

6.00 PURPOSE:

To provide guidelines for work on personal projects, while on department property.

6.01 RESPONSIBILITY:

It will be the responsibility of the Shift Officer to ensure the following procedures are followed in order to provide for the safety of all personnel.

6.02 GUIDELINES FOR WORKING ON PERSONAL VEHICLES AND PERSONAL PROJECTS:

Members of the Sisters – Camp Sherman RFPD, while employed or as a volunteer on department premises and working on personal vehicles, boats, recreation vehicles, trailers, campers, trucks, buses, pickups, motor homes, motorcycles, lawn mowers, or other personal projects, will abide by the following guidelines:

Members will be permitted to work on personal vehicles/projects only with the permission of the officer in charge of the station.

Personal automobiles will be allowed to park inside the apparatus room at fire stations for limited time durations not to exceed 2 hours.

Working on personal vehicles and personal projects will be permitted after 1700 hours on weekdays. On weekends, and holidays, working on personal vehicles/projects will be permitted only after all required activities are completed.

No department supplies, such as: wax, paints, lacquer, oils, lubes, masking tape, cleansers, solvents, lacquer thinner, sandpaper, or electrical tape will be used for personal use on personal projects.

No personal cars, boats, trucks, pickups, motor homes, trailers, campers, etc. will be permitted to remain overnight inside any fire station. Department equipment / apparatus will not be moved out of the stations during inclement weather to accommodate personal vehicle work. All work areas will be cleaned up when work is finished.

6.03 STORING OF PERSONAL MATERIAL:

The introduction, storage, or use of any product, material, or process that presents a health or safety hazard to personnel visiting or occupying District facilities will only be allowed under the following conditions:

1. All containers of personally owned chemical substances should bear proper

labeling of the product.

2. The chemicals used by employees must be consumer type products in quantities of one (1) gallon or less.
3. A list of those chemicals that are to be used by employees must be submitted annually for review to the Department Safety Committee, and a copy will be kept in the offices of the Assistant Fire Chief and Shift Officers.
4. All equipment and procedures must meet Oregon OSHA safety standards and will be subject to inspection.
5. Personal projects that involve the use of guns, gunpowder and/or explosives, of any type, shall **NOT** be allowed in or on District properties. A weapon may be kept in an employee's personal vehicle as long as it is not removed from the vehicle while on District property.