



## AGENDA

Notice of Regular Meeting of the  
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District  
March 18, 2014 – Administration Building – 5:00 p.m.

1. Open the regular meeting
2. Association report
3. Consent agenda
  - a. February 18, 2014 Minutes of regular meeting
  - b. Dashboard report
  - c. Bank statement and reconciliations
  - d. Operating fund summaries
  - e. Check register
  - f. Ambulance report
4. Administration
  - a. ISO Update
  - b. Budget update
5. Resolutions
6. Any other business
7. President Report
  - a. June Board of Directors meeting date
  - b. SDAO regional training
8. Correspondence
9. Fire Chief Report:
  - a. Call activity and personnel response – January 2014
  - b. SDAO risk management assessment
  - c. Camp Sherman fire station plans
10. Fire Safety Manager Report
11. Any other business
12. Meeting adjourn

March, 2014

Dear Sisters – Camp Sherman Fire District Board Members,

Thank you, once again, for your continued support of the Sisters – Camp Sherman Fire and Ambulance Association. I appreciate this opportunity to keep you informed of our current activities and plans.

I look forward to seeing you at our upcoming Department dinner. I know we are in store for a great meal, a dynamic speaker and an opportunity for fellowship. I am especially pleased and proud of our Department on this night and I know that feeling is shared with all of our members. Our pride of our organization and commitment to service continues into 2014!

Last month I mentioned plans for our upcoming Community Easter Egg Hunt in Creekside Park. This Association event is really coming together and this year is headed by a Hayden Jones, who is a student here. We look forward to good weather (cross your fingers) and our six thousand eggs are ready. This kids scoop up about one thousand eggs per minute so make sure your family is not late! Additionally, we are making plans to help support Sisters High School's Spring Lacrosse Tournament with EMS crews drawn from our fire, EMS and auxiliary members. Five thousand visitors and dozens of high school teams are expected to be in Sisters for this event. As with our Easter event, and other community activities, the lacrosse tournament provides an opportunity for us to put skills into use as well as team-build and market our Department and Association.

We are organizing for our Jim Gentry high school scholarship awards. Our committee is chaired again this year by our student Luke Boskovitch, who is on our Association Board and did a fine job for us previously. We plan on distributing four scholarships in the amount of seven hundred and fifty dollars each through the Sisters High School GRO program.

Best wishes for a great March!

Jeff Liming  
Association President



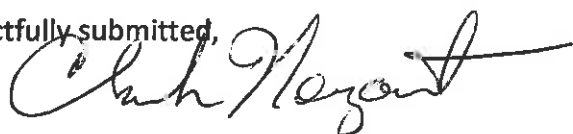
**Sisters-Camp Sherman Rural Fire Protection District**  
*"Protecting Life and Property through Quality Service"*

**Minutes of the Regular Meeting of the Board of Directors of the  
Sisters-Camp Sherman Rural Fire Protection District  
February 18, 2014**

1. Director Boyd called the meeting to order at 5:03 p.m.
  - a. Directors Attending: McKenzie, White, Johnson, Boyd, (President Newport absent).
  - b. Staff Attending: Chief Johnson, Chief Karjala, Kay Johnson, Gary Marshall, Captain Brown, Fire Medics Bruegman and Meredith.
  - c. Public: None.
2. The written Association report highlighted community service events and reported that all projects planned for this year are already funded. Upcoming association projects include the Easter Egg Hunt in the Park and the Department Dinner.
3. **Unanimously approved consent agenda. Motion by Director Boyd, second Johnson.**
  - a. Minutes of the January meeting were reviewed with no comments.
  - b. Dashboard report was reviewed with no comments.
  - c. Bank statements and reconciliations were reviewed with no comments.
  - d. No comments on operating fund summaries.
  - e. The check register was reviewed. Director McKenzie asked about the voided checks. Kay responded that the numbering system needed to be changed. No actual checks were voided. Director McKenzie also noted that the electricity bill seemed very high. Chief Johnson explained the need for check to the lock company as a lock needed to be rekeyed.
  - f. Ambulance report was reviewed with no comments.
4. Administration
  - a. Chief Johnson reported that the 4/8B ISO rating is effective 6/1/14, but he confirmed with ISO that they will notify all insurance companies of this rating so this rating is approved to be used now. We have posted this on our website. Chief Johnson explained that he is holding off on a press release until we receive notice of a possible upgrade to our fire rating. If this is not received by next meeting, then he believes we need to send out a press release anyway.
  - b. Chief Johnson handed out a proposed budget calendar for the 2014/15 fiscal year. **Chief Johnson was appointed the Budget Officer for the upcoming year. Motion by Director Boyd, second White.**

5. Resolutions: None
6. Other Business: None
7. President Report
  - a. Chief Johnson reported that the fire district currently participates in the SDIS Best Practices Program and receives a credit on its insurance. SDIS is offering an additional 2% discount if each Board Member takes at least one board training. Chief Johnson encouraged each Board Member to watch one of the DVD's. Director Johnson reported that she had watched them all. We have the dvd's already and will distribute them to the Board.
  - b. New signature cards were required at our three banks (US Bank, Washington Federal, and Bank of the Cascades) due to new and exiting board members. These cards were signed at the board meeting. President Newport will finish signing the next time he is in the office.
8. Chief reported on one of the satisfaction surveys which showed that the crew had trouble locating the house. The address sign was facing the wrong way and this has since been corrected. We followed up to make improvements operationally to hopefully prevent this in the future. This feedback is provided to the crews as well. Fire-Medic Bruegman reported that they received the rip-and-run report which only had part of the instructions. Because there is no CAD in the vehicles, the crew does not receive the updated instructions while in route.
9. Chief Johnson provided his Fire Chief's report for the month. He reported that recently there were two double-fatal calls including a car accident and snow falls that caused hypothermia. Director McKenzie asked about the Community Wildfire Protection Plan meetings that Chief Johnson and Gary Marshall have been attending. Chief explained what the meetings are for and how they use data to rate the wildfire hazard areas. These scores provide information for fuel treatments and grant funding directed to areas with the greatest risk. They do this assessment every five years. Many groups attend these meetings including BLM, ODF, community groups, and neighborhoods.
  - a. The call activity and personnel response for January was included in the Board packet.
10. Gary Marshall provided a Community Risk and Fire Safety report to the Board. It was decided against using opticom for the new traffic light in town. Because the light will only be temporary, it would take us too long to get the equipment necessary to make this work. Also none of the fire equipment currently has this capability. He also provided information about roundabouts and planning for them. Gary has been directly involved in the roundabouts in Bend when they built them and is very knowledgeable about the pros and cons of roundabouts. He will be involved in the design of the one in Sisters as well. It was noted that the Board appreciates his working on a new form for the NOV (notice of violation).
11. No further business was discussed.
12. The meeting adjourned at 5:40 p.m.

Respectfully submitted,



Sisters-Camp Sherman Dashboard			3/1/2014	
<b>Legend</b>	Good	Bad	Neutral	
<b>Financial</b>				
	2013/2014 Budget	2013/2014 YTD. Actual	% of Budget	67% goal
<b>Revenue</b>				
Beginning Fund Balance	\$ 1,294,308.00	\$ 1,445,049.00	111.65%	
Property Taxes Recvd.	\$ 2,044,077.00	\$ 1,924,892.23	94.17%	
Ambulance Revenue	\$ 225,000.00	\$ 194,431.91	86.41%	
Fire Med Memberships	\$ 25,000.00	\$ 20,286.66	81.15%	
Other	\$ 19,885.00	\$ 30,189.44	151.82%	
<b>Total YTD Revenue</b>	<b>\$ 3,608,270.00</b>	<b>\$ 3,614,849.24</b>	<b>100.18%</b>	
	2013/2014 Budget	2013/2014 YTD. Actual	% of Budget	
<b>Expenditures</b>				
				67% goal
Personnel	\$ 1,890,535.00	\$ 1,195,536.69	63.24%	
Materials and Services	\$ 534,943.00	\$ 245,183.57	45.83%	
Capital Outlay	\$ 33,600.00	\$ 2,096.77	6.24%	
Debt Service	\$ 142,962.00	\$ -	0.00%	
<b>Total YTD Expenditures</b>	<b>\$ 2,602,040.00</b>	<b>\$ 1,442,817.03</b>	<b>55.45%</b>	
<b>Cash Balances</b>				
	1/31/2014	2/28/2014		
U.S. Bank Operating Account	\$ 118,684.65	\$ 63,221.07		
Bank of the Cascades (pool)	\$ 5,607.45	\$ 5,609.71		
Local Govt. Invest. Pool	\$ 2,195,825.11	\$ 2,039,551.04		
Employment Reserve Fund	\$ 107,591.62	\$ 107,591.62		
Building Reserve Fund	\$ 49,195.93	\$ 49,195.93		
Equipment Reserve Fund	\$ 99,793.35	\$ 58,370.10		
Technology Reserve Fund	\$ 3,025.85	\$ 3,025.85		
Debt Service Fund	\$ 255,770.00	\$ 132,657.51		
<b>Total All Funds</b>	<b>\$ 2,835,493.96</b>	<b>\$ 2,459,222.83</b>		
<b>Volunteer Activity</b>				
	Last Month	Current Month		
Number of Vol. Firefighters	26	26		
Number of EMS Vol.	6	6		
Number of Auxillary Vol.	12	12		
Number of Student Vol.	7	7		
Volunteers In Training Acad.	0	0		
Volunteers in Recruitment	0	0		
Hasty Team EMR in Training	15	15		

<b>Legend</b>	Good	Bad	Neutral		
<b>Emergency Responses</b>	<b>Last Month</b>	<b>Current Month</b>	<b>Year to Date</b>		
Reported Fires	15	10	25		
Confirmed Structure Fire	1	0	1		
Confirmed Wildland Fire	0	0	0		
Ambulance Responses	47	49	96		
Ambulance Transports	28	22	50		
Air Ambulance Transports	2	0	2		
<b>Total calls for month</b>	<b>62</b>	<b>59</b>	<b>121</b>		
<b>Personnel Response</b>	<b>Last Month</b>	<b>Current Month</b>	<b>Year to Date</b>	<b>Goal</b>	
Volunteer Responses	227	191	418		
Average Volunteer Response	3.66	3.2	3.45		
Career Responses	170	166	336		
Average Career Response	2.74	2.8	2.78		
7 PC's initiated	17	19	36		
7 PC's Covered	12	17	29	75%	
<b>Training Hours</b>	<b>Last Month</b>	<b>Current Month</b>	<b>Year to Date</b>		
Volunteer Training Hrs.	233	158.75	391.75		
Career Training Hrs.	56.25	60.75	117		
Instructor Hrs.	62.25	36.75	99		
Career Certifications		3	3		
Volunteer Certifications		1	1		
<b>Employee Injuries</b>	<b>Last Month</b>	<b>Current Month</b>	<b>Year to date</b>		
Requiring Treatment	1	1	2		
Not Requiring Treatment	0	0	0		

0101000



SISTERS-CAMP SHERMAN RURAL FIRE  
PO BOX 1509  
SISTERS OR 97759

Page 1 of 1  
Primary Account: 4396804  
Date: 03/02/14



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### Summary of Accounts

Account Number	Type of Account	Balance
4396804	Public Money Market OR	5,609.71

### Public Money Market OR

Account Number	4396804	Statement Dates	2/03/14 thru 3/02/14
Previous Balance	5,608.64	Days in the Statement Period	28
Deposits/Credits	.00	Average Ledger	5,608.64
Checks/Debits	.00	Average Collected	5,608.64
Service Charges	.00	Interest Earned	1.07
Interest Paid	1.07	Annual Percentage Yield Earned	0.25 %
Current Balance	5,609.71	2014 Interest Paid	2.26

### • Overdraft and Return Item Fees

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$ .00	\$ .00
Total Non-Sufficient Item Fees	\$ .00	\$ .00

### • Deposits and Credits

Date	Description	Amount
2/28	Interest Deposit	1.07

### • Daily Balance Information

Date	Balance	Date	Balance	Date	Balance	Date	Balance
2/03	5,608.64	2/28	5,609.71				

\*\*\* END OF STATEMENT \*\*\*

MMA BOTC (MONEY MARKET ACCT BOTC) (1)  
February 28, 2014

Account: 10001000  
Bank Account Number: 04396804

Bank Statement Balance:	5,609.71	Book Balance Previous Month:	5,608.64
Outstanding Deposits:	.00	Total Receipts:	1.07
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	5,609.71	Book Balance:	5,609.71



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Federal.  
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Combined Savings Statement

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Statement Ending Date 02/28/14  
Branch Sisters

For 24-hour telephone banking  
1-877-431-1876

SISTERS-CAMP SHERMAN RURAL FIRE PROTECTI 5460  
PO BOX 1509  
SISTERS, OR 97759-1509



RCVD 3-10-14 PO#  
ACCT:#  
CAPT. INITIALS  
CHIEF INITIALS



Please direct all inquiries to (541) 549-8110  
PO Box 670, Sisters, OR 97759

Annual Percentage Yield Earned: 00.28%

: 275-900086-8

**Sisters-Camp Sherman Rural Fire  
Protection Dist  
Prior Acct #: 831460001**

Date	Description	Amount	Balance
02/01	Beginning Balance		\$131,306.25
02/06	Deposit Madras	+140.33	131,446.58
02/12	Deposit	+1,182.33	132,628.91
02/28	Interest	+28.60	132,657.51
02/28	Ending Balance		\$132,657.51

Consider a  
little spring  
cleaning  
for your  
finances.

Clean out your closets  
and organize your  
financial life with:

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- Online Bill Pay
- Online Banking Alerts
- Mobile Banking
- Mobile Photo Deposit
- snap! complimentary personal finance and budgeting tools available in Online Banking.



Read more at:  
[blog.washingtonfederal.com](http://blog.washingtonfederal.com)



Equal Housing Lender  
MEMBER FDIC

177-757-1311

Washington Federal (WashFed Bond Tax Acct) (10)  
February 28, 2014

Account: 70001040  
Bank Account Number: 831460001

Bank Statement Balance:	132,657.51	Book Balance Previous Month:	131,306.25
Outstanding Deposits:	.00	Total Receipts:	1,351.26
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	132,657.51	Book Balance:	132,657.51



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

3233 IMG

Y ST01

### Business Statement

Account Number:

1 536 9523 7070

Statement Period:

Feb 3, 2014

through

Feb 28, 2014

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000000457 2 SP 106481484354136 P

SISTERS-CAMP SHERMAN RURAL

FIRE PROTECTION DISTRICT

OPERATING FUND

PO BOX 1509

SISTERS OR 97759-1509



To Contact U.S. Bank

Commercial Customer

Service:

1-877-295-2509

Telecommunications Device

for the Deaf:

1-800-685-5065

Internet:

usbank.com

## GOLD BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number 1-536-9523-7070

### Account Summary

	# Items	\$	
Beginning Balance on Feb 3			124,228.92
Customer Deposits	8		19,821.65
Other Deposits	13		146,292.64
Other Withdrawals	9		117,389.93-
Checks Paid	90		87,719.74-
<b>Ending Balance on Feb 28, 2014</b>		<b>\$</b>	<b>85,233.54</b>

RCVD 3.10.14 [Signature]  
 ACCT# \_\_\_\_\_  
 CAPT. INITIALS \_\_\_\_\_  
 CHIEF INITIALS \_\_\_\_\_

### Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount	
	Feb 5	9796295920	4,940.61		Feb 21	9795791524	498.60	
	Feb 12	9794931947	3,106.87		Feb 25	9790545194	1,678.74	
	Feb 18	9791689939	3,786.82		Feb 28	9794613264	256.92	
	Feb 18	9791689934	4,007.52		Feb 28	9794613187	1,545.57	
<b>Total Customer Deposits</b>							<b>\$</b>	<b>19,821.65</b>

### Other Deposits

Date	Description of Transaction	Ref Number	Amount
Feb 3	Electronic Deposit From OREGON ST TREAS	9400917099LGIP ACH 455 AW	\$ 546.75
Feb 3	Electronic Deposit From Regence BCBCO	6930238155HCCLAIMPMT485000800980	1,263.60
Feb 3	Electronic Deposit From OREGON ST TREAS	9400917099LGIP ACH 455 AW	40,876.50
Feb 5	MERCH 8016294970 SISTERS DEPOSIT		600.00
Feb 11	Electronic Deposit From NORIDIAN WAORAK	4450173185MED B PAY 1245231760	391.87
Feb 13	Electronic Deposit From DOL TREAS 310	9101036151 MISC PAY194599400161520	903.00
Feb 18	Electronic Deposit From PAYPAL	PAYPALRD33VERIFYBANK10456J222EGR8 C2	0.11
Feb 18	Electronic Deposit From PAYPAL	PAYPALRD33VERIFYBANK20456J222EGR8 C2	0.15
Feb 20	MERCH 8016294970 SISTERS DEPOSIT		100.00
Feb 21	MERCH 8016294970 SISTERS DEPOSIT		1,258.50
Feb 21	Electronic Deposit From OREGON ST TREAS	9400917099LGIP ACH 455 AW	100,000.00
Feb 24	Electronic Deposit From PAYPAL	PAYPALSD11TRANSFER 456J27UK4G83L	48.25

US Bank Oper Acct (Operating Account) (7)  
February 28, 2014

Account: 10001080  
Bank Account Number: 153695237070

Bank Statement Balance:	85,233.54	Book Balance Previous Month:	100,407.91
Outstanding Deposits:	20.00	Total Receipts:	124,656.13
Outstanding Checks:	22,032.47	Total Disbursements:	161,484.77
Bank Adjustments:	.00	Book Adjustments:	358.20-
Bank Balance:	63,221.07	Book Balance:	63,221.07



Monthly Local Government Statement of Account Balance and Transactions

Sisters-Camp Sherman RFPD

Account: 0000004374

February 28, 2014

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Susan Houck  
Sisters-Camp Sherman RFPD  
PO Box 1509  
Sisters, OR 97759

Beginning Balance	Debits		Credits		Interest Amount	Fee Amount	Ending Balance
	Count	Amount	Count	Amount			
\$2,382,798.85	3	141,423.25	2	15,404.97	964.75	10.95	\$2,257,734.37

Effective Date	Posting Date	Description / Comments	Document Number	Item Count	Debit Amount	Credit Amount	Balance
<b>OR Treasury-Outgoing ACH</b>							
2/3/2014	2/3/2014	Voice Response Withdrawal	DVA8430664		40,876.50		
2/3/2014	2/3/2014	Voice Response Withdrawal	DVA8430666		546.75		
		End of day balance					2,341,375.60
<b>OR Treasury</b>							
2/4/2014	2/4/2014	TES Deschutes County TT	AT8453951			13,733.83 ✓	
		End of day balance					2,355,109.43
<b>OR Treasury</b>							
2/14/2014	2/14/2014	TES Jefferson County TT	AT8509792			1,671.14 ✓	
		End of day balance					2,356,780.57
<b>OR Treasury-Outgoing ACH</b>							
2/21/2014	2/21/2014	Voice Response Withdrawal	DVA8538760		100,000.00 ✓		
		End of day balance					2,256,780.57
<b>OR Treasury</b>							
2/28/2014	2/28/2014	Interest Credit	EI022814			964.75	
2/28/2014	2/28/2014	ACH Direct Deposit Fee	FEE022814		0.15		
2/28/2014	2/28/2014	Manual Transfer-In Fee	FEE022814		0.80		
2/28/2014	2/28/2014	Monthly Maintenance Fee	FEE022814		10.00		
		End of day balance					2,257,734.37

Fees

Description	Item Count	Amount	Current Rate
ACH Direct Deposit Fee	3	0.15	0.0500
Manual Transfer-In Fee	2	0.80	0.4000
Monthly Maintenance Fee	1	10.00	10.0000

Interest

Effective Date	Rate
2/1/2014	0.5400%
<b>Average Annualized Rate:</b>	<b>0.5400%</b>

Note: The average annualized rate for the month is not the exact rate at which your account earned unless you had the exact same balance every day during the month.

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
LGIP Acct #4374							
			01/31/2014 (01/14) Balance	1-00-0-1070			2,123,192.10
02/28/2014	CRJE	4	Deschutes County Taxes		13,733.83		
02/21/2014	CRJE	6	Transfer from LGIP			100,000.00-	
02/28/2014	CRJE	7	LGIP Interest		964.75		
02/28/2014	CRJE	9	LGIP Fees			10.95-	
02/28/2014	CRJEU	4	Jefferson County Taxes		1,671.14		
02/28/2014 (02/14) Period Totals and Balance					16,369.72 *	100,010.95- *	2,039,550.87

Number of Transactions: 5 Number of Accounts: 1

Total GENERAL FUND:

Debit	Credit	Proof
16,369.72	100,010.95-	83,641.23-

2,123,192.10 +  
 13,733.83 +  
 100,000.00 +  
 964.75 +  
 10.95 +  
 1,671.14 +  
 16,369.72  
 -----  
 2,039,550.87

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Empl Fund			01/31/2014 (01/14) Balance	2-00-0-1070			107,591.62
			02/28/2014 (02/14) Period Totals and Balance		.00 *	.00 *	107,591.62

Number of Transactions: 0 Number of Accounts: 1

Total EMPLOYMENT RESERVE FUND:

Debit	Credit	Proof
.00	.00	.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Bldg Fund			01/31/2014 (01/14) Balance	3-00-0-1070			49,195.93
			02/28/2014 (02/14) Period Totals and Balance		.00 *	.00 *	49,195.93
Number of Transactions: 0 Number of Accounts: 1					Debit	Credit	Proof
Total BUILDING RESERVE FUND:					.00	.00	.00



Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			01/31/2014 (01/14) Balance	4-00-0-1070			58,370.10
			02/28/2014 (02/14) Period Totals and Balance		.00 *	.00 *	58,370.10

Number of Transactions: 0 Number of Accounts: 1

Total EQUIPMENT RESERVE FUND:

Debit	Credit	Proof
.00	.00	.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			01/31/2014 (01/14) Balance	5-00-0-1075			3,025.85
			02/28/2014 (02/14) Period Totals and Balance		.00 *	.00 *	3,025.85

Number of Transactions: 0 Number of Accounts: 1

Total TECHNOLOGY RESERVE FUND:

Debit	Credit	Proof
.00	.00	.00

Number of Transactions: 5 Number of Accounts: 5

Grand Totals:

Debit	Credit	Proof
16,369.72	100,010.95-	83,641.23-

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Periods With No Activity
- Print Period Totals
- Print Grand Totals
- Page and Total by Fund
- All Segments Tested for Total Breaks
- Account.Account Number = 10001070,20001070,30001070,40001070,50001070,50001075

## Property Tax Revenue-Current Year

	Deschutes County			Jefferson County		
	2012/13 Actual	2013/14 Actual	Prev Year Comparison	2012/13 Actual	2013/14 Actual	Prev Year Comparison
July	0	0		0	0	
August	0	0		0	0	
September	-	0		0	0	
October	0	0		0	0	
November	1,574,563	1,632,459	104%	169,114	177,397	105%
December	22,805	27,867	82%	903	369	41%
January	17,982	23,033	128%	1,710	2,025	118%
February	8,112	11,863	146%	1,806	1,315	73%
March	79,981	69,619	87%	6,927	6,725	97%
April	8,483			1,536		
May	9,616			1,057		
June	75,793			5,975		
<i>YTD Total</i>	1,797,335	1,764,841	98%	189,029	187,831	99%
<b>Budget</b>	1,685,992	1,797,050	107%	178,306	187,727	105%
<b>Anticipated Total</b>	1,797,335	1,846,569	103%	189,029	196,151	104%
<b>Difference</b>	111,343	49,519		10,723	8,424	
<b>% of Budget</b>	107%	103%		106%	104%	

Account Title	Prior Year Period Actual	Current Period	2013-14 Current year Actual	2013-14 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
<b>GENERAL FUND REVENUE</b>						
1-01-0-40100	Desch Cnty Current Yr Taxes	8,112.44	11,863.16	1,687,715.40	1,797,050.00	109,334.60 93.92
1-01-0-40200	Jeff Cnty Current Yr Taxes	1,805.76	1,314.53	179,112.53	187,727.00	8,614.47 95.41
1-01-0-41100	Desch Cnty Prior Yr Taxes	2,258.38	1,867.59	49,932.33	53,400.00	3,467.67 93.51
1-01-0-41200	Jeff Cnty Prior Yr Taxes	690.77	355.77	8,131.97	5,900.00	2,231.97- 137.83
1-01-0-42100	Ambulance Transports	27,792.50	13,433.53	194,233.10	225,000.00	30,766.90 86.33
1-01-0-42120	Ambulance Collection Account	55.41	98.25	198.81	.00	198.81- .00
1-01-0-42200	Fire Contracts	.00	.00	3,364.91	3,100.00	264.91- 108.55
1-01-0-42300	Fire Apparatus Response	492.00	.00	222.00	10.00	212.00- 2,220.00
1-01-0-42400	Fire Med Membership	2,400.00	3,600.00	20,286.66	25,000.00	4,713.34 81.15
1-01-0-42500	Pay from Outside Parties	492.00-	.00	768.84	60.00	708.84- 1,281.40
1-01-0-43301	2013 SDAO Arson Grant	.00	.00	500.00	.00	500.00- .00
1-01-0-44120	Bank Interest	.00	965.82	967.01	.00	967.01- .00
1-01-0-44140	Deschutes Cnty Interest	2.89	3.08	225.33	200.00	25.33- 112.67
1-01-0-44160	Jefferson Cnty Interest	.67	1.01	9.52	15.00	5.48 63.47
1-01-0-44180	Reserve Bank Interest	856.62	.00	5,321.69	7,000.00	1,678.31 76.02
1-01-0-45000	Misc Revenue	25.00	602.72	17,699.14	8,000.00	9,699.14- 221.24
1-01-0-45400	Volunteer Assoc Donations	100.00	100.00	350.00	.00	350.00- .00
1-01-0-45500	Community Room Revenue	125.00	350.00	761.00	1,500.00	739.00 50.73
1-01-0-49990	Beginning Working Capital	.00	.00	1,445,049.00	1,294,308.00	150,741.00- 111.65
Total GENERAL FUND REVENUE:		44,225.44	34,555.46	3,614,849.24	3,608,270.00	6,579.24- 100.18
Total GENERAL FUND REVENUE:		44,225.44	34,555.46	3,614,849.24	3,608,270.00	6,579.24- 100.18
Net Grand Totals:		44,225.44	34,555.46	3,614,849.24	3,608,270.00	6,579.24- 100.18

Account Number	Account Title	Period Actual	2013-14 Cur Year Actual	2013-14 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
	Total BOARD DEPARTMENT:	.00	48,403.59	50,530.00	2,126.41	95.79
	Total FIRE CHIEF DEPARTMENT:	13,791.31	111,645.33	167,114.00	55,468.67	66.81
	Total ADMINISTRATION DEPARTMENT:	12,717.85	143,529.24	213,811.00	70,281.76	67.13
	Total DEPT TRAINING:	.00	.00	.00	.00	.00
	Total FIRE PREVENTION DEPT:	4,397.51	4,397.51	.00	4,397.51-	.00
	Total CAREER DEPARTMENT:	78,955.97	664,213.23	1,100,843.00	436,629.77	60.34
	Total DEPUTY CHIEF - ADMIN:	3,987.73	93,989.79	161,526.00	67,556.21	58.18
	Total VOLUNTEERS DEPARTMENT:	.00	2,972.05	8,650.00	5,677.95	34.36
	Total DEPUTY CHIEF - OPS:	12,766.60	103,471.04	159,980.00	56,508.96	64.68
	Total TEMPORARY EMPLOYEES DEPARTMENT:	105.26	22,119.67	28,081.00	5,961.33	78.77
	<b>GENERAL FUND Expenditure Total:</b>	<b>126,722.23</b>	<b>1,194,721.45</b>	<b>1,890,535.00</b>	<b>695,813.55</b>	<b>63.19</b>
	<b>Net Total GENERAL FUND:</b>	<b>126,722.23-</b>	<b>1,194,721.45-</b>	<b>1,890,535.00-</b>	<b>695,813.55-</b>	<b>63.19</b>
	<b>Net Grand Totals:</b>	<b>126,722.23-</b>	<b>1,194,721.45-</b>	<b>1,890,535.00-</b>	<b>695,813.55-</b>	<b>63.19</b>

Account Number	Account Title	Period Actual	2013-14 Cur Year Actual	2013-14 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
	Total BOARD DEPARTMENT:	2,448.60-	47,639.24	84,653.00	37,013.76	56.28
	Total FIRE CHIEF DEPARTMENT:	.00	1,858.88	8,400.00	6,541.12	22.13
	Total ADMINISTRATION DEPARTMENT:	2,334.05	27,274.08	51,515.00	24,240.92	52.94
	Total DEPT TRAINING:	2,435.06	10,006.62	35,650.00	25,643.38	28.07
	Total FIRE PREVENTION DEPT:	1,181.25	2,401.42	4,700.00	2,298.58	51.09
	Total CAREER DEPARTMENT:	42.52	987.72	2,340.00	1,352.28	42.21
	Total DEPUTY CHIEF - ADMIN:	106.00	1,365.32	6,400.00	5,034.68	21.33
	Total VOLUNTEERS DEPARTMENT:	76.50	4,929.59	36,050.00	31,120.41	13.67
	Total DEPUTY CHIEF - OPS:	93.82	1,098.22	6,435.00	5,336.78	17.07
	Total STUDENTS DEPARTMENT:	12,704.39	36,687.29	53,800.00	17,112.71	68.19
	Total EMERGENCY MED SERV DEPARTMENT:	3,778.25	21,875.30	49,950.00	28,074.70	43.79
	Total COMMUNICATIONS DEPARTMENT:	2,265.05	4,016.81	9,200.00	5,183.19	43.66
	Total FACILITIES DEPARTMENT:	2,646.15	56,293.47	91,750.00	35,456.53	61.36
	Total FIRE EQUIPMENT DEPARTMENT:	1,975.42	10,757.25	36,600.00	25,842.75	29.39
	Total VEHICLE MAINTENANCE DEPARTMENT:	1,183.34	26,609.05	57,500.00	30,890.95	46.28
	<b>GENERAL FUND Expenditure Total:</b>	<b>28,373.20</b>	<b>253,800.26</b>	<b>534,943.00</b>	<b>281,142.74</b>	<b>47.44</b>
	<b>Net Total GENERAL FUND:</b>	<b>28,373.20-</b>	<b>253,800.26-</b>	<b>534,943.00-</b>	<b>281,142.74-</b>	<b>47.44</b>
	<b>Net Grand Totals:</b>	<b>28,373.20-</b>	<b>253,800.26-</b>	<b>534,943.00-</b>	<b>281,142.74-</b>	<b>47.44</b>

Account Number	Account Title	2014-14 Current Period Actual	2013-14 Cur Year Actual	2013-14 Cur Year Budget	Variance	Percentage
<b>GENERAL FUND</b>						
	Total ADMINISTRATION DEPARTMENT:	.00	467.72	1,000.00	532.28	46.77
	Total EMERGENCY MED SERV DEPARTMENT:	.00	.00	3,000.00	3,000.00	.00
	Total COMMUNICATIONS DEPARTMENT:	1,533.81	1,533.81	5,000.00	3,466.19	30.68
	Total FACILITIES DEPARTMENT:	.00	.00	.00	.00	.00
	Total FIRE EQUIPMENT DEPARTMENT:	95.24	95.24	24,600.00	24,504.76	0.39
	<b>GENERAL FUND Expenditure Total:</b>	<b>1,629.05</b>	<b>2,096.77</b>	<b>33,600.00</b>	<b>31,503.23</b>	<b>6.24</b>
	<b>Net Total GENERAL FUND:</b>	<b>1,629.05-</b>	<b>2,096.77-</b>	<b>33,600.00-</b>	<b>31,503.23-</b>	<b>6.24</b>
	<b>Net Grand Totals:</b>	<b>1,629.05-</b>	<b>2,096.77-</b>	<b>33,600.00-</b>	<b>31,503.23-</b>	<b>6.24</b>

Report Criteria:  
Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
<b>5332</b>							
02/14	02/12/14	5332	FEMA Grant	Return remaining funds to close out gran	EMW-2009-FO	1-13-2-51200	.25
<b>5333</b>							
02/14	02/05/14	5333	AIRGAS USA, LLC	OXYGEN	9023598136	1-24-2-52800	125.00
02/14	02/05/14	5333	AIRGAS USA, LLC	OXYGEN	9023781890	1-24-2-52800	50.00
<b>5334</b>							
02/14	02/05/14	5334	Bend Oil Company	Fuel	62852	1-24-2-52400	616.91
02/14	02/05/14	5334	Bend Oil Company	Fuel	62852	1-34-2-52400	923.04
<b>5335</b>							
02/14	02/05/14	5335	Bi-Mart Corporation	Account 931212	031200680	1-30-2-53100	31.98
<b>5336</b>							
02/14	02/05/14	5336	BOUND TREE MEDICAL,	SUPPLY ORDER# 38145322	81306275	1-24-2-52800	809.41
02/14	02/05/14	5336	BOUND TREE MEDICAL,	SUPPLY ORDER# 38145322	81306276	1-24-2-52800	113.71
02/14	02/05/14	5336	BOUND TREE MEDICAL,	SUPPLY ORDER# 38145322	81306277	1-24-2-52800	52.99
02/14	02/05/14	5336	BOUND TREE MEDICAL,	SUPPLY ORDER# 38145322	81306278	1-24-2-52800	53.25
02/14	02/05/14	5336	BOUND TREE MEDICAL,	EMS ORDER# 38146684	81311663	1-24-2-52800	131.28
02/14	02/05/14	5336	BOUND TREE MEDICAL,	SUPPLY ORDER# 38145322	81323098	1-24-2-52800	104.40
<b>5337</b>							
02/14	02/05/14	5337	CEC, INC	electric	122313	1-28-2-53830	146.66
<b>5338</b>							
02/14	02/05/14	5338	City of Sisters	acct 02-5766-00 city services	013114	1-28-2-53860	25.58
02/14	02/05/14	5338	City of Sisters	acct 04-6332-00 city services	013114-04	1-28-2-53860	110.98
02/14	02/05/14	5338	City of Sisters	Facility Use Fee	EASTER 2014	1-18-2-53240	55.00
<b>5339</b>							
02/14	02/05/14	5339	David Lewis	Ambulance Overpayment Refund	013114	1-01-0-42100	18.08
<b>5340</b>							
02/14	02/05/14	5340	Fastenal Company	Customer #ORBEN1214	ORBEN87897	1-30-2-52020	27.01
<b>5341</b>							
02/14	02/05/14	5341	Firepro	ANNUAL EXTINGUISHER SERVICE	14-40468	1-30-2-53500	682.00
<b>5342</b>							
02/14	02/05/14	5342	Five Pine Lodge & Confere	awards banquet site fee deposit	012314	1-11-2-52310	300.00
<b>5343</b>							
02/14	02/05/14	5343	Hoyt's Hardware	supplies	379147	1-34-2-53100	11.99
02/14	02/05/14	5343	Hoyt's Hardware	supplies	379744	1-30-2-53100	42.75
<b>5344</b>							
02/14	02/05/14	5344	Jeremy Ast	Cell phone reimbursement	013014CELL	1-17-2-53810	53.00
<b>5345</b>							
02/14	02/05/14	5345	Judith Johnson	Ambulance Transport Refund	013114	1-01-0-42100	82.58
<b>5346</b>							
02/14	02/05/14	5346	Lexis Nexis	Refund	013114	1-01-0-45000	5.00
<b>5347</b>							
02/14	02/05/14	5347	OREGON FIRE MARSHAL	2014 OFMA Code Course Class	022814	1-14-2-52830	105.00
<b>5348</b>							
02/14	02/05/14	5348	Pac Office Automation - Le	photocopier contract #25115770	40028780	1-13-2-53500	290.00
<b>5349</b>							
02/14	02/05/14	5349	Pony Express, Inc.	FEDEX	28907	1-13-2-51210	37.60
<b>5350</b>							
02/14	02/05/14	5350	Quill	MISC FILE FOLDERS	9072820	1-13-2-53100	158.56
<b>5351</b>							
02/14	02/05/14	5351	Sagebrush Printing, Inc.	business Cards	21226	1-13-2-53100	59.00
<b>5352</b>							
02/14	02/05/14	5352	Sandi Sanchez	Ambulance Overpayment Refund	013114	1-01-0-42100	148.53
<b>5353</b>							
02/14	02/05/14	5353	SeaWestern, Inc.	MSA HUD brackets	174067	1-30-2-52020	210.00



GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
5354	02/14	02/05/14	5354	Sisters Drugstore	controlled drug	439133 1-24-2-52800	50.00
<b>5355</b>	02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714 1-14-2-52820	1,111.14
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-14-2-52820	1,111.14- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	14.00- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	14.00
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	63.00
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	63.00- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-26-2-53300	6.20- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-26-2-53300	6.20
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-26-2-53100	39.95
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-26-2-53100	39.95- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	54.00- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	54.00
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-14-2-52840	790.91
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-14-2-52840	790.91- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-30-5-56101	95.24- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-30-5-56101	95.24
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	27.36
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	27.36- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-13-2-53100	21.95- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-13-2-53100	21.95
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	27.39
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	27.39- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	39.99- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	39.99
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	35.25
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	35.25- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-34-2-52400	66.54- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-34-2-52400	66.54
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-14-2-53100	410.00
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-14-2-53100	410.00- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-14-2-53100	42.90- V
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-14-2-53100	42.90
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-14-2-53100	42.90
02/14	02/05/14	5355	US Bank - Visa	#4485594555548062	012714	1-14-2-53100	42.90- V
02/14	02/05/14	5355	US Bank - Visa	smoke tubes for fit testing	14012118211	1-30-2-52020	100.00
02/14	02/05/14	5355	US Bank - Visa	smoke tubes for fit testing	14012118211	1-30-2-52020	100.00- V
02/14	02/05/14	5355	US Bank - Visa	PPE	E1171900	1-30-2-52010	633.90
02/14	02/05/14	5355	US Bank - Visa	PPE	E1171900	1-30-2-52010	633.90- V
<b>5356</b>	02/14	02/05/14	5356	Van Handel Automotive, In	711 Fuel Filter	29636 1-34-2-53500	110.24
<b>5357</b>	02/14	02/05/14	5357	Willis Fisher	Ambulance Transport Refund	013114 1-01-0-42100	129.05
<b>5358</b>	02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714 1-14-2-52820	1,111.14
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	14.00
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	83.00
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-26-2-53300	6.20
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-26-2-53100	39.95
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	54.00
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-14-2-52840	790.91
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-30-5-56101	95.24
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	27.36
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-13-2-53100	21.95
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	27.39
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	39.99

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-00-0-1580	35.25
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-34-2-52400	66.54
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-14-2-53100	410.00
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-14-2-53100	42.90
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714	1-14-2-53100	42.90
02/14	02/05/14	5358	US Bank - Visa	#4485594555548062	012714-R	1-14-2-53100	42.90-
02/14	02/05/14	5358	US Bank - Visa	smoke tubes for fit testing	14012118211	1-30-2-52020	100.00
02/14	02/05/14	5358	US Bank - Visa	PPE	E1171900	1-30-2-52010	633.90
<b>5359</b>							
02/14	02/13/14	5359	Ace Hardware, Inc.	facility supply	279502	1-28-2-53100	9.15
02/14	02/13/14	5359	Ace Hardware, Inc.	facility supply	279503	1-28-2-53590	11.94
02/14	02/13/14	5359	Ace Hardware, Inc.	ems supplies	279609	1-34-2-53100	16.53
02/14	02/13/14	5359	Ace Hardware, Inc.	facility supply	279893	1-28-2-53100	3.66
<b>5360</b>							
02/14	02/13/14	5360	Alpine Internet Solutions	Banner Color Adj	907275	1-13-2-53501	64.00
<b>5361</b>							
02/14	02/13/14	5361	Bend Broadband	170739-2	012514	1-28-2-53820	169.34
02/14	02/13/14	5361	Bend Broadband	170739-2	012514	1-28-2-53870	457.17
<b>5362</b>							
02/14	02/13/14	5362	Blumenthal Uniforms & Eq	uniforms - career	50369	1-15-2-53700	292.00
<b>5363</b>							
02/14	02/13/14	5363	BOUND TREE MEDICAL,	EMS ORDER# 38150168	81324388	1-24-2-52800	360.90
<b>5364</b>							
02/14	02/13/14	5364	Cameron Building Mainten	Carpets Cleaned	195	1-28-2-53500	250.00
<b>5365</b>							
02/14	02/13/14	5365	Cascade Building Services	com hall cleaning	62349	1-01-0-45500	150.00
<b>5366</b>							
02/14	02/13/14	5366	Cascade Fire Equipment	PSI Gauge	56453	1-30-2-53100	102.29
<b>5367</b>							
02/14	02/13/14	5367	Caselle, Inc.	Contract support charges	55347	1-13-2-53500	343.00
<b>5368</b>							
02/14	02/13/14	5368	DMV	dmv reports	60615-013114	1-18-2-53210	12.00
<b>5369</b>							
02/14	02/13/14	5369	Gary Marshall	Reimbursement	COCC EMT	1-15-2-51800	275.00
02/14	02/13/14	5369	Gary Marshall	Reimbursement	SHOES 2/3/14	1-15-2-53700	109.95
<b>5370</b>							
02/14	02/13/14	5370	Mission Linen Supply	mats/rugs	420175555	1-28-2-53100	119.24
<b>5371</b>							
02/14	02/13/14	5371	Motorola	Karjala Vehicle	13997942	1-26-2-53300	2,000.00
02/14	02/13/14	5371	Motorola	Karjala Vehicle	13997942	1-26-5-56102	1,533.81
<b>5372</b>							
02/14	02/13/14	5372	Pacific Office Automation, I	copies/kit	Z5A352	1-13-2-53500	276.32
02/14	02/13/14	5372	Pacific Office Automation, I	copies/kit	Z62725	1-13-2-53500	88.04
<b>5373</b>							
02/14	02/13/14	5373	Quill	Copy Paper	9187716	1-13-2-53100	189.50
<b>5374</b>							
02/14	02/13/14	5374	Sisters Coffee Company	coffee and filters	1183015	1-13-2-52950	12.79
02/14	02/13/14	5374	Sisters Coffee Company	coffee	1183299	1-13-2-52950	53.29
<b>5375</b>							
02/14	02/13/14	5375	Speer Hoyt LLC	legal - Personnel	013114	1-11-2-52750	793.40
<b>5376</b>							
02/14	02/13/14	5376	Thornton Brown	Food/Supplies	EMR CLASS	1-14-2-53100	12.48
02/14	02/13/14	5376	Thornton Brown	Food/Supplies	EMR CLASS	1-28-2-53100	103.52
<b>5377</b>							
02/14	02/13/14	5377	Treasure Valley Coffee	kitchen supplies	508056	1-13-2-52950	5.45
<b>5379</b>							
02/14	02/18/14	5379	Alpine Internet Solutions	Hosting	907358	1-13-2-53501	35.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount	
5380	02/14	02/18/14	5380	BOUND TREE MEDICAL,	EMS ORDER# 38151741	81330090	1-24-2-52800	507.05
	02/14	02/18/14	5380	BOUND TREE MEDICAL,	EMS ORDER# 38151741	81330091	1-24-2-52800	35.05
5381	02/14	02/18/14	5381	C & K Market	Training snacks	1583590	1-14-2-52840	41.41
5382	02/14	02/18/14	5382	Cascade Building Services	com hall cleaning	63311	1-01-0-45500	150.00
5383	02/14	02/18/14	5383	Central Oregon Com Colle	tuition	S05368647	1-20-2-53560	9,843.63
	02/14	02/18/14	5383	Central Oregon Com Colle	books	S05368647	1-20-2-53560	1,060.76
5384	02/14	02/18/14	5384	Colin Weddle	Mileage	021514	1-20-2-53540	150.00
5385	02/14	02/18/14	5385	Davis Towing, Inc.	Karjala tow	18651	1-34-2-53500	55.00
5386	02/14	02/18/14	5386	Ed Staub & Sons Propane	Propane	68310	1-28-2-53850	352.30
5387	02/14	02/18/14	5387	Enerspect Medical Solution	ADULT PRECONNECT DEFIB PADS	13375	1-24-2-52800	46.10
	02/14	02/18/14	5387	Enerspect Medical Solution	SMART CAPNOLINE ADULT (25/BOX)	14015	1-24-2-52800	722.20
	02/14	02/18/14	5387	Enerspect Medical Solution	PUB ED AED TRAINING TOOLKIT	14127	1-15-2-51830	123.70
5388	02/14	02/18/14	5388	Fastenal Company	Blades	ORBEN88052	1-30-2-53100	145.49
5389	02/14	02/18/14	5389	Gary Marshall	Reimbursement-mileage	012914	1-15-2-52900	41.62
	02/14	02/18/14	5389	Gary Marshall	Reimbursement cell phone	21814	1-26-2-53810	58.41
5390	02/14	02/18/14	5390	John Failla	Mileage	021514	1-20-2-53540	300.00
5391	02/14	02/18/14	5391	Luke Boskovich	Mileage	021414	1-20-2-53540	300.00
5392	02/14	02/18/14	5392	Marc Proctor	Mileage	021414	1-20-2-53540	150.00
5393	02/14	02/18/14	5393	Our Personal Touch	Uniform Shirts	20880	1-15-2-53700	95.00
5394	02/14	02/18/14	5394	Verizon Wireless	cell phones Account 971443696	9719493281	1-26-2-53810	82.49
5395	02/14	02/18/14	5395	William Hayes	Mechanic School Per Diem	020714	1-14-2-53200	160.00
5396	02/14	02/18/14	5396	Oregon Municipal Finance	Dues	021814	1-13-2-51700	50.00
5397	02/14	02/18/14	5397	Bio-Med Testing Service, I	testing	36016	1-13-2-53900	18.00
5398	02/14	02/18/14	5398	McAfee, Inc.	email filter act ABKA-4S8JQD	97047485	1-13-2-53500	58.80
5399	02/14	02/18/14	5399	Motorola	radio repair	76635934	1-26-2-53300	78.00
5400	02/14	02/18/14	5400	Norman J Crawford	cell phone reimbursement	021814	1-18-2-53811	42.52
5401	02/14	02/18/14	5401	Pitney Bowes Inc	postage rental - acct 9130783	9130783-FB14	1-13-2-53500	152.91
5403	02/14	02/20/14	5403	Bryce Hughes	mileage reimbursement	21814	1-20-2-53540	300.00
5404	02/14	02/20/14	5404	Cody Manzi	Mileage Reimbursement	21814	1-20-2-53540	300.00
5405	02/14	02/20/14	5405	Hayden Jones	Mileage Reimbursement	21714	1-20-2-53540	300.00
5406	02/14	02/20/14	5406	Ryan Karjala	Cell phone reimb	21814	1-19-2-53810	73.84

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount	
5410	02/14	02/28/14	5410	Bend Broadband	acct 170584-1 Buffalo Cable	021914	1-28-2-53820	79.61
5411	02/14	02/28/14	5411	Blumenthal Uniforms & Eq	uniform-Gary Marshall	52484	1-15-2-53700	124.50
5412	02/14	02/28/14	5412	Brittingham Enterprises, In	Troubleshoot paging issues	14-0058	1-28-2-53500	127.50
5413	02/14	02/28/14	5413	George's Septic Tank Servi	Septic-Camp Sherman	7429	1-28-2-53500	75.00
5414	02/14	02/28/14	5414	Jeremy Ast	Cell phone reimbursement	FEB 2014 CEL	1-17-2-53810	53.00
5415	02/14	02/28/14	5415	Occupational Medicine at T	new employee testing	25110	1-13-2-53900	62.00
5416	02/14	02/28/14	5416	Ryan Karjala	reimb Costcto expense for Officer's drill d	022614	1-14-2-52830	80.42
5417	02/14	02/28/14	5417	Sisters Landscaping, Co., I	landscaping	12626	1-28-2-53502	464.50
5418	02/14	02/28/14	5418	Sisters Screen Printing & E	Ryan & Gary logos	10172	1-15-2-53700	105.98
	02/14	02/28/14	5418	Sisters Screen Printing & E	Ryan & Gary logos	10172	1-19-2-53700	19.98
	02/14	02/28/14	5418	Sisters Screen Printing & E	Gary Marshall logos	10173	1-15-2-53700	13.50
5419	02/14	02/28/14	5419	Sweeney Plumbing, Inc.	Moen Hose	33077	1-28-2-53100	15.00
5420	02/14	02/28/14	5420	Tewalt & Sons, Inc.	snow plow	6413	1-28-2-53504	125.00

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
1-00-0-1580	521.98	260.99-	260.99
10002000	3,665.52	38,106.11-	34,440.59-
1-01-0-42100	378.24	.00	378.24
1-01-0-45000	5.00	.00	5.00
1-01-0-45500	300.00	.00	300.00
1-11-2-52310	300.00	.00	300.00
1-11-2-52750	793.40	.00	793.40
1-13-2-51200	.25	.00	.25
1-13-2-51210	37.60	.00	37.60
1-13-2-51700	50.00	.00	50.00
1-13-2-52950	71.53	.00	71.53
1-13-2-53100	450.96	21.95-	429.01
1-13-2-53500	1,209.07	.00	1,209.07
1-13-2-53501	99.00	.00	99.00
1-13-2-53900	80.00	.00	80.00
1-14-2-52820	2,222.28	1,111.14-	1,111.14
1-14-2-52830	185.42	.00	185.42
1-14-2-52840	1,623.23	790.91-	832.32
1-14-2-53100	1,004.08	538.70-	465.38
1-14-2-53200	160.00	.00	160.00
1-15-2-51800	275.00	.00	275.00
1-15-2-51830	123.70	.00	123.70
1-15-2-52900	41.62	.00	41.62
1-15-2-53700	740.93	.00	740.93
1-16-2-53811	42.52	.00	42.52
1-17-2-53810	106.00	.00	106.00
1-18-2-53210	12.00	.00	12.00
1-18-2-53240	55.00	.00	55.00
1-19-2-53700	19.98	.00	19.98

GL Account	Debit	Credit	Proof
1-19-2-53810	73.84	.00	73.84
1-20-2-53540	1,800.00	.00	1,800.00
1-20-2-53560	10,904.39	.00	10,904.39
1-24-2-52400	616.91	.00	616.91
1-24-2-52800	3,161.34	.00	3,161.34
1-26-2-53100	79.90	39.95-	39.95
1-26-2-53300	2,090.40	6.20-	2,084.20
1-26-2-53810	140.90	.00	140.90
1-26-5-56102	1,533.81	.00	1,533.81
1-28-2-53100	250.57	.00	250.57
1-28-2-53500	452.50	.00	452.50
1-28-2-53502	464.50	.00	464.50
1-28-2-53504	125.00	.00	125.00
1-28-2-53590	11.94	.00	11.94
1-28-2-53820	248.95	.00	248.95
1-28-2-53830	146.66	.00	146.66
1-28-2-53850	352.30	.00	352.30
1-28-2-53860	136.56	.00	136.56
1-28-2-53870	457.17	.00	457.17
1-30-2-52010	1,267.80	633.90-	633.90
1-30-2-52020	437.01	100.00-	337.01
1-30-2-53100	322.51	.00	322.51
1-30-2-53500	682.00	.00	682.00
1-30-5-56101	190.48	95.24-	95.24
1-34-2-52400	1,056.12	66.54-	989.58
1-34-2-53100	28.52	.00	28.52
1-34-2-53500	165.24	.00	165.24
Grand Totals:	41,771.63	41,771.63-	.00

Report Criteria:  
Report type: GL detail

## AMBULANCE REPORT ENDING FEBRUARY 2014

### MONTHLY CALL SUMMARY

<u>PRIMARY PAYOR</u>	<u># OF TRANSPORTS</u>	<u>AMT CHARGED</u>
<None>	1	\$ 1,227.00
BCBS Participating	1	\$ 1,172.00
NORIDIAN ADMINISTRATIVE SVCS	10	\$ 12,345.00
OTJ SAIF	1	\$ 1,185.00
PACIFIC SOURCE COMMUNITY	2	\$ 2,343.00
PACIFIC SOURCE MEDICARE	3	\$ 3,517.00
PROVIDENCE HEALTH PLAN	2	\$ 2,753.00
SDIS	1	\$ 1,178.00
SELF PAY PAYOR	1	\$ 1,252.50
<b>Total Charges</b>	<b>22</b>	<b>\$ 26,972.50</b>

### MONTHLY CREDIT SUMMARY

<u>REVENUE SOURCE</u>	<u># OF CREDITS</u>	<u>AMT RECEIVED</u>
PAYMENT INSURANCE AUTO	2	\$ 2,466.45
PAYMENT MEDICAID	2	\$ 626.49
PAYMENT MEDICARE PART B	4	\$ 2,115.63
PAYMENT CHECK	20	\$ 3,623.65
PAY PAL	2	\$ 363.30
PAYMENT INSURANCE PRIMARY	2	\$ 1,459.70
PAYMENT INSURANCE SECONDARY	4	\$ 608.17
Refund-Patient	1	\$ (172.25)
PAYMENT VISA/MASTERCARD	2	\$ 1,358.50
<b>Total Payments</b>		<b>\$ 12,449.64</b>

### ADJUSTMENTS & WRITE-OFFS

ADJUSTMENT HARDSHIP	1	\$ 937.12
ADJUSTMENT MEDICARE	7	\$ 2,548.90
ADJUSTMENT MEDICAID	5	\$ 2,122.45
ADJUSTMENT COLLECTION	19	\$ 12,837.31
ADJUSTMENT DECEASED	2	\$ 1,022.50
ADJUSTMENT FIREMED	2	\$ 182.92
<b>Total Adjustments &amp; Write-Offs</b>		<b>\$ 19,651.20</b>
<b>TOTAL REVENUE &amp; ADJUSTMENTS</b>		<b>\$ 32,100.84</b>

### OUTSTANDING ACCOUNTS

#### BY AGE

CURRENT	\$	34,453.47
31 TO 60 DAYS	\$	26,251.56
61 TO 90 DAYS	\$	8,578.67
91 TO 120 DAYS	\$	5,397.78
121 TO 150 DAYS	\$	5,637.40
151 TO 180 DAYS	\$	1,059.99
OVER 180 DAYS	\$	24,476.08
<b>TOTAL OUTSTANDING AS OF 02/28/2014</b>	<b>\$</b>	<b>105,854.95</b>



# Board of Directors and Management Staff Training

## *Duties, Responsibilities, and Liabilities*

- Date** April 4, 2014
- Time** 8:30 am to 4:30 pm  
Doors open at 8:00 am
- Location** DoubleTree by Hilton  
300 NW Franklin Ave, Bend OR 97701
- Cost** **OFDDA Members: Free**  
**Non-Members: \$75**  
Includes materials, continental breakfast, and lunch for one attendee

Oregon's fire district members are invited to join attorney Eileen Eakins and SDAO Consulting Services Administrator George Dunkel for this comprehensive overview of laws affecting special districts. It is essential training for newly elected board members and newly appointed management staff, but even experienced board members and staff will benefit from a review of the varied and often complex laws governing Oregon's special districts.

Be sure to share this training opportunity with your board members (from newly elected to experienced) and others from your district who may be interested in attending.

### Agenda

1. Powers and Protections
2. Board Roles and Responsibilities
3. Finances
4. Public Contracting
5. Ethics
6. Public Meetings
7. Public Records
8. Liability and Exposure



To register, sign in at [www.sdao.com/EventDetail?EventKey=14BMOFDDA](http://www.sdao.com/EventDetail?EventKey=14BMOFDDA)

If you are not an OFDDA member and would like to join, call 503-378-0896.



PO Box 12613 | Salem OR 97309-0613  
Toll-free: 800-285-5461 | Phone: 503-371-8667 | Fax: 503-371-4781  
E-mail: [sdao@sdao.com](mailto:sdao@sdao.com) | Website: [www.sdao.com](http://www.sdao.com)

**THE CAMPBELL FOUNDATION  
260 S.W. BIRDHILL LOOP  
PORTLAND, OREGON 97219  
(503) 636-2686**

January 23, 2014

Sisters – Camp Sherman Fire Department  
PO Box 1509  
Sisters, OR 97759

The Campbell Foundation, on behalf of Duncan and Cindy Campbell, is pleased to support the work of the Sisters – Camp Sherman Fire Department. Enclosed is a check in the amount of \$250.00 in Donation.

The Campbell Foundation was established by Duncan and Cindy Campbell to serve the needs of the underprivileged and disadvantaged, especially children. The Foundation's mission is to provide aid and assistance by supporting local neighborhoods and communities, schools, religious organizations and congregations, service clubs, voluntary organizations and governmental organizations that act to aid the underprivileged.

For publication purposes please list this grant as follows:

Duncan and Cindy Campbell of The Campbell Foundation

We appreciate your efforts and wish your organization continued success.

Warmest Regards,

*Trisha Koppert*

Trisha Koppert  
Administrator

enclosure

CINDY CAMPBELL

*Dear Sisters-Camp  
Sherman Fire Dept -*

*In appreciation  
of your work,  
please find enclosed  
donation of \$250 -*

*Thank you,*

*Cynthia Campbell*

*PO#*





Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

As we constantly seek to improve our service, we ask you to take a moment to evaluate us by completing the survey below and returning it in the enclosed envelope. Your responses are directly responsible for improving our services. Thank you for your input, we value your opinion!

Please circle how well you think we are doing in the following areas:	Strongly Agree 5	Agree 4	Disagree 3	Strongly Disagree 2	Neutral/ Don't Know 1
Our response was prompt	5	4	3	2	1
Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Do you have a Sisters Country FireMed membership?  Yes  No  
 Would you like more information on Sisters Country FireMed membership?  Yes  No

Name & Address (Optional): Cynthia Campbell, 69010 Barclay Place,  
Sisters, OR. 97758

Dear Roger

Thank you for all your help  
and support to make the  
groundbreaking Ceremony and  
Celebration such a success.  
The kids loved the Fire and  
Ambulance Trucks.

Thank again  
Erin

**FIRE CHIEF'S REPORT**  
**MONTH MARCH 2014**

I. CURRENT FIRE ACTIVITY STATUS:

There were no structure fires in February

II. NOTEWORTHY OPERATIONAL EVENTS:

1. The heavy snows brought challenges to the District, but call activity remained slow for the month. A green house at the Middle School collapsed under the weight of the snow and caused a propane leak within the structure.

III. COMMUNITY SERVICE EVENTS

1. The District participated in the Cascade Avenue Grand Celebration.
2. Three personnel participated in the Seattle Stair Climb for the Leukemia and Lymphoma Society.
3. District personnel participated in the Cloverdale Fire District open house at the Sisters Rodeo grounds.
4. I participated in the Sisters area economic development forum at the middle school.
5. The District hosted the Sisters Country Leadership meeting in March.
6. Chief Karjala assisted the City of Eugene for their chief officer promotional process.
7. Easter is fast approaching and the Association will host the community Easter egg hunt on April 20, 2014.

IV. SPECIAL PROJECTS UPDATE:

1. The staff vehicle for Chief Karjala has been purchased, and is now being fitted with the radio and light bar.
2. The ambulance specification committee is nearing completion of their project.
3. The Emergency Medical Responder class has finished with great results. All of the course participants passed the final exam. Applications for certification

are now being processed and the District will be working with Deputy Blann on the implementation of the program during the next month or two.

4. Fire Safety Manager Gary Marshal and I have been attending the Community Wildfire Protection Plan meetings. The final meeting for the group is scheduled for March 31<sup>st</sup>.
5. The first state wide meeting of the Collaborative Interface Taxation Committee will be held in Sisters on 3-20-14. I am chairing this committee which is investigating possible changes in statute for vacant properties.
6. We held a volunteer strategic planning process on March 3<sup>rd</sup> to develop options to address Board approved goals that impact the volunteer organization. The meeting was well attended and several good ideas to improve the volunteer program were identified.
7. The District internal budget committee has met twice this year.
8. SDAO representative Jason Jantzi met with District personnel and Director McKenzie to discuss options to improve the Districts safety program and lower insurance premiums. The program will likely last more than a year.
9. Chief Karjala participated in the joint recruitment testing process for new Central Oregon Community College students.
10. The Western Fire Chiefs Presidents Forum is scheduled to be in town on April 9-11. We should have more than 50 fire service executives at the station for the event.

#### V. VOLUNTEER STATUS

1. Volunteer numbers remained the same for the month of January.
2. We have received a volunteer application from a former Office of State Fire Marshal employee who would like to volunteer with the District and help with public education and prevention programs.

#### VII. OTHER

1. The District awards banquet is scheduled for April 19<sup>th</sup> at Five Pines.







**SISTERS-CAMP SHERMAN RFPD**  
Call Activity

	January		February		March		April		May		June		July		August		September		October		November		December		Year Totals			
	2013	2014	2013	2014	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013		
<b>FIRE RELATED</b>																												
Brush Fire-	0	0	0	0	0	0	2	1	4	1	5	1	4	1	6	6	3	5	1	1	1	1	1	1	0	18	27	
False Alarm-	5	4	5	5	8	2	5	2	5	4	1	4	1	2	7	3	4	4	4	4	8	4	4	7	4	7	49	53
Illegal Open Burning-	1	4	3	0	2	2	1	2	1	3	1	4	0	0	2	1	0	0	0	1	1	1	1	3	1	3	16	25
Structure Fire-	0	3	1	0	0	0	0	0	0	0	0	1	0	0	1	1	1	2	1	3	0	0	0	2	0	2	4	13
Mutual Aid-	0	1	0	0	1	1	4	1	4	2	3	3	0	4	5	0	3	3	2	2	0	0	0	1	0	0	19	16
Public Assist-	2	1	0	0	1	1	2	0	0	0	1	2	1	0	7	1	1	0	1	6	1	3	1	0	5	23	14	
Investigation-	2	2	0	4	1	1	2	1	4	1	4	5	3	9	5	7	4	2	1	2	1	2	1	0	2	1	29	35
Vehicle Fire-	0	0	0	0	0	0	0	0	0	1	0	1	0	1	2	0	3	0	0	0	0	0	0	0	0	0	3	5
HazMat	1	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2
<b>TOTAL FIRE RELATED CALLS</b>	<b>11</b>	<b>15</b>	<b>9</b>	<b>60</b>	<b>18</b>	<b>30</b>	<b>12</b>	<b>15</b>	<b>11</b>	<b>15</b>	<b>19</b>	<b>14</b>	<b>12</b>	<b>21</b>	<b>23</b>	<b>22</b>	<b>17</b>	<b>12</b>	<b>16</b>	<b>19</b>	<b>14</b>	<b>14</b>	<b>9</b>	<b>16</b>	<b>162</b>	<b>190</b>		
<b>EMS RELATED</b>																												
Medical-	70	43	61	45	50	54	49	48	54	54	64	71	60	61	60	57	50	36	35	47	41	46	44	45	45	638	607	
MVA-	10	4	4	4	5	4	4	9	3	7	9	8	5	11	7	8	4	6	6	6	9	5	6	13	6	75	82	
<b>Total EMS Related Calls</b>	<b>80</b>	<b>47</b>	<b>65</b>	<b>49</b>	<b>55</b>	<b>58</b>	<b>53</b>	<b>57</b>	<b>42</b>	<b>61</b>	<b>73</b>	<b>79</b>	<b>65</b>	<b>72</b>	<b>67</b>	<b>65</b>	<b>54</b>	<b>42</b>	<b>41</b>	<b>56</b>	<b>46</b>	<b>52</b>	<b>57</b>	<b>51</b>	<b>713</b>	<b>689</b>		
<b>YTD EMS RELATED CALLS</b>	<b>145</b>	<b>96</b>	<b>145</b>	<b>96</b>	<b>200</b>	<b>154</b>	<b>253</b>	<b>211</b>	<b>295</b>	<b>272</b>	<b>368</b>	<b>351</b>	<b>433</b>	<b>423</b>	<b>500</b>	<b>488</b>	<b>554</b>	<b>530</b>	<b>585</b>	<b>586</b>	<b>641</b>	<b>638</b>	<b>698</b>	<b>681</b>	<b>713</b>	<b>689</b>		
<b>TOTAL CALLS FOR MONTH</b>	<b>91</b>	<b>62</b>	<b>74</b>	<b>59</b>	<b>65</b>	<b>68</b>	<b>62</b>	<b>72</b>	<b>57</b>	<b>72</b>	<b>91</b>	<b>92</b>	<b>77</b>	<b>103</b>	<b>90</b>	<b>87</b>	<b>71</b>	<b>54</b>	<b>57</b>	<b>75</b>	<b>56</b>	<b>66</b>	<b>69</b>	<b>69</b>	<b>875</b>	<b>879</b>		
Total Patient Contacts	54	47	58	47	56	54	43	53	54	52	53	69	55	57	58	46	41	38	34	52	34	48	53	49	53	593	612	
Total Patients Air Ambulance TX	0	2	0	0	6	2	3	0	2	1	4	2	0	3	5	3	0	1	2	1	2	0	2	1	2	23	19	
<b>PATIENT TRANSPORTS</b>																												
Transports to SCMC VIA Ground	46	26	37	22	31	25	25	33	26	32	26	50	27	34	24	25	23	19	18	21	17	33	36	31	36	336	351	
Transports to Landing Zone	0	2	0	0	6	2	3	0	2	1	4	2	0	3	5	3	0	1	1	1	1	0	2	1	2	22	19	
<b>Total Patient Transports</b>	<b>46</b>	<b>28</b>	<b>37</b>	<b>22</b>	<b>37</b>	<b>27</b>	<b>28</b>	<b>33</b>	<b>28</b>	<b>33</b>	<b>30</b>	<b>52</b>	<b>30</b>	<b>37</b>	<b>29</b>	<b>28</b>	<b>23</b>	<b>20</b>	<b>19</b>	<b>22</b>	<b>17</b>	<b>35</b>	<b>37</b>	<b>33</b>	<b>361</b>	<b>370</b>		
<b>YTD PATIENT TRANSPORTS</b>	<b>46</b>	<b>28</b>	<b>83</b>	<b>50</b>	<b>120</b>	<b>77</b>	<b>148</b>	<b>110</b>	<b>176</b>	<b>143</b>	<b>206</b>	<b>195</b>	<b>236</b>	<b>232</b>	<b>265</b>	<b>260</b>	<b>288</b>	<b>280</b>	<b>307</b>	<b>302</b>	<b>324</b>	<b>337</b>	<b>361</b>	<b>370</b>	<b>427</b>	<b>442</b>		
<b>CALL URGENCY</b>																												
Alpha/Bravo	45	26	38	30	25	30	26	33	31	32	40	43	34	36	33	35	31	28	18	36	20	23	36	27	37	377	379	
Charlie/Delta	35	20	26	17	27	25	26	26	25	28	31	36	30	34	29	29	23	14	48	30	24	28	20	25	24	344	312	
Echo	1	1	0	3	2	0	2	0	1	1	1	1	0	0	2	0	0	1	2	0	2	2	0	1	1	13	9	
Omega	0	0	1	0	0	0	0	0	1	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	5	7	
Code 1	9	11	8	7	11	9	10	11	11	7	15	12	9	22	18	13	12	7	15	16	10	14	8	13	13	136	142	
Code 3	1	4	1	2	0	2	1	3	3	4	4	2	3	9	5	7	5	4	3	3	3	0	1	3	3	27	43	
<b>CALL BACKS (7PC)</b>																												
Called	14	23	10	19	13	7	19	14	15	18	21	26	18	38	17	45	18	20	15	24	9	17	9	17	17	176	268	
Covered	10	16	8	17	12	6	16	11	11	12	15	16	17	29	9	21	14	12	15	12	15	7	8	4	12	138	174	
Not Covered	4	7	2	2	1	1	3	3	4	6	6	8	1	9	8	24	4	8	0	0	0	2	5	5	5	40	94	



## Sisters Camp Sherman RFPD

**Total Premium:** \$84,562.23

**Claims ratio:**

APD:	7.76%
AL:	0%
GL:	0%
Property	16.44%
Work Comp:	131.23%

The purpose of my visit was to meet with the chief to discuss an in-depth risk management assessment project at the district. The district currently has board goals for the fiscal 2013 year. These goals will dovetail with the forthcoming risk assessment goals. The individuals who were involved with the initial meeting and discussions were the Fire Chief, the Operations Chief, the Safety Committee Chair / Career Firefighter, and a board member. We met and reviewed claims history, district operations, board roles and operations, and any personal thoughts on what the district could do to improve operations and reduce risks. I am making the following recommendations for a plan of action. The timeframes for completing these items will be established in future meetings.

### Employee Injury Program:

- Develop a "return to work" policy
  - Determine what the district currently has to return an employee to work
  - Meet with Aubrey Sakaguchi from SDIS to gather information about what is available to the district
  - Gather Example policies from other districts / National standards (NFPA)
- Develop Fit for Duty Program:
  - Gather example policies from other districts / National standards (NFPA)
  - Talk with Dan Davenport from SDIS about exercise and wellness
- Develop a comprehensive analysis program for incidents
  - Gather example policies from other districts
  - Train safety committee members and key district employees on investigation procedures with an emphasis on root cause analysis
  - Train key members on change analysis
- Have a comprehensive OSHA consultation with an emphasis on SHARP and VPP

### Update of Policies:

- Review and update board policies
  - Gather example policies from other fire districts
  - Prioritize policies for adoption
- Review and update operational policies and guidelines
  - Gather example policies from other fire districts
  - Prioritize policies and guidelines for adoption
- Provide training for newly updated policies to all board members and staff

### Review Student Volunteer Benefits:

- Determine what benefits the district provides to student volunteers
- Compare these benefits with the 360 Taskforce white paper on volunteer compensation
- Establish guidelines/policy for Student Volunteer benefits

### New Board Member Orientation:

- Gather examples from other districts on new member orientation
- Develop an outline/checklist for board member information
- Provide training to the new board members



## Community Risk & Fire Safety Manager Report

March 2014

**Auxiliary Report:** The Blood Pressure Clinic for March is at Bi-Mart on March 18<sup>th</sup>. Our Clinic Coordinator is Auxiliary Volunteer Marsha Marr which owns and operates “Miss Sew it All” here in Sisters. Marsha and other Auxiliary Volunteers, receive many compliments from residents within our fire district. Such a rewarding experience says Marsha. Marsha’s goal is to secure more volunteers so she can reach out to more citizens in need of blood pressure monitoring. Her plan is to open the Clinic twice each month to better serve our fire district constituents. Ron Nichols continues to schedule CPR classes for individuals within our fire district which assists our EMS efforts. The more civilian first responders that can assist a patient until our medics arrive, the better the outcome for the patient.

**Public Education Report:** Volunteer TJ Johanssen is one of the officers for the Central Oregon Fire Prevention Cooperative which consists of over 20 fire agencies. TJ is currently working with the Coop planning Smokey Bear visits for all first grade children in central Oregon. TJ and others will also be working on the FireFree cleanup scheduled for May 16 and 17, 0800 to 1600 hrs. at 68200 Fryrear Road. These are just a couple of programs we assist the Coop with throughout the year. The Coop collectively provides public education for all ages within the tri-county area. The benefit for fire departments to belong to this organization is to help support staffing events, consistent program messages, funding public education projects and having one voice with media outlets. May 3<sup>rd</sup> is National Wildfire Community Preparedness Day. We are in the planning process for this event. Suggested programs would be to host a Firewise Communities open house in one of the fire stations and possibly have neighborhood meetings to discuss wildfire preparedness around the home and within HOA subdivisions. We are also working with a local individual promoting the prevention of Poison Emergencies and the Mr. Yuk Program.

### **Development Review:**

- Deschutes County Sisters School Health Clinic (Lone Ranger Road)
- Creekside Campground Expansion (Locust St)
- Hayden Homes 12 Lot Subdivision (Trinity & McKinney Butte Rd.)
- RV Lot proposed behind Bi-Mart
- Business License Laredo Construction
- Business License Vista Bonita Glass Art Studio
- Business License Hood Avenue Art
- Business License for Bend Oil
- Road Closure for "My Own Two Hands" Parade in April (Main St)

### **Other Fire Prevention Business:**

- Inspected all Sisters School District schools with Office of State Fire Marshal
- Meeting with Jefferson County CDD, Road District 18, USFS, Jefferson County Sheriff to review, rename and re-address specific problem areas in Camp Sherman
- Updated new Burning Regulations
- Updated new Notice of Violations
- Ground Breaking Ceremony on Main Avenue March 1st
- In the final stage to adopt the Greater Sisters Area Community Wildfire Protection Plan (CWPP)
- Oregon State Local Emergency Preparedness Meeting LEPC DCSO February 26<sup>th</sup>
- Oregon Fire Code Training for new 2014 Fire Code BFD Training Center February 28th
- Camp Sherman Forest Service Planned Prescribed Fire Burning Open House March 10<sup>th</sup>
- ODF 30-Day Slash Burning Permit Legal 13-11-18