

SISTERS-CAMP SHERMAN FIRE DISTRICT

PART-TIME CAREER OPPORTUNITY

Captain-Volunteer Recruitment and Retention Coordinator

Wage \$34.21/Hr to \$46.25/Hr
1039 Hours/Year Max

The Sisters-Camp Sherman Rural Fire Protection District, in conjunction with the Black Butte Ranch and Cloverdale Fire Districts, is seeking a highly skilled, motivated and innovative leader to fill a position as Captain-Volunteer Recruitment and Retention Coordinator. This is a half-time, SAFER Grant funded position that is responsible for the recruitment and retention of volunteer firefighters. The Captain Volunteer Recruitment & Retention Coordinator reports directly to the Deputy Chief of Operations for Sisters-Camp Sherman Fire District. The position is funded for four years with no guarantee of employment after the grant period runs out. This position is an employee of Sisters-Camp Sherman Fire District, but performs work for the Black Butte Ranch and Cloverdale Fire Districts through a Memorandum of Understanding. **Anticipated start date is November 20th, 2018**

About the Districts

The Sisters-Camp Sherman, Black Butte Ranch, and Cloverdale Rural Fire Protection Districts provide a full range of emergency services to a diverse service area of approximately 250 square miles of fire protection and an Ambulance Service Area of approximately 800 square miles. The Districts are composed of career, volunteer, and resident volunteer firefighters, as well as a Fire Corps community support program. The districts respond to roughly 1400 combined calls per year. Much of the District is located within the Wildland Urban Interface which has a significant wildland fire history.

Ideal Candidate

The ideal candidate will be an experienced fire officer, trainer and personnel manager. The candidate will be a consummate professional both on and off duty and will set a good example for others to follow. The candidate will value employees and volunteers of the organization and will enhance an already strong program. The candidate will enjoy training, coaching and mentoring volunteers and resident volunteers. The candidate will have a history of community service and volunteerism that demonstrates a commitment to public service.

The application packet is available on-line at
www.sistersfire.com.

Completed applications must be received by
October 12, 2018 at 1700 hrs.
at the following location:

Sisters-Camp Sherman Fire District
P.O. Box 1509, 301 S. Elm Street
Sisters, OR 97759

Direct Any Questions to Deputy Chief Tim Craig:
tcraig@sistersfire.com 541-549-0771

*Qualified applicants will be notified via email regarding details of testing process, which will include an assessment center.

Qualifications

- Be at least 18 years of age.
- Demonstrated ability to work in an effective, patient, respectful manner with all District staff, volunteers and members of the public.
- Associate's Degree (Fire, EMS, Management, etc.) or higher.
- Significant experience in the field of fire and EMS along with higher than minimum NFPA certification may be considered in lieu of the associates degree requirement
- Must have five (5) years minimum experience in emergency operations for a combination volunteer/career and/or career department.
- Must be licensed as an Oregon Emergency Medical Technician or higher.
- Must possess a minimum of NFPA Firefighter 2, Driver and Instructor 1 or equivalent.
- NFPA Fire Officer 1, Apparatus Equipped with a Fire Pump and Instructor 2 or higher preferred.
- Must possess minimum of NWCG Firefighter Type 1.
- NWCG ENGB or higher preferred.
- Must possess a working knowledge of the Incident Command System.
- Ability to communicate well (verbally and written) with other personnel and the public.
- Ability to plan, organize and supervise work programs.
- Knowledge of principles and practices of teaching/training methods for firefighting and EMS personnel.
- Must meet minimum physical and mental functions and must pass an annual physical agility test and/or medical evaluation.
- Must be able to successfully pass a department physical and drug test when required.

A combination of experience and certification that meets the intent of the position may be considered by the District. For a complete listing of the duties and responsibilities please review the job description included in the application packet.

Benefits

In addition to the posted wage, the Captain-Volunteer Recruitment & Retention Coordinator also receives the following benefits:

- 50% paid family health insurance or VEBA plan contribution in lieu of health insurance
- Sick leave
- PERS retirement
- Deferred compensation in lieu of Social Security
- Annual performance bonus

