28/2025	17913	Les Schwab Warehouse Center	781 Seasonal Switch	\$ 27.96
10/28/2025	17913	Les Schwab Warehouse Center	791 Seasonal Switch	\$ 59.94
10/28/2025	17913	Les Schwab Warehouse Center	Quote 76300528977	\$ 1,183.44
10/28/2025	17913	Les Schwab Warehouse Center	Tractor tubes	\$ 89.97
10/28/2025	17914	Lightspeed Networks	Internet & Phone Service - Sta 701	\$ 846.06
10/28/2025	17915	Local Government Law Group, P.C.	Legal services - General	\$ 660.00
10/28/2025	17916	Mason Gackle	Reimb. OR EMT Fingerprints & License	\$ 167.50
10/28/2025	17917	Momentum Promo	Blue district T-shirts for Career and Volunteers	\$ 314.00
10/28/2025	17917	Momentum Promo	Blue district T-shirts for Career and Volunteers	\$ 314.00
10/28/2025	17917	Momentum Promo	Uniforms - RV's - Davis, Tatro, Gackle	\$ 152.00
10/28/2025	17918	Nate Bending	Reimb. Fingerprint & EMT License App	\$ 167.50
10/28/2025	17919	North Rim Electric, LLC	Project 2845 SCS Fire Sta 701/703 Gensets	\$ 60,918.75
10/28/2025	17920	Pac Office Automation - Lease	Contract #500-50609347	\$ 290.00
10/28/2025	17920	Pac Office Automation - Lease	Konica Contract 500-50609347	\$ 290.00
10/28/2025	17921	Pacific Source Community Solutions	Refund Mbr ID RT501S5Y	\$ 6.72
10/28/2025	17922	Pony Express, Inc.	Shipping for TIC repairs	\$ 28.68
10/28/2025	17923	Ranch Country Outhouses	Service - Private PP	\$ 40.00
10/28/2025	17924	Robin Holm	Reimb. fac/conf supplies purchased	\$ 830.62
10/28/2025	17925	SAIF Corporation	Nondisabling claims reimbursement - 100055951	\$ 226.63
10/28/2025	17926	SDIS	Admin Health Insurance	\$ 4,494.29
10/28/2025	17926	SDIS	Operations Health Insurance	\$ 21,844.23
10/28/2025	17926	SDIS	Lord Health Insurance	\$ 2,585.43
10/28/2025	17926	SDIS	Ins/Disability - Orthodontia pass through	\$ 113.75
10/28/2025	17927	TDS	8224 60 007 0119276 - 703 Cable	\$ 155.74
10/28/2025	17928	Terminix	Pest control services Sta 701	\$ 103.00
10/28/2025	17929	Oregon Rescue LLC	Technical Rescue Equipment & PPE	\$ 4,498.94
10/31/2025	17930	Power Auto Inc.	Quote #17925 - New 711	\$ 59,832.08
10/31/2025	700057	US Bank - Visa	CPAP CIRCUIT (5/case)	\$ 314.94
10/31/2025	700057	US Bank - Visa	712 COMPUTER MONITOR REPLACEMENT	\$ 336.58
10/31/2025	700057	US Bank - Visa	Seat covers for new 711	\$ 1,428.00
10/31/2025	700057	US Bank - Visa	Sisters Saloon - OSFM AAR Lunch Mtg - Craig	\$ 64.00
10/31/2025	700057	US Bank - Visa	Starlink Mini's plus accessories	\$ 1,319.88
10/31/2025	700057	US Bank - Visa	Rhino liner new 711	\$ 794.99
10/31/2025	700057	US Bank - Visa	McDonalds T3 Pickup Craig/Ast	\$ 14.80
10/31/2025	700057	US Bank - Visa	Starlink Internet Service - Sta 704	\$ 190.00
10/31/2025	700057	US Bank - Visa	Harrison Visa: Extrication Gloves	\$ 157.48
10/31/2025	700057	US Bank - Visa	Lunch for Halloween Maze Crew	\$ 89.76
10/31/2025	700057	US Bank - Visa	Halloween candy for Sta 704 event	\$ 24.99
10/31/2025	700057	US Bank - Visa	Breakfast items for board meeting	\$ 74.40
10/31/2025	700057	US Bank - Visa	Lord NFSA Membership Renewal	\$ 50.00
10/31/2025	700057	US Bank - Visa	Kitchen supplies for Sta 701	\$ 28.15
10/31/2025	700057	US Bank - Visa	Olive Garden for Sta 703 Comm. Event	\$ 493.20
10/31/2025	700057	US Bank - Visa	Crushed ice for 703 event	\$ 14.97
10/31/2025	700057	US Bank - Visa	Tatro EMT License Fingerprinting	\$ 57.50
10/31/2025	700057	US Bank - Visa	Davis FO 1 Class Registration	\$ 575.00
10/31/2025	700057	US Bank - Visa	Davis Lodging for FO 1 Class	\$ 539.65
10/31/2025	700057	US Bank - Visa	Tatro EMT License	\$ 110.00
10/31/2025	700057	US Bank - Visa	Blue Card Training Wales and Westburg	\$ 770.00
10/31/2025	700057	US Bank - Visa	Supplies for TO Office	\$ 132.76
10/31/2025	700057	US Bank - Visa	Advanced Extrication Class Wales	\$ 15.00
10/31/2025	700057	US Bank - Visa	OR Fire Code Subscription	\$ 119.00
10/31/2025	700057	US Bank - Visa	Puller NFSA Membership Renewal	\$ 50.00
10/31/2025	700057	US Bank - Visa	Supplies for Fifth Tuesday Chili Feed	\$ 115.32
10/31/2025	700057	US Bank - Visa	Office Supplies - Misc.	\$ 180.16
10/31/2025	700057	US Bank - Visa	Flowers for Vol/Career - Get Well	\$ 160.00
10/31/2025	700057	US Bank - Visa	Postage Stamps	\$ 390.00
10/31/2025	700057	US Bank - Visa	Cooley Nametag	\$ 37.97
10/31/2025	700057	US Bank - Visa	EMT Costume - Association	\$ 43.71
10/31/2025	700057	US Bank - Visa	Training laptop charger	\$ 16.99
10/31/2025	700057	US Bank - Visa	Pumpkins for Fifth Tuesday Event	\$ 199.75
10/31/2025	700057	US Bank - Visa	Volunteer Job Shirt	\$ 75.00

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/31/2025	700057	US Bank - Visa	Ford Data Subscription	\$ 20.00
10/31/2025	700057	US Bank - Visa	Halloween Decorations	\$ 49.99
10/31/2025	700057	US Bank - Visa	Stripe test transaction for new website (refunded)	\$ 30.00
10/31/2025	700057	US Bank - Visa	Christmas Dinner Supplies (Amazon)	\$ 538.93
10/31/2025	700057	US Bank - Visa	Valve caps stem extensions	\$ 11.17
10/31/2025	700057	US Bank - Visa	Adobe subscriptions (Sept/Oct)	\$ 431.82
10/31/2025	700057	US Bank - Visa	Canva subscription	\$ 14.99
10/31/2025	700057	US Bank - Visa	USB Hub - Craig	\$ 9.87
10/31/2025	700057	US Bank - Visa	Husky Liners for new 711	\$ 247.48
10/31/2025	700057	US Bank - Visa	Tow hitch and receiver for new 711	\$ 734.36
10/31/2025	700057	US Bank - Visa	AAA Batteries for Fire Equipment	\$ 31.17
10/31/2025	700057	US Bank - Visa	Vehicle supplies - switch outlets/covers	\$ 22.84
10/31/2025	700057	US Bank - Visa	Pumkin carving kits for Fifth Tuesday Event	\$ 90.93
10/31/2025	700057	US Bank - Visa	Survey Monkey Annual Subscription	\$ 468.00

Report Criteria:

Including transaction count
Journal Code: Journal code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
10/29/2025	1	Transfer from Bldg for North Rim Prog Bill	3-00-0-1070	Bldg Fund	.00	61,318.75-
10/29/2025	2	Transfer from Bldg for North Rim Prog Bill	1-00-0-1070	LGIP Acct #4374	61,318.75	
10/29/2025	3	Transfer from EQRF for Decked Equip Ne	4-00-0-1070	Equipment Fund	.00	2,734.30-
10/29/2025	4	Transfer from EQRF for Decked Equip Ne	1-00-0-1070	LGIP Acct #4374	2,734.30	
10/31/2025	5	Ambulance Receivable to Actual	1-00-0-1120	Ambulance Receivables	18,452.56	
10/31/2025	6	Ambulance Receivable to Actual	1-00-0-1160	Allowance for Uncollectible Am	.00	9,226.28-
10/31/2025	7	Ambulance Receivable to Actual	1-01-0-41100	Ambulance Revenue	.00	9,226.28-
10/31/2025	8	Transfer from EQRF for new 711 vehicle	4-00-0-1070	Equipment Fund	.00	60,627.07-
10/31/2025	9	Transfer from EQRF for new 711 vehicle	1-00-0-1070	LGIP Acct #4374	60,627.07	
Total JOURNAL ENTRIES (JE):					<u>143,132.68</u>	<u>143,132.68-</u>
References: 9 Transactions: 9						
Grand Totals:					<u>143,132.68</u>	<u>143,132.68-</u>

Report Criteria:

Including transaction count
Journal Code: Journal code = "JE"

Ambulance Receivable as of October 31, 2025

	<u>SystDes</u>
Beginning Ambulance Receivable	311,063.06
Payments received	72,024.92
Adjustments	54,546.52
New Charges	145,024.00
ENDING Ambulance Receivable	329,515.62

Total # of Transports **63**

Adjustments

Medicare/Medicaid	47,105.59
Collection	7,219.12
Bankruptcy/Other Writeoff	169.84
FireMed	51.97
Total Adjustments	54,546.52

Outstanding Accounts By Age

CURRENT	207,482.89
31 to 60 days	29,930.53
61 to 90 days	29,418.65
91 to 120 days	15,142.45
OVER 120 days	47,541.10
Total Outstanding as of 10/31/2025	329,515.62

Engine Response Billing as of October 31, 2025

Beginning Engine Response Rec	9,784.50	
Payments received	-	
Adjustments	-	
New Charges	250.00	
ENDING Engine Response Rec	10,034.50	
Total # Billed in 2020/21		12
Total # Billed in 2021/22		3
Total # Billed in 2022/23		20
Total # Billed in 2023/24		12
Total # Billed in 2025/26	3	
Total Billed 2020/21	\$	2,700.00
Total Billed 2021/22	\$	1,275.00
Total Billed 2022/23	\$	3,420.00
Total Billed 2023/24	\$	2,431.25
Total Billed in 2025/26 \$	250.00	
Total Received 2020/21	\$	2,550.00
Total Received 2021/22	\$	250.00
Total Received 2022/23	\$	1,777.50
Total Received 2023/24	\$	2,331.25
Total Received 2025/26 \$	-	
2021/22 % Collected		94%
2022/23 % Collected		20%
2023/24 % Collected		96%
2024/25 % Collected		86%
2025/26 % Collected to Date	0%	



Sisters-Camp Sherman Rural Fire Protection District
“Protecting Life and Property through Quality Service”

Ryan Tribbett, President
Pac/West Lobby Group
Via Email

November 4, 2025

Dear Ryan,

I am writing to inform you that the Sisters–Camp Sherman Fire District Board of Directors held a special meeting this morning, during which the Board unanimously voted to terminate the District’s contract with Ryan Tribbett Company, DBA Pac/West Lobby Group, effective immediately, on the grounds of lack of communication and non-responsiveness to multiple attempts at contact.

On multiple occasions, the District has reached out by email and phone to obtain project updates and responses to outstanding questions. Unfortunately, those attempts have gone unanswered. The Board and staff have been disappointed in the lack of communication and follow-through, particularly given the importance of this project to our District and community. As a result, the Board has determined that this constitutes sufficient cause for termination under the agreement.

Please consider this letter formal notice of termination. We request a final invoice for any work completed to date, if applicable.

If you need any additional information from us to close the project file, please let us know in writing.

Sincerely,


Tony Prior, Fire Chief

Sisters–Camp Sherman Fire District

301 South Elm Street, PO Box 1509
Sisters, Oregon 97759
Phone 541-549-0771 Fax 541-549-1343

Julie Spor

From: Tony Prior
Sent: Friday, October 24, 2025 11:15 AM
To: Julie Spor
Subject: FW: 2025 RDM Triennial Drill

Board packet letter.

T

From: Dustin Miller <Dustin.Miller@rdmfire.org>
Sent: Friday, October 24, 2025 11:09 AM
To: Scott Spaulding <scott.spaulding@wstribes.org>; Todd Riley <triley@bendoregon.gov>; Drew Norris <dnorris@bendoregon.gov>; Mike Hand <mhand@bendoregon.gov>; Thad Olson <tolsen@cloverdalefire.com>; Tim Craig <TCraig@sistersfire.com>; Tony Prior <TPrior@sistersfire.com>; Jason Ellison <jellison@blackbutteranchfire.com>; Dan Tucker <dtucker@blackbutteranchfire.com>; Chad LaVallee <clavallee@afdists.org>; Sara Crosswhite <sara.crosswhite@deschutes.org>; Chris Perry <chris.perry@deschutes.org>; nathan.garibay <nathan.garibay@deschutes.org>; ty.rupert@deschutes.org
Cc: Ryan Herrera <ryan.herrera@rdmfire.org>
Subject: 2025 RDM Triennial Drill

On behalf of Redmond Fire & Rescue, we would like to extend our appreciation to your organization for participating in the MCI Drill yesterday. Your agency's involvement played a vital role in the success of the exercise, and we truly value the teamwork demonstrated by everyone involved.

Thank you again for your support in improving our readiness and response to these events.

Dusty



Dustin Miller | Deputy Chief | Redmond Fire & Rescue | Operations
341 NW Dogwood Ave, Redmond OR 97756
Business: 541.504.5000 | Office: 541.504.5008

Redmond Fire & Rescue is a family of public safety professionals whose mission is to provide exceptional customer service; dedicated to saving lives and property through prevention, preparedness, problem-solving, and effective emergency response to all members of our community.

Join RFR on: rdmfire.org | [Facebook](#) | [Instagram](#) | [X](#)

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STEVEN

THANK YOU FOR YOUR
HIGH ENERGY, MOTIVATING
LEADERSHIP FOR ALL THINGS
FIREWISE + WILDFIRE PREVEN-
TION - WHAT WOULD WE DO
WITHOUT YOU IN THIS ROLE?

I HOPE YOU DON'T TIRE OF THESE
PRESENTATIONS + OUTREACH EVENTS.
YOU MAKE A SINGULAR GIFT FOR
CONNECTING WITH PEOPLE IN A
MEMORABLE + POSITIVE WAY.

I DO VALUE YOUR SUPPORT
& ASSISTANCE AS WE TRY TO
"MOVE THE NEEDLE" - HOPEFULLY
QUICKLY + SIGNIFICANTLY!!!

LOOKING FORWARD TO WORKING
WITH YOU ON FUTURE PROJECTS +
INITIATIVES. SINCERELY

Christina Hoyer



Fire & Life Safety Division Report

November 2025

(statistics included are from the prior month)

Pub Education Report & Fire Corps:

- ISU Events / Responses
 - 0
- CPR Training
 - 13
- Community AED
 - 0
- Blood Pressure Screenings
 - 7
- Wildfire Home Safety Assessments
 - 17
- Home Safety Assessments
 - 0
- Smoke Alarm Installations
 - 22
- Fire Station Tours
 - 3
- Special Events
 - 1
- Address Signs
 - 10
- Child Safety Seats
 - 0

Public Event Permit Applications Review:

- Ugly Sweater Run

New Construction Plan Review:

- 123 N. Trinity Way
- 155 W. Lundgren Mill Dr.
- 171 S. Elm St
- 304 E. Adams Ave.
- 484 W. Washington Ave. Suite 2
- 720 S. Buckaroo Trail
- 2155 W. McKinney Butte Rd.
- 16305 Riata Ct.
- 16675 Wilt Rd.
- 68621 Hwy 20
- McKenzie Meadow Village

Alarm / Sprinkler Final:

- High School Modular Fire Alarm Inservice
- 262 S. Cedar St.
- 272 S. Cedar St.
- 282 S. Cedar St.

Commercial Business Inspections:

- 187 S. Elm ST. Suite 100 Re-Inspection
- 392 W. Main Ave. Suite 101 Inspection
- 183 E. Hood Ave Suite 200 Re-Inspection
- 392 W. Main Ave Suite 103 Inspection
- 161 N. Elm St. Suite 102 Re-Inspection
- 600 E. Hood Ave. Inspection
- 251 E. Sun Ranch Dr. Suite 102 Inspection
- 251 E. Sun Ranch Dr. Suite 101 Inspection
- 484 W. Washington Ave. Suite D
- Harvest Fair Food Cart Inspection x 2
- 442 N. Trinity Way Inspection
- 451 N. Trinity Way Re-Inspection
- 100 E. Cascade Ave Re-Inspection
- 211 E. Sun Ranch Dr. Suite 101 Re-Inspection
- 68467 Three Creeks Rd. – Textile Studio RE-Inspection
- 355 E. Sun Ranch Dr. Inspection

- 571 N. Larch St. Re-Inspection
- 110 N. Cedar St. Inspection
- 497 W. Hwy 20

Other Fire Safety / Prevention / Pub Education Request:

- Information request
- Addressing review - 3
- Knox-box lockups - 1
- Business License Review
 - 251 E. Sun Ranch Dr. Suite 102
 - 484 W. Washington St. Suite D
 - 497 W. Hwy 20
 - 915 W. Linda Ave.
 - 922 E. Timber Pine Dr.

Fire Investigations:

- 0

Outside Training & Events Attended:

- PSI Webinar: Fire Alarm Systems Overview
- Sisters Country Legislative Tour
- OSFM Home Safety Training

Meetings Attended:

- Sisters Country Wildfire Mitigation Group
- Shift Commander Meeting
- Officer Meeting
- Staff Meeting
- Sisters Country CWPP Meeting
- OSFM Focus Group – Community Wildfire Risk Reduction Investment Strategy
- Sisters Country Firewise Coalition Meeting
- Whychus Canyon Community Meeting
- Project Wildfire – Steven and Jeff presented Flat Fire Review
- Central Oregon Fire Prevention Coop Meeting
- Downtown Fire Resiliency Walking Tour
- Tollgate HOA – Flat Fire Review
- Pine Meadow Condo Association – Firewise

Notable Events:

- Smoke Detector Campaign – Edge O’Pines Subdivision
 - 2 hour campaign
 - 13 smoke alarms were replaced.
 - 20 occupants were made safer.
 - Multiple batteries were replaced, and existing detectors were thoroughly cleaned
- Sisters Country Firewise Coalition Meeting
 - Hosted at 701.
 - 30 Firewise community leaders present
- Whychus Canyon Community Meeting
 - Held at station 703
 - Many of our local, state, and county leadership partners were present and presented to the group.
 - Approximately 85 people in attendance
- Halloween Station Event
 - Great feedback
 - More kids and parents than I could count

Fire Chief's Report

Second Half of October – First Half of November

Fire Activity

The Fire & Life Safety (F&LS) Division partnered with Republic Services to provide dumpsters to residents of Whychus Canyon following the Flat Fire. These fall dumpsters offer immediate assistance for removing debris related to the fire.

Post-wildfire season discussions and training have been ongoing throughout the month, including the current Ridgetops to Rooftops conference at the Riverhouse Convention Center in Bend. Nearly 300 attendees representing agencies from across Oregon are participating, focusing on cohesive strategies to build community wildfire resiliency. Please refer to the F&LS Report for additional details on presentations, discussions, and ongoing work related to the Sisters Country CWPP.

Noteworthy Operational Events

- Advanced Extrication Training (11/10):

Hayden Jones (DPSST) and Nick Newcomb (Sunriver Fire & Rescue) provided an advanced extrication course that built on earlier basic training. This session also served as the final evaluation step for selecting new battery-operated extrication equipment.

- Vector Solutions Scheduling Platform:

The new scheduling system is operational, allowing career staff and operational volunteers to track schedules and fill gaps due to leave or training. We are addressing the final bugs to ensure the system meets our needs. Many thanks to Deputy Chief Craig for coordinating with personnel and driving this project forward.

- Rope Rescue Training:

Thank you to Matt Millar and Anna Westburg for organizing and leading rope rescue training with support from the Jefferson County SAR team. The training, held in the Peterson Ridge area, was well-attended and conducted under excellent conditions.

Community Service Events & Meetings

Meetings and events attended:

- Monday Morning Briefings, Staff Meetings, Officer Meetings, Shift Commander Meetings, Board Meeting
- Financial Resiliency (Bond) Committee Meeting – 11/4
- Shift Commander Meeting – 11/12
- Staff Meeting – 10/22
- Burn Bot Demonstration, Crook County – 10/23
- Flat Fire Community Forum (C4C) – 11/9, with planning on 10/21
- Rotary (1st and 3rd Tuesdays)
- City Council tour of the downtown area regarding defensible space planning – 10/27
- Sisters Partnership on Houselessness – 11/12

Special Projects Update

New Type 1 Engine (Pierce)

- Final drawing review completed; the build is now underway.

New Ambulance (Braun Northwest)

- Production is underway and remains on schedule for an April–May delivery.

Generator Replacement

- Station 703: Generator and ATS were commissioned on 11/13.
- Station 701: Conduit installation is complete between the generator and ATS. The ATS has been set, and crews are currently pulling wire. Contractors estimate project completion in approximately one month.

Volunteer Status

Fire Association

- Halloween night was a major success, with an estimated 800 attendees. Special thanks to the Duda family for redesigning the haunted maze, which featured separate sections for young children and older youth. Monica Matthews and Captain Jeff Liming coordinated teams to rebuild panels, set up, and staff games for the event.

Fire Corps

- Supporting pizza parties for the Fire Buster Program across Sisters and Black Butte schools.
- Assisted with another round of Smoke Detector Nights (see F&LS report).
- CPR courses continue, with the final class of the year scheduled for November 17.
- A new "Stop the Bleed" public education program will launch soon.
- Appreciation to Marcel, Teri, Steve, and Monica for providing meals during the advanced extrication training on 11/10.
- See the Fire & Life Safety Report for additional updates.

Volunteer Ops Group

- Planning for the Spring Firefighter Academy is underway, led by Captain Liming and Battalion Chief Meredith.

Other Updates

An email was sent to all members congratulating Brayden Klosterman on accepting a full-time position with Salem Fire. Supporting student firefighters as they prepare for testing and transition to full-time careers is one of the core goals of the program, and we are proud of Brayden's success.

Outdoor burning remains open as we move into more favorable weather conditions.

Chief Prior