



AGENDA

Notice of Regular Meeting of the
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
February 18, 2014 – Administration Building – 5:00 p.m.

1. Open the regular meeting
2. Association report
3. Consent agenda
 - a. January 21, 2014 Minutes of regular meeting
 - b. Dashboard report
 - c. Bank statement and reconciliations
 - d. Operating fund summaries
 - e. Check register
 - f. Ambulance report
4. Administration
 - a. ISO Update
 - b. Budget timeline
5. Resolutions
6. Any other business
7. President Report
 - a. SDAO Best Practices
 - b. Bank Signature Cards
8. Correspondence
9. Fire Chief Report:
 - a. Call activity and personnel response – January 2014
10. Fire Safety Manager Report
11. Any other business
12. Meeting adjourn

February, 2014

Dear Members of our Board of Directors,

Last year was a satisfying year of community service for the Sisters - Camp Sherman Fire and Ambulance Association. Here are highlights of some events.

- a. We collected and distributed Christmas toys to community children in need in record numbers. The "giving tree" project is better than ever!
- b. We provided a wonderful Community Christmas Dinner to our largest group ever in the fire department community room. Many of our guests have come to depend on this meal and we are pleased to be able to provide it for so many folks.
- c. Volunteer ambulance crews provided medical support for a number of community events including the Sisters Rodeo, high school football and lacrosse games (including the Sisters Lacrosse Tournament), the Sisters Quilt Show and student athlete medical assessment.
- d. We helped to spread fire safety messages at our Community Easter Egg Hunt in the Park, Halloween at the Fire Hall, school events, parades and a host of other opportunities.
- e. We continue to provide scholarships, in the name of Jim Gentry, to Sisters High School graduates.

I am pleased to report that all of the projects planned for this year are already funded. Community donations and previous Association fund raising have provided the finances we need for 2014. Hopefully new donations will be forthcoming!

Upcoming Association projects include our Easter Egg Hunt in the Park, and our Department Dinner. See you there!

Jeff Liming, Association President



Sisters-Camp Sherman Rural Fire Protection District
"Protecting Life and Property through Quality Service"

Minutes of the Board of Directors Meeting of the
Sisters-Camp Sherman Rural Fire Protection District
January 21, 2014

1. Board President Chuck Newport opened the Regular meeting at 5 p.m.
 - a. Directors attending: Boyd and Johnson. Absent: McKenzie.
 - b. Staff attending: Chief Johnson and Julie Spor
 - c. Public attending: Roger White
2. The board reviewed Roger White's board member application.
 - a. **The Board unanimously approved to appoint Roger White to the vacant Board position which expires May 2015. Motion by Director Boyd, second Director Johnson.**
 - b. Roger White read the Oath of Office, signed it and Julie Spor notarized the document.
3. The Association report was reviewed. Director Newport was impressed with the number of families served for both Christmas dinner and the Spirit of Christmas program.
4. **Consent Agenda: The Board unanimously approved the Consent Agenda. Motion by Director Boyd, second Director Johnson.**
 - a. Minutes of both regular and special meetings were reviewed with no comments.
 - b. Chief Johnson explained the Dashboard report to new member, Roger White.
 - c. Director Boyd asked about the outstanding deposit on the LGIP account. Julie explained it was a Jefferson County tax deposit that had not shown up on the bank statement yet and would most likely be on the January statement.
 - d. Operating fund summaries were reviewed with no comments.
 - e. Director Boyd asked about check number 5225. The description should have read mileage reimbursement for Marc Proctor and instead read cell phone reimbursement.
 - f. Ambulance report was briefly explained to new Director White.
5. Administration
 - a. ISO was explained by Chief Johnson.
 - i. ISO began collecting data on our fire district in 2012. We received a letter from them recently saying we were improving from a PC5 to a PC4 in the

city and that rural would move from a PC8B to a 9. The Chiefs were concerned with this and met with an ISO customer service representative last week and found some areas in the report where we can improve.

- ii. Unfortunately, when ISO initiated the letter to the Fire District, they also initiated one to all the insurance agencies. This could affect renewal rates for those people in the rural in the interim. Chief Johnson will notify the affected residents once a letter from ISO is received. Notification will be made through the District website, the Nugget Newspaper and direct mailing those who may have been affected. Chief Johnson also explained a new rating system that ISO will be testing our data against, which could improve our PC8B rating.
- iii. Director Boyd asked if there were other areas of the report we didn't agree with and Chief replied there were other areas to improve upon including training. Director Boyd asked when the new report would be out. Chief Johnson got word she is working on ours now and will be done shortly.
- b. Both candidates for the Finance Manager and Community Risk and Fire Safety Manager positions have condition offers of employment and we are awaiting background and drug screen reports.
- c. Medical Return to work staff report was reviewed. Some members of the Board had concern originally about where the information came from. Chief explained the sources of information he used. Many departments use the same type of release the Chief is presenting today. NFPA guidelines were used in relation to firefighters. Director White asked if we've had issues with employees re-injuring themselves when they return to work and Chief answered yes.
 - i. **The Board unanimously approved the Medical Return to Work form as presented. Motion by Director White, second Director Johnson.**
- d. The District received a matching funds grant from SDAO. The grant will be used to standardize the locks at the main and outlying stations and to upgrade the generator. Captain Brown will install the locks, while a contractor will be hired to upgrade the generator.
- e. Chief Johnson discussed the benefits for transferred employee Jeremy Ast. Chief explained that the re-structuring affected Jeremy's salary, time off accrual and hours he is able to bank. Director Johnson asked if this will roll over if he moves departments and Chief Johnson replied no. This is a unique situation and not covered in current policy. The hourly rate to cash Jeremy out will depend on his salary at time of separation. Currently, Jeremy's hourly rate was higher as a Deputy Chief because he worked a 40 hr. work week instead of a 56 hr. work week.
 - i. **The Board unanimously approved the transfer agreement for Jeremy Ast as presented. Motion by Director Johnson, second Director White.**
- f. Chief Karjala briefly discussed the vehicle replacement staff report. This vehicle has had significant mechanical issues. It does not have a lot of miles, but is showing its ages with issues. Vehicle is still out of service at mechanic.

Sisters-Camp Sherman Dashboard			2/1/2014	
Legend	Good	Bad	Neutral	
Financial				
	2013/2014 Budget	2013/2014 YTD. Actual	% of Budget	58% goal
Revenue				
Beginning Fund Balance	\$ 1,294,308.00	\$ 1,445,049.00	111.65%	
Property Taxes Recvd.	\$ 2,044,077.00	\$ 1,909,491.18	93.42%	
Ambulance Revenue	\$ 225,000.00	\$ 180,900.13	80.40%	
Fire Med Memberships	\$ 25,000.00	\$ 16,686.66	66.75%	
Other	\$ 19,885.00	\$ 28,166.81	141.65%	
Total YTD Revenue	\$ 3,608,270.00	\$ 3,580,293.78	99.22%	
	2013/2014 Budget	2013/2014 YTD. Actual	% of Budget	
Expenditures				58% goal
Personnel	\$ 1,890,535.00	\$ 1,068,814.46	56.54%	
Materials and Services	\$ 534,943.00	\$ 307,514.81	57.49%	
Capital Outlay	\$ 33,600.00	\$ 467.72	1.39%	
Debt Service	\$ 174,038.00	\$ 174,037.50	100.00%	
Total YTD Expenditures	\$ 2,633,116.00	\$ 1,550,834.49	58.90%	
Cash Balances	12/31/2013	1/31/2014		
U.S. Bank Operating Account	\$ 118,684.65	\$ 100,407.91		
Bank of the Cascades (pool)	\$ 5,607.45	\$ 5,608.64		
Local Govt. Invest. Pool	\$ 2,195,825.11	\$ 2,123,192.10		
Employment Reserve Fund	\$ 107,591.62	\$ 107,591.62		
Building Reserve Fund	\$ 49,195.93	\$ 49,195.93		
Equipment Reserve Fund	\$ 99,793.35	\$ 58,370.10		
Technology Reserve Fund	\$ 3,025.85	\$ 3,025.85		
Debt Service Fund	\$ 255,770.00	\$ 131,306.25		
Total All Funds	\$ 2,835,493.96	\$ 2,578,698.40		
Volunteer Activity	Last Month	Current Month		
Number of Vol. Firefighters	27	26		
Number of EMS Vol.	6	6		
Number of Auxillary Vol.	12	12		
Number of Student Vol.	7	7		
Volunteers In Training Acad.	0	0		
Volunteers in Recruitment	0	0		
Hasty Team EMR in Training	0	15		

Legend	Good	Bad	Neutral	
Emergency Responses	Last Month	Current Month	Year to Date	
Reported Fires	18	15	15	
Confirmed Structure Fire	0	1	1	
Confirmed Wildland Fire	0	0	0	
Ambulance Responses	51	47	47	
Ambulance Transports	33	28	28	
Air Ambulance Transports	2	2	2	
Total calls for month	69	62	62	
Personnel Response	Last Month	Current Month	Year to Date	7 PC Goal 75%
Volunteer Responses	195	227	227	
Average Volunteer Response	2.82	3.66	3.66	
Career Responses	195	170	170	
Average Career Response	2.82	2.74	2.91	
7 PC's initiated	17	23	23	
7 PC's Covered	12	16	16	70%
Fire Prevention	Last Month	Current Month	Year to Date	
Pre-Fire Plan Surveys	continuing	continuing	3	
Fire and Life Safety Insp.	3	0	19	
Public Ed. Presentations	3	0	20	
Training Hours	Last Month	Current Month	Year to Date	
Volunteer Training Hrs.	185.25	233	233	
Career Training Hrs.	45.25	56.25	56.25	
Instructor Hrs.	49.25	62.25	62.5	
Employee Injuries	Last Month	Current Month	Year to date	
Requiring Treatment	0	1	1	
Not Requiring Treatment	0	0	0	



Local Government Statement of Account Balance and Transactions

City of Sherman RFPD

Account:

0000004374

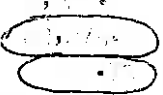
2014

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City of Sherman RFPD

97759

EFF
2/3/14



Beginning Balance	Debits		Credits		Interest Amount	Fee Amount	Ending Balance
	Count	Amount	Count	Amount			
\$2,452,680.85	1	100,000.00	2	29,013.45	1,115.40	10.85	\$2,382,798.85

Effective Date	Posting Date	Description / Comments	Document Number	Item Count	Debit Amount	Credit Amount	Balance
OR Treasury							
1/2/2014	1/2/2014	TES From Dechutes County	AT8251482			26,262.44 ✓	
		End of day balance					2,478,943.29
OR Treasury							
1/6/2014	1/6/2014	TES Jefferson County TT	AT8275191			2,751.01	
		End of day balance					2,481,694.30
OR Treasury-Outgoing ACH							
1/17/2014	1/17/2014	Voice Response Withdrawal	DVA8333893		100,000.00		
		End of day balance					2,381,694.30
OR Treasury							
1/31/2014	1/31/2014	Interest Credit	EI013114			1,115.40	
1/31/2014	1/31/2014	ACH Direct Deposit Fee	FEE013114		0.05		
1/31/2014	1/31/2014	Manual Transfer-In Fee	FEE013114		0.80		
1/31/2014	1/31/2014	Monthly Maintenance Fee	FEE013114		10.00		
		End of day balance					2,382,798.85

Fees

Description	Item Count	Amount	Current Rate
ACH Direct Deposit Fee	1	0.05	0.0500
Manual Transfer-In Fee	2	0.80	0.4000
Monthly Maintenance Fee	1	10.00	10.0000

Interest

Effective Date	Rate
1/1/2014	0.5400%
Average Annualized Rate:	0.5400%

Note: The average annualized rate for the month is not the exact rate at which your account earned unless you had the exact same balance every day during the month.

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			12/31/2013 (12/13) Balance	1-00-0-1070			2,195,825.11
01/31/2014	CRJE	7	Igip interest and fees		1,115.40		
01/31/2014	CRJE	8	Igip interest and fees			10.85-	
01/16/2014	CRJE:U	1	TX FRM LGIP TO US OPERATING			100,000.00-	
01/02/2014	JE:	1	Deschutes County Taxes		26,262.44		
			01/31/2014 (01/14) Period Totals and Balance		27,377.84 *	100,010.85- *	2,123,192.10
Number of Transactions: 4 Number of Accounts: 1					Debit	Credit	Proof
Total GENERAL FUND:					27,377.84	100,010.85-	72,633.01-

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			12/31/2013 (12/13) Balance	2-00-0-1070			107,591.62
			01/31/2014 (01/14) Period Totals and Balance		.00 *	.00 *	107,591.62
Number of Transactions: 0 Number of Accounts: 1					Debit	Credit	Proof
Total EMPLOYMENT RESERVE FUND:					.00	.00	.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Bldg Fund			12/31/2013 (12/13) Balance	3-00-0-1070			49,195.93
			01/31/2014 (01/14) Period Totals and Balance		.00	.00	49,195.93
Number of Transactions: 0 Number of Accounts: 1					Debit	Credit	Proof
Total BUILDING RESERVE FUND:					.00	.00	00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			12/31/2013 (12/13) Balance	4-00-0-1070			99,793.35
01/31/2014	CRJE	1	Karjala vehicle purchase for 2014 Tahoe			40,876.50	
01/31/2014	CRJE	3	Transfer funds to take care of Equipment Reserve			546.75	
01/31/2014 (01/14) Period Totals and Balance					.00	41,423.25	58,370.10

Number of Transactions: 2 Number of Accounts: 1

Total EQUIPMENT RESERVE FUND:

Debit	Credit	Proof
.00	41,423.25	41,423.25

*Transferred late on 1/31
Will show in Feb.*

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			Technology Reserve Fund				
			12/31/2013 (12/13) Balance	5-00-0-1075			3,025.85
			01/31/2014 (01/14) Period Totals and Balance		.00 *	.00 *	3,025.85
Number of Transactions: 0 Number of Accounts: 1					Debit	Credit	Proof
Total TECHNOLOGY RESERVE FUND:					.00	.00	00
Number of Transactions: 6 Number of Accounts: 5					Debit	Credit	Proof
Grand Totals:					27,377.84	141,434.10-	114,056.26

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Periods With No Activity
- Print Period Totals
- Print Grand Totals
- Page and Total by Fund
- All Segments Tested for Total Breaks
- Account.Account Number : 10001070,20001070,30001070,40001070,50001070,50001075



P.O. Box 1800
 Saint Paul, Minnesota 55101-0800
 3233 IMG Y ST01

Business Statement

Account Number:
 1 536 9523 7070
 Statement Period:
 Jan 2, 2014
 through
 Jan 31, 2014

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000012458 2 AT 0.406 106481449110559 P
 SISTERS-CAMP SHERMAN RURAL
 FIRE PROTECTION DISTRICT
 OPERATING FUND
 PO BOX 1509
 SISTERS OR 97759-1509

RCVD *[Signature]* PO#
 ACCT#
 CAPT. INITIALS
 CLERK INITIALS



To Contact U.S. Bank

Commercial Customer Service: 1-877-295-2509

Telecommunications Device for the Deaf: 1-800-685-5065

Internet: usbank.com

INFORMATION YOU SHOULD KNOW

New Terms & Conditions effective January 2, 2014
 New Terms & Conditions will be in effect for U.S. Bank business customers beginning January 2, 2014. You can view the new Terms & Conditions at usbank.com/tmtermsandconditions, using the access code: terms2013. If you are unable to access this information for any reason, please contact your Branch Banker, Relationship Manager, Treasury Management Consultant or Commercial Customer Service team for assistance. Note: U.S. Bank will never request sensitive information such as user names, passwords or payment security codes. Please do not respond to communications requesting sensitive information. If you suspect your computer has been compromised, contact Customer Service immediately.

BUSINESS EDGE CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-536-9523-7070

Account Summary

	# Items		
Beginning Balance on Jan 2		\$	118,684.65
Customer Deposits	10		24,401.07
Other Deposits	11		114,646.59
Other Withdrawals	8		77,386.71-
Checks Paid	71		56,116.68-
Ending Balance on Jan 31, 2014		\$	124,228.92

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Jan 8	9792786180	1,213.82		Jan 16	9793169899	4,182.07
	Jan 8	9792786186	1,646.81		Jan 22	9798662837	4,027.17
	Jan 16	9793169896	150.00		Jan 22	9798662831	4,275.13
	Jan 16	9793169890	450.00		Jan 28	9795811827	3,736.30
	Jan 16	9793169892	1,846.26		Jan 31	9790838661	2,873.51
Total Customer Deposits							\$ 24,401.07

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jan 2	MERCH 8016294970	SISTERS DEPOSIT	\$ 823.14
Jan 2	Electronic Deposit REF=13364009974922 N	From Regence BCBCO 6930238155Regence BC485000800980	1,733.46
Jan 6	Electronic Deposit REF=14002011502840 N	From Regence BCBCO 6930238155HCCLAIMPMT485000800980	2,224.20
Jan 8	Electronic Deposit REF=14006008127880 N	From Regence BlueShie 6910282080HCCLAIMPMT485000800993	129.91
Jan 13	MERCH 8016294970	SISTERS DEPOSIT	50.00
Jan 13	Electronic Deposit REF=14009008515813 N	From Regence BCBCO 6930238155HCCLAIMPMT485000800980	336.60
Jan 16	Electronic Deposit REF=14015007824945 Y	From NORIDIAN WAORAK 4450173185MED B PAY 1245231760	5,690.94
Jan 16	Electronic Deposit REF=14016006828395 Y	From OREGON ST TREAS 9400917099LGIP ACH 455 AW	100,000.00

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Oper Acct (Operating Account) (7)
January 31, 2014

Account: 10001080

Bank Account Number: 153695237070

Bank Statement Balance:	124,228.92	Book Balance Previous Month:	115,694.81
Outstanding Deposits:	41,423.25	Total Receipts:	177,546.11
Outstanding Checks:	65,244.26	Total Disbursements:	192,833.01
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	100,407.91	Book Balance:	100,407.91

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
2	40,876.50	4	546.75				
						Total:	41,423.25

Deposits cleared: 26 items Deposits Outstanding: 2 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
5279	65.00	5314	4.74	5321	137.64	5328	496.57
5302	150.00	5315	79.61	5322	95.00	5329	330.00
5303	85.00	5316	29.00	5323	1,250.00	5330	80.00
5304	105.00	5317	124.50	5324	185.03	5331	53.89
5308	300.00	5318	3,362.09	5325	197.00	122013	252.64
5309	40,876.50	5319	47.79	5326	62.00	122013	15,871.54
5312	475.91	5320	63.31	5327	464.50		
						Total:	65,244.26

Checks cleared: 77 items Checks Outstanding: 27 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



SISTERS-CAMP SHERMAN RURAL FIRE
 PO BOX 1509
 SISTERS OR 97759

Page
 Primary Account:
 Date:

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 4396804
 02/02/14

1



Mobile Banking We are proud to announce our newest branch: Everywhere! Fast and Secure Mobile Banking - deposit a check, pay bills, transfer money and see your transactions right from your mobile device. Mobile Banking / Mobile Deposit / Mobile Bill Pay, to download our app today, go to www.botc.com! *Small per item fee for more than 10 mobile deposits in a calendar month.*

Summary of Accounts

<u>Account Number</u>	<u>Type of Account</u>	<u>Balance</u>
4396804	Public Money Market OR	5,608.64

Public Money Market OR

<u>Account Number</u>	<u>4396804</u>	<u>Statement Dates</u>	<u>1/01/14 thru 2/02/14</u>
Previous Balance	5,607.45	Days in the Statement Period	33
Deposits/Credits	.00	Average Ledger	5,607.45
Checks/Debits	.00	Average Collected	5,607.45
Service Charges	.00	Interest Earned	1.27
Interest Paid	1.19	Annual Percentage Yield Earned	0.25 %
Current Balance	5,608.64	2014 Interest Paid	1.19

• **Overdraft and Return Item Fees**

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Non-Sufficient Item Fees	\$.00	\$.00

• **Deposits and Credits**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
1/31	Interest Deposit	1.19

• **Daily Balance Information**

<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>
1/01	5,607.45	1/31	5,608.64				

*** END OF STATEMENT ***

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

MMA BOTC (MONEY MARKET ACCT BOTC) (1)
January 31, 2014

Account: 10001000
Bank Account Number: 04396804

Bank Statement Balance:	5,608.64	Book Balance Previous Month:	5,607.45
Outstanding Deposits:	.00	Total Receipts:	1.19
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	5,608.64	Book Balance:	5,608.64

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 1 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

Washington
Federal.
invested here.

Combined Savings Statement

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www.washingtonfederal.com

Statement Ending Date 01/31/14
Branch Sisters

For 24-hour telephone banking
1-877-431-1876

SISTERS-CAMP SHERMAN RURAL FIRE PROTECTI 5950
PO BOX 1509
SISTERS, OR 97759-1509



Please direct all inquiries to (541) 549-8110
PO Box 670, Sisters, OR 97759

Annual Percentage Yield Earned: 00.30%

: 275-900086-8

Sisters-Camp Sherman Rural Fire
Protection Dist
Prior Acct #: 831460001

Date	Description	Amount	Balance
01/01	Beginning Balance		\$255,770.00
1/06	Deposit Madras	+231.88	256,001.88
01/08	Deposit	+2,261.62	258,263.50
01/28	Withdrawal Check	-127,018.75	131,244.75
01/31	Interest	+61.50	131,306.25
01/31	Ending Balance		\$131,306.25



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With Home Equity Lines of Credit at competitive rates, it's the perfect time to take advantage of the equity you have in your home.

You can borrow up to 80% combined loan-to-value, giving you the freedom to pay off debt, remodel, or even take a dream vacation.

Visit your branch to get started.



Equal Housing Lender
MEMBER FDIC

RCVD 2-11-14 PS# _____
ACCT# _____
CAPT. INITIALS _____
CHIEF INITIALS _____

WF-01 (1/12)

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

Washington Federal (WashFed Bond Tax Acct) (10)
January 31, 2014

Account: 70001040
Bank Account Number: 831460001

Bank Statement Balance:	131,306.25	Book Balance Previous Month:	255,770.00
Outstanding Deposits:	.00	Total Receipts:	2,555.00
Outstanding Checks:	.00	Total Disbursements:	127,018.75
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	131,306.25	Book Balance:	131,306.25

Outstanding Deposits

No outstanding deposits found!
Deposits cleared: 3 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!
Checks cleared: 1 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

Account Number	Account Title	2014-14 Period Actual	2013-14 Current year Actual	2013-14 Current year Budget	Balance Remaining +/-	2014-14 Percentage Collected
GENERAL FUND						
1-01-0-40100	Desch Cnty Current Yr Ta	23,033.28	1,699,745.95	1,797,050.00	97,304.05-	94.59
1-01-0-40200	Jeff Cnty Current Yr Taxe	.00	153,904.29	187,727.00	33,822.71-	81.98
1-01-0-41100	Desch Cnty Prior Yr Taxe	3,222.14	48,064.74	53,400.00	5,335.26-	90.01
1-01-0-41200	Jeff Cnty Prior Yr Taxes	.00	7,776.20	5,900.00	1,876.20	131.80
1-01-0-42100	Ambulance Transports	26,756.78	186,212.25	225,000.00	38,787.75-	82.76
1-01-0-42120	Ambulance Collection Ac	360.46-	100.56	.00	100.56	.00
1-01-0-42200	Fire Contracts	761.27	3,364.91	3,100.00	264.91	108.55
1-01-0-42300	Fire Apparatus Response	222.00	222.00	10.00	212.00	2,220.00
1-01-0-42400	Fire Med Membership	3,824.17	16,686.66	25,000.00	8,313.34-	66.75
1-01-0-42500	Pay from Outside Parties	768.84	768.84	60.00	708.84	1,281.40
1-01-0-43301	2013 SDAO Arson Grant	.00	500.00	.00	500.00	.00
1-01-0-44120	Bank Interest	1.19	1.19	.00	1.19	.00
1-01-0-44140	Deschutes Cnty Interest	7.01	222.25	200.00	22.25	111.13
1-01-0-44160	Jefferson Cnty Interest	.00	8.51	15.00	6.49-	56.73
1-01-0-44180	Reserve Bank Interest	1,115.40	5,321.69	7,000.00	1,678.31-	76.02
1-01-0-45000	Misc Revenue	1,283.19	17,091.42	8,000.00	9,091.42	213.64
1-01-0-45400	Volunteer Assoc Donation	75.91-	250.00	.00	250.00	.00
1-01-0-45500	Community Room Reven	125.00	861.00	1,500.00	639.00-	57.40
1-01-0-49990	Beginning Working Capita	.00	1,445,049.00	1,294,308.00	150,741.00	111.65
Total GENERAL FUND REVENUE:		60,683.91	3,586,151.46	3,608,270.00	22,118.54-	99.39
GENERAL FUND Revenue Total:		60,683.91	3,586,151.46	3,608,270.00	22,118.54-	99.39
Net Total GENERAL FUND:		60,683.91	3,586,151.46	3,608,270.00	22,118.54-	99.39

Account Number	Account Title	Period Actual	2013-14 Cur Year Actual	2013-14 Cur Year Budget	Variance	Percentage
GENERAL FUND						
	Total BOARD DEPARTMENT:	39.15	48,223.59	50,530.00	2,306.41	95.44
	Total FIRE CHIEF DEPARTMENT:	14,011.74	97,854.02	167,114.00	69,259.98	58.56
	Total ADMINISTRATION DEPARTMENT:	8,397.90	130,811.39	213,811.00	82,999.61	61.18
	Total DEPT TRAINING:	.00	.00	.00	.00	.00
	Total FIRE PREVENTION DEPT:	.00	.00	.00	.00	.00
	Total CAREER DEPARTMENT:	66,165.76	585,213.94	1,100,843.00	515,629.06	53.16
	Total DEPUTY CHIEF - ADMIN:	12,499.35	89,982.06	161,526.00	71,543.94	55.71
	Total VOLUNTEERS DEPARTMENT:	968.83	3,152.05	8,650.00	5,497.95	36.44
	Total DEPUTY CHIEF - OPS:	13,197.50	90,704.44	159,980.00	69,275.56	56.70
	Total TEMPORARY EMPLOYEES DEPARTMENT:	1,829.79	22,014.41	28,081.00	6,066.59	78.40
	GENERAL FUND Expenditure Total:	117,110.02	1,067,955.90	1,890,535.00	822,579.10	56.49
	Net Total GENERAL FUND:	117,110.02-	1,067,955.90-	1,890,535.00-	822,579.10-	56.49
	Net Grand Totals:	117,110.02-	1,067,955.90-	1,890,535.00-	822,579.10-	56.49

Account Number	Account Title	Period Actual	2013-14 Cur Year Actual	2013-14 Cur Year Budget	Variance	Percentage
GENERAL FUND						
	Total BOARD DEPARTMENT:	2,119.78	51,082.27	84,653.00	33,570.73	60.34
	Total FIRE CHIEF DEPARTMENT:	225.00	1,690.73	8,400.00	6,709.27	20.13
	Total ADMINISTRATION DEPARTMENT:	4,888.29	26,450.02	51,515.00	25,064.98	51.34
	Total DEPT TRAINING:	1,001.73	9,348.80	35,650.00	26,301.20	26.22
	Total FIRE PREVENTION DEPT:	578.41	1,765.88	4,700.00	2,934.12	37.57
	Total CAREER DEPARTMENT:	50.65	894.57	2,340.00	1,445.43	38.23
	Total DEPUTY CHIEF - ADMIN:	79.22	1,008.36	6,400.00	5,391.64	15.76
	Total VOLUNTEERS DEPARTMENT:	1,136.62	4,920.09	36,050.00	31,129.91	13.65
	Total DEPUTY CHIEF - OPS:	303.30	1,004.40	6,435.00	5,430.60	15.61
	Total STUDENTS DEPARTMENT:	1,800.00	24,534.15	53,800.00	29,265.85	45.60
	Total EMERGENCY MED SERV DEPARTMENT:	5,695.98	19,960.93	49,950.00	29,989.07	39.96
	Total COMMUNICATIONS DEPARTMENT:	412.44	3,797.91	9,200.00	5,402.09	41.28
	Total FACILITIES DEPARTMENT:	12,098.87	49,875.21	91,750.00	41,874.79	54.36
	Total FIRE EQUIPMENT DEPARTMENT:	552.59	10,611.76	36,600.00	25,988.24	28.99
	Total VEHICLE MAINTENANCE DEPARTMENT:	1,999.72	24,649.12	57,500.00	32,850.88	42.87
	GENERAL FUND Expenditure Total:	31,585.78	231,594.20	534,943.00	303,348.80	43.29
	Net Total GENERAL FUND:	31,585.78-	231,594.20-	534,943.00-	303,348.80-	43.29
	Net Grand Totals:	31,585.78-	231,594.20-	534,943.00-	303,348.80-	43.29

Account Number	Account Title	2014-14 Current Period Actual	2013-14 Cur Year Actual	2013-14 Cur Year Budget	Variance	Percentage
GENERAL FUND						
	Total ADMINISTRATION DEPARTMENT:	.00	467.72	1,000.00	532.28	46.77
	Total EMERGENCY MED SERV DEPARTMENT:	.00	.00	3,000.00	3,000.00	.00
	Total COMMUNICATIONS DEPARTMENT:	.00	1,533.81	5,000.00	3,466.19	30.68
	Total FACILITIES DEPARTMENT:	.00	.00	.00	.00	.00
	Total FIRE EQUIPMENT DEPARTMENT:	.00	95.24	24,600.00	24,504.76	0.39
	GENERAL FUND Expenditure Total:	.00	2,096.77	33,600.00	31,503.23	6.24
	Net Total GENERAL FUND:	.00	2,096.77-	33,600.00-	31,503.23-	6.24
	Net Grand Totals:	.00	2,096.77-	33,600.00-	31,503.23-	6.24

Report Criteria:
Report type: GL detail

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount	
01/14	01/27/14	7112014		Void Check			.00	V
01/14	01/27/14	7112015		Void Check			.00	V
01/14	01/27/14	7112016		Void Check			.00	V
01/14	01/27/14	7112017		Void Check			.00	V
01/14	01/27/14	7112018		Void Check			.00	V
10								
01/14	01/22/14	10	U. S. Bank - Bond Paymen	#108931000 interest payment	013114	7-10-2-53600	47,018.75	M
01/14	01/22/14	10	U. S. Bank - Bond Paymen	#108931000 bond principal	020114	7-10-2-53700	80,000.00	M
5246								
01/14	01/07/14	5246	Ace Hardware, Inc.	Shop supplies	123113	1-34-2-53100	3.48	
01/14	01/07/14	5246	Ace Hardware, Inc.	Spirit of Christmas supplies	123113	1-18-2-53240	52.88	
01/14	01/07/14	5246	Ace Hardware, Inc.	facility supply	123113	1-28-2-53100	2.69	
01/14	01/07/14	5246	Ace Hardware, Inc.	ems supplies	123113	1-24-2-53100	5.43	
5247								
01/14	01/07/14	5247	AIRGAS USA, LLC	Oxygen	9023038988	1-24-2-52800	82.70	
5248								
01/14	01/07/14	5248	Baxter Auto/S&S/Sisters	Shop & Vehicle supplies	122513	1-34-2-53100	77.97	
5249								
01/14	01/07/14	5249	Bend Broadband	acct 170584-1 Buffalo Cable	121913	1-28-2-53820	79.61	
01/14	01/07/14	5249	Bend Broadband	acct 170739-2 cable701	121913	1-28-2-53870	699.57	
5250								
01/14	01/07/14	5250	Bend Oil Company	fuel amb	60104	1-24-2-52400	654.48	
01/14	01/07/14	5250	Bend Oil Company	fuel fire	60104	1-34-2-52400	734.92	
5251								
01/14	01/07/14	5251	Blumenthal Uniforms & Eq	nomex pants Karjala/Hughes	36873-01	1-13-2-53700	555.00	
5252								
01/14	01/07/14	5252	C & K Market	Retirement GL SH Supplies	123113	1-11-2-53100	517.49	
01/14	01/07/14	5252	C & K Market	Christmas Meat	123113	1-18-2-53240	357.15	
01/14	01/07/14	5252	C & K Market	Fin. Mgr. Process Supplies	123113	1-13-2-53100	19.99	
5253								
01/14	01/07/14	5253	CEC, INC	electric all stations	12232013	1-28-2-53830	4,728.24	
5254								
01/14	01/07/14	5254	City of Sisters	02-5766-00 Locust	122313	1-28-2-53860	25.58	
01/14	01/07/14	5254	City of Sisters	04-6332-00 Elm St.	122313	1-28-2-53860	113.98	
5255								
01/14	01/07/14	5255	COFCA	fire chief dues	12014	1-12-2-51700	150.00	
5256								
01/14	01/07/14	5256	Hoyt's Hardware	building supplies	378353	1-28-2-53100	33.75	
5257								
01/14	01/07/14	5257	InnerTech	Remote Assistance - RK/SH	5256	1-13-2-53501	75.00	
5258								
01/14	01/07/14	5258	Lester C. Schell	reim power cord for projector	01042014	1-14-2-53101	7.99	
5259								
01/14	01/07/14	5259	Mission Linen Supply	mats/rugs	123113	1-28-2-53100	289.97	
5260								
01/14	01/07/14	5260	Pacific Office Automation, I	Acct 222861	20650693	1-13-2-53500	290.00	
5261								
01/14	01/07/14	5261	Pony Express, Inc.	UPS Shipping to Hughes	28042	1-34-2-53100	16.94	
5262								
01/14	01/07/14	5262	Quill	Copy Paper	8123529	1-13-2-53100	130.00	
5263								
01/14	01/07/14	5263	Ryan Karjala	Cell phone reimb	010214	1-18-2-53810	73.80	
5264								
01/14	01/07/14	5264	Sisters Coffee Company	Black Butte Gold 6 lbs	1182711	1-13-2-52950	53.89	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
5265	01/14	01/07/14	5265	Sisters Screen Printing & E Embroidery	9977 & 10071	1-13-2-53700	51.00
5266	01/14	01/07/14	5266	Taylor Tire Center, Inc. GL/JA Front tire chains for 731	76300053528	1-34-2-53100	218.37
5267	01/14	01/07/14	5267	The Bulletin Acct 343730 6 mos. Newspaper	1142014	1-13-2-51700	102.00
5268	01/14	01/07/14	5268	The Nugget Newspaper, In Ad Finance Manager	00048253	1-13-2-51100	17.50
5269	01/14	01/07/14	5269	US Bank - Visa Wheel helmet chains	123113	1-34-2-53100	144.69
01/14	01/07/14	5269	US Bank - Visa Per diem Ast DCFD #2 Exam	123113	1-17-2-53200	35.23	
01/14	01/07/14	5269	US Bank - Visa Spor NAAC Cert Renewal	123113	1-13-2-51800	149.00	
01/14	01/07/14	5269	US Bank - Visa Aux training supplies	123113	1-15-2-51830	24.79	
01/14	01/07/14	5269	US Bank - Visa Safes for Narcotics	123113	1-24-2-52800	359.98	
01/14	01/07/14	5269	US Bank - Visa Speaker for Amb Siren	123113	1-24-2-52800	139.47	
01/14	01/07/14	5269	US Bank - Visa SH/GL Retire party supplies	123113	1-11-2-53100	230.24	
01/14	01/07/14	5269	US Bank - Visa OR Fire Svc Conf. Lodging - CN AM	123113	1-11-2-52900	512.58	
01/14	01/07/14	5269	US Bank - Visa OR Fire Svc Conf. Lodging - RJ	123113	1-12-2-52900	256.29	
01/14	01/07/14	5269	US Bank - Visa Space Age Ethanol Fuel	123113	1-34-2-52400	75.00	
01/14	01/07/14	5269	US Bank - Visa GPS Units	123113	1-28-2-53100	329.97	
01/14	01/07/14	5269	US Bank - Visa Keller Irons Class	123113	1-14-2-52830	200.00	
01/14	01/07/14	5269	US Bank - Visa Meredith Irons Class	123113	1-14-2-52830	200.00	
01/14	01/07/14	5269	US Bank - Visa CR for lodging RJ	123113	1-12-2-52900	256.29	
01/14	01/07/14	5269	US Bank - Visa Aux training supplies	123113	1-18-2-53100	7.38	
01/14	01/07/14	5269	US Bank - Visa Easter Eggs	123113	1-18-2-53240	505.01	
01/14	01/07/14	5269	US Bank - Visa Cell Holster - Ast	123113	1-17-2-53700	22.49	
01/14	01/07/14	5269	US Bank - Visa Engraving Awards GL/SH Retirement	123113	1-11-2-52310	855.85	
5270	01/14	01/07/14	5270	WCP Solutions laundry detergent	448439	1-28-2-53100	58.40
5271	01/14	01/07/14	5271	BOUND TREE MEDICAL, EMS ORDER# 38138780	81283206	1-24-2-52800	2,635.69
01/14	01/07/14	5271	BOUND TREE MEDICAL, EMS ORDER# 38138783	81283206	1-24-2-52800	116.12	
01/14	01/07/14	5271	BOUND TREE MEDICAL, SUPPLY ORDER# 38140451	81288634	1-24-2-52800	390.14	
5272	01/14	01/07/14	5272	Caselle, Inc. Maint 2/1/14 to 2/28/14	54687	1-13-2-53500	343.00
5273	01/14	01/07/14	5273	Ed Staub & Sons Propane Propane	0225434-IN	1-28-2-53850	448.50
5274	01/14	01/07/14	5274	McAfee, Inc. email filter act ABKA-4S8JQD	96918820	1-13-2-53500	58.80
5275	01/14	01/07/14	5275	State of Oregon - DEQ/Acc WELL FEES	WQUIC14-010	1-28-2-53500	300.00
5276	01/14	01/07/14	5276	Vidacare Corporation EZ-IO NEEDLES (ADULT SET OF 5)	110863	1-24-2-52800	1,050.68
5277	01/14	01/07/14	5277	Western Communications Advertising Finance Mgr. Position	2225645	1-13-2-51100	168.65
5278	01/14	01/16/14	5278	Alpine Internet Solutions Monthly Site Hosting	907032	1-13-2-53501	35.00
01/14	01/16/14	5278	Alpine Internet Solutions Monthly site hosting	907243	1-13-2-53501	35.00	
5279	01/14	01/16/14	5279	Bear Mountain Fire, L.L.C. Snow Plowing 12/07/13	123113	1-28-2-53504	65.00
5280	01/14	01/16/14	5280	Bell Hardware Sargent Data Transfer Device (DTD) with	23040	1-28-2-53100	476.00
5281	01/14	01/16/14	5281	Bi-Mart Corporation bags for christmas	103600680	1-18-2-53240	11.99
01/14	01/16/14	5281	Bi-Mart Corporation Christmas supplies	495200680	1-18-2-53240	1.98	
01/14	01/16/14	5281	Bi-Mart Corporation lacquer thinner	934200680	1-24-2-52800	6.99	
01/14	01/16/14	5281	Bi-Mart Corporation Soda for machines	949600680	1-13-2-52950	263.88	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount	
5282	01/14	01/16/14	5282	Brittingham Enterprises, In	Phone Programming	13-0448	1-28-2-53500	212.88
5283	01/14	01/16/14	5283	Cascade Credit Consulting,	coll fee Pt 5036	123113	1-01-0-42120	462.71
5284	01/14	01/16/14	5284	DMV	Thorsvold rec check	123113	1-18-2-53210	3.00
5285	01/14	01/16/14	5285	Flowers By Deanna	flowers Hayes - Brother	4697	1-18-2-53100	55.00
5286	01/14	01/16/14	5286	Occupational Medicine at T	Thorsvold drug screen	24280	1-18-2-53210	31.00
5287	01/14	01/16/14	5287	Pacific Office Automation, I	copies/kit	Z35454	1-13-2-53500	50.72
5288	01/14	01/16/14	5288	Sisters Lock & Key Service	Service call & lock pick	9070	1-28-2-53500	61.00
5289	01/14	01/16/14	5289	Sisters Screen Printing & E	Ast embroidery	10087	1-17-2-53700	21.50
	01/14	01/16/14	5289	Sisters Screen Printing & E	Embroidery Crawford	10088	1-13-2-53700	21.50
5290	01/14	01/16/14	5290	Speer Hoyt LLC	legal - Personnel	24726	1-11-2-52750	582.20
5291	01/14	01/16/14	5291	Verizon Wireless	cell phones Account 971443696	9717780094	1-26-2-53810	82.47
5292	01/14	01/16/14	5292	WCP Solutions	Scrubs	449597	1-28-2-53100	45.74
5293	01/14	01/16/14	5293	Wilson-Heirgood & Associa	AD&D	578976	1-12-1-50140	48.00
	01/14	01/16/14	5293	Wilson-Heirgood & Associa	AD&D	578976	1-13-1-50140	96.00
	01/14	01/16/14	5293	Wilson-Heirgood & Associa	AD&D	578976	1-16-1-50140	384.00
	01/14	01/16/14	5293	Wilson-Heirgood & Associa	AD&D	578976	1-17-1-50140	48.00
	01/14	01/16/14	5293	Wilson-Heirgood & Associa	AD&D	578976	1-18-1-50140	1,695.00
5297	01/14	01/22/14	5297	Bryce Hughes	mileage reimbursement	01/14	1-20-2-53540	300.00
5298	01/14	01/22/14	5298	Colin Weddle	Mileage Reimbursement	JAN 2014	1-20-2-53540	150.00
5299	01/14	01/22/14	5299	Hayden Jones	Mileage Reimbursement	JAN 2014	1-20-2-53540	300.00
5300	01/14	01/22/14	5300	John Falla	Mileage Reimbursement	JAN 2014	1-20-2-53540	300.00
5301	01/14	01/22/14	5301	Luke Boskovich		JAN 2014	1-20-2-53540	300.00
5302	01/14	01/22/14	5302	Marc Proctor	Mileage Reimbursement	JAN 2014	1-20-2-53540	150.00
5303	01/14	01/22/14	5303	Oregon Fire Chiefs Assn.	dues karjala	011714	1-19-2-51700	85.00
5304	01/14	01/22/14	5304	OREGON FIRE MARSHAL	2014 OFMA Code Course Class	012014	1-14-2-52840	105.00
5305	01/14	01/22/14	5305	Physio-Control, Inc.	LUCAS2 STABILIZATION STRAP	114075436	1-24-2-52800	199.00
5306	01/14	01/22/14	5306	Thornton Brown	cell phone reimb	11714	1-16-2-53810	50.65
5307	01/14	01/27/14	5307	Alpine Glass Company	Replacement Glass for Conference table	W092801	1-28-2-53100	175.79
5308	01/14	01/27/14	5308	Cody Manzi	Mileage Reimbursement	JAN 2014	1-20-2-53540	300.00
5309	01/14	01/27/14	5309	Hubbard Chevrolet	2014 Chevrolet Tahoe 4WD	2939	4-10-5-56110	40,762.00
	01/14	01/27/14	5309	Hubbard Chevrolet	DMV FEES 2014 Chevrolet Tahoe	2939	4-10-5-56110	114.50
5310	01/14	01/27/14	5310	Mission Linen Supply	mats/rugs	420176981	1-28-2-53100	119.24

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
5311							
01/14	01/27/14	5311	Van Handel Automotive, In	ford expedition repair	29673	1-34-2-53500	87.74
5312							
01/14	01/27/14	5312	Sisters-Camp Sherman F&	Xmas, Pike & leasen	JAN 2014	1-01-0-45400	475.91
5314							
01/14	01/28/14	5314	Baxter Auto/S&S/Sisters	supplies	28-455117	1-30-2-53100	4.74
5315							
01/14	01/28/14	5315	Bend Broadband	acct 170584-1 Buffalo Cable	011914	1-28-2-53820	79.61
5316							
01/14	01/28/14	5316	Bio-Med Testing Service, I	testing thorsvold	35591	1-18-2-53210	29.00
5317							
01/14	01/28/14	5317	Blumenthal Uniforms & Eq	uniforms - career	46776	1-19-2-53700	124.50
5318							
01/14	01/28/14	5318	CEC, INC	electric	JAN 2014	1-28-2-53830	2,866.42
01/14	01/28/14	5318	CEC, INC	electric	JAN BUFFALO	1-28-2-53830	414.80
01/14	01/28/14	5318	CEC, INC	electric	JAN LARIAT	1-28-2-53830	81.07
5319							
01/14	01/28/14	5319	CenturyLink	Acct 5415952373171B	11914	1-28-2-53870	47.79
5320							
01/14	01/28/14	5320	Deschutes County Health	Acct 900006874 Ketchum	849656	1-18-2-53210	63.31
5321							
01/14	01/28/14	5321	Hughes Fire Equipment, In	721 gauge	483184	1-34-2-53500	137.64
5322							
01/14	01/28/14	5322	Miss Sew-it-All	student & fc uniforms	012414	1-12-2-53700	75.00
01/14	01/28/14	5322	Miss Sew-it-All	student & fc uniforms	012414	1-19-2-53700	20.00
5323							
01/14	01/28/14	5323	OFDDA	dues	13-488	1-11-2-51700	1,250.00
5324							
01/14	01/28/14	5324	Pacific Power Products, Inc	customer # 67447	367960-00	1-28-2-53500	42.62
01/14	01/28/14	5324	Pacific Power Products, Inc	customer # 67447	367965-00	1-28-2-53500	123.88
01/14	01/28/14	5324	Pacific Power Products, Inc	customer # 67447	367969-00	1-28-2-53500	18.53
5325							
01/14	01/28/14	5325	Pitney Bowes Inc	postage - acct 8000-9000-0522-5226	011714	1-13-2-51210	197.00
5326							
01/14	01/28/14	5326	SCMC AHA Training Cente	cpr cards	12814	1-14-2-52840	62.00
5327							
01/14	01/28/14	5327	Sisters Landscaping, Co., I	landscaping	12578	1-28-2-53502	464.50
5328							
01/14	01/30/14	5328	Baxter Auto/S&S/Sisters	vehicle supplies	453074	1-34-2-53100	19.96
01/14	01/30/14	5328	Baxter Auto/S&S/Sisters	tools	453151	1-34-2-53590	23.76
01/14	01/30/14	5328	Baxter Auto/S&S/Sisters	vehicle supplies	453194	1-34-2-53100	28.51
01/14	01/30/14	5328	Baxter Auto/S&S/Sisters	vehicle supplies	453221	1-34-2-53100	96.62
01/14	01/30/14	5328	Baxter Auto/S&S/Sisters	vehicle supplies	453586	1-34-2-53100	66.53
01/14	01/30/14	5328	Baxter Auto/S&S/Sisters	vehicle supplies	453588	1-34-2-53100	8.36
01/14	01/30/14	5328	Baxter Auto/S&S/Sisters	Shop & Vehicle supplies	454107	1-34-2-53100	252.83
5329							
01/14	01/30/14	5329	Code Ready Training, LLC	ACLS RENEWAL	124	1-14-2-52840	330.00
5330							
01/14	01/30/14	5330	Shawn Vial	perdiem for class	WINTER FIRE	1-14-2-53200	80.00
5331							
01/14	01/30/14	5331	Sisters Coffee Company	Black Butte Gold 6 lbs	1183277	1-13-2-52950	53.89
7112014							
01/14	01/27/14	7112014	Alpine Glass Company	Replacement Glass for Conference table	W092801	1-28-2-53100	175.79- V
01/14	01/27/14	7112014	Alpine Glass Company	Replacement Glass for Conference table	W092801	1-28-2-53100	175.79
7112015							
01/14	01/27/14	7112015	Cody Manzi	Mileage Reimbursement	JAN 2014	1-20-2-53540	300.00
01/14	01/27/14	7112015	Cody Manzi	Mileage Reimbursement	JAN 2014	1-20-2-53540	300.00- V

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
7112016							
01/14	01/27/14	7112016	Hubbard Chevrolet	2014 Chevrolet Tahoe 4WD	2939	4-10-5-56110	40,762.00- V
01/14	01/27/14	7112016	Hubbard Chevrolet	2014 Chevrolet Tahoe 4WD	2939	4-10-5-56110	40,762.00
01/14	01/27/14	7112016	Hubbard Chevrolet	DMV FEES 2014 Chevrolet Tahoe	2939	4-10-5-56110	114.50
01/14	01/27/14	7112016	Hubbard Chevrolet	DMV FEES 2014 Chevrolet Tahoe	2939	4-10-5-56110	114.50- V
7112017							
01/14	01/27/14	7112017	Mission Linen Supply	mats/rugs	420176981	1-28-2-53100	119.24- V
01/14	01/27/14	7112017	Mission Linen Supply	mats/rugs	420176981	1-28-2-53100	119.24
7112018							
01/14	01/27/14	7112018	Van Handel Automotive, In	ford expedition repair	29873	1-34-2-53500	87.74
01/14	01/27/14	7112018	Van Handel Automotive, In	ford expedition repair	29873	1-34-2-53500	87.74- V

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10002000	41,815.56	244,251.40-	202,435.84-
1-00-0-2000	.00	.00	.00
1-01-0-42120	462.71	.00	462.71
1-01-0-45400	475.91	.00	475.91
1-11-2-51700	1,250.00	.00	1,250.00
1-11-2-52310	855.85	.00	855.85
1-11-2-52750	582.20	.00	582.20
1-11-2-52900	512.58	.00	512.58
1-11-2-53100	747.73	.00	747.73
1-12-1-50140	48.00	.00	48.00
1-12-2-51700	150.00	.00	150.00
1-12-2-52900	256.29	256.29-	.00
1-12-2-53700	75.00	.00	75.00
1-13-1-50140	96.00	.00	96.00
1-13-2-51100	186.15	.00	186.15
1-13-2-51210	197.00	.00	197.00
1-13-2-51700	102.00	.00	102.00
1-13-2-51800	149.00	.00	149.00
1-13-2-52950	371.66	.00	371.66
1-13-2-53100	149.99	.00	149.99
1-13-2-53500	742.52	.00	742.52
1-13-2-53501	145.00	.00	145.00
1-13-2-53700	627.50	.00	627.50
1-14-2-52830	400.00	.00	400.00
1-14-2-52840	497.00	.00	497.00
1-14-2-53101	7.99	.00	7.99
1-14-2-53200	80.00	.00	80.00
1-15-2-51830	24.79	.00	24.79
1-16-1-50140	384.00	.00	384.00
1-16-2-53810	50.65	.00	50.65
1-17-1-50140	48.00	.00	48.00
1-17-2-53200	35.23	.00	35.23
1-17-2-53700	43.99	.00	43.99
1-18-1-50140	1,695.00	.00	1,695.00
1-18-2-53100	62.38	.00	62.38
1-18-2-53210	126.31	.00	126.31
1-18-2-53240	930.09	.00	930.09
1-19-2-51700	85.00	.00	85.00
1-19-2-53700	144.50	.00	144.50
1-19-2-53810	73.80	.00	73.80
1-20-2-53540	2,100.00	300.00-	1,800.00
1-24-2-52400	654.48	.00	654.48

GL Account	Debit	Credit	Proof
1-24-2-52800	4,980.77	.00	4,980.77
1-24-2-53100	5.48	.00	5.48
1-26-2-53100	329.97	.00	329.97
1-26-2-53810	82.47	.00	82.47
1-28-2-53100	1,497.12	295.03-	1,202.09
1-28-2-53500	758.91	.00	758.91
1-28-2-53502	464.50	.00	464.50
1-28-2-53504	65.00	.00	65.00
1-28-2-53820	159.22	.00	159.22
1-28-2-53830	8,090.33	.00	8,090.33
1-28-2-53850	448.50	.00	448.50
1-28-2-53860	139.56	.00	139.56
1-28-2-53870	747.36	.00	747.36
1-30-2-53100	4.84	.00	4.84
1-34-2-52400	809.92	.00	809.92
1-34-2-53100	943.98	.00	943.98
1-34-2-53500	313.12	87.74-	225.38
1-34-2-53590	24.24	.00	24.24
4-10-5-56110	81,753.00	40,876.50-	40,876.50
7-10-2-53600	47,018.75	.00	47,018.75
7-10-2-53700	80,000.00	.00	80,000.00
Grand Totals:	286,078.90	286,066.96-	11.94

Report Criteria:
Report type: GL detail

AMBULANCE REPORT ENDING JANUARY 2014

MONTHLY CALL SUMMARY

<u>PRIMARY PAYOR</u>	<u># OF TRANSPORTS</u>	<u>AMT CHARGED</u>
BCBS Participating	3	\$ 3,427.50
MEDICAID OHP PLUS DMAP	1	\$ 931.50
NORIDIAN ADMINISTRATIVE SVCS	9	\$ 10,901.00
PACIFIC SOURCE COMMUNITY	1	\$ 1,240.50
PACIFIC SOURCE MEDICARE	6	\$ 7,779.00
PROVIDENCE HEALTH PLAN	1	\$ 1,260.00
SELF PAY PAYOR	5	\$ 6,551.00
SHARED CARE	1	\$ 1,251.00
UNITED HEALTHCARE	1	\$ 1,246.50
Total Charges	28	\$ 34,588.00

MONTHLY CREDIT SUMMARY

<u>REVENUE SOURCE</u>	<u># OF CREDITS</u>	<u>AMT RECEIVED</u>
PAYMENT INSURANCE AUTO	1	\$ 1,251.00
PAYMENT MEDICAID	1	\$ 688.25
PAYMENT MEDICARE PART B	27	\$ 12,621.60
PAYMENT CHECK	12	\$ 1,704.05
PAYMENT INSURANCE PRIMARY	13	\$ 12,437.01
PAYMENT INSURANCE SECONDARY	16	\$ 3,072.90
PAYMENT VISA/MASTERCARD	1	\$ 50.00
Refund-Insurance	1	\$ (9.01)
Refund-Patient	2	\$ (211.63)
Total Payments		\$ 31,604.17

ADJUSTMENTS & WRITE-OFFS

ADJUSTMENT MEDICAID	1	\$ 312.75
ADJUSTMENT COLLECTION	1	\$ (1,289.95)
ADJUSTMENT FIREMED	4	\$ 1,009.38
ADJUSTMENT CONTRACT	1	\$ 659.46
ADJUSTMENT MEDICARE	34	\$ 14,073.36
ADJUSTMENT SMALL BALANCE	1	\$ 0.01
ADJUSTMENT SMALL BALANCE	1	\$ (1.20)
Total Adjustments & Write-Offs		\$ 14,763.81
TOTAL REVENUE & ADJUSTMENTS		\$ 46,367.98

OUTSTANDING ACCOUNTS

BY AGE

CURRENT	\$ 33,407.61
31 TO 60 DAYS	\$ 14,858.78
61 TO 90 DAYS	\$ 7,920.40
91 TO 120 DAYS	\$ 7,246.90
121 TO 150 DAYS	\$ 7,543.66
151 TO 180 DAYS	\$ 8,438.96
OVER 180 DAYS	\$ 26,765.98
TOTAL OUTSTANDING AS OF 01/31/2014	\$ 106,182.29



4 B Eves Drive, Suite 200
P.O. Box 961
Marlton, NJ 08053-3112

t 856.985.5600
f 856.810.9065

February 24, 2014

Mr. Chuck Newport, Chairman
Board of Sisters Camp Sherman FD
301 S. Elm Street, P.O. Box 1509
Sisters, OR 97759

RE: Sister Camp Sherman FD, Deschutes & Jefferson Counties, OR
Public Protection Classification: 4/8B
Effective Date: June 1, 2014

Dear Chairman Newport:

We wish to thank you, Fire Chief Roger Johnson and others for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

Enclosed is a summary of the ISO analysis of your fire suppression services. If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

Please note that as part of our analysis it was determined that the following fire station(s) did not meet the minimum requirements for recognition: Sisters-Camp Sherman FD FS 702 is not recognized.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Dominic Santanna

Dominic Santanna
(800) 444-4554 Option 2

jj

Encl.

cc: Chief Roger Johnson, Sisters Camp Sherman FD
Ms. Eileen Stein, Manager, City of Sisters
The Honorable Lon Kellstrom, Mayor, City of Sisters
Mr. Paul Bertagna, Director of Public Works, City of Sisters
Mr. Robert Poirier, Director, Deschutes County 911
Mr. Lynn Lounsbury, Water Resources Director, Tollgate Property Owners Association
Mr. Butch Rogers, Water Resources Director, The Ridge at Indian Ford HOA
Mr. Lynn Lounsbury, Water Resources Director, Indian Meadow Water Company
Mr. Ron Remund, Water Resources Director, Squaw Creek Canyon Water Company
Mr. Sean Croson, Water Resources Director, The Rim at Aspen Lakes
Mr. Dale Cooper, Water Resources Director, Cascade Meadow Ranch
Mr. Tom Meese, Water Resources Director, Sno Cape Vista Water Company
Mr. Bill Spezza, Water Resources Director, Caldera Water

MEMORANDUM

Date: January 22, 2014
To: SDIS Property/Casualty Insurance Program Participants
From: Underwriting Department
Subject: New Best Practices Program

Thank you for your continued participation in the Special District Insurance Services program! In prior years, your district has been given the opportunity to receive a 7-9% discount on your general liability, auto liability, and property insurance premiums by completing the Best Practices Checklists issued each fall. Each year, we have seen an increase in the number of districts participating in the program and it is our goal to see that number continue to rise.

In order to gain more active participation, we are introducing the new Best Practices Program. This new program will replace the existing process. With this updated model, districts can become more involved in how they receive their premium discount. In addition, members will now have the opportunity to earn up to a 10% credit!

The calculation of the discount will be based on five categories that each offer 2% toward the total credit. These categories along with their corresponding explanations are listed on the following pages. **You can begin completing requirements to earn credit right away! The deadline to earn credit for each discount opportunity is November 15, 2014.** Your total discount will range from 0-10%, based on what is submitted, and will be applied to the following year (2015) premiums.

We look forward to your participation in our new Best Practices Program. Enclosed is information about how to receive credit for each discount category. Please review this information and contact us with any questions.

SDIS Best Practices Program

Your district can now receive up to a 10% discount on your general liability, auto liability, and property insurance premiums. There are five opportunities to earn 2% toward your total discount. These opportunities include the following:

1. Online Training – Credit: 2%

To receive credit for this category, you must have at least one person from your district complete one of the following online classes:

- Discrimination: Avoiding Discriminatory Practices
- Ethical Conduct
- Safe Driving

SDAO recently switched online training vendors. To begin taking online classes, please call SDAO Member Services at 800-285-5461. We will provide your information to SafePersonnel and they will assist you with creating your district's personalized training website.

2. Board Training – Credit: 2%

You must submit a form signed by the Board President certifying that each board member has taken at least one board training during the current policy year (2014). These trainings can be accessed by attending regional board training seminars, annual conference sessions, or by watching board training videos available by DVD or on the website. Approved trainings include:

- Confidence in the Face of Confusion
- Duties, Responsibilities, and Liabilities
- Governance 101
- The Board as a Supervisor
- Equivalent board training seminar provided by one of our affiliate organizations

To receive a copy of any training by DVD and a copy of the form necessary for credit, please call the Member Services Department of SDAO at 800-285-5461. The form is enclosed for your convenience and can also be accessed at: <http://ref.sdao.com/General/BoardTraining.pdf>

SDIS Best Practices Program
Board Training

This form certifies that each board member of _____
has completed a Special Districts Insurance Services approved board training within the current
policy year (2014).

The training(s) we have completed include:

- Confidence in the Face of Confusion
- Duties, Responsibilities, and Liabilities
- Governance 101
- The Board as a Supervisor
- Equivalent board training seminar provided by one of our affiliate organizations (please
specify below):

Training Name: _____

Affiliate Organization: _____

Name: _____

Title: _____

Signature: _____

Date: _____

Submission of this signed form by the district's Board President will result in a 2% credit for
your general liability, auto liability, and property insurance premiums. Deadline to return this
form for credit is **November 15, 2014**.

Please return to SDIS via mail, email, or fax.

Mailing Address

Email Address

Fax

PO Box 12613
Salem, OR 97309-0613

memberservices@sdao.com

(503) 371-4781

EMERGENCY MANAGEMENT	Author	Length	Available in Spanish	Coming Soon
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Emergency & Disaster Preparedness	Michael Dorn	33 mins		
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EMPLOYMENT PRACTICES/SUPERVISORY	Author	Length	Available in Spanish	Coming Soon
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Accident Investigation Training	Jeremy Norton	30 mins		*
Discrimination: <i>Avoiding Discriminatory Practices</i>	Catherine Mattice	23 mins		
Safety Committee Training	Jeremy Norton	30 mins		*
Sexual Harassment: <i>Policy & Prevention</i>	Elizabeth R. Ison	70 mins		

ENVIRONMENTAL	Author	Length	Available in Spanish	Coming Soon
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Asbestos Awareness	Dr. Joseph Guth	20 mins		
Back Injury & Lifting	Vaughan & Sommer	14 mins	SP	
Compressed Gas Safety	Mike Peterman	13 mins		
Confined Spaces	Bryan Visscher	20 mins		
Electrical Safety	Bryan Visscher	23 mins		
Eye & Face Protection	Jim Vaughan	10 mins		
Fall Protection	Bryan Visscher	23 mins		
Fire & Explosive Hazards	Mike Peterman	25 mins		*
Fire Extinguisher Safety	Mike Peterman	13 mins	SP	
Forklift Safety	Jeremy Norton	16 mins		
General Ergonomics	Jim Vaughan	14 mins		
General Safety Orientation	Steve Lyons	15 mins		
Hand & Power Tool Safety	Jeremy Norton	20 mins		
Hazard Communications: <i>Right to Understand</i>	Linda Stroud	25 mins		
Hearing Loss Prevention	Vaughan & Sommer	10 mins	SP	
Heat Illness Prevention	Staff	9 mins	SP	
Ladder Safety	Vaughan & Sommer	26 mins	SP	
Lockout/Tagout: Energy Release	Vaughan & Sommer	17 mins		
Office Ergonomics	Vaughan & Sommer	14 mins		
Personal Protective Equipment (PPE)	Vaughan & Sommer	14 mins	SP	
Respiratory Protection	Jeremy Norton	18 mins		
Safety Data Sheets (SDS)	Linda Stroud	19 mins		
Scaffolding Safety	Jeremy Norton	25 mins		*
Slips, Trips & Falls	Vaughan & Sommer	17 mins		
Trenching & Excavation Safety	Jeremy Norton	19 mins		
Welding, Cutting & Brazing Safety Awareness	Jeremy Norton	22 mins		

HEALTH	Author	Length	Available in Spanish	Coming Soon
Bloodborne Pathogens Exposure Prevention: <i>Complete</i>	Vaughan & Sommer	23 mins	SP	
Bloodborne Pathogens Exposure Prevention: <i>Refresher</i>	Vaughan & Sommer	13 mins	SP	
Stress Management	Catherine Mattice	29 mins		

HUMAN RESOURCES	Author	Length	Available in Spanish	Coming Soon
Diversity Awareness: <i>Staff-to-Staff</i>	Catherine Mattice	23 mins		
Drug Free Workplace Training	Jeremy Norton	30 mins		*
General Ethics in the Workplace	Catherine Mattice	18 mins		
Sexual Harassment: <i>Staff-to-Staff</i>	Elizabeth R. Ison	21 mins	SP	
Workplace Bullying: <i>Awareness & Prevention</i>	Catherine Mattice	15 mins		
Workplace Violence	Catherine Mattice	25 mins		*

TRANSPORTATION	Author	Length	Available in Spanish	Coming Soon
Defensive Driving	Patrick Fitzpatrick	22 mins		
Winter Driving	Patrick Fitzpatrick	17 mins		

Revised 12/20/13



RCVD 1.27.14 PO# [Signature]
 ACCT# _____
 CAPT. INITIALS _____
 CHIEF INITIALS _____

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

As we constantly seek to improve our service, we ask you to take a moment to evaluate us by completing the survey below and returning it in the enclosed envelope. Your responses are directly responsible for improving our services. Thank you for your input, we value your opinion!

Please circle how well you think we are doing in the following areas:	Strongly Agree	Agree	Disagree	Strongly Disagree	Neutral/Don't Know
	5	4	3	2	1
Our response was prompt	5	4	3	2	1
Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: Everytime we have called we've had very good response. I'm sorry had to move out of the area

Do you have a Sisters Country FireMed membership? Yes No
 Would you like more information on Sisters Country FireMed membership? Yes No

Name & Address (Optional): Alexis Putney



RCVD 1-24-14
 ACCT # _____
 CAPT. INITIALS _____
 CHIEF INITIALS _____

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

As we constantly seek to improve our service, we ask you to take a moment to evaluate us by completing the survey below and returning it in the enclosed envelope. Your responses are directly responsible for improving our services. Thank you for your input, we value your opinion!

Please circle how well you think we are doing in the following areas:	Strongly Agree 5	Agree 4	Disagree 3	Strongly Disagree 2	Neutral/ Don't Know 1
Our response was prompt	5	4	3	2	1
Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10+

Any additional comments or areas you would like to see improved: This is the second time we have received service and both times were very good. We were very nervous both times and staff were very calm! Thank you!

Do you have a Sisters Country FireMed membership? Yes No
 Would you like more information on Sisters Country FireMed membership? Yes No

Name & Address (Optional): The Calderbanks
1686 SW 26th Ct Gresham OR 97030

Bruce
Merritt



RCVD 12/14/8
ACCT#
CAPT. INITIALS
CHIEF INITIALS

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

As we constantly seek to improve our service, we ask you to take a moment to evaluate us by completing the survey below and returning it in the enclosed envelope. Your responses are directly responsible for improving our services. Thank you for your input, we value your opinion!

Please circle how well you think we are doing in the following areas:	Strongly Agree	Agree	Disagree	Strongly Disagree	Neutral/ Don't know
	5	4	3	2	1
Our response was prompt	5	4	3	2	1
Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

They got lost & 911 didn't give proper directions or they didn't follow on wrong side of street!

Overall customer satisfaction (1 Worst - 10 Best): 10 or 6 depending on wait,

Any additional comments or areas you would like to see improved: Great job but couldn't locate house - we gave directions to 911 - easy should not have happened.

Do you have a Sisters Country FireMed membership? Yes No
Would you like more information on Sisters Country FireMed membership? Yes No

Name & Address (Optional): Vlach 69113 Camp Pole Rd.

ROAD GRADER • EXCAVATOR • FRONT END LOADER • SWEEPER • ROLLER • BACKHOE • WATER

TRUCK • IMPACT ATTENUATOR TRUCK • FIRE TRUCK • AMBULANCE

Join us for a GROUND BREAKING CELEBRATION

Sat., March 1 • Ceremony 10am

THE FUN WILL LAST ALL DAY!

**Bring the kids to play on the Big Rigs
Along Main Avenue in Downtown Sisters**

- Hard Hats • Giveaways and Door Prizes too!
- Join in the Bucket Jam Band from 12 to 1pm
- Meet Rodeo Royalty • Live Remote with 102.9 KSJ!
- Stay for Hot Dogs and Hamburgers!



**SISTERS
Country**

SISTERS AREA
CHAMBER OF COMMERCE



WWW.SISTERSCOUNTRY.COM 541-549-0251 EVENTS@SISTERSCOUNTRY.COM

ROAD GRADER • EXCAVATOR • FRONT END LOADER • SWEEPER • ROLLER • BACKHOE • WATER

TRUCK • IMPACT ATTENUATOR TRUCK • FIRE TRUCK • AMBULANCE

2-10-14

Dear Chief,

On behalf of
the "Walk Friendly"
application Com-
mittee, I want to
thank you for the
time you and your
staff took to
provide us with
the information
we needed to
complete a portion
of the applica-
tion form. It is
much appreciated.

Hayley Lewis

CLOSED.

THANK YOU SO VERY MUCH FOR YOUR CARING AND FRIENDLY SERVICE TO MY 91 year old Dad. You went FAR BEYOND THE CALL OF DUTY, AND FOR THAT OUR FAMILY IS GRATEFUL. SISTERS, A TOWN WITH NO FACILITIES SPECIFICALLY FOR SENIORS, IS BLESSED TO HAVE AN ORGANIZATION - A TEAM - OF CARING PROFESSIONALS WHO TAKE MEASURES TO KEEP OUR "GREATEST GENERATION" SAFE.

THANK YOU, FIRE DEPARTMENT, FOR ALL THAT YOU DID TO HELP MY FATHER.

With Gratitude
Leah McHugh

DEAR FIREMEN & EMT'S,

RECENTLY MY FATHER, BOB MARSON, FELL AT THE POST OFFICE AND CALLED 911 TO ASK FOR ASSISTANCE IN ATTENDING TO HIS WOUNDS AND CHECKING HIS OVER ALL VITAL SIGNS. YOU PUT HIS MIND AT EASE AND ENABLED MY HUSBAND AND I TO CONTINUE TO ENJOY OUR VACATION ^{ENJOYING} THE DAYS IN GOOD HANDS.

IN ADDITION TO THE INITIAL CALL, MY FATHER TOOK THE INITIATIVE TO ASK IF YOU WOULD ASSIST HIM IN CHANGING BANDAGES AT THE FIRE HALL ON A COUPLE OTHER OCCASIONS WHEN THE CLINIC WAS

Roger Johnson

From: Ryan Karjala
Sent: Friday, January 24, 2014 12:18 PM
To: Roger Johnson
Subject: Re: After Action Review 1/22/14

Nice email from SCMC!

Sent from my iPhone.
Ryan Karjala

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On Jan 24, 2014, at 10:45 AM, "Teresa Walker" <twalker@stcharleshealthcare.org> wrote:

Ryan,

Thank you so much for allowing me to participate in the after action review Wednesday night. I thought you did an excellent job facilitating the discussion. In particular your professionalism was evident in the way you set and maintained a positive and constructive tone. In addition, I'd like to express how very appreciative I am of the skills and abilities of your team. I know all of you spend countless hours of training, exercising and drills to prepare for these types of events. I was impacted by the description of the scene the responders faced. Our community is fortunate to have such high caliber professionals caring for us. Thank you again.

Teresa Walker
St. Charles Transfer Center Manager
(541) 706-2911 (office) | (541) 419-2211 (cell)
twalker@stcharleshealthcare.org

St. Charles Health System | 2500 NE Neff Road | Bend, OR 97701
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FIRE CHIEF'S REPORT
MONTH FEBRUARY 2014

I. CURRENT FIRE ACTIVITY STATUS:

Personnel responded to one structure fire in the month of January (Mcdonalds).

II. NOTEWORTHY OPERATIONAL EVENTS:

1. Personnel have responded to two significant rescue events in the past 30 days. A double fatal accident occurred near Suttle Lake, and two Cross Roads residents died during the heavy snow event last week. Central Oregon Police Chaplaincy has been assisting our personnel with critical incident stress services.

III. COMMUNITY SERVICE EVENTS:

1. Auxiliary members continue to provide blood pressure screenings at Bi-Mart. Auxiliary members are also receiving numerous requests for CPR training.
2. Easter is fast approaching and the Association will host the community Easter egg hunt on April 20, 2014.

IV. SPECIAL PROJECTS UPDATE:

1. Captain Brown has been released to full duty.
2. Chief Karjala has completed the testing process for Temporary Fire Medic. The appointment will be made effective April through October.
3. I attended the community meeting at the high school regarding the Amphitheatre project. There could be some impacts on call volume depending on the scope of the project.
4. The staff vehicle for Chief Karjala has been purchased, and is now being fitted with the radio and light bar.
5. The ambulance specification committee is continuing its work of developing the specifications for the new ambulance.
6. The Emergency Medical Responder class is going well and we have had great participation from members of the Hasty Team.

7. Fire Safety Manager Gary Marshal and I have been attending the Community Wildfire Protection Plan meetings. The plan assesses wildfire risks in all areas in the Sisters area. Fuel treatments and grant funding is directed to areas with the greatest risk.

V. VOLUNTEER STATUS

1. Volunteer numbers remained the same for the month of January.
2. We are currently processing one application for the Auxiliary Volunteer program.

VI. TRAININGS- EMPLOYEE CERTIFICATIONS

1. 3- Volunteer Rescue and Machinery Extrication.
2. 1-Career Rescue and Machinery Extrication.
3. 3 students and 1 volunteer passed their firefighter 1 Task Performances.

VII. OTHER

1. The District awards banquet is scheduled for April 19th at Five Pines.



Community Risk & Fire Safety Report

February 2014

Auxiliary Report: The Fire Department Auxiliary continues to be very active within the fire district and the local communities. The Blood Pressure Clinic at Bi-Mart (3rd Tuesday) continues to be successful and we are exploring ways and means to purchase a new Blood Pressure unit for the program so the unit that is currently used would not be taken out of service from one of the emergency response vehicles. The Auxiliary has also reported that their first two EMR CPR/AED classes were well attended at the Camp Sherman Fire Station 704 on January 11 and 13 with additional classes to follow. The Auxiliary is also exploring the use of the State Fire Marshal's Office Smoke Alarm Program which would offer up free 10-year smoke alarms to our constituents. No Auxiliary meeting for February.

Public Education Report: Public education may be slower to get results than code enforcement, but education programs instill personal basic fire and life safety skills that will last for generations and will reduce the department's amount of calls for service which overall will save money from our tax patrons. We are once again planning to assist the Central Oregon Fire Prevention Cooperative for their "Team Teaching" with Smokey Bear for 5,000 1st grade students in central Oregon. We are also in the planning stages for the annual Deschutes County Project Wildfire FireFree cleanup program which will take place May 16 and 17 at the Deschutes County Fryrear Transfer Station. We are also in the process of assisting the Camp Sherman Metolius Meadows Home Owners Association to receive Jefferson County Title III funding to assist their Firewise Community efforts for a June cleanup of vegetation fuels around homes and to treat their common areas before wildfire season. The Engine crews are almost completed with their State Fire Marshal Engine Company Inspection training. We hope that this training will assist in our goals to start a "Low Hazard Business" Self Inspection Program where the Engine Companies will make initial contact with Low Hazard Businesses and instruct the owner/manager of the top fire and life safety priorities within their business that will allow them to reduce their risk from fire. At the same time the Engine Company will become familiar with the structure and establish a good relationship with the owner/manager. A minimal amount of building information will also be gathered to assist in the Building Pre Fire Planning.

Inspections and Public Education Programs like these will assist our Department in the future when our District is evaluated by Insurance Services Office (ISO) for ratings and classification.

Development Review:

- Sisters Airport Expansion
- Creekside Campground Expansion (Locust St)
- Sunshine Veterinary Mobile Unit Business License
- Lot Line Adjustment (Hood & Pine Street)
- Three Creeks Business Park Rezone Request from Industrial to Residential (Pine & Lundgren Street)
- Sisters Better Half Marathon Event (April 26)
- Hayden Homes Tee Court Design Review (McKinney Butte Rd & Trinity Way)
- Home Occupation Review for Counseling (424 S. Fir)

Other Fire Prevention Business:

- Exploring the need to locally adopt the State Fire Prevention Code
- Working with Jefferson County CDD, Road District 18, USFS, Jefferson County Sheriff to review, rename and re-address specific problem areas in Camp Sherman
- Monitoring the progress of the Sisters Amphitheater
- Monitoring the progress of the Downtown Construction and Signalized Intersection
- New Design and Printing of Notice Of Violations (NOV's)
- New Design and Printing of Inspection Reports with Pre-Fire Plan Notes
- New Design and Printing of Burning Permits
- Review Outdoor Burning Policy and Brochure
- Review NOV Policy
- In the final stage to adopt the Greater Sisters Area Community Wildfire Protection Plan (CWPP)
- Received a Staff Vehicle from Bend Fire Department for loan until Chief Karjala's Vehicle is completed