



AGENDA

Notice of Regular Meeting of the
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
March 17, 2015 – Administration Building – 5:00 p.m.

1. Open the regular meeting
2. Association Report
3. Consent agenda
 - a. January 20, 2015 Minutes of regular meeting
 - b. Dashboard report
 - c. Bank statement and reconciliations
 - d. Operating fund summaries
 - e. Balance sheets
 - f. Check register
 - g. Adjusting Journal Entries
 - h. Ambulance report
 - i. Safety Committee Minutes
4. Administration
 - a. Insurance Report (Jeff Griffin-WHA Insurance)
 - b. Budget Law Workshop report
5. Resolutions
6. Any other business
7. President Report
8. Correspondence
9. Fire Chief Report:
 - a. Call activity and personnel response
 - b. Human resources support project
 - c. Collaborative Interface Taxation Committee presentation
 - d. Deputy Chief of Operations
 - e. District Enhancement Committee
10. Fire Safety Manager report
11. Other business
12. Meeting adjourn



Sisters-Camp Sherman Rural Fire Protection District
"Protecting Life and Property through Quality Service"

**Minutes of the Regular Meeting of the Board of Directors of the
Sisters-Camp Sherman Rural Fire Protection District
February 17, 2015**

1. President Newport called the meeting to order at 5:00 p.m.
 - a. Directors Attending: Newport, White, Boyd, Johnson, Rainey.
 - b. Staff Attending: Fire Chief Roger Johnson, Kay Johnson, Gary Marshall, Captain Rob Harrison, Mechanic Bill Hayes
 - c. Public: None.
2. The Association minutes were reviewed with no comments.
3. Consent Agenda. **Unanimously approved consent agenda. Motion by Director Boyd, second by Director White.**
 - a. Minutes of the January 20, 2015 regular meeting were reviewed with no comments.
 - b. The dashboard report was reviewed.
 - c. The bank statements and reconciliations were reviewed with no comments.
 - d. Operating Fund Summaries. Director Boyd asked about the Deputy Chief line item which is at 94% of budget already. Chief Johnson explained this was due to the severance package for Chief Karjala and hiring Doug Myers. It will be up to the Board to decide if they want to transfer funds from the Employment Reserve Fund for this difference. Currently we are still tracking for the overall Personnel costs for the year right at budget.
 - e. Balance Sheets were reviewed with no comments.
 - f. The check register was reviewed. Chief Johnson explained that the VEBA checks were for employee health savings accounts for the new employees that have been prorated for the year. Director Boyd commented that check 6323 was a good idea for the public speaking class for the employees. Another check question regarding the Heat Pump for 703 was for a complete replacement.
 - g. Adjusting Journal Entries were reviewed with no comments.
 - h. The ambulance report was reviewed. Director Newport asked about why there was a difference between the journal entry and the adjustment on the ambulance report. Kay explained that these are two different things. The bottom line receivable is what should show on the balance sheet and the adjustment is made for this amount. The adjustment on the ambulance report just shows the difference between what Julie's software shows as received versus what was actually received in the bank.

4. Administration

- a. The report from the insurance company was reviewed. Director Rainey asked about the cyber coverage exemption. Staff will look into this further and report back next month to the Board on options for coverage.
- b. The written response to the Auditor was reviewed. Director Rainey thanked staff for their efforts creating this document.

5. Resolutions

- a. **Unanimously approved Resolution 2014-2015-006 expenditure from Equipment Reserve Fund for Ambulance Expenditure not to exceed \$200,000. Motion by Director Rainey, second by Director Johnson.**

6. Any other business – None.

7. President Report

- a. Director Boyd and Director White volunteered to review financials quarterly per the Finance Policy. Reviews will be done prior to the Board Meeting after the end of the fiscal quarter. The first review will be at 4pm on April 21.
- b. Director Newport reported that an Executive Committee meeting was held with attorneys to discuss issues surrounding W-2's. The attorneys have a lot of follow up work still to do, so there is nothing yet to be reported or decided. Chief Johnson sent out a letter of explanation to all current staff and prior employees affected by the issue to give them a heads up.
- c. Director Boyd raised the issue of iPad and Email use for the Board. He would like to see all Board related information and email to come through the iPads. Director Newport asked the staff to look into possible apps to be able to write notes on the PDF's for the Board reports. Staff will look into how to accomplish these requests.

8. Correspondence – None.

9. The Fire Chief Report was reviewed with no comments

- a. The call activity and personnel response report was reviewed with no comments.
- b. Chief Johnson briefed the Board about the ODF forest land definition and the current statutory language. He explained what the Collaborative Interface Taxation Committee was trying to do with the legislation by changing ORS 478.010, eliminating Section (c) entirely. Currently Fire Districts are not allowed to tax "forest land". The definition of "forest land" is so broad that it really could encompass most land without a building. This leaves the District with a patchwork of area all over the District that pays no taxes to the Fire District. Because this area is so close to existing structures in most cases, the District still responds to any fires located on these lots that don't pay taxes. It is an anomaly specifically to Fire Districts. City fire departments and other fire departments not labelled as "Districts" do collect taxes on these vacant lands. Director Rainey asked how to respond to patrons who want to know why it needs this "additional money". Chief Johnson explained that the District can decide to lower the tax rate if the money is not needed for the budget.

10. The Fire Safety Manager report was reviewed with no comments.

- a. Fire Code Adoption. Gary Marshall explained why the Board should adopt the Oregon Fire Code which will allow us to establish limits of hazardous materials, regulate fines, and provide water flow

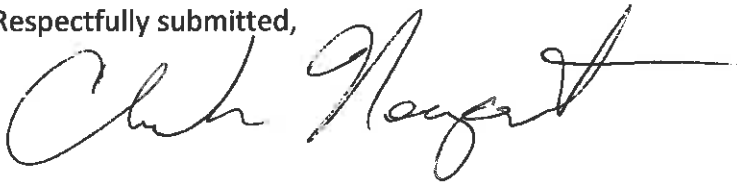
requirements for new buildings for example. Ordinance 2014-2015-100 was read by Director Newport. **Unanimously approved adoption of Ordinance 2014-15-100. Motion by Director Rainey, second by Director Johnson.**

- b. Gary Marshall reported on the Camp Sherman boundary project status. The Forest Service has agreed to petition the requested lands removed from the District boundary. The ambulance service area will remain the same. Mutual aid agreements will still be in effect. If we have staff and availability, we will still help out as requested.
- c. Auxiliary Meeting minutes were reviewed with no comments. Next month minutes will be Fire Corps minutes.

11. Other Business – Director Boyd asked about the letter received by the Crossroads Homeowner’s Association regarding the Burn Line. Gary has reached out to the Homeowner’s Association and will work with them on coordinating some training. Staff is reluctant to change the burn line information more than daily to accommodate micro climates that exist within our District. It is better to educate and let the Homeowner’s Association create more restricted regulations and enforce them themselves.

12. The meeting was adjourned at 6:15pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Chris Hayward". The signature is written in a cursive, flowing style with a long horizontal stroke extending to the right.

Sisters-Camp Sherman Dashboard

3/1/2015

Legend	Good	Bad	Neutral	
Financial				
	2014/2015 Budget	2014/2015 YTD Actual	% of Budget	67 % goal
Revenue				
Beginning Fund Balance	\$ 1,259,890.00	\$ 1,504,031.52	119.38%	
Property Taxes Recvd.	\$ 2,115,870.00	\$ 2,026,193.58	95.76%	
Ambulance Revenue	\$ 250,000.00	\$ 171,887.00	68.75%	
Fire Med Memberships	\$ 25,000.00	\$ 16,548.76	66.20%	
Other	\$ 19,842.00	\$ 14,766.97	74.42%	
Total YTD Revenue	\$ 3,670,602.00	\$ 3,733,427.83	101.71%	
	2014/2015 Budget	2014/2015 YTD Actual	% of Budget	
Expenditures				67 % goal
Personnel	\$ 1,775,270.00	\$ 1,084,406.83	61.08%	
Materials and Services	\$ 574,400.00	\$ 302,070.27	52.59%	
Capital Outlay	\$ 58,340.00	\$ 20,555.77	35.23%	
Debt Service	\$ 180,838.00	\$ 180,837.50	100.00%	
Total YTD Expenditures	\$ 2,588,848.00	\$ 1,587,870.37	61.34%	
Cash Balances	1/31/2015	2/28/2015		
U.S. Bank Operating Account	\$ 33,770.20	\$ 38,822.46		
Local Govt. Invest. Pool	\$ 2,288,099.13	\$ 1,892,067.59		
Employment Reserve Fund	\$ 59,642.27	\$ 49,544.42		
Building Reserve Fund	\$ 74,195.93	\$ 99,195.93		
Equipment Reserve Fund	\$ 290,203.38	\$ 540,203.38		
Technology Reserve Fund	\$ 18,025.85	\$ 16,921.85		
Debt Service Fund	\$ 75,038.01	\$ 76,007.76		
Total All Funds	\$ 2,838,974.77	\$ 2,712,763.39		
Volunteer Activity	Last Month	Current Month		
Number of Vol. Firefighters	27	27		
Number of EMS Vol.	5	5		
Number of Auxillary Vol.	12	12		
Number of Student Vol.	6	6		
Volunteers In Training Acad.	0	0		
Volunteers in Recruitment	5	5		

Legend	Good	Bad	Neutral	
Emergency Responses	Last Month	Current Month	Year to Date	
Reported Fires	15	13	28	
Confirmed Structure Fire	0	0	0	
Confirmed Wildland Fire	0	0	0	
Ambulance Responses	50	37	87	
Ambulance Transports	28	15	43	
Air Ambulance Transports	0	0	0	
Total calls for month	65	50	115	
Personnel Response	Last Month	Current Month	Year to Date	Goal
Volunteer Responses	231	189	420	
Average Volunteer Response	3.56	3.78	3.65	
Career Responses	215	157	372	
Average Career Response	3.3	3.14	3.23	
7 PC's initiated	17	8	25	100%
7 PC's Covered	14	8	22	Goal 75%
Training Hours	Last Month	Current Month	Year to Date	
Volunteer Training Hrs.	353.75	463	816.75	
Career Training Hrs.	221.91	262.75	484.66	
Instructor Hrs.	49.75	33.5	83.25	
Career Certifications	Not Avail			
Volunteer Certifications	Not Avail			
Employee Injuries	Last Month	Current Month	Year to date	
Requiring Treatment	0	0	0	
Not Requiring Treatment	0	0	0	



Monthly Local Government Statement of Account Balance and Transactions

Sisters-Camp Sherman RFPD

Account: 000004374

February 28, 2015

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Kay Johnson
Sisters-Camp Sherman RFPD
PO Box 1509
Sisters, OR 97759

Beginning Balance	Debits		Credits		Interest Amount	Fee Amount	Ending Balance
	Count	Amount	Count	Amount			
\$2,730,166.56	1	150,000.00	2	16,732.53	1,044.93	10.85	\$2,597,933.17

Effective Date	Posting Date	Description / Comments	Document Number	Item Count	Debit Amount	Credit Amount	Balance
OR Treasury							
2/3/2015	2/3/2015	TES Jefferson County TT	AT597637			1,527.59	
2/3/2015	2/3/2015	TES Deschutes County TT	AT597646			15,204.94	
		End of day balance					2,746,899.09
OR Treasury-Outgoing ACH							
2/25/2015	2/25/2015	Voice Response Withdrawal	DVA713785		150,000.00		
		End of day balance					2,596,899.09
OR Treasury							
2/28/2015	2/28/2015	Interest Credit	EI022815			1,044.93	
2/28/2015	2/28/2015	ACH Direct Deposit Fee	FEE022815		0.05		
2/23/2015	2/28/2015	Manual Transfer-In Fee	FEE022815		0.80		
2/28/2015	2/28/2015	Monthly Maintenance Fee	FEE022815		10.00		
		End of day balance					2,597,933.17

Fees

Description	Item Count	Amount	Current Rate
ACH Direct Deposit Fee	1	0.05	0.0500
Manual Transfer-In Fee	2	0.80	0.4000
Monthly Maintenance Fee	1	10.00	10.0000

Interest

Effective Date	Rate
2/1/2015	0.5000%
Average Annualized Rate:	0.5000%

Note: The average annualized rate for the month is not the exact rate at which your account earned unless you had the exact same balance every day during the month.

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			01/31/2015 (01/15) Balance	1-00-0-1070			2,288,099.13
02/03/2015	CR	4	Jefferson County Taxes		1,527.59		
02/02/2015	CR	5	Deschutes County Taxes		15,204.94		
02/28/2015	CRJE	1	LGIP Interest		1,044.93		
02/28/2015	CRJE	3	LGIP Fees			10.85-	
02/25/2015	CRUS	69	Transfer from LGIP			150,000.00-	
02/28/2015	JE	5	Transfer Funds to Reserve as Budgeted			340,000.00-	
02/28/2015	JE	15	Ryan Karjala Retirement/Severance		75,097.85		
02/28/2015	JE	19	Laptop Computer/Technology Reserve		1,104.00		
			02/28/2015 (02/15) Period Totals and Balance		93,979.31 *	490,010.85- *	1,892,067.59

Number of Transactions: 8 Number of Accounts: 1

Total GENERAL FUND:

Debit	Credit	Proof
93,979.31	490,010.85-	396,031.54-

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			01/31/2015 (01/15) Balance	2-00-0-1070			59,642.27
02/28/2015	JE	6	Transfer Funds to Reserve as Budgeted		65,000.00		
02/28/2015	JE	16	Ryan Karjala Retirement/Severance			75,097.85-	
			02/28/2015 (02/15) Period Totals and Balance		65,000.00 *	75,097.85- *	49,544.42
Number of Transactions: 2 Number of Accounts: 1					Debit	Credit	Proof
Total EMPLOYMENT RESERVE FUND:					65,000.00	75,097.85-	10,097.85-

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Bldg Fund			01/31/2015 (01/15) Balance	3-00-0-1070			74,195.93
02/28/2015	JE	7	Transfer Funds to Reserve as Budgeted		25,000.00		
			02/28/2015 (02/15) Period Totals and Balance		25,000.00 *	.00 *	99,195.93
Number of Transactions: 1 Number of Accounts: 1					Debit	Credit	Proof
Total BUILDING RESERVE FUND:					25,000.00	.00	25,000.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			01/31/2015 (01/15) Balance	4-00-0-1070			290,203.38
02/28/2015	JE	8	Transfer Funds to Reserve as Budgeted		250,000.00		
			02/28/2015 (02/15) Period Totals and Balance		250,000.00	.00	540,203.38

Number of Transactions: 1 Number of Accounts: 1

Total EQUIPMENT RESERVE FUND:

Debit	Credit	Proof
250,000.00	.00	250,000.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			01/31/2015 (01/15) Balance	5-00-0-1075			18,025.85
02/28/2015	JE	20	Laptop Computer/Technology Reserve			1,104.00-	
			02/28/2015 (02/15) Period Totals and Balance		.00 *	1,104.00- *	16,921.85

Number of Transactions: 1 Number of Accounts: 1

Debit	Credit	Proof
.00	1,104.00-	1,104.00-

Total TECHNOLOGY RESERVE FUND:

Number of Transactions: 13 Number of Accounts: 5
Grand Totals:

Debit	Credit	Proof
433,979.31	566,212.70-	132,233.39-

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Periods With No Activity
- Print Period Totals
- Print Grand Totals
- Page and Total by Fund
- All Segments Tested for Total Breaks
- Account.Account Number = 10001070,20001070,30001070,40001070,50001070,50001075

Statement Ending Date 02/28/15

Branch Sisters

For 24-hour telephone banking
1-877-431-1876

SISTERS-CAMP SHERMAN RURAL FIRE PROTECTI
PO BOX 1509
SISTERS, OR 97759-1509

373 / 8



Please direct all inquiries to (541) 549-8110
PO Box 670, Sisters, OR 97759

Annual Percentage Yield Earned: 00.10%

Bus. Money Market: 275-900086-8

**Sisters-Camp Sherman Rural Fire
Protection Dist**

Date	Description	Amount	Balance
02/01	Beginning Balance		\$75,038.01
02/09	Deposit	+963.95	76,001.96
02/28	Interest	+5.80	76,007.76
02/28	Ending Balance		\$76,007.76

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Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

Washington Federal (WashFed Bond Tax Acct) (10)
February 28, 2015

Account: 70001040

Bank Account Number: 831460001

Bank Statement Balance:	76,007.76	Book Balance Previous Month:	75,038.01
Outstanding Deposits:	.00	Total Receipts:	969.75
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	76,007.76	Book Balance:	76,007.76

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 2 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



P.O. Box 1800
 Saint Paul, Minnesota 55101-0800
 3233 IMG Y ST01

Business Statement

Account Number
 1 536 9523 7071
 Statement Period
 Feb 2, 2015
 through
 Feb 27, 2015

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000000489 2 SP 106481945743275 P
 SISTERS-CAMP SHERMAN RURAL
 FIRE PROTECTION DISTRICT
 OPERATING FUND
 PO BOX 1509
 SISTERS OR 97759-1509



To Contact U.S. Bank
Commercial Customer Service: 1-877-295-2500

Telecommunications Device for the Deaf: 1-800-685-5066
Internet: usbank.com

INFORMATION YOU SHOULD KNOW

Effective March 1, 2015, we will no longer offer American Express Travelers Cheques at our branch locations.

GOLD BUSINESS CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-536-9523-7071

Account Summary

	# Items	\$	
Beginning Balance on Feb 2			66,424.18
Customer Deposits	4		10,638.40
Other Deposits	12		166,051.12
Other Withdrawals	10		114,371.91 -
Checks Paid	85		50,751.97 -
Ending Balance on Feb 28, 2015		\$	77,989.82

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount	
	Feb 4	8654386941	820.46		Feb 17	8359124356	3,970.33	
	Feb 9	8057007473	1,632.50		Feb 26	8953714328	4,215.11	
Total Customer Deposits							\$	10,638.40

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Feb 5	Electronic Deposit From PacificSource		\$ 606.16
	REF=15034011474670 N 2930245545CREDIT 3077581		
Feb 9	MERCH 8016294970 SISTERS DEPOSIT		674.68
Feb 9	Electronic Deposit From NORIDIAN WAORAK		1,049.93
	REF=15037011574132 Y 4450173185HCCLAIMPMT1245231760		
Feb 9	Electronic Deposit From Regence BCBCO		1,120.50
	REF=15036003132829 N 6930238155HCCLAIMPMT485000800980		
Feb 17	MERCH 8016294970 SISTERS DEPOSIT		251.20
Feb 19	MERCH 8016294970 SISTERS DEPOSIT		100.00
Feb 19	Electronic Deposit From NORIDIAN WAORAK		9,687.63
	REF=15049012911649 Y 4450173185HCCLAIMPMT1245231760		
Feb 23	MERCH 8016294970 SISTERS DEPOSIT		13.00
Feb 23	Electronic Deposit From NORIDIAN WAORAK		459.49
	REF=15051008101273 Y 4450173185HCCLAIMPMT1245231760		
Feb 23	Electronic Deposit From Regence BCBCO		1,278.00
	REF=15050009359550 N 6930238155HCCLAIMPMT485000800980		
Feb 25	Electronic Deposit From OREGON ST TREAS		150,000.00
	REF=15055008413431 Y 9400917099LGIP ACH 455 AW		
Feb 26	Electronic Deposit From PacificSource		810.53
	REF=15055010366466 N 2930245545CREDIT 3077581		
Total Other Deposits			\$ 166,051.12

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Oper Acct (Operating Account) (7)
February 28, 2015

Account: 10001080
Bank Account Number: 153695237070

Bank Statement Balance:	77,989.82	Book Balance Previous Month:	33,770.20
Outstanding Deposits:	203.00	Total Receipts:	176,810.73
Outstanding Checks:	39,370.36	Total Disbursements:	171,758.47
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	38,822.46	Book Balance:	38,822.46

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
67	203.00						
						Total:	203.00

Deposits cleared: 19 items Deposits Outstanding: 1 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
6281	1,380.00	6456	64.49	6473	793.80	6486	18.75
6296	100.00	6457	34.90	6475	14,889.42	6487	171.00
6308	771.00	6466	102.83	6476	35.00	6488	1,369.98
6390	80.00	6468	56.09	6477	591.90	6489	198.00
6437	210.00	6469	82.56	6478	2,025.00	6490	313.53
6440	58.19	6470	542.07	6480	20.85	225154	15,052.36
6447	60.00	6471	10.00	6481	194.22		
6451	53.00	6472	74.41	6484	17.01	Total:	39,370.36

Checks cleared: 93 items Checks Outstanding: 30 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

Account Number	Account Title	2014-14 Prior year Period Actual	2015-15 Current Period Actual	2014-15 Current year Actual	2014-15 Current year Budget	Balance Remaining +/-	% Collected
GENERAL FUND							
1-01-0-40100	Desch Cnty Current Yr Ta	11,863.16	12,967.43	1,783,340.88	1,884,180.00	30,875.28-	98%
1-01-0-40200	Jeff Cnty Current Yr Taxe	1,314.53	1,303.28	187,372.72	199,460.00	4,288.70-	98%
1-01-0-41100	Desch Cnty Prior Yr Taxe	1,867.59	2,232.76	45,447.45	27,600.00	21,089.46	176%
1-01-0-41200	Jeff Cnty Prior Yr Taxes	355.77	223.23	10,032.53	4,630.00	5,792.49	225%
1-01-0-42100	Ambulance Transports	13,433.53	3,058.84-	168,775.51	250,000.00	76,228.45-	70%
1-01-0-42120	Ambulance Collection Ac	98.25	923.07	3,111.49	.00	3,111.49	.00
1-01-0-42200	Fire Contracts	.00	.00	2,866.97	3,500.00	633.03-	82%
1-01-0-42300	Fire Apparatus Response	.00	.00	318.00	10.00	308.00	3180%
1-01-0-42400	Fire Med Membership	3,600.00	2,325.00	16,548.76	25,000.00	8,451.24-	66%
1-01-0-42500	Pay from Outside Parties	.00	.00	.00	60.00	60.00-	.00
1-01-0-43300	Grant Revenue	.00	.00	.00	.00	.00	.00
1-01-0-43301	2013 SDAO Arson Grant	.00	.00	.00	.00	.00	.00
1-01-0-44120	Bank Interest	1.07	.00	4.73	12.00	7.27-	39%
1-01-0-44140	Deschutes Cnty Interest	3.08	4.75	183.30	250.00	45.40-	82%
1-01-0-44160	Jefferson Cnty Interest	1.01	1.08	13.27	10.00	3.59	136%
1-01-0-44180	Reserve Bank Interest	964.75	1,044.93	7,200.82	9,000.00	1,799.18-	80%
1-01-0-45000	Misc Revenue	602.72	362.70	2,654.88	6,000.00	3,295.12-	45%
1-01-0-45400	Volunteer Assoc Donation	100.00	160.00-	.00	.00	.00	.00
1-01-0-45500	Community Room Reven	350.00	150.00-	1,525.00	1,000.00	525.00	153%
1-01-0-49990	Beginning Working Capita	.00	.00	1,504,031.52	1,259,890.00	244,141.52	118%
Total GENERAL FUND REVENUE:		34,555.46	18,019.39	3,733,427.83	3,670,602.00	149,287.88	104%
GENERAL FUND Revenue Total:		34,555.46	18,019.39	3,733,427.83	3,670,602.00	149,287.88	104%
Net Total GENERAL FUND:		34,555.46	18,019.39	3,733,427.83	3,670,602.00	149,287.88	104%

Account Number	Account Title	2013-14 Prior Year To Date Actual	2014-15 Current Period Actual	2014-15 Current year Actual	2014-15 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total BOARD DEPARTMENT:	48,403.59	.00	38,476.13	52,537.00	14,060.87	73%
	Total FIRE CHIEF DEPARTMENT:	111,645.33	13,545.84	117,548.53	179,244.00	61,695.47	66%
	Total ADMINISTRATION DEPARTMENT:	142,742.79	13,573.62	105,484.11	156,515.00	51,030.89	67%
	Total DEPT TRAINING:	.00	.00	.00	.00	.00	.00
	Total FIRE PREVENTION DEPT:	.00	.00	.00	.00	.00	.00
	Total CAREER DEPARTMENT:	664,169.91	86,115.03	689,761.49	1,133,248.00	443,486.51	61%
	Total FIRE SAFETY MANAGER:	98,367.30	4,485.32	30,651.45	45,796.00	15,144.55	67%
	Total VOLUNTEERS DEPARTMENT:	2,972.05	.00	3,236.61	8,000.00	4,763.39	40%
	Total DEPUTY CHIEF - OPS:	103,471.04	70,604.64	81,920.53	161,974.00	80,053.47	51%
	Total TEMPORARY EMPLOYEES DEPARTMENT:	22,119.67	1,961.35	17,327.98	37,956.00	20,628.02	46%
	GENERAL FUND Expenditure Total:	1,193,891.68	49,076.52	1,084,406.83	1,775,270.00	690,863.17	61%
	Net Total GENERAL FUND:	1,193,891.68-	49,076.52-	1,084,406.83-	1,775,270.00-	690,863.17-	61%
	Net Grand Totals:	1,193,891.68-	49,076.52-	1,084,406.83-	1,775,270.00-	690,863.17-	61%

Account Number	Account Title	2013-14 Prior year YTD Actual	Period Actual	2014-15 Current year Actual	2014-15 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total BOARD DEPARTMENT:	47,540.27	8,675.49	71,413.60	96,540.00	25,126.40	74%
	Total FIRE CHIEF DEPARTMENT:	1,690.73	47.00	879.80	6,800.00	5,920.20	13%
	Total ADMINISTRATION DEPARTMENT:	26,923.33	4,553.28	40,124.56	56,775.00	15,897.01	72%
	Total DEPT TRAINING:	9,630.63	276.38	15,174.37	35,650.00	20,475.63	43%
	Total FIRE PREVENTION DEPT:	1,222.04	.00	.00	.00	.00	.00
	Total CAREER DEPARTMENT:	990.09	103.65	874.22	2,340.00	1,465.78	37%
	Total FIRE SAFETY MANAGER:	2,389.11	962.42	6,013.75	10,480.00	4,466.25	57%
	Total VOLUNTEERS DEPARTMENT:	7,947.48	1,420.34	7,833.10	45,850.00	37,949.90	17%
	Total DEPUTY CHIEF - OPS:	1,024.50	394.99	2,626.40	7,785.00	5,158.60	34%
	Total STUDENTS DEPARTMENT:	37,238.54	13,722.11	39,348.08	59,400.00	19,451.92	67%
	Total EMERGENCY MED SERV DEPARTMENT:	21,271.33	7,560.68	29,822.09	61,370.00	30,944.17	50%
	Total COMMUNICATIONS DEPARTMENT:	3,757.92	683.77	2,200.40	11,100.00	8,899.60	20%
	Total FACILITIES DEPARTMENT:	50,929.09	2,377.46	41,653.52	88,510.00	43,434.35	51%
	Total FIRE EQUIPMENT DEPARTMENT:	10,942.28	1,624.98	23,654.43	37,350.00	13,201.02	65%
	Total VEHICLE MAINTENANCE DEPARTMENT:	24,704.12	4,079.18	20,451.95	54,450.00	33,483.05	39%
	GENERAL FUND Expenditure Total:	232,306.50	46,481.73	302,070.27	574,400.00	265,873.88	54%
	Net Total GENERAL FUND:	232,306.50-	46,481.73-	302,070.27-	574,400.00-	265,873.88-	54%
	Net Grand Totals:	232,306.50-	46,481.73-	302,070.27-	574,400.00-	265,873.88-	54%

Account Number	Account Title	2013-14 Prior YTD Actual	2015-15 Current Period Actual	2014-15 Current year Actual	2014-15 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	467.72	1,104.00-	5,458.00	5,500.00	42.00	99%
	Total DEPT TRAINING:	.00	23.26	1,477.43	1,500.00	22.57	98%
	Total EMERGENCY MED SERV DEPARTMENT:	.00	.00	9,509.35	10,000.00	490.65	95%
	Total COMMUNICATIONS DEPARTMENT:	1,533.81	.00	2,534.00	13,500.00	10,966.00	19%
	Total FACILITIES DEPARTMENT:	.00	.00	.00	2,500.00	2,500.00	.00
	Total FIRE EQUIPMENT DEPARTMENT:	95.24	.00	1,576.99	25,340.00	23,098.36	9%
	GENERAL FUND Expenditure Total:	2,096.77	1,080.74-	20,555.77	58,340.00	37,119.58	36%
	Net Total GENERAL FUND:	2,096.77-	1,080.74	20,555.77-	58,340.00-	37,119.58-	36%
	Net Grand Totals:	2,096.77-	1,080.74	20,555.77-	58,340.00-	37,119.58-	36%

SISTERS-CAMP SHERMAN
BALANCE SHEET
FEBRUARY 28, 2015

GENERAL FUND

ASSETS

1-00-0-1070	LGIP ACCT #4374	1,892,067.59	
1-00-0-1080	US BANK OPERATING ACCT	38,822.46	
1-00-0-1099	PETTY CASH	303.50	
1-00-0-1120	AMBULANCE RECEIVABLES	112,693.72	
1-00-0-1160	ALLOWANCE FOR UNCOLLECTIBLE AM	(50,518.18)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE	93,112.89	
	TOTAL ASSETS		2,086,481.98

LIABILITIES AND EQUITY

LIABILITIES

1-00-0-2000	ACCOUNTS PAYABLE	(45.98)	
1-00-0-2170	WBF LIABILITY	201.46	
1-00-0-2250	DEFERRED REVENUE	70,883.69	
	TOTAL LIABILITIES		71,019.17

FUND EQUITY

1-00-0-3120	GENERAL FUND	(2,859,202.82)	
1-00-0-3190	CURRENT YEAR APPROPRIATION	(3,784,860.32)	
	UNAPPROPRIATED FUND BALANCE:		
1-00-0-3900	RETAINED EARNINGS	6,673,215.99	
	REVENUE OVER EXPENDITURES - YTD	1,986,309.96	
	BALANCE - CURRENT DATE	8,659,525.95	
	TOTAL FUND EQUITY		2,015,462.81
	TOTAL LIABILITIES AND EQUITY		2,086,481.98

SISTERS-CAMP SHERMAN
 BALANCE SHEET
 FEBRUARY 28, 2015

EMPLOYMENT RESERVE FUND

ASSETS

2-00-0-1070	EMPL FUND		49,544.42	
	TOTAL ASSETS			<u>49,544.42</u>

LIABILITIES AND EQUITY

FUND EQUITY

2-00-0-3120	EMPLOYMENT RESERVE	(356,427.72)	
	UNAPPROPRIATED FUND BALANCE:			
2-00-0-3900	RETAINED EARNINGS		356,427.72	
	REVENUE OVER EXPENDITURES - YTD		<u>49,544.42</u>	
	BALANCE - CURRENT DATE		<u>405,972.14</u>	
	TOTAL FUND EQUITY			<u>49,544.42</u>
	TOTAL LIABILITIES AND EQUITY			<u>49,544.42</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
FEBRUARY 28, 2015

BUILDING RESERVE FUND

ASSETS

3-00-0-1070	BLDG FUND	99,195.93	
	TOTAL ASSETS		<u>99,195.93</u>

LIABILITIES AND EQUITY

FUND EQUITY

3-00-0-3120	BUILDING RESERVE	(131,286.82)	
	UNAPPROPRIATED FUND BALANCE:		
3-00-0-3900	RETAINED EARNINGS	131,286.82	
	REVENUE OVER EXPENDITURES - YTD	<u>99,195.93</u>	
	BALANCE - CURRENT DATE	<u>230,482.75</u>	
	TOTAL FUND EQUITY		<u>99,195.93</u>
	TOTAL LIABILITIES AND EQUITY		<u>99,195.93</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
FEBRUARY 28, 2015

EQUIPMENT RESERVE FUND

ASSETS

4-00-0-1070	EQUIPMENT FUND	540,203.38	
	TOTAL ASSETS		<u>540,203.38</u>

LIABILITIES AND EQUITY

FUND EQUITY

4-00-0-3120	EQUIPMENT RESERVE	(459,781.58)	
	UNAPPROPRIATED FUND BALANCE:		
4-00-0-3900	RETAINED EARNINGS	459,781.58	
	REVENUE OVER EXPENDITURES - YTD	<u>540,203.38</u>	
	BALANCE - CURRENT DATE	<u>999,984.96</u>	
	TOTAL FUND EQUITY		<u>540,203.38</u>
	TOTAL LIABILITIES AND EQUITY		<u>540,203.38</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
FEBRUARY 28, 2015

TECHNOLOGY RESERVE FUND

ASSETS

5-00-0-1075	TECHNOLOGY RESERVE FUND	16,921.85	
	TOTAL ASSETS		<u>16,921.85</u>

LIABILITIES AND EQUITY

FUND EQUITY

5-00-0-3120	TECHNOLOGY RESERVE FUND	(70,059.28)	
	UNAPPROPRIATED FUND BALANCE:		
5-00-0-3900	RETAINED EARNINGS	70,059.28	
	REVENUE OVER EXPENDITURES - YTD	<u>16,921.85</u>	
	BALANCE - CURRENT DATE	<u>86,981.13</u>	
	TOTAL FUND EQUITY		<u>16,921.85</u>
	TOTAL LIABILITIES AND EQUITY		<u>16,921.85</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
FEBRUARY 28, 2015

DEBT SERVICE FUND

ASSETS

7-00-0-1040	BOND TAX REVENUE WASH FEDERAL	76,007.76	
7-00-0-1450	PROPERTY TAXES RECEIVABLE	8,954.70	
	TOTAL ASSETS		84,962.46

LIABILITIES AND EQUITY

LIABILITIES

7-00-0-2250	DEFERRED REVENUE	7,362.72	
	TOTAL LIABILITIES		7,362.72

FUND EQUITY

7-00-0-3120	DEBT SERVICE FUND	(727,207.18)	
	UNAPPROPRIATED FUND BALANCE:		
7-00-0-3900	RETAINED EARNINGS	727,207.18	
	REVENUE OVER EXPENDITURES - YTD	77,599.74	
	BALANCE - CURRENT DATE	804,806.92	
	TOTAL FUND EQUITY		77,599.74
	TOTAL LIABILITIES AND EQUITY		84,962.46

Check Register
February, 2015

Check Date	Check Number	Payee	Description	Check Amount
2/23/2015	6362	ECEMS - c/o TOM WRIGHT, TREASURER	15 Protocol Books	(109.70) Void
2/3/2015	6400	Baxter Auto/S&S/Sisters	supplies	18.05
2/3/2015	6400	Baxter Auto/S&S/Sisters	supplies	289.55
2/3/2015	6400	Baxter Auto/S&S/Sisters	703 compressor supplies	12.33
2/3/2015	6400	Baxter Auto/S&S/Sisters	Knox Box key lube	15.20
2/3/2015	6400	Baxter Auto/S&S/Sisters	Training Equipment supplies	23.26
2/3/2015	6400	Baxter Auto/S&S/Sisters	Training Equipment supplies	2.53
2/3/2015	6400	Baxter Auto/S&S/Sisters	BATTERIES FOR 725	358.35
2/3/2015	6400	Baxter Auto/S&S/Sisters	BATTERY TERMINAL PROTECTOR SPRAY	5.62
2/3/2015	6401	Bi-Mart Corporation	Speaker for board meetings	29.99
2/3/2015	6402	Blumenthal Uniforms & Equipmen	Pat Burke uniforms	189.00
2/3/2015	6403	Central Oregon Com College	tuition/Books	10,327.76
2/3/2015	6403	Central Oregon Com College	tuition/Books	2,169.50
2/3/2015	6403	Central Oregon Com College	books overcharged-Graham Macdonald	45.25
2/3/2015	6404	Corporate Security Services Inc.	Background Checks	106.50
2/3/2015	6405	Fastenal Company	Supplies	20.53
2/3/2015	6405	Fastenal Company	Supplies	11.25
2/3/2015	6405	Fastenal Company	Supplies	17.83
2/3/2015	6406	John Failla	Meal Reimbur	300.00
2/3/2015	6407	Kyle Sharek	Mileage/Meals Reimbursement	300.00
2/3/2015	6408	Onspot of North America	Wheels	297.35
2/3/2015	6409	Pac Office Automation - Lease	photocopier contract #25115770	290.00
2/3/2015	6410	Pacific Office Automation, Inc	copies/kit	34.03
2/3/2015	6410	Pacific Office Automation, Inc	copies/kit	10.30
2/3/2015	6411	Pacific Power Group, LLC	Filters	236.79
2/3/2015	6411	Pacific Power Group, LLC	Filters	118.14
2/3/2015	6411	Pacific Power Group, LLC	Parts	23.04
2/3/2015	6412	Quill	Office Supplies	98.91
2/3/2015	6412	Quill	Pens	27.90
2/3/2015	6413	S & W Healthcare Corporation	SERIES 200 ECG ELECTRODES (1000/CASE)	139.00
2/3/2015	6414	Sisters Screen Printing & Embroidery	Embroidery	118.00
2/3/2015	6415	US Bank - Visa	DC Candidate coffee	18.00
2/3/2015	6415	US Bank - Visa	Concrete for 701 pad	315.00
2/3/2015	6415	US Bank - Visa	Training lodging	84.52
2/3/2015	6415	US Bank - Visa	Creamer	4.49
2/3/2015	6415	US Bank - Visa	Ipad Mounts in apparatus	220.44
2/3/2015	6415	US Bank - Visa	Ipad Mounts in apparatus	359.92
2/3/2015	6415	US Bank - Visa	Membership/Conference	629.00
2/3/2015	6415	US Bank - Visa	ICC Code book	62.00
2/3/2015	6415	US Bank - Visa	Auxiliary mtg breakfast	39.87
2/3/2015	6415	US Bank - Visa	Address Signs tool	94.97
2/3/2015	6415	US Bank - Visa	Lunch for smoke alarm testing	68.00
2/3/2015	6415	US Bank - Visa	Pressure Gauges for hydrant testing	80.74
2/3/2015	6415	US Bank - Visa	Car charger for laptop	33.64
2/3/2015	6415	US Bank - Visa	EASTER EGGS (1000/case)	529.63
2/3/2015	6415	US Bank - Visa	Mtg for Physician Advisor	47.00
2/3/2015	6415	US Bank - Visa	Coffee	56.99
2/3/2015	6415	US Bank - Visa	Takodas pizza for Monday training	125.25
2/3/2015	6415	US Bank - Visa	Coffee	56.99

Check Register
February, 2015

Check Date	Check Number	Payee	Description	Check Amount
2/3/2015	6415	US Bank - Visa	Bi-Mart tools for smoke alarm testing	113.92
2/3/2015	6415	US Bank - Visa	Batteries for Smoke Alarm testing	80.00
2/3/2015	6415	US Bank - Visa	Postage for bond payment	5.75
2/3/2015	6415	US Bank - Visa	FIRE SPRINKLER COMBO KIT	128.95
2/9/2015	6416	Ace Hardware, Inc.	Shop supplies	3.03
2/9/2015	6416	Ace Hardware, Inc.	Battery	12.73
2/9/2015	6416	Ace Hardware, Inc.	Supplies	44.81
2/9/2015	6416	Ace Hardware, Inc.	Supplies	10.90
2/9/2015	6416	Ace Hardware, Inc.	Supplies	13.70
2/9/2015	6416	Ace Hardware, Inc.	Supplies	12.02
2/9/2015	6416	Ace Hardware, Inc.	Supplies	33.30
2/9/2015	6416	Ace Hardware, Inc.	Supplies	14.70
2/9/2015	6417	Bend Broadband	acct 170739-2 cable	343.51
2/9/2015	6417	Bend Broadband	acct 170739-2 cable	492.68
2/9/2015	6418	Caselle, Inc.	Contract support charges	343.00
2/9/2015	6419	CEC, INC	electric-Camp Sherman	140.57
2/9/2015	6420	CenturyLink	Acct 5415952373171B	48.05
2/9/2015	6421	Christina Withers	Ambulance Refund	50.00
2/9/2015	6422	City of Sisters	Water-Locust	25.58
2/9/2015	6422	City of Sisters	Water-Elm	133.72
2/9/2015	6423	Clearwater Gallery & Framing	Framing Maps	320.02
2/9/2015	6424	DUO Safety	Rung for ladder repair	92.16
2/9/2015	6424	DUO Safety	Rung for ladder repair	30.50
2/9/2015	6425	Firepro	ANNUAL EXTINGUISHER SERVICE	273.00
2/9/2015	6425	Firepro	5# EXTINGUISHER REPLACEMENT (NEW)	200.00
2/9/2015	6425	Firepro	10# EXTINGUISHER REPLACEMENT (NEW)	160.00
2/9/2015	6425	Firepro	2.5# EXTINGUISHER REPLACEMENT (NEW)	37.00
2/9/2015	6425	Firepro	SERVICE CALL	35.00
2/9/2015	6426	Five Pine Lodge & Conference	awards banquet site fee deposit	2,400.00
2/9/2015	6427	Hoyt's Hardware	supplies for concrete	32.50
2/9/2015	6428	Impact Graphix & Signs, Inc.	HELMET CRESCENT DECALS	65.75
2/9/2015	6428	Impact Graphix & Signs, Inc.	HELMET CRESCENT DECALS	17.75
2/9/2015	6429	McAfee, Inc.	email filter act ABKA-4S8JQD	58.80
2/9/2015	6430	Mission Linen Supply, Inc.	mats/rugs	126.21
2/9/2015	6430	Mission Linen Supply, Inc.	mats/rugs	126.21
2/9/2015	6431	Occupational Medicine at The Center	Volunteer lab tests	66.00
2/9/2015	6431	Occupational Medicine at The Center	Volunteer lab tests	165.00
2/9/2015	6432	Pacific Office Automation, Inc	copies/kit	84.94
2/9/2015	6433	Pony Express, Inc.	Bubble Wrap to return drugs	2.00
2/9/2015	6434	SeaWestern, Inc.	MSA Guards	87.59
2/9/2015	6435	Sisters Landscaping, Co., Inc.	landscape	464.50
2/9/2015	6436	Sisters Rental	Concrete Blankets	19.00
2/9/2015	6437	Sisters-Camp Sherman F&A Assn.	Blust Christmas donation	50.00
2/9/2015	6437	Sisters-Camp Sherman F&A Assn.	Wilson Christmas donation	100.00
2/9/2015	6437	Sisters-Camp Sherman F&A Assn.	Christmas Gifts donation	10.00
2/9/2015	6437	Sisters-Camp Sherman F&A Assn.	Giard donation for smoke alarm install	50.00
2/9/2015	6438	Speer Hoyt LLC	legal general	798.40
2/9/2015	6438	Speer Hoyt LLC	legal - Personnel	999.60
2/9/2015	6439	Stan Pintarich	Ambulance Refund	2.01

Check Register
February, 2015

Check Date	Check Number	Payee	Description	Check Amount
2/9/2015	6440	TECO Pneumatic, Inc.	Valve 733	58.19
2/9/2015	6441	Treasure Valley Coffee	water	5.75
2/16/2015	6442	Battery Systems - Bend	AA Batteries	27.84
2/16/2015	6443	Bend Oil Company	Fuel	342.62
2/16/2015	6443	Bend Oil Company	Fuel	582.29
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	4x4 GAUZE PADS (AUX 1ST AID)	6.56
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	CPR MANIKIN LUNGS (AUX CPR)	122.38
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	EMS ORDER# 38254504	3,579.13
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	EMS ORDER# 38254504	115.99
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	EMS ORDER# 38254504	66.87
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	EMS ORDER# 38254504	163.24
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	EMS ORDER# 38254504	227.80
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	EMS ORDER# 38254504	48.76
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	EMS ORDER# 38254504	29.50
2/16/2015	6444	BOUND TREE MEDICAL, LLC.	EMS ORDER# 38260057	119.98
2/16/2015	6445	Brittingham Enterprises, Inc.	Setup Polycom phone	100.00
2/16/2015	6446	Cascade Building Services	com hall cleaning	150.00
2/16/2015	6447	Central Lane EMS	Heather EMS 12-lead training	60.00
2/16/2015	6448	Connor Briggs	Mileage/Food Reimbursement	300.00
2/16/2015	6449	DMV	dmv reports	15.00
2/16/2015	6450	Hayden Jones	Mileage Reimbursement	300.00
2/16/2015	6451	Jeremy Ast	Cell phone reimbursement	53.00
2/16/2015	6452	McAfee, Inc.	email filter act ABKA-4S8JQD	58.80
2/16/2015	6453	Norco Medical Supply, Inc.	oxygen/Acetylene for shop cutting torch	90.74
2/16/2015	6454	Pacific Power Group, LLC	Disc Pad Kit Medic 1	92.99
2/16/2015	6454	Pacific Power Group, LLC	Damper 771	61.75
2/16/2015	6455	Quill	Shipping/Masking Tape	41.98
2/16/2015	6455	Quill	Dish soap/detergent/paper towels	43.55
2/16/2015	6455	Quill	Polycom Phone	299.99
2/16/2015	6455	Quill	Not an exit signs	74.97
2/16/2015	6455	Quill	Binders/Labels	187.52
2/16/2015	6456	SeaWestern, Inc.	Diaphragm Assy	64.49
2/16/2015	6457	Squaw Creek Canyon Estates	water 704	34.90
2/16/2015	6458	Tire Factory	Tires for 710 per work order #1225989	1,003.32
2/16/2015	6459	Your Care, LLC	Tim Craig lab testing	489.00
2/16/2015	6460	ZOLL Medical Corporation	AED ELECTRODES (PEDS)	67.45
2/17/2015	6461	Bill Strasser	LADDER RUNG REPLACEMENT	200.00
2/17/2015	6462	C & K Market	Dish Washing Soap	5.45
2/17/2015	6463	Cascade Credit Consulting, Inc	AMB-Guzman	143.06
2/17/2015	6464	Central Oregon Radiology Assoc PC	Pat Burke Physical	53.95
2/17/2015	6465	Colin Weddle	Mileage Reimbursement	159.60
2/17/2015	6466	DUO Safety	721 Roof Ladder repair	102.83
2/17/2015	6467	Pitney Bowes	rental - acct 9130783	152.91
2/17/2015	6468	SeaWestern, Inc.	Dust Cover	56.09
2/17/2015	6469	Verizon Wireless	cell phones Account 971443696	82.56
2/25/2015	6470	AFLAC	Employee paid insurance	542.07
2/25/2015	6471	Central Oregon Police Chaplaincy	Employee paid donation	10.00
2/25/2015	6472	OREGON DEPARTMENT OF JUSTICE	Employee garnishment pymt	74.41
2/25/2015	6473	SDIS	Disability Insurance	793.80

Check Register
February, 2015

Check Date	Check Number	Payee	Description	Check Amount
2/25/2015	6474	VOID-Printer Error		Void
2/25/2015	6475	MODA Health	Health/Dental Insurance	14,889.42
2/23/2015	6476	Alpine Internet Solutions	Site Hosting	35.00
2/23/2015	6477	Blumenthal Uniforms & Equipmen	LS/SS White Polos Chief Craig	133.92
2/23/2015	6477	Blumenthal Uniforms & Equipmen	Nomex pants, white polos Chief Craig	363.48
2/23/2015	6477	Blumenthal Uniforms & Equipmen	Tim Craig pants	94.50
2/23/2015	6478	Code Ready Training, LLC	ACLS RENEWAL	2,025.00
2/23/2015	6479	Cody Manzi	Mileage Reimb	300.00
2/23/2015	6480	Deschutes County 911 Service D	Monthly Acess Charges	20.85
2/23/2015	6481	ECEMS - c/o TOM WRIGHT, TREASURE	6 Protocol Books	194.22
2/23/2015	6482	Gary Marshall	Cell Phone	69.61
2/23/2015	6483	Graham Macdonald	Reimbursement	105.00
2/23/2015	6484	Hughes Fire Equipment, Inc.	Coupling	17.01
2/23/2015	6485	Kay Johnson	Mileage/Per Diem OMFOA conf	195.50
2/23/2015	6485	Kay Johnson	Mileage/Per Diem OMFOA conf	110.00
2/23/2015	6485	Kay Johnson	Mileage Budget Law Workshop	48.30
2/23/2015	6486	Life Flight Network Membership	Tim Craig Membership	18.75
2/23/2015	6487	Miss Sew-it-All	Hem Pants	15.00
2/23/2015	6487	Miss Sew-it-All	Hem Pants	146.00
2/23/2015	6487	Miss Sew-it-All	KED Board repaired	10.00
2/23/2015	6488	Pacific Power Group, LLC	Repair Order 9320224-000 733	515.00
2/23/2015	6488	Pacific Power Group, LLC	745 Repair - Order #9320271-000	854.98
2/23/2015	6489	Purchase Power	postage acct 8000900005225226	198.00
2/23/2015	6490	SeaWestern, Inc.	LS/SS Class B Shirts - Craig	313.53
2/23/2015	6491	Thornton Brown	cell phone reimb	50.65
2/23/2015	6492	Tonkon Torp	Legal Fees-tax issue	4,547.50

Report Criteria:
Journal Code: Journal Code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
02/28/2015	1	Transfer Funds to Reserve as Budgeted	1-90-7-57000	Transfers to Reserve Funds	340,000.00	
02/28/2015	2	Transfer Funds to Reserve as Budgeted	2-01-0-49000	Transfer In		65,000.00-
02/28/2015	3	Transfer Funds to Reserve as Budgeted	3-01-0-49000	Transfer In		25,000.00-
02/28/2015	4	Transfer Funds to Reserve as Budgeted	4-01-0-49000	Transfer In		250,000.00-
02/28/2015	5	Transfer Funds to Reserve as Budgeted	1-00-0-1070	LGIP Acct #4374		340,000.00-
02/28/2015	6	Transfer Funds to Reserve as Budgeted	2-00-0-1070	Empl Fund	65,000.00	
02/28/2015	7	Transfer Funds to Reserve as Budgeted	3-00-0-1070	Bldg Fund	25,000.00	
02/28/2015	8	Transfer Funds to Reserve as Budgeted	4-00-0-1070	Equipment Fund	250,000.00	
02/28/2015	9	Ryan Karjala Retirement/Severance	1-19-1-50199	Employer Paid Deferred Comp		3,560.23-
02/28/2015	10	Ryan Karjala Retirement/Severance	1-19-1-50200	Payroll Taxes		832.63-
02/28/2015	11	Ryan Karjala Retirement/Severance	1-19-1-50300	PERS		9,836.57-
02/28/2015	12	Ryan Karjala Retirement/Severance	1-19-1-50310	Pers Pickup		3,445.38-
02/28/2015	13	Ryan Karjala Retirement/Severance	1-19-1-50412	Ryan Karjala Salary		57,423.04-
02/28/2015	14	Ryan Karjala Retirement/Severance	2-12-1-56109	Reserved for Future Expenditur	75,097.85	
02/28/2015	15	Ryan Karjala Retirement/Severance	1-00-0-1070	LGIP Acct #4374	75,097.85	
02/28/2015	16	Ryan Karjala Retirement/Severance	2-00-0-1070	Empl Fund		75,097.85-
02/28/2015	17	Laptop Computer/Technology Reserve	1-13-5-56100	EQUIPMENT REPLACEMENT		1,104.00-
02/28/2015	18	Laptop Computer/Technology Reserve	5-10-2-53413	Reserved for Future Expenditur	1,104.00	
02/28/2015	19	Laptop Computer/Technology Reserve	1-00-0-1070	LGIP Acct #4374	1,104.00	
02/28/2015	20	Laptop Computer/Technology Reserve	5-00-0-1075	Technology Reserve Fund		1,104.00-
02/28/2015	21	Ambulance Rec. to actual	1-00-0-1120	Ambulance Receivables		25,995.52-
02/28/2015	22	Ambulance Rec. to actual	1-01-0-42100	Ambulance Transports	25,995.52	
Total JE:					858,399.22	858,399.22-
Grand Totals:					858,399.22	858,399.22-

Kay Johnson

From: Roger Johnson
Sent: Wednesday, February 25, 2015 1:35 PM
To: Kay Johnson
Subject: RE: DC Ops Department

That works for me. Thanks for the breakdown. I can see the Board potentially being interested in how Ryan's severance got to be \$75,000.

Roger

From: Kay Johnson
Sent: Wednesday, February 25, 2015 1:29 PM
To: Roger Johnson
Subject: RE: DC Ops Department

Yes, the \$38,000 was approximate cost for Tim for Mar-Jun. I did all that estimated calculation too quickly yesterday.

Ryan Severance:

Vacation Pay = \$20,738.58
Holiday Pay = \$13,452.05
Severance Pay = \$23,232.41
Total of above = \$57,423.04
457 Employer portion (6.2%) = \$3,560.23
PERS (17.13%) = \$9,836.57
PERS PU (6%) = \$3,445.38
Medicare (1.45%) = \$832.63
Total Actual Expenses = **\$75,097.85**

Tim total Cost estimate:

$\$94,000/12*3.5\text{months} = \$27,416.67$
457 Employer portion (6.2%) = \$1,699.83
PERS (17.13%) = \$4,696.48
PERS PU (6%) = \$1,645.00
Medicare (1.45%) = \$397.54
VEBA = \$2,000
Health/other Insurance = \$6,212
Total Tim estimated costs = **\$44,067.52**

Doug estimate:

\$45/hr x half time thru Jun 17 ~ \$19,000
Payroll Taxes (7.65%) = \$1,453.50
Total Doug costs = **\$20,453.50**

Current DC Ops Expenditures through Feb = \$157,018.38

Budgeted DC Ops Expenditures = \$161,974.00

I recommend doing the transfer to Employment Reserve Fund as budgeted now for the \$65,000. And using the Employment Reserve Fund for Ryan's Severance expenses of \$75,097.85. Let me know if you have a different recommendation.

Kay Johnson

AMBULANCE REPORT ENDING FEBRUARY 2015

MONTHLY CALL SUMMARY

<u>PRIMARY PAYOR</u>	<u># OF TRANSPORTS</u>	<u>AMT CHARGED</u>
<None> - Non Transports	20	\$ -
BCBS Participating	2	\$ 2,517.00
NORIDIAN ADMINISTRATIVE SVCS	5	\$ 5,950.50
PACIFIC SOURCE MEDICARE	2	\$ 2,322.00
PROVIDENCE HEALTH PLAN	1	\$ 1,246.50
SELF PAY PAYOR	4	\$ 5,752.00
TRICARE UHC MILITARY AND FAMIL	<u>1</u>	<u>\$ 1,263.00</u>
Total Charges	35	\$ 19,051.00

MONTHLY CREDIT SUMMARY

<u>REVENUE SOURCE</u>	<u># OF CREDITS</u>	<u>AMT RECEIVED</u>
PAYMENT MEDICAID	5	\$ 2,141.96
PAYMENT MEDICARE PART B	26	\$ 12,102.46
PAYMENT CHECK	8	\$ 1,169.40
PAYMENT INSURANCE PRIMARY	1	\$ 1,120.50
PAYMENT INSURANCE SECONDARY	4	\$ 1,826.35
Refund-Patient	1	\$ 50.00
PAYMENT VISA/MASTERCARD	<u>5</u>	<u>\$ 1,228.88</u>
Total Payments		\$ 19,639.55

ADJUSTMENTS & WRITE-OFFS

ADJUSTMENT BAD DEBT	1	\$ 1,226.50
ADJUSTMENT MEDICARE	28	\$ 15,143.33
ADJUSTMENT MEDICAID	5	\$ 3,937.04
ADJUSTMENT DECEASED	1	\$ 715.85
ADJUSTMENT FIREMED	<u>5</u>	<u>\$ 5,520.66</u>
Total Adjustments & Write-Offs		\$ 26,543.38
TOTAL REVENUE & ADJUSTMENTS		\$ 46,182.93

OUTSTANDING ACCOUNTS

BY AGE

CURRENT	\$	18,044.82
31 TO 60 DAYS	\$	28,137.47
61 TO 90 DAYS	\$	16,067.33
91 TO 120 DAYS	\$	7,231.69
121 TO 150 DAYS	\$	10,456.90
151 TO 180 DAYS	\$	2,748.50
OVER 180 DAYS	\$	33,673.52
TOTAL OUTSTANDING AS OF 02/28/2015	\$	116,360.23
ADJUSTED BAL (PD IN JAN NOT IN AMB SOFTWARE)	\$	3,666.51 \$ 112,693.72

Minutes of Safety Committee meeting 2/18/15

Members present: Chief Johnson, Julie Spor, Ben Bruegeman, Matt Millar, Dave Keller, Ron Ketchum, and Gary Lovegren.

1. Reviewed old minutes
2. Reviewed 745/741 accident from this summer. We will inspect 745 to ensure there is no mechanical or repair problem that may have contributed to the accident, however it is the committee's recommendation to never back a vehicle without a backer. This issue is considered closed.
3. Reviewed OSHA punch list:
 - a. Items still requiring action
 - i. Consider sound level hearing/conservation –
 1. SDAO has been contacted and they will be doing a sound level test to determine if we need a hearing conservation program.
 - ii. Need policy regarding de-energizing "multiple" energy devices – i.e. air compressors.
 1. Draft policy has been created, need Administration approval.
 - iii. 701 Watch room counters need to be upgraded to be ergonomically friendly.
 1. On the bucket list.
 - iv. 701 elevator needs to be repaired.
 1. The elevator service technician will be here this Friday to finalize repair.
 - v. CO detectors need to be installed into monitored alarm system.
 1. Bruegeman calling alarm system company to determine if they can be installed into our system.
 - vi. Fire extinguishers need to be placed in appropriate cabinets at approved locations.
 1. These will be ordered 2/18/15
 - vii. 703 – Need address sign, call box either needs to be labeled "not a 911 call box" or something similar to 704's 911 call box to replace it.
 1. Captain Brown is working on options for a 911 call box similar 701/704.
 2. Julie will have the Auxiliary make a fire department address sign and place at the station.
2. New business
 - a. Need some type of alerting system for front office to alert duty crews if a person comes into the front office that poses a safety threat. Suggested an alert that would sound in the bays, office, copy room, upstairs kitchen, and downstairs kitchen. We will look into this to see if it can be tied into the phone PA paging system.
 - b. Safety committee recommends that hearing protection be worn when using the new sledge hammer training prop.
 - c. Need to get Safety committee training for members to meet OSHA requirements.
 - d. Next meeting March 18th after staff meeting.

Note: We received a email request via our website and Julie and Gary both followed up immediately to answer the customer's question. Great job Julie and Gary and the website continues to be a beneficial tool for the Fire District.

Roger

From: Kim Hanlon [<mailto:kimh@timmco.com>]
Sent: Tuesday, March 03, 2015 8:56 AM
To: Gary Marshall
Cc: Julie A. Spor
Subject: RE: ISO FPC Rating

Thank you both so much for your help in looking into this for us. I have to say, you're the most responsive fire department I've ever worked with, thank you very much for the awesome service! We really appreciate what you do to serve and protect.

Have a wonderful day!
Kim Hanlon

Kim Hanlon
Timmco Insurance, Inc.
dba Peninsula Insurance
Phone: 503.644.5333
Fax: 503.626.2669
kimh@timmco.com
peninsure.com

From: Gary Marshall [<mailto:gmarshall@sistersfire.com>]
Sent: Monday, March 02, 2015 4:48 PM
To: Kim Hanlon
Cc: Julie A. Spor
Subject: ISO FPC Rating

Kim:

The residence at 26325 SW Metolius Drive, Camp Sherman Oregon measured 1,100 feet by fire vehicle access road to the nearest fire hydrant. The ISO Classification for this property is a Class 8b. I do know that this Home Owners Association has plans to install more fire hydrants in this area within the next year or two. There is a very good chance that a fire hydrant will be installed within the 1,000 feet to meet the FPC Class 4 at that time. Have the homeowner contact their HOA to find out more information about their fire hydrant project. Gary...

Gary Marshall
Fire Safety Manager
Sisters / Camp Sherman Fire District
541-585-1242 Office
541-408-2935 Cell
gmarshall@sistersfire.com
www.sistersfire.com **Web**



3.4.15
SHERMAN
FIRE DISTRICT

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

As we constantly seek to improve our service, we ask you to take a moment to evaluate us by completing the survey below and returning it in the enclosed envelope. Your responses are directly responsible for improving our services. Thank you for your input, we value your opinion!

Please circle how well you think we are doing in the following areas:	Strongly Agree 5	Agree 4	Disagree 3	Strongly Disagree 2	Neutral/ Don't Know 1
Our response was prompt	5	4	3	2	1
Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

don't remember

remember to be but this is done by his wife as he died 12/31/14 without Jimmy's consent

Overall customer satisfaction (1 Worst – 10 Best): _____

Any additional comments or areas you would like to see improved: _____

Do you have a Sisters Country FireMed membership?

Yes No

Would you like more information on Sisters Country FireMed membership?

Yes No



2-27-15
 BOARD # _____
 DISTRICT # _____
 CLERK INITIALS _____
 CHIEF INITIALS JS

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	5	4	3	2	1
Our response was prompt	5	4	3	2	1
Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: _____

Do you have a Sisters Country FireMed membership?

Yes No

Would you like more information on Sisters Country FireMed membership?

Yes No



3-9-15
 DISTRICT # _____
 CPT. INITIALS _____
 CHIEF INITIALS _____

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	5	4	3	2	1
Our response was prompt	5	4	3	2	1
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Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: I would like to personally thank all those involved with my accident, My father and I are very thankful for your wonderful & courteous staff. I thought I would never be extracted from my truck, but you did an amazing job! Thanks again!

Do you have a Sisters Country FireMed membership?

Yes No

Would you like more information on Sisters Country FireMed membership?

Yes No

2-17-15
 FICVD _____
 ACCT# _____
 CAPT. INITIALS _____
 CHIEF INITIALS B



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Our personnel were easily identifiable	5	4	3	2	1
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Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: _____

Thank you for your wonderful service

Do you have a Sisters Country FireMed membership?

Yes No

Would you like more information on Sisters Country FireMed membership?

Yes No



RCD# 2-17-15
 ACCT# _____
 CAPT INITIALS _____
 CHIEF INITIALS BJ

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Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10/1

Any additional comments or areas you would like to see improved: _____

Do you have a Sisters Country FireMed membership? Yes No

Would you like more information on Sisters Country FireMed membership? Yes No



ROAD 2.17.18
 UNIT# _____
 CAPT. INITIALS _____
 CHIEF INITIALS BZ

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

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	Strongly Agree	Agree	Disagree	Strongly Disagree	Neutral/Don't Know
Please circle how well you think we are doing in the following areas:	5	4	3	2	1
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Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: GREAT SERVICE SAVED MY LIFE (HEART ATTACK)
PLEASE KEEP THIS PRIVATE

Do you have a Sisters Country FireMed membership? Yes No BUT WE ARE WHEN
 Would you like more information on Sisters Country FireMed membership? Yes No



2-17-15
 BOARD _____
 CHAIRMAN _____
 CLERK _____
 TREASURER _____

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

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Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: The emergency service staff were very sympathetic and helpful.

Do you have a Sisters Country FireMed membership? Yes No
 Would you like more information on Sisters Country FireMed membership? Yes No



ROVD 2.17.15
 ACOPT # _____
 C. PT. INITIALS _____
 CHIEF INITIALS [Signature]

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Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: _____

Do you have a Sisters Country FireMed membership?

Yes No

Would you like more information on Sisters Country FireMed membership?

Yes No



2-17-15
 ROYD _____
 ROYD # _____
 CAPT. INITIALS _____
 CHIEF INITIALS _____

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Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: Care was perfect in every way. Can't think of any area to improve on.
Thanks so much!

Do you have a Sisters Country FireMed membership? Yes No
 Would you like more information on Sisters Country FireMed membership? Yes No



RCV# 2-17-15
 ACCT# _____
 CPT INITIALS _____
 CNE INITIALS _____

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Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: _____

They were great!

Do you have a Sisters Country FireMed membership?

Yes No

Would you like more information on Sisters Country FireMed membership?

Yes No



NOV 2-17-15
 AGENT
 CAPT. [Signature]
 SHERIFF [Signature]

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Please circle how well you think we are doing in the following areas:	Strongly Agree	Agree	Disagree	Strongly Disagree	Neutral/ Don't Know
	5	4	3	2	1
Our response was prompt	5	4	3	2	1
Our personnel were easily identifiable	5	4	3	2	1
Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5 <i>yes</i>	4	3	2	1
Our personnel were helpful	5 <i>yes</i>	4	3	2	1
Our personnel were compassionate	5 <i>yes</i>	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst - 10 Best): 9 *yes for best*

Any additional comments or areas you would like to see improved: Good Bless them all they got me in and out of my house & taken care of my trip in the ambulance they are the best. ❤️

Do you have a Sisters Country FireMed membership? Yes No
 Would you like more information on Sisters Country FireMed membership? Yes No



2/2/18
 SHERIFF'S OFFICE
 SHERIFF'S OFFICE

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Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: _____
You did a good job

Do you have a Sisters Country FireMed membership?

Yes No

Would you like more information on Sisters Country FireMed membership?

Yes No



BOARD: 2121503
 COUNTY: _____
 CAPT. INITIALS: _____
 CHIEF INITIALS: B

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

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Our personnel were professional in appearance	5	4	3	2	1
Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10 *Thanks for your TLC*

Any additional comments or areas you would like to see improved: _____

Do you have a Sisters Country FireMed membership? Yes No
 Would you like more information on Sisters Country FireMed membership? Yes No

RCVD 2-1-15 PD# _____
 ACCT# _____
 CAPT. INITIALS _____
 CHIEF INITIALS PS



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Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 9.5

Any additional comments or areas you would like to see improved: _____

you guys ROCK!
Thank you!

Do you have a Sisters Country FireMed membership?

Yes No

Would you like more information on Sisters Country FireMed membership?

Yes No

2-23-15
 TOWN # _____
 DISTRICT # _____
 DEPT. # _____
 CHIEF'S INITIALS _____



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Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10!

Any additional comments or areas you would like to see improved: _____

Do you have a Sisters Country FireMed membership?

Yes No

Would you like more information on Sisters Country FireMed membership?

Yes No



RCVD: 8.23.15 PO.# _____
 ACCT.# _____
 CAPT. INITIALS _____
 CHIEF INITIALS RJ

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Our personnel were professional in actions	5	4	3	2	1
Our personnel were courteous	5	4	3	2	1
Our personnel were helpful	5	4	3	2	1
Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: _____

Do you have a Sisters Country FireMed membership? Yes No
 Would you like more information on Sisters Country FireMed membership? Yes No



NOV 23 15
 CAPT. MICHAEL
 CIVIL MATTERS

Sisters-Camp Sherman Fire District personnel recently responded to your medical emergency. We take pride in our customer service and want you to know that the emergency personnel of the Sisters-Camp Sherman Fire District are on call 24 hours a day, 7 days a week. Whether you live, work, play, or are just passing through Sisters Country, we are always here for you!

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Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: Five guys descended on my house and they all were so handsome! I tell my friends I should fall on my head more often!

Do you have a Sisters Country FireMed membership? Yes No
 Would you like more information on Sisters Country FireMed membership? Yes No



RCVD 8.23.15
 DOC# _____
 CAPT. INITIALS _____
 CHIEF INITIALS _____

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Our personnel were compassionate	5	4	3	2	1
Our personnel took time to explain their actions	5	4	3	2	1
Our personnel were knowledgeable	5	4	3	2	1
You received quality care	5	4	3	2	1

Overall customer satisfaction (1 Worst – 10 Best): 10

Any additional comments or areas you would like to see improved: Thank you!
I went and had blood tests, like
you advised.

Do you have a Sisters Country FireMed membership? Yes No
 Would you like more information on Sisters Country FireMed membership? Yes No

**Sisters-Camp Sherman RFPD
Personnel Response 2014**

STANDBY					2	1													3	20
RESPONSE	Volunteer	FF	Active	Manzi, Cody	11	9													20	
STANDBY					15	5													20	40
RESPONSE	Volunteer	FF	Active	Marshall, Gary	0	0													0	
STANDBY					0	0													0	0
RESPONSE	Volunteer	FF/EMT	Active	Mattson, Jeremiah	0	0													0	
STANDBY					0	1													1	1
RESPONSE	Volunteer	EMT	Active	McKittrick, Liz	0	0													0	
STANDBY					0	0													0	0
RESPONSE	Career	FF/EMT		Meredith, Cody	20	16													36	
STANDBY					2	2													4	40
RESPONSE	Volunteer	FF	Active	Metzger, Kirk	0	0													0	
STANDBY					0	0													0	0
RESPONSE	Volunteer	FF	Active	Michalek, Scott	3	1													4	
STANDBY					0	0													0	4
RESPONSE	Career	FF/EMT		Millar, Matt	16	20													36	
STANDBY					1	2													3	39
RESPONSE	Volunteer	FF/EMT	Active	Miller, Heather	0	0													0	
STANDBY					0	0													0	0
RESPONSE	Volunteer	Captain	Active	Moyer, W David	0	0													0	
STANDBY					0	0													0	0
RESPONSE	Volunteer	FF	Active	Myers, Doug	0	0													0	
STANDBY					3	0													3	3
RESPONSE	Volunteer	Tech	Active	Newport, Nick	0	0													0	
STANDBY					0	0													0	0
RESPONSE	Volunteer	FF	Active	Nitson-Collar, Trinton	0	3													3	
STANDBY					0	0													0	3
RESPONSE	Volunteer	FF	Active	Proctor, Marc	7	1													8	
STANDBY					3	2													5	13
RESPONSE	Volunteer	EMT	Active	Schell, Les	0	0													0	
STANDBY					0	0													0	0
RESPONSE	Volunteer	FF/EMT	Active	Schulz, Christina	0	0													0	
STANDBY					0	0													0	0
RESPONSE	Volunteer	FF/EMT	Active	Schulz, Robert	2	1													3	
STANDBY					0	0													0	3
RESPONSE	Volunteer	FF/EMT	Active	Sharek, Kyle	11	16													27	
STANDBY					4	4													8	35
RESPONSE	Volunteer	FF/EMT	Active	Summer, Kyle	0	0													0	
STANDBY					0	2													2	2
RESPONSE	Volunteer	FF/EMT	Active	Trevellyan, Laura	0	0													0	
STANDBY					0	0													0	0
RESPONSE	Volunteer	FF	Active	Vandiver, Andrew	0	2													2	
STANDBY					0	2													2	4
RESPONSE	Volunteer	EMR	Active	Ward, Angle	4	0													4	
STANDBY					2	0													2	3
RESPONSE	Volunteer		Active	Ward, Josh	5	0													5	
STANDBY					7	0													7	12
RESPONSE	Volunteer	Captain	Active	Ward, Steve	5	1													6	
STANDBY					0	0													0	6
RESPONSE	Volunteer	FF	Active	Weddle, Collin	10	5													15	
STANDBY					2	1													3	18
RESPONSE	Volunteer	Captain	Active	Wellington, David	0	0													0	
STANDBY					0	0													0	0

TOTAL VOLUNTEER RESPONSES-	231	167	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	398	
TOTAL CAREER RESPONSES-	215	157	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	372	770

	Monthly Totals												Annual
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
Total Calls per Month	65	50											770
Average calls per day	2.1	1.9	1.3	0.96	0.8	0.64	0.5	0.5	0.42	0	0.3	0.3	115
Days in Month	31	28	31	30	31	30	31	31	30	31	30	31	365
Career Totals	10 Active Employees												372
Career %													48.31%
Volunteer Totals	52 Active Volunteers												398
Volunteer %													51.69%

SISTERS-CAMP SHERMAN RFPD Call Activity

	January		February		March		April		May		June		July		August		September		October		November		December		Year Totals				
	2014	2015	2014	2015	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	
FIRE RELATED																													
Brush Fire-	0	0	0	2	2	0	4	1	5	2	4	4	6	11	3	3	1	3	1	1	1	1	1	0	0	27	28		
False Alarm-	4	3	5	5	2	4	5	1	1	1	1	1	7	3	4	2	4	4	5	10	7	5	10	7	2	53	49		
Illegal Open Burning-	4	4	0	4	2	2	3	3	1	8	0	6	2	1	0	6	0	5	4	4	7	3	3	3	3	25	49		
Structure Fire-	3	1	0	1	0	0	1	0	0	0	0	0	0	2	0	0	0	0	0	3	0	2	2	0	2	0	13	6	
Mutual Aid-	1	0	0	1	1	1	1	0	3	1	0	3	5	1	3	1	2	2	0	0	0	0	0	0	0	16	10		
Public Assist-	1	6	1	0	1	0	0	2	2	0	2	2	0	2	1	5	2	4	2	1	0	0	3	5	4	14	31		
Investigation-	2	0	4	0	1	2	1	1	5	5	6	6	9	8	7	8	2	4	2	1	0	0	1	1	1	35	36		
Vehicle Fire-	0	0	0	0	0	0	0	0	0	0	0	0	2	2	3	2	0	0	0	0	0	0	0	0	0	0	5	5	
HazMat	0	1	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	2	5		
Total Fire Related calls	16	15	16	13	10	9	15	7	11	19	13	22	31	33	29	27	12	21	14	14	16	14	19	18	11	100	210		
YTD FIRE RELATED CALLS	28	26	26	35	37	50	44	65	63	74	85	110	145	127	145	139	166	159	180	169	190	190	210	210	210	210	210	210	
EMS RELATED																													
Medical-	43	46	45	34	54	37	48	53	54	62	71	61	61	85	57	68	35	36	47	60	46	56	46	65	45	65	607	662	
MVA-	4	4	4	3	4	6	9	12	7	7	8	7	8	7	6	7	5	6	9	2	6	6	6	6	6	6	17	82	
Total EMS Related Calls	47	50	49	37	58	43	57	65	61	69	79	67	72	92	65	75	42	40	56	62	52	62	52	61	51	82	689	734	
YTD EMS RELATED CALLS	96	87	96	130	211	195	272	204	351	331	423	488	498	530	538	600	638	662	600	638	638	662	662	689	689	744	744	744	
TOTAL CALLS FOR MONTH	62	65	59	50	68	52	72	72	88	92	89	103	125	87	102	54	61	61	76	76	68	61	69	68	93	879	954		
Total Patient Contacts	47	44	47	35	54	40	53	53	52	65	57	57	88	46	65	38	37	37	52	53	48	59	49	64	49	64	596	680	
Total Patients Air Ambulance TX'd	2	0	0	2	2	1	0	0	1	2	4	1	3	2	2	1	2	2	1	0	2	2	1	2	2	2	2	21	13
PATIENT TRANSPORTS																													
Transports to SCMC VIA Ground	26	28	22	15	25	21	33	34	32	39	26	30	34	40	25	31	19	24	21	33	33	30	31	31	31	39	327	364	
Transports to Landing Zone	2	0	0	2	2	1	0	0	1	2	4	1	3	2	3	2	1	2	2	0	2	1	1	2	2	2	21	13	
Total Patient Transports	28	28	22	17	27	22	33	34	33	41	30	31	37	42	28	33	20	26	21	33	31	32	32	33	33	31	342	377	
YTD PATIENT TRANSPORTS	26	28	26	43	143	140	173	171	210	213	238	246	288	292	322	322	322	322	322	322	322	322	322	322	322	322	322	377	
CALL URGENCY																													
Alpha/Bravo	26	27	30	23	30	16	33	33	32	46	43	36	36	62	35	47	28	15	36	37	23	31	31	27	39	39	379	412	
Charlie/Delta	20	24	17	14	25	27	26	30	28	21	36	32	34	27	29	28	14	24	30	23	28	28	31	25	39	39	312	320	
Echo	1	0	3	0	1	0	1	0	1	1	1	0	0	2	0	2	1	0	0	0	0	1	4	1	2	2	9	13	
Omega	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	7	8	
Code 1	11	12	7	11	9	8	11	7	7	18	12	19	22	21	13	21	7	17	16	13	14	14	14	13	11	11	142	172	
Code 3	4	2	2	2	2	0	3	0	4	2	2	2	9	11	7	4	4	4	3	1	0	0	1	3	0	0	43	29	
CALL BACKS (TPC)																													
Called	23	17	19	8	18	15	14	21	18	27	26	27	38	44	45	37	20	12	24	21	17	25	17	17	18	18	268	263	
Covered	16	14	17	8	6	7	11	9	12	15	18	10	29	29	21	26	12	11	12	14	8	19	12	12	12	12	174	174	
Not Covered	7	3	2	0	1	1	3	12	6	3	8	17	9	15	24	11	8	1	12	7	9	6	5	5	6	6	94	89	

FIRE CHIEF'S REPORT
MONTH MARCH 2015

I. CURRENT FIRE ACTIVITY STATUS:

There is no current fire activity to report at this time.

II. NOTEWORTHY OPERATIONAL EVENTS:

Emergency responses have been slow due to the mild weather.

III. COMMUNITY SERVICE EVENTS

1. The Association is preparing for the Easter Egg hunt that is held annually at Creekside Park.
2. The District participated in the Sisters Area Chamber of Commerce Awards Ceremony. The event was well attended by community leaders and I think it is beneficial for the District to participate in future years.
3. Our career staff assisted the Kiwanis Food Bank with unloading food at the food bank.
5. The Fire Corps continues to provide blood pressure screenings, child safety seat inspections, and community CPR courses.

IV. SPECIAL PROJECTS UPDATE:

1. I participated in the Collaborative Interface Taxation Committee meeting in Salem on March 5th. While in Salem our committee also met with several Legislators.
2. All probationary personnel are doing well and meeting expectations.
3. Deputy Chief Craig is finishing up his second week and has been focusing on meeting department members, agency partners and becoming familiar with our district operations. Chief Craig is attending a weeklong training program management class at DPSST the week of 3-16 through 21.
4. The District Enhancement Committee continues to meet and work on projects to enhance our operations and improve the services we provide.
5. Bill Gallagher provided a 3 hr. Human Resources training class to all career

staff on March 6th. We also had a working lunch with the Administrative staff, Shift Commanders and Bill to discuss how to implement the information we received. The class was well attended and the general consensus was that it was beneficial.

6. The Deschutes County Forestland Classification Committee is currently meeting and classifying lands within our Fire District. I attended the second meeting of the committee last week and they were classifying the remainder of lands within the District boundary. I requested that lands within the City of Sisters not be classified as forestland. The committee seemed receptive of this idea.
7. Fire Safety Manager Marshal has been working on a possible private public partnership in the Camp Sherman area to increase the number of volunteer firefighters in this area. I can provide additional information about the program at the meeting.
8. I am continuing to work on a possible firefighter exchange program for next year. I am meeting with ODF and the USFS about the program and to confirm their willingness to participate in the program.
9. The boundary modification project in Camp Sherman is moving ahead. We are currently looking at options to create the new legal boundary for the area to remain in the District. The USFS has agreed to be the chief petitioner for the withdraw application. The application itself will be processed through Deschutes County.

V. VOLUNTEER STATUS

1. We have a volunteer recruit academy scheduled for three weekends in April. Chief Myers is leading this project. We are purchasing an ad in the Nugget Newspaper and placing banners and signs in different locations in town.

VI. OTHER



Community Risk & Fire Safety Manager Report

February 2015

Auxiliary/Fire Corps Report: Fire Corps member Marsha Marr reported that the Bi-Mart Blood Pressure Clinic took 30 blood pressure readings at our February event. There was not a Fire Corps February meeting because Co-Chairs Les & Gail are vacationing in Arizona. Two address sign applications were processed in February.

Public Education Report: Volunteer TJ Johannsen is scheduling time for training the career staff to implement Company Low Hazard Business Inspections. Fire Corps member Heather Miller has started coordinating the FireFree Spring Program. The dates for free yard debris disposal are May 15-16, 8:00AM – 4:00PM.

Development Review:

- Preliminary Review for Conceptual 78 Lot Subdivision – W. Lundgren Mill Drive
- Lot line adjustment review for Legacy Builders – Washington Ave & Cedar St.
- Lot line adjustment review for Peter Baxter – Ash St. & Black Crater Ave.

Special Events:

- Sisters Arts & Crafts Festival July 25th & 26th – City Creekside Park
- Art in the Park June 13th & 14th – City Creekside Park
- Sisters 40th Outdoor Quilt Show July 11th – Downtown Sisters
- Antiques in the Park July 17th & 18th – City Creekside Park
- Quilters Affair Picnic in the Park July 10th – Village Green Park
- Sisters Fall Street Festival September 12th & 13th – Oak St.

Fire Prevention Business License & Other Inspections:

- Business License Inspection for Massage by Michelle – 164 N Elm St.
- Fire Hydrant Inspection for ISO Classification – 26325 SW Metolius Dr.
- Sisters Community Church Inspection – 1300 W McKenzie Hwy.
- Subdivision Site Inspection for Land Use Decision – Timber Creek Dr.
- Three Creeks Brewery Exit Door Inspection – 721 S. Desperado Ct.
- Business License Review – 281 W. Cascade Ave.

Other Fire Prevention Business:

- Reconciled Knox Key Program key location
- Forest Service Petition to Withdrawal confirmation to move forward on plan
- Assisted in evaluation process to hire two Bend Fire Inspectors
- Attended Ready, Set, Go Wildfire Evacuation Program Seminar
- Attended U of O Natural Hazard Mitigation Ranking Meeting for Sisters
- Organization of 2nd annual National Wildfire Preparedness Day
- Deschutes County Development Services Wildfire Risk to Structures
- Attended meeting at Sisters Ranger District for new Policy to Manage Wildfires