

AGENDA

Notice of Regular Meeting of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District February 18, 2014 – Administration Building – 5:00 p.m.

- 1. Open the regular meeting
- 2. Association report
- 3. Consent agenda
 - a. January 21, 2014 Minutes of regular meeting
 - b. Dashboard report
 - c. Bank statement and reconciliations
 - d. Operating fund summaries
 - e. Check register
 - f. Ambulance report
- 4. Administration
 - a. ISO Update
 - b. Budget timeline
- 5. Resolutions
- 6. Any other business
- 7. President Report
 - a. SDAO Best Practices
 - b. Bank Signature Cards
- 8. Correspondence
- 9. Fire Chief Report:
 - a. Call activity and personnel response January 2014
- 10. Fire Safety Manager Report
- 11. Any other business
- 12. Meeting adjourn

February, 2014

Dear Members of our Board of Directors,

Last year was a satisfying year of community service for the Sisters - Camp Sherman Fire and Ambulance Association. Here are highlights of some events.

- a. We collected and distributed Christmas toys to community children in need in record numbers. The "giving tree" project is better than ever!
- b. We provided a wonderful Community Christmas Dinner to our largest group ever in the fire department community room. Many of our guests have come to depend on this meal and we are pleased to be able to provide it for so many folks.
- c. Volunteer ambulance crews provided medical support for a number of community events including the Sisters Rodeo, high school football and lacrosse games (including the Sisters Lacrosse Tournament), the Sisters Quilt Show and student athlete medical assessment.
- d. We helped to spread fire safety messages at our Community Easter Egg Hunt in the Park, Halloween at the Fire Hall, school events, parades and a host of other opportunities.
- e. We continue to provide scholarships, in the name of Jim Gentry, to Sisters High School graduates.

I am pleased to report that all of the projects planned for this year are already funded. Community donations and previous Association fund raising have provided the finances we need for 2014. Hopefully new donations will be forthcoming!

Upcoming Association projects include our Easter Egg Hunt in the Park, and our Department Dinner. See you there!

Jeff Liming, Association President



Sisters-Camp Sherman Rural Fire Protection District "Protecting Life and Property through Quality Service"

Minutes of the Board of Directors Meeting of the Sisters-Camp Sherman Rural Fire Protection District January 21, 2014

- 1. Board President Chuck Newport opened the Regular meeting at 5 p.m.
 - a. Directors attending: Boyd and Johnson. Absent: McKenzie.
 - b. Staff attending: Chief Johnson and Julie Spor
 - c. Public attending: Roger White
- 2. The board reviewed Roger White's board member application.
 - a. The Board unanimously approved to appoint Roger White to the vacant Board position which expires May 2015. Motion by Director Boyd, second Director Johnson.
 - b. Roger White read the Oath of Office, signed it and Julie Spor notarized the document.
- 3. The Association report was reviewed. Director Newport was impressed with the number of families served for both Christmas dinner and the Spirit of Christmas program.
- 4. Consent Agenda: The Board unanimously approved the Consent Agenda. Motion by Director Boyd, second Director Johnson.
 - a. Minutes of both regular and special meetings were reviewed with no comments.
 - b. Chief Johnson explained the Dashboard report to new member, Roger White.
 - c. Director Boyd asked about the outstanding deposit on the LGIP account. Julie explained it was a Jefferson County tax deposit that had not shown up on the bank statement yet and would most likely be on the January statement.
 - d. Operating fund summaries were reviewed with no comments.
 - e. Director Boyd asked about check number 5225. The description should have read mileage reimbursement for Marc Proctor and instead read cell phone reimbursement.
 - f. Ambulance report was briefly explained to new Director White.
- 5. Administration
 - a. ISO was explained by Chief Johnson.
 - i. ISO began collecting data on our fire district in 2012. We received a letter from them recently saying we were improving from a PC5 to a PC4 in the

- city and that rural would move from a PC8B to a 9. The Chiefs were concerned with this and met with an ISO customer service representative last week and found some areas in the report where we can improve.
- ii. Unfortunately, when ISO initiated the letter to the Fire District, they also initiated one to all the insurance agencies. This could affect renewal rates for those people in the rural in the interim. Chief Johnson will notify the affected residents once a letter from ISO is received. Notification will be made through the District website, the Nugget Newspaper and direct mailing those who may have been affected. Chief Johnson also explained a new rating system that ISO will be testing our data against, which could improve our PC8B rating.
- iii. Director Boyd asked if there were other areas of the report we didn't agree with and Chief replied there were other areas to improve upon including training. Director Boyd asked when the new report would be out. Chief Johnson got word she is working on ours now and will be done shortly.
- b. Both candidates for the Finance Manager and Community Risk and Fire Safety Manager positions have condition offers of employment and we are awaiting background and drug screen reports.
- c. Medical Return to work staff report was reviewed. Some members of the Board had concern originally about where the information came from. Chief explained the sources of information he used. Many departments use the same type of release the Chief is presenting today. NFPA guidelines were used in relation to firefighters. Director White asked if we've had issues with employees re-injuring themselves when they return to work and Chief answered yes.
 - i. The Board unanimously approved the Medical Return to Work form as presented. Motion by Director White, second Director Johnson.
- d. The District received a matching funds grant from SDAO. The grant will be used to standardize the locks at the main and outlying stations and to upgrade the generator. Captain Brown will install the locks, while a contractor will be hired to upgrade the generator.
- e. Chief Johnson discussed the benefits for transferred employee Jeremy Ast. Chief explained that the re-structuring affected Jeremy's salary, time off accrual and hours he is able to bank. Director Johnson asked if this will roll over if he moves departments and Chief Johnson replied no. This is a unique situation and not covered in current policy. The hourly rate to cash Jeremy out will depend on his salary at time of separation. Currently, Jeremy's hourly rate was higher as a Deputy Chief because he worked a 40 hr. work week instead of a 56 hr. work week.
 - The Board unanimously approved the transfer agreement for Jeremy Ast as presented. Motion by Director Johnson, second Director White.
- f. Chief Karjala briefly discussed the vehicle replacement staff report. This vehicle has had significant mechanical issues. It does not have a lot of miles, but is showing its ages with issues. Vehicle is still out of service at mechanic.

- i. Director White asked if staff staggers vehicle purchases in the equipment replacement plan and Chief Johnson replied yes. Director Johnson asked if we normally spend funds out of the Equipment Reserve Fund for these types of purchases and Chief Johnson said yes. Director Boyd asked if other makes/models were considered and Chief Karjala replied yes, but this was the best model for size needed. Director Boyd also asked if we would re-use any equipment on the current vehicle and Chief Karjala said we will re-use whatever we are able to.
- ii. The Board unanimously approved the purchase of the 2014 Chevrolet Tahoe 4x4 with response package for a total expenditure of \$51,000 and to declare the 2000 Ford Expedition Surplus. Motion by Director White, second Director Johnson.

6. Resolutions

- a. The Board unanimously RESOLVED to approve Resolution number 2013-2014-003 expending Equipment Reserve funds for the purchase and equipping of a staff vehicle. Motion by Director Boyd, second Director Newport.
- 7. None
- 8. President's Report
 - a. Director Newport briefly discussed the SDAO conference brochure in the packet. Encouraged Directors to attend and if they are not able to attend conference to try and attend a local SDAO event in the future.
 - b. Director Newport received a letter from the District's attorney advising him they are in possession of some files of ours that are over ten years old and they would like to dispose of them. Director Newport will give them the ok.
- 9. Miscellaneous correspondence was reviewed including a letter from Dick Donaca, thank you letters and patient survey results.
 - a. Director Newport asked staff to begin working on an RFP to solicit new proposals for CPA for the Board to consider. Chief Johnson will head this project.
- 10. Fire Chief Report was reviewed. Chief explained the vacant lands taxation issue briefly and reminded the Board of the upcoming awards banquet on April 19.
 - a. Call activity and personnel response reports were reviewed.
- 11. Any other business
 - a. Directors discussed bank account signers and who they should be. Director Boyd expressed he thinks with five board members we should be able to get checks signed with only Board members and no staff. Director Boyd thinks this is a cleaner and more transparent option for the District. The Board unanimously approved changing the signers on District accounts with Washington Federal Bank, US Bank and Bank of the Cascades to allow only the Board of Directors signature authority. Current Directors include Charles Newport, Albert McKenzie, Donald Boyd, Heather Johnson and Roger White.
- 12. No further business was discussed and the meeting adjourned at 6:05 p.m.

Respectfully submitted,

Sisters-Camp Sherr	<u>Dashboar</u>	d		2/1/	/2014		
Legend		Good		Bad	Neutral		
				<u>-</u>			
Financial							
	201	3/2014 Budget	2013	/2014 YTD. Actual	% of Budget	58% goal	
Revenue							
Beginning Fund Balance	\$	1,294,308.00	\$	1,445,049.00	111.65%		
Property Taxes Recvd.	\$	2,044,077.00	\$	1,909,491.18	93.42%		
Ambulance Revenue	\$	225,000.00	\$	180,900.13	80.40%		
Fire Med Memberships	\$	25,000.00	\$	16,686.66	66.75%		
Other	\$	19,885.00	\$	28,166.81	141.65%		
Total YTD Revenue	\$	3,608,270.00	\$	3,580,293.78	99.22%		Ť
				<u> </u>			
	2013	3/2014 Budget	2013,	/2014 YTD. Actual	% of Budget		
Expenditures				- <u>-</u> -		58% goal	
Personnel	\$	1,890,535.00		1,068,814.46	56.54%		
Materials and Services	\$	534,943.00	_	307,514.81	57.49%		
Capital Outlay	\$	33,600.00	_	467.72	1.39%		
Debt Service	\$	174,038.00	\$	174,037.50	100.00%		
Total YTD Expenditures	\$	2,633,116.00	\$	1,550,834.49	58.90%		
Cash Balances	+	12/31/2013		1/31/2014			
U.S. Bank Operating Account	\$	118,684.65	Ś	100,407.91			
Bank of the Cascades (pool)	\$	5,607.45		5,608.64			
Local Govt. Invest. Pool	\$	2,195,825.11		2,123,192.10			
Employment Reserve Fund	\$	107,591.62	_	107,591.62			
Building Reserve Fund	\$	49,195.93	\$	49,195.93			
Equipment Reserve Fund	\$	99,793.35	_	58,370.10			
Technology Reserve Fund	\$	3,025.85	\$	3,025.85			
Debt Service Fund	\$	255,770.00	\$	131,306.25			
Total All Funds	\$	2,835,493.96	\$	2,578,698.40			
			<u> </u>				
Volunteer Activity	L	ast Month	Cı	urrent Month			
Number of Vol. Firefighters		27		26			
lumber of EMS Vol.		6		6			
lumber of Auxillary Vol.		12		12			
lumber of Student Vol.		7		7		1	
olunteers In Training Acad.		0		0			
olunteers in Recruitment		0		0			
fasty Team EMR in Training	+	0		15			
iasty ream civin ill Halling	┼─			1.5			

Legend	Good	Bad	Neutral		
Emergency Responses	Last Month	Current Month	Year to Date		
Reported Fires	18	15	15		
Confirmed Structure Fire	0	1	1		
Confirmed Wildland Fire	0	0	0	-	
Ambulance Responses	51	47	47		
Ambulance Transports	33	28	28		
Air Ambulance Transports	2	2	2		
Total calls for month	69	62	62		
Personnel Response	Last Month	Current Month	Year to Date	7 PC Goal 75%	
Volunteer Responses	195	227	227		
Average Volunteer Response	2.82	3.66	3.66		
Career Responses	195	170	170		
Average Career Response	2,82	2.74	2.91		
7 PC's initiated	17	23	23		-
7 PC's Covered	12	16	16	70%	
Fire Prevention	Last Month	Current Month	Year to Date	_	
Pre-Fire Plan Surveys	continuing	continuing	3		
Fire and Life Safety Insp.	3	0	19		
Public Ed. Presentations	3	0	20		
Training Hours	Last Month	Current Month	Year to Date		
Volunteer Training Hrs.	185.25	233	233		
Career Training Hrs.	45.25	56.25	56.25		
Instructor Hrs.	49.25	62.25	62.5		
Employee Injuries	Last Month	Current Month	Year to date		
Requiring Treatment	0	1	1		
Not Requiring Treatment	0	0	0		

State Treasurer 1g System



350 Winter Street NE Suite 100 Salem, OR 97301-3896 1-800-452-0345

ocal Government Statement of Account Balance and Transactions

p Sherman RFPD

Account:

Interest

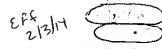
0000004374

2014

Page 1 of 1

Fee

Ending



Beginning

) Sherman RFPD

97759

Debits

Balance	Count	Amount	Count	Amo	unt Amo	unt A	Amount	t Balanci	
\$2,452,680.85	1	100,000.00	2	29,01	3.45 1,11	5.40	10.85	85 \$2,382,798	
Effective Posting Date Date Des	cription / Comm	ents		Document Number	Item Count		Amount	Credit Amount	Balance
OR Treasury									
1/2/2014 1/2/2014 TES	From Dechutes (County		AT8251482				26,262.44	/
End of day balance								2,4	78,943.29
R Treasury									
<u> </u>	Jefferson County	т		AT8275191				2,751.01	
E	nd of day balance	•						· ·	81,694.30
D T								_, .	01,001.00
OR Treasury-Outgoing ACF 1/17/2014 1/17/2014 Voice		drawal		DVA8333893	1	100	,000.00		
	nd of day balance			DVAGGGGGG	,	100,	,000.00	23	81,694.30
								2,0	01,037.00
PR Treasury 1/31/2014 1/31/2014 Interd	nat Cradit			E1040444					
1/31/2014 1/31/2014 III.eli		ae	EI013114 FEE013114			1,115.40 0.05			
1/31/2014 1/31/2014 Manu	•			FEE013114			0.80		
1/31/2014 1/31/2014 Mont	hly Maintenance	Fee		FEE013114			10.00		
E	nd of day balance							2,3	32,798.85
				Fees -					
	DI-41	_				_			
	Description		Item C		Amount	Current R			
		Deposit Fee nsfer-In Fee		2	0.05		500		
		intenance Fee		1	0.80 10.00	10.0	000 000		
				247	10.00	10.0	000		
			tr	nterest			•	.	

Credits

Effective

Rate

Date 1/1/2014

0.5400%

Average Annualized Rate:

0.5400%

Note: The average annualized rate for the month is not the exact rate at which your account earned unless you had the exact same balance every day during the month.

Detail Ledger - LGIP Summary Report Period: 01/14 - 01/14

Page: 1 Feb 05, 2014 | 11:58AM

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
GIP Acct #4	1374		12/31/2013 (12/13) Balance	1-00-0-1070			2,195,825 11
01/31/2014	CRJE	7	lgip interest and fees		1,115.40		
01.31/2014	CRJE	8	Igip interest and fees			10.85-	
01/16/2014	CRJEU	1	TX FRM LGIP TO US OPERATING			100,000.00-	
01/02/2014	JE	1	Deschutes County Taxes		26,262.44	,	
			01/31/2014 (01/14) Period Totals and E	Balance	27,377.84 *	100,010.85- *	2,123,192.10
Numbe	or of Transa	ictions: 4 Ni	umber of Accounts: 1		Debit	Credit	Proof
Total G	SENERAL F	·UND:			27,377.84	100,010,85-	72,633,01

Sisters-Camp Sherman Detail Ledger - LGIP Summary Report Page. 2 Rural Fire Protection District Period: 01/14 - 01/14 Feb 05, 2014 11:58AN. Reference Account Debit Credit Date Number Payce or Description Journal Number Amount Amount Balance Empl Fund 12/31/2013 (12/13) Balance 2-00-0-1070 107,591.62 01/31/2014 (01/14) Period Totals and Balance .00 * .00 * 107,591.62 Number of Transactions: 0 Number of Accounts: 1 Debit Credit Proof Total EMPLOYMENT RESERVE FUND: .00 .00 .00

Detail Ledger - LGIP Summary Report Period: 01/14 - 01/14

Page: 3 Feb 05, 2014 11 58AH

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Crodit Amount	Balance
Bldg Fund			12/31/2013 (12/13) Balance 01/31/2014 (01/14) Period Totals and	3-00-0-1070 Balance	.00.	.00 *	49,195.93 49,195.93
Numbi	or of Transa	actions: 0 Number	er of Accounts: 1		Debit	Credit	Proof
Total E	BUILDING F	RESERVE FUND:			.00	.00	00

Reference Account Debit Credit Journal Date Number Payee or Description Number Amount Amount Balance Equipment Fund 12/31/2013 (12/13) Balance 4-00-0-1070 99,793 35 01/31/2014 CRJE 1 Karjala vehicle purchase for 2014 Tahoe 40.876.50 01/31/2014 CRJE 3 Transfer funds to take care of Equipment Reserve 546.75 .00 01/31/2014 (01/14) Period Totals and Balance 41,423,25 58,376.10 Number of Transactions: 2 Number of Accounts: 1 Dobit Credit Proof Total EQUIPMENT RESERVE FUND: .00 41 423 25 41,423.25 Transferred late a 1/31 Will Shows in Feb.

Detail Ledger - LGIP Summary Report Period: 01/14 - 01/14

Page 5 Feb 05, 2014 | 11 58Ars

Date	Reference Journal Number	Payee or Description	Ac cou nt Number	Debit Amount	Credit Amount	Balance
Technology R	ochnology Reserve Fund 12/31/2013 (12/13) Balance 01/31/2014 (01/14) Period Totals and			.00 *	.00 *	3,025 85 3,025,85
Numbe	r of Transactions: 0 Numb	per of Accounts; 1		Debit	Credit	Proof
Tota! T	Total TECHNOLOGY RESERVE FUND:			.00.	.00	00
Numbe Grand 1	r of Transactions: 6 Numb Fotals:	per of Accounts: 5		Debit 27,377.84	Credit 141,434.10	Proof 114,056 26

Report Criteria:

Actual Amounts

All Accounts

Summarize Payrel! Detail

Print Periods With No Activity

Print Period Totals

Print Grand Totals

Page and Total by Fund

All Segments Tested for Total Breaks

Account.Account Number = 10001070,20001070,30001070,40001070,50001070,50001075



P.O. Box 1800 Saint Paul, Minnesota 55101-0800

3233

IMG

Y STO1

Business Statement

Account Number: 1 536 9523 7070 Statement Period: Jan 2, 2014 through Jan 31, 2014



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000012458 2 AT 0.406 106481449110559 P

SISTERS-CAMP SHERMAN RURAL FIRE PROTECTION DISTRICT

OPERATING FUND

PO BOX 1509

SISTERS OR 97759-1509

RCVD 27-11-1 ACCT# _____ CAPT, INITIALS

CHIEF INTIALS

Commercial Customer

Service:

1-877-295-2509

To Contact U.S. Bank

Telecommunications Device

for the Deaf:

1-800-685-5065

Member FDIC

Account Number 1-536-9523-7070

Internet:

usbank.com

INFORMATION YOU SHOULD KNOW

BUSINESS EDGE CHECKING

U.S. Bank National Association

Account Summary

New Terms & Conditions effective January 2, 2014

New Terms & Conditions will be in effect for U.S. Bank business customers beginning January 2, 2014. You can view the new Terms & Conditions at usbank.com/tmtermsandconditions, using the access code: terms2013. If you are unable to access this information for any reason, please contact your Branch Banker, Relationship Manager, Treasury Management Consultant or Commercial Customer Service team for assistance. Note: U.S. Bank will never request sensitive information such as user names, passwords or payment security codes. Please do not respond to communications requesting sensitive information. If you suspect your computer has been compromised, contact Customer Service immediately.

	•	# Items						
Be	ing Balance on Jan	2	\$ 118,684.65					
Cu.	√ner Deposits	10	24,401.07					
Other	Deposits	11	114,646.59					
	Withdrawals	8	77,386.71-					
Check	cs Paid	71	56,116.68-					
	Ending Balance on	Jan 31, 2014	\$ 124,228.92					
Custo	omer Deposits							
Numb	er Date	Ref Number	Amount	Number	Date	Ref Number		Amount
	Jan 8	9792786180	1,213.82		Jan 16	9793169899		4,182.07
	Jan 8	9792786186	1,646.81		Jan 22	9798662837		4,027.17
	Jan 16	9793169896	150.00	l	Jan 22	9798662831		4,275.13
	Jan 16	9793169890	450.00		Jan 28	9795811827		3,736.30
	Jan 16	9793169892	1,846.26	The Control of the Co	Jan 31	9790838661		2,873.51
		- 1		Tot	al Customer D	Peposits	\$	24,401.07
Other	Deposits						•	
Date	Description of Tran				Re	f Number		Amount
	2 MERCH 80162949		SISTERS DEPOSIT				\$	823.14
Jan 2	2 Electronic Deposit		From Regence BCBCO					1,733,46
	REF=1336400	er refer to a resource to the resource	6930238155Regence	BC48500080	0890			
Jan 6	Electronic Deposit REF=1400201		From Regence BCBCO	4D) 4T 405000				2,224.20
Jan 8	B Electronic Deposit		6930238155HCCLAIF From Regence BlueShie	VIP'IVI I 400UUU	1800980 *********************************	000000000000000000000000000000000000000	onanan mananan	Managarana ar es caración de caración
9011	REF=14006008		6910282080HCCLAI	ADNAT AREGOO	900000			129.91
Jan 13			SISTERS DEPOSIT	AIL IAI I HOOOOO	000993			
	Electronic Deposit		From Regence BCBCO	96888888888888888888		\$61,000,000,000,000,000,000,000,000,000,0	1040 0000 00000000	50.00
	REF=14009008		6930238155HCCLAI	APMT485000	RUUGEU			336,60
Jan 16			From NORIDIAN WAOR	ak Ak	OOGOOG		989049969065	F 000 04
	REF=14015007	7824945 Y	4450173185MED B P		76O			5,690.94
Jan .	Electronic Deposit		From OREGON ST TREA	\s				100 000 00
	REF=14016006	8828395 Y	9400917099LGIP AC					100,000.00
				The second second second second	A CONTRACTOR OF THE SECTION OF THE S	en i kennunu Nivadorrega (d. 1695	a se sea ur pagisuais	out the passing action between pass

Bank reconciliation report

Page: Feb 03, 2014 02:27PM

Rural Fire Protection District

sport Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Oper Acct (Operating Account) (7) January 31, 2014

Account: 10001080

Bank Account Number:

153695237070

Bank Statement Balance: Outstanding Deposits: Outstanding Checks:

124,228.92 41,423,25 65,244.26 Bank Adjustments: 100,407.91 Bank Balance:

Book Balance Previous Month: Total Receipts:

Total Disbursements: Book Adjustments: Book Balance:

115,694.81 177,546.11

192,833.01 .00 100,407,91

Outstanding Deposits

Deposit Deposit Number Amount

40.876.50

2

Deposit Number

4

Deposit Amount 546.75

.00

Deposit Number

Deposit Amount Deposit Number Deposit Amount

Total:

41,423,25

_				
Qu	tstan	ding	Checks	3

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
5279	65.00	5314	4.74	5321	137.64	5328	496.57
5302	150.00	5315	79.61	5322	95.00	5329	330.00
5303	85,00	5316	29.00	5323	1,250.00	5330	80.00
5304	105.00	5317	124.50	5324	185.03	5331	53,89
5308	300,00	5318	3,362.09	5325	197.00	122013	252.64
5309	40,876.50	5319	47.79	5326	62,00	122013	15,871.54
5312	475.91	5320	63.31	5327	464.50	-	
						Total:	65,244.26

Checks cleared: 77 items Checks Outstanding: 27 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



SISTERS-CAMP SHERMAN RURAL FIRE PO BOX 1509 SISTERS OR 97759 Page Primary Account: Date: 1 of 1 4396804 02/02/14

Mobile Banking We are proud to announce our newest branch: Everywhere! Fast and Secure Mobile Banking - deposit a check, pay bills, transfer money and see your transactions right from your mobile device. Mobile Banking / Mobile Deposit / Mobile Bill Pay, to download our app today, go to www.botc.com! Small per item fee for more than 10 mobile deposits in a calendar month.

Summary of Accounts

Account NumberType of AccountBalance4396804Public Money Market OR5,608.64

Public Money Market OR

Account Number	4396804	Statement Dates 1/01/14 thr	u 2/02/14						
Previous Balance	5,607.45	Days in the Statement Period	33						
Deposits/Credits	.00	Average Ledger	5,607.45						
Checks/Debits	.00	Average Collected	5,607.45						
Service Charges	.00.	Interest Earned	1.27						
Interest Paid	1.19	Annual Percentage Yield Earned	0.25 %						
Current Baiance	5,608.64	2014 Interest Paid	1.19						

Overdraft and Return Item Fees

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Non-Sufficient Item Fees	\$.00	\$.00

Deposits and Credits

DateDescriptionAmount1/31Interest Deposit1.19

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance	Date	Balance
1/01	5.607.45	1/31	5 608 64				

Sisters Camp Sherman Rural Fire Protection District		Bank reconciliation report		Page Feb 03, 2014 12:54Ph
) Sport Criteria: Print Outstanding Checks and De	eposits and Bank and Book Adj	ustments		
(a)	MMA 8	OTC (MONEY MARKET ACCT BOTC) (1)		
		January 31, 2014		
Account: 10001000				
Bank Account Number. 04396804				
Bank Statement Balance.	5,608.64	Book Balance Previous Month:	5,607.45	
Outstanding Deposits:	.00	Total Receipts:	1.19	
Outstanding Checks;	.00	Total Disbursements:	.00	
Bank Adjustments:	.00	Book Adjustments:	.00,	
Bank Balance:	5,608.64	Book Balance:	5,608.64	
		Outstanding Deposits		
No outstanding deposits found!				
Deposits cleared: 1 items Deposits	Outstanding: 0 items			
		Outstanding Checks		
No outstanding checks found!				
Checks cleared: 0 items	tstanding: 0 items			
		Bank Adjustments		
3		· · · · · · · · · · · · · · · · · · ·		
lo bank adjustments found!				

Book Adjustments

No book adjustments found!

Washington Federal. invested here.

iww.washingtonfederal.com

Combined Savings Statement

PAGE 1 OF 1

Statement Ending Date

01/31/14

Branch

Sisters

For 24-hour telephone banking 1-877-431-1876

5950

SISTERS-CAMP SHERMAN RURAL FIRE PROTECTI PO BOX 1509 SISTERS, OR 97759-1509 Ուլի իսիմալիկույնակիս իալիկիկիկիկիկիկիկութիր

Please direct all inquiries to (541) 549-8110 PQ Box 670, Sisters, OR 97759

Annual Percentage Yield Earned:

00.30%

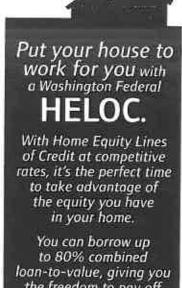
: 275-900086-8

Sisters-Camp Sherman Rural Fire

Protection Dist

Prior Acct #: 831460001

Date	Description	Amount	Balance
01/01	Beginning Balance		\$255,770.00
1/06	Deposit Madras	+231.88	256,001.88
01/08	Deposit	+2,261.62	258,263.50
01/28	Withdrawal Check	-127,018.75	131,244.75
01/31	Interest	+61.50	131,306.25
01/31	Ending Balance		\$ 13 1,306.25



the freedom to pay off debt, remodel, or even take a dream vacation.

> Visit your branch to get started.



fauel Housing Lender
MEMBER FDIC

ACCI#

CAPT. RUTIALS CHIEF INITIALS

Feb 05, 2014 11:09AM

port Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

Washington Federal (WashFed Bond Tax Acct) (10) January 31, 2014

Account: 70001040

Bank Account Number: 831460001

Bank Statement Balance: 131,306.25 Book Balance Previous Month: 255,770,00 Outstanding Deposits: .00 Total Receipts: 2,555.00 Outstanding Checks: .00 Total Disbursements: 127,018.75 Bank Adjustments: .00 Book Adjustments: .00 131,306.25 Book Balance: Bank Balance: 131,306.25

Outstanding Deposits

No outstanding deposits found:

Deposits cleared: 3 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

Sisters-Camp Sherman
Rural Fire Protection District

Budget Worksheet - Revenue Period: 01/14

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Account Number	Account Title	2014-14 Period Actual	2013-14 Current year Actual	2013-14 Current year Budget	Balance Remaining +/-	2014-14 Percentage Collected
GENERAL FUND						
1-01-0-40100	Desch Cnty Current Yr Ta	23,033.29	1,699,745.95	1,797,050.00	97,304.05-	94.59
1-01-0-40200	Jeff Cnty Current Yr Taxe	.00	153,904.29	187,727.00	33,822.71-	81.98
1-01-0-41100	Desch Cnty Prior Yr Taxe	3,222.14	48,064.74	53,400.00	5,335.26-	90.01
1-01-0-41200	Jeff Cnty Prior Yr Taxes	.00	7,776.20	5,900.00	1,876.20	131.80
1-01-0-42100	Ambulance Transports	26,756.78	186,212.25	225,000.00	38,787.75-	82.76
1-01-0-42120	Ambulance Collection Ac	360.46-	100.56	.00	100,56	.00.
1-01-0-42200	Fire Contracts	761.27	3,364.91	3,100.00	264.91	108.55
1-01-0-42300	Fire Apparatus Response	222.00	222.00	10.00	212.00	2,220.00
1-01-0-42400	Fire Med Membership	3,824.17	16,686.66	25,000.00	8,313.34-	66.75
1-01-0-42500	Pay from Outside Parties	768.84	768.84	60.00	708.84	1,281.40
1-01-0-43301	2013 SDAO Arson Grant	.00.	500.00	.00	500.00	.00
1-01-0-44120	Bank Interest	1.19	1.19	.00.	1.19	.00
1-01-0-44140	Deschutes Cnty interest	7.01	222.25	200.00	22.25	111.13
1-01-0-44160	Jefferson Cnty Interest	.00	8.51	15.00	6.49-	56.73
1-01-0-44180	Reserve Bank Interest	1,115.40	5,321.69	7,000.00	1,678.31-	76.02
1-01-0-45000	Misc Revenue	1,283.19	17,091.42	8,000.00	9,091.42	213.64
1-01-0-45400	Volunteer Assoc Donation	75.91-	250.00	.00	250.00	.00.
1-01-0-45500	Community Room Reven	125.00	861.00	1,500.00	639.00-	57.40
1-01-0-49990	Beginning Working Capita	.00	1,445,049.00	1,294,308.00	150,741.00	111.65
Total GENE	RAL FUND REVENUE:	60,683.91	3,586,151.46	3,608,270.00	22,118.54-	99.39
GENERAL F	FUND Revenue Total:	60,683.91	3,586,151.46	3,608,270.00	22,118.54-	99.39
Net Total GF	ENERAL FUND:	60,683.91	3,586,151.46	3,608,270.00	22,118.54-	99.39

Sisters-Camp Sherman Rural Fire Protection Dis	strict	*	neet - Personal Se eriod: 01/14	ervices	Fe		Page: eb 13, 2014 08 :10AM	
Account Number	Account Title	Period Actual	2013-14 Cur Year Actual	2013-14 Cur Year Budget	Variance	Percentage		
GENERAL FUND								
Total BOARD DE	PARTMENT:	39.15	48,223.59	50,530.00	2,306.41	95.44		
Total FIRE CHIEF	DEPARTMENT:	14,011.74	97,854.02	167,114.00	69,259.98	58.56		
Total FIRE CHIEF DEPARTMENT: Total ADMINISTRATION DEPARTMENT: Total DEPT TRAINING: Total FIRE PREVENTION DEPT:		8,397.90	130,811.39	213,811.00	82,999.61	61.18		
Total DEPT TRAINING: Total FIRE PREVENTION DEPT:		.00	.00	.00	.00	.00		
Total FIRE PREVENTION DEPT:		.00	.00.	.00	.00	.00		
Total CAREER DE	EPARTMENT:	66,165.76	585,213.94	1,100,843.00	515,629.06	53,16		
Total DEPUTY CH	HEF - ADMIN:	12,499.35	89,982.06	161,526.00	71,543.94	55.71		
Total VOLUNTEE	RS DEPARTMENT:	968.83	3,152.05	8,650.00	5,497.95	36.44		
Total DEPUTY CH	fIEF - OPS:	13,197.50	90,704.44	159,980.00	69,275.56	56.70		
Total TEMPORAR	Y EMPLOYEES DEPARTMENT:	1,829.79	22,014.41	28,081.00	6,066.59	78.40		
GENERAL FUND Expenditure Total:		117,110.02	1,067,955.90	1,890,535.00	822,579.10	56.49		
Net Total GENERA	AL FUND:	117,110.02-	1,067,955.90-	1,890,535.00-	822,579.10-	56.49		
Net Grand Totals:		117,110.02-	1,067,955.90-	1,890,535.00-	822,579.10-	56.49		

Sisters-Camp Sherman Rural Fire Protection Dis	trict		et - Material and S eriod: 01/14	ervices		Page: Feb 13, 2014 08 :11AN		
Account Number	Account Title	Period Actual	2013-14 Cur Year Actual	2013-14 Cur Year Budget	Variance	Percentage		
GENERAL FUND								
Total BOARD DE		2,119.78 225.00	51,082.27 1,690.73	84,653.00 8,400.00	33,570.73 6,709.27	60.34 20.13		
Total FIRE CHIEF DEPARTMENT: Total ADMINISTRATION DEPARTMENT: Total DEPT TRAINING: Total FIRE PREVENTION DEPT: Total CAREER DEPARTMENT:		4,688.29 1,001.73	26,450.02 9,348.80	51,515.00 35,650.00	25,064.98 26,301.20	51.34 26.22		
Total FIRE PREVENTION DEPT: Total CAREER DEPARTMENT:		578.41- 50.65	1,765.88 894.57	4,700.00 2,340.00	2,934.12 1,445.43	37.57 38.23		
Total CAREER DEPARTMENT: Total DEPUTY CHIEF - ADMIN: Total VOLUNTEERS DEPARTMENT:		79.22 1,136.62	1,008.36 4,920.09	6,400.00 36,050.00	5,391.64 31,129.91	15.76 13.65		
		303,30 1,800.00	1,004.40 24,534.15	6,435.00 53,800.00	5,430.60 29,265.85	15.61 45.60		
Total VOLUNTEERS DEPARTMENT: Total DEPUTY CHIEF - OPS: Total STUDENTS DEPARTMENT: Total EMERGENCY MED SERV DEPARTMENT: Total COMMUNICATIONS DEPARTMENT:		5,695.98 412.44	19,960.93 3,797.91	49,950.00 9,200.00	29,989.07 5,402.09	39.96 41.28		
Total FACILITIES Total FIRE EQUIP	DEPARTMENT: MENT DEPARTMENT:	12,098.87 552.59	49,875.21 10,611.76	91,750.00 36,600.00	41,874.79 25,988.24	54.36 28.99		
Total VEHICLE M/	AINTENANCE DEPARTMENT:	1,999.72	24,649.12	57,500.00	32,850.88	42.87		
GENERAL FUND	Expenditure Total:	31,585.78	231,594.20	534,943.00	303,348.80	43.29		
Net Total GENERA	AL FUND:	31,585.78-	231,594.20-	534,943.00-	303,348.80-	43.29		
Net Grand Totals:		31,585.78- 	231,594.20-	534,943.00-	303,348.80-	43.29		

Sisters-Camp Sherman Rural Fire Protection Distr	ict	*	sheet - Capital Ou eriod: 01/14	tlay		Feb 1	Page: 1 13, 2014 08 :11AM
Account Number	Account Title	2014-14 Current Period Actual	2013-14 Cur Year Actual	2013-14 Cur Year Budget	Variance	Percentage	
GENERAL FUND							
Total ADMINISTRA	TION DEPARTMENT:	.00	467.72	1,000.00	532.28	46.77	
Total EMERGENCY	MED SERV DEPARTMENT:	.00	.00	3,000.00	3,000.00	.00	
Total COMMUNICA	TIONS DEPARTMENT:	.00.	1,533.81	5,000.00	3,466.19	30.68	
Total FACILITIES D	EPARTMENT:	.00.	.00	.00	.00	.00	
Total FIRE EQUIPM	ENT DEPARTMENT:	.00	95.24	24,600.00	24,504.76	0.39	
GENERAL FUND E	xpenditure Total:	.00	2,096.77	33,600.00	31,503.23	6.24	
Net Total GENERA	L FUND:	.00	2,096.77-	33,600.00-	31,503.23-	6.24	
Net Grand Totals:		.00	2,096.77-	33,600.00-	31,503.23-	6.24	

Check Register
Check Issue Dates: 1/1/2014 - 1/31/2014

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Report Criteria:

Report type: GL detail

Re	eport type: G	L detail						
GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount	
01/14	01/27/14	7112014	Void Check				00	v
01/14	01/27/14		Void Check					V
01/14	01/27/14	7112016						v
01/14	01/27/14		Void Check					v
01/14	01/27/14		Void Check				.00.	
10							.00	٧
01/14	01/22/14	10	U. S. Bank - Bond Paymen	#108931000 interest payment	013114	7-10-2-53600	47,018.75	М
01/14	01/22/14		U. S. Bank - Bond Paymen	#108931000 bond principal	020114	7-10-2-53700	80,000.00	
5246			•				40,000.00	
01/14	01/07/14	5246	Ace Hardware, Inc.	Shop supplies	123113	1-34-2-53100	3.48	
01/14	01/07/14	5246	Ace Hardware, Inc.	Spirit of Christmas supplies	123113	1-18-2-53240	52.88	
01/14	01/07/14	5246	Ace Hardware, Inc.	facility supply	123113	1-28-2-53100	2.69	
01/14	01/07/14	5246	Ace Hardware, Inc.	ems supplies	123113	1-24-2-53100	5.43	
5247								
01/14	01/07/14	5247	AIRGAS USA, LLC	Oxygen	9023038988	1-24-2-52800	82.70	
5248								
01/14	01/07/14	5248	Baxter Auto/S&S/Sisters	Shop & Vehicle supplies	122513	1-34-2-53100	77,97	
5249								
01/14	01/07/14	5249	Bend Broadband	acct 170584-1 Buffalo Cable	121913	1-28-2-53820	79.61	
01/14	01/07/14	5249	Bend Broadband	acct 170739-2 cable701	121913	1-28-2-53870	699.57	
5250								
01/14	01/07/14	5250	Bend Oil Company	fuel amb	60104	1-24-2-52400	654.48	
01/14	01/07/14	5250	Bend Oil Company	fuel fire	60104	1-34-2-52400	734.92	
5251								
01/14	01/07/14	5251	Blumenthal Uniforms & Eq	nomex pants Karjala/Hughes	36873-01	1-13-2-53700	555.00	
5252								
01/14	01/07/14	5252	C & K Market	Retirement GL SH Supplies	123113	1-11-2-53100	517.49	
01/14	01/07/14	5252	C & K Market	Christmas Meat	123113	1-18-2-53240	357.15	
01/14	01/07/14	5252	C & K Market	Fin. Mgr. Process Supplies	123113	1-13-2-53100	19.99	
5253								
01/14	01/07/14	5253	CEC, INC	electric all stations	12232013	1-28-2-53830	4,728.24	
5254								
01/14	01/07/14	5254	City of Sisters	02-5766-00 Locust	122313	1-28-2-53860	25.58	
01/14	01/07/14	5254	City of Sisters	04-6332-00 Elm St.	122313	1-28-2-53860	113.98	
5255								
01/14	01/07/14	5255	COFCA	fire chief dues	12014	1-12-2-51700	150.00	
5256								
01/14	01/07/14	5256	Hoyt's Hardware	building supplies	378353	1-28-2-53100	33.75	
5257								
01/14	01/07/14	5257	InnerTech	Remote Assistance - RK/SH	5256	1-13-2-53501	75.00	
5258								
01/14	01/07/14	5258	Lester C. Schell	reim power cord for projector	01042014	1-14-2-53101	7.99	
5259								
01/14	01/07/14	5259	Mission Linen Supply	mats/rugs	123113	1-28-2-53100	289.97	
5260								
01/14	01/07/14	5260	Pacific Office Automation,	Acct 222861	20650693	1-13-2-53500	290.00	
5261		5004						
01/14	01/07/14	5261	Pony Express, Inc.	UPS Shipping to Hughes	28042	1-34-2-53100	16.94	
5262		5000	O 711	Carry Bases				
01/14	01/07/14	5262	QUIII	Copy Paper	8123529	1-13-2-53100	130.00	
5263	04/07/44	FOOO	Dung Kadala	Call phone raimb	040044	4 46 6 50045		
01/14	01/07/14	5263	Ryan Karjala	Cell phone reimb	010214	1-19-2-53810	73.80	
5264	04/07/44	F00.4	Ciatana Caffon Carana	Disak Dutta Catal 6 II	4400744	4.40 0 50055		
01/14	01/07/14	5264	Sisters Coffee Company	Black Butte Gold 6 lbs	1182711	1-13-2-52950	53.89	

Check Register
Check Issue Dates: 1/1/2014 - 1/31/2014

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GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
5265							
01/14 5266	01/07/14	5265	Sisters Screen Printing & E	Embroidery	9977 & 10071	1-13-2-53700	51.00
01/14 5267	01/07/14	5266	Taylor Tire Center, Inc.	GL/JA Front tire chains for 731	76300053528	1-34-2-53100	218.37
01/14 5268	01/07/14	5267	The Bulletin	Acct 343730 6 mos. Newspaper	1142014	1-13-2-51700	102.00
01/14 5269	01/07/14	5268	The Nugget Newspaper, In	Ad Finance Manager	00048253	1-13-2-51100	17.50
01/14	01/07/14	5269	US Bank - Visa	Wheel helmet chains	123113	1-34-2-53100	144.69
01/14	01/07/14	5269	US Bank - Visa	Per diem Ast DCFD #2 Exam	123113	1-17-2-53200	35.23
01/14	01/07/14	5269	US Bank - Visa	Spor NAAC Cert Renewal	123113	1-13-2-51800	149.00
01/14	01/07/14	5269	US Bank - Visa	Aux training supplies	123113	1-15-2-51830	24.79
01/14	01/07/14	5269		Safes for Narcotics	123113	1-24-2-52800	359.98
01/14	01/07/14	5269		Speaker for Amb Siren	123113	1-24-2-52800	139.47
01/14	01/07/14	5269	US Bank - Visa	SH/GL Retire party supplies	123113	1-11-2-53100	230.24
01/14	01/07/14	5269	US Bank - Visa	OR Fire Svc Conf. Lodging - CN AM	123113	1-11-2-52900	512,58
01/14	01/07/14	5269	US Bank - Visa	OR Fire Svc Conf. Lodging - RJ	123113	1-12-2-52900	256.29
01/14	01/07/14	5269		Space Age Ethanol Fuel	123113	1-34-2-52400	75.00
01/14	01/07/14		US Bank - Visa	GPS Units	123113	1-26-2-53100	329.97
01/14	01/07/14	5269	US Bank - Visa	Keller Irons Class	123113	1-14-2-52830	200.00
01/14	01/07/14	5269	US Bank - Visa	Meredith Irons Class	123113	1-14-2-52830	200.00
01/14	01/07/14	5269	US Bank - Visa	CR for lodging RJ	123113	1-12-2-52900	256.29-
01/14	01/07/14	5269	US Bank - Visa	Aux training supplies	123113	1-18-2-53100	7.38
01/14	01/07/14	5269	US Bank - Visa	Easter Eggs	123113	1-18-2-53240	505.01
01/14	01/07/14	5269	US Bank - Visa	Cell Holster - Ast	123113	1-17-2-53700	22.49
01/14	01/07/14	5269	US Bank - Visa	Engraving Awards GL/SH Retirement	123113	1-11-2-52310	855.85
5270	01/01/14	0200	OO Dariik - Vida	Englaving Awards Obot Netrement	123110	1-11-2-02310	000.00
01/14 5271	01/07/14	5270	WCP Solutions	laundry detergent	448439	1-28-2-53100	58.40
01/14	01/07/14	5271	BOUND TREE MEDICAL,	EMS ORDER# 38138780	81283206	1-24-2-52800	2,635.69
01/14	01/07/14	5271	BOUND TREE MEDICAL,	EMS ORDER# 38138783	81283206	1-24-2-52800	116.12
01/14	01/07/14	5271	BOUND TREE MEDICAL,	SUPPLY ORDER# 38140451	81288634	1-24-2-52800	390,14
5272			•				
01/14	01/07/14	52/2	Caselle, Inc.	Maint 2/1/14 to 2/28/14	54687	1-13-2-53500	343.00
5273 01/14	01/07/14	5273	Ed Staub & Sons Propane	Propane	0225434-IN	1-28-2-53850	448.50
5274 01/14	01/07/14	5274	McAfee, Inc.	email filter act ABKA-4S8JQD	96918820	1-13-2-53500	58.80
5275							
01/14 5276	01/07/14	5275	State of Oregon - DEQ/Acc	WELL FEES	WQUIC14-010	1-28-2-53500	300.00
01/14 5277	01/07/14	5276	Vidacare Corporation	EZ-IO NEEDLES (ADULT SET OF 5)	110863	1-24-2-52800	1,050.68
01/14 5278	01/07/14	5277	Western Communications	Advertising Finance Mgr. Position	2225645	1-13-2-51100	168.65
	01/16/14	5278	Alpine Internet Solutions	Monthly Cita Hostina	007000	4 40 0 50504	05.00
01/14			•	Monthly Site Hosting	907032	1-13-2-53501	35.00
01/14	01/16/14	3276	Alpine Internet Solutions	Monthly site hosting	907243	1-13-2-53501	35.00
5279 01/14	01/16/14	5279	Bear Mountain Fire, L.L.C.	Snow Plowing 12/07/13	123113	1-28-2-53504	65.00
5280 01/14	01/16/14	5280	Bell Hardware	Sargent Data Transfer Device (DTD) with	23040	1-28-2-53100	476.00
5281	04/46/44	£204	Ri. Mart Corneration	hade for christman	102600600	4 40 0 50040	44.00
01/14	01/16/14	5281 5281	Bi-Mart Corporation	bags for christmas	103600680	1-18-2-53240	11.99
01/14	01/16/14	5281 5281	Bi-Mart Corporation	Christmas supplies	495200680	1-18-2-53240	1.98
01/14	01/16/14	5281	Bi-Mart Corporation	lacquer thinner	934200680	1-24-2-52800	6.99
01/14	01/16/14	5281	Bi-Mart Corporation	Soda for machines	949600680	1-13-2-52950	263,88

Check Register
Check Issue Dates: 1/1/2014 - 1/31/2014

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GL Check Check Description Invoice Number Invoice GL Account Check Period Issue Number Payee Amount Date 5282 01/14 01/16/14 5282 Brittingham Enterprises, In Phone Programming 13-0448 1-28-2-53500 212.88 5283 5283 Cascade Credit Consulting, 01/14 01/16/14 coll fee Pt 5036 123113 1-01-0-42120 462.71 5284 01/16/14 5284 DMV 01/14 Thorsvold rec check 123113 1-18-2-53210 3.00 5285 01/14 01/16/14 5285 Flowers By Deanna flowers Haves - Brother 4697 1-18-2-53100 55.00 5286 01/16/14 01/14 Occupational Medicine at T Thorsvold drug screen 24280 1-18-2-53210 31.00 5287 01/14 01/16/14 5287 Pacific Office Automation, I copies/kit Z35454 1-13-2-53500 50.72 5288 01/14 01/16/14 5288 Sisters Lock & Key Service Service call & lock pick 9070 1-28-2-53500 61.00 5289 01/14 01/16/14 5289 Sisters Screen Printing & E Ast embroidery 10087 1-17-2-53700 21.50 01/14 01/16/14 5289 Sisters Screen Printing & E Embroidery Crawford 10088 1-13-2-53700 21.50 5290 Speer Hoyt LLC 01/14 01/16/14 5290 legal - Personnel 24726 1-11-2-52750 582.20 5291 01/16/14 Verizon Wireless 01/14 5291 cell phones Account 971443696 9717780094 1-26-2-53810 82.47 5292 5292 WCP Solutions 01/16/14 Scrubs 01/14 449597 1-28-2-53100 45.74 5293 01/14 01/16/14 5293 Wilson-Heirgood & Associa AD&D 578976 1-12-1-50140 48.00 01/14 01/16/14 5293 Wilson-Heirgood & Associa 578976 1-13-1-50140 96.00 01/14 01/16/14 Wilson-Heirgood & Associa AD&D 578976 1-16-1-50140 384.00 01/14 01/16/14 5293 Wilson-Heirgood & Associa AD&D 578976 1-17-1-50140 48.00 01/16/14 5293 Wilson-Heirgood & Associa AD&D 01/14 578976 1-18-1-50140 1,695.00 5297 5297 01/14 01/22/14 Bryce Hughes mileage reimbursement 01/14 1-20-2-53540 300.00 5298 01/14 01/22/14 5298 Colin Weddle Mileage Reimbursement JAN 2014 1-20-2-53540 150.00 5299 01/14 01/22/14 5299 Hayden Jones Mileage Reimbursement JAN 2014 1-20-2-53540 300.00 5300 01/14 01/22/14 5300 John Failla Mileage Reimbursement JAN 2014 1-20-2-53540 300.00 5301 01/14 01/22/14 5301 Luke Boskovich JAN 2014 1-20-2-53540 300.00 5302 01/14 01/22/14 5302 Marc Proctor Mileage Reimbursement **JAN 2014** 1-20-2-53540 150.00 5303 01/14 01/22/14 5303 Oregon Fire Chief's Assn. dues karjala 011714 1-19-2-51700 85.00 5304 5304 OREGON FIRE MARSHAL 2014 OFMA Code Course Class 01/14 01/22/14 012014 1-14-2-52840 105.00 5305 Physio-Control, Inc. **LUCAS2 STABILIZATION STRAP** 01/14 01/22/14 5305 114075436 1-24-2-52800 199.00 5306 01/14 01/22/14 5306 Thornton Brown cell phone reimb 11714 1-16-2-53810 50.65 5307 5307 Alpine Glass Company 01/14 01/27/14 Replacement Glass for Conference table W092801 1-28-2-53100 175.79 5308 01/27/14 5308 Cody Manzi 01/14 Mileage Reimbursement JAN 2014 1-20-2-53540 300.00 5309 01/27/14 5309 Hubbard Chevrolet 2014 Chevrolet Tahoe 4WD 01/14 2939 4-10-5-56110 40,762.00 DMV FEES 2014 Chevrolet Tahoe 5309 **Hubbard Chevrolet** 01/14 01/27/14 2939 4-10-5-56110 114.50 5310 01/27/14 5310 Mission Linen Supply mats/rugs 420176981 01/14 1-28-2-53100 119.24

Sisters-Camp Sherman Check Register Page: 4
Rural Fire Protection District Check Issue Dates: 1/1/2014 - 1/31/2014 Feb 12, 2014 04:01PM

Check Issue Date 01/27/14	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
	5211		· 			- a. Personett
	5211					
01/27/14	3311	Van Handel Automotive, In	ford expedition repair	29673	1-34-2-53500	87.74
	5312	Sisters-Camp Sherman F&	Xmas, Pike & leasen	JAN 2014	1-01-0-45400	4 75.91
01/28/14	5314	Baxter Auto/S&S/Sisters	supplies	28-455117	1-30-2-53100	4.74
01/28/14	5315	Bend Broadband	acct 170584-1 Buffalo Cable	011914	1-28-2-53820	79.61
01/28/14	5316	Bio-Med Testing Service,	testing thorsvold	35591	1-18-2-53210	29.00
01/28/14	5317	Blumenthal Uniforms & Eq	uniforms - career	46776	1-19-2-53700	124.50
01/28/14	5318	CEC INC	electric	JAN 2014	1_28_2_53830	2,866,42
		•				414.60
						81.07
V 1120117	3010	J_0, 110	0.000.0	AUIT FUIDIL	1-20-2-00000	01.07
01/28/14	5319	CenturyLink	Acct 5415952373171B	11914	1-28-2-53870	47.79
01/28/14	5320	Deschutes County Health	Acct 900006874 Ketchum	849656	1-18-2-53210	63.31
01/28/14	5321	Hughes Fire Equipment, In	721 gauge	483184	1-34-2-53500	137.64
04 (00)4 4	5000	Mine Cour it All	aturdant O for maiferens	040444	4.40.0 50000	
						75.00
01/28/14	5322	MISS Sew-It-All	student & to uniforms	012414	1-19-2-53700	20.00
01/28/14	5323	OFDDA	dues	13-488	1-11-2-51700	1,250.00
01/28/14	5324	Pacific Power Products, Inc.	customer # 67447	367960-00	1-28-2-53500	42.62
01/28/14	5324	Pacific Power Products, Inc	customer # 67447	367965-00	1-28-2-53500	123.88
01/28/14	5324	Pacific Power Products, Inc	customer # 67447	367969-00	1-28-2-53500	18.53
01/28/14	5325	Pitney Bowes Inc	postage - acct 8000-9000-0522-5226	011714	1-13-2-51210	197.00
01/28/14	5326	SCMC AHA Training Cente	cpr cards	12814	1-14-2-52840	62.00
01/28/14	5327	Sisters Landscaping, Co.,	landscaping	12578	1-28-2-53502	464.50
01/30/14	5328	Baxter Auto/S&S/Sisters	vehicle supplies	453074	1-34-2-53100	19.96
01/30/14	5328	Baxter Auto/S&S/Sisters	tools	453151	1-34-2-53590	23.76
01/30/14	5328	Baxter Auto/S&S/Sisters	vehicle supplies	453194	1-34-2-53100	28.51
01/30/14	5328	Baxter Auto/S&S/Sisters	vehicle supplies	453221	1-34-2-53100	96.62
01/30/14	5328		• • • • • • • • • • • • • • • • • • • •	453586	1-34-2-53100	66.53
01/30/14	5328		• • • • • • • • • • • • • • • • • • • •	453588	1-34-2-53100	8.36
01/30/14	5328	Baxter Auto/S&S/Sisters	Shop & Vehicle supplies	454107	1-34-2-53100	252.83
01/30/14	5329	Code Ready Training, LLC	ACLS RENEWAL	124	1-14-2-52840	330.00
01/30/14	5330	Shawn Vial	perdiem for class	WINTER FIRE	1-14-2-53200	80.00
01/30/14	5331	Sisters Coffee Company	Black Butte Gold 6 lbs	1183277	1-13-2-52950	53.89
- 11 - 91 17	5501					00.08
01/27/14	7112014	Alpine Glass Company	Replacement Glass for Conference table	W092801	1-28-2-53100	175,79- V
01/27/14	7112014	Alpine Glass Company	Replacement Glass for Conference table	W092801	1-28-2-53100	175.79
01/27/14	7112015	Cody Manzi	Mileage Reimbursement	JAN 2014	1-20-2-53540	300.00
01/27/14	7112015	Cody Manzi	Mileage Reimbursement	JAN 2014	1-20-2-53540	300.00- V
	01/27/14 01/28/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14 01/30/14	01/27/14 5312 01/28/14 5314 01/28/14 5315 01/28/14 5316 01/28/14 5318 01/28/14 5318 01/28/14 5318 01/28/14 5319 01/28/14 5320 01/28/14 5321 01/28/14 5322 01/28/14 5323 01/28/14 5324 01/28/14 5324 01/28/14 5324 01/28/14 5325 01/28/14 5326 01/28/14 5326 01/28/14 5326 01/28/14 5326 01/28/14 5326 01/30/14 5328 01/30/14 5329 01/30/14 5331	01/27/14 5312 Sisters-Camp Sherman F& 01/28/14 5314 Baxter Auto/S&S/Sisters 01/28/14 5315 Bend Broadband 01/28/14 5316 Bio-Med Testing Service, 01/28/14 5317 Blumenthal Uniforms & Eq 01/28/14 5318 CEC, INC 01/28/14 5318 CEC, INC 01/28/14 5319 CenturyLink 01/28/14 5320 Deschutes County Health 01/28/14 5321 Hughes Fire Equipment, In 01/28/14 5321 Miss Sew-it-All 01/28/14 5322 Miss Sew-it-All 01/28/14 5323 OFDDA 01/28/14 5324 Pacific Power Products, Inc 01/28/14 5324 Pacific Power Products, Inc 01/28/14 5325 Pitney Bowes Inc 01/28/14 5325 Pitney Bowes Inc 01/28/14 5326 SCMC AHA Training Cente 01/30/14 5328 Baxter Auto/S&S/Sisters 01/30/14 5328 Baxter Aut	01/27/14 5312 Sisters-Camp Sherman F& Xmas, Pike & leasen 01/28/14 5314 Baxter Auto/S&S/Sisters supplies 01/28/14 5315 Bend Broadband acct 170584-1 Buffalo Cable 01/28/14 5316 Bio-Med Testing Service, I testing thorsvold 01/28/14 5317 Blumenthal Uniforms & Eq uniforms - career 01/28/14 5318 CEC, INC electric 01/28/14 5318 CEC, INC electric 01/28/14 5319 CenturyLink Acct 5415952373171B 01/28/14 5320 Deschutes County Health Acct 900006874 Ketchum 01/28/14 5321 Hughes Fire Equipment, In 721 gauge 01/28/14 5322 Miss Sew-it-All student & fc uniforms 01/28/14 5323 Miss Sew-it-All student & fc uniforms 01/28/14 5324 Pacific Power Products, Inc customer #67447 01/28/14 5324 Pacific Power Products, Inc customer #67447 01/28/14 5325 Pitney Bowes Inc postage - acct 8000-9000-0522-5226 <	01/27/14 5312 Sisters-Camp Sherman F& Xmes, Pike & leasen JAN 2014 01/28/14 6314 Baxter Auto/S&S/Sisters supplies 28-455117 01/28/14 5315 Bend Broadband acct 170584-1 Buffalo Cable 011914 01/28/14 5316 Bio-Med Testing Service, I. testing thorswold 35591 01/28/14 5317 Blumenthal Uniforms & Eq. uniforms - career 46776 01/28/14 5318 CEC, INC electric JAN 2014 01/28/14 5318 CEC, INC electric JAN BUFFALO 01/28/14 5319 CenturyLink Acct 5416952373171B 11914 01/28/14 5319 CenturyLink Acct 5416952373171B 11914 01/28/14 5320 Deschutes County Health Acct 5900006874 Ketchum 849656 01/28/14 5321 Hughes Fire Equipment, In 721 gauge 483184 01/28/14 5322 Miss Sew-it-All student & fo uniforms 012414 01/28/14 5322 Pacific Power Products, Inc usubmer #67447	01/28/14 5312 Sisters-Camp Sherman F8 Xmas, Pike & leasen JAN 2014 1-01-0-46400 01/28/14 5314 Bardar Auto/S&S/Sisters supplies 28-455117 1-30-2-53100 01/28/14 5315 Bend Broadband acct 170594-1 Buffalo Cable 011914 1-28-2-53820 01/28/14 5316 Bio-Med Testing Service, testing thorswold 35591 1-18-2-53210 01/28/14 5317 Biumenthal Uniforms & Eq uniforms - career 46776 1-19-2-53700 01/28/14 5318 CEC, INC electric JAN 2014 1-28-2-53830 01/28/14 5318 CEC, INC electric JAN BUFFALO 1-28-2-53830 01/28/14 5318 Cert, INC electric JAN BUFFALO 1-28-2-53830 01/28/14 5319 Century-Link Acct 5415952373171B 11914 1-28-2-53870 01/28/14 5320 Describes County Health Acct 900008874 Ketchum 8499566 1-18-2-83870 01/28/14 5321 Hughes Fire Equipment, In 721 gauge 483184 1-34-2-53500 01/28/14 5322 Miss Sew-it-All student & fo uniforms 012414 1-12-2-53700 01/28/14 5323 DEDDA dues 13-488 1-11-2-53700 01/28/14 5324 Pacific Power Products, Inc 501/28/14 5325 Pitney Bowes Inc 501/28/14 5326 SCMC AHA Training Cente cpr cards 12814 1-14-2-53500 01/28/14 5325 Sisters Landscaping, Co., lendscaping 12578 1-28-2-53500 01/28/14 5326 Saster Auto/S&S/Sisters tools 453161 1-34-2-53100 01/28/14 5328 Baster Auto/S&S/Sisters tools 453161 1-34-2-53100 01/28/14 5329 Baster Auto/S&S/Sisters tools 453161 1-34-2-53100 01/28/14 5320 Baster Auto/S&S/Sisters tools 453161 1-34-2-53100 01/28/14 5330 Shawn Viel perdiem for clase WINTER FIRE 1-14-2-52800 01/27/14 7112014 Alpine Glass Company Replacement Glass for Conference table W092201 1-28-2-53100 01/27/14 7112015 Cod

Sisters-Camp Sherman	Check Register	Dame: 5
Rural Fire Protection District	Check Issue Dates: 1/1/2014 - 1/31/2014	Page: 5 Feb 12, 2014_04:01PM

								
GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount	
7112016						· 		
01/14	01/27/14	7112016	Hubbard Chevrolet	2014 Chevrolet Tahoe 4WD	2939	4-10-5-56110	40,762.00-	v
01/14	01/27/14	7112016	Hubbard Chevrolet	2014 Chevrolet Tahoe 4WD	2939	4-10-5-56110	40,762.00	
01/14	01/27/14	7112016	Hubbard Chevrolet	DMV FEES 2014 Chevrolet Tahoe	2939	4-10-5-56110	114.50	
01/14	01/27/14	7112016	Hubbard Chevrolet	DMV FEES 2014 Chevrolet Tahoe	2939	4-10-5-56110	114.50-	V
7112017	1							
01/14	01/27/14	7112017	Mission Linen Supply	mats/rugs	420176981	1-28-2-53100	119.24-	V
01/14	01/27/14	7112017	Mission Linen Supply	mats/rugs	420176981	1-28-2-53100	119.24	
7112018	1							
01/14	01/27/14	7112018	Van Handel Automotive, in	ford expedition repair	29673	1-34-2-53500	87.74	
01/14	01/27/14	7112018	Van Handel Automotive, In	ford expedition repair	29673	1-34-2-53500	87.74-	V

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10002000	41,815.56	244,251.40-	202,435,84-
1-00-0-2000	.00	.00	.00
1-01-0-42120	462.71	.00	462.71
1-01-0-45400	475.91	.00	475.91
1-11-2-51700	1,250.00	.00.	1,250.00
1-11-2-52310	855.85	.00	855.85
1-11-2-52750	582.20	.00	582.20
1-11-2-52900	512.58	.00	512.58
1-11-2-53100	747.73	.00	747.73
1-12-1-50140	48.00	.00	48.00
1-12-2-51700	150.00	.00	150.00
1-12-2-52900	256.29	256,29-	.00
1-12-2-53700	75.00	.00	75.00
1-13-1-50140	96.00	.00	96.00
1-13-2-51100	186.15	.00	186.15
1-13-2-51210	197.00	.00	197.00
1-13-2-51700	102.00	.00	102.00
1-13-2-51800	149.00	.00	149.00
1-13-2-52950	371.66	.00	371,66
1-13-2-53100	149.99	.00	149.99
1-13-2-53500	742.52	.00	742.52
1-13-2-53501	145.00	.00	145.00
1-13-2-53700	627,50	.00	627.50
1-14-2-52830	400.00	.00	400.00
1-14-2-52840	497.00	.00	497.00
1-14-2-53101	7.99	.00	7.99
1-14-2-53200	80.00	.00	80.00
1-15-2-51830	24.79	.00	24.79
1-16-1-50140	384.00	.00	384.00
1-16-2-53810	50.65	.00	50.65
1-17-1-50140	48.00	.00	48.00
1-17-2-53200	35.23	.00	35.23
1-17-2-53700	43.99	.00	43.99
1-18-1-50140	1,695.00	.00	1,695.00
1-18-2-53100	62.38	.00	62.38
1-18-2-53210	126.31	.00	
			126.31
1-18-2-53240 1-19-2-51700	930.09 85.00	.00 .00	930.09
	144.50		85.00
1-19-2-53700		.00	144.50
1-19-2-53810	73.80	.00	73.80
1-20-2-53540	2,100.00	300.00-	1,800.00
1-24-2-52400	654.48	.00	654.48

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Check Issue Dates: 1/1/2014 - 1/31/2014

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GL Acco	unt	Debit	Credit	Proof
	1-24-2-52800	4,980.77	.00	4,980.77
	1-24-2-53100	5.48	.00	5.48
	1-26-2-53100	329.97	.00	329.97
	1-26-2-53810	82.47	.00	82.47
	1-28-2-53100	1,497.12	295.03-	1,202.09
	1-28-2-53500	758.91	.00	758.91
	1-28-2-53502	464.50	.00	464.50
	1-28-2-53504	65.00	.00	65.00
	1-28-2-53820	159.22	.00	159.22
	1-28-2-53830	8,090.33	.00	8,090.33
	1-28-2-53850	448.50	.00	448.50
	1-28-2-53860	139.56	.00	139.56
	1-28-2-53870	747.36	.00	747.36
	1-30-2-53100	4.84	.00	4.84
	1-34-2-52400	809.92	.00	809.92
	1-34-2-53100	943.98	.00	943.98
	1-34-2-53500	313.12	87.74-	225.38
	1-34-2-53590	24.24	.00	24.24
	4-10-5-56110	81,753.00	40,876.50-	40,876.50
	7-10-2-53600	47,018.75	.00	47,018.75
	7-10-2-53700	80,000.00	.00	80,000.00
Grand Totals:	20	286,078.90	286,066.96-	11.94

Report Criteria:

Report type: GL detail

AMBULANCE REPORT ENDING JANUARY 2014

MONTHLY CALL SUMMARY PRIMARY PAYOR # OF TRANSPORTS # BCBS Participating 3 \$ MEDICAID OHP PLUS DMAP 1 \$ NORIDIAN ADMINISTRATIVE SVCS 9 \$ PACIFIC SOURCE COMMUNITY 1 \$						
BCBS Participating 3 S MEDICAID OHP PLUS DMAP 1 S NORIDIAN ADMINISTRATIVE SVCS 9 S	MONTHLY CALL SUMMARY					
MEDICAID OHP PLUS DMAP NORIDIAN ADMINISTRATIVE SVCS 9 \$	AMT CHARGED					
NORIDIAN ADMINISTRATIVE SVCS 9 \$	\$ 3,427.50					
	\$ 931.50					
PACIFIC SOURCE COMMUNITY 1 \$	\$ 10,901.00					
	\$ 1,240.50					
PACIFIC SOURCE MEDICARE 6 \$	\$ 7,779.00					
PROVIDENCE HEALTH PLAN 1 \$	\$ 1,260.00					
SELF PAY PAYOR 5 \$	\$ 6,551.00					
SHARED CARE 1 \$	\$ 1,251.00					
UNITED HEALTHCARE 1 \$	\$ 1,246.50					
Total Charges 28 \$	\$ 34,588.00					

MONTHLY CREDIT SUMMARY

REVENUE SOURCE	# OF CREDITS	<u>AM</u>	T RECEIVED
PAYMENT INSURACE AUTO	1	\$	1,251.00
PAYMENT MEDICAID	1	\$	688.25
PAYMENT MEDICARE PART B	27	\$	12,621.60
PAYMENT CHECK	12	\$	1,704.05
PAYMENT INSURANCE PRIMARY	13	\$	12,437.01
PAYMENT INSURANCE SECONDARY	16	\$	3,072.90
PAYMENT VISA/MASTERCARD	1	\$	50.00
Refund-Insurance	1	\$	(9.01)
Refund-Patient	2	\$	(211.63)
Total Payments		\$	31,604.17

ADJUSTMENTS & WRITE-OFFS

TOTAL REVENUE & ADJUSTMENTS		\$ 46,367.98
Total Adjustments & Write-Offs		\$ 14,763.81
ADJUSTMENT SMALL BALANCE	1	\$ (1.20)
ADJUSTMENT SMALL BALANCE	1	\$ 0.01
ADJUSTMENT MEDICARE	34	\$ 14,073.36
ADJUSTMENT CONTRACT	1	\$ 659.46
ADJUSTMENT FIREMED	4	\$ 1,009.38
ADJUSTMENT COLLECTION	1	\$ (1,289.95)
ADJUSTMENT MEDICAID	1	\$ 312.75

OUTSTANDING ACCOUNTS

CURRENT	\$ 33,407.61
31 TO 60 DAYS	\$ 14,858.78
61 TO 90 DAYS	\$ 7,920.40
91 TO 120 DAYS	\$ 7,246.90
121 TO 150 DAYS	\$ 7,543.66
151 TO 180 DAYS	\$ 8,438.96
OVER 180 DAYS	\$ 26,765.98
TOTAL OUTSTANDING AS OF 01/31/2014	\$ 106,182.29



4 B Eves Drive, Suite 200 P.O. Box 961 Marlton, NJ 08053-3112

t 856.985.5600 f 856.810.9065

February 24, 2014

Mr. Chuck Newport, Chairman Board of Sisters Camp Sherman FD 301 S. Elm Street, P.O. Box 1509 Sisters, OR 97759

RE: Sister Camp Sherman FD, Deschutes & Jefferson Counties, OR

Public Protection Classification: 4/8B

Effective Date: June 1, 2014

Dear Chairman Newport:

We wish to thank you, Fire Chief Roger Johnson and others for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

Enclosed is a summary of the ISO analysis of your fire suppression services. If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

Please note that as part of our analysis it was determined that the following fire station(s) did not meet the minimum requirements for recognition: Sisters-Camp Sherman FD FS 702 is not recognized.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision- making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.







ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Dominic Santanna

Dominic Santanna (800) 444-4554 Option 2

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Encl.

cc: Chief Roger Johnson, Sisters Camp Sherman FD

Ms. Eileen Stein, Manager, City of Sisters

The Honorable Lon Kellstrom, Mayor, City of Sisters

Mr. Paul Bertagna, Director of Public Works, City of Sisters

Mr. Robert Poirier, Director, Deschutes County 911

Mr. Lynn Lounsbury, Water Resources Director, Tollgate Property Owners Association

Mr. Butch Rogers, Water Resources Director, The Ridge at Indian Ford HOA

Mr. Lynn Lounsbury, Water Resources Director, Indian Meadow Water Company

Mr. Ron Remund, Water Resources Director, Squaw Creek Canyon Water Company

Mr. Sean Croson, Water Resources Director, The Rim at Aspen Lakes

Mr. Dale Cooper, Water Resources Director, Cascade Meadow Ranch

Mr. Tom Meese, Water Resources Director, Sno Cape Vista Water Company

Mr. Bill Spezza, Water Resources Director, Caldera Water

SDIS Special Districts Insurance Services

ROYD 120 14 0000 ACOT# CAPT. INITIALS CHIEF INITIALS CHIEF INITIALS FAM. 2/4/19

MEMORANDUM

Date:

January 22, 2014

To:

SDIS Property/Casualty Insurance Program Participants

From:

Underwriting Department

Subject:

New Best Practices Program

Thank you for your continued participation in the Special District Insurance Services program! In prior years, your district has been given the opportunity to receive a 7-9% discount on your general liability, auto liability, and property insurance premiums by completing the Best Practices Checklists issued each fall. Each year, we have seen an increase in the number of districts participating in the program and it is our goal to see that number continue to rise.

In order to gain more active participation, we are introducing the new Best Practices Program. This new program will replace the existing process. With this updated model, districts can become more involved in how they receive their premium discount. In addition, members will now have the opportunity to earn up to a 10% credit!

The calculation of the discount will be based on five categories that each offer 2% toward the total credit. These categories along with their corresponding explanations are listed on the following pages. You can begin completing requirements to earn credit right away! The deadline to earn credit for each discount opportunity is November 15, 2014. Your total discount will range from 0-10%, based on what is submitted, and will be applied to the following year (2015) premiums.

We look forward to your participation in our new Best Practices Program. Enclosed is information about how to receive credit for each discount category. Please review this information and contact us with any questions.



SDIS Best Practices Program

Your district can now receive up to a <u>10% discount</u> on your general liability, auto liability, and property insurance premiums. There are five opportunities to earn 2% toward your total discount. These opportunities include the following:

1. Online Training – Credit: 2%

To receive credit for this category, you must have at least <u>one person</u> from your district complete one of the following online classes:

- Discrimination: Avoiding Discriminatory Practices
- Ethical Conduct
- Safe Driving

SDAO recently switched online training vendors. To begin taking online classes, please call SDAO Member Services at 800-285-5461. We will provide your information to SafePersonnel and they will assist you with creating your district's personalized training website.

2. Board Training – Credit: 2%

You must submit a form signed by the Board President certifying that each board member has taken at least one board training during the current policy year (2014). These trainings can be accessed by attending regional board training seminars, annual conference sessions, or by watching board training videos available by DVD or on the website. Approved trainings include:

- Confidence in the Face of Confusion
- Duties, Responsibilities, and Liabilities
- Governance 101
- The Board as a Supervisor
- Equivalent board training seminar provided by one of our affiliate organizations

To receive a copy of any training by DVD and a copy of the form necessary for credit, please call the Member Services Department of SDAO at 800-285-5461. The form is enclosed for your convenience and can also be accessed at: http://ref.sdao.com/General/BoardTraining.pdf



SDIS Best Practices Program Board Training

This form certifies that each board has completed a Special Districts I policy year (2014).	member of	ning within the current
The training(s) we have completed	l include:	
 Confidence in the Face of One Duties, Responsibilities, and Governance 101 The Board as a Supervisor Equivalent board training superify below): 		organizations (please
Training Name:		
Affiliate Organizati	on:	
Name:		
Title:	2	
Signature:		
Date:		
Submission of this signed form by your general liability, auto liability form for credit is November 15, 20	the district's Board President will resul, and property insurance premiums. Dea 114.	t in a 2% credit for adline to return this
Please return to SDIS via mail, ema	ail, or fax.	
Mailing Address	Email Address	Fax
PO Box 12613 Salem, OR 97309-0613	memberservices@sdao.com	(503) 371-4781





Course Library

Scaffolding Safety Slips, Trips & Falls Trenching & Excavation Safety Jeremy Norton 25 mins 17 mins Jeremy Norton 19 mins					
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recoming, and the second according an arrange and a second	Welding, Cutting & Brazing Safety Awareness	Jeremy Norton	22 mins		





Course Library

HEALTH	Author	Length	Available in Spanish	Coming Soon
Bloodborne Pathogens Exposure Prevention: Complete	Vaughan & Sommer	23 mins	SP	
Bloodborne Pathogens Exposure Prevention: Refresher	Vaughan & Sommer	13 mins	SP	
Stress Management	Catherine Mattice	29 mins		
HUMAN RESOURCES	Author	Length	Available in Spanish	Coming Soon
Diversity Awareness: Staff-to-Staff	Catherine Mattice	23 mins		
Drug Free Workplace Training	Jeremy Norton	30 mins		***
General Ethics in the Workplace	Catherine Mattice	18 mins		
Sexual Harassment: Staff-to-Staff	Elizabeth R. Ison	21 mins	SP	
Workplace Bullying: Awareness & Prevention	Catherine Mattice	15 mins		
Workplace Violence	Catherine Mattice	25 mins		*
TRANSPORTATION	Author	Length	Available in Spanish	Coming Soon
Defensive Driving	Patrick Fitzpatrick	22 mins		
Winter Driving	Patrick Fitzpatrick	17 mins		

Revised 12/20/13





1370588A1

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

As we constantly seek to improve our service, we ask you to take a moment to evaluate us by completing the survey below and returning it in the enclosed envelope. Your responses are directly responsible for improving our services. Thank you for your input, we value your opinion!

Please circle how well you think we are doing in the following areas:	Strongly Agree	Agree 4	Disagree 3	Strongly Disagree	Neutral/ Don't Know
Tollowing at eas.		4	3	2	1
Our response was prompt	5	4	3	2	1
Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Any additional comments or areas you would like to see improved: Everytime we were called work at what good responses

Do you have a Sisters Country FireMed membership?

Do you like more information on Sisters Country FireMed membership?

Name & Address (Optional): Caralyse Authory



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CAPT. INITIALS
CHIEF INITIALS

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergedcy. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

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Please circle how well you think we are doing in the	Strongly Agree	Agree	Disagree	Strongly Disagree	Neutral/ Don't Know
following areas:	5	4	3	2	1
Our response was prompt	5	4	3	2	1
Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnei were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst - 10 Best):

Any additional comments or areas you would like to see improved: This is the Second time we have received service and both times were very good. We were very nervous hoth times and statification calm! Thank you.

Do you have a Sisters Country FireMed membership?

Do you like more information on Sisters Country FireMed membership?

Name & Address (Optional): The Caldy banks







Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

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	Strongly	Agree	Disagree	Strongly	Neutral/
Diego strale have well very think we are delegate the	Agree			Disagree	Don't
Please circle how well you think we are doing in the				_/	Know
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Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	3	4	3	2	1

Overall customer satisfaction (1 Worst - 10 Best):

Any additional comments or areas you would like to see improved:

Geat ob but cauldut orate house - we gave

Jorne trans to 911 easy should not have happened

Do you have a Sisters Country FireMed membership?

Would you like more information on Sisters Country FireMed membership?

Name & Address (Optional):

VI Ach 69113 amp Pour Rd.



Dear Chief, En behalf Yhu "Walk Friendly" application Com-Mittee, I want to Hank You-Con the time Gu and Your Stall Hoak to provide us with the information ine Reidci to partien Complete a partien disasterni. It is much apprication.

CLOSED.

THANK YOU SO WERY MICH FOR YOUR CAREINS MIND FRIENDLY SERVICE TO MY 91 YOUR BAR. YOU WENT HAND FOR SERVICE THAT OUR FAMILY IS GRATEFUL. SISTERS, A TOWN LITH NO FACULTIES SOSTERS, A TOWN LITH NO FACULTIES SOSTERS, A TOWN CATHING IS GRATEFUL. TO HAVE AN ORCHNICATION - A TEAM-OF CAMINS FOR THE TAKE METSOLES TO KEEP OUR "GREATEST CONVERGENCENT.

FOR ALL THAT YOU DIO TO HELD "
MY FATHER.
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DEAR FIREMENS EMTS,

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OFFICE AND CALLED 911 TO ASIL

FOR ASSISTANCE IN ATTENDING

TO HIS HOWNOS AND CHECKING HIS

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OCCASIONS WHEN THE CHAIL LATS

Roger Johnson

From:

Ryan Karjala

Sent:

Friday, January 24, 2014 12:18 PM

To:

Roger Johnson

Subject:

Re: After Action Review 1/22/14

Nice email from SCMC!

Sent from my iPhone. Ryan Karjala

CONFIDENTIAL NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential, proprietary, and/or privileged information protected by law. If you are not the intended recipient, you may not use, copy, or distribute this e-mail message or its attachments. If you believe you have received this e-mail message in error, please contact the sender by reply e-mail and telephone immediately and destroy all copies of the original message.

On Jan 24, 2014, at 10:45 AM, "Teresa Walker" < twalker@stcharleshealthcare.org > wrote:

Ryan,

Thank you so much for allowing me to participate in the after action review Wednesday night. I thought you did an excellent job facilitating the discussion. In particular your professionalism was evident in the way you set and maintained a positive and constructive tone. In addition, I'd like to express how very appreciative I am of the skills and abilities of your team. I know all of you spend countless hours of training, exercising and drills to prepare for these types of events. I was impacted by the description of the scene the responders faced. Our community is fortunate to have such high caliber professionals caring for us. Thank you again.

Teresa Walker

St. Charles Transfer Center Manager (541) 706-2911 (office) | (541) 419-2211 (cell) twalker@stcharleshealthcare.org

St. Charles Health System | 2500 NE Neff Road | Bend, OR 97701 www.stcharleshealthcare.org

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FIRE CHIEF'S REPORT MONTH FEBRUARY 2014

I. <u>CURRENT FIRE ACTIVITY STATUS:</u>

Personnel responded to one structure fire in the month of January (Mcdonalds).

II. NOTEWORTHY OPERATIONAL EVENTS:

1. Personnel have responded to two significant rescue events in the past 30 days. A double fatal accident occurred near Suttle Lake, and two Cross Roads residents died during the heavy snow event last week. Central Oregon Police Chaplaincy has been assisting our personnel with critical incident stress services.

III. COMMUNITY SERVICE EVENTS:

- 1. Auxiliary members continue to provide blood pressure screenings at Bi-Mart. Auxiliary members are also receiving numerous requests for CPR training.
- 2. Easter is fast approaching and the Association will host the community Easter egg hunt on April 20, 2014.

IV. SPECIAL PROJECTS UPDATE:

- 1. Captain Brown has been released to full duty.
- 2. Chief Karjala has completed the testing process for Temporary Fire Medic. The appointment will be made effective April through October.
- 3. I attended the community meeting at the high school regarding the Amphitheatre project. There could be some impacts on call volume depending on the scope of the project.
- 4. The staff vehicle for Chief Karjala has been purchased, and is now being fitted with the radio and light bar.
- 5. The ambulance specification committee is continuing its work of developing the specifications for the new ambulance.
- 6. The Emergency Medical Responder class is going well and we have had great participation from members of the Hasty Team.

7. Fire Safety Manager Gary Marshal and I have been attending the Community Wildfire Protection Plan meetings. The plan assesses wildfire risks in all areas in the Sisters area. Fuel treatments and grant funding is directed to areas with the greatest risk.

V. <u>VOLUNTEER STATUS</u>

- 1. Volunteer numbers remained the same for the month of January.
- 2. We are currently processing one application for the Auxiliary Volunteer program.

VI. TRAININGS-EMPLOYEE CERTIFICATIONS

- 1. 3- Volunteer Rescue and Machinery Extrication.
- 2. 1-Career Rescue and Machinery Extrication.
- 3. 3 students and 1 volunteer passed their firefighter 1 Task Performances.

VII. OTHER

1. The District awards banquet is scheduled for April 19th at Five Pines.

SISTERS-CAMP SHERMAN RFPD Call Activity

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Sisters-Camp Sherman RFPD Personnel Response 2014

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Sisters-Camp Sherman RFPD Personnel Response 2014

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Monthly Totals	Jan 397		Mar 0	April 0	May 0	June 0	July 0	Aug 0	Sept 0	Oct 0	Nov 0	Dec 0	Annual 397
Total Calls per Month Average calls per day	62	11	0.7	0.52	0.4	0.34	0.3	U 3	0.23	0	0.2	0.2	62
Days in Month	31	28	31	30	31	30	31	31	30	31		31	365
Career Totals Career %	10 A	ctive	Empl	oyees									170 42.82%
Volunteer Totals Volunteer %	40 A	ctive	Volur	nteers									227 57.18%



Community Risk & Fire Safety Report

February 2014

Auxiliary Report: The Fire Department Auxiliary continues to be very active within the fire district and the local communities. The Blood Pressure Clinic at Bi-Mart (3rd Tuesday) continues to be successful and we are exploring ways and means to purchase a new Blood Pressure unit for the program so the unit that is currently used would not be taken out of service from one of the emergency response vehicles. The Auxiliary has also reported that their first two EMR CPR/AED classes were well attended at the Camp Sherman Fire Station 704 on January 11 and 13 with additional classes to follow. The Auxiliary is also exploring the use of the State Fire Marshal's Office Smoke Alarm Program which would offer up free 10-year smoke alarms to our constituents. No Auxiliary meeting for February.

Public Education Report: Public education may be slower to get results than code enforcement, but education programs instill personal basic fire and life safety skills that will last for generations and will reduce the department's amount of calls for service which overall will save money from our tax patrons. We are once again planning to assist the Central Oregon Fire Prevention Cooperative for their "Team Teaching" with Smokey Bear for 5,000 1st grade students in central Oregon. We are also in the planning stages for the annual Deschutes County Project Wildfire FireFree cleanup program which will take place May 16 and 17 at the Deschutes County Fryrear Transfer Station. We are also in the process of assisting the Camp Sherman Metolius Meadows Home Owners Association to receive Jefferson County Title III funding to assist their Firewise Community efforts for a June cleanup of vegetation fuels around homes and to treat their common areas before wildfire season. The Engine crews are almost completed with their State Fire Marshal Engine Company Inspection training. We hope that this training will assist in our goals to start a "Low Hazard Business" Self Inspection Program where the Engine Companies will make initial contact with Low Hazard Businesses and instruct the owner/manager of the top fire and life safety priorities within their business that will allow them to reduce their risk from fire. At the same time the Engine Company will become familiar with the structure and establish a good relationship with the owner/manager. A minimal amount of building information will also be gathered to assist in the Building Pre Fire Planning.

Inspections and Public Education Programs like these will assist our Department in the future when our District is evaluated by Insurance Services Office (ISO) for ratings and classification.

Development Review:

- Sisters Airport Expansion
- Creekside Campground Expansion (Locust St)
- Sunshine Veterinary Mobile Unit Business License
- Lot Line Adjustment (Hood & Pine Street)
- Three Creeks Business Park Rezone Request from Industrial to Residential (Pine & Lundgren Street)
- Sisters Better Half Marathon Event (April 26)
- Hayden Homes Tee Court Design Review (McKinney Butte Rd & Trinity Way)
- Home Occupation Review for Counseling (424 S. Fir)

Other Fire Prevention Business:

- Exploring the need to locally adopt the State Fire Prevention Code
- Working with Jefferson County CDD, Road District 18, USFS, Jefferson County Sheriff to review, rename and re-address specific problem areas in Camp Sherman
- Monitoring the progress of the Sisters Amphitheater
- Monitoring the progress of the Downtown Construction and Signalized Intersection
- New Design and Printing of Notice Of Violations (NOV's)
- New Design and Printing of Inspection Reports with Pre-Fire Plan Notes
- New Design and Printing of Burning Permits
- Review Outdoor Burning Policy and Brochure
- Review NOV Policy
- In the final stage to adopt the Greater Sisters Area Community Wildfire Protection Plan (CWPP)
- Received a Staff Vehicle from Bend Fire Department for loan until Chief Karjala's Vehicle is completed