

SISTERS-CAMP SHERMAN FIRE DISTRICT
INVITATION TO BID

Locust Street Training Site, Hydrant Installation



Prepared by:
Sisters-Camp Sherman Fire District
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AND

Hayes McCoy
H.A. McCoy Engineering & Surveying, LLC

ADVERTISEMENT FOR BIDS

Project

Bidders are invited to submit proposals for:

Locust Street Training Site Preparation Project

Map and Taxlot: 1510090001003

Locust Street, Sisters, Oregon

Description

The Sisters-Camp Sherman Fire District (SCS) is requesting bid proposals for the Locust Street Training Site, Fire Hydrant Installation.

Bids

The Sisters-Camp Sherman Fire District reserves the right to reject all bids or any bid not conforming to the requirements of the Contract Documents, and postpone the awarding of the contract for a period of not more than 30 days from the bid opening date.

Bid Period

August 12, 2019 to 1 p.m. on September 13, 2019.

Bids Due and Bid Opening:

In order to be considered, the bid must be received by the Sisters-Camp Sherman Fire District no later than 1:00 P.M. on September 13, 2019. Bids received after the stipulated time will not be accepted. All timely filed Bids will be reviewed and evaluated after Bid submission closing on September 13, 2019 at 1:15 p.m. at SCS Station 701 conference room at 301 South Elm Street in Sisters, Oregon.

ITB responses may be submitted to: Roger Johnson, Fire Chief via the following methods:

1. Hand delivered in a sealed envelope to: 301 South Elm Street, Sisters, OR 97759
2. Regular mail in a sealed envelope to: PO Box 1509, Sisters, OR 97759
3. Parcel delivery (i.e. UPS/FedEx) in a sealed envelope to: 301 South Elm Street, Sisters, OR 97759

Despite the method of delivering a response to the ITB, it is the sole responsibility of the vendor/contractor to ensure that the response has been received prior to the deadline, in its entirety, including but not limited to legibility of forms, etc. SCS reserves the right to reject any ITB responses that are incomplete, unreadable, not delivered prior to the deadline, etc.

The bid prices must remain valid for a period of 90 days from the date received. All Contractors that respond to this ITB will be notified of the intent to award at least seven (7) days prior to the award. Discussion of exceptions, options and clarifications, if necessary, will also be discussed at that time. Bids will be evaluated on price, adherence to specifications, quality, delivery time, compatibility and service. SCS reserves the right to reject any and all bids not in compliance with all prescribed public contracting procedures and to reject for good cause all bids upon finding of the District that it is in the public interest to do so; and to accept the one that is deemed most beneficial to the District.

A bid or proposal is considered an "Offer" and will be considered "firm". The Offer is irrevocable, valid and binding on the Offeror for not less than 30 days following closing.

Project Timeline

Request For Bids – August 14, 2019

Bid Opening – September 13, 2019

Intent to Award – September 13, 2019

Board Contract Award – September 17, 2019

Notice to Proceed – September 18, 2019

Work Completed by – November 15, 2019

Non-Mandatory Pre-Bid Conference

In lieu of a formal Pre-Bid Conference, arrangements can be made to visit the site at bidders request.

Documents

The ITB may be reviewed at the Sisters-Camp Sherman Fire District Station 701 Administration building at 301 South Elm Street, Sisters, OR 97759 beginning August 12, 2019 between the hours of 8 a.m. and 5 p.m. Monday through Friday until bid closing or online at www.sistersfire.com.

INSTRUCTIONS TO BIDDERS – LOCUST STREET TRAINING SITE, HYDRANT INSTALLATION

Each proposal must be submitted on the prescribed forms.

Addenda

Any addenda or notifications regarding supplemental information will be sent via email and will be available for review at SCS Station 701 at 301 South Elm Street, Sisters, Oregon 97759 during the hours of 8 a.m. to 5 p.m. Monday through Friday.

Resident Bidder

Contractor must identify in the proposal whether or not Contractor is a "Resident Bidder." "Resident Bidder" means a bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid and has a business address in this state.

Construction Contractor Board Certification

Sisters-Camp Sherman Fire District will not receive or consider a Bid for this Public Works Project unless the Bidder is registered and in good standing with the Construction Contractors Board and can furnish a current, valid certificate of registration issued by the CCB at the time the offer is made.

Contractor must certify they will not discriminate in obtaining required subcontractors in accordance with ORS 279A.110(4).

Bid Evaluation and Criteria

Project will be awarded to the Responsible Bidder submitting the lowest Responsive Bid.

The competency and responsibility of bidders and of their proposed subcontractors will be considered in making the award. Owner reserves the right to reject bid of any bidder who has previously failed to perform properly and to complete on time contracts of a similar nature, who is not in a position to perform the Contract, who has habitually and without cause neglected the payment of bills or otherwise disregarded their obligation to subcontractors, material men or employees.

The Sisters-Camp Sherman Fire District will closely review the Contractor's Experience form to ensure a Contractor with acceptable experience is awarded the Contract for the **Locust Street Training Site, Hydrant Installation.**

Notification

The notification of Intent to Award will be made to all responsible bidders within seven (7) calendar days of the bid opening. Protest of bid results and Intent to Award must be in writing, must be by a bidder in good legal standing, must be specific, and must be received within seven (7) calendar days of the date of issuance of the Intent to Award. The protest envelope must give bid title reference and must be addressed to: Deputy Chief Tim Craig, Sisters-Camp Sherman Fire District, 301 S. Elm Street, PO Box 1509, Sisters, Oregon 97759.

Bonds and Insurance

Contract shall provide proof of Insurance and Bond as required by the Oregon Construction Contractor Board.

Permits and Fees

The Contractor shall pay for and obtain all necessary permits and provide legal notices. The costs of the permits and fees are to be included in the Bid.

Contract Execution

The Bidder agrees that if his Bid is accepted, he will, within seven (7) days after notice of award, sign the Agreement in the form included in the ITB packet, and will at that time, deliver to the Sisters-Camp Sherman Fire District the performance bond and payment bond required herein, and will to the extent of his proposal, furnish all machinery, tools, apparatus, and other means of construction and do the work and furnish all the materials necessary to complete the work in the manner, in the time, and according to the methods specified in the Contract Documents and required by the District thereunder.

Certificates of Insurance

The Bidder further agrees to furnish the District, before commencing the work under the Contract, the certificates of liability insurance with the following limits: \$1 million per occurrence, \$2 million aggregate.

Construction Time Limits

The Bidder agrees to begin work no later than October 1, 2019 and to complete all work to be done under the contract in the time frames noted in the Invitation to Bid after the date of the District's written notice to proceed.

Payment on Contract

The Bidder will accept as full payment for the work proposed herein the amounts computed under the provisions of the Contract Documents and based on the following lump sum or unit price amounts. The Bidder agrees that the lump sum prices and the unit prices represent a true measure of the labor and materials required to perform the work, including all allowances for overhead and profit for each type and unit of work called for in these Contract Documents.

Invoices shall be submitted on the first of each month for work completed up to the last day of the previous month.

BID PROPOSAL FORM

GENERAL DESCRIPTION:

LOCUST STREET TRAINING SITE, HYDRANT INSTALLATION

LIST WHICH OPTION (1 or 2) IS SELECTED _____

TOTAL AMOUNT OF BID \$ _____

TOAL BID PRICE WRITTEN IN WORDS: _____

CONTACT INFORMATION:

List name, address, telephone number and email address of person to be contacted regarding addenda or additional information regarding bid proposal.

Name: _____

Address: _____

Telephone: _____

Email Address: _____

OFFEROR'S ACKNOWLEDGMENT:

By signing and submitting this Offer, the Offeror acknowledges it has read and understands the terms and conditions contained in the Solicitation Document and that it accepts and agrees to be bound by the terms and conditions of the Solicitation Document.

We also certify to do the work as specified and at the price as quoted in conformance to all the City, State and Federal Regulations that are applicable and will indemnify the Sisters-Camp Sherman Fire District against all claims arising out of any actions caused by our company during the performance of this contract.

Bidders Official Company Name _____

Address _____

Signature of Authorized Official and Title: _____

Printed Name of Authorized Official: _____

Date: _____ Federal Tax ID # _____

CONTRACTOR'S EXPERIENCE FORM

Please list at least three similar projects to the **Locust Street Training Site, Hydrant Installation** that you have completed in the last five years.

#1

PROJECT OWNER: _____

DESCRIPTION OF PROJECT: _____

TOTAL COST OF PROJECT: _____

CONTACT NAME: _____

CONTACT NAME TELEPHONE #: _____

#2

PROJECT OWNER: _____

DESCRIPTION OF PROJECT: _____

TOTAL COST OF PROJECT: _____

CONTACT NAME: _____

CONTACT NAME TELEPHONE #: _____

#3

PROJECT OWNER: _____

DESCRIPTION OF PROJECT: _____

TOTAL COST OF PROJECT: _____

CONTACT NAME: _____

CONTACT NAME TELEPHONE #: _____

AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 20____ by and between _____, hereinafter called "OWNER" and _____, doing business as (an individual,) or (a Partnership or (a corporation) hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the construction of the **Locust Street Training, Hydrant Installation**.
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other necessary services for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS within _____ calendar days after the date of the NOTICE TO PROCEED and will complete the same within _____ calendar days unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$ _____, or as shown in the BID schedule.
5. The term "CONTRACT DOCUMENTS" means and includes the following:
 - a. Invitation to Bid
 - b. Project Timeline
 - c. Bid Proposal Form
 - d. Contractor's Experience Form
 - e. First Tier Contractor Disclosure Form
 - f. Bond and Insurance Certificates
 - g. Scope of Work
 - h. Addenda (if any):
6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the section Payment on Contract.
7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in two copies, each of which shall be deemed an original on the date first above written.

OWNER

SISTERS-CAMP SHERMAN R.F.P.D.

By: _____

Name: _____

Title: _____

(SEAL)

ATTEST

By: _____

Name: _____

Title: _____

CONTRACTOR

By: _____

Name: _____

Title: _____

(SEAL)

ATTEST

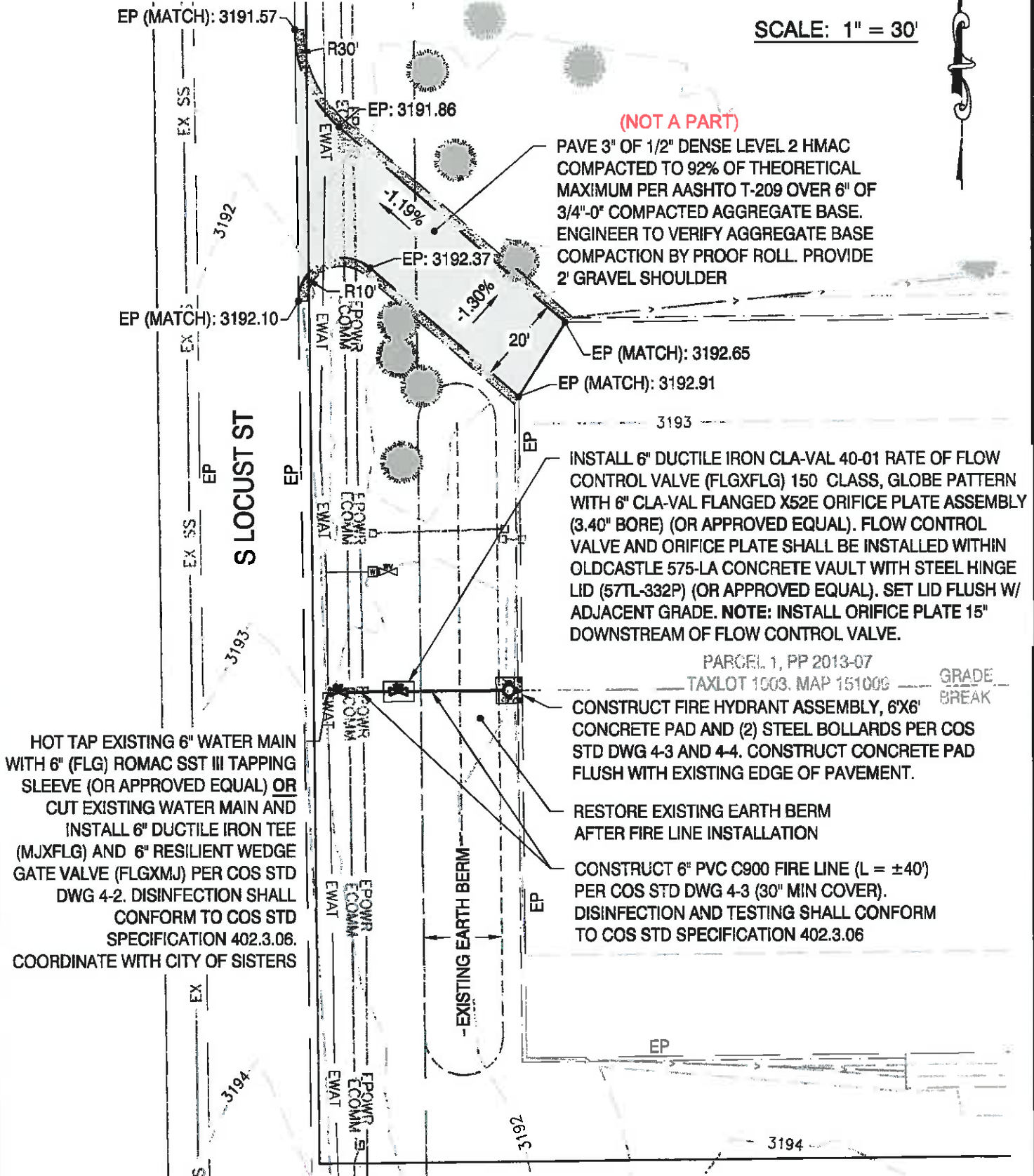
By: _____

Name: _____

Title: _____

~~PAVING~~ FIRE HYDRANT PLAN

SCALE: 1" = 30'



(NOT A PART)

PAVE 3" OF 1/2" DENSE LEVEL 2 HMAC COMPACTED TO 92% OF THEORETICAL MAXIMUM PER AASHTO T-209 OVER 6" OF 3/4"-0" COMPACTED AGGREGATE BASE. ENGINEER TO VERIFY AGGREGATE BASE COMPACTION BY PROOF ROLL. PROVIDE 2' GRAVEL SHOULDER

INSTALL 6" DUCTILE IRON CLA-VAL 40-01 RATE OF FLOW CONTROL VALVE (FLGXFLG) 150 CLASS, GLOBE PATTERN WITH 6" CLA-VAL FLANGED X52E ORIFICE PLATE ASSEMBLY (3.40" BORE) (OR APPROVED EQUAL). FLOW CONTROL VALVE AND ORIFICE PLATE SHALL BE INSTALLED WITHIN OLDCASTLE 575-LA CONCRETE VAULT WITH STEEL HINGE LID (57TL-332P) (OR APPROVED EQUAL). SET LID FLUSH W/ ADJACENT GRADE. **NOTE: INSTALL ORIFICE PLATE 15" DOWNSTREAM OF FLOW CONTROL VALVE.**

PARCEL 1, PP 2013-07
TAXLOT 1003, MAP 15100G

GRADE BREAK

CONSTRUCT FIRE HYDRANT ASSEMBLY, 6'X6' CONCRETE PAD AND (2) STEEL BOLLARDS PER COS STD DWG 4-3 AND 4-4. CONSTRUCT CONCRETE PAD FLUSH WITH EXISTING EDGE OF PAVEMENT.

RESTORE EXISTING EARTH BERM AFTER FIRE LINE INSTALLATION

CONSTRUCT 6" PVC C900 FIRE LINE (L = ±40') PER COS STD DWG 4-3 (30" MIN COVER). DISINFECTION AND TESTING SHALL CONFORM TO COS STD SPECIFICATION 402.3.06

HOT TAP EXISTING 6" WATER MAIN WITH 6" (FLG) ROMAC SST III TAPPING SLEEVE (OR APPROVED EQUAL) OR CUT EXISTING WATER MAIN AND INSTALL 6" DUCTILE IRON TEE (MJXFLG) AND 6" RESILIENT WEDGE GATE VALVE (FLGXMJ) PER COS STD DWG 4-2. DISINFECTION SHALL CONFORM TO COS STD SPECIFICATION 402.3.06. COORDINATE WITH CITY OF SISTERS

PROJECT: 19-036 LOCUST STREET WATER LINE EXTENSION

DESIGN: BRG DATE: 06/03/2019 REV: HAM

H.A. McCOY ENGINEERING & SURVEYING, LLC
1180 SW LAKE ROAD, STE. 201
REDMOND, OR 97756
(541)923-7554

| ITEM | QTY | UNIT | UNIT COST | TOTAL |
|---|-----|------|-----------|-------|
| GENERAL | | | | |
| Mobilization | 1 | L.S. | \$ - | \$ - |
| Clearing & Grubbing | 1 | L.S. | \$ - | \$ - |
| WATER (OPTION 1) | | | | |
| Hot Tap (incl. sleeve, tee, gate valve) | 1 | EA. | \$ - | \$ - |
| 6" DI Rate of Flow Control Valve Assembly w/ Vault | 1 | EA. | \$ - | \$ - |
| 6" PVC C900 | 40 | L.F. | \$ - | \$ - |
| Fire Hydrant Assembly (complete) | 1 | EA. | \$ - | \$ - |
| Concrete Fire Hydrant Pad and (2) Bollards (incl. agg base) | 1 | EA. | \$ - | \$ - |
| Disinfection and Testing | 1 | L.S. | \$ - | \$ - |
| WATER (OPTION 2) | | | | |
| Cut Existing Main | 1 | L.S. | \$ - | \$ - |
| 6" DI Tee | 1 | EA. | \$ - | \$ - |
| 6" DI Gate Valve | 1 | EA. | \$ - | \$ - |
| 6" DI Rate of Flow Control Valve Assembly w/ Vault | 1 | EA. | \$ - | \$ - |
| 6" PVC C900 | 40 | L.F. | \$ - | \$ - |
| Fire Hydrant Assembly (complete) | 1 | EA. | \$ - | \$ - |
| Concrete Fire Hydrant Pad and (2) Bollards (incl. agg base) | 1 | EA. | \$ - | \$ - |
| Disinfection and Testing | 1 | L.S. | \$ - | \$ - |

TOTAL W/ OPTION 1 #REF!

TOTAL W/ OPTION 2 #REF!

