



AGENDA

Notice of Regular Meeting of the
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
September 18, 2018 – Administration Building – 5:00 p.m.

1. Open the regular meeting
2. Consent agenda
 - a. Administrative Summary
 - b. August, 2018 Minutes of regular meeting
 - c. Dashboard report
 - d. Bank statement and reconciliations
 - e. Operating fund summaries
 - f. Balance sheets
 - g. Check register
 - h. Adjusting Journal Entries
 - i. Ambulance report
 - j. Engine Response Billing report
3. Administration
 - a. Job Description Office Assistant (Policy 2-1-38)
 - b. Fire Safety Manager position update
 - c. SAFER Recruitment and Retention Grant (FEMA)
 - d. Job Description Volunteer R&R Coordinator (Policy 2-1-39)
 - e. Audit fieldwork memo
4. Resolutions
5. President Report
6. Correspondence
7. Fire Chief Report:
 - a. Call activity and personnel response
8. Fire Safety Manager report
 - a. Fire Corps minutes
 - b. Senior Safety Program minutes
9. Other business
10. Adjourn meeting