



AGENDA

Notice of Regular Meeting of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District

Tue, May 18, 2021 5:00 PM - 6:00 PM (PDT)

Please join my meeting - <https://global.gotomeeting.com/join/250808141>

You can also dial in using your phone - United States: [+1 \(646\) 749-3122](tel:+16467493122) - Access Code: 250-808-141

- 1. Open the regular meeting.**
- 2. Association Report/Minutes – April 2021**
- 3. Consent agenda**
 - a. Administrative Summary**
 - b. April 2021 Minutes of Regular Board Meeting**
 - c. Dashboard report**
 - d. Bank statement and reconciliations**
 - e. Operating fund summaries**
 - f. Balance sheets**
 - g. Check register**
 - h. Adjusting Journal Entries**
 - i. Ambulance Receivables**
 - j. Engine Response Report**
 - k. Safety Committee Meeting Minutes**
- 4. Administration**
 - a. Staff Report SR-21-03: Public Use of District Facilities**
- 5. Resolutions**
 - a. 2020-2021-004 – Expend funds from Building Reserve for Station 701 Exterior Painting**
- 6. President Report**
- 7. Correspondence**
 - a. Letter from Mr. Hosang**
- 8. Fire Chief Report:**
 - a. Call activity and personnel response**
- 9. Fire Safety Manager report**
- 10. Other business**
- 11. Adjourn meeting**

**Sisters-Camp Sherman Fire and Ambulance Association Minutes of the Regular Meeting
Tuesday April 13, 2021**

1. Call to Order

The meeting was called to order at 1800 by President Liming.

2. Review and approval of March 2021 Minutes.

Margie Lombardo motioned to approve the meeting minutes for March 2021 and they were approved by all.

3. Chiefs' reports

Chief Johnson reported the following:

- Continuing to work on Inter Agency Coordination with Cloverdale. Cloverdale's board did approve putting a measure on the ballot for May.
- Working on budgeting process for the fiscal year July, 2021 thru June 2022.
- Fire safety insert appeared in the April 7, 2021 addition of the Nugget newspaper. It's part of the Spring Public fire safety efforts we do yearly.
- The department is starting to get a number of requests for usage of the Community Hall, working on how do we start allowing events to take place in the Community Hall and how we transition out of the current COVID situation. As an example the Quilt Show, Kiwanis, Antique Show are inquiring about usage of the hall for their events, this is a work in progress and all depends on the state of COVID within the county and across the state.
- Wildfire season has started, the department has had two task force activations within the region, one west of Bend and one in the Warm Springs area. Fuels are very dry, ahead of schedule this year and some early season forecasts are expecting above average wild fire season.
- Captain Liming asked Chief Johnson if there is any update on upcoming community events, such as Rodeo, Quilt Show, etc. Chief indicated that currently he has not heard if these events will be cancelled or be held (note: on 4-14-2021 the Rodeo committee decided to cancel Rodeo for 2021). Regardless of if an event does get to schedule usage of the Community Hall the department will abide by whatever the county and/or state ruling is at the time of the scheduled event and this might result in the event being cancelled at the last minute.
- Captain Liming asked Chief Johnson about the upcoming virtual awards event scheduled for 4-22. Julie Spor is working on the plan which includes a virtual broadcast of the event.

4. Correspondence

No correspondence was received in March.

5. Treasurer's report

Treasurer Sarah Bialous was unable to attend, figures will be provided at the May meeting.

6. Committee Reports

- Captain Liming asked if there was anything to add to the Easter virtual event besides what Julie had reported, nothing was added and Captain Liming expressed that hopefully in 2022 we will be able to hold the Easter Egg Hunt.
- Captain Liming indicated that the Jim Gentry scholarship check has been drafted and given to Ernie Halcon

Captain Liming indicated that the uniform gift that Travis Bootes had proposed has been approved by Special Districts.

7. New Business

- No new business.

There being no further business, the meeting was called to an end at 18:22. The next meeting will be held on Tuesday May 11.

Sisters-Camp Sherman Fire and Ambulance Association
Minutes of the Regular Meeting
May 11, 2021

1. Call to Order

The meeting was called to order at 1800 by President Liming.

Cait Lucia has resigned from the Fire Department. Thank you Cait for all your hard work. You will be missed!

2. Review and approval of April 2021 Minutes

Chief Johnson motioned to approve the meeting minutes for April 2021 and they were approved by all.

3. Chiefs' Report

Chief Johnson reported the following:

- Cloverdale election results will be available next Tuesday evening. You can log in to the Deschutes County Elections to see results.
- Have been working on Wildfire Legislation in Oregon. Is working for the Oregon Fire Chiefs on legislative issues. Will be some significant changes in Oregon if any of the bills move. Governor has her bill which will add a lot of capacity for response, will require potential new buildings to be built in a fire state manner in wildfire hazard zones and will require defensible space around structures. Has elements with a power grid requiring them to be resilient and require them to have plans. Extremely comprehensive wildfire bill.
- Wrapping up organizational goals. One of the items is the development of a life fire training prop at the training grounds. Currently have a shipping container that will be modified to have live fire in it. Also working on acquiring a second container that would be connected with the other one in a "T" fashion with a door cut b/n them in order to advance a hose line and turn right or left. Retired Capt Lovegren and Capt Brown are working on the project with Chief Craig and will hopefully be done w/in next 2 mos.
- Israel Pintor and Emily Spognardi are graduating so they will be leaving. Sorry to see them go, but we will be bringing on 3 new RV's. We will have 7 now.
- Doing a virtual Community Wildfire Preparedness Presentation on May 19 with HOA's, Firewise communities. Give them a glimpse of what we see in the fire season ahead and what they can do to prepare their homes. Will send out a link and everyone welcome.
- Have done a lot of ads or PR in the Nugget for Wildfire Preparedness encouraging people to get ready for wildfire season. Great job Julie!
- Open burning will likely close June 1st, although could close sooner if dry warm weather continues.
- Working with 911 Center to improve our radio coverage w/in district. With the 800 radio system having a lot of dead spots in district, particularly in Camp Sherman. 911 Center hired a consultant and have developed a plan.

- Working on an Evacuation Zone mapping tool for Deschutes called Zone Haven. Should be online June or July. Will have a good communication portal for residents. Will make things easier to notify people for evacuations and speeds things up.
- Oregon Alerts Program is now online. Deschutes Co is participating in the statewide emergency alerts and warnings. You should be able to travel without having to register everywhere for alerts.
- Quilt Show is moving forward. Still working with them on how it will work. 2nd week in July. Not shutting Cascade down, more on side streets. Not sure how we will do the First Aid tent, if it will be there at all. Will look different for sure.

4. Correspondence

Chris Carr was unable to attend the meeting. She reported there were two donations Shepherd of the Hills Lutheran Church for \$600 and Ruth Van Ayuken Douglass for \$75.00. Thank you cards were sent to both.

5. Treasurer's Report

April Treasurer's Report: Checking account \$40,304.38; Christmas Dinner \$2,521.37; Community Assistance Fund \$563.13; Fire Corps \$2706.71; Jim Gentry Scholarships Fund \$6000; Giving Tree Toy Drive \$12,662.99; Total Targeted Accounts \$24,454.20; Untargeted balance \$15,850.18.

May Treasurer's Report: Checking account \$37,141.38; Christmas Dinner \$2,850.37; Community Assistance Fund \$1,553.13; Fire Corps \$2706.71; Jim Gentry Scholarships Fund \$0; Giving Tree Toy Drive \$12,957.99; Total Targeted Accounts \$20,068.20; Untargeted balance \$17,073.18.

6. Committee Reports

Fire Corps – 10 address signs that were ordered as a result of the article in the Nugget were installed last weekend by Ernie and Marcel. 3 Home Assessments from the same article. Thank you to Les and Phil for their hard work getting these done. 2 car seat checks. National Nurses Week so thank you to nurses, Marti Stuker, Katie Yates and Steve Huffman and all other nurses for all they do.

Jim Gentry Scholarships – Ernie reported that the following students were recipients of the \$1,000 scholarship: Dillon Tucker, Emilie Turpen, Austen Heuberger, Pearl Gregg, William Grace and McKenzie Ryan.

FireFree – Now is Saturday May 22 – Saturday June 5 (only the days the Transfer Station is open which is Wed – Sat). Has put up flyers and sandwich boards. Needs staffing, but only to help count loads, give water, etc., not help unloading. Has a link for signing up for Fridays & Saturday, 8-noon, or noon-4. Julie will be sending out an email.

Spray the Kids – Giveaway prize will be 450 Frisbees. Asked for \$200 for our share of the cost which is shared with Cloverdale. Israel Pintor motioned, Angel Cisneros-Thorsvold seconded. All approved. Sisters Elementary June 15 2:00 pm; BB school June 16 11:00 am

7. Old Business

Thanked Chief Johnson and DC Craig for the Awards Ceremony. Shout out to Rita Hodge for her 30 years of doing great things!

8. New Business

Wanted an update for the Rehab with Fire Corps – Ernie reported we are getting close to moving forward.

9. Good of the Order

Looking ahead this Spring and Summer

Potential barbeque on last day of training – June 12th

Country Fair in August at Episcopal Church – Capt Liming hasn't heard anything yet.

Folk Festival is supposed to still be moving forward.

The meeting was called to an end at 1830.

The next meeting will be held on Tuesday, June 8, 2021 at 1800 hours.

Respectfully submitted,
Beverly Halcon

Administrative Summary For Consent Agenda April 2021 Data

Minutes - No changes

Dashboard Report

- Number of fire related calls increased in April with 27 calls.
- Number of ambulance transports increased to 45 transports in April.
- 7PC coverage for April decreased with 48% covered.
- Total calls are up approximately 34% over last year at the same time.

Bank Statements and Reconcillations

LGIP (Local Government Investment Pool)-General Fund

- Total sums of all funds equal ending balance of \$2,627,809.19.

LGIP –Debt Service Fund

- Total balance equals ending balance of \$38,299.20.

U.S. Bank

- Ending balance was \$315,735.43 in US Bank checking at end of April.

Operating Fund Summaries

Revenue

- We have collected 100% of anticipated taxes so far this year.
- Ambulance revenue has come in as expected with 100% of budgeted collected to date.
- We received the FEMA AFG grant reimbursement for the purchase of SCBA's.

Capital Outlay

- Overall Capital Outlay is trending higher at the end of April, but expected due to the purchase of the SCBA fleet purchased through the AFG grant. The grant share has been reimbursed and is reflected in Grant Revenue.

Balance Sheets

- *General Fund: \$14.71 PERS liability credit. This is due to a PERS error they discovered in February, and is expected to clear this month.*
- *Miscellaneous liability will clear with quarterly donation payouts to Central Oregon Public Safety Chaplaincy, Oregon State Honor Guard and the Community Assistance Fund.*

Check Register

- **Check Number 12578** to CDRO (Campbell and DeLong) for consultative services for Cloverdale's Local Option Levy (split with Cloverdale).
- **Check Number 12581** to GearGrid. This was to add additional space for turnout storage at Station 704 for volunteers.
- **Check Number 12583** to Inner-Tech. Replacement of the EMS charting laptop as the other unit was older and failed.
- **Check Number 12585** to L.N. Curtis & Sons for purchase of SCBA fleet through FEMA AFG Grant.
- **Check Number 12596** to Across the Street Productions, Inc. for incident command training for all career shift personnel and volunteer officers.
- **Check Number 12609** to HRA VEBA Trust for Recruitment and Retention Coordinator VEBA contribution (partial for this year based on contract) in lieu of health insurance coverage.
- **Check Number 12624** to Redmond Fire and Rescue for used ambulance to replace current 775 as per Board approval at the March meeting.

Adjusting Journal Entries

- Entry for transfer from Equipment Reserve Fund to LGIP for purchase of used Redmond ambulance and up-fitting equipment for new 771 and used Redmond unit.
- Entry for ambulance receivables to actual.

Ambulance Report - Total of 45 transports for April.

Engine Response Report – One new payment received and no new bills.



Sisters-Camp Sherman Rural Fire Protection District
“Protecting Life and Property through Quality Service”

Minutes of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
April 20, 2021

1. President Chuck Newport called the regular meeting to order at 5:06 p.m.
 - a. Directors Attending: President Chuck Newport, Vice President Bill Rainey, Secretary/Treasurer Jack McGowan, Director Kristle Miller and Director Roger White.
 - b. Staff Attending: Chief Johnson, Executive Assistant Spor, Fire Safety Manager Green.
2. Association Report/Minutes – None received.
3. Consent Agenda
 - a. ***The Consent Agenda was unanimously approved as presented. Motion by Director McGowan, second Director White.***
 - i. Discussion: Fire Safety Manager Green stated that a date had not yet been set for the Spring Wildfire Symposium, but he hoped to have that on the calendar by the end of the day tomorrow.
4. Administration
 - a. 2021/22 Budget Update: Salary and Benefits Survey
 - i. The FY 21/22 salary and benefit survey results were provided to the Directors ahead of the meeting.
 - b. Staff Report 2020-2021-003: Salary Adjustments for 2021-2022
 - i. ***Staff Report 2020-2021-003 was unanimously approved as presented. Motion by Director McGowan, second Director Miller.***
 1. Discussion: Chief Johnson summarized the Staff Report outlining any variation in what staff had requested versus what administration was proposing. Director McGowan stated he felt the proposal in the Staff Report is really fair. He also stated he felt the process was completed in a spirit of respectful cooperation and also clarified the new proposed cell phone reimbursement plan will not include reimbursement for replacement devices for staff.
5. Fire Chief Report
 - a. Quarterly Board Goal Review
 - i. Chief Johnson reported the Board goals for this year are looking good. COVID has impacted our ability to get everything done, but Chief is optimistic that we can get there by the end of the fiscal year with the exception of the Tollgate

Station goal. He also reported that our budget specific goals are also looking good.

b. Miscellaneous

- i. 7-PC's continue to be a challenge.
- ii. Outdoor burning is expected to close at dusk on May 31, 2021. There is a slight chance we may have to close early depending upon weather and conditions.
- iii. We have received some requests for use of the Community Hall. It has been shutdown other than for training due to COVID. Folk Festival, Kiwanis are some of the requests we've received so far. President Newport hopes that we can err on the side of caution, but start opening back up. VP Rainey would like the Fire Chief to review any legal exposures for the District with legal counsel and report back to the Board next month. Director McGowan also suggested adding a fee for sanitizing services for after events.
- iv.

6. Fire Safety Manager Report

- a. Fire Safety Manager Green presented his report.
 - i. Director McGowan thanked Executive Assistant Spor for her efforts on the Spring Wildfire Preparedness Campaign.

7. Adjourn

- a. No further business was discussed and the meeting adjourned at 5:50 p.m.

**After the regular meeting adjourned, Executive Assistant Spor and Directors McGowan and Newport completed the quarterly financial questionnaire requested by the Auditor. No issues were found.*

Respectfully submitted,

Julie Spor
Clerk of the Board

Sisters-Camp Sherman Dashboard

4/30/2021

Legend	Good	Watch	Neutral	
Financial				
	2020/2021 Budget	2020/2021 YTD Actual	% of Budget	83%
Revenue				
Beginning Fund Balance	\$ 1,634,423.00	\$ 1,640,589.54	100.38%	
Property Taxes Recvd.	\$ 2,844,872.00	\$ 2,856,660.24	100.41%	
Ambulance Revenue	\$ 375,000.00	\$ 375,226.52	100.06%	
GEMT Ambulance Revenue	\$ 78,761.00	\$ 85,862.00	109.02%	
Fire Med Memberships	\$ 15,000.00	\$ 14,773.62	98.49%	
Grant Revenue	\$ 425,525.00	\$ 289,448.23	68.02%	
Conflagration Income	\$ 50,000.00	\$ -	0.00%	
Interest Income	\$ 40,000.00	\$ 18,119.05	45.30%	
Other	\$ 33,200.00	\$ 46,170.64	139.07%	
Total YTD Revenue	\$ 5,496,781.00	\$ 5,326,849.84	96.91%	
Expenditures				
Personnel	\$ 2,442,620.00	\$ 1,910,286.46	78.21%	
Materials and Services	\$ 909,028.00	\$ 520,357.25	57.24%	
Capital Outlay	\$ 230,500.00	\$ 219,000.88	95.01%	
Contingency	\$ 310,827.00	\$ -	0.00%	
Debt Service	\$ 196,274.00	\$ 183,135.59	93.31%	
Total YTD Expenditures	\$ 4,089,249.00	\$ 2,832,780.18	69.27%	
Expenditures By Department				
Administration	\$ 707,122.00	\$ 571,821.89	80.87%	
Operations	\$ 2,242,739.00	\$ 1,736,673.35	77.44%	
Maintenance	\$ 240,644.00	\$ 149,482.88	62.12%	
Volunteers	\$ 391,643.00	\$ 191,666.47	48.94%	
Cash Balances	3/31/2021	4/30/2021		
U.S. Bank Operating Account	\$ 99,679.47	\$ 315,735.43		
Local Govt. Invest. Pool	\$ 2,618,227.23	\$ 2,262,851.17		
Employment Reserve Fund	\$ -	\$ -		
Building Reserve Fund	\$ 87,173.12	\$ 87,173.12		
Equipment Reserve Fund	\$ 304,481.65	\$ 277,784.90		
Debt Service Fund	\$ 41,966.18	\$ 42,977.90		
Total All Funds	\$ 3,151,527.65	\$ 2,986,522.52		

Legend	Good	Watch	Neutral	
Volunteer Activity	Last Month	Current Month		
Number of Vol. Firefighters	38	39		
Number of EMS Vol.	4	5		
Number of Fire Corps Vol.	30	32		
Number of Student Vol.	6	9		
Volunteers In Training Acad.	0	0		
Volunteers In Recruitment	4	0		
Emergency Responses	Last Month	Current Month	Year to Date	Previous YTD
Reported Fire-Related Calls	18	27	77	53
Confirmed Structure Fire	0	2	10	1
Confirmed Wildland Fire	3	1	8	2
Ambulance Responses	73	79	329	249
Ambulance Transports	35	45	174	119
Total calls for month	91	106	406	302
Personnel Response	Last Month	Current Month	Year to Date	Goal
Volunteer Responses	257	288	558	
Average Volunteer Response	2.82	2.72	1.37	
Career Responses	239	285	554	
Average Career Response	2.63	2.69	1.36	
7 PC's Initiated	27	21	90	75%
7 PC's Covered	17	10	53	48%
			YTD	59%
Training Hours	Last Month	Current Month	Year to Date	
Volunteer Training Hrs.	293.8	318.45	659.95	
Career Training Hrs.	78.7	159.55	363.15	
Career Certifications	0	0	3	
Volunteer Certifications	2	15	22	
Employee Injuries	Last Month	Current Month	Year to date	
Requiring Treatment	0	0	0	
Not Requiring Treatment	0	0	0	

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Oper Acct (Operating Account) (7)
April 30, 2021

Account: 10001080
Bank Account Number: 153686237070

Bank Statement Balance:	356,961.72	Book Balance Previous Month:	99,879.47
Outstanding Deposits:	19.12	Total Receipts:	664,774.15
Outstanding Checks:	41,245.41	Total Disbursements:	448,718.19
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	315,735.43	Book Balance:	315,735.43

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	
131	19.12							
							Total:	19.12

Deposits cleared: 58 Items Deposits Outstanding: 1 Items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	
1	37,388.20	12802	36.00	12808	227.00	12825	.71	
12295	553.50	12804	40.00	12810	3,000.00			
							Total:	41,245.41

Checks cleared: 68 Items Checks Outstanding: 7 Items

Bank Adjustments

No bank adjustments found

Book Adjustments

No book adjustments found



Business Statement

P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3233 IMG S Y ST01

Account Number:
1 536 9523 7070
Statement Period:
Apr 1, 2021
through
Apr 30, 2021

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000009180 02 AB 0.428 000838803810093 P Y
SISTERS-CAMP SHERMAN RURAL
FIRE PROTECTION DISTRICT
OPERATING FUND
PO BOX 1509
SISTERS OR 97759-1509



To Contact U.S. Bank

Commercial Customer
Service: 1-877-295-2509

U.S. Bank accepts Relay Calls
Internet: usbank.com

INFORMATION YOU SHOULD KNOW

Effective May 10, 2021 the "Your Deposit Account Agreement" booklet will include several updates and may affect your rights. The main updates to note in the revised "Your Deposit Account Agreement" booklet sections and sub sections, include:

- Multiple sub sections updated with U.S. Bank Mobile App service available
- Section "Authorized Access and Power of Attorney", clarification on owner knowledge of death
- Section "Insufficient Funds and Overdrafts"; sub sections "Our Fees", "Overdraft Handling" and "Requested Return", clarification on the curing of the Extended Overdraft Fee
- Section "Return of Cancelled Checks", updates to the options of how you receive copies of your paid checks in your monthly account statement
- Section S.T.A.R.T. Goals and Rewards (Note that new enrollment discontinued as of November 15, 2015), update in the Reward Card language

Starting May 10th, you may pick up copies at your local branch, view on usbank.com, or call 800.USBANKS (872.2657) to request copies. If you have any questions, our bankers are available to help at your local branch. You can also call us at U.S. Bank 24-Hour Banking at 800.USBANKS (872.2657). We accept relay calls.

GOLD BUSINESS CHECKING

Member FDIC

U.S. Bank National Association
Account Summary

Account Number 1-536-9523-7070

	# Items	\$	
Beginning Balance on Apr 1			144,472.26
Customer Deposits	7		17,571.71
Other Deposits	44		647,568.97
Other Withdrawals	9		161,535.65-
Checks Paid	60		291,115.57-
Ending Balance on Apr 30, 2021		\$	356,961.72

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Apr 5	8055827037	2,289.38 ✓		Apr 20	8355704257	3,485.06 ✓
	Apr 12	8055712521	6,289.01 ✓		Apr 23	9254415948	1,554.87 ✓
	Apr 19	8055693189	2,860.13 ✓		Apr 26	8055144283	513.26 ✓
	Apr 20	8355704253	800.00 ✓				

Total Customer Deposits \$ 17,571.71

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Apr 1	Electronic Deposit REF=210890141734110N00	From PacificSource 2930245545CREDIT 3077581	\$ 366.70 ✓
Apr 2	Electronic Deposit REF=210919187427090Y00	From OREGON ST TREAS 9400817099LGP ACH 3271711	200,000.00 ✓
Apr 5	Electronic Deposit REF=210920068288120N00	From PNP BILLPAYMENT 3333308324033121SETT8062	9.22 ✓
Apr 5	Electronic Deposit REF=210913140944219Y00	From NORWEGIAN WAORAK 4450179185MCCLAIM PMT 1245231780	543.83 ✓

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

LGIP Bond Account (BOND TAX REVENUE) (\$)
April 30, 2021

Account: 70001030

Bank Account Number: 153695237351

Bank Statement Balance:	38,299.20	Book Balance Previous Month:	37,287.48
Outstanding Deposits:	.00	Total Receipts:	1,011.72
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	38,299.20	Book Balance:	38,299.20

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 2 Items Deposits Outstanding: 0 Items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 Items Checks Outstanding: 0 Items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



Account Statement - Transaction Summary

For the Month Ending April 30, 2021

SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132

Asset Summary			
	April 30, 2021	March 31, 2021	
Oregon LGIP	38,299.20	37,287.48	
Total	\$38,299.20	\$37,287.48	

Oregon LGIP	
Opening Balance	37,287.48
Purchases	1,011.72
Redemptions	0.00
Closing Balance	\$38,299.20
Dividends	18.81



Account Statement - Transaction Summary

For the Month Ending April 30, 2021

SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374

Oregon LGIP		Asset Summary	
		April 30, 2021	March 31, 2021
Opening Balance	3,009,882.00		
Purchases	17,927.34	2,627,809.19	3,009,882.00
Redemptions	(400,000.15)		
Total		\$2,627,809.19	\$3,009,882.00

Closing Balance	\$2,627,809.19
Dividends	1,363.19

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			03/31/2021 (03/21) Balance	1-00-0-1070			2,618,227.23
04/01/2021	CD	3	LGIP Redemption Fees			.15-	
04/01/2021	CR	1	Jefferson County Taxes		2,430.08		
04/02/2021	CR	5	Deschutes County Taxes		14,134.09		
04/30/2021	CR	16	LGIP Dividends		1,363.19		
04/02/2021	CRUS	1	TXFR LGIP to Checking SCBA Grant & Bills			200,000.00-	
04/21/2021	CRUS	53	Txfr from LGIP to Checking (Bills/Payroll)			200,000.00-	
04/30/2021	JE	2	Transfer from ERF Unappr for new RDM Ambulance		26,082.58		
04/30/2021	JE	4	Transfer from ERF Vehicle for new 771		614.17		
			04/30/2021 (04/21) Period Totals and Balance		44,624.09 *	400,000.15- *	2,282,851.17

Number of Transactions: 8 Number of Accounts: 1

Total GENERAL FUND:

Debit	Credit	Proof
44,624.09	400,000.15-	355,376.08-

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Empl Fund			03/31/2021 (03/21) Balance	2-00-0-1070			.00
			04/30/2021 (04/21) Period Totals and Balance		.00 *	.00 *	.00

Number of Transactions: 0 Number of Accounts: 1

Total EMPLOYMENT RESERVE FUND:

Debit	Credit	Proof
.00	.00	.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Bldg Fund			03/31/2021 (03/21) Balance	3-00-0-1070			87,173.12
			04/30/2021 (04/21) Period Totals and Balance		.00 *	.00 *	87,173.12

Number of Transactions: 0 Number of Accounts: 1

Total BUILDING RESERVE FUND:

Debit	Credit	Proof
.00	.00	.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			03/31/2021 (03/21) Balance	4-00-0-1070			304,481.85
04/30/2021	JE	1	Transfer from ERF Unappr for new RDM Ambulance			26,082.58-	
04/30/2021	JE	3	Transfer from ERF Vehicle for new 771			814.17-	
			04/30/2021 (04/21) Period Totals and Balance		.00 *	26,896.75- *	277,784.80

Number of Transactions: 2 Number of Accounts: 1

Debit	Credit	Proof
.00	26,896.75-	26,896.75-

Total EQUIPMENT RESERVE FUND:

Number of Transactions: 10 Number of Accounts: 4
Grand Totals:

Debit	Credit	Proof
44,824.09	426,898.80-	382,072.81-

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Periods With No Activity
- Print Period Totals
- Print Grand Totals
- Include Funds: 1-4
- Page and Total by Fund
- All Segments Tested for Total Breaks
- Account.Account Number = 10001070,20001070,30001070,40001070,50001070,60001075

Account Number	Account Title	2020-20 Prior year Period Actual	2021-21 Current Period Actual	2020-21 Current year Actual	2020-21 Current year Budget	Balance Remaining +/-	% Collected
GENERAL FUND							
1-01-0-40100	Property Taxes-Current	10,457.72	13,940.51	2,806,857.22	2,794,872.00	11,985.22	100%
1-01-0-40200	Property Taxes-Prior	1,558.10	2,615.53	49,803.02	50,000.00	186.98-	100%
1-01-0-41100	Ambulance Revenue	13,365.78	49,697.21	375,226.52	375,000.00	2,002.52	101%
1-01-0-41110	GEMT Ambulance Reven	7,119.88	.00	85,862.00	78,761.00	7,101.00	109%
1-01-0-41200	Other Fees for Service	100.00-	635.00	9,837.70	15,700.00	5,822.30-	63%
1-01-0-42100	Fire Med Subscriptions	1,393.75	1,304.87	14,773.62	15,000.00	226.38-	98%
1-01-0-43100	Interest Income	3,815.84	1,371.30	18,118.05	40,000.00	21,880.95-	45%
1-01-0-44100	Grant Revenue	.00	205,428.57	289,448.23	425,525.00	136,076.77-	68%
1-01-0-44200	Donations Received	265.00	675.00	16,239.00	10,000.00	6,239.00	162%
1-01-0-44300	Conflagration Income	.00	.00	.00	50,000.00	50,000.00-	.00
1-01-0-45000	Misc Revenue	792.00	3,365.06	20,093.94	7,500.00	12,593.94	268%
1-01-0-49990	Beginning Working Capita	.00	.00	1,640,589.54	1,634,423.00	6,166.54	100%
Total GENERAL FUND REVENUE:		38,667.85	278,933.05	5,326,849.84	5,496,781.00	168,115.16-	97%
GENERAL FUND Revenue Total:		38,667.85	278,933.05	5,326,849.84	5,496,781.00	168,115.16-	97%
Net Total GENERAL FUND:		38,667.85	278,933.05	5,326,849.84	5,496,781.00	168,115.16-	97%

Account Number	Account Title	2019-20 Prior Year To Date Actual	2020-21 Current Period Actual	2020-21 Current year Actual	2020-21 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	395,455.62	34,339.92	393,806.33	496,195.00	102,388.67	79%
	Total OPERATIONS DEPARTMENT:	1,388,758.38	136,384.80	1,426,517.13	1,834,574.00	408,056.87	78%
	Total MAINTENANCE DEPARTMENT:	21,454.74	2,455.57	17,265.68	25,054.00	7,788.32	69%
	Total VOLUNTEERS DEPARTMENT:	55,241.02	10,290.49	72,697.32	86,797.00	14,002.68	84%
	GENERAL FUND Expenditure Total:	1,860,909.76	183,470.58	1,910,286.46	2,442,620.00	532,236.54	78%
	Net Total GENERAL FUND:	1,860,909.76-	183,470.58-	1,910,286.46-	2,442,620.00-	532,236.54-	78%
	Net Grand Totals:	1,860,909.76-	183,470.58-	1,910,286.46-	2,442,620.00-	532,236.54-	78%

Account Number	Account Title	2019-20 Prior year YTD Actual	Period Actual	2020-21 Current year Actual	2020-21 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	168,164.51	6,834.05	178,900.56	210,927.00	32,742.48	84%
	Total OPERATIONS DEPARTMENT:	86,102.84	9,565.50	83,433.22	179,165.00	85,148.78	52%
	Total MAINTENANCE DEPARTMENT:	148,676.31	11,177.04	131,054.32	214,090.00	82,520.79	61%
	Total VOLUNTEERS DEPARTMENT:	157,835.85	6,811.97	118,969.15	304,848.00	182,506.33	39%
	GENERAL FUND Expenditure Total:	560,779.51	34,188.56	520,357.25	909,028.00	382,918.36	57%
	Net Total GENERAL FUND:	560,779.51-	34,188.56-	520,357.25-	909,028.00-	382,918.36-	57%
	Net Grand Totals:	560,779.51-	34,188.56-	520,357.25-	909,028.00-	382,918.36-	57%

Account Number	Account Title	2019-20 Prior YTD Actual	2021-21 Current Period Actual	2020-21 Current year Actual	2020-21 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	1,399.00	.00	1,115.00	.00	1,116.00-	.00
	Total OPERATIONS DEPARTMENT:	8,906.86	189,913.70	216,723.00	229,000.00	12,277.00	95%
	Total MAINTENANCE DEPARTMENT:	24,082.23	.00	1,162.88	1,500.00	337.12	78%
	GENERAL FUND Expenditure Total:	34,387.89	189,913.70	219,000.88	230,500.00	11,499.12	95%
	Net Total GENERAL FUND:	34,387.89-	189,913.70-	219,000.88-	230,500.00-	11,499.12-	95%
	Net Grand Totals:	34,387.89-	189,913.70-	219,000.88-	230,500.00-	11,499.12-	95%

**SISTERS-CAMP SHERMAN
BALANCE SHEET
APRIL 30, 2021**

GENERAL FUND

ASSETS

1-00-0-1070	LGIP ACCT #4374	2,282,851.17	
1-00-0-1080	US BANK OPERATING ACCT	315,735.43	
1-00-0-1099	PETTY CASH	105.81	
1-00-0-1100	ACCOUNTS RECEIVABLE	1,455.88	
1-00-0-1120	AMBULANCE RECEIVABLES	165,841.03	
1-00-0-1160	ALLOWANCE FOR UNCOLLECTIBLE AM	(83,082.71)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE	71,112.89	
TOTAL ASSETS			2,734,019.30

LIABILITIES AND EQUITY

LIABILITIES

1-00-0-2120	SWH TAX LIABILITY	15.44	
1-00-0-2150	PERS LIABILITY	(14.71)	
1-00-0-2180	INSURANCE/DISABILITY LIABILITY	390.83	
1-00-0-2180	MISCELLANEOUS LIABILITY	540.00	
1-00-0-2250	DEFERRED REVENUE	49,595.89	
TOTAL LIABILITIES			50,527.05

FUND EQUITY

1-00-0-3190	CURRENT YEAR APPROPRIATION	(5,132,318.00)	
UNAPPROPRIATED FUND BALANCE:			
1-00-0-3900	RETAINED EARNINGS	5,138,605.00	
	REVENUE OVER EXPENDITURES - YTD	2,677,205.25	
BALANCE - CURRENT DATE		7,815,810.25	
TOTAL FUND EQUITY			2,683,492.25
TOTAL LIABILITIES AND EQUITY			2,734,019.30

SISTERS-CAMP SHERMAN
BALANCE SHEET
APRIL 30, 2021

EMPLOYMENT RESERVE FUND

LIABILITIES AND EQUITY

FUND EQUITY

2-00-0-3120	EMPLOYMENT RESERVE	(1,083,939.00)	
	UNAPPROPRIATED FUND BALANCE:			
2-00-0-3900	RETAINED EARNINGS		<u>1,083,939.00</u>	
	BALANCE - CURRENT DATE		<u>1,083,939.00</u>	
	TOTAL FUND EQUITY			<u>.00</u>
	TOTAL LIABILITIES AND EQUITY			<u>.00</u>

**SISTERS-CAMP SHERMAN
BALANCE SHEET
APRIL 30, 2021**

BUILDING RESERVE FUND

<u>ASSETS</u>			
3-00-0-1070	BLDG FUND		87,173.12
	TOTAL ASSETS		<u>87,173.12</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
3-00-0-3120	BUILDING RESERVE	(133,539.00)	
UNAPPROPRIATED FUND BALANCE:			
3-00-0-3900	RETAINED EARNINGS	133,539.00	
	REVENUE OVER EXPENDITURES - YTD	87,173.12	
	BALANCE - CURRENT DATE		<u>220,712.12</u>
	TOTAL FUND EQUITY		<u>87,173.12</u>
	TOTAL LIABILITIES AND EQUITY		<u>87,173.12</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
APRIL 30, 2021

EQUIPMENT RESERVE FUND

ASSETS

4-00-0-1070	EQUIPMENT FUND	277,784.90	
	TOTAL ASSETS		277,784.90

LIABILITIES AND EQUITY

FUND EQUITY

4-00-0-3120	EQUIPMENT RESERVE	(718,807.00)	
	UNAPPROPRIATED FUND BALANCE:		
4-00-0-3900	RETAINED EARNINGS	718,807.00	
	REVENUE OVER EXPENDITURES - YTD	277,784.90	
	BALANCE - CURRENT DATE	998,391.90	
	TOTAL FUND EQUITY		277,784.90
	TOTAL LIABILITIES AND EQUITY		277,784.90

**SISTERS-CAMP SHERMAN
BALANCE SHEET
APRIL 30, 2021**

DEBT SERVICE FUND

<u>ASSETS</u>			
7-00-0-1030	BOND TAX REVENUE LGIP	38,299.20	
7-00-0-1460	PROPERTY TAXES RECEIVABLE	4,678.70	
	TOTAL ASSETS		<u><u>42,977.90</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
7-00-0-2250	DEFERRED REVENUE	3,399.72	
	TOTAL LIABILITIES		3,399.72
<u>FUND EQUITY</u>			
7-00-0-3120	DEBT SERVICE FUND	(215,910.00)	
	UNAPPROPRIATED FUND BALANCE:		
7-00-0-3900	RETAINED EARNINGS	216,497.00	
	REVENUE OVER EXPENDITURES - YTD	38,991.18	
	BALANCE - CURRENT DATE		<u><u>255,488.18</u></u>
	TOTAL FUND EQUITY		<u><u>39,578.18</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>42,977.90</u></u>

Check Register - April 2021

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4/1/2021	12570	AFLAC	AFLAC	\$ 390.63
4/1/2021	12571	Alpine Internet Solutions	Content Plan for April	\$ 395.00
4/1/2021	12572	AT&T MOBILITY	Acct: 287297124283	\$ 480.48
4/1/2021	12573	Avlon Water Co Inc.	Water-703	\$ 25.58
4/1/2021	12574	Baxter Auto/S&S/Sisters	BATTERIES FOR 744	\$ 334.92
4/1/2021	12574	Baxter Auto/S&S/Sisters	BATTERY MAINT SUPPLIES	\$ 6.74
4/1/2021	12574	Baxter Auto/S&S/Sisters	BATTERY CORE CREDIT	\$ (40.00)
4/1/2021	12574	Baxter Auto/S&S/Sisters	Fuse Assortments	\$ 17.73
4/1/2021	12574	Baxter Auto/S&S/Sisters	Car wash supplies	\$ 10.42
4/1/2021	12574	Baxter Auto/S&S/Sisters	726 repair part	\$ 3.19
4/1/2021	12574	Baxter Auto/S&S/Sisters	Starting fluid	\$ 6.78
4/1/2021	12575	Bend Broadband	8224600030017578 - cable 701	\$ 670.92
4/1/2021	12576	Beverly Halcon	Reimburse Items Purchased for Easter Prizes	\$ 108.84
4/1/2021	12577	Brian Helsler	Reimb. for drug screen (Legacy Health System)	\$ 45.00
4/1/2021	12578	CDRI	Final Invoice Cloverdale Local Option Levy Comms Assistance	\$ 4,730.00
4/1/2021	12579	CenturyLink	Acct 54159523731718	\$ 58.61
4/1/2021	12580	Crook County Fire & Rescue	4 HSFA Cards and 1 Instructor Card	\$ 100.00
4/1/2021	12581	GearGrid/Mld-MinnesotaWire,Inc	6 Place Gear Grid Bunker Rack for Station 704	\$ 2,206.00
4/1/2021	12582	Hughes Fire Equipment, Inc.	Push Switch Replacement - 723 Repair	\$ 160.77
4/1/2021	12582	Hughes Fire Equipment, Inc.	Guage/Voltmeter	\$ 79.43
4/1/2021	12582	Hughes Fire Equipment, Inc.	Gauge Water Temp Chrome	\$ 75.93
4/1/2021	12582	Hughes Fire Equipment, Inc.	Foam Hose Assembly	\$ 558.16
4/1/2021	12583	InnerTech	EMS Charting Laptop	\$ 1,115.00
4/1/2021	12583	InnerTech	Setup front desk system for remote access (KJ)	\$ 36.25
4/1/2021	12583	InnerTech	Remote Mtg KJ Remote Assistance Home Computer	\$ 47.85
4/1/2021	12583	InnerTech	Remote Mtg JS Cloverdale Tech Needs If Contract	\$ 108.75
4/1/2021	12583	InnerTech	Setup VPN for Brittingham	\$ 36.25
4/1/2021	12583	InnerTech	Misc. Computer Services	\$ 326.25
4/1/2021	12584	KJ Accounting	Monthly Finance Mgr Services	\$ 3,000.00
4/1/2021	12585	L.N. CURTIS & SONS	AFG Funded SCBA	\$ 189,913.70
4/1/2021	12586	Momentum Promo	Embroidery Burke	\$ 39.00
4/1/2021	12587	Pac Office Automation - Lease	500-50016158 Konica Contract	\$ 290.00
4/1/2021	12588	Pacific Office Automation, Inc	Fleet Agreement - HP Printers	\$ 52.77
4/1/2021	12589	Ranch Country Outhouses	Portable Toilet Rental - Training Site	\$ 75.00
4/1/2021	12590	SDIS	Public Safety EAP 7/1/2020-6/30/2021	\$ 29.26
4/1/2021	12590	SDIS	Public Safety EAP 7/1/2020-6/30/2021	\$ 1,067.99
4/1/2021	12591	Taylor Tire Center, Inc.	731 Service Call	\$ 211.08
4/1/2021	12592	Terminix	Pest Control Services 704	\$ 87.00
4/1/2021	12592	Terminix	Pest Control Services 701	\$ 95.00
4/1/2021	12593	Thornton Brown	cell phone reim 9/12	\$ 83.00
4/1/2021	12594	WCP Solutions	car & truck wash	\$ 59.90
4/1/2021	12594	WCP Solutions	can liners	\$ 31.70
4/20/2021	12595	Ace Hardware, Inc.	Tape for Vaccination Clinic	\$ 16.53
4/20/2021	12595	Ace Hardware, Inc.	E-Sign Materials	\$ 14.52
4/20/2021	12595	Ace Hardware, Inc.	Door opener batteries	\$ 7.34
4/20/2021	12595	Ace Hardware, Inc.	Locking Connector	\$ 30.35
4/20/2021	12595	Ace Hardware, Inc.	Ground plug wire	\$ 11.95
4/20/2021	12595	Ace Hardware, Inc.	Locking Connector	\$ 21.15
4/20/2021	12595	Ace Hardware, Inc.	Locking Connector exchange	\$ 4.60
4/20/2021	12595	Ace Hardware, Inc.	Hoze nozzle for bay wash hose	\$ 7.35
4/20/2021	12596	Across the Street Productions, Inc.	Blue Card Training: Line Staff	\$ 3,465.00
4/20/2021	12596	Across the Street Productions, Inc.	Adv. Cert Training (Blue Card) Myers, Ward, Liming, Duda & Bootes	\$ 1,732.50
4/20/2021	12597	Alpine Internet Solutions	Management & Hosting 05/2021	\$ 85.00
4/20/2021	12598	BI-Mart Corporation	soda for 701 pop machine	\$ 101.04
4/20/2021	12598	BI-Mart Corporation	Hand wash refills	\$ 8.78
4/20/2021	12598	BI-Mart Corporation	BBQ Pellets 701	\$ 9.98
4/20/2021	12598	BI-Mart Corporation	soda for 703 pop machine	\$ 55.00
4/20/2021	12598	BI-Mart Corporation	paper Towels	\$ 33.98
4/20/2021	12599	Caselle, inc.	Contract support charges 05/2021	\$ 343.00
4/20/2021	12600	CEC, INC	electric - Elm Street	\$ 1,716.97
4/20/2021	12600	CEC, INC	electric - buffalo	\$ 270.67
4/20/2021	12600	CEC, INC	electric - Camp Sherman	\$ 163.62
4/20/2021	12600	CEC, INC	electric - Iariat	\$ 69.97

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4/20/2021	12601	City of Sisters	Water-Elm	\$ 186.81
4/20/2021	12602	Dana Signs	Helmet Lettering	\$ 36.00
4/20/2021	12603	Deschutes County 911 Service D	Quarterly Radio Equipment Maintenance	\$ 322.46
4/20/2021	12604	DPSST	Criminal History Check - Clarke	\$ 40.00
4/20/2021	12605	Ed Staub & Sons Propane	Propane Elm Street	\$ 308.76
4/20/2021	12605	Ed Staub & Sons Propane	Propane - Camp Sherman	\$ 370.45
4/20/2021	12605	Ed Staub & Sons Propane	Propane - Elm Street	\$ 341.31
4/20/2021	12606	Emilly Spognardi	Res. Vol. Mileage & Food Reimb. 0321	\$ 350.00
4/20/2021	12607	Ernest Halcon	Reimb. Fuel purchased for new RDM Ambulance	\$ 20.00
4/20/2021	12608	Flowers By Deanna	Flowers - T. Brown Sympathy	\$ 75.00
4/20/2021	12608	Flowers By Deanna	Flowers - S. Bialous - Get Well	\$ 77.00
4/20/2021	12608	Flowers By Deanna	Flowers - Martin New Baby	\$ 75.00
4/20/2021	12609	HRA VEBA Trust	YA527 VEBA Contributions - Smith (Partial)	\$ 3,000.00
4/20/2021	12610	KJ Accounting	Monthly Finance Manager Services	\$ 3,000.00
4/20/2021	12611	L.N. CURTIS & SONS	CONFIDENCE PLUS SCBA MASK CLEANER	\$ 161.73
4/20/2021	12612	Les Schwab Warehouse Center	New 771 Tires	\$ 2,383.98
4/20/2021	12613	LIFE-ASSIST	N95 MASKS (120/CASE)	\$ 1,755.60
4/20/2021	12614	Local Government Law Group, P.C.	General Legal	\$ 122.50
4/20/2021	12615	Mld Columbia Producers, Inc	Fuel	\$ 1,352.19
4/20/2021	12616	Mission Linen Supply, Inc.	mats/rugs	\$ 43.68
4/20/2021	12617	Momentum Promo	Embroidery Heisler	\$ 97.50
4/20/2021	12618	Municipal Emergency Serv. Inc.	Helmet Stripes	\$ 48.00
4/20/2021	12618	Municipal Emergency Serv. Inc.	MARRYING STRAP (IRONS)	\$ 38.59
4/20/2021	12619	Northwest Safety Clean	Turnout Repairs	\$ 127.17
4/20/2021	12620	Pacific Office Automation, Inc	copies/kit - Konica	\$ 78.29
4/20/2021	12621	Paladin Background Screening	Criminal History Checks Vols: Lenahan, Alberio, Henkle	\$ 117.00
4/20/2021	12621	Paladin Background Screening	Criminal History Check/DMV Check: Snyder	\$ 47.00
4/20/2021	12622	Pony Express, Inc.	Post check calibration (shipping)	\$ 103.80
4/20/2021	12622	Pony Express, Inc.	Postage for DPSST Backgrounds	\$ 6.97
4/20/2021	12622	Pony Express, Inc.	Postage for Bond Payments	\$ 60.38
4/20/2021	12622	Pony Express, Inc.	Postage for Cascade Mach. & Electric	\$ 14.67
4/20/2021	12623	Rachel Ulm	Reimb. books purchased for Spring Term '21	\$ 240.83
4/20/2021	12623	Rachel Ulm	Res. Vol. LT Mileage & Food Reimb. 04/21	\$ 600.00
4/20/2021	12624	Redmond Fire and Rescue	2011 Ford F450 Ambulance	\$ 25,000.00
4/20/2021	12625	Republic Services	Disposal Services - Buffalo Drive	\$ 0.71
4/20/2021	12626	SDIS	Admin Health Insurance	\$ 3,671.84
4/20/2021	12626	SDIS	Admin Life, ST/LTD	\$ 138.24
4/20/2021	12626	SDIS	Operations Health Insurance	\$ 17,164.09
4/20/2021	12626	SDIS	Operations Life, ST/LTD	\$ 691.20
4/20/2021	12626	SDIS	Ins/Disability	\$ 98.16
4/20/2021	12626	SDIS	Addition of new 771 (VIN-4075)	\$ 1,186.00
4/20/2021	12627	Smith Rock Electric, LLC	Service Call, Troubleshoot circuit	\$ 180.00
4/20/2021	12628	Systems Design	EMS Billing & Postage 03/2021	\$ 730.80
4/20/2021	12629	The Nugget Newspaper, Inc.	Easter Display Ad (split with Cloverdale)	\$ 541.88
4/20/2021	12629	The Nugget Newspaper, Inc.	Spring Preparedness Display Ad	\$ 1,333.75
4/20/2021	12630	Treasure Valley Coffee	water cooler rental & water	\$ 84.50
4/20/2021	12630	Treasure Valley Coffee	water cooler rental and water	\$ 97.60
4/20/2021	12631	TYPE ONE INCIDENT SUPPORT, LLC	PHOS-CHEK CLASS A FOAM (5 GAL PAIL)	\$ 1,400.00
4/20/2021	12632	Vohs Custom Landscaping	Spring Cleanup & Sprinkler Startup & Repairs	\$ 2,361.00
4/29/2021	700001	US Bank - Visa	DECALS FOR NEW SCBA ID	\$ 119.00
4/29/2021	700001	US Bank - Visa	Divider bins for new ambulance	\$ 70.19
4/29/2021	700001	US Bank - Visa	Lunch for structure fire crew	\$ 54.45
4/29/2021	700001	US Bank - Visa	Visor transmitter (gate opener)	\$ 54.77
4/29/2021	700001	US Bank - Visa	IAFC Dues - Craig	\$ 335.00
4/29/2021	700001	US Bank - Visa	Meal expenses to pickup new ambulance in WA	\$ 92.34
4/29/2021	700001	US Bank - Visa	Fuel to pickup new amb in WA	\$ 26.59
4/29/2021	700001	US Bank - Visa	Subway lunches wildfire training	\$ 78.73
4/29/2021	700001	US Bank - Visa	Dinner for live fire training crew	\$ 159.56
4/29/2021	700001	US Bank - Visa	Passport tags for volunteers	\$ 87.00
4/29/2021	700001	US Bank - Visa	Books for Pintor Spring Term	\$ 119.22
4/29/2021	700001	US Bank - Visa	Wildland fire gloves	\$ 140.36
4/29/2021	700001	US Bank - Visa	First Aid/CPR training materials	\$ 418.00
4/29/2021	700001	US Bank - Visa	Labelmaker Tape	\$ 21.99
4/29/2021	700001	US Bank - Visa	Cleaning Supplies	\$ 11.98

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4/29/2021	700001	US Bank - Visa	Drafting tank for 703	\$ 139.00
4/29/2021	700001	US Bank - Visa	Breakfast for Squaw Creek Structure Fire Crew	\$ 37.40
4/29/2021	700001	US Bank - Visa	Lunch for RV Interview Crew	\$ 44.00
4/29/2021	700001	US Bank - Visa	PLASTIC BINS FOR AMBULANCE ORG	\$ 543.98
4/29/2021	700001	US Bank - Visa	Lunches for Blue Card Training Day	\$ 140.80
4/29/2021	700001	US Bank - Visa	Lunches for Blue Card Training Day	\$ 174.70
4/29/2021	700001	US Bank - Visa	Toner Cartridge - Finance Office	\$ 141.57
4/29/2021	700001	US Bank - Visa	Entry Step New RDM Ambulance	\$ 1,059.02
4/29/2021	700001	US Bank - Visa	Heisler welcome basket supplies	\$ 31.75
4/29/2021	700001	US Bank - Visa	Dinner for vol staffing while career on task force	\$ 130.00
4/29/2021	700001	US Bank - Visa	Spor Spring School books	\$ 208.05
4/29/2021	700001	US Bank - Visa	Pals provider manual	\$ 54.01
4/29/2021	700001	US Bank - Visa	Clarke Books	\$ 149.44
4/29/2021	700001	US Bank - Visa	Clarke EMT Testing fees	\$ 110.00
4/29/2021	700001	US Bank - Visa	Postage stamps	\$ 55.00
4/29/2021	700001	US Bank - Visa	Ward Card for new baby	\$ 8.54
4/29/2021	700001	US Bank - Visa	Momentum Promo - Uniform Caps	\$ 427.92
4/29/2021	700001	US Bank - Visa	Res. Volunteer annual dinner/meeting	\$ 160.00
4/29/2021	700001	US Bank - Visa	Windshield washer hose for new RDM Ambulance	\$ 23.56
4/29/2021	700001	US Bank - Visa	Pintor Paramedic Psychomotor Exam	\$ 330.00
4/29/2021	700001	US Bank - Visa	Remote Work Subscriptions (Blalous/Johnson)	\$ 88.00
4/29/2021	700001	US Bank - Visa	HDMI Cables	\$ 36.98

Report Criteria:

Include transaction count

Journal Code: Journal code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
04/30/2021	1	Transfer from ERF Unappr for new RDM A	4-00-0-1070	Equipment Fund		26,082.58-
04/30/2021	2	Transfer from ERF Unappr for new RDM A	1-00-0-1070	LGIP Acct #4374	26,082.58	
04/30/2021	3	Transfer from ERF Vehicle for new 771	4-00-0-1070	Equipment Fund		614.17-
04/30/2021	4	Transfer from ERF Vehicle for new 771	1-00-0-1070	LGIP Acct #4374	614.17	
04/30/2021	5	Ambulance Receivables to Actual	1-00-0-1120	Ambulance Receivables		7,849.09-
04/30/2021	6	Ambulance Receivables to Actual	1-00-0-1180	Allowance for Uncollectible Am	3,924.55	
04/30/2021	7	Ambulance Receivables to Actual	1-01-0-41100	Ambulance Revenue	3,924.54	

Total JOURNAL ENTRIES (JE):

34,545.84 34,545.84-

References: 7 Transactions: 7

Grand Totals:

34,545.84 34,545.84-

Report Criteria:

Include transaction count

Journal Code: Journal code = "JE"

Ambulance Receivable as of April 30, 2021

	<u>SystDes</u>
Beginning Ambulance Receivable	170,690.12
Payments received	53,621.75
Adjustments	40,277.34
New Charges	89,050.00
ENDING Ambulance Receivable	165,841.03

Total # of Transports **35**

Adjustments

Medicare/Medicaid	36,342.23
Collection	3,740.00
Bankruptcy/Other Writeoff	(1,463.32)
FireMed	1,658.43
Total Adjustments	40,277.34

Outstanding Accounts By Age

CURRENT	104,790.66
31 to 60 days	26,527.04
61 to 90 days	22,624.81
91 to 120 days	6,999.74
OVER 120 days	4,898.78
Total Outstanding as of 4/30/2021	165,841.03

Engine Response Billing as of April 30, 2021

Beginning Engine Response Rec	2,750.00
Payments received	250.00
Adjustments	-
New Charges	-
ENDING Engine Response Rec	2,500.00

Total # Billed in 2018/19		18
Total # Billed in 2019/20		7
Total # Billed in 2020/21	12	
Total Billed 2018/19		\$ 5,259.38
Total Billed 2019/20		\$ 2,437.50
Total Billed 2020/21	\$ 2,700.00	
Total Received 2018/19		\$ 3,209.38
Total Received 2019/20		\$ 1,125.00
Total Received 2020/21	1,975.00	
2018/19 % Collected to Date		61%
2019/20 % Collected to Date		46%
2020/21 % Collected to Date	73%	



Sisters-Camp Sherman Rural Fire Protection District
"Protecting Life and Property through Quality Service"

Minutes of the Safety Committee of the Sisters-Camp Sherman Rural Fire Protection District
April 26, 2021

1. Executive Assistant Julie Spor called the meeting to order at 0900.
 - a. Attending: Julie Spor, Fire Medic Ward, Deputy Chief Craig.
 - b. Absent: Captain Myers, Lt. Ulm, FF Ketchum and Fire Medic Frutos.
2. ***Unanimously approved the February 2021 minutes as presented. Motion by Fire Medic Ward, second Chief Craig.***
3. There were not accidents or injuries since the last meeting.
4. Chief Craig will check with Captain Brown regarding facility inspections. So far, they have been completed quarterly to date.
5. No further business was discussed and the meeting adjourned at 0904.

Staff Report

#21-03

Issue: Community Hall Use

Date: May 13, 2021

Initiator: Chief Roger Johnson

Contact Person: Chief Roger Johnson

Background:

As a result of COVID-19, the District has not allowed public use of the Community Hall for over one year. The rationale to close the Community Hall was to protect first responders who live in the fire station, and to comply with regulations established by the Governor's office as well as other state and federal regulatory agencies.

On May 13, 2021 CDC and the Governor's office eased restrictions regarding mask wearing in most public locations for fully vaccinated individuals. In light of the announcement, OR-OSHA is in the process of reviewing work place rules regarding personal protective equipment related to COVID-19. The District has also provided multiple opportunities for employees and volunteers to receive the COVID-19 vaccine if they wanted to receive it.

We are beginning to receive requests to use the Community Hall from community organizations that have historically used the facility in support of community events. We have received requests from the Sisters Outdoor Quilt Show, Kiwanis and the Sisters Folk Festival.

We contacted our legal counsel regarding potential legal exposure if we were to allow public access to the Community Hall. We also contacted Special Districts Association of Oregon for guidance regarding the issue. I have attached a letter from our legal counsel (Christy Monson) and a form recommended by SDAO if facility use was allowed.

I also reviewed options for cleaning and sanitizing the facility after community use. We currently hire our Resident Volunteers to clean the Community Hall after each use. We charge a \$75.00 cleaning fee to cover the costs of this service. The district also hires Resident Volunteers to clean the administrative offices and to decontaminate high touch surfaces. SERVPRO of Bend offers COVID-19 decontamination and cleaning services. I contacted SERVPRO and asked for a quote to provide these services for the Community Hall. I was quoted a fixed fee between \$800-\$1,200 per cleaning. This fee would cover wiping down high touch surfaces with disinfectant wipes and fogging the room with a chemical, designed to kill the COVID-19 virus. The District currently owns a fogging machine and solution to kill the COVID-19 virus and purchases disinfectant wipes for high touch surfaces. I would recommend that if the Community Hall is opened for limited public use, that we charge an additional fee of \$100.00 for COVID-19 cleaning and disinfecting. I would also recommend we utilize our Resident Volunteers to perform these services. This additional fee would cover the cost of the disinfectant cleaning materials, personal protective equipment and the additional cleaning time.

Recommendation from staff: Staff recommends the Board allow community use of the community hall beginning July 1, 2021 in compliance with policies developed by the Fire Chief. Staff also recommends adding a \$100. COVID-19 cleaning and disinfecting fee to the existing facility use fee.

Possible Motion: Move to approve the recommendation from staff.

BUDGET IMPACT

There is no budget impact to this proposal

From: Roger Johnson <rjohnson@sistersfire.com>
Sent: Wednesday, April 21, 2021 1:53 PM
To: Christy Monson <christy@localgovtlaw.com>
Cc: Julie Spor <spor@sistersfire.com>; Tim Craig <tcraig@sistersfire.com>
Subject: Re-Opening Community Hall Question

Christy,

We are getting close to the summertime event season in Sisters and we are starting to receive requests to use the fire station community hall in support of community events. Typical requests include the Kiwanis Club who hosts a antique sale fundraiser in the room, the quilt festival hosts a quilt show and the folk festival uses the room for a green room for artists. Now that all of our staff (who were willing to get the vaccine) are vaccinated does it make sense from a legal perspective to allow use of the community hall. The community hall is attached to the fire station, but is separated by a locked door preventing the public from accessing the fire station.

I think our Board is rightfully concerned about the liability of opening the room up to the public. I have reached out to SDAO who provided a document that can be used for groups renting public spaces (attached). We have also discussed requiring users to follow Oregon Health Authority guidance during the event and contracting out an expanded cleaning/decontamination service. Do you feel the District can effectively mitigate the risk of allowing public access to the community hall? Or.....is the risk still too great to allow access at this time?

Thanks for your help,

Roger

Roger Johnson
Fire Chief
Sisters-Camp Sherman Fire District
Sisters, Oregon
541-430-7395 cell
rjohnson@sistersfire.com

From: Christy Monson <christy@localgovtlaw.com>
Sent: Wednesday, April 21, 2021 2:38 PM
To: Roger Johnson <rjohnson@sistersfire.com>
Cc: Julie Spor <spor@sistersfire.com>; Tim Craig <tcraig@sistersfire.com>
Subject: RE: Re-Opening Community Hall Question

Hi Roger,

Great questions. I wish I had some great answers for you, but I don't.

Here are my thoughts, from a legal perspective (and not a public health perspective): I think if you follow the County and OHA guidelines, your liability risk will be low. And if you put in place additional protective practices that are even more protective than the County/OHA guidelines—such as any additional SDAO recommended practices, you will decrease your risk even more. Lastly, if you use the SDAO recommended practices, you increase your chance that a claim will be covered by your insurance policies—in the event that you do face some sort of liability regarding community events—but it would be wise to ask SDAO this question outright.

In a nutshell, none of us are contagion experts. But if you follow the state and SDAO guidelines, you've taken significant steps to mitigate both your disease-spreading risk and your liability risk. Of course, the easiest way to completely avoid any risk is to keep your facilities closed.

I don't know if this was very helpful to you. Happy to chat about this, if it would help.



Christy K. Monson, Attorney
The Local Government Law Group
Eugene, Oregon
www.localgovtlaw.com
541.485.5151
christy@localgovtlaw.com

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Facility Use Liability Release and Hold Harmless Addendum

Name of User/Business/Group (User): _____

Phone Number: _____ Email: _____

Address: _____

Facility being requested: _____

Description of Activity (Activity): _____

Communicable Diseases Including COVID-19: The novel coronavirus ("COVID-19"), has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. While rules, guidance, and personal discipline may reduce this risk, the risk of serious illness and death does exist. "DISTRICT NAME" cannot completely mitigate the transfer of communicable diseases like COVID-19. "USER" understands there is some risk associated with using District facilities and assumes said risk. Use of District facilities includes possible exposure to and illness, injury, or death from infectious diseases including COVID-19. User understands the hazards of COVID-19 and is familiar with the Centers for Disease Control Prevention ("CDC") guidelines; and federal, state, and local orders regarding COVID-19. User acknowledges that it understands the circumstances regarding COVID-19 and will take all necessary precautions as provided by the CDC and federal, state, and local governments.

Indemnification: In consideration for use of the _____ [DISTRICT/FACILITY NAME] property, User agrees to waive and discharge any and all claims against the District and release it from liability for any loss regardless of cause, including claims for any negligent actions of the District or its employees or agents and any and all claims, demands, lawsuits, judgments, losses, or expenses of any nature arising out of User's failure to follow the CDC, federal, state, or local orders or guidance regarding COVID-19 and that leads to, directly or indirectly, the infection of COVID-19 or any other illness or injury related to COVID-19, to the fullest extent allowed by law, for User, its members, employees, agents, contractors, suppliers, or guests. User also agree to release, exonerate, discharge and Hold Harmless the District, its Board of Directors, the individual members thereof, and all officers, agents, employees, volunteers, and representatives from all liability, claims, causes of action, or demands, including attorney fees, arising out of injuries of any kind to User, or to its property, or losses of any kind which may result from or in connection with the use of the District's facility, up to and including injuries stemming from the negligent actions of the District or its employees or agents. **User certifies and represents that it has the legal authority to waive, discharge, release, and hold harmless the released parties on behalf of itself and its members, employees, agents, contractors, suppliers, or guests.**

Insurance: The User agrees to carry, maintain, and provide proof of general liability insurance coverage with limits of not less than \$1 million per occurrence and to name the District as a named insured under the general liability insurance policy. **User understands that the District does not carry insurance for communicable diseases including Covid-19 and User is financially responsible for any injuries arising from User's activities and use of District facilities that are sustained by any communicable disease, including but not limited to, COVID-19.**

COVID-19 Termination: The District may terminate this Agreement immediately and without prior notice, if it is found that User has failed to follow any regulations, orders, or guidance as provided by the CDC and federal, state, and local governments. In the event User terminates this Agreement, User remains responsible for the full amount of the facility use fee and this money will not be refunded to User.

User certifies to have read this document and fully understand its contents.

Signature of User or User's Authorized Representative: _____

Printed Name of Authorized Representative: _____

Date: _____



RESOLUTION 2020-2021-004
Expend Funds for Station 701 Exterior Paint Project
from the Building Reserve Fund

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District budgeted funds in the 2020-2021 Fiscal Year for repainting the exterior of Station 701; and

WHEREAS, staff completed an open bid process to solicit bids and received three bids; and

WHEREAS, the low bid of \$26,320 from Tim Wonderly Painting Co. LLC was approved; and whereas the project will now commence and progress payments will be due and payable.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection to:

Authorize the expenditure of funds from the Building Reserve Fund for payment of the work described in the contract documents for an initial deposit amount of \$7,896 due and payable as per the Proposal and Contract with balance not to exceed \$18,424 due upon completion, or as partial payments during the work for amount completed.

DATED the 18th day of May 2021.

Julie Spor, Clerk of the Board

April 13, 2021

To the Sisters Paramedic Team that kept me alive on Tuesday, March 30th

I thought a lot about the team that came to my house on the morning of March 30th to assess why I was having pain in my chest, help ease the pain and transport me to St. Charles. I've never had to thank someone for keeping me alive. I'm actually not sure how to do it. What is the protocol for something so huge? How do I truly honor the paramedics with a deep heartfelt thank you? Do I donate money? Do I bake muffins? All these questions run through my mind.. Two weeks have passed by and I still haven't done anything. While a card doesn't accurately reflect my gratitude, I can't think of what else to do except just to say thank you and tell you how impactful you were to me in keeping me alive and reaffirming how important the human touch is to a hurting sole.

First, let's go back to September of 2015

After surgery, I was delusional and I couldn't figure out where I was. I found out later this lasted for over two hours and the nurses were getting a little nervous. Finally, I said, get Kim. Her kiss to my forehead instantly snapped me out of my distorted state.

On Tuesday, March 30th, I was reminded again of the value of a human touch, this time, by a team of paramedics.

In the ambulance, the paramedics went to work, looking for veins to insert IV's, sticking pads on my chest, talking to me and finding the right medications to open my arteries to reduce the pain in my chest. They were so busy doing what they were trained to do, yet I caught myself wanting someone to put a hand on my shoulder or leg, maybe even hold my hand. I was physically reaching out for the reassurance and comfort one gets from a human touch. Yep, I was a little nervous, scared and definitely in a ton of pain. At first I was unconsciously reaching out. I remember reaching out a few times and each time the paramedics placed my hand next to my side. Realizing what I was doing, I forced myself to keep my hands on the bed to let the paramedics do their job. Then it happened around Tumalo, the paramedics were done filling my veins with medications and each placed a hand on one of my knees and one placed a hand on my arm. Instantly, a slight sense of calm and security came over me.

Thank you for putting into action all the things you trained to do, for that you kept me alive. Thank you for having the knowledge and training to know the correct medicine that would help me. Moreover, thank you for having the intuition, compassion and relational sense to know how the soothing touch calms and provides a sense of safety.

As I'm writing I'm filled with a huge sense of gratitude and emotion, which I'm sure are not transferring down to my fingers and into the words on this page. PLEASE! PLEASE! Know that I that I am grateful for your caring, compassion, your knowledge, your training, your calmness and your intuition.

With a caring and healthy heart,


Joe Hosang

**SISTERS-CAMP SHERMAN RFPD
Call Activity**

	January		February		March		April		May		June		July		August		September		October		November		December		Year Totals		
	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	
FIRE RELATED																											
Brush Fire-	0	3	0	1	2	3	0	1	5	5	8	8	5	5	12	12	0	0	0	2	1	1	0	0	33	8	
False Alarm-	2	7	3	4	5	3	4	6	2	2	4	4	4	4	4	4	3	3	3	3	6	6	3	3	8	45	
Illegal Open Burning-	3	1	2	0	1	8	14	8	1	1	6	6	4	4	4	4	3	3	16	16	0	0	2	2	6	20	
Structure Fire-	0	4	1	4	0	0	0	2	2	2	0	0	1	1	0	0	0	0	1	1	0	0	0	0	7	10	
Mutual Aid-	0	0	1	2	1	0	1	3	1	1	2	2	3	3	1	1	4	4	0	0	1	1	0	0	15	5	
Public Assist-	1	3	0	3	1	3	2	5	2	2	0	0	0	0	5	5	2	2	4	4	0	0	3	3	21	14	
Investigational-	2	0	3	0	2	0	2	1	2	2	3	3	4	4	4	4	0	0	1	1	3	3	1	1	27	1	
Vehicle Fire-	0	0	0	0	0	0	0	0	1	1	0	0	1	1	1	1	0	0	0	0	0	0	0	0	4	4	
Hazard-	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	
Total Fire Related calls	8	18	10	14	12	18	23	27	16	23	21	30	23	27	31	44	12	156	28	184	16	200	16	216	0	216	
YTD FIRE RELATED CALLS	8	18	18	32	30	60	53	77	69	77	90	77	113	77	144	77	156	77	184	77	200	77	216	77	0	216	
EMS RELATED																											
Medical-	82	93	48	67	56	64	44	72	68	68	65	65	83	83	88	88	77	77	81	81	74	74	80	80	845	296	
MVA-	4	11	6	6	8	9	7	7	5	5	8	8	10	10	8	8	4	4	8	8	7	7	17	17	85	33	
Total EMS Related Calls	86	104	55	73	62	73	46	79	73	73	73	73	93	93	94	94	81	81	88	88	81	81	97	97	830	329	
YTD EMS RELATED CALLS	86	104	141	177	203	250	249	329	322	329	395	329	498	329	582	423	663	423	752	423	833	423	930	423	830	329	
TOTAL CALLS FOR MONTH	94	122	65	87	74	91	68	106	89	89	94	94	116	0	125	125	83	0	117	0	87	0	113	0	1146	406	
PATIENT TRANSPORTS																											
Total Patient Transports	39	52	30	42	33	36	17	46	35	35	28	28	48	48	47	47	41	41	44	44	49	49	40	40	481	174	
YTD PATIENT TRANSPORTS	39	52	68	84	102	129	119	174	154	174	182	174	230	174	277	174	318	174	362	174	401	174	441	174	481	174	
CALL URGENCY																											
Alpha/Bravo	50	62	32	43	38	46	37	49	50	50	55	55	60	60	79	79	57	57	76	76	36	36	63	63	633	200	
Charlie/Delta	39	53	30	34	34	39	29	47	35	35	38	38	54	54	46	46	34	34	39	39	57	57	44	44	480	173	
Echo	2	5	2	6	0	0	1	1	2	2	0	0	2	2	0	0	0	0	2	2	2	2	2	2	15	12	
Omega	2	0	1	3	2	4	2	3	1	1	0	0	0	0	0	0	2	2	0	0	2	2	2	2	14	10	
Code 1	1	5	0	2	0	2	1	6	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2	2	5	15	
Code 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
CALL BACKS (7PC)																											
7PC Called	16	41	14	22	6	27	1	21	15	15	7	7	17	17	8	8	11	11	23	23	25	25	29	29	111	111	
7PC Medic Staffed	5	23	7	8	2	14	1	8	8	8	0	0	3	3	2	2	4	4	4	4	10	10	13	13	53	53	
7PC Engine Staffed	6	22	6	11	2	11	1	8	5	5	1	1	5	5	0	0	3	3	8	8	8	8	8	8	62	62	
7PC Not Staffed	9	16	4	11	4	10	0	12	7	7	6	6	10	10	6	6	6	6	10	10	15	15	12	12	49	49	
Mutual Aid Move Up	2	4	6	2	1	4	0	9	0	0	2	2	1	1	0	0	3	3	1	1	5	5	0	0	19	19	



AGENDA

Notice of Regular Meeting of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District

Tue, May 18, 2021 5:00 PM - 6:00 PM (PDT)

Please join my meeting - <https://global.gotomeeting.com/join/250808141>

You can also dial in using your phone - United States: [+1 \(646\) 749-3122](tel:+16467493122) - Access Code: 250-808-141

- 1. Open the regular meeting.**
- 2. Association Report/Minutes – April 2021**
- 3. Consent agenda**
 - a. Administrative Summary**
 - b. April 2021 Minutes of Regular Board Meeting**
 - c. Dashboard report**
 - d. Bank statement and reconciliations**
 - e. Operating fund summaries**
 - f. Balance sheets**
 - g. Check register**
 - h. Adjusting Journal Entries**
 - i. Ambulance Receivables**
 - j. Engine Response Report**
 - k. Safety Committee Meeting Minutes**
- 4. Administration**
 - a. Staff Report SR-21-03: Public Use of District Facilities**
- 5. Resolutions**
 - a. 2020-2021-004 – Expend funds from Building Reserve for Station 701 Exterior Painting**
- 6. President Report**
- 7. Correspondence**
 - a. Letter from Mr. Hosang**
- 8. Fire Chief Report:**
 - a. Call activity and personnel response**
- 9. Fire Safety Manager report**
- 10. Other business**
- 11. Adjourn meeting**