



AGENDA

**Notice of Regular Meeting of the
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
November 16, 2021 – 5 p.m.**

Via Zoom: <https://zoom.us/j/98261409605?pwd=RVh4M2NOUFM2L2NCLzBENUZJbDRodz09>

- 1. Open the regular meeting**
- 2. Association update**
- 3. Consent agenda**
 - a. Administrative Summary**
 - b. October 2021 Minutes of Regular Meeting**
 - c. Dashboard report**
 - d. Bank statement and reconciliations**
 - e. Operating fund summaries**
 - f. Balance sheets**
 - g. Check register**
 - h. Adjusting Journal Entries**
 - i. Ambulance Receivables**
 - j. Engine Response Report**
- 4. Correspondence**
 - a. Thank you note from Janegos.**
- 5. Administration**
 - a. Captain Brown Retirement**
 - i. Resolution 2021-2022-004 – Brown Separation Payout**
 - b. Staffing Analysis – Chief Craig**
- 6. President's Report**
- 7. Fire Chief Report:**
 - a. Call activity and personnel response**
- 8. Fire Safety Manager report**
- 9. Other business**
- 10. Adjourn meeting**

ASSOCIATION MINUTES

Sisters – Camp Sherman Fire and Ambulance Association meeting minutes for October 12, 2021

- 1. Our meeting was called to order at six pm. Seven members were present including President Jeff Liming, Board Members Beverly Halcon and Phil Drew.**
- 2. There were no August 2021 minutes available for approval.**
- 3. There was no Chief's report.**
- 4. Association funds total \$39, 545 with \$2,850 in our Christmas dinner fund, \$1,835 in Community Assistance, \$12, 957 in the Giving Tree fund.**
- 5. Heather Miller reported on a successful Fire Busters program in our local elementary school during recent Fire Prevention Week.**

Fire Corps continues to be interested in helping where it can. Home assessment, signage, smoke alarms, and our new Incident Response Vehicle were topics. Ernie Halcon described preparation of the vehicle by several Fire Corps members. A motion was made and approved to support the project with two thousand dollars from the Association after a written plan and progress report are sent to the Association Board and Department Officers for review.

New Department clothing additions will be decided upon after Sarah returns with her report.

- 6. Halloween bags for K-5 will be prepared by Association volunteers and delivered to the schools next week. A motion to supply \$900 for the Halloween bags was approved. Heather Miller asked for an added \$300 for to support bags for higher grades. This was approved pending more age-appropriate items could be ordered in time and staffing available for the project.**
- 7. Christmas plans will likely include a "drive-thru" Christmas dinner as we had last year. The Giving Trees will go up around town on October 29. The Association Gift Project will also mirror last year's. We are already receiving applications from families. Funding for our Christmas events is fulfilled.**

The meeting was adjourned at 6:40. Our next Association meeting is scheduled for November 9 at six pm.

**Respectfully Submitted,
Jeff Liming**

CONSENT AGENDA

Administrative Summary for Consent Agenda

October 2021 Data

Minutes - No changes.

Dashboard Report

- Revenue. The first batch of property taxes have come in and will be reflected on next month's report. Ambulance revenue is tracking well.
- Expenditures. Operations tracking slightly higher than 33% due to one-time payments due at the beginning of the fiscal year. All other departments are in line as expected.
- Emergency responses. Fire-related calls were down for the month, total EMS responses and ambulance transports decreased from the prior month. Overall, calls are up 16% over the prior year.

Bank Statements and Reconciliations

LGIP (Local Government Investment Pool)-General Fund

- Total sums of all funds equal ending balance of \$1,561,515.34.

LGIP –Debt Service Fund

- Total equals ending balance of \$34,014.50.

U.S. Bank

- Ending balance was \$114,539.77 in US Bank checking at end of October.

Operating Fund Summaries

Nothing to report.

Balance Sheets

- Nothing to report.

Check Register

- Check number 13061 to Camp Sherman Community Association. Reimbursed for shared cost of repair to the water filtration system at Station 704.
- Check number 13087 to Temp-Rite Mechanical. Cost to repair failed HVAC system in Community Hall.
- Check number 13100 to Central Oregon Community College. Fall tuition for all resident volunteers, Executive Assistant Spor and 50% Paramedic program tuition for Volunteer White.
- Check number 13103 to City of Bend. Instructor fees for technical extrication class.
- Check number 13112 to M&J Carpets. Fee for carpet cleaning in Community Hall after Folk Festival. Folk Festival has reimbursed the District for this expense.
- Check number 13121 to Pauly, Rogers and Co, PC. Payment for on-site visit and annual audit preparation.

Adjusting Journal Entries

- Entry for transfers from Building Reserve Fund for Station 703 Propane Radiant Heat project.
- Entry for ambulance receivables to actual.

Ambulance Report - Total of 37 transports for October.

Engine Response Report – No new payments, invoices for October. Three accounts were adjusted off due to various reasons: one determined not be auto-related per insurance, one with insufficient information to request records to bill, one with no accident report submitted. The data collection form for the crews has been revised to facilitate capturing better information to bill for these types of response.



Sisters-Camp Sherman Rural Fire Protection District
"Protecting Life and Property through Quality Service"

**Minutes of the Regular Meeting of the Board of Directors of the
Sisters-Camp Sherman Rural Fire Protection District
October 19, 2021**

1. Open the regular meeting

- a. Vice President Bill Rainey opened the regular meeting at 5:00 p.m.
 - i. Attending virtually via GoToMeeting: Vice President Rainey, Secretary/Treasurer McGowan and Director White. Staff attending: Executive Assistant Julie Spor, Chief Johnson, Deputy Chief Craig, Finance Manager Kay Johnson, Fire Safety Manager Green
 - ii. Absent: Board President Newport and Director Miller.

2. Association Update

- a. President Jeff Liming provided a written report/Association update for the Board packet. The members in attendance did not have any questions or comments regarding the report.

3. Consent Agenda

- a. *Unanimously approved the consent agenda as presented. Motion by Director White, Director McGowan second.*
 - i. *Questions/Discussion*
 1. Director McGowan asked about the process for Resident Volunteer reimbursements.
 2. Director McGowan asked about the progress of the training grounds project and inquired about a potential Board tour of the facilities. Chief Craig acknowledged he would work with the Board to schedule.

4. Correspondence

- a. None

5. Administration

- a. None

6. Fire Chief Report

- a. Chief Johnson reported we've responded to a couple of structure fires recently. They were challenging for the crews, but everyone worked well together and crews did a good job.
 - b. Chief Johnson provided a direct email to the Board prior to the meeting regarding COVID status and had no new information to report.
 - i. Director Rainey asked Chief Johnson to confirm that the District is prioritizing who we send on a medical call based on vaccination status. Chief Johnson affirmed.
 - ii. Director Rainey also inquired if the District will require all new employees of the District to be vaccinated. Chief Johnson is checking with legal counsel of this.
 - c. Chief Johnson reported that Prevention Chair Heather Miller has resigned after accepting a full-time job with the Oregon Office of State Fire Marshal. The Board would like to recognize Heather and sincerely thank her for her professionalism and leadership in managing many projects over the year for the District. They also would like noted that she would be welcome back at the District anytime. Staff will work on a gift commemorating her service to the District.
7. **Fire Safety Manager Report**
- a. FSM Green acknowledged Heather Miller for her efforts and hours volunteered with the District.
 - b. He's had a busy summer season and will provide a full report next month.
8. **Other Business**
- a. The District is working to coordinate open-burning with three NW Fire agencies (Sisters, Black Butte Ranch and Cloverdale) as well as the USFS and ODF.
9. No further business was discussed and the meeting adjourned at 5:28 p.m.

Respectfully submitted,

Julie Spor, Clerk of the Board

Sisters-Camp Sherman Dashboard

10/31/2021

Legend	Good	Watch	Neutral	
Financial				
	2021/2022 Budget	2021/2022 YTD Actual	% of Budget	33%
Revenue				
Beginning Fund Balance	\$ 1,651,842.00	\$ 1,773,634.69	107.37%	
Property Taxes Recvd.	\$ 3,037,220.00	\$ 17,004.50	0.56%	
Ambulance Revenue	\$ 375,000.00	\$ 143,376.23	38.23%	
GEMT Ambulance Revenue	\$ 20,000.00	\$ -	0.00%	
Fire Med Memberships	\$ 15,000.00	\$ 5,768.50	38.46%	
Grant Revenue	\$ 348,975.00	\$ -	0.00%	
Conflagration Income	\$ 50,000.00	\$ -	0.00%	
Interest Income	\$ 23,000.00	\$ 3,937.36	17.12%	
Other	\$ 113,138.00	\$ 34,667.85	30.64%	
Total YTD Revenue	\$ 5,634,175.00	\$ 1,978,389.13	35.11%	
Expenditures				
Personnel	\$ 2,610,365.00	\$ 899,031.21	34.44%	
Materials and Services	\$ 882,798.00	\$ 176,738.02	20.02%	
Capital Outlay	\$ 170,239.00	\$ 6,207.22	3.65%	
Contingency	\$ 326,443.00	\$ -	0.00%	
Debt Service	\$ 203,095.00	\$ 11,547.25	5.69%	
Total YTD Expenditures	\$ 4,192,940.00	\$ 1,093,523.70	26.08%	
Expenditures By Department				
Administration	\$ 796,017.00	\$ 212,295.58	26.67%	
Operations	\$ 2,061,109.00	\$ 707,584.14	34.33%	
Maintenance	\$ 389,280.00	\$ 68,931.66	17.71%	
Volunteers	\$ 416,996.00	\$ 95,165.07	22.82%	
Cash Balances	9/30/2021	10/31/2021		
U.S. Bank Operating Account	\$ 133,827.94	\$ 114,539.77		
Local Govt. Invest. Pool	\$ 1,756,965.70	\$ 1,561,515.34		
Employment Reserve Fund	\$ 161,471.00	\$ 161,471.00		
Building Reserve Fund	\$ 193,127.57	\$ 192,511.07		
Equipment Reserve Fund	\$ 561,660.30	\$ 561,660.30		
Debt Service Fund	\$ 33,496.96	\$ 34,014.50		
Total All Funds	\$ 2,840,549.47	\$ 2,625,711.98		

Legend	Good	Watch	Neutral	
Volunteer Activity	Last Month	Current Month		
Number of Vol. Firefighters	31	30		
Number of EMS Vol.	5	5		
Number of Fire Corps Vol.	33	33		
Number of Student Vol.	6	6		
Volunteers In Training Acad.	5	5		
Volunteers In Recruitment	0	0		
Emergency Responses	Last Month	Current Month	Year to Date	Previous YTD
Reported Fire-Related Calls	20	12	205	184
Confirmed Structure Fire	0	2	19	5
Confirmed Wildland Fire	2	1	39	32
Ambulance Responses	101	78	880	752
Ambulance Transports	46	37	421	362
Total calls for month	121	90	1085	936
Personnel Response	Last Month	Current Month	Year to Date	Goal
Volunteer Responses	226	419	2904	
Average Volunteer Response	1.87	4.66	2.68	
Career Responses	348	221	2879	
Average Career Response	2.88	2.46	2.65	
7 PC's Initiated	8	20	209	75%
7 PC's Covered	2	11	119	55%
			YTD	57%
Training Hours	Last Month	Current Month	Year to Date	
Volunteer Training Hrs.	309.65	483.86	3462.69	
Career Training Hrs.	128.6	94	1322.00	
Career Certifications	0	0	6	
Volunteer Certifications	1	4	46	
Employee Injuries	Last Month	Current Month	Year to date	
Requiring Treatment	0	1	1	
Not Requiring Treatment	0	0	0	

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Oper Acct (Operating Account) (7)
October 31, 2021

Account: 10001080
Bank Account Number: 153695237070

Bank Statement Balance:	163,965.01	Book Balance Previous Month:	133,827.94
Outstanding Deposits:	10,239.12	Total Receipts:	238,572.80
Outstanding Checks:	140,626.86	Total Disbursements:	257,860.77
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	33,577.27	Book Balance:	114,539.77

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
66	19.12	84	10,220.00				
						Total:	10,239.12

Deposits cleared: 33 items Deposits Outstanding: 2 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1	41,528.47	13101	900.00	13116	67.20	13130	163.81
12975	138.57	13102	20.00	13117	90.00	13131	180.90
13040	100.00	13103	880.00	13118	5.00	13133	270.90
13045	25.00	13104	1,114.00	13119	275.00	13134	395.00
13054	85.00	13105	817.50	13120	92.00	13135	665.50
13081	678.00	13106	480.00	13121	3,750.00	13136	29.40
13087	79.85	13107	120.35	13122	57.57	13137	185.00
13093	83.99	13108	2,000.00	13123	52.84	13138	13.88
13094	566.98	13109	394.70	13125	285.00	13139	65.71
13096	32.98	13111	21.80	13126	1,013.75	13140	650.00
13097	159.83	13112	385.00	13127	737.02		
13099	142.08	13115	39.00	13128	50.00	Total:	69,664.38

Checks cleared: 82 items Checks Outstanding: 46 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

*** Bank Balance does not equal Book Balance
*** Outstanding Check amount is Incorrect

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3233 IMG S Y ST01

Business Statement

Account Number
1 536 9523 7070
Statement Period:
Oct 1, 2021
through
Oct 29, 2021

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00000547 02 AB 0.461 000638989069771 P Y
SISTERS-CAMP SHERMAN RURAL
FIRE PROTECTION DISTRICT
OPERATING FUND
PO BOX 1509
SISTERS OR 97759-1509



To Contact U.S. Bank
Commercial Customer
Service: 1-877-295-2509
U.S. Bank accepts Relay Calls
Internet: usbank.com

NEWS FOR YOU

Scan here with your phone's camera to download the U.S. Bank Mobile App.



INFORMATION YOU SHOULD KNOW

New Terms and Conditions will be effective for U.S. Bank business clients on November 1, 2021. You can view current and new Terms and Conditions at usbank.com/t/termsandconditions. Use access code "terms2021." If you are unable to access this information for any reason, please reach out to your U.S. Bank contact or Commercial Customer Service team for assistance.

GOLD BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number 1-536-9523-7070

Account Summary

	# Items	\$	
Beginning Balance on Oct 1			190,811.13
Customer Deposits	3		1,958.75
Other Deposits	28		226,393.68
Other Withdrawals	9		180,596.06-
Checks Paid	71		74,802.49-
Ending Balance on Oct 31, 2021		\$	163,965.01

md
RCVD 11/9/21 PO# _____
ACCT# _____
CAPT INITIALS _____
CHIEF INITIALS _____

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount	
	Oct 15	9253883352	363.00 X		Oct 26	8355922128	20.75 X	
	Oct 22	9253935139	1,575.00 X					
Total Customer Deposits							\$	1,958.75

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Oct 4	Electronic Deposit From Regence BCBCO	REF=212730138795240N00 6930238155HCCLAIMPMTPRPMX00001	\$ 135.80 X
Oct 6	Electronic Deposit From PNC BILLPAYMENT	REF=212740077571630N00 3383063211001210ETFB002	14.68 X
Oct 6	Electronic Deposit From STRIPE	REF=212780145724930N00 1800948598TRANSFER ST- K3M2W2D4Q2K8	19.12 X
Oct 6	Electronic Deposit From Stream	REF=212780106709870N00 00048993014699901	575.00 X
Oct 7	Electronic Deposit From PacificSource	REF=212780142621190N00 3562420416CREDIT 3077581	282.61 X



Account Statement - Transaction Summary

For the Month Ending October 31, 2021

SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374

Oregon LGIP

Opening Balance	1,756,965.70
Purchases	4,549.79
Redemptions	(200,000.15)

Asset Summary

Oregon LGIP	1,561,515.34	October 31, 2021	September 30, 2021
			1,756,965.70

Total \$1,561,515.34 \$1,756,965.70

Closing Balance	\$1,561,515.34
Dividends	713.36

* LGIP = 645,872.97
 * Employment = 161,471.00
 * Building = 192,511.07
 * Equipment = 561,660.30
 \$1,561,515.34

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
1-00-0-1070 LGIP Acct #4374					
		09/30/2021 (09/21) Balance			840,706.63
CD	1	LGIP Redemption Fees		.15-	
CR	7	LGIP Dividends	713.36		
CRUS	26	Jefferson County Taxes	478.21		
CRUS	29	Deschutes County Taxes	3,358.22		
CRUS	36	TXFR from Pool for Payroll/Bills		200,000.00-	
JE	1	Txfr from Bldg Reserve for Station 703 Propane Radia	616.50		
		10/31/2021 (10/21) Period Totals and Balance	5,166.29 *	200,000.15- *	845,872.97

2-00-0-1070 Empl Fund

09/30/2021 (09/21) Balance			181,471.00
10/31/2021 (10/21) Period Totals and Balance	.00 *	.00 *	181,471.00

3-00-0-1070 Bldg Fund

	09/30/2021 (09/21) Balance			193,127.57
JE	2 Txfr from Bldg Reserve for Station 703 Propane Radia		616.50-	
	10/31/2021 (10/21) Period Totals and Balance	.00 *	616.50- *	192,511.07

4-00-0-1070 Equipment Fund

09/30/2021 (09/21) Balance			561,660.30
10/31/2021 (10/21) Period Totals and Balance	.00 *	.00 *	561,660.30

5-00-0-1075 Technology Reserve Fund

09/30/2021 (09/21) Balance			.00
10/31/2021 (10/21) Period Totals and Balance	.00 *	.00 *	.00

Number of transactions: 10 Number of accounts: 5

	<u>Debit</u>	<u>Credit</u>	<u>Proof</u>
Grand Totals:	<u>5,166.29</u>	<u>200,616.65-</u>	<u>195,450.36-</u>

Report Criteria:

Actual amounts

All accounts

Account.Account number = "10001070","20001070","30001070","40001070","50001070","50001075"

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

LGIP Bond Account (BOND TAX REVENUE) (8)
October 31, 2021

Account: 70001030

Bank Account Number: 153895237351

Bank Statement Balance:	34,014.50	Book Balance Previous Month:	33,771.75
Outstanding Deposits:	.00	Total Receipts:	242.75
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	34,014.50	Book Balance:	34,014.50

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 2 Items Deposits Outstanding: 0 Items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 Items Checks Outstanding: 0 Items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



Account Statement - Transaction Summary

For the Month Ending October 31, 2021

SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132

Oregon LGIP		Asset Summary	
		October 31, 2021	September 30, 2021
Opening Balance	33,771.75		
Purchases	242.75	34,014.50	33,771.75
Redemptions	0.00		
Total		\$34,014.50	\$33,771.75

Closing Balance	\$34,014.50
Dividends	14.10

Account Number	Account Title	2020-20 Prior YTD Actual	2021-21 Current Period Actual Actual	2021-21 Current YTD Actual	2021-22 Current Year Budget	Balance Remaining +/-	% Collected
GENERAL FUND							
1-01-0-40100	Property Taxes-Current	8,279.88	.00	.00	2,987,220.00	2,987,220.00-	.00
1-01-0-40200	Property Taxes-Prior	27,144.65	3,835.19	17,004.50	50,000.00	32,995.50-	34%
1-01-0-41100	Ambulance Revenue	154,501.75	33,592.55	143,378.23	375,000.00	231,623.77-	38%
1-01-0-41110	GEMT Ambulance Revenu	85,882.00	.00	.00	20,000.00	20,000.00-	.00
1-01-0-41200	Other Fees for Service	3,225.00	205.00-	2,565.00	93,036.00	90,473.00-	3%
1-01-0-42100	Fire Med Subscriptions	7,097.50	1,525.00	5,788.50	15,000.00	9,231.50-	38%
1-01-0-43100	Interest Income	6,292.71	714.80	3,937.36	23,000.00	19,062.64-	17%
1-01-0-44100	Grant Revenue	35,173.22	.00	.00	348,975.00	348,975.00-	.00
1-01-0-44200	Donations Received	2,370.00	10,400.00	13,052.90	10,000.00	3,052.90	131%
1-01-0-44300	Conflagration Income	.00	.00	.00	50,000.00	50,000.00-	.00
1-01-0-45000	Misc Revenue	11,910.53	163.00	19,049.95	10,100.00	8,949.95	189%
1-01-0-49990	Beginning Working Capital	1,646,876.54	.00	1,773,634.69	1,651,842.00	121,792.69	107%
Total GENERAL FUND REVENUE:		1,988,733.78	50,025.34	1,978,389.13	5,634,175.00	3,655,785.87-	35%
GENERAL FUND Revenue Total:		1,988,733.78	50,025.34	1,978,389.13	5,634,175.00	3,655,785.87-	35%
Net Total GENERAL FUND:		1,988,733.78	50,025.34	1,978,389.13	5,634,175.00	3,655,785.87-	35%

Account Number	Account Title	2020-20 Prior YTD Actual	2021-21 Current Period Actual	2021-21 Current YTD Actual	2021-22 Current Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	185,569.94	35,990.80	178,901.95	588,717.00	409,815.05	30%
	Total OPERATIONS DEPARTMENT:	622,410.99	149,094.59	670,755.52	1,906,402.00	1,235,646.48	35%
	Total MAINTENANCE DEPARTMENT:	6,240.01	1,266.17	5,780.67	26,361.00	20,580.33	22%
	Total VOLUNTEERS DEPARTMENT:	25,315.13	8,731.20	43,593.07	88,865.00	45,291.93	49%
	GENERAL FUND Expenditure Total:	839,538.07	195,084.76	899,031.21	2,610,365.00	1,711,333.79	34%
	Net Total GENERAL FUND:	839,538.07-	195,084.76-	899,031.21-	2,610,365.00-	1,711,333.79-	34%
	Net Grand Totals:	839,538.07-	195,084.76-	899,031.21-	2,610,365.00-	1,711,333.79-	34%

Account Number	Account Title	2020-21 Prior YTD Actual	Current Period Actual	Current YTD Actual	2021-22 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	59,389.58	17,082.19	33,393.83	197,951.00	164,557.37	17%
	Total OPERATIONS DEPARTMENT:	45,877.90	8,727.88	38,828.82	154,706.00	117,877.38	24%
	Total MAINTENANCE DEPARTMENT:	40,447.28	15,370.45	56,943.77	202,030.00	145,086.23	28%
	Total VOLUNTEERS DEPARTMENT:	45,842.92	22,687.98	49,572.00	328,111.00	278,538.00	15%
	GENERAL FUND Expenditure Total:	191,357.64	61,868.28	176,738.02	882,798.00	706,058.98	20%
	Net Total GENERAL FUND:	191,357.64-	61,868.28-	176,738.02-	882,798.00-	706,058.98-	20%
	Net Grand Totals:	191,357.64-	61,868.28-	176,738.02-	882,798.00-	706,058.98-	20%

Account Number	Account Title	2020-21 Prior YTD Actual	Current Period Actual	Current YTD Actual	2021-22 Current Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	.00	.00	.00	9,350.00	9,350.00	.00
	Total OPERATIONS DEPARTMENT:	.00	.00	.00	.00	.00	.00
	Total MAINTENANCE DEPARTMENT:	.00	.00	6,207.22	160,889.00	154,681.78	4%
	GENERAL FUND Expenditure Total:	.00	.00	6,207.22	170,239.00	164,031.78	4%
	Net Total GENERAL FUND:	.00	.00	6,207.22-	170,239.00-	164,031.78-	4%
	Net Grand Totals:	.00	.00	6,207.22-	170,239.00-	164,031.78-	4%

SISTERS-CAMP SHERMAN
BALANCE SHEET
OCTOBER 31, 2021

GENERAL FUND

ASSETS

1-00-0-1070	LGIP ACCT #4374	845,872.97	
1-00-0-1080	US BANK OPERATING ACCT	114,539.77	
1-00-0-1099	PETTY CASH	115.49	
1-00-0-1120	AMBULANCE RECEIVABLES	229,058.88	
1-00-0-1160	ALLOWANCE FOR UNCOLLECTIBLE AM	(114,691.83)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE	71,112.89	
	TOTAL ASSETS		<u><u>946,008.37</u></u>

LIABILITIES AND EQUITY

LIABILITIES

1-00-0-2250	DEFERRED REVENUE	49,595.89	
	TOTAL LIABILITIES		49,595.89

FUND EQUITY

1-00-0-3190	CURRENT YEAR APPROPRIATION	(5,634,175.00)	
	UNAPPROPRIATED FUND BALANCE:		
1-00-0-3900	RETAINED EARNINGS	5,634,175.00	
	REVENUE OVER EXPENDITURES - YTD	898,412.88	
	BALANCE - CURRENT DATE	<u>8,530,587.88</u>	
	TOTAL FUND EQUITY		<u>898,412.88</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>946,008.37</u></u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
OCTOBER 31, 2021

EMPLOYMENT RESERVE FUND

<u>ASSETS</u>			
2-00-0-1070	EMPL FUND	161,471.00	
	TOTAL ASSETS		<u>161,471.00</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
2-00-0-3120	EMPLOYMENT RESERVE	922,488.00	
UNAPPROPRIATED FUND BALANCE:			
2-00-0-3900	RETAINED EARNINGS	(922,488.00)	
	REVENUE OVER EXPENDITURES - YTD	161,471.00	
	BALANCE - CURRENT DATE	<u>(760,997.00)</u>	
	TOTAL FUND EQUITY		<u>161,471.00</u>
	TOTAL LIABILITIES AND EQUITY		<u>161,471.00</u>

**SISTERS-CAMP SHERMAN
BALANCE SHEET
OCTOBER 31, 2021**

BUILDING RESERVE FUND

<u>ASSETS</u>			
3-00-0-1070	BLDG FUND		192,511.07
	TOTAL ASSETS		<u>192,511.07</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
3-00-0-3120	BUILDING RESERVE	(182,823.17)
UNAPPROPRIATED FUND BALANCE:			
3-00-0-3900	RETAINED EARNINGS	182,823.17	
	REVENUE OVER EXPENDITURES - YTD	<u>192,511.07</u>	
	BALANCE - CURRENT DATE		<u>355,134.24</u>
	TOTAL FUND EQUITY		<u>192,511.07</u>
	TOTAL LIABILITIES AND EQUITY		<u>192,511.07</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
OCTOBER 31, 2021

EQUIPMENT RESERVE FUND

<u>ASSETS</u>			
4-00-0-1070	EQUIPMENT FUND		561,660.30
	TOTAL ASSETS		<u>561,660.30</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
4-00-0-3120	EQUIPMENT RESERVE	(868,984.00)	
UNAPPROPRIATED FUND BALANCE:			
4-00-0-3900	RETAINED EARNINGS	868,984.00	
	REVENUE OVER EXPENDITURES - YTD	<u>561,660.30</u>	
	BALANCE - CURRENT DATE	<u>1,430,644.30</u>	
	TOTAL FUND EQUITY		<u>561,660.30</u>
	TOTAL LIABILITIES AND EQUITY		<u>561,660.30</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
OCTOBER 31, 2021

DEBT SERVICE FUND

ASSETS

7-00-0-1030	BOND TAX REVENUE LGIP	34,014.50	
7-00-0-1460	PROPERTY TAXES RECEIVABLE	4,678.70	
	TOTAL ASSETS		38,693.20

LIABILITIES AND EQUITY

LIABILITIES

7-00-0-2250	DEFERRED REVENUE	3,399.72	
	TOTAL LIABILITIES		3,399.72

FUND EQUITY

7-00-0-3120	DEBT SERVICE FUND	(241,315.00)	
	UNAPPROPRIATED FUND BALANCE:		
7-00-0-3900	RETAINED EARNINGS	241,315.00	
	REVENUE OVER EXPENDITURES - YTD	35,293.48	
	BALANCE - CURRENT DATE	276,608.48	
	TOTAL FUND EQUITY		35,293.48
	TOTAL LIABILITIES AND EQUITY		38,693.20

Check Register - October 2021

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/11/2021	12729	Bend Broadband	8224600070119276- 703 cable	\$ (160.00) V
10/14/2021	13052	911 Supply	Cotton Polos	\$ 2,029.42
10/14/2021	13053	Ace Hardware, Inc.	Heat shrink tubing	\$ 19.29
10/14/2021	13053	Ace Hardware, Inc.	Retrofit supplies - Incident Support Unit	\$ 6.43
10/14/2021	13053	Ace Hardware, Inc.	Cleaning supplies	\$ 12.86
10/14/2021	13053	Ace Hardware, Inc.	Spray paint to mark new storz triamese	\$ 4.59
10/14/2021	13053	Ace Hardware, Inc.	Duct tape for Sta 701 shop	\$ 5.51
10/14/2021	13053	Ace Hardware, Inc.	Shop supplies	\$ 65.84
10/14/2021	13053	Ace Hardware, Inc.	Wire nuts for electrical	\$ 11.56
10/14/2021	13053	Ace Hardware, Inc.	Sealer/fasteners for SCBA bottle rack Inc. Supp. Unit	\$ 12.70
10/14/2021	13053	Ace Hardware, Inc.	Sealer for plywood for Inc. Supp. Unit	\$ 9.18
10/14/2021	13054	Air Med Care Network	Harrison Air/Ground membership Household ID 762822	\$ 85.00
10/14/2021	13055	Alpine Internet Solutions	Webiste Management & Hosting - 11/2021	\$ 85.00
10/14/2021	13056	Baxter Auto Parts Inc, Auto Parts	771 Oil filter and oil change supplies	\$ 105.41
10/14/2021	13056	Baxter Auto Parts Inc, Auto Parts	Def for ambulances	\$ 39.96
10/14/2021	13056	Baxter Auto Parts Inc, Auto Parts	Brake pads	\$ 79.98
10/14/2021	13056	Baxter Auto Parts Inc, Auto Parts	Brake caliper fluid	\$ 12.36
10/14/2021	13057	Bend Broadband	8224 60 003 0017578 - Cable Elm	\$ 667.75
10/14/2021	13058	Beverly Halcon	Reimb. candy purchased for Halloween Safety bags	\$ 134.30
10/14/2021	13059	BOUND TREE MEDICAL, LLC.	Med Supplies Order 103072183	\$ 76.79
10/14/2021	13059	BOUND TREE MEDICAL, LLC.	EMS SUPPLY ORDER# 39316806	\$ 148.98
10/14/2021	13059	BOUND TREE MEDICAL, LLC.	EMS ORDER# 39320768	\$ 123.73
10/14/2021	13059	BOUND TREE MEDICAL, LLC.	STETHOSCOPE FOR AIRWAY TRAINING KIT	\$ 85.99
10/14/2021	13060	Brian Heisler	Res. Vol. Mileage & Food Reimb. 09/21	\$ 350.00
10/14/2021	13061	Camp Sherman Community Association	Repair to Water system/filtration system	\$ 676.00
10/14/2021	13062	Campbell Clarke	Res. Vol. Mileage & Food Reimb. 09/21	\$ 350.00
10/14/2021	13063	Caselle, Inc.	Contract support charges 11/2021	\$ 343.00
10/14/2021	13064	CEC, INC	electric-Elm	\$ 1,282.25
10/14/2021	13064	CEC, INC	electric-Buffalo	\$ 83.50
10/14/2021	13064	CEC, INC	electric-Lariat	\$ 33.66
10/14/2021	13064	CEC, INC	electric-Camp Sherman	\$ 99.44
10/14/2021	13065	CenturyLink	Acct 5415952373171B	\$ 57.50
10/14/2021	13066	City of Sisters	04-6332-00 Elm St.	\$ 435.95
10/14/2021	13067	Dana Signs	reflective decals	\$ 49.80
10/14/2021	13067	Dana Signs	reflective decals	\$ 29.85
10/14/2021	13068	DMV	dmv record Check	\$ 24.25
10/14/2021	13069	Flowers By Deanna	Flowers - Bialous	\$ 71.00
10/14/2021	13070	InnerTech	IT Services: Setup new users, server updates, spam filter	\$ 366.60
10/14/2021	13071	Jacob Van Lieu	Res. Vol. Mileage & Food Reimb. 09/21	\$ 350.00
10/14/2021	13072	Julle Spor	Cell Phone Reimb. 4/12	\$ 200.00
10/14/2021	13073	Les Schwab Warehouse Center	Tires - 711	\$ 1,053.04
10/14/2021	13074	LIFE-ASSIST	EMS SUPPLY ORDER# 59212147	\$ 117.80
10/14/2021	13074	LIFE-ASSIST	EMS SUPPLY ORDER# 59212147	\$ 28.12
10/14/2021	13074	LIFE-ASSIST	EMS SUPPLY ORDER# 59212147	\$ 15.00
10/14/2021	13075	Local Government Law Group, P.C.	Legal - General	\$ 2,180.50
10/14/2021	13075	Local Government Law Group, P.C.	Legal - Personnel	\$ 343.00
10/14/2021	13076	MFCP, Inc	Adapter for quick coupling connection 726 alrbag	\$ 83.00
10/14/2021	13077	Neuromusculoskeletal Center of the	Drug screens: Lamatta, Logan, Needles	\$ 183.00
10/14/2021	13078	Norco Medical Supply, Inc.	oxygen	\$ 36.71
10/14/2021	13079	Pac Office Automation - Lease	500-50016158 Konlca Contract	\$ 290.00
10/14/2021	13080	Pacific Office Automation, Inc	copies/kit - HP Printers	\$ 58.05
10/14/2021	13080	Pacific Office Automation, Inc	copies/kit - Konlca	\$ 52.62
10/14/2021	13081	Pony Express, Inc.	Shipping for PPE Repalrs	\$ 15.38
10/14/2021	13082	Quill	Office Supplies (General Re-Stock)	\$ 126.53
10/14/2021	13082	Quill	Office Supplies (General Re-Stock)	\$ 57.57
10/14/2021	13083	Rachel Ulm	Res. Vol. Mileage & Food Reimb. 10/21	\$ 600.00
10/14/2021	13084	SDAO	SDAO Membership Dues 2022	\$ 3,197.43
10/14/2021	13085	SDIS	Admin Health Insurance	\$ 3,671.84
10/14/2021	13085	SDIS	Admin Lfe, ST/LTD	\$ 146.58
10/14/2021	13085	SDIS	Operations Health Insurance	\$ 17,798.27
10/14/2021	13085	SDIS	Operations Lfe, ST/LTD	\$ 732.90
10/14/2021	13085	SDIS	Ins/Disability - Orthodontia pass through	\$ 107.49
10/14/2021	13086	Sisters Rental	Replace fouled spark plug, serviced fire fan	\$ 79.45
10/14/2021	13087	Temp-Rite Mechanical	HVAC repair, Community Room system	\$ 1,457.00
10/14/2021	13088	The Sign Man	Green Sheeted Blanks	\$ 941.29
10/14/2021	13089	Thornton Brown	cell phone reimbursement - October 2021	\$ 50.00
10/14/2021	13090	Tyler Smith	Reimb. NREMT Psychomotor Exam Fee	\$ 360.00

<u>Date</u>	<u>Check No.</u>	<u>Pavee</u>	<u>Description</u>	<u>Amount</u>
10/14/2021	13091	Vohs Custom Landscaping	Weekly maintenance per contract.	\$ 750.00
10/14/2021	13092	WCP Solutions	Fabric softener	\$ 18.20
10/14/2021	13092	WCP Solutions	car & truck wash	\$ 64.60
10/25/2021	13093	911 Supply	Size 36 Uniform Belt	\$ 32.99
10/25/2021	13093	911 Supply	Name Tapes for Parkas - Lieutenants	\$ 51.00
10/25/2021	13094	AT&T MOBILITY	Acct: 287297124283	\$ 566.96
10/25/2021	13095	Avion Water Co Inc.	Water-703	\$ 25.51
10/25/2021	13096	Battery Systems Inc.	Lead acid batteries for lightbox flashlights	\$ 32.98
10/25/2021	13097	Bend Broadband	8224 60 007 0119276 - 703 Cable	\$ 159.83
10/25/2021	13098	BI-Mart Corporation	Bins for EMS supply room organization	\$ 47.94
10/25/2021	13098	BI-Mart Corporation	Bins for EMS supply room organization	\$ 43.95
10/25/2021	13098	BI-Mart Corporation	Air hoses	\$ 43.47
10/25/2021	13098	BI-Mart Corporation	Organizer for EMS Supply Room	\$ 7.99
10/25/2021	13099	BOUND TREE MEDICAL, LLC.	EMS Order #103130958 IV Solution	\$ 70.92
10/25/2021	13099	BOUND TREE MEDICAL, LLC.	EMS Order # 103133901 I-Gel	\$ 71.16
10/25/2021	13100	Central Oregon Com College	820300295 Clarke Fall Tuition	\$ 2,788.00
10/25/2021	13100	Central Oregon Com College	820271601 Deutz Fall Tuition	\$ 509.25
10/25/2021	13100	Central Oregon Com College	820004071 Duda Fall Tuition	\$ 723.75
10/25/2021	13100	Central Oregon Com College	820306994 Heisler Fall Tuition	\$ 3,109.50
10/25/2021	13100	Central Oregon Com College	820307490 Maupin Fall Tuition	\$ 2,308.75
10/25/2021	13100	Central Oregon Com College	820046726 Spor Fall Tuition	\$ 515.00
10/25/2021	13100	Central Oregon Com College	820285884 Ulm Fall Tuition	\$ 1,874.00
10/25/2021	13100	Central Oregon Com College	820285886 Van Lieu Fall Tuition	\$ 1,467.25
10/25/2021	13100	Central Oregon Com College	820277339 White Fall Tuition (50%)	\$ 937.00
10/25/2021	13101	Central Oregon Pave and Seal, LLC	Asphalt Repair, Station 701 back lot	\$ 900.00
10/25/2021	13102	Central Oregon Public Safety Chaplaincy	Employee Donations	\$ 20.00
10/25/2021	13103	City of Bend	Technical Auto Extrication per NFPA Stds	\$ 880.00
10/25/2021	13104	Eastern Oregon University	910217779 Spor Fall Term Tuition	\$ 1,114.00
10/25/2021	13105	Ed Staub & Sons Propane	Propane tank rental	\$ 1.00
10/25/2021	13105	Ed Staub & Sons Propane	New 500 gal tank and install at Station 703, Radiant Propane Heat	\$ 616.50
10/25/2021	13106	Fire Rescue NW, LLC	HOLMATRO HOSE COUPLING REPAIR/REPLACEMENT	\$ 480.00
10/25/2021	13107	InnerTech	IT Services: Email forwards, remote assistance Craig	\$ 120.35
10/25/2021	13108	KJ Accounting	Monthly Finance Manager Services 10/2021	\$ 2,000.00
10/25/2021	13109	L.N. CURTIS & SONS	Structure gloves	\$ 394.70
10/25/2021	13110	Les Schwab Warehouse Center	VALVE STEM EXTENSIONS (771/775/776)	\$ 233.07
10/25/2021	13111	LIFE-ASSIST	Endotracheal Stylette	\$ 21.80
10/25/2021	13112	M&J Carpet and Upholstery Cleaning	Comm. Hall Carpets - Post Folk Festival	\$ 385.00
10/25/2021	13113	Mid Columbia Producers, Inc	Fuel - September 2021	\$ 1,568.42
10/25/2021	13114	Mission Linen Supply, Inc.	mats/rugs	\$ 48.06
10/25/2021	13115	Momentum Promo	Embroidery - White	\$ 39.00
10/25/2021	13116	Northwest Safety Clean	Turnout repairs	\$ 67.20
10/25/2021	13117	OFSOA	Membership Dues Spor 2021	\$ 40.00
10/25/2021	13117	OFSOA	'21 Fall Conference	\$ 50.00
10/25/2021	13118	Oregon Fire Service HonorGuard	Employee Pass-Through Donations	\$ 5.00
10/25/2021	13119	Pacific Fire Apparel	Design services - 701 Sweatshirt	\$ 275.00
10/25/2021	13120	Paladin Background Screening	Backgrounds: Logan, Spelatz, Dunn, Deutz	\$ 92.00
10/25/2021	13121	Pauly, Rogers and Co., PC	June 30, 2021 Audit	\$ 3,750.00
10/25/2021	13122	Quill	Office Supplies: Halloween & General	\$ 57.57
10/25/2021	13123	Republic Services	Disposal services: Elm Street	\$ 34.38
10/25/2021	13123	Republic Services	Disposal services: Buffalo	\$ 18.46
10/25/2021	13124	SeaWestern, Inc.	Nomex Duty Pants: White/ Deutz	\$ 320.20
10/25/2021	13124	SeaWestern, Inc.	Lion Uniform Trousers	\$ 320.20
10/25/2021	13125	Sisters-Camp Sherman F&A Assn.	Comm. Asst Fund - Employee Pass Through Donations	\$ 65.00
10/25/2021	13125	Sisters-Camp Sherman F&A Assn.	Donation - Salisbury - General	\$ 200.00
10/25/2021	13126	Systems Design	EMS billing & postage - September 21	\$ 1,013.75
10/25/2021	13127	The Sign Man	3 numbers for E-signs"	\$ 737.02
10/25/2021	13128	Thornton Brown	cell phone reimbursement - November 2021	\$ 50.00
10/25/2021	13129	Treasure Valley Coffee	water & cooler rental	\$ 147.00
10/25/2021	13130	ULINE	Red & Green Trash Liners for Spirit of Christmas	\$ 163.81
10/25/2021	13131	WCP Solutions	Hand soap, folding towels and bathroom tissue	\$ 138.00
10/25/2021	13131	WCP Solutions	can liners	\$ 42.90
10/25/2021	13132	Your Care, LLC	Lamaita FF Physical	\$ 300.00
10/25/2021	13132	Your Care, LLC	Needles: FF/Wellness Physical	\$ 120.00
10/25/2021	13132	Your Care, LLC	Needles: Labs	\$ 210.00
10/25/2021	13132	Your Care, LLC	Logan: Labs	\$ 210.00
10/25/2021	13132	Your Care, LLC	Logan: FF Physical	\$ 300.00
10/25/2021	13132	Your Care, LLC	Van Lieu: Hep B Immunizations	\$ 85.00
10/25/2021	13132	Your Care, LLC	Lamaita: Labs	\$ 210.00

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/25/2021	13132	Your Care, LLC	Dude: Hep B Immunizations	\$ 85.00
10/25/2021	13132	Your Care, LLC	Spelatz: Labs	\$ 210.00
10/25/2021	13132	Your Care, LLC	Spelatz: FF Physical	\$ 300.00
10/28/2021	13133	AFLAC	AFLAC	\$ 270.90
10/28/2021	13134	Alpine Internet Solutions	Content Plan - 11/2021	\$ 395.00
10/28/2021	13135	Bend Broadband	8224 60 003 0017578 - Cable Elm	\$ 665.50
10/28/2021	13136	Bi-Mart Corporation	Ice	\$ 29.40
10/28/2021	13137	DPSST	Criminal History Check - Van Lieu	\$ 46.25
10/28/2021	13137	DPSST	Criminal History Check - Maupin	\$ 46.25
10/28/2021	13137	DPSST	Criminal History Check - Henkle	\$ 46.25
10/28/2021	13137	DPSST	Criminal History Check - Snow (SAFER Grant)	\$ 46.25
10/28/2021	13138	Heather Miller	Reimbursement for Halloween supplies (6-8 grade)	\$ 13.88
10/28/2021	13139	Hoyt's Hardware	Station 704 Upgrade Supplies	\$ 57.31
10/28/2021	13139	Hoyt's Hardware	Training supplies	\$ 8.40
10/28/2021	13140	SeaWestern, Inc.	SCBA COMPRESSOR SERVICE	\$ 650.00
10/28/2021	700006	US Bank - Visa	2022 NW Leadership Seminar - Ast	\$ 395.00
10/28/2021	700006	US Bank - Visa	CARBIDE CHAIN FOR 721 SAW (BAILEYS)	\$ 181.09
10/28/2021	700006	US Bank - Visa	Reusable facemasks for station use - Ast	\$ 15.86
10/28/2021	700006	US Bank - Visa	Car wash brush heads	\$ 39.12
10/28/2021	700006	US Bank - Visa	Divider bins for EMS Supply Room	\$ 41.25
10/28/2021	700006	US Bank - Visa	1000 bulbs, LED lights for Station 701	\$ 185.57
10/28/2021	700006	US Bank - Visa	Wall switch replacement	\$ 92.07
10/28/2021	700006	US Bank - Visa	Metal halide bulbs	\$ 57.94
10/28/2021	700006	US Bank - Visa	Mobile WIFI Router	\$ 509.98
10/28/2021	700006	US Bank - Visa	Tactical worksheets	\$ 108.25
10/28/2021	700006	US Bank - Visa	Credit COSHA Conference (Canceled)	\$ (200.00)
10/28/2021	700006	US Bank - Visa	Spor Birthday Cake	\$ 4.50
10/28/2021	700006	US Bank - Visa	Structure boots - Helsler	\$ 173.98
10/28/2021	700006	US Bank - Visa	Passport nametags	\$ 13.34
10/28/2021	700006	US Bank - Visa	Smoke tubes	\$ 67.58
10/28/2021	700006	US Bank - Visa	Boot traction cleats	\$ 143.11
10/28/2021	700006	US Bank - Visa	Lodging: Company Officer Training	\$ 387.67
10/28/2021	700006	US Bank - Visa	Company Officer Training	\$ 300.00
10/28/2021	700006	US Bank - Visa	Amazon - Halloween Parade Supplies	\$ 68.70
10/28/2021	700006	US Bank - Visa	Dinner for fire crew - Fox Ridge Circle Fire	\$ 372.40
10/28/2021	700006	US Bank - Visa	Adobe Software Subscription - SAFER Grant	\$ 19.99
10/28/2021	700006	US Bank - Visa	Annual Subscription - Survey Monkey	\$ 384.00
10/28/2021	700006	US Bank - Visa	COCC Book Order - Van Lieu	\$ 255.75
10/28/2021	700006	US Bank - Visa	Tip for Takodas Dinner for Extrication Class	\$ 25.00
10/28/2021	700006	US Bank - Visa	Bumper and repairs 723	\$ 175.30
10/28/2021	700006	US Bank - Visa	Compartment for 734	\$ 15.99
10/28/2021	700006	US Bank - Visa	Torque cartridge	\$ 79.16
10/28/2021	700006	US Bank - Visa	Annual Vehicle Service (multiple) supplies	\$ 1,090.12
10/28/2021	700006	US Bank - Visa	Repair parts 724	\$ 38.66
10/28/2021	700006	US Bank - Visa	Repair parts 723	\$ 24.80
10/28/2021	700006	US Bank - Visa	Air dryer replacement 726	\$ 73.99
10/28/2021	700006	US Bank - Visa	Air filters	\$ 148.37
10/28/2021	700006	US Bank - Visa	Fire Corps lunch for Halloween bag prep	\$ 62.90
10/28/2021	700006	US Bank - Visa	Supplies TC: mountable steering wheel desk, pens, DVD drive	\$ 91.67
10/28/2021	700006	US Bank - Visa	Sisters Coffee - Station 701	\$ 164.49
10/28/2021	700006	US Bank - Visa	Ullm Fall Term Paramedic Book	\$ 537.83
10/28/2021	700006	US Bank - Visa	Credit from COCC Bookstore	\$ (36.40)
10/28/2021	700006	US Bank - Visa	Fuel tank cap - Tahoe	\$ 13.98
10/28/2021	700006	US Bank - Visa	Remote work subscription - Blalous	\$ 44.00
10/28/2021	700006	US Bank - Visa	Firebusters Lunch - Black Butte School	\$ 135.00
10/28/2021	700006	US Bank - Visa	Postage Stamps	\$ 58.00

Report Criteria:

Include transaction count

Journal Code: Journal code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
10/31/2021	1	Txfr from Bldg Reserve for Station 703 Pro	1-00-0-1070	LGIP Acct #4374	618.50	
10/31/2021	2	Txfr from Bldg Reserve for Station 703 Pro	3-00-0-1070	Bldg Fund	.00	618.50-
10/31/2021	3	Amb Receivables to Actual	1-00-0-1120	Ambulance Receivables	14,480.66	
10/31/2021	4	Amb Receivables to Actual	1-00-0-1160	Allowance for Uncollectible Am	.00	7,230.33-
10/31/2021	5	Amb Receivables to Actual	1-01-0-41100	Ambulance Revenue	.00	7,230.33-
Total JOURNAL ENTRIES (JE):					15,077.16	15,077.16-
References: 5 Transactions: 5						
Grand Totals:					15,077.16	15,077.16-

Report Criteria:

Include transaction count

Journal Code: Journal code = "JE"

Ambulance Receivable as of October 31, 2021

	<u>SystDes</u>
Beginning Ambulance Receivable	214,531.32
Payments received	26,341.47
Adjustments	30,908.97
New Charges	71,778.00
ENDING Ambulance Receivable	<u>229,058.88</u>

Total # of Transports **37**

Adjustments

Medicare/Medicaid	25,933.51
Collection	5,913.20
Bankruptcy/Other Writeoff	(1,546.74)
FireMed	609.00
Total Adjustments	<u>30,908.97</u>

Outstanding Accounts By Age

CURRENT	171,783.98
31 to 60 days	33,858.11
61 to 90 days	24,370.83
91 to 120 days	4,732.23
OVER 120 days	(5,686.27)
Total Outstanding as of 10/31/2021	<u>229,058.88</u>

Engine Response Billing as of October 31, 2021

Beginning Engine Response Rec	3,375.00		
Payments received	-		
Adjustments	825.00		
New Charges	-		
ENDING Engine Response Rec	2,550.00		
Total # Billed in 2018/19			18
Total # Billed in 2019/20			7
Total # Billed in 2020/21			12
Total # Billed in 2021/22	0		
Total Billed 2018/19		\$	5,259.38
Total Billed 2019/20		\$	2,437.50
Total Billed 2020/21		\$	2,700.00
Total Billed in 2021/22	\$ -		
Total Received 2018/19		\$	3,209.38
Total Received 2019/20		\$	1,125.00
Total Received 2020/21			1,975.00
Total Received 2021/22	\$ -		
2018/19 % Collected			61%
2019/20 % Collected			46%
2020/21 % Collected			73%
2021/22 % Collected to Date	0%		

CORRESPONDENCE

Steven & Patricia Janego
P.O. Box 2036
Sisters, Oregon
97759

Dear Chief, Captains & Crew of Station 701,
Thank you so much for the immediate care
assistance you gave last Wednesday October 20th.
Pat and crew were "On It" in treatment + transport.
All turned out well and a healthcare plan is
being established.

We are so grateful you are there for us, the
community and the world! God Bless and keep
you safe always.

Thank you so much, you
guys are awesome!

Steve
&
Pat

ADMINISTRATION



Resolution 2021-2022-004

- I. **Topic:** Brown Separation Payout **Date:** November 16, 2021
- II. **Initiator:** Julie Spor, Clerk of the Board
- III. **Fund:** Employment Reserve Fund
- IV. **Contact Person:** Chief Johnson

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District budgeted funds in the 2021-2022 Fiscal Year for unanticipated costs from the Employment Reserve Fund; and

WHEREAS, the Sisters-Camp Sherman Rural Fire Protection District employs a Shift Commander under a PERS retiree work back agreement through June 30, 2022, and the parties now wish to completely resolve and settle; and

WHEREAS, the District has sought legal counsel to prepare a Separation Agreement and agreed to provide employee with consideration as per the executed Separation Agreement;

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District to:

Authorize the expenditure of funds from the Employment Reserve Fund for payment of expenses related to the separation in an amount not to exceed \$31,000 as budgeted in Reserved for Future Expenditure; and authorize District Staff to budget and fund remaining costs related to 14 months extra health insurance per the separation agreement from the General Fund on a monthly basis.

Resolution adopted by majority vote of the Board of Directors on this 16th day of November 2021.

Julie Spor, Clerk of the Board

PRESIDENT'S REPORT

FIRE CHIEF REPORT

FIRE CHIEF'S REPORT
MONTH-November, 2021

I. CURRENT FIRE ACTIVITY STATUS:

There are no fires currently threatening Central Oregon.

II. NOTEWORTHY OPERATIONAL EVENTS:

There were no noteworthy operational events in the past 30 days.

III. COMMUNITY SERVICE EVENTS/ MEETINGS:

1. I attended the following meetings and community events in the past 30 days.

- a. Sisters Fire District all career staff monthly meeting.
- b. Sisters Country Vision meeting.
- c. Or-Alert alerts and warnings meetings.
- d. Multiple legislative coordination meetings with OSFM and OFCA lobbyist.
- e. Oregon Fire Chiefs Association monthly meeting.
- f. Sisters Country Vision Implementation Team Mtg.
- g. Multiple WUI Rulemaking Advisory Committee meetings.
- h. State Interoperability Executive Committee meetings.
- i. Central Oregon Fire Chiefs meeting.
- j. Mtgs. with legal counsel related to COVID-19.
- k. Board of Forestry meeting and mtg. with Chair Kelly.

IV. SPECIAL PROJECTS UPDATE:

1. Chief Craig and committee members finalized the staffing analysis and report which was emailed to Directors separate from the Board packet. I would like to recognize the efforts of Chief Craig and the other committee members who worked on the report. Chief Craig will provide a summary of the report and answer any questions at the Board meeting.
2. We negotiated a separation agreement with Captain Brown which takes effect December 1, 2021. I would like to recognize the tremendous contributions Captain Brown has made to our organization throughout his 31 years of service.
3. The Fire Corps distributed Halloween gift bags and safety information to the local schools in lieu of an in person celebration this year.

4. Director McGowan is continuing his work related to community disaster preparedness and has met with Red Cross to identify a training curriculum for District staff and volunteers.

V. VOLUNTEER STATUS:

Our fall volunteer fire academy is currently in session. We have four new Volunteer Firefighters in the academy at this time.

VI. OTHER:

**SISTERS-CAMP SHERMAN RFPD
Call Activity**

	January		February		March		April		May		June		July		August		September		October		November		December		Year Totals	
	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021
FIRE RELATED																										
Brush Fire-	0	3	0	1	2	3	0	1	5	8	6	11	5	7	12	4	0	2	0	2	1	1	0	0	33	39
False Alarm-	2	7	3	4	5	3	4	6	2	4	4	2	4	5	4	5	3	4	3	4	3	3	6	6	45	43
Illegal Open Burning-	3	1	0	0	1	8	14	8	1	6	6	1	4	3	4	8	3	9	3	9	16	2	6	3	63	46
Structure Fire-	0	4	1	4	0	0	0	2	2	1	0	2	1	2	0	2	0	0	0	0	1	2	0	2	7	18
Mutual Aid-	0	0	1	2	1	0	1	3	1	0	2	0	3	0	1	1	4	0	4	0	0	0	0	0	15	6
Public Assist-	1	3	0	3	1	3	2	5	2	0	0	0	1	3	5	4	2	3	2	3	4	0	3	3	21	27
Investigation-	2	0	3	0	2	0	2	1	2	0	3	3	4	1	4	2	0	2	0	2	1	1	3	1	27	10
Vehicle Fire-	0	0	0	0	0	0	0	0	1	5	0	2	1	1	1	1	1	0	0	0	0	0	1	1	4	9
HazMat	0	0	0	0	0	0	0	1	0	1	0	2	0	1	0	0	0	0	0	0	0	0	0	0	1	6
YTD Fire Related calls	6	18	10	14	12	18	23	27	16	23	21	23	23	23	31	27	12	20	12	28	12	18	0	16	216	205
YTD FIRE RELATED CALLS																										
EMS RELATED																										
Medical-	82	93	49	67	56	64	44	72	68	85	65	88	83	85	88	80	77	97	81	75	81	74	80	80	845	808
MVA-	4	11	6	6	6	9	2	7	5	4	8	5	10	11	8	5	4	4	8	3	8	7	17	17	85	85
Total EMS Related Calls	86	104	55	73	62	73	46	79	73	89	73	93	93	96	94	94	81	101	89	78	89	81	0	0	930	871
YTD EMS RELATED CALLS																										
TOTAL CALLS FOR MONTH																										
PATIENT TRANSPORTS																										
Total Patient Transports	39	52	30	42	33	35	17	48	35	48	28	42	44	43	47	33	41	48	44	37	44	48	40	40	451	421
YTD PATIENT TRANSPORTS	39	52	39	49	192	220	182	382	277	338	277	352	305	305	277	338	318	364	302	421	401	401	441	421	441	421
CALL URGENCY																										
Alpha/Bravo	50	62	32	43	38	48	37	49	50	54	55	57	60	58	79	71	57	67	76	45	36	36	63	63	633	553
Charlie/Delta	39	53	30	34	34	39	29	47	35	50	36	58	54	51	46	37	34	49	38	40	57	57	44	44	480	458
Echo	2	5	2	6	0	0	1	1	2	5	0	1	2	3	0	3	0	2	2	2	2	2	2	2	15	28
Omega	2	0	1	3	2	4	2	3	1	2	0	0	0	2	0	0	2	2	0	1	0	2	2	2	14	17
Code 1	1	5	0	2	0	2	1	6	1	1	0	2	0	4	0	0	0	1	0	2	0	0	2	2	5	25
Code 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
CALL BACKS (7PC)																										
7PC Called	16	41	14	22	6	27	1	21	15	28	7	16	17	16	8	10	11	8	23	20	25	25	29	29	209	209
7PC Medic Staffed	5	23	7	8	2	14	1	8	8	14	0	9	3	4	2	5	4	2	13	11	10	10	13	13	98	98
7PC Engine Staffed	6	22	6	11	2	11	1	8	5	10	1	10	5	5	0	3	3	2	8	7	8	8	13	13	88	88
7PC Not Staffed	9	16	4	11	4	10	0	12	7	13	6	5	10	8	6	5	6	6	10	9	15	15	12	12	96	96
Mutual Aid Move Up	2	4	6	2	1	4	0	9	0	3	2	0	1	8	0	0	3	0	1	2	5	5	0	0	32	32

**Sisters-Camp Sherman RFPD
Personnel Response 2020**

TYPE	STATUS	RANK	Active/Inactive	NAME	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total by Category	Total for Year
RESPONSE	Volunteer	FF	Active	Ammann, Kenneth	0	1	0	1	1	0	5	5	0	0			13	
STANDBY					0	0	0	0	0	0	0	0	0	0			0	13
RESPONSE	Career	Captain		Asst. Jeremy	39	22	12	18	14	18	14	6	18	10			169	
STANDBY					10	17	6	21	21	34	12	12	35	30			198	367
RESPONSE	Volunteer	FF	Active	Bootes, Travis	13	3	5	5	6	2	5	0	1	2			41	
STANDBY					7	0	1	0	1	3	0	0	0	0			12	53
RESPONSE	Career	Captain		Brown, Thornton	18	9	12	7	14	10	14	14	6	9			113	
STANDBY					18	13	14	7	16	17	37	39	20	26			207	320
RESPONSE	Career	FF/EMT		Burke, Pat	28	12	20	13	24	17	12	20	24	16			189	
STANDBY					7	5	2	1	6	8	7	9	3	9			57	246
RESPONSE	Volunteer	EMT	Active	CianerosThorsvold, Argo	0	0	0	0	0	0	0	0	0	0			0	
STANDBY					0	0	0	0	0	0	0	0	0	0			0	0
RESPONSE	Volunteer	FF	Active	Clarke, Campbell	30	28	15	18	27	27	25	21	31	24			224	
STANDBY					2	7	4	14	14	12	10	9	11	10			93	337
RESPONSE	Volunteer	FF	Active	Crabbe, Isaac	0	0	0	0	0								0	
STANDBY					0	1	0	1	0								2	2
RESPONSE	Career	Fire Chief		Craig, Tim	10	5	4	4	7	9	5	5	2	4			55	
STANDBY					1	2	3	2	3	1	0	0	7	0			19	74
RESPONSE	Volunteer	FF	Active	Cramer, Kevin	0	1	4	2	2	2	1	1	0	2			15	
STANDBY					0	1	0	0	1	1	0	0	0	0			3	18
RESPONSE	Volunteer	FF	Active	Dean, Roy	3	2	1	0	0	0	0	0	0	2			8	
STANDBY					2	2	0	0	0	0	0	0	0	0			4	12
RESPONSE	Volunteer	FF	Active	Dertorossian, Dominic	0	1	11	16	20	31	8	3	2	3			101	
STANDBY					0	0	5	10	3	3	0	0	0	2			24	125
RESPONSE	Volunteer	FF	Active	Deutz, Avery													1	17
STANDBY													4	7		11	29	
RESPONSE	Volunteer	FF	Active	Drew, Phil						1	0	0	0	1			2	
STANDBY										0	0	0	0	1		1	3	
RESPONSE	Volunteer	FF	Active	Duda, Ben	13	10	8	4	5	3	2	4	0	2			51	
STANDBY					7	5	3	0	1	0	0	0	0	0			16	67
RESPONSE	Volunteer	FF	Active	Falla, John	0	0	0	0	0	0	0	0	0	0			0	
STANDBY					0	0	0	0	0	1	0	0	0	0			1	1
RESPONSE	Volunteer	FF	Active	Fanning, Jordan	0	0	0	0	0	0	0	0	0	0			0	
STANDBY					0	0	0	0	0	0	0	0	0	0			0	0
RESPONSE	Volunteer	FF	Active	Forst, Sarah	1												1	
STANDBY					2												2	3
RESPONSE	Career	FF/EMT		Frutes, Damon	30	19	17	26	15	36	26	26	17	0			202	
STANDBY					14	4	7	15	1	12	11	15	12	0			87	289
RESPONSE	Volunteer	FF	Active	Gonzales-Reyes, Abraham	0	2	0	0	0	0	3	2	1	0			8	
STANDBY					0	0	0	0	0	0	0	0	0	0			0	8
RESPONSE	Volunteer	FF	Active	Gradwahl, Tyson	53	27	32	30	28	22	25	19	6				242	
STANDBY					5	10	0	3	5	3	0	8	3			42	284	
RESPONSE	Volunteer	FF	Active	Gulles, Brennan	5	3	2	0	0	0	0	0	0	0			10	
STANDBY					3	1	0	0	0	0	0	0	0	0			4	14
RESPONSE	Volunteer	FF	Active	Harbert, Brad	2	0	2	3	1	2	4	2	2	1			19	
STANDBY					2	0	0	0	0	0	0	0	0	0			2	21
RESPONSE	Career	FF/EMT		Hanson, Rob	32	19	22	26	19	31	22	17	23	14			225	
STANDBY					13	12	18	15	12	16	16	24	24	4			152	377
RESPONSE	Volunteer	FF/EMT	Active	Haury, Jessica	0	0	0	0	0	0	1	0	0	0			1	
STANDBY					0	0	0	0	0	0	0	0	0	0			0	1
RESPONSE	Volunteer	FF	Active	Hayes, Bill	1	3	1	0	0	0	2	1	0	0			8	
STANDBY					0	0	1	0	0	1	3	0	0	0			5	13
RESPONSE	Volunteer	EMT	Active	Haynes, Barbara	0	1	0	0	0	0	0	1	0	0			2	
STANDBY					0	0	0	0	0	0	0	0	0	0			0	2
RESPONSE	Volunteer	FF	Active	Haynes, Tom	0	2	0	0	4	1	4	2	1	0			14	
STANDBY					0	0	0	0	0	0	0	0	0	0			0	14
RESPONSE	Volunteer	FF	Active	Heisler, Brian			6	22	18	23	30	33	17	19			168	
STANDBY							1	2	2	5	2	12	9	5		38	206	
RESPONSE	Volunteer	FF	Active	Henkle, Kaden						1	0	0	0	0			1	
STANDBY										1	0	0	0	0		1	2	
RESPONSE	Volunteer	EMT	Active	Hooge, Rita	3	1	4	4	1	6	0	0	0	0			19	
STANDBY					6	3	1	1	5	2	0	1	3	0		24	43	
RESPONSE	Volunteer	FF/EMT	Active	Huffman, Stephen	0	0	0	0	0	0	0	0	0	0			0	
STANDBY					0	0	0	0	0	0	0	0	0	0			0	0
RESPONSE	Volunteer	FF/EMT	Active	Janssen, Levi						0	8	13					21	
STANDBY										2	5	12				19	40	
RESPONSE	Career	Fire Chief		Johnston, Roger	3	3	1	2	1	1	8	0	1	2			22	
STANDBY					0	0	0	0	0	0	0	0	0	0			0	22
RESPONSE	Volunteer	FF	Active	Ketchum, Ron	0	2	7	9	13	13	9	1	0	0			54	
STANDBY					0	1	1	0	2	8	2	0	0	0			12	66
RESPONSE	Volunteer	FF	Active	Lake, Jeffrey	0	0	0	0	0	0	1	1	0	0			2	
STANDBY					0	0	0	0	1	0	0	0	0	0			1	3
RESPONSE	Volunteer	Captain	Active	Liming, Jeff	5	3	0	2	4	4	11	2	0	4			40	
STANDBY					2	0	0	1	4	4	9	1	3	1		25	65	
RESPONSE	Volunteer	FF	Active	Lucia, Carl	0	0	0	0									0	
STANDBY					0	0	0	0								0	0	
RESPONSE	Career	FF/EMT		Martin, Travis	33	22	4	17	11	21	18	17	18	24			185	
STANDBY					2	7	0	16	21	23	10	8	10	10			107	292
RESPONSE	Volunteer	FF	Active	Mateson, Scott						0	0	0	0	0			0	

**Sisters-Camp Sherman RFPD
Personnel Response 2020**

STANDBY										1	0	0	0	0				1	1
RESPONSE	Volunteer	FF	Active	Matipin, Matthew						2	10	31	25	23				299	
STANDBY										1	1	5	9	5				21	320
RESPONSE	Career	FF/EMT		Meredith, Cody	19	17	12	13	18	22	12	16	17	8				151	
STANDBY					6	1	8	9	11	13	13	12	15	1				87	238
RESPONSE	Volunteer	FF	Active	Michalek, Scott	0	0	0	0										0	
STANDBY					0	0	0	0										0	0
RESPONSE	Career	FF/EMT		Miller, Matt	21	24	13	33	28	22	43	29	29	22				264	
STANDBY					7	5	1	11	5	11	17	14	20	3				94	358
RESPONSE	Volunteer	Captain	Active	Moyse, W David	0	0	0	0	0	0	0	0	0	0				0	
STANDBY					0	0	0	0	0	0	0	0	0	0				0	0
RESPONSE	Volunteer	FF	Active	Myers, Doug	4	0	0	0	0	1	3	1	1	2				12	
STANDBY					0	0	0	0	0	0	0	0	1	0				1	13
RESPONSE	Volunteer	FF	Active	Nivens, Brody	3	9	5	0	0	0	0	0	0	0				19	
STANDBY					0	1	1	0	0	0	0	0	0	0				2	21
RESPONSE	Volunteer	EMT	Active	Peterkin, Alexa	0	0	0	0	0	0	0	0	0	0				0	
STANDBY					0	0	0	0	0									0	0
RESPONSE	Volunteer	EMT	Active	Pinior, Israel	21	19	17	23	26	5								111	
STANDBY					14	4	2	10	8	1								39	150
RESPONSE	Volunteer	EMT	Active	Polay, Jesse	0	0	9	0	0	1	0	0	0	0				10	
STANDBY					0	1	1	0	0	0	0	0	0	0				2	12
RESPONSE	Volunteer	EMT	Active	Renggli, Peter	5	5	0	1	1	3	3	0	0	2				20	
STANDBY					3	1	0	0	0	1	0	0	0	0				9	25
RESPONSE	Volunteer	EMT	Active	Reilly, Melody	0	0	0	0	0	0	0	0	0	0				0	
STANDBY					0	0	0	0	0	0	0	0	0	0				0	0
RESPONSE	Volunteer	FF	Active	Schultz, Brian	0	1	0	0	0	0	2	1	1	0				5	
STANDBY					0	0	0	0	0	0	0	0	0	0				0	5
RESPONSE	Volunteer	FF	Active	Smith, Tyler	3	2	0	0	0	3	0	4	0	2				14	
STANDBY					2	1	1	0	0	2	0	1	3	8				18	32
RESPONSE	Volunteer	EMT	Active	Snow, Derrick			2	0	2	4	1	0	0	3				12	
STANDBY							2	0	0	1	3	0	0	2				8	20
RESPONSE	Volunteer	EMT	Active	Spelatz, Justin														2	
STANDBY																		0	
RESPONSE	Volunteer	EMT	Active	Spogward, Emily	24	19	13	21	23	12								112	
STANDBY					14	4	5	8	5	1								37	149
RESPONSE	Volunteer	FF	Active	Terwilliger, Mike	8	9	11	8	6	6	2	0	1	1				50	
STANDBY					2	3	1	0	0	0	0	0	0	0				6	86
RESPONSE	Volunteer	FF	Active	Turpen, Mitch	8	4	6	3	3	0	2	0	1					27	
STANDBY					3	0	1	0	2	0	3	0	0					9	36
RESPONSE	Volunteer	FF	Active	Ulm, Rachel	1	25	33	21	26	35	32	19	22	19				232	
STANDBY					2	5	13	11	15	9	4	7	10	8				84	316
RESPONSE	Volunteer	FF	Active	Van Lieu, Jacob						3	11	30	25	14				83	
STANDBY										2	3	12	10	3			30	113	
RESPONSE	Volunteer	FF	Active	Wales, John	0	0	0	0	0	0	3	0	0	0				3	
STANDBY					0	0	0	0	0	0	0	0	0	0				0	3
RESPONSE	Career	FF/EMT		Ward, David	5	19	20	17	24	32	28	20	25	20				210	
STANDBY					0	2	0	14	3	6	11	15	22	8				88	298
RESPONSE	Volunteer	Courier	Active	Ward, Steve	3	0	5	3	2	3	7	2	0	0				25	
STANDBY					3	0	1	0	0	0	0	0	0	0				4	29
RESPONSE	Volunteer	FF	Active	White, Kyle	4	4	4	3	1	2	0	3	8	9				42	
STANDBY					3	0	3	1	1	4	0	1	9	6				28	70
RESPONSE	Volunteer	EMR	Active	Williams, Phyllis	0	1	0	1	0	0	0	2	1	0				5	
STANDBY					0	0	0	0	0	0	0	0	0	0				0	5
RESPONSE	Volunteer	EMR	Active	Williams, Tom	0	0	0	1	0	0	0	1	1	0				3	
STANDBY					0	0	0	0	0	0	0	0	0	0				0	3

TOTAL RESIDENT VOLUNTEER RESPONSES	186	146	134	159	177	148	171	231	178	337	0	0	0	1845
TOTAL VOLUNTEER RESPONSES-	136	111	114	129	163	139	105	43	48	82	0	0	0	1029
TOTAL CAREER RESPONSES-	316	239	197	285	274	348	336	316	348	221	0	0	0	2879
														5783

#REF1	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Annual
Monthly Totals	616	496	445	573	604	633	612	590	574	640	0	0	6783
Total Calls per Month	123	88	91	106	112	116	119	112	121	80			1078
Average calls per day	4	3.6	3.4	3.4	3.4	3.51	3.6	3.6	3.82	3.5	3.2	3	
Days In Month	31	28	31	30	31	30	31	31	30	31	30	31	365
Resident Volunteer Totals	5												1845
RV %													31.90%
Career Totals	11												2879
Career %													49.78%

FIRE SAFETY MANAGER REPORT



Community Risk & Fire Safety Manager Report

October 2021

Pub Education Report & Fire Corps:

- Heather Miller submitted her resignation as she accepted a position with the State Fire Marshal's Office. Her last day will be October 31st. She will still be working closely with the SCSFD in all things wildfire prevention related. Congratulations Heather!
- SCSFD staff and Fire Corps will be meeting to see how best to continue the important work Heather spearheaded.
- The Fire Corps structural wildfire assessment program continues to stay busy and provide comprehensive reports.
- The home safety and smoke alarm programs also continue to operate.

Public Event Permit Applications Review:

- 3 new public event applications reviewed

New Construction Plan Review

- Review of 5 new self-storage buildings
- 3 City of Sisters land use reviews
- Final inspection of new building in industrial zone
- Follow up inspection of Ski Inn
- Final inspection of multifamily building
- 1 Conditional Use applications
- 2 residential structures in FU zoned areas.
- Multi-family pre-app consultation
- Rural fire access questions
- 4 Deschutes County plan review

Other Fire Safety & Prevention Duties:

- 3 Temporary Emergency Shelter inspections
- 3 Fire Department annual inspections
- Hydrant connection follow-ups
- 2 wildfire consultation on Wilt Rd
- Fire Department access questions (within subdivisions)
- 2 speed bump inquires
- School District consult
- Habitat for Humanity consult
- Fire Department access in rural area consult
- Additional research on fire violations at local business (Hop in the Spa)
- Hydrant location and capacity questions
- New Firewise community assessment
- Continued occupancy load on-site visits and inquires due to updated changes in Covid restrictions
- Continued grant work for Camp Sherman residents
- Independent Contractor Fire Safety Compliance Inspection @ Hardtails
- Independent Contractor Fire Safety Compliance Inspection @ Takodas
- Independent Contractor Fire Safety Compliance Inspection @ Feed Store
- Follow up on a couple NOV's
- Project Wildfire Monthly Meeting.
- Follow-up a several code and citizen complaints.
- Know Box gate questions