



AGENDA

Notice of the regular Meeting with Executive Session of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District

July 15, 2025 – 9:00 a.m.

Zoom Link: <https://us06web.zoom.us/j/85320730085?pwd=5vDeMwHQtuIXpgtVv5RneOFU0VjAnx.1>

1. Open Regular Meeting
2. Receive Public Comment
3. Receive Line Staff Comments
4. Consent agenda
 - a. Administrative Summary
 - b. Minutes of the June 17, 2025 Regular Meeting & Board Hearing
 - c. Dashboard report
 - d. Bank statements and reconciliations
 - e. Operating fund summaries
 - f. Balance sheets
 - g. Check register
 - h. Adjusting Journal Entries
 - i. Ambulance Receivables
 - j. Engine Response Report
 - k. Association Update
 - l. Updates to Old Business
 - i. Update on status of Civil Service Rules draft changes.
 - ii. Update on IOB billing policy
5. Correspondence
 - a. Sisters VFW
 - b. Portland State University
6. Administration
 - a. Staff Reports:
 - i. SR-25-3 VHF Radio Purchase
 - ii. SR-25-4 Staff Vehicle Purchase
 - iii. SR-25-5 New and Replacement Mobile Data Devices
 - b. Resolutions:
 - i. 2024-2025-017 Authorizing expenses to be reclassified to the Building Reserve
 - ii. 2025-2026-001 Making 2025/2026 Budgeted Employment Reserve Transfer
 - iii. 2025-2026-002 Authorizing 2025-2026 Reserve Fund Purchases
7. President's Report
 - a. Bond Committee Update
 - i. New Director: Jeff Tryens - Oath of Office
8. Fire Chief Report
9. Fire Marshal Report

10. Adjourn to Executive Session pursuant to ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
11. Close Executive Session and Resume Regular Meeting
12. Other business
13. Adjourn meeting

Administrative Summary for Consent Agenda

June 2025 Data

Minutes – No changes or additions.

Revenue & Expenditure Dashboard Report

- The target goal for this period is 100% of budgeted revenue and expenditures.
 - Revenue is at 106%. Grant revenue includes anticipated grant reimbursement from OEM for the Station 701 generator and this will be reclassified to the Building Reserve Fund Grant line item.
 - Expenditures overall are at 94% of the budget. The Administration Department is at 94.3%; the Operations Department at 95.9%; the Maintenance Department at 92.6%; and the Volunteers Department at 72.7%. All departments are within the legal appropriation as adopted.

Operations Overview Dashboard Report

- EMS transports totaled 67 for the month. The district responded to 10 fire calls in June.
- Total calls were at 163 for June. Total calls year to date are about 1.6% over last year.
- A total of 25 7PC's were called in June and 16 move-ups were requested by the District. There were 46 back-to-back calls in June. Total back-to-back calls for 2025 have increased 20.1% over 2024 through June.

Bank Statements and Reconciliations

LGIP (Local Government Investment Pool)-General Fund

- Total sum of all funds balance with the bank and totals \$3,288,400.57 at the end of June. The interest rate was 4.6%.

LGIP –Debt Service Fund

- Total sum of funds in the debt service account balances with the bank and totals \$96,722.13.

U.S. Bank Operating

- Total sum of funds in the US Bank Operating Account balances with the bank and totals \$137,746.92.

Operating Fund Summaries

Revenue

- Overall tracking at 106% of the budget.
- Interest income is at 248% of budget. The interest rate in the LGIP held steady this month at 4.6%.
- Grant revenue includes anticipated grant reimbursement from OEM for the Station 701 generator and this will be reclassified to the Building Reserve Fund Grant line item.

Expenditures

- Overall tracking at 94% of budget as of the end of June.
 - Personnel Services – 96% of budget.
 - Materials & Services – 87% of the budget.
 - Capital Outlay – 66% of the budget.

Final year-end expenditures and auditor's adjustments may change these reports slightly.

Balance Sheets

- Accounts payable balance is June invoices paid in July 2025.
- PERS liability is due to a new employee IAP redirect. It will be billed and cleared next month likely.
- Deferred compensation liability is due to new 457 employees in a waiting period.
- Insurance disability/liability balance is orthodontia pass-through that needs refunded to an employee.

Check Register

- Check number 17485 to AP Triton for \$49,135.52. Progress payments to AP Triton for architectural review of facilities.
- Check number 17492 to Camp Sherman Community Association for \$1,458.53. Payment for annual shared well expenses. This was based on a mutual “hand-shake” agreement in the past, but is being formalized by the District’s legal counsel.
- Check number 17551 to Oregon Health Authority for 13,135.24. Payment for administrative fee to OHA plus federal draw-down of FY 23/24 GEMT funds.
- Multiple checks to employees. Payment for annual cell phone reimbursement benefit (\$600 max benefit).

Adjusting Journal Entries

- Entries for annual year-end transfers to reserve funds.
- Entry for ambulance receivables to actual.
- Entry to transfer funds from the Building Reserve for AP Triton and Generator projects.
- Entry to adjust earlier transfers for reclassified items from Reserves back to General Fund.

Ambulance Report - Total of 67 transports for June. The total ending ambulance receivable of \$299,475.52 is reconciled to the General Fund balance sheet.

Engine Response Report – No new payments or charges for June.



**Minutes of the Board Hearing and Regular Meeting
of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
June 17, 2025**

- Directors attending:** President Kristie Miller, Vice President Jack McGowan, Secretary/Treasurer Tom Herrmann, Director Bret Campbell (via Zoom), and Director Rodney Cooper.
- Staff/Volunteers attending:** Fire Marshal Jeff Puller and Finance Manager Julie Spor.
- Guests/Public attending:** Craig Matthews (incoming Board member).

1. Board President Kristie Miller opened the budget hearing at 5 p.m.
 - a. Receive Public Comment – none.
 - b. ***Unanimously approved Resolution 2024-2025-013 making appropriations, adopting the budget, and imposing/categorizing taxes. Motion by Director Cooper, Director Herrmann second. Miller aye, McGowan aye, Herrmann aye, Campbell aye, Cooper aye.***
 - c. Director Miller closed the budget hearing at 9:02 a.m.
2. Board President Miller opened the regular meeting at 9:02 a.m.
3. Receive Public Comment - No public comments were received.
4. Receive Line Staff Comments – Fire Medic Frutos had nothing to report for the line staff this month. Director McGowan inquired about the Alder Springs Fire and asked what District resources were continuing to support the incident. Fire Marshal Puller said the emergency conflagration act was enacted overnight. Chiefs Prior and Craig are currently attending a fire briefing. No cause has been determined for Alder Springs Fire, but most likely human-caused per Fire Marshal Puller.
5. ***Unanimously approved the Consent Agenda as presented. Motion by Director Herrmann, Director McGowan second. Miller aye, McGowan aye, Herrmann aye, Campbell aye, Cooper aye.***
 - a. Administrative Summary – no questions or comments.
 - b. May 20, 2025 minutes of the workshop and regular meeting of the budget committee – no questions or comments.
 - c. May 20, 2025 minutes of the joint meeting of the board and local contract review board – no questions or comments.
 - d. Dashboard report– no questions or comments.
 - e. Bank statements and reconciliations– no questions or comments.
 - f. Operating fund summaries– no questions or comments.
 - g. Balance sheets– no questions or comments.

- h. Check register– Director McGowan inquired about check number 17464 to Vohs Custom Landscaping. He wanted to know when we were at bid last and why the amount was so high. Finance Manager Spor said the initial billing and final billing of the spring/fall season are traditionally high due to clean-up and sprinkler start-up. The last time the District went out to bid, only one vendor (Vohs) bid on it. Julie had discussed the invoice in question with Shift Commander Pat Burke to ensure the invoice was correct and pricing was in line with contract, etc. Pat said the increase was limited to approximately 5% and he felt that was fair.
 - i. Adjusting Journal Entries– no questions or comments.
 - j. Ambulance Receivables– no questions or comments.
 - k. Engine Response Report– no questions or comments.
 - l. Association Update: No update other than the Association will be looking for a new President with Craig Matthews election to the District Board of Directors beginning July 1.
 - m. Updates to Old Business:
 - i. Finance Manager Spor informed the Board that the Chief was working with the attorney on the draft civil service rules, but had nothing new to report at this time.
 - ii. Director McGowan asked for an update on the IOB in Whychus Estates from a few months ago and inquired if any progress had been made with determining whether or not the homeowner would be billed. Chief Prior and Fire Marshal Puller will review the current ordinance and request sample policies from other agencies to draft a policy regarding this. Fire Marshal Puller told Director McGowan that the Board would need to determine a number of offenses as a threshold for billing.
6. Correspondence
- a. A card was received and reviewed from Sisters Graduate Resource Organization (GRO) thanking the District for their support of the Sisters High School scholarship program.
7. Administration
- a. Resolutions:
 - i. ***Unanimously approved Resolution 2024-2025-014 authorizing the expenditure of funds for AP Triton’s work on the District’s facilities review from the Building Reserve Fund. Motion by Director McGowan, Director Herrmann second. Miller aye, McGowan aye, Herrmann aye, Campbell aye, Cooper aye.***
 - ii. ***Unanimously approved Resolution 2024-2025-015 authorizing the expenditure of funds for the purchase of a thermal imager camera from the Equipment Reserve Fund. Motion by Director Herrmann, Director Cooper second. Miller aye, McGowan aye, Herrmann aye, Campbell aye, Cooper aye.***
 - iii. ***Unanimously approved Resolution 2024-2025-016 authorizing the 2024/2025 reserve fund transfers as budgeted. Motion by Director Cooper, Director McGowan second. Miller aye, McGowan aye, Herrmann aye, Campbell aye, Cooper aye.***

8. President's Report
 - a. Bond Committee Update. The committee had nothing new to report at this time.
 - b. Finance Manager Spor said that Office Assistant Lynn Thomson had put in her notice to resign. The Board thanked her for her time with us and noted they appreciated her efforts during her time.
 - c. Finance Manager Spor conducted the Oath of Office for incoming director Craig Matthews as well as for Directors McGowan and Miller for their renewed terms.
9. Fire Chief Report – Chief Prior was unable to attend the meeting due to the Alder Springs Fire briefing conflicting with the Board meeting. His report was reviewed by Fire Marshal Puller.
10. Fire Marshal Report
 - a. Chief Puller provided a report and highlighted the following:
 - i. Fire Corps responded with the ISU to a hazmat call at Tollgate pool. They provided meals, beverages and support. It was very much appreciated by all the responders. President Miller inquired what stabilization of a hazmat incident entails when it's a chemical. Fire Marshal Puller said it is isolating it, denying entry to the area until a higher level of service can get there (in this case – Salem Hazmat). The type of response can also depend on the type of chemical.
 - ii. He discussed new construction and sprinkler and alarm inspections upcoming. He and Steven recently completed an inspection on House on the Metolius out in Camp Sherman. This one inspection generated 13 inspection reports. The staff were great to work with.
 - iii. He indicated a goal the Fire and Life Safety Division had was to complete inspections on all commercial buildings in the District that included sleeping quarters. The final two buildings included House on the Metolius and the Bunkhouse, which they have now completed.
 - iv. The Open House at Station 703 included about 25 people and the focus was on defensible space. Steven also recently spoke at a C4C event regarding insurance and wildfire.
 - v. Both Steven and Jeff along with Chief Prior toured the homeless camps and assisted with mapping them out to show what state the camps were in. They are working with the sheriff's office and USFS to share the logistical information with the District. They also finished visiting the camps and distributing fire extinguishers, smoke alarms, etc. There are currently approximately 100 camps including a lot of hardship cases – more than last year. Some are in very poor shape and disgusting.
 - vi. Steven and Jeff have been working with the City of Sisters for the past year on the Defensible Space Code and it has now been adopted.
11. There was no executive session during this meeting. Finance Manager Spor provided an update on a new evaluation form. The Directors will plan to meet in executive session during the July meeting to review the Chief's performance. Director McGowan asked both Directors Campbell and Cooper to complete the evaluation even though their terms on the Board are expiring since they have been here for the past year.
12. Other business:
 - a. ***Unanimously approved Policy 2-2-6 as presented. Motion by Director McGowan, Director Herrmann second. Miller aye, McGowan aye, Herrmann aye, Campbell aye, Cooper aye.***

- b. Director Herrmann thanked both Director Campbell and Director Cooper for their contributions to the Board during their term of office and said it has been a pleasure to work with you. Directors McGowan and Miller agreed.

13. No further business was discussed and the meeting adjourned at 9:35 a.m.

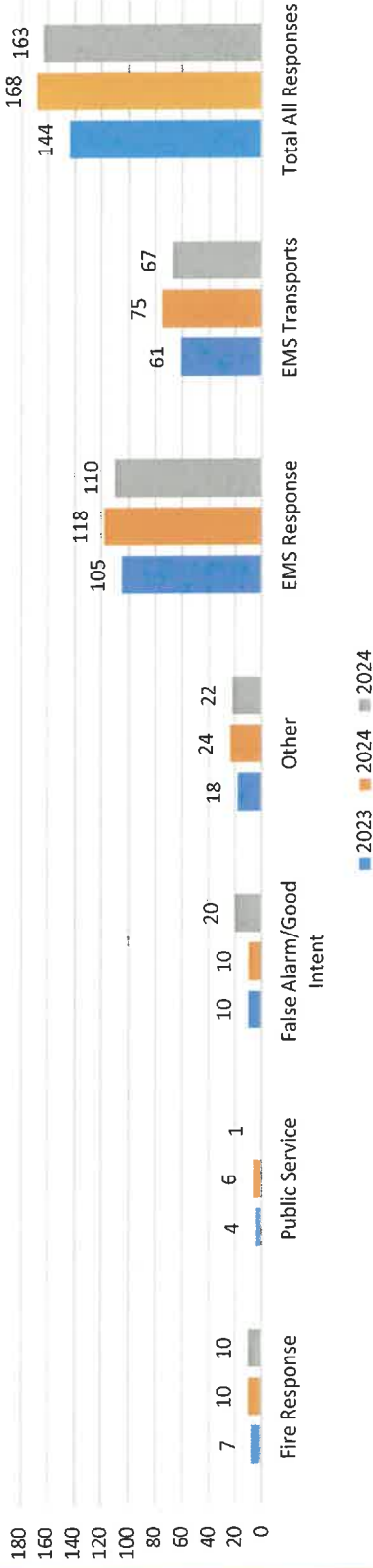
Respectfully submitted,

Julie Spor, Clerk of the Board

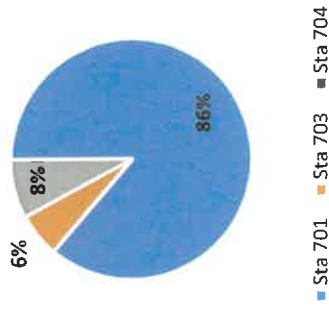
**Prior to the start of the regular meeting, the Finance Manager met with Directors McGowan and Cooper to perform the auditor's quarterly financial check-in. No issues were identified during the meeting.*

OPERATIONS OVERVIEW - AS OF JUNE 30, 2025

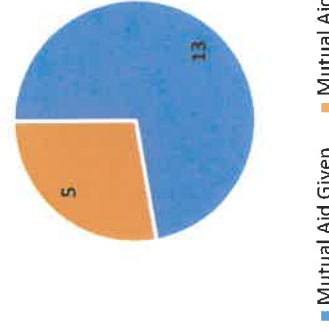
Historical Emergency Call Data by Type



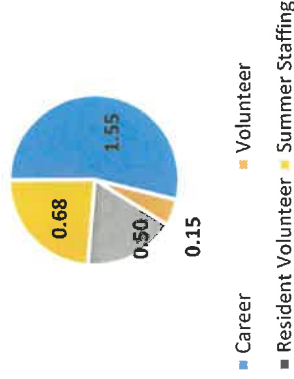
Responses by First-Due Station



Mutual Aid Given/Received



Average Response by Personnel Type



Back to Back Calls
June

2024-2025 = 46
YTD= 173
2023-2024 = 42/144
2022-2023 = 32/159

Callback Overview

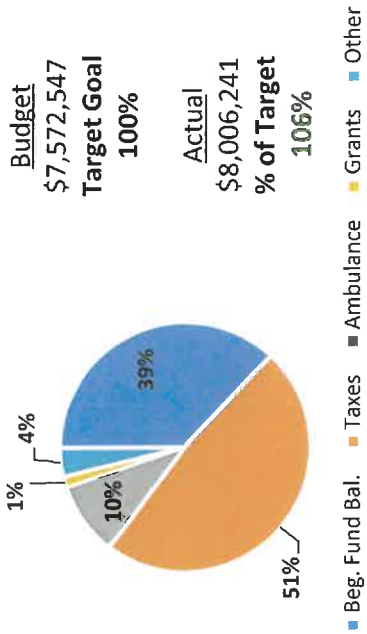
Personnel Callbacks (7PC's) = 25
7PC's Staffed with ALS Staffing = 8
7PC's Staffed with Engine Staffing = 8
Move-Ups = 16

Ave Personnel
on Standby

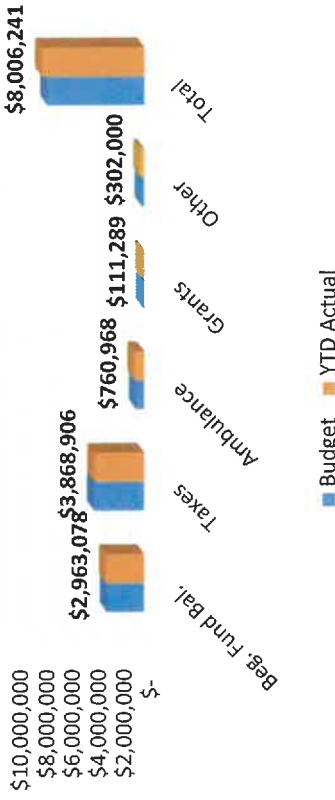
1.68

REVENUE & EXPENDITURE OVERVIEW - AS OF JUNE 30, 2025

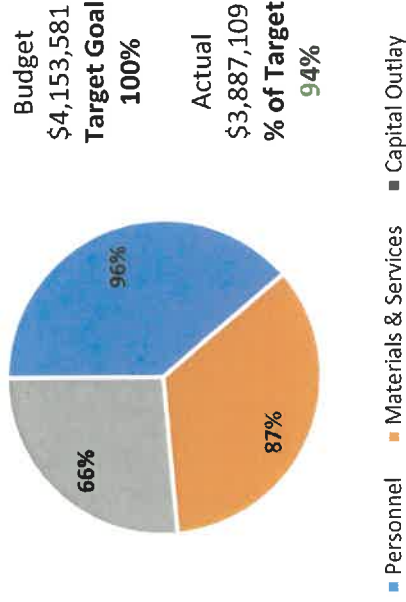
24/25 Actual Revenue as % of Budget



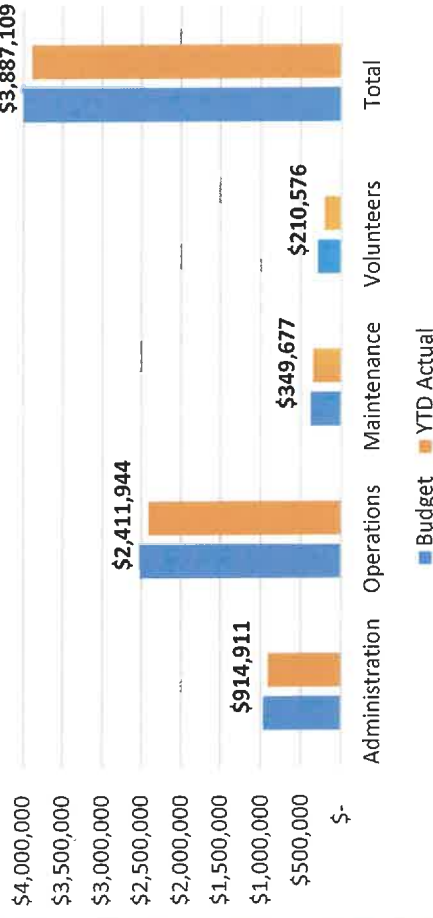
Budget vs. Actual Revenue - Year to Date



24/25 Expenditures as % of Budget



Budget vs. Actual Expenditures - Year to Date



Total Revenue - 3 Years - As of End of June



Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Operating Account - New 22 (US Bank Operating Account New) (132)
June 30, 2025

Account: 10001081
Bank Account Number: 169700958849

Bank Statement Balance:	247,578.11	Book Balance Previous Month:	198,146.79
Outstanding Deposits:	8.44	Total Receipts:	401,582.64
Outstanding Checks:	109,839.63	Total Disbursements:	461,982.51
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	137,746.92	Book Balance:	137,746.92

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	
127	8.44							
							Total:	8.44

Deposits cleared: 64 items Deposits Outstanding: 1 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	
1	39,940.03	17557	375.57	17573	280.52	17588	186.47	
16390	38.57	17561	464.91	17575	2,763.00	17589	221.48	
16640	600.00-	17562	1,917.00	17576	245.85	17590	125.00	
17212	1,070.14	17563	90.57	17577	94.96	17591	600.00	
17400	200.00	17564	5,200.00	17578	557.62	17592	27,190.77	
17448	202.49	17565	2,195.19	17579	81.90	17593	147.00	
17498	900.00	17566	1,413.87	17580	200.00	17594	52.56	
17517	240.24	17567	168.00	17581	894.32	17595	1,329.34	
17532	51.37	17568	67.76	17582	4,082.36	17596	121.00	
17534	59.07	17569	600.00	17583	200.00	17597	600.00	
17552	290.00	17570	2,952.79	17585	200.00	17598	444.40	
17554	102.14	17571	1,520.31	17586	945.30	17599	783.36	
17556	600.00	17572	250.00	17587	200.00	700053	6,982.40	
							Total:	109,839.63

Checks cleared: 87 items Checks Outstanding: 52 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3233 TRN 6480 S Y ST01

000638995849748 P



SISTERS-CAMP SHERMAN RURAL
FIRE PROTECTION DISTRICT
OPERATING FUND
PO BOX 1509
SISTERS OR 97759-1509

Business Statement

Account Number:
1 697 0095 8849
Statement Period:
Jun 2, 2025
through
Jun 30, 2025



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To Contact U.S. Bank

Commercial Customer

Service: 877-295-2509

U.S. Bank accepts Relay Calls

Internet: usbank.com

INFORMATION YOU SHOULD KNOW

Starting July 14, the wire industry will be changing to the ISO 20022 standardized format. If you currently receive wire advices via email, mail, or fax, updated field names will be provided.

Action: To learn more, please visit <https://www.usbank.com/splash/corporate-commercial/iso-20022.html>

Effective August 11, 2025, please review updates made to the *Your Deposit Account Agreement* document which may affect your rights.

Beginning July 7, 2025, you can review the full revised document at usbank.com/YDAA-upcoming-version, by calling 24-Hour Banking at 800-USBANKS (872-2657) or by visiting your local U.S. Bank branch. We accept relay calls.

Here's what you should know:

- Under **Refusing Payment on Your Checks**, adding we may refuse to exchange for cash any check drawn on your account unless the presenter of such check also maintains a deposit account with us.

If you have questions or need to request a copy of the current *Your Deposit Account Agreement*, visit usbank.com/tmtermsandconditions or please call your customer service team at the phone number listed at the top of this statement.

MUNICIPAL INVESTOR CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-697-0095-8849

Account Summary

	# Items				
Beginning Balance on Jun 2		\$	232,711.60	Interest Paid this Year	\$ 90.12
Customer Deposits	2		1,784.57	Number of Days in Statement Period	30
Other Deposits	53		399,862.28		
Other Withdrawals	9		251,853.73-		
Checks Paid	80		134,926.61-		
Ending Balance on Jun 30, 2025		\$	247,578.11		

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Jun 17	8314987716	384.57		Jun 27	9213277523	1,400.00
Total Customer Deposits							\$ 1,784.57

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jun 2	Electronic Deposit	From MERCHANT SERVICE	\$ 300.00
	REF=251530059275390Y00	1841010148MERCH DEP 8043769960	
Jun 2	Electronic Deposit	From Regence BCBCO	520.14
	REF=251490118438020N00	6930238155HCCLAIMPMTPRPMX00001	

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

LGIP Bond Account (BOND TAX REVENUE) (8)
June 30, 2025

Account: 70001030
Bank Account Number: 153695237351

Bank Statement Balance:	96,722.13	Book Balance Previous Month:	90,821.10
Outstanding Deposits:	.00	Total Receipts:	5,901.03
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	96,722.13	Book Balance:	96,722.13

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 2 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



Account Statement - Transaction Summary

For the Month Ending **June 30, 2025**

SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132

Oregon LGIP		Asset Summary	
		June 30, 2025	May 31, 2025
Opening Balance	90,821.10	96,722.13	90,821.10
Purchases	5,901.03		
Redemptions	0.00		
Total	\$96,722.13	\$96,722.13	\$90,821.10

Closing Balance \$96,722.13
 Dividends 362.88



Account Statement - Transaction Summary

For the Month Ending June 30, 2025

SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374

Oregon LGIP		Asset Summary	
		June 30, 2025	May 31, 2025
Opening Balance	3,531,512.47		
Purchases	106,888.20	3,288,400.57	3,531,512.47
Redemptions	(350,000.10)		
Total		\$3,288,400.57	\$3,531,512.47

Closing Balance \$3,288,400.57
 Dividends 13,401.95

0
 +
 +
 +
 +
 +
 *
 Balance Exact

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
1-00-0-1070 LGIP Acct #4374					
		05/31/2025 (05/25) Balance	.00 *	.00 *	3,046,413.95
CD	1	LGIP ACH Redemption Fees		.10-	
CR	4	Jefferson County Property Tax Collection 2024-15	1,053.51		
CR	8	Deschutes County Property Tax Collection 2024-14	92,432.74		
CR	14	Accrual Income Div Reinvestment	13,401.95		
CRUS	66	Transfer from LGIP - Payroll June		200,000.00-	
CRUS	68	Transfer from LGIP - FYE Bills June		150,000.00-	
JE	7	24/25 Transfer In		545,643.00-	
JE	16	Transfer from Building Res. for AP Triton Fac Review	49,135.52		
JE	17	Transfer from Building Res. for Gen Project	42,358.00		
JE	18	Adjust Txfr frm EQ R.F. for reclassified items		1,285.00-	
		06/30/2025 (06/25) Period Totals and Balance	198,381.72 *	896,928.10- *	2,347,867.57

Number of transactions: 10 Number of accounts: 1

	Debit	Credit	Proof
Total GENERAL FUND:	198,381.72	896,928.10-	698,546.38-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
2-00-0-1070 Empl Fund					
		05/31/2025 (05/25) Balance	.00 *	.00 *	61,369.09
JE	10 24/25	Transfer In	21,500.00		
		06/30/2025 (06/25) Period Totals and Balance	21,500.00 *	.00 *	82,869.09

Number of transactions: 1	Number of accounts: 1	Debit	Credit	Proof
Total EMPLOYMENT RESERVE FUND:		21,500.00	.00	21,500.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
3-00-0-1070	Bldg Fund				
		05/31/2025 (05/25) Balance	.00 *	.00 *	311,625.61
JE	9	24/25 Transfer In	182,948.00		
JE	14	Transfer from Building Res. for AP Triton Fac Review		49,135.52-	
JE	15	Transfer from Building Res. for Gen Project		42,358.00-	
JE	19	Adjust Txfr frm EQ R.F. for reclassified items	1,285.00		
		06/30/2025 (06/25) Period Totals and Balance	184,233.00 *	91,493.52- *	404,365.09

Number of transactions: 4	Number of accounts: 1	Debit	Credit	Proof
Total BUILDING RESERVE FUND:		184,233.00	91,493.52-	92,739.48

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
4-00-0-1070 Equipment Fund					
		05/31/2025 (05/25) Balance	.00 *	.00 *	112,103.82
JE	8	24/25 Transfer In	341,195.00		
		06/30/2025 (06/25) Period Totals and Balance	341,195.00 *	.00 *	453,298.82

Number of transactions: 1	Number of accounts: 1	Debit	Credit	Proof
Total EQUIPMENT RESERVE FUND:		341,195.00	.00	341,195.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
5-00-0-1075 Technology Reserve Fund					
	05/31/2025 (05/25)	Balance	.00 *	.00 *	.00
	06/30/2025 (06/25)	Period Totals and Balance	.00 *	.00 *	.00

Number of transactions: 0	Number of accounts: 1	Debit	Credit	Proof
Total REVENUE:				
		.00	.00	.00
Number of transactions: 16	Number of accounts: 5	Debit	Credit	Proof
Grand Totals:				
		745,309.72	988,421.62-	243,111.90-

Report Criteria:

Actual amounts

All accounts

Account.Account number = "10001070","20001070","30001070","40001070","50001070","50001075"

Account Number	Account Title	2023-24	Current Period Actual	Current YTD Actual	2024-25	Bal Remaining +/-	% Collected
		Prior YTD Actual			Current Year Budget		
GENERAL FUND							
1-01-0-40100	Property Taxes-Current	86,750.48	90,431.55	3,807,423.62	3,822,100.00	14,676.38-	100%
1-01-0-40200	Property Taxes-Prior	3,265.63	2,859.23	61,482.81	50,000.00	11,482.81	123%
1-01-0-41100	Ambulance Revenue	65,482.53	56,124.14	696,011.97	575,000.00	121,011.97	121%
1-01-0-41110	GEMT Ambulance Revenu	32,276.38	26,697.63	64,955.63	50,000.00	14,955.63	130%
1-01-0-41200	Other Fees for Service	250.00	770.00	23,305.00	15,306.00	7,999.00	152%
1-01-0-42100	Fire Med Subscriptions	1,390.00	1,225.00	13,742.50	15,000.00	1,257.50-	92%
1-01-0-43100	Interest Income	19,499.39	13,613.56	185,985.82	75,000.00	110,985.82	248%
1-01-0-44100	Grant Revenue	678.26	37,502.00	111,288.59	30,715.00	80,573.59	362%
1-01-0-44200	Donations Received	110.00	375.00	59,671.14	15,000.00	44,671.14	398%
1-01-0-44300	Conflagration Income	.00	.00	14,552.90	50,000.00	35,447.10-	29%
1-01-0-45000	Misc Revenue	20.00	192.00	4,742.48	10,750.00	6,007.52-	44%
1-01-0-49990	Beginning Working Capital	.00	.00	2,963,078.28	2,863,676.00	99,402.28	103%
Total GENERAL FUND REVENUE:		209,722.67	229,790.11	8,006,240.74	7,572,547.00	433,693.74	106%
GENERAL FUND Revenue Total:		209,722.67	229,790.11	8,006,240.74	7,572,547.00	433,693.74	106%
Net Total GENERAL FUND:		209,722.67	229,790.11	8,006,240.74	7,572,547.00	433,693.74	106%

Account Number	Account Title	2023-24		2024-25		Variance	% of Budget
		Prior YTD Actual	Current Period Actual	Current YTD Actual	Current Year Budget		
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	642,474.95	57,769.15	673,390.56	696,053.00	22,662.44	97%
	Total OPERATIONS DEPARTMENT:	2,064,829.95	249,911.82	2,225,056.19	2,303,821.00	78,764.81	97%
	Total MAINTENANCE DEPARTMENT:	15,192.44	2,710.52	16,270.43	25,107.00	8,836.57	65%
	Total VOLUNTEERS DEPARTMENT:	14,257.90	4,346.00	16,613.08	19,672.00	3,058.92	84%
	GENERAL FUND Expenditure Total:	2,736,755.24	314,737.49	2,931,330.26	3,044,653.00	113,322.74	96%
	Net Total GENERAL FUND:	2,736,755.24-	314,737.49-	2,931,330.26-	3,044,653.00-	113,322.74-	96%
	Net Grand Totals:	2,736,755.24-	314,737.49-	2,931,330.26-	3,044,653.00-	113,322.74-	96%

Account Number	Account Title	2023-24	Current Period Actual	Current YTD Actual	2024-25	Variance	% of Budget
		Prior YTD Actual			Cur Year Budget		
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	243,290.84	27,606.94	231,551.15	265,136.00	33,584.85	87%
	Total OPERATIONS DEPARTMENT:	208,787.31	39,105.84	186,888.11	211,922.00	25,033.89	88%
	Total MAINTENANCE DEPARTMENT:	302,570.17	50,998.84	330,486.89	342,280.00	11,793.11	97%
	Total VOLUNTEERS DEPARTMENT:	252,791.30	17,985.21	193,963.12	270,040.00	76,076.88	72%
	GENERAL FUND Expenditure Total:	1,007,439.62	135,696.83	942,889.27	1,089,378.00	146,488.73	87%
	Net Total GENERAL FUND:	1,007,439.62-	135,696.83-	942,889.27-	1,089,378.00-	146,488.73-	87%
	Net Grand Totals:	1,007,439.62-	135,696.83-	942,889.27-	1,089,378.00-	146,488.73-	87%

Account Number	Account Title	2023-24 Prior YTD Actual	Current Period Actual	Current YTD Actual	2024-25 Current Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	.00	.00	9,969.39	9,450.00	519.39-	105%
	Total OPERATIONS DEPARTMENT:	.00	.00	.00	.00	.00	.00
	Total MAINTENANCE DEPARTMENT:	.00	.00	2,920.00	10,100.00	7,180.00	29%
	GENERAL FUND Expenditure Total:	.00	.00	12,889.39	19,550.00	6,660.61	66%
	Net Total GENERAL FUND:	.00	.00	12,889.39-	19,550.00-	6,660.61-	66%
	Net Grand Totals:	.00	.00	12,889.39-	19,550.00-	6,660.61-	66%

SISTERS-CAMP SHERMAN

BALANCE SHEET

JUNE 30, 2025

GENERAL FUND

ASSETS

1-00-0-1070	LGIP ACCT #4374	2,347,867.57	
1-00-0-1081	US BANK OPERATING ACCT 2022	137,746.92	
1-00-0-1099	PETTY CASH	161.59	
1-00-0-1100	ACCOUNTS RECEIVABLE	64,199.64	
1-00-0-1103	NOTE RECEIVABLE	(10,000.00)	
1-00-0-1120	AMBULANCE RECEIVABLES	299,475.52	
1-00-0-1160	ALLOWANCE FOR UNCOLLECTIBLE AM	(149,899.97)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE	73,286.89	
	TOTAL ASSETS		<u>2,762,838.16</u>

LIABILITIES AND EQUITY

LIABILITIES

1-00-0-2000	ACCOUNTS PAYABLE	79,101.48	
1-00-0-2150	PERS LIABILITY	33.96	
1-00-0-2155	DEFERRED COMPENSATION LIABILIT	690.70	
1-00-0-2160	INSURANCE/DISABILITY LIABILITY	19.51	
1-00-0-2250	DEFERRED REVENUE	53,194.69	
	TOTAL LIABILITIES		133,040.34

FUND EQUITY

1-00-0-3190	CURRENT YEAR APPROPRIATION	(7,572,547.00)	
	UNAPPROPRIATED FUND BALANCE:		
1-00-0-3900	RETAINED EARNINGS	7,572,547.00	
	REVENUE OVER EXPENDITURES - YTD	2,629,797.82	
	BALANCE - CURRENT DATE	10,202,344.82	
	TOTAL FUND EQUITY		<u>2,629,797.82</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,762,838.16</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
JUNE 30, 2025

EMPLOYMENT RESERVE FUND

ASSETS

2-00-0-1070	EMPL FUND	82,869.09	
	TOTAL ASSETS		82,869.09

LIABILITIES AND EQUITY

FUND EQUITY

2-00-0-3120	EMPLOYMENT RESERVE	(1,583,747.00)	
	UNAPPROPRIATED FUND BALANCE:		
2-00-0-3900	RETAINED EARNINGS	1,583,746.00	
	REVENUE OVER EXPENDITURES - YTD	82,870.09	
	BALANCE - CURRENT DATE	1,666,616.09	
	TOTAL FUND EQUITY		82,869.09
	TOTAL LIABILITIES AND EQUITY		82,869.09

SISTERS-CAMP SHERMAN
BALANCE SHEET
JUNE 30, 2025

BUILDING RESERVE FUND

ASSETS

3-00-0-1070	BLDG FUND	404,365.09	
	TOTAL ASSETS		404,365.09

LIABILITIES AND EQUITY

FUND EQUITY

3-00-0-3120	BUILDING RESERVE	(672,061.00)	
	UNAPPROPRIATED FUND BALANCE:		
3-00-0-3900	RETAINED EARNINGS	672,061.00	
	REVENUE OVER EXPENDITURES - YTD	404,365.09	
	BALANCE - CURRENT DATE	1,076,426.09	
	TOTAL FUND EQUITY		404,365.09
	TOTAL LIABILITIES AND EQUITY		404,365.09

SISTERS-CAMP SHERMAN
BALANCE SHEET
JUNE 30, 2025

EQUIPMENT RESERVE FUND

ASSETS

4-00-0-1070	EQUIPMENT FUND	453,298.82
4-00-0-1440	PREPAID EXPENDITURES	785,635.00
		1,238,933.82
	TOTAL ASSETS	1,238,933.82

LIABILITIES AND EQUITY

FUND EQUITY

4-00-0-3120	EQUIPMENT RESERVE	(958,345.00)
	UNAPPROPRIATED FUND BALANCE:	
4-00-0-3900	RETAINED EARNINGS	958,345.00
	REVENUE OVER EXPENDITURES - YTD	1,238,933.82
		2,197,278.82
	BALANCE - CURRENT DATE	2,197,278.82
	TOTAL FUND EQUITY	1,238,933.82
	TOTAL LIABILITIES AND EQUITY	1,238,933.82

SISTERS-CAMP SHERMAN
BALANCE SHEET
JUNE 30, 2025

DEBT SERVICE FUND

ASSETS

7-00-0-1030	BOND TAX REVENUE LGIP	96,722.13	
7-00-0-1450	PROPERTY TAXES RECEIVABLE	4,797.70	
	TOTAL ASSETS		101,519.83

LIABILITIES AND EQUITY

LIABILITIES

7-00-0-2250	DEFERRED REVENUE	3,723.72	
	TOTAL LIABILITIES		3,723.72

FUND EQUITY

7-00-0-3120	DEBT SERVICE FUND	(305,898.00)	
	UNAPPROPRIATED FUND BALANCE:		
7-00-0-3900	RETAINED EARNINGS	306,388.00	
	REVENUE OVER EXPENDITURES - YTD	97,306.11	
	BALANCE - CURRENT DATE	403,694.11	
	TOTAL FUND EQUITY		97,796.11
	TOTAL LIABILITIES AND EQUITY		101,519.83

Check Register - June 2025

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
6/5/2025	17481	911 Supply	Uniform Items - New RVs	\$ 240.06
6/5/2025	17482	AFLAC	AFLAC - Employee Pass Through	\$ 464.91
6/5/2025	17483	Ahava Health	Burke Annual Physical	\$ 1,527.00
6/5/2025	17483	Ahava Health	New RV's Annual Physical	\$ 6,708.00
6/5/2025	17484	Alpine Internet Solutions	Website management & hosting - June	\$ 85.00
6/5/2025	17484	Alpine Internet Solutions	Website content plan - June	\$ 395.00
6/5/2025	17484	Alpine Internet Solutions	Website hosting & management - Member Portal	\$ 85.00
6/5/2025	17485	AP Triton, LLC	Facilities Master Planning - Initial Installment 10%	\$ 6,465.20
6/5/2025	17485	AP Triton, LLC	Facilities Master Planning - April Project Completion 11%	\$ 7,111.72
6/5/2025	17485	AP Triton, LLC	Facilities Master Planning - May Project Completion 55%	\$ 35,558.60
6/5/2025	17486	AT&T Mobility - Control Center	Mobile Data Charges	\$ 373.35
6/5/2025	17487	Baxter Auto Parts Inc, Auto Parts	745 Batteries	\$ 349.88
6/5/2025	17487	Baxter Auto Parts Inc, Auto Parts	745 Battery core charge	\$ 42.00
6/5/2025	17488	BestMed Urgent Care	Ref: 1564720 Greco	\$ 45.00
6/5/2025	17489	Beverly Halcon	Reimb. food purchased for training event	\$ 112.22
6/5/2025	17490	Brayden Klosterman	Res. Vol. Lt. Mileage & Food Reimb - 703 RV	\$ 750.00
6/5/2025	17491	Cameron Building Maintenance, Inc.	Janitorial services - May	\$ 375.00
6/5/2025	17492	Camp Sherman Community Association	Well Expenses - Sta 701 2024-2025	\$ 1,458.53
6/5/2025	17493	Cascade Fire Equipment	Purch from PO 6006 - Wildland Tact. Pants 30x32	\$ 410.00
6/5/2025	17494	CEC, INC	electric - Elm Street	\$ 1,362.38
6/5/2025	17494	CEC, INC	electric - buffalo	\$ 119.96
6/5/2025	17494	CEC, INC	electric - Camp Sherman	\$ 151.80
6/5/2025	17495	CenturyLink	Telephone Camp Sherman 333226873	\$ 62.44
6/5/2025	17496	City of Sisters	City Services: 04-6332-00 Elm Street	\$ 290.15
6/5/2025	17496	City of Sisters	City Services: 02-5766-00 Locust St	\$ 61.82
6/5/2025	17497	Cody Meredith	Annual Cell Phone Reimbursement (12 mos)	\$ 600.00
6/5/2025	17498	CSTS	Annual Camp Sherman Dump Fees	\$ 900.00
6/5/2025	17499	Damon Frutos	Reimb. TO Boots purchased	\$ 202.49
6/5/2025	17500	Dana Signs	Helmet lettering and decals	\$ 377.65
6/5/2025	17501	Ed Staub & Sons Petroleum	Fuel	\$ 1,184.38
6/5/2025	17502	Ernest Halcon	Reimb. food purchased for training event	\$ 209.91
6/5/2025	17502	Ernest Halcon	Reimb. popsicles purchased for Fourth Fest	\$ 30.38
6/5/2025	17503	Kendall Ford of Bend	776 oil filter	\$ 37.50
6/5/2025	17503	Kendall Ford of Bend	776 air filter	\$ 42.65
6/5/2025	17503	Kendall Ford of Bend	776 air pre-filter	\$ 23.37
6/5/2025	17504	Les Schwab Warehouse Center	775 new wheel powder coating	\$ 581.76
6/5/2025	17505	LIFE-ASSIST	EMS SUPPLY ORDER# 54255154	\$ 1,056.02
6/5/2025	17505	LIFE-ASSIST	EMS SUPPLY ORDER# 54255154	\$ 4.56
6/5/2025	17505	LIFE-ASSIST	EMS SUPPLY ORDER# 54255154	\$ 89.98
6/5/2025	17506	Lighthouse Uniform Co.	Shipping for belt return	\$ 8.25
6/5/2025	17507	MES Service Company, LLC	Replacement lanyard retractor for bullard TIC	\$ 78.67
6/5/2025	17507	MES Service Company, LLC	Wildland helmet	\$ 82.68
6/5/2025	17507	MES Service Company, LLC	Structure helmet w/ light	\$ 448.67
6/5/2025	17508	Momentum Promo	Embroidered items - Multiple (temps, rv's, emp)	\$ 765.00
6/5/2025	17508	Momentum Promo	Recruit Tees (inv to CRFPD 616)	\$ 333.12
6/5/2025	17509	Nugget Newspaper, LLC	Public Notice Ad Budget Comm Mtgs	\$ 468.29
6/5/2025	17510	Pacific Office Automation, Inc	Fleet Agreement - Konica	\$ 741.17
6/5/2025	17510	Pacific Office Automation, Inc	Fleet Agreement - HP Printers	\$ 65.38
6/5/2025	17511	Paladin Background Screening	Backgrounds: Seasonals & New Emp	\$ 103.00
6/5/2025	17512	Rachelle Otasu	Per Diem Irons Ready & Nozzle Forward Classes	\$ 220.00
6/5/2025	17512	Rachelle Otasu	Mileage Irons Ready & Nozzle Forward classes	\$ 180.13
6/5/2025	17513	Ranch Country Outhouses	Portable toilet rental - April 2025	\$ 85.00
6/5/2025	17514	Republic Services	Acct 3-0675-7192322	\$ 21.39
6/5/2025	17515	Riley Addison	Res. Vol. Mileage & Food Reimb. - May 2025	\$ 400.00
6/5/2025	17516	SDIS	Admin Health Insurance	\$ 4,259.66
6/5/2025	17516	SDIS	Operations Health Insurance	\$ 18,970.33
6/5/2025	17516	SDIS	Lord Health Insurance	\$ 2,451.73
6/5/2025	17516	SDIS	Ins/Disability - Orthodontia pass through	\$ 111.25
6/5/2025	17517	Sisters Fence Company Inc	Fencing materials for propane project at Sta 701	\$ 240.24
6/5/2025	17518	TDS	8224 60 007 0119276 - 703 Cable	\$ 321.68
6/5/2025	17518	TDS	8224 60 003 0017578 - Cable Elm	\$ 60.50
6/5/2025	17519	Temp-Rite Mechanical	Thermostat troubleshoot & repair - TO Office	\$ 240.00
6/5/2025	17519	Temp-Rite Mechanical	Preventative HVAC Maintenance	\$ 882.00
6/5/2025	17520	Terminix	Pest control services - Sta 704	\$ 94.00
6/5/2025	17521	Treasure Valley Coffee	water & cooler rental	\$ 204.30
6/5/2025	17522	Tyler Wallace	Res. Vol. Mileage & Food Reimb. - May 2025	\$ 650.00
6/5/2025	17523	Vohs Custom Landscaping	Irrigation startup, troubleshooting, maintenance - May	\$ 2,728.50
6/5/2025	17524	WESTERN STATE DESIGN	Turn out extractor repair	\$ 594.00

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
6/5/2025	17525	Xpress Printing, Inc.	Business cards - Meredith	\$ 79.13
6/5/2025	17525	Xpress Printing, Inc.	Business cards - Burke	\$ 80.50
6/5/2025	17526	ZOLL Medical Corporation	ZOLL SCREEN PROTECTOR	\$ 120.54
6/17/2025	17527	Five Pine Lodge & Conference	50% deposit for wellness seminar	\$ 700.00 *
6/18/2025	17528	911 Supply	Uniform Items - New RVs	\$ 322.81 *
6/18/2025	17529	Angela Linker	Reimb. Mileage for Work Duties (PO, errands, etc.)	\$ 166.57 *
6/18/2025	17530	AT&T Mobility - Control Center	Mobile data	\$ 413.95 *
6/18/2025	17531	Avlon Water Co Inc.	Water-703	\$ 29.47 *
6/18/2025	17532	Beverly Halcon	Reimb. food purchased for FF Academy event	\$ 51.37 *
6/18/2025	17533	Braun NW, Inc.	Change order #2 - Console	\$ 300.00 *
6/18/2025	17534	C & K Market	Food for Budget/Board Meetings	\$ 59.07 *
6/18/2025	17535	Caselle, Inc.	Contract support charges 07/01/2025	\$ 349.00 *
6/18/2025	17536	Central Oregon Com College	820314087 Klosterman Credit for Prior Certification	\$ 120.00 *
6/18/2025	17537	Central Oregon Garage Door, Inc.	Commercial service call	\$ 495.00 *
6/18/2025	17538	Dana Signs	Decals - helmet lettering	\$ 10.70 *
6/18/2025	17539	DMV	dmv record Check	\$ 24.00 *
6/18/2025	17540	Ed Staub & Sons Petroleum	Fuel	\$ 2,079.45 *
6/18/2025	17541	Ernest Halcon	Reimb. food for Academy, wildfire training	\$ 171.70 *
6/18/2025	17542	Jeff Puller	Annual cell phone reimbursement (12 mos.)	\$ 600.00 *
6/18/2025	17543	L.N. Curtis and Sons	Unpaid shipping on returned items	\$ 34.40 *
6/18/2025	17543	L.N. Curtis and Sons	structure boots	\$ 434.99 *
6/18/2025	17544	LB Engineering, Inc.	Gensets for generator project	\$ 2,370.00 *
6/18/2025	17545	Lightspeed Networks	Internet & Phone Service - Sta 701	\$ 833.77 *
6/18/2025	17546	Local Government Law Group, P.C.	Legal services	\$ 1,311.00 *
6/18/2025	17547	Lynn Thomson	Final Net Paycheck	\$ 1,682.44 *
6/18/2025	17548	Matthew Millar	Annual cell phone reimbursement (12 mos.)	\$ 600.00 *
6/18/2025	17549	MFCP, Inc	721 piping repair	\$ 65.79 *
6/18/2025	17550	Nugget Newspaper, LLC	Display ad - Budget Hearing	\$ 421.88 *
6/18/2025	17551	Oregon Health Authority	Non-federal share of GEMT Services - FY 23/24	\$ 10,946.03 *
6/18/2025	17551	Oregon Health Authority	OHA Administrative Fee - FY 23/24	\$ 2,189.21 *
6/18/2025	17552	Pac Office Automation - Lease	Konica Contract 500-50609347	\$ 290.00 *
6/18/2025	17553	Pony Express, Inc.	Records mailed to prior vols	\$ 52.53 *
6/18/2025	17553	Pony Express, Inc.	Shipping Hampton	\$ 7.21 *
6/18/2025	17553	Pony Express, Inc.	Shipping to NW Safety Clean	\$ 17.54 *
6/18/2025	17553	Pony Express, Inc.	Shipping to LN Curtis	\$ 23.10 *
6/18/2025	17553	Pony Express, Inc.	Shipping to Braun overnight check for amb	\$ 66.08 *
6/18/2025	17553	Pony Express, Inc.	Shipping for Whelen Traffic Advisor for Amb Remount	\$ 21.42 *
6/18/2025	17553	Pony Express, Inc.	Shipping to NW Safety Clean	\$ 19.40 *
6/18/2025	17554	Quill	Pens and plastic dividers	\$ 102.14 *
6/18/2025	17555	Republic Services	Disposal services - Station 703	\$ 21.39 *
6/18/2025	17556	Robert Harrison	Annual Cell Phone Reimbursement - 12 mos.	\$ 600.00 *
6/18/2025	17557	Robin Holm	Reimb. supplies for address sign program	\$ 239.60 *
6/18/2025	17557	Robin Holm	Reimb. supplies purchased for June 7 Training Lunch	\$ 135.97 *
6/18/2025	17558	SDIS	Add 25 Ford Amb; ZRemove 07 Ford Truck	\$ 620.00 *
6/18/2025	17559	Systems Design	EMS billing and postage for May 25	\$ 1,327.77 *
6/18/2025	17560	WCP Solutions	can liners	\$ 43.57 *
6/18/2025	17560	WCP Solutions	White folding towels, can liners, hand soap	\$ 186.29
6/27/2025	17561	AFLAC	AFLAC	\$ 464.91
6/27/2025	17562	Ahava Health	Medical physical - Bending	\$ 1,917.00
6/27/2025	17563	Baxter Auto Parts Inc, Auto Parts	Credit for 745 battery core return	\$ (42.00)
6/27/2025	17563	Baxter Auto Parts Inc, Auto Parts	New Type 3 Hitch	\$ 39.98
6/27/2025	17563	Baxter Auto Parts Inc, Auto Parts	Utility truck wipers	\$ 7.82
6/27/2025	17563	Baxter Auto Parts Inc, Auto Parts	741 Console Install	\$ 15.78
6/27/2025	17563	Baxter Auto Parts Inc, Auto Parts	711 Oil Sensor	\$ 68.99
6/27/2025	17564	Carlson Sign	Vinyl Decals for Ambulance remount	\$ 5,200.00
6/27/2025	17565	Cascade Fire Equipment	Dual Complaint Uniform Pants - Mens	\$ 860.00
6/27/2025	17565	Cascade Fire Equipment	Wildland pant - Dual compliant - Mens	\$ 860.00
6/27/2025	17565	Cascade Fire Equipment		\$ 21.85
6/27/2025	17565	Cascade Fire Equipment	Dual Complaint Uniform Pants - Bending	\$ 215.00
6/27/2025	17565	Cascade Fire Equipment	Wildland pant - Dual compliant - Bending	\$ 238.34
6/27/2025	17566	CEC, INC	electric-Elm	\$ 1,299.43
6/27/2025	17566	CEC, INC	electric - buffalo	\$ 114.44
6/27/2025	17567	Complete Wireless Solutions	MAGNETIC MIC SYSTEM (AMBO REMOUNT)	\$ 168.00
6/27/2025	17568	Daily Journal of Commerce	Legal bid 1007065379	\$ 67.76
6/27/2025	17569	Damon Frutos	Annual cell phone reimbursement	\$ 600.00
6/27/2025	17570	Deschutes County 911 Service D	Quarterly Billing - April to June 2025	\$ 2,952.79
6/27/2025	17571	Ed Staub & Sons Petroleum	Fuel	\$ 1,520.31
6/27/2025	17572	Ellie Russel	Wildland Boot Reimbursement	\$ 250.00
6/27/2025	17573	Enerspect Medical Solutions, LLC	PHILIPS FRX AED PADS	\$ 126.77

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
6/27/2025	17573	Enerspect Medical Solutions, LLC	PHILIPS AED BATTERY	\$ 153.75
6/27/2025	17574	Ernest Halcon	Reimb. food purchased for summer kickoff	\$ 32.50
6/27/2025	17575	Honeywell Analytics	SCSRFPD 10-YR Service Overhaul	\$ 2,763.00
6/27/2025	17576	InnerTech	IT Services and remote assistance	\$ 245.85
6/27/2025	17577	Jefferson County Clerk	District Election Fees	\$ 94.96
6/27/2025	17578	Jeremy Ast	Annual cell phone reimbursement	\$ 557.62
6/27/2025	17579	Kaiser Foundation Health Plan of the NW	Sequestration recoupment	\$ 81.90
6/27/2025	17580	Keaton Davis	Res. Vol. Mileage & Food Reimb. 1/2 June 2025	\$ 200.00
6/27/2025	17581	L.N. Curtis and Sons	structure boots	\$ 436.43
6/27/2025	17581	L.N. Curtis and Sons	extrication gloves	\$ 239.68
6/27/2025	17581	L.N. Curtis and Sons	structure boots - Cooley	\$ 218.21
6/27/2025	17582	LIFE-ASSIST	EMS MED ORDER# 55254177	\$ 1,759.53
6/27/2025	17582	LIFE-ASSIST	EMS SUPPLY ORDER# 55254183	\$ 2,101.58
6/27/2025	17582	LIFE-ASSIST	EMS MED ORDER# 55254177	\$ 47.00
6/27/2025	17582	LIFE-ASSIST	EMS MED ORDER# 55254177	\$ 80.71
6/27/2025	17582	LIFE-ASSIST	EMS SUPPLY ORDER# 55254183	\$ 24.00
6/27/2025	17582	LIFE-ASSIST	EMS SUPPLY ORDER# 55254183	\$ 69.54
6/27/2025	17583	Lilley Wedell	Resident Volunteer Mileage & Food Reimb. 1/2 June 2025	\$ 200.00
6/27/2025	17584	Mark Cooley	Annual Cell Phone Reimbursement (1 month only)	\$ 32.00
6/27/2025	17585	Mason Gackle	Res. Vol. Mileage & Food Reimb. (1/2 June 2025)	\$ 200.00
6/27/2025	17586	Momentum Promo	Printed Tees	\$ 397.92
6/27/2025	17586	Momentum Promo	Embroidered Caps	\$ 524.88
6/27/2025	17586	Momentum Promo	Embroidered apparel	\$ 22.50
6/27/2025	17587	Noble Tatro	Res. Vol. Mileage & Food Reimb. 1/2 June 25	\$ 200.00
6/27/2025	17588	Norco Medical Supply, Inc.	MEDICAL OXYGEN - D CYLINDER	\$ 78.55
6/27/2025	17588	Norco Medical Supply, Inc.	HANDLING CHARGE	\$ 73.86
6/27/2025	17588	Norco Medical Supply, Inc.	MEDICAL OXYGEN - K CYLINDER	\$ 34.06
6/27/2025	17589	Northwest Safety Clean	Turn out repair	\$ 221.48
6/27/2025	17590	Oregon Government Finance Officers Assoc	Spor Dues	\$ 125.00
6/27/2025	17591	Rachelle Otasu	Annual Cell Phone Reimbursement	\$ 600.00
6/27/2025	17592	SDIS	Admin Health Insurance	\$ 4,494.29
6/27/2025	17592	SDIS	Operations Health Insurance	\$ 20,002.30
6/27/2025	17592	SDIS	Lord Health Insurance	\$ 2,585.43
6/27/2025	17592	SDIS	Ins/Disability - Orthodontia pass through	\$ 108.75
6/27/2025	17593	Sisters Coffee Company	coffee 12 lbs	\$ 147.00
6/27/2025	17594	Sisters Rental	STIHL BLOWER troubleshooting	\$ 52.56
6/27/2025	17595	Systems Design	EMS Billing & Postage - April	\$ 1,329.34 *
6/27/2025	17596	TDS	8224600030017578 - cable 701	\$ 121.00
6/27/2025	17597	Tony Prior	Annual Cell Phone Reimbursement	\$ 600.00
6/27/2025	17598	Treasure Valley Coffee	water & cooler rental	\$ 222.20
6/27/2025	17598	Treasure Valley Coffee	kitchen supplies	\$ 222.20
6/27/2025	17599	ZOLL Medical Corporation	ECG PAPER (6/BOX)	\$ 137.62
6/27/2025	17599	ZOLL Medical Corporation	CPR STAT PADZ (8/CASE)	\$ 482.16
6/27/2025	17599	ZOLL Medical Corporation	PEDI PADZ II - AED PLUS PEDS DEFIB ELECTRODES	\$ 163.58
6/25/2025	700053	US Bank - Visa	OHA PARAMEDIC LICENSE RENEWAL	\$ 450.00
6/25/2025	700053	US Bank - Visa	BATTERY CHARGER/MAINTAINER (741/743)	\$ 390.16
6/25/2025	700053	US Bank - Visa	OHA NEW AMBULANCE LICENSE (REMOUNT)	\$ 200.00
6/25/2025	700053	US Bank - Visa	CSW Enterprise LLC	\$ 5.00
6/25/2025	700053	US Bank - Visa	Danner Fire Boots	\$ 253.00
6/25/2025	700053	US Bank - Visa	BOLI Compliance Posters	\$ 54.00
6/25/2025	700053	US Bank - Visa	Starlink Internet Service - Station 703	\$ 265.00
6/25/2025	700053	US Bank - Visa	Craig CFO Renewal	\$ 345.00
6/25/2025	700053	US Bank - Visa	Martollis - Training Lunch	\$ 119.60
6/25/2025	700053	US Bank - Visa	Supplies for Type 3 Engine	\$ 18.48
6/25/2025	700053	US Bank - Visa	Flight Credit for canceled travel RV	\$ (479.97)
6/25/2025	700053	US Bank - Visa	Patient care bench	\$ 726.75
6/25/2025	700053	US Bank - Visa	731 Primer rebuild kit (K523)	\$ 121.99
6/25/2025	700053	US Bank - Visa	Helmet nametags	\$ 38.09
6/25/2025	700053	US Bank - Visa	LAbelmaker tape	\$ 29.95
6/25/2025	700053	US Bank - Visa	RV Wall Project - Plates	\$ 206.40
6/25/2025	700053	US Bank - Visa	Food for Push-In Event	\$ 50.17
6/25/2025	700053	US Bank - Visa	Ice for various events	\$ 33.47
6/25/2025	700053	US Bank - Visa	Food for Station 703 Open House	\$ 179.60
6/25/2025	700053	US Bank - Visa	Otasu Blue Card IC Certification Fees	\$ 27.00
6/25/2025	700053	US Bank - Visa	Lodging Otasu - Blue Card	\$ 550.00
6/25/2025	700053	US Bank - Visa	Extra AV Remote Controls	\$ 19.60
6/25/2025	700053	US Bank - Visa	Light bulbs	\$ 63.52
6/25/2025	700053	US Bank - Visa	Telescoping testing emergency safety systems tool	\$ 45.10
6/25/2025	700053	US Bank - Visa	Puller Paramedic Recert Fees	\$ 150.00

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
6/25/2025	700053	US Bank - Visa	Retractable air hose reel for 701	\$ 159.08
6/25/2025	700053	US Bank - Visa	Credit for Uniforms Returned	\$ (140.00)
6/25/2025	700053	US Bank - Visa	Sealant for 771 torn cab box boot	\$ 4.88
6/25/2025	700053	US Bank - Visa	Nametag meredith	\$ 7.29
6/25/2025	700053	US Bank - Visa	Key tags	\$ 9.49
6/25/2025	700053	US Bank - Visa	Door stops for RV doors	\$ 9.99
6/25/2025	700053	US Bank - Visa	Office Supplies- Misc.	\$ 323.60
6/25/2025	700053	US Bank - Visa	File of Life Supplies	\$ 14.97
6/25/2025	700053	US Bank - Visa	Air hose reel installation parts	\$ 21.66
6/25/2025	700053	US Bank - Visa	Puller car mount for phone	\$ 22.94
6/25/2025	700053	US Bank - Visa	Air hose reel installation parts	\$ 25.38
6/25/2025	700053	US Bank - Visa	Raffle tickets for Quilt Show	\$ 37.90
6/25/2025	700053	US Bank - Visa	Lifesaving bars	\$ 38.56
6/25/2025	700053	US Bank - Visa	RV Welcome Baskets	\$ 629.30
6/25/2025	700053	US Bank - Visa	Collar brass	\$ 50.25
6/25/2025	700053	US Bank - Visa	AED Trainer Batteries	\$ 51.28
6/25/2025	700053	US Bank - Visa	Food for Annual Preseason Meeting	\$ 102.69
6/25/2025	700053	US Bank - Visa	Gate repair parts	\$ 139.95
6/25/2025	700053	US Bank - Visa	Summer Temp Uniforms	\$ 503.60
6/25/2025	700053	US Bank - Visa	Cooley Badge	\$ 149.75
6/25/2025	700053	US Bank - Visa	Food for Alder Springs Fire Crews	\$ 306.00
6/25/2025	700053	US Bank - Visa	Adobe licenses	\$ 215.91
6/25/2025	700053	US Bank - Visa	Disposal services	\$ 42.78
6/25/2025	700053	US Bank - Visa	Canva subscription	\$ 14.99
6/25/2025	700053	US Bank - Visa	FF 1 Testing Lunches	\$ 42.24
6/25/2025	700053	US Bank - Visa	Ambulance Payment Credit Card Processing Fees	\$ 336.01

**Denotes checks signed by a Chief Officer and the Finance Manager*

Report Criteria:

Include transaction count
Journal Code.Journal code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
06/30/2025	1	24/25 Annual Transfers to Reserves	1-90-7-57000	Transfers to Reserve Funds	341,195.00	
06/30/2025	2	24/25 Annual Transfers to Reserves	4-01-0-49000	Transfer In	.00	341,195.00-
06/30/2025	3	24/25 Annual Transfers to Reserves	1-90-7-57000	Transfers to Reserve Funds	21,500.00	
06/30/2025	4	24/25 Annual Transfers to Reserves	2-01-0-49000	Transfer In	.00	21,500.00-
06/30/2025	5	24/25 Annual Transfers to Reserves	1-90-7-57000	Transfers to Reserve Funds	182,948.00	
06/30/2025	6	24/25 Annual Transfers to Reserves	3-01-0-49000	Transfer In	.00	182,948.00-
06/30/2025	7	24/25 Transfer In	1-00-0-1070	LGIP Acct #4374	.00	545,643.00-
06/30/2025	8	24/25 Transfer In	4-00-0-1070	Equipment Fund	341,195.00	
06/30/2025	9	24/25 Transfer In	3-00-0-1070	Bldg Fund	182,948.00	
06/30/2025	10	24/25 Transfer In	2-00-0-1070	Empl Fund	21,500.00	
06/30/2025	11	Ambulance Receivables to Actual	1-00-0-1120	Ambulance Receivables	14,659.27	
06/30/2025	12	Ambulance Receivables to Actual	1-00-0-1160	Allowance for Uncollectible Am	.00	7,329.64-
06/30/2025	13	Ambulance Receivables to Actual	1-01-0-41100	Ambulance Revenue	.00	7,329.63-
06/30/2025	14	Transfer from Building Res. for AP Triton F	3-00-0-1070	Bldg Fund	.00	49,135.52-
06/30/2025	15	Transfer from Building Res. for Gen Project	3-00-0-1070	Bldg Fund	.00	42,358.00-
06/30/2025	16	Transfer from Building Res. for AP Triton F	1-00-0-1070	LGIP Acct #4374	49,135.52	
06/30/2025	17	Transfer from Building Res. for Gen Project	1-00-0-1070	LGIP Acct #4374	42,358.00	
06/30/2025	18	Adjust Txfr frm EQ R.F. for reclassified items	1-00-0-1070	LGIP Acct #4374	.00	1,285.00-
06/30/2025	19	Adjust Txfr frm EQ R.F. for reclassified items	3-00-0-1070	Bldg Fund	1,285.00	

Total JOURNAL ENTRIES (JE):

1,198,723.79 1,198,723.79-

References: 19 Transactions: 19

Grand Totals:

1,198,723.79 1,198,723.79-

Report Criteria:

Include transaction count
Journal Code.Journal code = "JE"

Ambulance Receivable as of June 30, 2025

	<u>SystDes</u>
Beginning Ambulance Receivable	284,816.25
Payments received	48,794.51
Adjustments	88,036.22
New Charges	151,490.00
ENDING Ambulance Receivable	299,475.52

Total # of Transports **67**

Adjustments

Medicare/Medicaid	70,194.43
Collection	5,157.32
Bankruptcy/Other Writeoff	7,740.49
FireMed	4,943.98
Total Adjustments	88,036.22

Outstanding Accounts By Age

CURRENT	190,710.89
31 to 60 days	51,431.17
61 to 90 days	18,960.99
91 to 120 days	12,358.66
OVER 120 days	26,013.81
Total Outstanding as of 06/30/2025	299,475.52

Engine Response Billing as of June 30, 2025

Beginning Engine Response Rec	9,044.50	
Payments received	-	
Adjustments	-	
New Charges	-	
ENDING Engine Response Rec	9,044.50	
Total # Billed in 2020/21		12
Total # Billed in 2021/22		3
Total # Billed in 2022/23		20
Total # Billed in 2023/24		12
Total # Billed in 2024/25	10	
Total Billed 2020/21	\$	2,700.00
Total Billed 2021/22	\$	1,275.00
Total Billed 2022/23	\$	3,420.00
Total Billed 2023/24	\$	2,431.25
Total Billed in 2024/25 \$	2,130.00	
Total Received 2020/21	\$	2,550.00
Total Received 2021/22	\$	250.00
Total Received 2022/23	\$	1,777.50
Total Received 2023/24	\$	2,331.25
Total Received 2024/25 \$	1,821.75	
2020/21 % Collected		94%
2021/22 % Collected		20%
2022/23 % Collected		52%
2023/24 % Collected		96%
2024/25 % Collected to Date	86%	



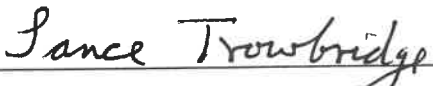
Sisters-Camp Sherman Fire Department

The veterans of the American Legion Post 86, the Sisters Band of Brothers, and the Veterans of Foreign Wars Post 8138 want to express our sincere appreciation to you for attending and representing our "First Responders" at the Sisters 2025 Memorial Day commemoration.

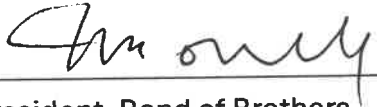
We can never adequately express the importance of acknowledging the ultimate price paid by America's warriors for the many freedoms we enjoy today. Freedom is Not Free, and we appreciate your participation in honoring those who gave their ultimate full measure of devotion to this blessed nation.

God bless our First Responders, God bless our veterans, and God bless America.


With sincere gratitude,



Commander, American Legion Post 86



President, Band of Brothers



Commander, VFW Post 8138



From: Cody Evers <cevers@pdx.edu>

Sent: Monday, July 7, 2025 12:58 PM

To: Steven Lord <SLord@sistersfire.com>

Cc: andres.holz@pdx.edu

Subject: Re: Invitation to meet with our wildfire class on Wednesday, July 2nd

Hello Steven –

Many thanks for meeting w/ our class last Tuesday.

The information in the slides were great and we particularly appreciated the extra effort your made to include us the home assessment. It was fascinating to see your interaction with an actual homeowner, but also the sort of 360 investigation that goes into assessing a house. Each house really is its own little puzzle.

The students said they've love to walk through one or two other neighborhoods just to have a point for comparison. People were pointing out the difference w/ older neighborhood between the HOA where we visited and the Sisters FD.

I shared your email with Michael Wilshire, the master's student who will be surveying homeowners in Deschutes County this summer looking at residents' recent experience w/ insurance and its connection to past and future Firewise activities. Expect an email from him soon.

Thanks again for making this class such a success with PSU students. We couldn't do it without wonderful guest speakers like you!

- Cody and Andrés



Staff Report #SR-25-3

Issue: VHF Radio Purchase

Date: July 7, 2025

Initiator: Chief Craig

Contact Person: Chief Craig

Background: In 2021 the district received a grant through the Oregon Department of Forestry to purchase VHF radios for compatibility with ODF and the USFS. That grant covered the purchase of radios for our wildfire response units, but did not replace all of our VHF portable and mobile radios. The district still has some older VHF radios that are well past end of life, are no longer serviceable, and in need of replacement.

Recommendation from staff: It is the recommendation of district staff that the board of directors approve an expenditure from the equipment reserve fund of not to exceed \$42,200 to replace outdated VHF radios, and associated equipment, as budgeted in the 2025/2026 approved district budget.

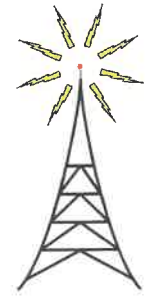
Possible Motion: Move that the Sisters-Camp Sherman Fire District authorize district staff to expend reserve funds, not to exceed \$42,200 as budgeted.

BUDGET IMPACT

Reserve fund expenditure of \$42,200, as approved in the 2025/2026 budget document.



Complete Wireless Solutions



1758 22nd St. SE
Salem, OR 97302

(503) 362-1388 Office (503) 362-1559 Fax
Radio Communications Service, Inc.

July 3, 2025

Quote for Sisters-Camp Sherman Fire

To: Tim Craig

From: Mark Schumacher

Re: Quote for BK BKR5000 VHF Portable

<u>Qty.</u>	<u>Description</u>	<u>Cost</u>
1	BK BKR5000-T3BS-1 VHF Portable Radio Includes: GPS Belt Clip ADP Encryption Bluetooth Full Keypad Black Case Channel Stop	\$ 1,802.50
1	BK BKR0810-E GPS VHF/GPS Antenna	\$ 38.50
2	BK BKR0101 High-Capacity Battery \$191.10 each	\$ 382.20
1	BK BKR0204 Speaker Mic	\$ 284.90
1	Estimated Freight from BK to CWS	\$ 50.00
Total for Portable and Accessories-----		\$ 2,558.10

The above quoted price reflects the NASPO OR 00318 State Contract Pricing.

There will be freight charges from BK to CWS as BK no longer covers freight.

No programming is included in the above pricing.

<p>Wireless, 2-Way, Sales, Service, Maintenance KENWOOD – FIRECOM – BENDIX KING – TELEX</p>
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If you have any questions regarding this quotation, please do not hesitate to call me at 503-362-1388 in the office or 503-932-4030 on my cell.

I appreciate the opportunity to help you with your communications needs.

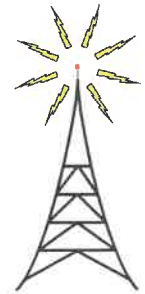
Best Regards,

Mark Schumacher

Quotation Good for 60 Days



Complete Wireless Solutions



1758 22nd St. SE
Salem, OR 97302

(503) 362-1388 Office (503) 362-1559 Fax

Radio Communications Service, Inc.

July 3, 2025

Quote for Sisters – Camp Sherman Fire

To: Tim Craig

From: Mark Schumacher

Re: Quote for BK Single Head Remote Mount 110-Watt Mobile

<u>Qty.</u>	<u>Description</u>	<u>Cost Ea.</u>	<u>Extended</u>
1	BK KNG-M150HPR 110-Watt VHF Transceiver	\$2,632.70	\$ 2,632.70
1	BK KAA0660 Remote Mount Control Head	\$1,076.60	\$ 1,076.60
1	BK KAA0636 17' Remote Mount Control Cable	\$ 107.80	\$ 107.80
1	BK KAA0290S Programming Microphone	\$ 282.10	\$ 282.10
Total for Single Head Remote Mount Mobile-----			\$ 4,099.20
Estimated Freight from BK to CWS-----			\$ 75.00
Total with Freight for Above Quoted Radio-----			\$ 4,174.20

If you have any questions regarding this quotation, please do not hesitate to call me at 503-362-1388 in the office or 503-932-4030 on my cell.

I appreciate the opportunity to help you with your communications needs.

Best Regards,

Mark Schumacher

Quotation Good for 60 Days

<p>Wireless, 2-Way, Sales, Service, Maintenance KENWOOD – FIRECOM – BENDIX KING – TELEX</p>
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Staff Report #SR-25-4

Issue: Staff Vehicle Purchase

Date: July 8, 2025

Initiator: Chief Craig

Contact Person: Chief Craig

Background: As a part of the fleet and equipment replacement plan, the district has planned for the purchase of a replacement vehicle for the deputy chief. The current vehicle, a 2014 Chevy Tahoe, is coming to the end of its frontline service life. The 2025/2026 adopted budget calls for the purchase of a replacement vehicle.

Recommendation from staff: It is the recommendation of district staff that the board of directors approve an expenditure from the equipment reserve fund of not to exceed \$85,000 to purchase and upfitting of the new staff vehicle, as budgeted in the 2025/2026 approved district budget. It is the intent of staff to purchase a vehicle comparable to the unit purchased for the fire chief's vehicle in 2024.

Possible Motion: Move that the Sisters-Camp Sherman Fire District authorize district staff to expend reserve funds, not to exceed \$85,000 as budgeted for the purchase and up-fitting of a new staff vehicle.

BUDGET IMPACT

Reserve fund expenditure of \$85,000, as approved in the 2025/2026 budget document.



Staff Report #SR-25-5

Issue: New and Replacement Mobile Data Devices

Date: July 8, 2025

Initiator: Chief Craig

Contact Person: Chief Craig

Background: As a part of the equipment replacement plan, the district has planned for the purchase of replacement mobile data devices (iPads) to replace aging equipment. The district also needs to add three additional iPads for the training officer, the fire marshal and the new OSFM Type 3 Engine. These positions, and the new unit have not had mobile data devices in the past. The 2025/2026 adopted budget calls for the purchase of replacement units from the equipment reserve fund.

Recommendation from staff: It is the recommendation of district staff that the board of directors approve an expenditure from the equipment reserve fund of not to exceed \$5,000 to purchase three new, and three replacement mobile data devices, as budgeted in the 2025/2026 approved district budget.

Possible Motion: Move that the Sisters-Camp Sherman Fire District authorize district staff to expend reserve funds, not to exceed \$5,000 as budgeted for the purchase new and replacement data devices.

BUDGET IMPACT

Reserve fund expenditure of \$5,000, as approved in the 2025/2026 budget document.



Resolution 2024-2025-017

- I. **Topic:** Station Door Security Project **Date:** July 15, 2025
- II. **Initiator:** Julie Spor, Finance Manager
- III. **Fund:** Building Reserve Fund
- IV. **Contact Person:** Chief Prior

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District budgeted funds in the 2024-2025 Fiscal Year for replacement door security locks; and

WHEREAS, the project was satisfactorily completed and payments for this project have been made; and

WHEREAS, expenses related to the project need to be reclassified to the Building Reserve Fund; and

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection to:

Authorize staff to make necessary reclassification of expenses related to the door security project as budgeted in FY 24/25 as follows:

Station 701: \$15,088

Station 703: \$13,775

Station 704: \$13,775

Resolution adopted by a majority vote of the Board of Directors on this 15th day of July 2025.

Julie Spor, Clerk of the Board



Resolution 2025-2026-001

- I. **Topic:** Making 2025/2026 Budgeted Employment Reserve Transfer & PERS Supplemental Payment
- II. **Date:** July 15, 2025
- II. **Initiator:** Julie Spor, Finance Manager
- III. **Fund:** General Fund, Employment Reserve
- IV. **Contact Person:** Chief Prior, Finance Manager/Executive Assistant Spor

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District budgeted funds to be transferred from the General Fund to the Employment Reserve Fund in the 2025-2026 Fiscal Year; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors authorizes this transfer for the purpose of making a supplemental payment to PERS make a lump sum payment to PERS for the Employer Incentive Fund Matching Grant Program; and

WHEREAS, funds are available in the General Fund account for this transfer and whereas this payment will be due and payable by September 1, 2025 after receipt of the District's Milliman Actuarial Report;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection:

Authorizes the transfer of \$1,200,000 into the Employment Reserve Fund as of August 1, 2025.

DATED the 15th day of July 2025.

The above resolution statements were approved and declared adopted on this 15th day of July 2025.

Julie A. Spor, Clerk of the Board



Resolution 2025-2026-002

- I. **Topic:** Authorizing 2025-2026 Reserve Fund Purchases
- II. **Date:** July 15, 2025
- II. **Initiator:** Julie Spor, Finance Manager
- III. **Fund:** General, Employment Reserve, Building Reserve, and Equipment Reserve Funds.
- IV. **Contact Person:** Chief Prior, Finance Manager/Executive Assistant Spor

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District budgeted funds to be expended from the Employment Reserve, Building Reserve, and Equipment Reserve in the 2025-2026 Fiscal Year; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District Board of Directors authorizes these purchases as funds are available; and

WHEREAS, these purchases require payments from the Reserve Funds and require authorization from the Board to make the appropriate transfers between funds;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection authorizes staff to make budgeted purchases from each fund as follows:

Employment Reserve Fund:

\$1,200,000 for PERS EIF payment for UAL.

Building Reserve Fund:

\$7,550 for balance of architectural services/facility review.

\$215,750 for balance of generator project costs at Stations 701/703.

\$75,000 for payment to consultant for Master Planning.

\$60,000 for Station 704 generator purchase and installation.

Equipment Reserve Fund:

\$540,000 for Vehicle Purchases as detailed in 25/26 adopted budget.

\$21,815 for EMS Equipment Purchases as detailed in 25/26 adopted budget.

\$115,200 for Fire Equipment Purchases as detailed in 25/26 adopted budget.

DATED the 15th day of July 2025.

The above resolution statements were approved and declared adopted on this 15th day of July 2025.

Julie A. Spor, Clerk of the Board

Fire Chief's Report for July 2025 Board Meeting

Second Half of June – First Half of July

Fire Activity:

Over the past month, our crews have responded to several brush fires, the most significant being the conflagration activation at Crooked River Ranch. June saw four task force activations—making it one of our busiest on record. The Crooked River event originated in the Alder Springs area and, driven by dry conditions and wind, advanced rapidly toward the Ranch. Thanks to the swift and coordinated response of Central Oregon agencies, no structures were lost.

On July 7, we responded to the Gina Lane Fire in La Pine, marking our fifth task force deployment of the season.

Noteworthy Operational Events:

Thank you to all personnel who helped staff the medic unit during the Rodeo. With favorable weather and strong attendance, the event was a success—with no serious incidents this year.

We had an exceptionally productive month of training, including wildland fire operations, recruit academy sessions, apparatus training, and vehicle extrication, all while responding to a high volume of calls. Special thanks to Chief Meredith for coordinating this critical training.

The FY 25–26 budget was approved by the Board, and we welcomed our newly sworn-in Board Members, Craig Matthews and Jeff Tryens.

Community Service Events & Meetings:

I participated in the following meetings and events:

- Department Meetings, Monday Morning Briefings, Staff and Officer Meetings, Shift Commander and Board Meetings
- 6/21: "Living Well with Dementia" event at Sisters High School (staffed with Steven)
- 6/23: Bond Committee Meeting
- 6/24: Community Conversation on Homelessness – SPRD
- 6/25: Tri-County Fire Defense Board Meeting
- 7/2: Orientation for New Board Members
- 7/8: Fire Corps Silver Sparky Award Ceremony
- 7/9: COFCA Meeting and City Council Workshop on Building Hardening Codes

Special Projects Update:

Ambulance Remount - Now fully in service.

Type 6 Remounts - Also fully operational.

Type 3 Engine - We've received our new Type 3 engine from OSFM. Carlson Signs completed the graphics, and all equipment and fluids are in place. Pumps have been tested and personnel trained. Just a few mounting items remain before it's fully in service—expected within the week.

Generator Replacement Project:

- Contract signed with North Rim Electric.
- ATS has arrived at Station 701.
- Preparatory work underway: wall removal in Station 701's carport, and watch office window removal and reframing at Station 703.
- Both generators are expected to arrive soon, pending final coordination.

Volunteer Status:

The Fire Association is actively working on:

- Nominations and upcoming vote for a new Association President (July)
- Finalization and distribution of the Strategic Plan
- Health & Wellness Seminar for First Responders and Spouses – set for July 29, organized by Rachelle Otasu; flyers have been shared with all Central Oregon fire and law enforcement agencies
- A successful event on June 29 with food, games, and great participation

Fire Corps:

- Honored with the Silver Sparky Award by the State Fire Marshal's Office on 7/8/25 — congratulations to all involved!
- Participated in the Kindergarten Roundup for incoming students and parents
- "Spray the Kids" events at Black Butte Elementary and Sisters Elementary brought smiles to both kids and engine operators
- Assisted with the Rodeo Parade
- Community CPR classes held on 6/19, and for Heart of Oregon on 6/23 & 6/24
- Provided meals and support for academy training, department summer kickoff, interagency wildfire exercises, and late-night responses during the Alder Springs fire
- Hosted a highly successful 4th Fest Open House, drawing the largest crowd in recent history
- Planning is underway for the upcoming Quilt Show

Volunteer Ops Group:

The Volunteer Structural Fire Academy has concluded, and the group is now preparing for final testing.

Other Notes:

With an early start to the wildfire season, our crews have been preparing thoroughly. All three new wildland apparatus are in service, and personnel have been working diligently to train and familiarize themselves with these new units. Thank you all for your dedication and readiness.

The official Push-In Ceremony for the new apparatus has been postponed due to the Alder Springs fire.

Chief Prior



Fire & Life Safety Division Report

July 2025

(Statistics included are from the prior month)

Pub Education Report & Fire Corps:

- ISU Events / Responses
 - 4 Fire Training Support
 - Pre-Season Wildland Meeting Support
 - Alder Spring Fire Response
- CPR Training
 - 18 students
- Community AED
 - 0
- Blood Pressure Screenings
 - 7
- Wildfire Home Safety Assessments
 - 21
- Home Safety Assessments
 - 0
- Smoke Alarm Installations
 - 8
- Fire Station Tours
 - 0
- Special Events
 - Kids Fest
 - Spray Kids Event – Black Butte School – Camp Sherman
 - Spray Kids Event – Sisters Schools
- Address Signs
 - 6
- Child Safety Seats
 - 1

Public Event Permit Applications Review:

- BBQ – Church Parishioners 6-16-2025

New Construction Plan Review:

- 123 N. Trinity Way
- 601 N. Larch St.
- 14922 Remuda Dr.
- 15184 Wagon Wheel
- 70094 Appaloosa Dr.
- 600 Barclay Dr.

Alarm / Sprinkler Final:

- 771 E. Hood Ave.
- 781 E. Hood Ave.

Commercial Business Inspections:

- 223 E. Hood Ave. – Food Truck
- 183 E. Hood Ave, Suite 200 Re-Inspection
- 183 E. Hood Ave, Suite 300 Re-Inspection
- 183 E. Hood Ave. Suite 100 Re-Inspection
- 304 W. Adams Ave. Suite 103 Re-Inspection
- 304 W. Adams Ave. Suite 102 Re-Inspection
- 304 W. Adams Ave. Suite 101 Re-Inspection
- 411 W. Hood Ave. Re-Inspection
- 392 E. Main Ave. Suite 1 Re-Inspection
- 352 E. Main Ave Re-Inspection
- 948 N. Pine St. Re-Inspection
- 511 W. Cascade Ave. Re-Inspection
- 220 S. Ash St. Suite 104 Re-Inspection
- 220 S. Ash St. Suite 106 Re-Inspection
- 220 S. Ash St. Re-Inspection
- 605 N. Arrowleaf Trail Re-Inspection
- 790 W. Barclay Dr. Re-Inspection
- 207 N. Fir St. Re-Inspection
- 192 E. Main St. Re-Inspection
- 1001 E. Desperado Trail Re-Inspection
- 1011 E. Desperado Trail Re-Inspection

- 1011 E. Desperado Trail Suite 101 Re-Inspection
- 1011 E. Desperado Trail Suite 102 Re-Inspection
- 1011 E. Desperado Trail Suite 201 Re-Inspection
- 1011 E. Desperado Trail Suite 202 Re-Inspection
- 250 W. Cascade Ave. Re-Inspection
- 611 E. Cascade – Child Care Inspection
- 310 E. Cascade Ave. Re-Inspection
- Big Ponderoo Tent / Event / Food Truck Inspection

Other Fire Safety / Prevention / Pub Education Request:

- Information request
- Land Use request review
- Addressing review
- Knox-box lockups.
 - 210 N. Woodson
 - 1011 E. Desperado Trail
 - 1011 E. Desperado Trail
- Business License Review
 - 392 E. Main Ave. Suite 1

Fire Investigations:

- 0

Outside Training & Events Attended:

- Contact with Homeless camps to provide fire extinguishers, smoke Detectors, and CO2 detectors.
- Spray Kids Event
- IBHS / OSFM House Burn / Defensible Space Demonstration
- Living Well with Dementia Event -Sisters High School

Meetings Attended:

- Sisters Country Community Wildfire Mitigation Group
- Shift Commanders Meeting
- Officers Meeting
- Board Meeting
- Staff Meeting

- Cross Roads HOA Meeting
- Hawksflight Rim Neighborhood assessment
- Property Defensible Space overview meeting 14434 Trout Ct.
- Central Oregon Fire Prevention Coop Meeting
- Pine Ridge Neighborhood walk through