Notice of the Regular Meeting with Executive Session of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
September 15, 2026 – 9 a.m.

Zoom Link: https://us06web.zoom.us/j/85320730085?pwd=5vDeMwHQtuIXpgtVv5RneOFU0VjAnx.1

1. Open Regular Meeting
2. Changes to the Agenda
3. Receive Public Comment
4. Receive Line Staff Comments
5. Firehouse Family Update – Association Leadership
6. Consent agenda
    a. Administrative Summary
    b. Minutes of the August 18, 2026 Regular Meeting
    c. Minutes of the September 2, 2026 Special Meeting
    d. Financial Dashboard
    e. Bank statements and reconciliations
    f. Operating fund summaries
    g. Balance sheets
    h. Check register
    i. Adjusting Journal Entries
    j. Ambulance Receivables
    k. Engine Response Report
    l. Updates to Old Business
        i. Update on IOB billing policy
        ii. Camp Sherman Shared Well Agreement
        iii. Ambulance Rates Review
        iv. Grants Status
7. Correspondence
8. President's Report
    a. Director Herrmann Resignation
    b. Board Vacancy Update – Closed 9/18/2026
    c. Board Elections Update
    d. Upcoming Board Retreat
9. Fire Chief Report
10. Administration
    a. Staff Report: SR-26-1 Revision of Equipment Replacement Plan
    b. Staff Report: SR-26-2 IGA with Black Butte Ranch Fire District for Mechanic Services

c. Staff Report: SR-26-3 Collaboration with City of Sisters on Mitigation Efforts

11. Fire Marshal Report
12. Adjourn to Executive Session pursuant to ORS 192.660(2)(i) for the express purpose of reviewing and evaluating the performance of the Fire Chief.
13. Resume regular meeting
14. Other business
15. Adjourn meeting

The meeting location is accessible to persons with disabilities. A request for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. Call 541-549-0771.

CONSENT AGENDA

Administrative Summary for Consent Agenda
August 2026 Data

Minutes – No changes.

Revenue & Expenditure Dashboard Report

- The target goal for this period is 17% of budgeted revenue and expenditures.
  - Actual revenue is at 29%.
  - Actual expenditures overall are at 13% of the budget. The Administration Department is at 15.9%; the Operations Department at 13.1%; the Maintenance Department at 10.7%; and the Volunteers Department at 6.1%.

Operations Overview Dashboard Report

- No update on Operations Dashboard report. Staff has been working on multiple data collection projects for ISO and master planning as well as audit and GEMT.

Bank Statements and Reconciliations

LGIP (Local Government Investment Pool)-General Fund

- Total sum of all funds balance with the bank and totals $1,549,062.27 at the end of August. The interest rate remained at 4%.

LGIP –Debt Service Fund

- Total sum of funds in the debt service account balances with the bank and totals $105,311.33.

U.S. Bank Operating

- Total sum of funds in the US Bank Operating Account balances with the bank and totals $155,560.51.

U.S. Bank Association Special Fund

- Total sum of funds in the US Bank Association Special Fund Account balances with the bank and totals $9,524.55.

Operating Fund Summaries

Revenue

- Overall tracking at 29% of the budget.
  - Prior year taxes are at 53% of budget.
  - Ambulance revenue is at 20% of budget.
  - GEMT ambulance revenue includes 2025 CCO payment and is at 152% of budget. The auditor may move this 2025 payment into FY 25/26.

Expenditures

- Overall tracking at 13% of budget as of the end of February
  - Personnel Services – 14% of budget.
  - Materials & Services – 9% of the budget.
  - Capital Outlay – 0% of the budget.

Balance Sheets

- Accounts payable liability is due to a vendor credit to Safety Kleen that has not yet cleared and an adjustment from a prior FY that the auditor needs to clear.
- PERS liability is due to an employee IAP redirect. This should clear next month.

- Deferred compensation liability is due to employee withholdings that I was unable to deposit due to account setup issues at OGSP.
- Insurance disability/liability is due to the Flexible Spending Account (FSA) pre-payment. This will clear with employee payroll deductions.
- Miscellaneous liability is due to employee pass-through donations.

Check Register –All checks have been signed by the Fire Chief and Finance Manager. *Two new signers were added to the US Bank account (Jeff Puller and Cody Meredith) as alternatives to having the Finance Manager sign in order to keep segregation of duties. Once an employee is hired to replace Chief Craig, the signers will be updated to include that position. The signer updates took time on US Bank's side, but in September will include Fire Chief and one of the two alternate signers. Finance Manager will be second signer only when the alternates are not available.

- **Check number 18729 to Leif Holmgren**. This was a regular payroll check, but the employee did not have direct deposit set up until later.
- **Check number 18766 to Shred Northwest, Inc**. This payment was for bulk shredding services related to the archive of records project. This was part of a Special Districts Association Oregon (SDAO) internship grant.

Adjusting Journal Entries

- Entry for ambulance receivable to actual.
- Entry for transfer from Bond account for debt service interest payment.
- Entry for transfer from Employment Reserve for Cooley separation pay.
- Entry for transfer from Equipment Reserve Fund for ATV grant-related purchases.
- Entry to balance funds 1 and 8 due to incorrect CD journal setup on new account.

Ambulance Report - Total of 83 transports for August. The total ending ambulance receivable of $321,036.35 is reconciled to the General Fund balance sheet.

Engine Response Report – No new payments or charges for August.

Minutes of the Regular Meeting of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
August 18, 2026

1. Open the Regular Meeting
    a. Board President Kristie Miller opened the regular meeting at 9:04 a.m.
        i. Directors attending: President Kristie Miller, Vice President Jack McGowan, Secretary Jeff Tryens, Treasurer Tom Herrmann, and Director Craig Matthews.
        ii. Staff attending: Fire Chief Tony Prior, Finance Manager Julie Spor, and Shift Commander Pat Burke.
        iii. Guests: Jan McGowan, representative for Sisters-Camp Sherman Firehouse Family Leadership Team.
2. Changes to the Agenda: None.
3. Public Comments: There were no public comments.
4. Line Staff Comments: Captain Burke reported the District sent a crew to the Grasshopper Fire on a conflagration deployment. The crew has returned. He reported all in all crews are happy and doing well, just busy. The new fire engine has arrived and new ambulance too. He thanked Mechanic Trevor Stratton and Captain Ast for their work on getting them into service.
5. Firehouse Family Update. Jan McGowan was in attendance and reported that July 1, the previous Association has transitioned all operations under the Sisters-Camp Sherman Fire District. The group is operating as a division of the Fire District with a leadership team. The team has designated Jan as the communications person between the District leadership and the team. The group has been working on increasing attendance at their meetings and working to increase camaraderie. She reported that in recent meetings of the Firehouse Family the Chief's reports have been a highlight. The leadership team is meeting with administrative staff for the District on September 1.
    a. Director Tryens stated he was struck by the enthusiasm of the children and parents who attended the push-in ceremony. He felt it was a great opportunity to bring in younger families and shared that he thought we should do more activities that encourage families.
        i. Jan stated she will be polling membership to determine what components of family nights they'd like to see in the future.
6. Consent Agenda: ***Unanimously approved the Consent Agenda as presented. Motion by Director Herrmann, Director Matthews second. Miller aye, McGowan aye, Herrmann aye, Matthews aye, and Tryens aye.***
    a. Administrative Summary. No questions or comments.
    b. Minutes of the July 21, 2026 Regular Meeting. No questions or comments.

c. Dashboard Report. No questions or comments.
d. Bank Statements and Reconciliations. No questions or comments.
e. Operating Fund Summaries. No questions or comments.
f. Balance Sheets. No questions or comments.
g. Check Register. No questions or comments.
h. Adjusting Journal Entries. No questions or comments.
i. Ambulance Receivables. Director Tryens inquired if the AR balance seems high. Finance Manager Spor stated that it fluctuates based on call volume and payor mix. Some payors take longer to pay out on claims. We have recently had increased transports due to summer season.
j. Engine Response Report. No questions or comments.
k. Updates to Old Business.
    i. IOB Billing Policy – no update.
    ii. Camp Sherman Well Agreement – the land survey has been completed and Chief Prior will be submitting that paperwork to the attorney for finalization of the agreement.
    iii. Ambulance Rates Review – no update.
    iv. Grants status. The ATV light installation is being completed. Staff will be filing for reimbursement through the grant and hope to have that in hand by next month. Director Tryens asked if the project would be complete in the next month and inquired where the equipment will be stored. Chief Prior stated it will be stored in the trailer along with rescue equipment. Chief Prior also stated we will be looking at adding a slide-in unit for wildland response down the road which would include a small hose reel and pump that crews could fight fire with. The trailer will have fold-up bunk beds on the wall and will be wired for soft-start air conditioning.
    v. Director Tryens inquired about the operations dashboard report. Julie stated that Captain Ast has worked with NFIRS and NERIS to create the data report in their system. Julie was able to successfully pull the report for January, but ran into issues with it corresponding correctly to the data fields in her Standards of Cover workbook. She has kicked it back to Captain Ast to help with field mapping.

7. Correspondence: The Board received cards from Connie Soja and Overhead Door and letters from Pierce Manufacturing and the Government Finance Officers Association (GFOA).
    a. Chief Prior highlighted the letter from GFOA announcing the District's Distinguished Budget Award and Julie's work on the submission. He also stated the District was awarded Special Recognition for the second year in a row. Director McGowan echoed Chief Prior's remarks. Finance Manager Spor stated the District should have a new plaque coming in the mail as this was the 11th year the District has received this award.

8. President's Report:
    a. Fire Chief Evaluation Update
        i. Director McGowan provided an update on the evaluation process. Last year's process and the technical aspects of it were difficult for the Board. Directors McGowan and Tryens worked with staff to collect samples of other agency forms. The directors then worked together to meld the reviews together and then staff created the forms in Survey Monkey.

ii. The completed forms were sent out to the Board to complete. All have completed and have submitted to Angela for compiling responses.
iii. Next steps include an executive session to get the Board together to summarize the results and then a second executive session will be planned to review the results with the Fire Chief. The Board thanked Chief Prior for his patience in completing the process. The Akawa Butte fire pushed the process a bit.

b. Board Elections
   i. President Miller stated all directors remain in their same positions. A board elections vote will take place after a new director is appointed.
   ii. Director Herrmann will be moving out of state soon and will be resigning his position.
   iii. President Miller said the board previously did individual contact with individuals who might be interested and a good fit. Once individuals have applied, two directors would bring names to the board for consideration. She asked the directors to think about who might be a good fit.
      1. Director Tryens thinks the process should be more open. He would rather we did run an ad in the Nugget. He would like to have the entire board interview candidates rather than having two board members pick a like-minded individual and would like more people involved.
         a. Director McGowan asked if the board advertised in the Nugget and received 12 applicants, would the board interview all 12 and Director Tryens stated yes.
         b. Director Matthews stated he feels the board is in a conundrum with no workshops. He'd like to provide ideas to shape the District before we bring in strangers to shape the District.
         c. Finance Manager Spor stated the District previously reached out to other committee members such as District budget and civil service members to fill vacant positions due to those other committee's being sort of a stepping stone to future board appointment/election as those individuals would have some district history and knowledge.
         d. Director Herrmann stated he is in favor of a hybrid process. He is fine with Directors Miller and McGowan interviewing candidates and would like the board to know what criteria we would be looking at in selecting someone. Director Miller stated she would work on criteria and the other directors can also provide input. Director Tryens again stated he would like the vacancy placed in the Nugget.
            i. Finance Manager Spor will draft and ad and forward to the Board President for approval prior to sending to the Nugget.
         e. Director McGowan would like the new director in place prior to the upcoming board retreat.

9. <u>Administration</u>:
   a. ***Unanimously approved Resolution 2026-2027-007 authorizing staff to make 2026-27 budgeted reserve fund transfers as need to pay invoices related to approved budgeted***

purchases. Motion by Director Herrmann, Director McGowan second. Miller aye, McGowan aye, Herrmann aye, Tryens aye, and Matthews aye.

10. Fire Chief Report: Chief Prior reviewed the Fire Chief report and highlighted the following items:
    a. The Akawa Butte fire came close to town and was the number one priority fire in the United States. Two structures were lost during the critical fire period. The District has provided some cleanup assistance to the homeowner who lost their home during the fire.
    b. Crews have been responding to multiple reports of illegal open burning (recreational fires) at Suttle Lake. Chief Prior has visited every business in town which sells wood and they have either taken the wood off the shelf during the recreational burn ban, or placed a sign in their business reporting recreational fires are not currently allowed. So far, that hasn't slowed the response to these types of reports coming in. Chief will be working with Ian Reid the Sisters Ranger District Ranger to get a better process in place for handling these reports at Suttle Lake with either forest service law enforcement or the camp host.
    c. Fire Medic Mark Cooley has accepted a position with Bend Fire and Rescue. He will start his academy there on August 31. The current Fire Medic testing process the District is holding to hire three new levy-funded positions will now include hiring a replacement for Fire Medic Cooley's position. 24 applicants will test.
    d. Chief Prior has had conversations with legal counsel and human resources counsel through HR Answers regarding the new battalion chief position. He is working to ensure the district is allowed to make this an overtime exempt position due to the type of position and the fact the employee will be placed in the chief officer duty rotation. He is also confirming there would be no pay equity issues since the district has two types of battalion chiefs. Chief Prior and Finance Manager Spor met to discuss and determine a pay scale for the position and have created one that will be approximately 5% above the battalion chief of training position and 5% below the deputy chief position. This new position will be covered under Civil Service. The position announcement will be sent to internal personnel on Monday for interest and then staff will follow policy requirements from there to determine if enough qualified internal staff have interest, or whether the district will need to advertise to outside the district.
    e. Captain Ast is still performing light duty work after his injury. He is completing a lot of work on the new ambulance, new engine, AP Triton master plan project as well as the Camp Sherman survey project.
    f. The installation of the Camp Sherman generator is coming in around $10,000.
    g. Fire Corps has been doing an outstanding job on assessments and Stop the Bleed classes among other programs.
    h. Chief Prior has had a lot of good conversations regarding wildfire with legislators this past month.
    i. Crews are doing a great job juggling all of our projects and calls.
        i. Director Tryens asked if it is mandatory for crews to go on a deployment and Chief Prior stated no.
        ii. Director Tryens asked about the differences between wildland and structural firefighters and their training, which Chief Prior briefly explained.
11. Fire Safety Manager Report: Fire Marshal Puller provided a written report.

a. Director Matthews asked for explanation of how the Fire Corps were able to perform 130 assessments last month. Chief Prior explained these were walking sidewalk inspections and information passing – not full wildfire home safety inspections.

i. Director Tryens asked if outside a business is part of a business inspection by Chief Puller. He stated that Sisters Athletic Club recently put bark dust all around the perimeter of their building. Chief Prior stated it is not part of a business inspection; however, Chief Puller always mentions the outside perimeter as part of his process.

12. Other Business.

a. None.

13. No further business was discussed and President Miller adjourned the meeting at 10:23 a.m.

Respectfully submitted,

Julie Spor, Clerk of the Board

Minutes of the Special Meeting with Executive Session of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
September 2, 2026

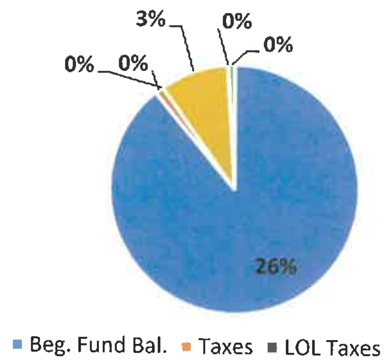
1. Open the Special Meeting
    a. Board President Kristie Miller opened the special meeting at 8:30 a.m.
        i. Directors attending: President Kristie Miller, Vice President Jack McGowan, Secretary Jeff Tryens, Treasurer Tom Herrmann, and Director Craig Matthews.
        ii. Staff attending: Fire Chief Tony Prior and Finance Manager Julie Spor.
        iii. Guests: None.
2. Adjourn to Executive Session: President Kristie Miller immediately adjourned to Executive Session pursuant to ORS 192.660(2)(i) for the express purpose of reviewing and evaluating the performance of the Fire Chief.
3. Resume Special Meeting.
    a. Board President Kristie Miller resumed the Special Meeting at 9:45 a.m. All directors as well as Chief Prior and Finance Manager Spor returned to the meeting.
4. Other Business.
    a. President Miller stated that she shared with the Board that she had received notification by Fire Medic Frutos of the line staff's intent to unionize. Captain Ast had later told President Miller that the decision to unionize has nothing to do with the Fire Chief's performance. President Miller also stated that she let Fire Medic Frutos know that at some point the Board will need to know how the line staff got to the point of unionizing.
    b. Finance Manager Spor stated she will prepare a draft advertisement for the upcoming vacant board position as well as the Civil Service vacancy since Commissioner Ken Jones resigned at their last Civil Service meeting. She will also advertise the vacancies on the District's website and social media.
5. No further business was discussed and President Miller adjourned the meeting at 9:48 a.m.

Respectfully submitted,

Julie Spor, Clerk of the Board

REVENUE & EXPENDITURE OVERVIEW - AS OF AUGUST 31, 2026

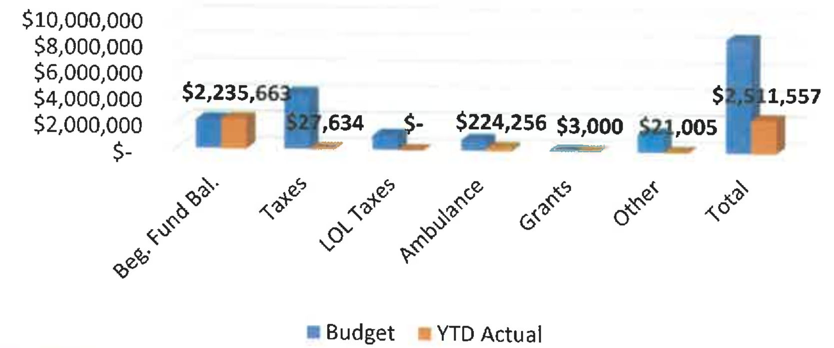
26/27 Actual Revenue as % of Budget



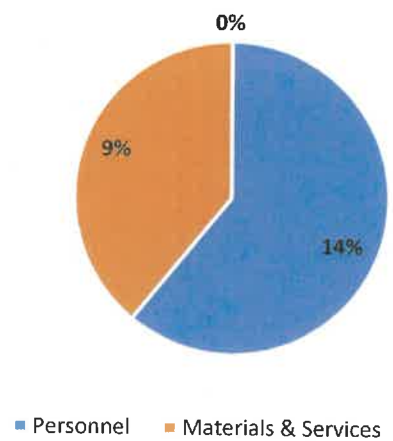
Budget
$8,627,595
Target Goal
17%

Actual
$2,511,557
29%

Budget vs. Actual Revenue - Year to Date



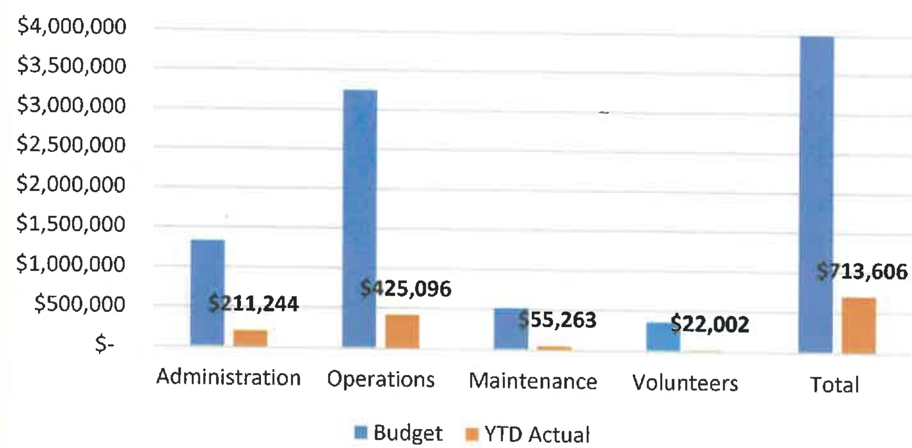
26/27 Expenditures as % of Budget



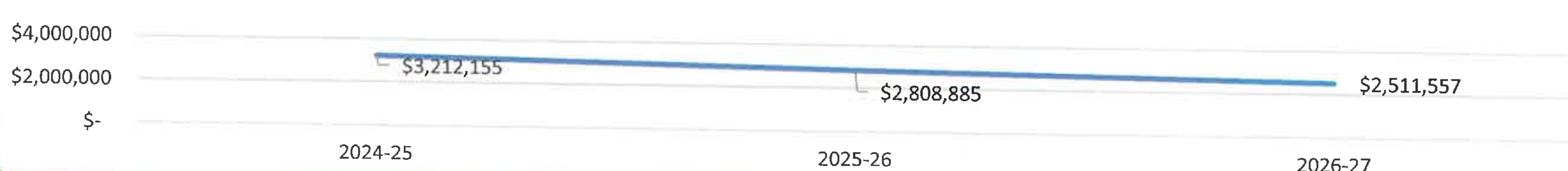
Budget
$5,454,088
Target Goal
17%

Actual
$713,606
13%

Budget vs. Actual Expenditures - Year to Date



Total Revenue - 3 Years - As of End of August



Report Criteria:
Print Outstanding Checks and Deposits and Bank and Book adjustments

Account: 10001081
Bank Account Number: 169700958849

Bank Statement Balance:	220,773.07	Book Balance Previous Month:	55,052.86
Outstanding Deposits:	28.53	Total Receipts:	414,936.39
Outstanding Checks:	65,241.09	Total Disbursements:	314,428.74
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	155,560.51	Book Balance:	155,560.51

Outstanding Deposits Section

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
151	28.53						

Grand Totals: 28.53

Outstanding Checks Section

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1	37,852.84	2	26,021.62	17212	1,070.14	17727	25.00
18115	56.94	18121	159.55	18276	55.00	18659	600.00

Grand Totals: 65,841.09

Bank Adjustments Section

Book Adjustments Section

Report Criteria:
Print Outstanding Checks and Deposits and Bank and Book adjustments

usbank

P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3233 TRN 6480 S Y ST01

106481023234654 S

SISTERS-CAMP SHERMAN RURAL
FIRE PROTECTION DISTRICT
OPERATING FUND
PO BOX 1509
SISTERS OR 97759-1509

Business Statement

Account Number:
1 697 0095 8849
Statement Period:
Aug 3, 2026
through
Aug 31, 2026

To Contact U.S. Bank

Commercial Customer Service: *877-295-2509*

U.S. Bank accepts Relay Calls

Internet: *usbank.com*

MUNICIPAL INVESTOR CHECKING

U.S. Bank National Association

Member FDIC
Account Number 1-697-0095-8849

Account Summary

	# Items		
Beginning Balance on Aug 3		$	419,060.60
Customer Deposits	3		3,156.91
Other Deposits	66		415,234.53
Other Withdrawals	12		251,151.03-
Checks Paid	105		365,527.94-
Ending Balance on Aug 31, 2026		**$**	**220,773.07**

Annual Percentage Yield Earned		0.09%
Account Interest Rate*		0.09%
Interest Earned this Period	$	14.01
Interest Paid this Year	$	120.83
Number of Days in Statement Period		31

*The Account Interest Rate reflects the rate your account is earning as of the statement end date. The Annual Percentage Yield Earned is a blend of all the rates (including bonus rates) earned on your account during this statement period.

Customer Deposits

Number	*Date*	*Ref Number*	*Amount*
	Aug 7	9252929084	381.94
	Aug 7	9252929086	946.33
	Aug 25	8353465985	1,828.64

Total Customer Deposits $ 3,156.91

Other Deposits

Date	*Description of Transaction*		*Ref Number*	*Amount*
Aug 3	Electronic Deposit REF=262150129847540N00	From STRIPE 4270465600TRANSFER ST-X6S3G5G0S5I7		$ 28.53
Aug 3	Electronic Deposit REF=262150097533990Y00	From MERCHANT SERVICE 1841010148MERCH DEP 8043769960		48.60
Aug 3	Electronic Deposit REF=262120061192940Y00	From MERCHANT SERVICE 1841010148MERCH DEP 8043769960		50.00
Aug 4	Electronic Deposit REF=262120094583680Y00	From YCCO 1364742731Payment 1202		1,698.00
Aug 5	Electronic Deposit REF=262160082933890Y00	From MERCHANT SERVICE 1841010148MERCH DEP 8043769960		35.00
Aug 5	Electronic Deposit REF=262160140262810N00	From STRIPE 1800948598TRANSFER ST-N8V1D7O9U3M1		153.16
Aug 5	Electronic Deposit REF=262160133521930N00	From SISTERSCAMPSHERM 3383693141MERC DEP 1484252		200.00
Aug 5	Electronic Deposit REF=262160056526220Y00	From NORIDIAN WAORAK 9262326076HCCLAIMPMT1245231760		665.05
Aug 5	Electronic Deposit REF=262160096035510N00	From UnitedHealthcare 1111187726HCCLAIMPMT930932704		843.33
Aug 5	Electronic Deposit REF=262160101738430Y00	From HEALTH SHARE 1455093195ACH ITEM		1,698.00
Aug 5	Electronic Deposit REF=262160143423170N00	From iStream 00048999914899991		2,927.50

Report Criteria:
Print Outstanding Checks and Deposits and Bank and Book adjustments

Account: 80001082
Bank Account Number: 169704581845

Bank Statement Balance:	9,524.55	Book Balance Previous Month:	3,728.01
Outstanding Deposits:	.00	Total Receipts:	5,796.54
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	9,524.55	Book Balance:	9,524.55

Outstanding Deposits Section

Bank Adjustments Section

Book Adjustments Section

Report Criteria:
Print Outstanding Checks and Deposits and Bank and Book adjustments

P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3233 TRN 6480 S Y ST01

Business Statement

Account Number:
1 697 0458 1845
Statement Period:
Aug 3, 2026
through
Aug 31, 2026

106481023223491 S

SISTERS-CAMP SHERMAN RURAL
FIRE PROTECTION DISTRICT
SCSRFPD ASSOCIATION
PO BOX 1509
SISTERS OR 97759-1509

To Contact U.S. Bank

Commercial Customer Service: *877-295-2509*

U.S. Bank accepts Relay Calls

Internet: *usbank.com*

MUNICIPAL INVESTOR CHECKING

U.S. Bank National Association

Member FDIC
Account Number 1-697-0458-1845

Account Summary

	# Items		
Beginning Balance on Aug 3		$	3,728.01
Customer Deposits	3		5,796.00
Other Deposits	1		0.54
Ending Balance on Aug 31, 2026		**$**	**9,524.55**

Annual Percentage Yield Earned		0.09%
Account Interest Rate*		0.09%
Interest Earned this Period	$	0.54
Interest Paid this Year	$	0.57
Number of Days in Statement Period		31

*The Account Interest Rate reflects the rate your account is earning as of the statement end date. The Annual Percentage Yield Earned is a blend of all the rates (including bonus rates) earned on your account during this statement period.

Customer Deposits

Number	*Date*	*Ref Number*	*Amount*
	Aug 7	9252929076	3,670.00
	Aug 14	9253286534	1,100.00
	Aug 25	8353465981	1,026.00

Total Customer Deposits $ 5,796.00

Other Deposits

Date	*Description of Transaction*	*Ref Number*		*Amount*
Aug 31	Interest Paid	3100004027	$	0.54

Total Other Deposits $ 0.54

Balance Summary

Date	*Ending Balance*
Aug 7	7,398.01
Aug 14	8,498.01
Aug 25	9,524.01
Aug 31	9,524.55

Balances only appear for days reflecting change.

OREGON STATE TREASURY

Account Statement - Transaction Summary

For the Month Ending **August 31, 2026**

SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374

Oregon LGIP	
Opening Balance	1,778,743.56
Purchases	20,318.81
Redemptions	(250,000.10)
Closing Balance	**$1,549,062.27**
Dividends	5,920.37

Asset Summary	August 31, 2026	July 31, 2026
Oregon LGIP	1,549,062.27	1,778,743.56
Total	**$1,549,062.27**	**$1,778,743.56**

	0.	C
LGIP	1,399,787.94	+
Employment	36,280.46	+
Building	98,268.02	+
Equipment	14,725.85	+
Balanced	1,549,062.27	*

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
1-00-0-1070		**LGIP Acct #4374**			
		07/31/2026 (07/26) Balance	.00 *	.00 *	1,626,830.50
CD	1	LGIP ACH Redemption Fees		.10-	
CD	2	Accrual Income Div Reinvestment	5,920.37		
CR	4	Jefferson County Property Tax Collection 2026-1	2,278.96		
CR	9	Transfer from LGIP to Checking - Payroll		250,000.00-	
CRUS	1	Deschutes County Property Tax Collection 2026-1	12,119.48		
JE	7	Txfr from EMP Res. for Cooley separation payout	2,042.14		
JE	9	Txfr from EQRF for ATV Grant Purchases	596.59		
		08/31/2026 (08/26) Period Totals and Balance	22,957.54 *	250,000.10- *	1,399,787.94

	Debit	Credit	Proof
Number of transactions: 7 Number of accounts: 1			
Total GENERAL FUND:	22,957.54	250,000.10-	227,042.56-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
2-00-0-1070 Empl Fund					
		07/31/2026 (07/26) Balance	.00 *	.00 *	38,322.60
JE	6	Txfr from EMP Res. for Cooley separation payout		2,042.14-	
		08/31/2026 (08/26) Period Totals and Balance	.00 *	2,042.14- *	36,280.46

	Debit	Credit	Proof
Number of transactions: 1 Number of accounts: 1			
Total EMPLOYMENT RESERVE FUND:	.00	2,042.14-	2,042.14-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
3-00-0-1070 Bldg Fund					
		07/31/2026 (07/26) Balance	.00 *	.00 *	98,268.02
		08/31/2026 (08/26) Period Totals and Balance	.00 *	.00 *	98,268.02

Number of transactions: 0 Number of accounts: 1	Debit	Credit	Proof
Total BUILDING RESERVE FUND:	.00	.00	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
4-00-0-1070 Equipment Fund					
		07/31/2026 (07/26) Balance	.00 *	.00 *	15,322.44
JE	8	Txfr from EQRF for ATV Grant Purchases		596.59-	
		08/31/2026 (08/26) Period Totals and Balance	.00 *	596.59- *	14,725.85

	Debit	Credit	Proof
Number of transactions: 1 Number of accounts: 1			
Total EQUIPMENT RESERVE FUND:	.00	596.59-	596.59-

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

Account: 70001030

Bank Account Number: 153695237351

Bank Statement Balance:	105,311.33	Book Balance Previous Month:	106,424.04
Outstanding Deposits:	.00	Total Receipts:	1,112.71-
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	105,311.33	Book Balance:	105,311.33

Outstanding Deposits Section

Bank Adjustments Section

Book Adjustments Section

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book adjustments

OREGON
STATE
TREASURY

Account Statement - Transaction Summary

For the Month Ending **August 31, 2026**

SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132

Oregon LGIP	
Opening Balance	106,424.04
Purchases	1,070.93
Redemptions	(2,183.64)
Closing Balance	**$105,311.33**
Dividends	358.63

Asset Summary	August 31, 2026	July 31, 2026
Oregon LGIP	105,311.33	106,424.04
Total	**$105,311.33**	**$106,424.04**

Account Number	Account Title	2025-26 Prior YTD Actual	Current Period Actual	Current YTD Actual	2026-27 Current Year Budget	Bal Remaining +/-	% Collected (Target 17%)
GENERAL FUND							
1-01-0-40100	Property Taxes-Current	.00	.00	981.15	4,174,653.00	4,173,671.85-	.00
1-01-0-40101	Property Taxes - LOL	.00	.00	.00	1,093,828.00	1,093,828.00-	.00
1-01-0-40200	Property Taxes-Prior	9,013.50	14,373.28	26,653.12	50,000.00	23,346.88-	53%
1-01-0-41100	Ambulance Revenue	46,279.79	62,607.69	148,326.86	750,000.00	601,673.14-	20%
1-01-0-41110	GEMT Ambulance Revenu	842.00	75,929.00	75,929.00	50,000.00	25,929.00	152%
1-01-0-41200	Other Fees for Service	685.00	1,401.33	3,331.33	16,941.00	13,609.67-	20%
1-01-0-42100	Fire Med Subscriptions	1,237.50	1,292.50	1,292.50	14,000.00	12,707.50-	9%
1-01-0-43100	Interest Income	10,694.74	5,959.54	13,025.36	75,000.00	61,974.64-	17%
1-01-0-44100	Grant Revenue	5,250.00	.00	3,000.00	46,500.00	43,500.00-	6%
1-01-0-44200	Donations Received	1,304.00	.00	.00	.00	.00	.00
1-01-0-44300	Conflagration Income	.00	.00	.00	50,000.00	50,000.00-	.00
1-01-0-45000	Misc Revenue	8,035.00	1,148.58	3,355.44	141,200.00	137,844.56-	2%
1-01-0-49990	Beginning Working Capital	.00	.00	2,235,662.52	2,165,473.00	70,189.52	103%
	Total GENERAL FUND REVENUE:	83,341.53	162,711.92	2,511,557.28	8,627,595.00	6,116,037.72-	29%
	GENERAL FUND Revenue Total:	83,341.53	162,711.92	2,511,557.28	8,627,595.00	6,116,037.72-	29%
	Net Total GENERAL FUND:	83,341.53	162,711.92	2,511,557.28	8,627,595.00	6,116,037.72-	29%

Account Number	Account Title	2025-26 Prior YTD Actual	Current Period Actual	Current YTD Actual	2026-27 Current Year Budget	Variance	% of Budget (Target 17%)
GENERAL FUND							
Total ADMINISTRATION DEPARTMENT:		169,705.76	66,162.31	178,578.00	1,016,436.00	837,858.00	18%
Total OPERATIONS DEPARTMENT:		465,126.35	200,311.84	399,121.03	2,947,833.00	2,548,711.97	14%
Total MAINTENANCE DEPARTMENT:		3,474.07	8,707.81	17,331.84	145,681.00	128,349.16	12%
Total VOLUNTEERS DEPARTMENT:		1,676.82	.00	75.00	21,951.00	21,876.00	.00
GENERAL FUND Expenditure Total:		639,983.00	275,181.96	595,105.87	4,131,901.00	3,536,795.13	14%
Net Total GENERAL FUND:		639,983.00-	275,181.96-	595,105.87-	4,131,901.00-	3,536,795.13-	14%
Net Grand Totals:		639,983.00-	275,181.96-	595,105.87-	4,131,901.00-	3,536,795.13-	14%

Account Number	Account Title	2025-26 Prior YTD Actual	Current Period Actual	Current YTD Actual	2026-27 Cur Year Budget	Variance	% of Budget (Target 17%)
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	29,329.17	6,224.79	32,665.96	304,300.00	271,634.04	11%
	Total OPERATIONS DEPARTMENT:	45,043.23	4,425.73	25,975.34	301,033.00	275,057.66	9%
	Total MAINTENANCE DEPARTMENT:	37,653.86	19,669.67	37,931.33	341,696.00	303,764.67	11%
	Total VOLUNTEERS DEPARTMENT:	28,688.29	7,392.40	21,927.20	336,925.00	314,997.80	7%
	GENERAL FUND Expenditure Total:	140,714.55	37,712.59	118,499.83	1,283,954.00	1,165,454.17	9%
	Net Total GENERAL FUND:	140,714.55-	37,712.59-	118,499.83-	1,283,954.00-	1,165,454.17-	9%
	Net Grand Totals:	140,714.55-	37,712.59-	118,499.83-	1,283,954.00-	1,165,454.17-	9%

Account Number	Account Title	2025-26 Prior YTD Actual	Current Period Actual	Current YTD Actual	2026-27 Current Year Budget	Variance	% of Budget (Target 17%)
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	4,503.19	.00	.00	8,600.00	8,600.00	.00
	Total OPERATIONS DEPARTMENT:	.00	.00	.00	.00	.00	.00
	Total MAINTENANCE DEPARTMENT:	.00	.00	.00	29,633.00	29,633.00	.00
	GENERAL FUND Expenditure Total:	4,503.19	.00	.00	38,233.00	38,233.00	.00
	Net Total GENERAL FUND:	4,503.19-	.00	.00	38,233.00-	38,233.00-	.00
	Net Grand Totals:	4,503.19-	.00	.00	38,233.00-	38,233.00-	.00

SISTERS-CAMP SHERMAN
BALANCE SHEET
AUGUST 31, 2026

GENERAL FUND

	ASSETS			
1-00-0-1070	LGIP ACCT #4374		1,399,787.94	
1-00-0-1081	US BANK OPERATING ACCT 2022		155,560.51	
1-00-0-1099	PETTY CASH		252.75	
1-00-0-1100	ACCOUNTS RECEIVABLE		.01	
1-00-0-1103	NOTE RECEIVABLE		(25,000.00)	
1-00-0-1120	AMBULANCE RECEIVABLES		321,036.35	
1-00-0-1160	ALLOWANCE FOR UNCOLLECTIBLE AM		(160,680.39)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE		78,024.89	
	TOTAL ASSETS			1,768,982.06
	LIABILITIES AND EQUITY			
	LIABILITIES			
1-00-0-2000	ACCOUNTS PAYABLE		(1,165.46)	
1-00-0-2150	PERS LIABILITY		98.46	
1-00-0-2155	DEFERRED COMPENSATION LIABILIT		91.68	
1-00-0-2160	INSURANCE/DISABILITY LIABILITY		(2,740.55)	
1-00-0-2180	MISCELLANEOUS LIABILITY		325.00	
1-00-0-2250	DEFERRED REVENUE		54,483.69	
	TOTAL LIABILITIES			51,092.82
	FUND EQUITY			
1-00-0-3190	CURRENT YEAR APPROPRIATION		(8,627,595.00)	
	UNAPPROPRIATED FUND BALANCE:			
1-00-0-3900	RETAINED EARNINGS	8,627,532.66		
	REVENUE OVER EXPENDITURES - YTD	1,717,951.58		
	BALANCE - CURRENT DATE		10,345,484.24	
	TOTAL FUND EQUITY			1,717,889.24
	TOTAL LIABILITIES AND EQUITY			1,768,982.06

SISTERS-CAMP SHERMAN
BALANCE SHEET
AUGUST 31, 2026

EMPLOYMENT RESERVE FUND

	ASSETS			
2-00-0-1070	EMPL FUND		36,280.46	
	TOTAL ASSETS			36,280.46
	LIABILITIES AND EQUITY			
	FUND EQUITY			
2-00-0-3120	EMPLOYMENT RESERVE		(78,101.00)	
	UNAPPROPRIATED FUND BALANCE:			
2-00-0-3900	RETAINED EARNINGS	78,101.00		
	REVENUE OVER EXPENDITURES - YTD	36,280.46		
	BALANCE - CURRENT DATE		114,381.46	
	TOTAL FUND EQUITY			36,280.46
	TOTAL LIABILITIES AND EQUITY			36,280.46

SISTERS-CAMP SHERMAN
BALANCE SHEET
AUGUST 31, 2026

BUILDING RESERVE FUND

	ASSETS			
3-00-0-1070	BLDG FUND		98,268.02	
	TOTAL ASSETS			98,268.02
	LIABILITIES AND EQUITY			
	FUND EQUITY			
3-00-0-3120	BUILDING RESERVE		(193,696.00)	
	UNAPPROPRIATED FUND BALANCE:			
3-00-0-3900	RETAINED EARNINGS	193,696.00		
	REVENUE OVER EXPENDITURES - YTD	98,268.02		
	BALANCE - CURRENT DATE		291,964.02	
	TOTAL FUND EQUITY			98,268.02
	TOTAL LIABILITIES AND EQUITY			98,268.02

SISTERS-CAMP SHERMAN
BALANCE SHEET
AUGUST 31, 2026

EQUIPMENT RESERVE FUND

	ASSETS			
4-00-0-1070	EQUIPMENT FUND		14,725.85	
4-00-0-1440	PREPAID EXPENDITURES		785,635.00	
	TOTAL ASSETS			800,360.85
	LIABILITIES AND EQUITY			
	FUND EQUITY			
4-00-0-3120	EQUIPMENT RESERVE		(1,177,709.00)	
	UNAPPROPRIATED FUND BALANCE:			
4-00-0-3900	RETAINED EARNINGS	1,177,709.00		
	REVENUE OVER EXPENDITURES - YTD	800,360.85		
	BALANCE - CURRENT DATE		1,978,069.85	
	TOTAL FUND EQUITY			800,360.85
	TOTAL LIABILITIES AND EQUITY			800,360.85

SISTERS-CAMP SHERMAN
BALANCE SHEET
AUGUST 31, 2026

DEBT SERVICE FUND

	ASSETS			
7-00-0-1030	BOND TAX REVENUE LGIP		105,311.33	
7-00-0-1450	PROPERTY TAXES RECEIVABLE		5,106.70	
	TOTAL ASSETS			110,418.03
	LIABILITIES AND EQUITY			
	LIABILITIES			
7-00-0-2250	DEFERRED REVENUE		3,916.72	
	TOTAL LIABILITIES			3,916.72
	FUND EQUITY			
7-00-0-3120	DEBT SERVICE FUND		(234,343.00)	
	UNAPPROPRIATED FUND BALANCE:			
7-00-0-3900	RETAINED EARNINGS	234,343.00		
	REVENUE OVER EXPENDITURES - YTD	106,501.31		
	BALANCE - CURRENT DATE		340,844.31	
	TOTAL FUND EQUITY			106,501.31
	TOTAL LIABILITIES AND EQUITY			110,418.03

SISTERS-CAMP SHERMAN
BALANCE SHEET
AUGUST 31, 2026

	ASSETS			
8-00-0-1082	ASSN SPEC FUND		9,342.78	
	TOTAL ASSETS			9,342.78
	LIABILITIES AND EQUITY			
	FUND EQUITY			
8-00-0-3190	CY APPROPRIATION		185,500.00	
	UNAPPROPRIATED FUND BALANCE:			
8-00-0-3900	RETAINED EARNINGS	(185,437.66)		
	REVENUE OVER EXPENDITURES - YTD	9,280.44		
	BALANCE - CURRENT DATE		(176,157.22)	
	TOTAL FUND EQUITY			9,342.78
	TOTAL LIABILITIES AND EQUITY			9,342.78

Association Special Fund Check Register - August 2026

Date	Check No.	Payee	Description	Amount
8/14/2026	10000	Jan McGowan	Reimb. Firehouse Fam. Mtg. Supplies	$ 181.77

Operating Fund Check Register - August 2026

Date	Check No.	Payee	Description	Amount
8/4/2026	18727	Carlson Sign	Vinyl Decals for Explorer	$ 688.00
8/4/2026	18728	John (Jack) Wales	Annual cell phone reimbursement (10 mos.)	$ 500.00
8/7/2026	18729	Leif Holmgren	July Payroll Net	$ 1,221.84
8/14/2026	18730	911 Supply	Leather belt - Gill	$ 84.20
8/14/2026	18731	Ace Hardware, Inc.	Bungees/D-Rings for Displaying American Flag	$ 17.66
8/14/2026	18731	Ace Hardware, Inc.	Hardware for ESigns	$ 17.32
8/14/2026	18731	Ace Hardware, Inc.	Fasteners for new amb organization	$ 11.81
8/14/2026	18731	Ace Hardware, Inc.	Electronics cleaner	$ 25.95
8/14/2026	18731	Ace Hardware, Inc.	Supplies for 743 repair	$ 14.12
8/14/2026	18731	Ace Hardware, Inc.	Paint & drill bit for wildland nozzle modification	$ 20.77
8/14/2026	18731	Ace Hardware, Inc.	723 electrical repair	$ 30.12
8/14/2026	18731	Ace Hardware, Inc.	Ipad charging cord	$ 22.97
8/14/2026	18731	Ace Hardware, Inc.	Pigtail cord ends for 704 apparatus	$ 49.62
8/14/2026	18731	Ace Hardware, Inc.	723 air leak repair	$ 3.30
8/14/2026	18731	Ace Hardware, Inc.	Portable outhouse deoderizer	$ 16.99
8/14/2026	18731	Ace Hardware, Inc.	Chain quick link for flat bed	$ 11.58
8/14/2026	18731	Ace Hardware, Inc.	Pin for hitch on flatbed vehicles	$ 3.39
8/14/2026	18731	Ace Hardware, Inc.	Reward discount	$ (5.00)
8/14/2026	18731	Ace Hardware, Inc.	Screws	$ 11.91
8/14/2026	18732	AFLAC	Employee pass-through Aflac Contr.	$ 464.91
8/14/2026	18733	Ava Gill	Res. Vol. Mileage & Food Reimb. 7/2026	$ 600.00
8/14/2026	18733	Ava Gill	Per diem for Unitek Course	$ 880.00
8/14/2026	18734	Avion Water Co Inc.	Water-703	$ 30.78
8/14/2026	18735	Baxter Auto Parts Inc, Auto Parts	Bags of Ice	$ 60.00
8/14/2026	18735	Baxter Auto Parts Inc, Auto Parts	Fuse block for 781 Tahoe Knox electronics install	$ 27.99
8/14/2026	18735	Baxter Auto Parts Inc, Auto Parts	Bags of Ice	$ 36.00
8/14/2026	18736	Bi-Mart Corporation	C Batteries	$ 9.49
8/14/2026	18736	Bi-Mart Corporation	DEF fluid	$ 181.86
8/14/2026	18737	Cascade Fire Equipment	1.5 x 8' Hard Suction Hose (744)"	$ 213.10
8/14/2026	18738	CEC, INC	electric - Camp Sherman - Acct 5912275100	$ 120.67
8/14/2026	18739	Central Oregon Garage Door, Inc.	Commercial service call - remove broken spring/install new	$ 825.00
8/14/2026	18740	CenturyLink	Telephone service - Camp Sherman - Acct 333226873	$ 62.27
8/14/2026	18741	City of Sisters	04-6332-00 City Services Sta 701	$ 458.66
8/14/2026	18741	City of Sisters	02-5766-00 City Services - Training Grounds	$ 71.56
8/14/2026	18742	Cole Younger	Res. Vol. Mileage & Food Reimb. 7.2026	$ 266.49
8/14/2026	18743	Continental Battery Systems	776 Replaced Failed Batts	$ 901.44
8/14/2026	18743	Continental Battery Systems	Exchange junk credit 781 Tahoe	$ (36.00)
8/14/2026	18743	Continental Battery Systems	Batteries for Chevy Tahoe (14-1)	$ 354.26
8/14/2026	18743	Continental Battery Systems	Battery Core Charge	$ 36.00
8/14/2026	18743	Continental Battery Systems	Credit for Battery Core Return	$ (36.00)
8/14/2026	18744	DMV	dmv record Check	$ 3.00
8/14/2026	18745	Ed Staub & Sons Petroleum	Fuel	$ 3,654.07
8/14/2026	18746	Freightliner Northwest	731 Fuel pump repair	$ 61.76
8/14/2026	18746	Freightliner Northwest	731 fuel pump replacement	$ 680.19
8/14/2026	18746	Freightliner Northwest	731 Fuel Pump Repair	$ 147.40
8/14/2026	18746	Freightliner Northwest	731 repairs and service	$ 92.03
8/14/2026	18746	Freightliner Northwest	731 Coolant leak repairs	$ 12.10
8/14/2026	18746	Freightliner Northwest	731 coolant leak repairs	$ 170.68
8/14/2026	18747	Hoyt's Hardware	Training Supplies for Roof Prop/Vent training	$ 773.91
8/14/2026	18748	Hughes Fire Equipment, Inc.	723 pumper	$ 72.34
8/14/2026	18748	Hughes Fire Equipment, Inc.	731 annual repair and inspection	$ 330.83
8/14/2026	18748	Hughes Fire Equipment, Inc.	776/19-1 Zico step repair	$ 59.74

Date	Check No.	Payee	Description	Amount
8/14/2026	18749	InnerTech	IT Services and remote assistance	$ 477.30
8/14/2026	18750	Jasmine Yescas	Reimb. Mileage for travel to Costco for work	$ 24.89
8/14/2026	18751	Keaton Davis	Res. Vol. Mileage & Food Reimb. - July 2026	$ 600.00
8/14/2026	18752	Kendall Ford of Bend	714 expolorer seat handle repair	$ 34.39
8/14/2026	18752	Kendall Ford of Bend	Replacement fuel cap for 743	$ 75.16
8/14/2026	18752	Kendall Ford of Bend	771 oil service	$ 65.70
8/14/2026	18753	LIFE-ASSIST	EMS Supply Order# 57264084-1	$ 871.55
8/14/2026	18754	Lilley Wedell	Res. Vol. Mileage and Food Reimb. - July 2026	$ 600.00
8/14/2026	18755	Matthew Davis	Res. Vol. Mileage & Food Reimb. - July 2026	$ 600.00
8/14/2026	18756	MES Service Company LLC	Quarterly Air Sample (SCBA Compressor)	$ 250.00
8/14/2026	18757	Mission Linen Supply, Inc.	mechanic overalls	$ 165.00
8/14/2026	18757	Mission Linen Supply, Inc.	mats/rugs	$ 80.63
8/14/2026	18758	Momentum Promo	Blue T-shirts	$ 434.50
8/14/2026	18759	Norco Medical Supply, Inc.	oxygen	$ 72.69
8/14/2026	18760	OFSOA	Spor 26/27 Membership Dues	$ 75.00
8/14/2026	18760	OFSOA	Yescas Membership Dues 26/27	$ 35.00
8/14/2026	18761	Pac Office Automation - Lease	500-50609347 Konica Contract	$ 290.00
8/14/2026	18762	Pony Express, Inc.	Shipping for 745 Wheel Chock Holders Return	$ 59.76
8/14/2026	18763	Ranch Country Outhouses	Service of portable toilet - Training Grounds	$ 40.00
8/14/2026	18764	Republic Services	Acct 3-0675-0056678 - Disposal Svcs Locust	$ 74.04
8/14/2026	18764	Republic Services	Acct 3-0675-4832723 - Disposal Svcs Elm Street	$ 1,038.57
8/14/2026	18765	SDIS	2026 Polaris Ranger - Added	$ 188.00
8/14/2026	18766	Shred Northwest, Inc	Retention Project Shredding - Grant	$ 1,000.00
8/14/2026	18767	Sisters Coffee Company	Black Butte Gold - 3 six lb bags	$ 265.50
8/14/2026	18768	Sisters Rental	731 Fuel Pump	$ 27.69
8/14/2026	18769	Systems Design	EMS billing & postage for July 2026	$ 2,473.29
8/14/2026	18770	Terminix	Pest control services - Elm Street	$ 103.00
8/14/2026	18770	Terminix	Pest control services - Station 704	$ 102.00
8/14/2026	18771	The Sign Man	Green Sheeted Blanks & Reflective Numbers	$ 1,281.79
8/14/2026	18772	Treasure Valley Coffee	water & cooler rental	$ 259.85
8/14/2026	18773	Tyler Wallace	Res. Vol. Lt. Mileage & Food Reimb. - July 2026	$ 800.00
8/14/2026	18774	Van Handel Automotive, Inc.	743 Forced Re-Gen	$ 175.00
8/14/2026	18775	Vohs Custom Landscaping	Maintenance - Camp Sherman	$ 1,557.00
8/14/2026	18775	Vohs Custom Landscaping	Maintenance - Whychus Station	$ 3,608.50
8/14/2026	18775	Vohs Custom Landscaping	Maintenance - Elm Street	$ 2,040.84
8/14/2026	18776	WCP Solutions	Disinfectant	$ 214.90
8/14/2026	18777	ZOLL Medical Corporation	MONITOR SHOULDER STRAP REPLACEMENT	$ 14.76
8/14/2026	18777	ZOLL Medical Corporation	ECG PAPER (6/BOX)	$ 162.36
8/14/2026	18778	TDS	014-072-2041 Cable Elm	$ 14.09
8/14/2026	18778	TDS	024-076-6393 Cable Buffalo	$ 87.27
8/25/2026	700036	US Bank - Visa	NAR Elite Litter (soft stretcher)	$ 248.21
8/25/2026	700036	US Bank - Visa	DMV Title & Registration (New Engine 26-3)	$ 121.00
8/25/2026	700036	US Bank - Visa	DMV Title & Registration (Tender 04-1)	$ 121.00
8/25/2026	700036	US Bank - Visa	RV power adapter for electronic lock on fridge new amb	$ 74.70
8/25/2026	700036	US Bank - Visa	Electrolyte powder for apparatus	$ 69.61
8/25/2026	700036	US Bank - Visa	Backup batts for 703 exit	$ 24.95
8/25/2026	700036	US Bank - Visa	Respirator cartridges for mechanic	$ 42.39
8/25/2026	700036	US Bank - Visa	Caulking	$ 11.95
8/25/2026	700036	US Bank - Visa	OOS tags for SCBA's and bottles	$ 7.99
8/25/2026	700036	US Bank - Visa	Stamps	$ 328.00
8/25/2026	700036	US Bank - Visa	Birthday cards misc	$ 8.97
8/25/2026	700036	US Bank - Visa	OFSOA Dues Linker	$ 40.00
8/25/2026	700036	US Bank - Visa	Lunches/Food for FF Assessment	$ 773.58
8/25/2026	700036	US Bank - Visa	Dessert for Distinguished Service Ceremony	$ 32.98
8/25/2026	700036	US Bank - Visa	wheel tie-down and e-chocks	$ 199.85
8/25/2026	700036	US Bank - Visa	Polaris Front Center Console	$ 396.74

Date	Check No.	Payee	Description	Amount
8/25/2026	700036	US Bank - Visa	Temp. restaurant license for National Night Out	$ 73.00
8/25/2026	700036	US Bank - Visa	Food for conflag deployment to Grasshopper Fire	$ 176.93
8/25/2026	700036	US Bank - Visa	Fuel for 723 on Grasshopper Deployment	$ 71.57
8/25/2026	700036	US Bank - Visa	Travel expenses - Wallace Paramedic Testing	$ 983.63
8/25/2026	700036	US Bank - Visa	Pop-up canopy for training	$ 159.99
8/25/2026	700036	US Bank - Visa	Starlink Internet Service	$ 215.00
8/25/2026	700036	US Bank - Visa	NFPA Single-User Subscription	$ 129.99
8/25/2026	700036	US Bank - Visa	Easy keys padlock	$ 23.10
8/25/2026	700036	US Bank - Visa	5.11 Uniform performance polo's stock	$ 141.00
8/25/2026	700036	US Bank - Visa	Lenovo laptop charger	$ 145.03
8/25/2026	700036	US Bank - Visa	Office supplies	$ 152.34
8/25/2026	700036	US Bank - Visa	Soap for bathrooms	$ 13.44
8/25/2026	700036	US Bank - Visa	AT&T Ford Data Plan	$ 20.00
8/25/2026	700036	US Bank - Visa	Dessert for push-in ceremony	$ 40.97
8/25/2026	700036	US Bank - Visa	Food for FF Assessment	$ 147.14
8/25/2026	700036	US Bank - Visa	Medical stand for exam room	$ 43.79
8/25/2026	700036	US Bank - Visa	Locking cable key ring for Knox keys	$ 21.26
8/25/2026	700036	US Bank - Visa	Banking supplies new Assoc. account	$ 121.68
8/25/2026	700036	US Bank - Visa	Canva subscription	$ 14.99
8/25/2026	700036	US Bank - Visa	Govs lunch	$ 382.50
8/25/2026	700036	US Bank - Visa	Microsfot fees for email	$ 38.27
8/25/2026	700036	US Bank - Visa	Davis My Clinical Exchange Fees	$ 39.50
8/25/2026	700036	US Bank - Visa	Wyndham Lodging Fees for Gill EMT School	$ 85.55
8/25/2026	700036	US Bank - Visa	Electrical Breakers for Chevy Tahoe repairs	$ 106.47
8/25/2026	700036	US Bank - Visa	Tools and connectors	$ 35.47
8/25/2026	700036	US Bank - Visa	Rolling car creeper	$ 39.88
8/25/2026	700036	US Bank - Visa	Shop supplies and pump testing tool	$ 45.91
8/25/2026	700036	US Bank - Visa	Trailer tire covers	$ 43.69

Report Criteria:
Including transaction count
Journal Code.Journal code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
08/31/2026	1	Ambulance receivable to actual	1-00-0-1120	Ambulance Receivables	.00	47,637.46-
08/31/2026	2	Ambulance receivable to actual	1-00-0-1160	Allowance for Uncollectible Am	23,818.73	
08/31/2026	3	Ambulance receivable to actual	1-01-0-41100	Ambulance Revenue	23,818.73	
08/31/2026	4	Txfr from Bond Acct for DS Int Pmt	7-00-0-3900	Retained Earnings	2,183.64	
08/31/2026	5	Txfr from Bond Acct for DS Int Pmt	1-00-0-3900	Retained Earnings	.00	2,183.64-
08/31/2026	6	Txfr from EMP Res. for Cooley separation	2-00-0-1070	Empl Fund	.00	2,042.14-
08/31/2026	7	Txfr from EMP Res. for Cooley separation	1-00-0-1070	LGIP Acct #4374	2,042.14	
08/31/2026	8	Txfr from EQRF for ATV Grant Purchases	4-00-0-1070	Equipment Fund	.00	596.59-
08/31/2026	9	Txfr from EQRF for ATV Grant Purchases	1-00-0-1070	LGIP Acct #4374	596.59	
08/31/2026	10	McGowan check to bal funds 1 & 8	1-00-0-3900	Retained Earnings	62.34	
08/31/2026	11	McGowan check to bal funds 1 & 8	8-00-0-3900	Retained Earnings	.00	62.34-
Total JOURNAL ENTRIES (JE):					52,522.17	52,522.17-

References: 11 Transactions: 11

Grand Totals:	52,522.17	52,522.17-

Ambulance Receivable as of August 31, 2026

	SystDes
Beginning Ambulance Receivable	**368,673.81**
Payments received	86,356.42
Adjustments	147,297.04
New Charges	186,016.00
ENDING Ambulance Receivable	**321,036.35**
Total # of Transports	**83**
Adjustments	
Medicare/Medicaid	138,904.64
Collection	8,392.40
Bankruptcy/Other Writeoff	-
FireMed	-
Total Adjustments	**147,297.04**
Outstanding Accounts By Age	
CURRENT	238,479.85
31 to 60 days	41,659.68
61 to 90 days	14,751.98
91 to 120 days	11,250.28
OVER 120 days	14,894.56
Total Outstanding as of 8/31/2026	**321,036.35**

Engine Response Billing as of August 31, 2026

Beginning Engine Response Rec	**10,623.00**		
Payments received	**-**		
Adjustments	**-**		
New Charges	**-**		
ENDING Engine Response Rec	**10,623.00**		
Total # Billed in 2022/23			3
Total # Billed in 2023/24			20
Total # Billed in 2024/25			12
Total # Billed in 2025/26			6
Total # Billed in 2026/27	**0**		
Total $ Billed in 2022/23		$	1,275.00
Total $ Billed in 2023/24		$	3,420.00
Total $ Billed in 2024/25		$	2,431.25
Total $ Billed in 2025/26		$	1,828.50
Total Billed in 2026/27 $	**-**		
Total $ Received in 2022/23		$	250.00
Total $ Received in 2023/24		$	1,777.50
Total $ Received in 2024/25		$	2,331.25
Total $ Received in 2025/26		$	250.00
Total Received 2026/27 $	**-**		
2022/23 % Collected			20%
2023/24 % Collected			96%
2024/25 % Collected			86%
2025/26 % Collected			14%
2026/27 % Collected to Date	**#DIV/0!**		

FIRE CHIEF REPORT

Fire Chief's Report
September 2026

Beginning with this report, I will provide an overview of the previous month's operations along with topics for discussion during the current month. This format will preserve the Board's operational overview while placing greater emphasis on upcoming plans and events, information for Board consideration, and time for questions and discussion.

Emergency Response Activity

Fire Activity

We are thankful for the rain received during August, which allowed crews across the state to increase containment on several fires and get some much-needed rest. Oregon officially surpassed 2.5 million acres burned, setting a new state record for acres burned in a single year.

Due to the rapid growth of the Grasshopper Fire on August 10, the Oregon State Fire Marshal requested a strike team of Type 1 structural engines to provide structure protection in the Dufur area. Matt Millar, Steven Lord, Rachelle Otasu, and Keaton Davis deployed in Engine 723 on the morning of August 11.

Medical Responses

The past month has seen an increase in trauma incidents involving multi-agency response in the back country. We have responded with Search And Rescue (SAR) from Jefferson County and Deschutes County for folks out enjoying the outdoors.

Noteworthy Operational Events

Staffing

Thank you to everyone who served as an evaluator during the testing process for four Firefighter/Paramedic vacancies. Twenty-four applicants completed testing, and the Civil Service Commission certified eight candidates. I interviewed those candidates during the final phase of the process and extended conditional offers to Caitlin Lucia, Madison Jones, Jonathan Luz, and Brian Maxson.

The four candidates are scheduled to begin employment on September 21 and enter a 10-week academy focused on firefighting skills and District-specific operations. During the academy, each candidate will also work toward individual medic qualification so they are fully functional when assigned to shifts at the end of November.

The Administrative Battalion Chief position is open to internal candidates, with applications due September 25.

Captain Ast remains on light duty following a motorcycle accident and is scheduled for arthroscopic surgery to repair a meniscus tear. His anticipated return to work is late October or early November. He continues to assist with placing the new engine in service, providing information for the AP Triton Master Plan, and preparing documentation for the District's ISO review.
The Oregon Employment Relations Board notified the District that line employees are seeking union representation for the following classifications: Firefighter/Engineer Paramedic, Shift Commander/Captain, Firefighter EMT/Wildfire and Community Risk Specialist, and Battalion Chief of Training.

Training
Crews continue to use DPSST training props for forcible entry, vertical ventilation, and vehicle fire training at the District's training grounds. In-service training on the new engine and hose will begin at the end of September after all equipment has been placed on the engine.

Community Meetings & Events

- Staff Meeting – 8/19
- Association Meetings – 8/11 with push-in ceremony following
- Fire Defense Board Mtns 8/11, 8/18
- Rotary Disaster Relief meetings 8/4, 8/18
- Civil Service Commission 8/20
- Collaborative Mtns with City of Sisters Officials on next steps for wildfire mitigation work 8/26

Special Projects

Jefferson County Generator Grant
The District contracted with North Rim Electric to install the wiring, automatic transfer switch, and generator connections at Station 704 in Camp Sherman. Installation is scheduled for completion on or about September 22. After installation, we will coordinate startup with North Rim Electric and a Cummins service technician. This project will complete backup power installation at all District stations before winter.

Sisters Fence provided equipment to place the generator on its pad and assisted with vacuum excavation of the trench needed for conduit and electrical wiring between the generator and the automatic transfer switch mounted on the station.

Well agreement with Camp Sherman Community Association
Precision Land Surveying, Inc. completed the survey of the Station 704 property. The proposed easements have been sent to Local Law Group to continue work on the well

agreement with the Camp Sherman Community Association. I anticipate completing the agreement within the next month.

New Type 1 Engine
Staff is transferring equipment and completing the remaining work necessary to place the new engine in operational service. In-service training will be conducted during October. After training is complete, the District can list the former engine and incident support unit for sale through GovDeals.

Oregon State Parks ATV Grant
Emergency lighting installation on the UTV is complete. The remaining item is installation of the emergency radio. Because space is limited, we plan to install one radio capable of operating on both 800 MHz and VHF frequencies. The selected radio is expected to become available for purchase in November.
I will travel to Idaho on September 21 to pick up the enclosed trailer. After delivery, we will apply the required decals, submit photographs to the granting agency, and request reimbursement.

Volunteer Programs

Fire Corps
Planning is underway for this year's Halloween event, led by Stephony Duda and Monica Matthews. The Fire Corps also remained active throughout the reporting period by conducting home assessments, teaching Stop the Bleed classes, and providing meal support for National Night Out. Additional details are included in the Fire and Life Safety Division Report.

Volunteer Operations
Captains Doug Meyer and Captain David Wellington were recognized for their distinguished service to the District on August 19th. Their commitment to the advancement of the Fire Service and to the District are greatly appreciated and their names will be added to the station plaques for recognition.

Three new volunteers have joined Station 703: Daniel "Doc" Coulson, Steve Challis, and Teegan Schwartz. Their addition continues to strengthen the District's volunteer staffing in Whychus Canyon.

Four of the five volunteers who completed the spring academy have passed their task performance evaluations for hazardous materials and Firefighter I. Chief Meredith has submitted their paperwork to DPSST for final certification.

Chief's Comments
I want to thank everyone who helped conduct a successful testing process and enabled us to fill the positions funded by the local option levy. I look forward to welcoming the

new employees and increasing our staffing to meet the community's growing demand for emergency services.

Board Discussion Items

- Methodology for establishing out-of-district ambulance rates
- Revision of the vehicle replacement schedule to defer a staff vehicle and purchase a service truck for the mechanic
- Scheduling the Board retreat in October before strategic planning begins in November
- Intergovernmental agreement with Black Butte Ranch Rural Fire Protection District for apparatus maintenance services
- Collaboration with the City on mitigation efforts moving forward

Respectfully Submitted,

Tony Prior
Fire Chief

ADMINISTRATION

Staff Report
#SR-26-1

Issue: Equipment Replacement Plan Revision

Date: September 11, 2026

Initiator: Tony Prior, Fire Chief

Contact Person: Chief Prior, Finance Manager Spor

Background: The adopted Equipment Replacement Plan includes the purchase of a staff vehicle during the current fiscal year. Staff recommends revising the replacement schedule to defer that purchase and instead prioritize the purchase and outfitting of a service truck for the District's full-time mechanic.

The District is moving forward with an Intergovernmental Agreement (IGA) with Black Butte Ranch Rural Fire Protection District to provide mechanical services for its fire and emergency apparatus. A dedicated service truck is necessary to support that agreement and to provide the mechanic with the tools, equipment, parts storage, and mobility needed to perform work outside the District's primary maintenance facility.

The service truck will allow the mechanic to perform scheduled and unscheduled maintenance at District stations, travel to Black Butte Ranch facilities, and respond to apparatus breakdowns in the field. This capability will reduce delays associated with transporting disabled apparatus, improve fleet availability, and support timely emergency repairs when apparatus cannot be returned to the station or shop.

As part of the IGA, staff will establish billing rates intended to recover the mechanic's wages and benefits, along with applicable operating and administrative costs. The rate structure will also include an amount designated for equipment replacement reserves to help offset the future replacement and outfitting costs of the service truck and its specialized equipment.

Deferring the staff vehicle purchase will align the District's current capital spending with the more immediate operational need created by the expanded maintenance program. The staff vehicle will remain in the Equipment Replacement Fund schedule for consideration in a future budget year.

Fire and emergency apparatus are mission-critical assets. When an engine, ambulance, or wildland apparatus is out of service, the District loses response capacity and may have fewer options to manage simultaneous incidents, maintain minimum coverage, or place the most appropriate resource on an emergency. A properly equipped service truck will function as a mobile maintenance unit, allowing the mechanic to bring tools, diagnostic equipment, commonly needed parts, fluids, and repair supplies directly to the apparatus. In many cases, this will allow work to begin sooner and may avoid the time and expense of towing the apparatus or waiting for an outside vendor.

The service truck is also necessary to use the District's full-time mechanic efficiently. Without a dedicated mobile platform, the mechanic's ability to support apparatus located at other stations or disabled away from the shop is limited. The proposed truck will extend the District's maintenance capability throughout the service area and to partner agencies, helping return apparatus to service as quickly as conditions and repairs allow. This directly supports fleet reliability, operational readiness, firefighter safety, and continuity of emergency service to the community.

Recommendation from staff: Staff recommends that the Board approve the revision to the Equipment Replacement Fund, defer the staff vehicle purchase budgeted for the current fiscal year, and authorize staff to proceed with the purchase and outfitting of a service truck for the District mechanic within available budget authority and applicable procurement requirements.

Possible Motion: Motion to approve the revision to the Equipment Replacement Fund, deferring the staff vehicle purchase budgeted for the current fiscal year and authorizing the purchase and outfitting of a service truck for the District mechanic within available budget authority and applicable procurement requirements.

Budget Impact:

Funding budgeted in the current fiscal year for the staff vehicle will be redirected toward the purchase and outfitting of the mechanic's service truck. The staff vehicle purchase will be delayed and returned to the Equipment Replacement Fund schedule for a future budget year. Billing rates under the Black Butte Ranch IGA will be structured to recover the mechanic's wages and benefits, applicable operating and administrative costs, and an additional reserve contribution for future replacement of the service truck and related equipment. Any expenditure exceeding existing budget authority will be brought back to the Board for approval.

Staff Report
#SR-26-2

Issue: Black Butte Ranch Mechanical Services IGA Discussion

Date: September 11, 2026

Initiator: Tony Prior, Fire Chief

Contact Person: Chief Prior

Background: Sisters-Camp Sherman Rural Fire Protection District has hired a full-time mechanic to improve the reliability, readiness, and long-term management of the District's emergency vehicle fleet. Black Butte Ranch Rural Fire Protection District has expressed interest in obtaining apparatus maintenance services from the District through an Intergovernmental Agreement (IGA). The proposed partnership would allow both districts to use a shared regional resource while reducing unnecessary duplication of specialized personnel, tools, and maintenance capabilities.

The draft IGA is authorized under ORS 190.010 and would establish the terms under which Sisters-Camp Sherman provides apparatus and equipment maintenance services to Black Butte Ranch. Available services may include preventive maintenance, inspections, diagnosis, repair, testing coordination, recordkeeping, warranty and recall coordination, and emergency field diagnosis and repair when staffing and operating conditions allow.

Sisters-Camp Sherman would retain responsibility for supervising its employee and managing the work schedule. The draft preserves the District's ability to prioritize emergency repairs and the operational needs of its own fleet. Work beyond routine maintenance would require authorization from Black Butte Ranch, except when emergency work is reasonably necessary to protect life, property, or the apparatus.

The proposed arrangement is intended to strengthen fleet readiness for both agencies. Expanding the mechanic's workload across partner apparatus can support a sustainable maintenance program, make more effective use of the District's investment in qualified personnel and equipment, and improve access to preventive and emergency mechanical services within the Greater Sisters area.

The attached agreement remains in draft form. Several business terms, including the final labor rate, cost recovery for service vehicle tools and equipment, payment period, and termination-notice period, must be confirmed before the agreement is presented for approval. Staff is requesting Board discussion and direction at this time; no formal action is requested.

DISCUSSION ITEMS

- **Scope and service priorities:** Preventive maintenance, inspections, repairs, recordkeeping, vendor coordination, and field response would be provided within the mechanic's qualifications and available District tools and facilities. Sisters-Camp Sherman's fleet and emergency repairs would retain priority.

- **Rates and cost recovery:** The billing rate would be structured to recover the mechanic's wages and benefits. Parts and supplies will be managed by each agency and would include testing, shipping, and other costs associated with services provided. Staff also intends to include an appropriate reserve contribution for the future replacement of the service truck and related equipment.

- **Work authorization and outside vendors:** Black Butte Ranch would authorize non-routine work and approved outside-vendor services. Limited emergency work could proceed when necessary to prevent additional damage or restore critical apparatus, with notification provided as soon as practicable.

- **Term and termination:** The current draft provides for an initial one-year term with automatic one-year renewals. The Board should discuss the appropriate written-notice period for either party to terminate the agreement.

- **Risk and agency responsibility:** Each district would remain responsible for its own personnel, acts, omissions, insurance, and apparatus. Sisters-Camp Sherman's mechanic would remain solely employed, supervised, and compensated by the District.

Recommendation from staff: Staff recommends that the Board review the draft IGA, discuss the proposed service scope and business terms, and provide direction for development of the final agreement. Staff will incorporate the Board's direction and return the completed IGA for formal consideration at a future meeting.

Possible Motion: No motion is requested. This item is presented for Board discussion and direction only.

BUDGET IMPACT

There is no immediate budget impact resulting from this discussion. Under the proposed IGA, Black Butte Ranch would be billed for authorized labor, testing, outside-vendor services, and other applicable costs. BBR would pay for its own parts and related supplies by authorizing and establishing purchasing powers of our mechanic through their authorized vendors. The final rate methodology is intended to recover the District's fully burdened cost of providing mechanical services and contribute to reserves for future replacement of the service truck and specialized equipment. Final rates and anticipated revenue will be presented with the completed IGA before Board approval is requested.

INTERGOVERNMENTAL AGREEMENT (IGA) FOR APPARATUS MAINTENANCE SERVICES

Sisters-Camp Sherman Rural Fire Protection District | Black Butte Ranch Rural Fire Protection District | Cloverdale Rural Fire Protection District

RECITALS

Sisters-Camp Sherman Rural Fire Protection District ("Sisters-Camp Sherman"), Black Butte Ranch Rural Fire Protection District ("Black Butte Ranch"), and Cloverdale Rural Fire Protection District ("Cloverdale"), collectively referred to as the "Parties," wish to enter into an agreement under which Sisters-Camp Sherman will provide apparatus maintenance services to Black Butte Ranch and Cloverdale.

The Parties are units of local government organized and operating under ORS Chapter 478. This Agreement is entered into under ORS 190.010, which authorizes units of local government to enter into written agreements for the performance of functions and activities that a party to the agreement has authority to perform.

The Parties desire to provide efficient and affordable service to their respective communities by using economies of scale, sharing qualified personnel and facilities, and minimizing unnecessary duplication of services.

NOW, THEREFORE, in consideration of the mutual covenants set forth below, the Parties agree as follows:

A. **Effective Date and Term.** This Agreement becomes effective on the date of the last signature below. It will continue for one year and will automatically renew for successive one-year terms unless terminated under Section F.

B. **Scope and Quality of Services.** Sisters-Camp Sherman will provide apparatus and equipment maintenance services to Black Butte Ranch and Cloverdale, and each receiving district agrees to purchase authorized services under the terms of this Agreement. Services may include preventive maintenance, inspection, diagnosis, repair, testing coordination, recordkeeping, and vendor coordination, as further described in Addendum A. Sisters-Camp Sherman will perform the services using qualified personnel and in accordance with applicable laws, manufacturer recommendations, generally accepted emergency-vehicle maintenance practices, and the professional standards of the Parties.

C. **Scheduling, Priorities, and Authorization.** The Parties will coordinate maintenance schedules through designated representatives. Sisters-Camp Sherman retains responsibility for directing its employee and may prioritize emergency repairs and the operational needs of its own fleet. Except for emergency work necessary to protect life, property, or the apparatus, work beyond routine maintenance must be authorized by the receiving district's designated representative. Sisters-Camp Sherman does not guarantee completion by a particular date unless the Parties agree in writing.

D. **Rates, Expenses, and Payment.** Labor will be billed at contractors current hourly rate with benefits; mileage will be billed at the current Oregon State Travel and Per Diem rate. Parts, supplies, testing fees, shipping, and other reasonable direct costs will be billed at actual cost [plus 10% Administrative fee/processing]. Each receiving district will pay a detailed invoice within [30] days after receipt. The Parties may revise rates by written amendment. Sisters-Camp Sherman will maintain service records and provide them with invoices, quarterly, or upon request.

E. **Outside Vendors and Subcontracting.** With prior approval from the receiving district's designated representative, Sisters-Camp Sherman may coordinate outside-vendor services for work that cannot reasonably be completed in-house. The receiving district is responsible for approved outside-vendor costs. Emergency outside work may be authorized without prior approval when reasonably necessary to prevent additional damage or restore critical apparatus to service, provided Sisters-Camp Sherman notifies the receiving district as soon as practicable. Except as stated in this section, no Party may assign this Agreement without the prior written consent of the other Parties.

F. **Termination and Review.** Any Party may withdraw from this Agreement by providing at least [30] days' written notice to the other Parties. Withdrawal by one receiving district does not terminate the Agreement between the remaining Parties. The Parties may review this Agreement at any time and may adjust it only as provided in Section J. Obligations incurred before the effective date of withdrawal or termination remain payable.

G. **Independent Agencies and Employee Status.** Sisters-Camp Sherman is an independent contractor for purposes of this Agreement. No officer, agent, employee, or contractor of one Party will be considered an employee, agent, or contractor of another Party. Nothing in this Agreement creates a partnership, joint venture, principal-agent relationship, or separate legal entity. Personnel providing mechanical services under this agreement remain solely employed, supervised, compensated, and governed by Sisters-Camp Sherman, which remains responsible for payroll, taxes, workers' compensation, insurance, benefits, and other incidents of employment.

H. **Apparatus Custody and District Responsibilities.** Each receiving district retains ownership of its apparatus and equipment and is responsible for providing accurate maintenance history, reporting known defects and hazards, removing personal or sensitive items when appropriate, and making apparatus reasonably available for service. A receiving district must not return apparatus to service contrary to a documented out-of-service recommendation without assuming responsibility for that decision.

I. **Compliance with Laws.** This Agreement will be governed and construed under the laws of the State of Oregon. Each Party will comply with applicable public contracting, records-retention, safety, environmental, and employment requirements for the responsibilities it performs under this Agreement.

J. **Amendment.** This Agreement may be amended only by a writing executed by all affected Parties. Addendum A may be modified by a written amendment that states its effective date and is signed by all affected Parties.

K. **Indemnity.** Subject to the limitations and conditions of the Oregon Constitution and the Oregon Tort Claims Act, each Party will be responsible for the acts and omissions of its own officers, employees, and agents. Each Party will indemnify and hold the other Parties harmless from claims, liabilities, costs, or damages to the extent caused by the negligent or wrongful acts or omissions of the indemnifying Party or its officers, employees, or agents in providing services under this Agreement.

L. **Insurance.** Each Party will maintain liability insurance or a sufficient program of self-insurance covering personal injury, bodily injury, and property damage at not less than the applicable limits of the Oregon Tort Claims Act. Upon request, a Party will provide evidence of coverage to the other Parties.

M. **Notices and Designated Representatives.** Notices under this Agreement must be in writing and delivered personally, by mail, or by email to the Fire Chief or a designated representative of each Party at its official address. Each Party will notify the others in writing of any change in its representative or notice information.

N. **Entire Agreement; Severability; Counterparts.** This Agreement and Addendum A constitute the entire agreement of the Parties concerning apparatus maintenance services and supersede prior oral or written understandings on that subject. If any provision is held unenforceable, the remaining provisions will continue in effect. The Parties may sign this Agreement in counterparts and by electronic signature, each of which will be treated as an original.

SIGNATURES

Each person signing below represents that the person is authorized to execute this Agreement on behalf of the identified district.

SISTERS-CAMP SHERMAN RURAL FIRE PROTECTION DISTRICT

By: ______________________________ Date: ______________

Tony Prior, Fire Chief

BLACK BUTTE RANCH RURAL FIRE PROTECTION DISTRICT

By: ______________________________ Date: ______________

Jason Ellison, Fire Chief

CLOVERDALE RURAL FIRE PROTECTION DISTRICT

By: ______________________________ Date: ______________

Thad Olsen, Fire Chief

ADDENDUM A

APPARATUS MAINTENANCE SERVICES

This addendum describes the general scope of services available from Sisters-Camp Sherman. It is not an exhaustive list and does not require Sisters-Camp Sherman to perform work outside the qualifications of its personnel, available tools and facilities, or legal and safety requirements. Specific work remains subject to scheduling, authorization, parts availability, and the terms of the Agreement.

- Preventive-maintenance inspections and services for fire apparatus, ambulances, command vehicles, trailers, and support vehicles based on manufacturer recommendations, operating hours, mileage, and service conditions.
- Annual apparatus inspections consistent with applicable emergency-vehicle technician practices and adopted district standards.
- Brake inspection, repair, and maintenance within available in-house capabilities.
- Basic transmission, cooling-system, lubrication, filter, belt, hose, and fluid services.
- Electrical-system diagnosis and repair, including batteries, charging systems, lighting, warning systems, and related components.
- Fire-pump and apparatus-plumbing diagnosis, maintenance, repair, and testing coordination.
- Tire inspection and routine tire maintenance; coordination with qualified tire vendors when required.
- Small-engine inspection, service, and repair for district-owned equipment within available capabilities.
- Emergency field diagnosis and repair when personnel and operational conditions allow.
- Development and maintenance of preventive-maintenance schedules and fleet-service plans.
- Coordination of required or recommended pump, hose, ladder, aerial, and other third-party testing. Unless separately agreed, specialized testing is performed by qualified outside providers.
- Coordination of warranty work, recalls, manufacturer service campaigns, and work that cannot be completed in-house.
- Maintenance of service records, repair histories, parts information, inspection findings, and out-of-service recommendations.

Service Limitations and Exclusions

- Sisters-Camp Sherman may decline or refer work that requires specialized licensing, certifications, tooling, facilities, software, environmental controls, or manufacturer authorization not available in-house.
- The Agreement does not transfer ownership of apparatus, create a warranty beyond any warranty provided by a manufacturer or outside vendor, or guarantee that all failures will be identified during inspection or service.
- Fuel, parts, consumables, towing, mobile vendor charges, environmental fees, testing fees, and outside labor are billed as provided in Section D.

Staff Report
#SR-26-3

Issue: Collaboration with City of Sisters on Mitigation Efforts

Date: September 11, 2026

Initiator: Tony Prior, Fire Chief

Contact Person: Steven Lord, Wildfire & Community Risk Specialist

Background: The City of Sisters and the Sisters-Camp Sherman Fire District are aligning municipal policy with district-level operations to drastically improve community wildfire preparedness. Following the City's adoption of Wildfire Mitigation and Resiliency goals for the 2026-27 fiscal year, this report outlines the collaborative framework, shared objectives, and data-driven strategies required to transition from new development standards to existing property retrofits.

STRATEGIC GOAL ALIGNMENT

The partnership bridges the City's legislative authority with the Fire District's operational expertise.

City of Sisters Strategy (2026-27)	Fire District Operational Alignment	Joint Objective
Adopt local actions to increase community wildfire resiliency	Utilize newly passed local option levy funds to support community risk reduction programs.	Create a unified approach to defensible space code and enforcement.
Identify and implement defensible space measures for existing development	Conduct property-level assessments, inspections, and manage risk datasets.	Draft enforceable Municipal Code updates based on technical fire safety data.
Create incentive programs for property owners	Administer and verify structural/fuel mitigation improvements.	Deploy financial rebates/grants targeting high-risk properties.
Maintain the 1880s Western downtown theme	Advise on fire-hardened building materials that visually match historic aesthetics.	Update downtown design standards to mandate hidden building hardening (e.g., retrofitted vents).

COLLABORATIVE FRAMEWORK & IMPLEMENTATION

1. Data Integration and Risk Mapping
   The City and Fire District will collaborate using advanced technological tools to target and track mitigation efforts:
   a. Fire Aside: Used to conduct individualized home assessments, track compliance, and communicate directly with property owners.
   b. Xyloplan: Utilized for high-level fire modeling and risk mapping to prioritize city zones with the highest fuel loads.
2. Formalized Intergovernmental Agreement (IGA)
   To clearly define roles, an IGA will be established to outline specific responsibilities:
   a. The Fire District will serve as the technical expert, managing inspections, property risk datasets, and verifying incentive program completion.
   b. The City will manage code adoption, legal enforcement, and budget allocations for community-wide financial incentives.
3. Code Development Priorities
   Staff recommends a phased approach to updating the Sisters Development Code (Chapter 3.7) for existing developments, focusing initial regulations on high-impact zones:
   a. Immediate 0-5' Zone: Restrictions on combustible mulch and vegetation directly touching structures.
   b. Fuel Storage & Landscaping: Standardizing regulations for firewood storage, tree limbing, and prohibited highly-flammable plant species.
   c. Transaction-Triggered Assessments: Exploring policies that require wildfire inspections during real estate transfers or short-term rental renewals.

INCENTIVE PROGRAM ARCHITECTURE

To reduce the financial burden on residents bringing properties into compliance, the City and District will model a joint incentive program based on successful national frameworks:

- Fuel Reduction Grants: Subsidies for tree removal and professional limbing.
- Building Hardening Rebates: Direct financial matching for ember-resistant vent replacements and non-combustible gate retrofits.
- Community Clean Days: Shared-cost volunteer events backed by City disposal resources and Fire District safety oversight.

Recommendation from staff: No recommendation at this time. For discussion only.

Possible Motion: No motion at this time.

BUDGET IMPACT

There is no immediate financial impact for holding this workshop. Future financial impacts to the City will depend heavily on the scale of the chosen incentive programs, potential cost-sharing agreements for expanded Fire District administrative capacity, and programmatic budgets established by Council.

FIRE MARSHAL REPORT

Fire & Life Safety Division Report

September 2026

(statistics included are from the prior month)

Pub Education Report & Fire Corps:

- ISU Events / Responses
  - 1
- CPR Training
  - 11 students
- Stop the Bleed
  - 0
- Community AED
  - 1
- Blood Pressure Screenings
  - 11
- Wildfire Home Safety Assessments
  - 21
- Home Safety Assessments
  - 2
- Smoke Alarm Installations
  - 7
- Fire Station Tours
  - 0
- Special Events
  - National Night Out
  - Back to School Pub Ed – Sisters Elementary School
- Address Signs
  - 13
- Child Safety Seats
  - 8

Public Event Permit Applications Review:

- SHS Homecoming Parade

- Sisters Folk Festival
- Vial-Ruzicka Wedding Celebration Event

New Construction Plan Review:

- 279 E. St. Helens Ave.
- 25601 SW Suttle Sherman Rd.

Building / Fire Alarm / Sprinkler Final:

- 0

Commercial Business Inspections:

- Suttle Lake Lodge Re-Inspection
- Suttle Lake Boathouse Re-Inspection
- 220 W. Cascade Suite 104
- 121 N. Brooks Camp Rd. Re-Inspection
- 1001 E. Desperado Trail Re-Inspection
- 230 E. Sunranch Dr. Re-Inspection
- 605 W. Three Peaks Dr. Suite 103 Re-Inspection
- House on the Metolius -Food Cart Site Inspection
- 295 W. Lundgren Mill Dr.
- 611 E. Cascade Ave. (Treehouse Therapies)
- 302 E. Main Ave. Re-Inspection
- 250 W. Cascade Ave Re-Inspection
- 354 W. Adams Ave. Re-Inspection
- 354 W. Adams Ave. Suite 103 Re-Inspection
- 171 S. Elm St. Re-Inspection
- 223 E. Hood Ave. Food Cart Re-Inspection – The Landing Cart Re-Inspection
- Wilderness Lake Resort Re-Inspection x 3 buildings

Other Fire Safety / Prevention / Pub Education Request:

- Addressing review 3
- Knox-box lockups. 2
- Business License Review
  - 295 W. Lundgren Mill Dr.
  - 335 N. Cowboy St.

- 611 E. Cascade Ave.
- 922 E. Timber Pine Dr.
- 19386 Laurelhurst Way.

Fire Investigations:

- 0

Outside Training & Events Attended:

- Puller /Lord – two days of Fire Medic assessments
- National Night Out – Puller / Lord
- Webinar – The importance of WUI data

Meetings Attended:

- Sisters Pre-Application Meeting
- Congresswoman Bynum Meeting – Puller / Lord
- Safety Committee
- Association Meeting
- Jefferson County BOC Meeting
- Sisters School District Meeting
- Deschutes County Natural Hazard Plan Meeting
- Fire Away AI discussion with Mark Gross – Puller/Lord
- City of Sisters Wildfire Resiliency Next Steps
- Junipine Waters System Review
- Emergency Exit Meeting – Tollgate – Lord
- Bend Defensible Space Meeting – Code Adoption Puller/Lord
- Camp Sherman WUI's Meeting - Lord
- Indian Ford Meadows Meeting – Lord