



## **AGENDA**

### **Notice of Regular Meeting of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District**

**April 19, 2022 – 5:00 p.m.**

**Via Zoom: <https://zoom.us/j/98261409605?pwd=RVh4M2NOUFM2L2NCLzBENUZJbDRodz09>**

- 1. Open the regular meeting**
- 2. Audit Report – Pauly, Rogers and Co., P.C.**
- 3. Board Member Vacancy/Appointment**
  - a. Oath of Office – Rob Schulz**
- 4. Consent agenda**
  - a. Administrative Summary**
  - b. March 2022 Minutes of Joint Meeting**
  - c. March 2022 Minutes of Regular Meeting**
  - d. March 2022 Minutes of Special Meeting**
  - e. Dashboard report**
  - f. Bank statement and reconciliations**
  - g. Operating fund summaries**
  - h. Balance sheets**
  - i. Check register**
  - j. Adjusting Journal Entries**
  - k. Ambulance Receivables**
  - l. Engine Response Report**
- 5. Correspondence**
  - a. Letter from Jack McGowan**
  - b. Resignation letter from Ken Jones, Budget Committee**
  - c. PERS Thank You Card**
- 6. Administration**
  - a. Board Goals for 2022-2023 Budget Preparation**
- 7. President's Report**
  - a. Budget Committee Member Appointments**
    - i. Daly Haasch, Jeff Tryens**
- 8. Fire Chief Report**
- 9. Fire Safety Manager report**
- 10. Other business**
- 11. Adjourn meeting**



**Sisters-Camp Sherman Rural Fire Protection District**  
*"Protecting Life and Property through Quality Service"*

**Oath of Office**

I, Rob Schulz, do solemnly swear, that I will support the constitution of the United States of America, and of the State of Oregon, and that I will faithfully discharge my duties as Director of the Sisters-Camp Sherman Rural Fire Protection District.

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**Rob Schulz**

Subscribed and Sworn to before me this 19<sup>th</sup> day of April 2022.

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**Notary Public for Oregon**

My Commission Expires: \_\_\_\_\_

# Administrative Summary for Consent Agenda

## March 2022 Data

**Minutes** - No changes.

### **Dashboard Report**

- **Revenue.**
  - Interest income continues to be lower than anticipated. We are adjusting this figure for next year.
  - Grant Revenue - We are anticipating at least one more large grant reimbursement this fiscal year.
- **Expenditures.** All tracking within budget.

### **Bank Statements and Reconciliations**

#### **LGIP (Local Government Investment Pool)-General Fund**

- Total sum of all funds balances with the bank and totals \$3,671,880.18 at the end of March. The interest rate increased a half a percent to 0.50%.

#### **LGIP –Debt Service Fund**

- Total sum of funds in the debt service account balances with the bank and totals \$64,040.55.

#### **U.S. Bank**

- Total sum of funds in US Bank checking at end of February balances with the bank and totals \$26,159.77. *\*During the monthly reconciliation process, staff discovered two fraudulent ACH transactions on the bank statement. Finance Manager Johnson alerted US Bank immediately upon being notified by EA Spor. The bank is investigating and staff will provide an update as we know more.*

### **Operating Fund Summaries**

#### **Revenue**

- We have received 99.89% of budgeted property tax receipts.

#### **Balance Sheets**

- PERS liability includes a portion of Fire Safety Manager PERS wages due to his recent retirement and re-hire in the PERS system and should clear in the coming months when the system reflects his current status.

#### **Check Register**

- Check number 13437 to Tactical Fire Equipment, LLC. Payment for 5" hose replacement as budgeted.
- Check number 13476 to SCS Fire & Ambulance Association. Pass-through donations.

### **Adjusting Journal Entries**

- Entry for transfer of funds from Equipment Reserve for 5" Hose Replacement Project.
- Entry for ambulance receivables to actual.

**Ambulance Report** - Total of 39 transports for March.

**Engine Response Report** – No new payments or charges for March.



**Minutes of the Joint Meeting of the  
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District and the Sisters City Council  
March 15, 2022 – 5-6:30 p.m.**

1. Sisters-Camp Sherman (SCS) Fire District Board President Chuck Newport welcomed everyone and opened the joint meeting at 5:02 p.m.
  - a. SCS Attendees: Fire Chief Roger Johnson, Board President Chuck Newport, Board Secretary/Treasurer Jack McGowan, Director Kristie Miller, Fire Safety Manager Doug Green, Director Roger White and Executive Assistant Julie Spor.
  - b. City of Sisters Attendees: Mayor Michael Preedin, Council President Nancy Connolly, Council Member Jennifer Letz, Council Member Andrea Blum, Community Development Director Scott Woodford, Council Member Gary Ross, Public Works Paul Bertagna, City Manager Cory Misley and Principal Planner Matthew Martin.
  - c. Other attendees: Craig Letz Tamarack Wildfire Consulting, James Osborne USFS, Ed Keith Deschutes County, Boone Zimmerlee Project Wildfire, Nathan Garibay Deschutes County, Brent ten Pas Central Electric Coop, Ian Reid USFS, Chad Davis Deschutes County, Ross Huffman Oregon Department of Forestry, Gordon Foster Oregon Department of Forestry and Heather Miller Office of State Fire Marshal.
2. SB 762 update- Fire Chief Roger Johnson
  - a. Chief Johnson provided a presentation regarding Oregon's Senate Bill 762. The emphasis on this bill came from the Governor's Council on Wildfire Response (November 2019 Report). Next steps are rulemaking defining the wildland urban interface and risk mapping. Bill elements include changes requiring electrical providers to have plans in place regarding wildfire protection, creation of a statewide map of wildfire risk based on definitions created by rulemaking committee, State Fire Marshal will adopt defensible space requirements for homeowners in a higher risk class (local agencies can adopt more stringent requirements), changes to land use, changes to building codes (R327 requirements), Oregon Health Authority will establish clean air shelter grant program, Oregon Department of Forestry will design and implement a treatment program to reduce wildfire risk on public lands, establishes funding for Oregon Conservation Corps for fuels reduction work, establishment of a Certified Burn Manager program, requires State Forester and State Fire Marshal and other agencies to adopt rules establishing baseline levels of fire protection for lands not within a fire protection agency, ODF will establish and maintain an expanded system of automated smoke detection cameras and other early detection systems, establishes a State Wildfire Programs Director and a Wildfire Programs Advisory Council to work with the Director.
    - i. Questions:
      1. Sisters City Council member Andrea Blum asked what the likely risk is for Sisters, Oregon. Chief Johnson believes the Community will fall into high or extreme due to small size and proximity to the national forest.
3. Updates from local partners:
  - a. Central Electric Cooperative. Brent ten Pas discussed CEC Wildfire Mitigation Plans formalized in December 2021 as a part of the SB 762 bill requirements. CEC is working on vegetation management in Camp Sherman, and permits have been submitted for approval to the Sisters Ranger District. CEC participated in a pilot program called distribution fault anticipation technology out of Texas A&M. Two of these devices are in Camp Sherman. The devices detect

low-level electrical disturbances whether related to weather or other issues and sends a notification to the electrical company with information including address of the event. CEC is anticipating an early fire season. CEC has set the re-closers (like a circuit breaker at your house) on more sensitive settings. CEC is hosting a virtual member meeting focused on safety. Next meeting is May 11 at 7 p.m. More information to follow on this.

b. USFS Sisters Ranger District. Sisters District Ranger Ian Reid provided an update for his agency. One of the most exciting things for the USFS is a new ten-year wildfire crisis strategy (similar to SB 762 on the State level). This strategy looks at treating 20 million acres of national forest over the ten-year period. Some priority areas include Pacific Northwest and specifically SW Oregon, Central Washington and Central Oregon which provides additional funding for fuels treatment. They are working with CEC to treat rights-of-way for utilities. James Osborne Division Fire Management Officer for the Sisters Ranger District. He provided some staffing updates including two wildfire engines and one wildfire module, prevention program and prevention tech changes. The District will have the same lookout towers as in the past. They have had some discussions on bolstering prevention staffing.

c. Deschutes County. Ed Keith mentioned that the County is working/partnering with a lot of other agencies on wildfire issues. Four communities in the greater Sisters area were funded discretionary grants in the amount of \$100,000 (total funding) for Firewise communities. \$6.25 million dollar landscape resilience grant was awarded to the County that starts in the Camp Sherman area and goes all the way down to the Klamath area. The demand is there in Deschutes County for grant money to reduce wildfire risk. The largest rangeland fire protection association is holding a meeting on March 28 at 7 p.m. at Sisters Fire Hall to receive testimony on their request for funding sources. This will be the largest in Deschutes County.

i. Project Wildfire. Boone Zimmerlee is holding a Project Wildfire meeting once a month. Everyone is invited to attend. Fire-free dates are coming up in Deschutes County. Knott Landfill will be April 30-May 15 and Fryrear will be May 21-June 4.

ii. Deschutes County Emergency Manager. Nathan Garibay expressed his appreciation for the County's role in supporting all the groups regarding general resilience as it relates to fire and thanked the SCS Board and City of Sisters for taking a holistic view of risk and public safety. Deschutes County is very engaged in a complete and coordinated fire response during fire season and helping to fill in gaps in supporting other agencies. One way they do this is through traffic management and evacuation in coordination with public works, ODOT, etc. Deschutes County is working on streamlining alerts and warnings in the County. Both Chief Johnson and Nathan are on the board for OR-Alert. The County is also working on some SB 762 opportunities including an inventory of critical infrastructure in the County. He also expressed appreciation to CEC for their diligence in those requests.

d. Tamarack Wildfire Consulting. Craig Letz is working through a contract with the City of Sisters on mitigation measures in high priority areas.

e. Oregon Department of Forestry. Gordon Foster said ODF is working on mitigation with landscape resilience grants and Oregon Youth Conservation Corps helping to implement funds from SB 762. They also have extra capacity in personnel and working on recruitments. They will be adding additional cameras for detection capabilities such as Three Creeks Butte.

f. Ross Huffmann also mentioned that ODF oversaw ten grants (four in Sisters) area treating 2,066 acres West of Sisters.

f. Oregon Office of State Fire Marshal. Heather Miller is the Community Risk Reduction Specialist for Central Oregon and will act as a liaison to Fire District and other partners on reducing risk and specifically focusing on extreme risk areas.

4. City of Sisters Wildfire Mitigation Efforts. City Manager Cory Misley said that wildfire preparedness and investing funds for critical infrastructure through Urban Renewal Funds that have been freed up for wildfire resistance. The Comprehensive Plan update did speak to the threat of wildfire and so the City has framework for code changes, etc. Cory posed the question regarding gaps that may exist in our partnerships, holding more frequent (quarterly perhaps) meetings, and how can we communicate our efforts to the average community member.

**5. Questions/Comments:**

- a. Mayor Preedin thanked the groups for great information, great efforts. He also inquired if the City could partner with ODF on cameras for wildfire detection. He also said he is personally very fearful of a Paradise, CA or a Blue River/Detroit-type event, and understands the flexibility needed for evacuation information, but as an elected official would like to know what he can tell the public in regards to the most accurate and up-to-date evacuation information. He feels that more information is better.
  - i. Chief Johnson said that Deschutes County is a part of a pilot program called Zone Haven. It has a public information portal called Know Your Zone. This program allows agencies to push a button and evacuate entire neighborhoods. The County is planning to fully fund this program after the pilot ends. You can look this program up. It's been very effective in California. Deschutes County is leading the State in efforts on these programs.
  - ii. Gordon Foster with Oregon Department of Forestry will follow-up with other agencies interested in helping with new camera sites.
- b. Councilor Blum asked for a copy of the presentation to distribute to City Council. She also mentioned she would appreciate quarterly meetings such as this and feels like she could do a better job communicating to community members to help them feel more assured with the actions our agencies are doing.
- c. Councilor Letz inquired about how the City can get notified of all of the funding opportunities related to wildfire risk reduction. Boone Zimmerlee mentioned that the Project Wildfire Meetings often discuss grant opportunities. He placed the link to the meeting in the chat.
- d. Councilor Ross expressed he's pleased with all of the efforts going on.
- e. City Manager inquired about how we can coordinate our efforts on wildfire risk reduction. Part of the intent of this meeting was that we would provide a lot of answers, but would also leave with a lot of questions. Chief Johnson agreed that getting the groups together in one spot is certainly beneficial to communicate the issues we're engaged in.

**6. Other business - None**

**7. The meeting was adjourned at 6:30 p.m.**

Respectfully submitted,

Julie Spor, Clerk of the Board



**Sisters-Camp Sherman Rural Fire Protection District**  
***"Protecting Life and Property through Quality Service"***

**Minutes of the Regular Meeting of the Board of Directors of the**  
**Sisters-Camp Sherman Rural Fire Protection District**  
**March 15, 2022**

*Prior to the start of the regular meeting, Executive Assistant Spor and Secretary/Treasurer McGowan met and completed the quarterly financial check-in as requested by the District's CPA.*

1. **Open the regular meeting**
  - a. President Chuck Newport opened the regular meeting at 6:42 p.m.
    - i. Attending virtually via Zoom: President Chuck Newport, Secretary/Treasurer McGowan, Director Miller and Director White. Staff attending: Executive Assistant Julie Spor and Chief Johnson. Public attending: Fire Corps Volunteers Char Leep and Retha Lange.
2. **Audit.** The audit report was moved to the April Meeting due to a delay with auditor compliance review.
3. **Association update/minutes.** The March 8, 2022 meeting minutes were provided for review.
4. **Consent Agenda**
  - a. *Unanimously approved the consent agenda as presented. Motion by Director McGowan, Director White second.*
    - i. **Questions/Discussion**
      1. Director McGowan inquired about check number 13371 to Ed Staub & Sons Propane. He asked if the three charges for them last month were accurate, or a duplicate payment. EA Spor indicated there were in fact three fills (two at Station 701 and one at Station 704).
5. **Correspondence.** None.
6. **Administration**
  - a. **Staff Reports.**
    - i. ***Unanimously approved Staff Report #2021-2022-007 approving the annexation request for property located at 17705 Wilt Road in Sisters, Oregon subject to the requirements established by the District. Motion by Director White, Director Miller second.***
      - a. Chief Johnson informed the Board that all criteria for this annexation request have been met. Director Miller inquired about enforcement of the access for fire department. Chief

Johnson said that the District does not inspect the properties annually. In the long-term, we can address with the defensible space code updates.

**7. President's Report.**

- a. ***Unanimously approved the appointment of Director Miller as Vice President of the Board. Motion by Director McGowan, Director White second.***
- b. President Newport advised the Board of the process to select a new Director to fill the vacancy created by Director Rainey's resignation. Director Newport said the Board directed staff to create press releases, collect applications, appoint a subcommittee (Directors Newport and McGowan) with the objective of selecting candidates. Director McGowan advised this process was transparent, important and time-consuming. The Committee conducted in-depth interviews with all candidates and is making a recommendation to offer two candidates the opportunity to meet with the full Board during a Special Meeting for a final interview. Director McGowan thanked all the candidates and stated that this was not a clear and easy choice. The two candidates the Committee is recommending are: Chris Sutton and Rob Schulz.
  - i. Director Miller said she trusts the work the Committee completed was enough to choose a new Director, but appreciates getting the opportunity to see how they might interact with the entire Board.
  - ii. Director White agreed and thanked the Committee for vetting the candidates.
  - iii. ***Unanimously approved the Director Selection Process and directed staff to set a Special Meeting for final interviews, and the Committee will contact the final two candidates to schedule the interviews during the Special Meeting. Motion by Director Miller, Director White second.***

**8. Fire Chief Report**

- a. Chief Johnson advised the Board that staff had lifted our indoor mask mandate requirements in coordination with legal counsel, SDAO and coordinating departments. Chief Johnson said staff will continue to monitor cases and protective measures. Unvaccinated staff members will continue to wear N95 masks on calls.
- b. The Budget is looking good so far with five-year forecast and preparations. Chief advised we may be able to add capacity in staffing due to added funding, but staff will look closely at how that may impact the budget long-term.

**9. Fire Safety Manager Report**

- a. Fire Safety Manager Green provided a report. Chief Johnson reported that the District is budgeting for an 8<sup>th</sup> resident volunteer position specifically focused on prevention. This position would work with Fire Safety Manager Green and school and certifications will be prevention focused.

**10. Other Business.**

- a. Director White would like to see the District focus on some type of marketing that details how citizens can put a fire out. He has some ideas and will report back to the Board.

11. No further business was discussed and the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Julie Spor, Clerk of the Board





**Minutes of the Special Meeting of the  
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District  
March 30, 2022 – 9 a.m. (In-Person & Via Zoom)**

1. Board President Chuck Newport opened the special meeting at 9 a.m.
  - a. **Attending:** President Newport, Vice President Miller, Secretary/Treasurer McGowan and Director White (attending via Zoom). **Staff:** Executive Assistant Spor. **Guest/Board Member Candidates** Rob Schulz and Chris Sutton.
2. President Newport welcomed Candidate Rob Schulz.
  - a. Mr. Schulz gave a brief introduction of his history in Sisters.
  - b. The Directors took turns asking Mr. Schulz follow-up questions.
  - c. The Directors asked Mr. Schulz for a commitment to run for another term after the current term appointment expires, and he indicated that was his intention.
  - d. Mr. Schulz's interview concluded at 9:23 a.m. and he left the meeting.

*The Special Meeting recessed until 10:30 a.m. when the Directors plan to resume and complete the next interview scheduled at 10:45 a.m.*

3. President Newport reconvened the Special Meeting at 10:28 a.m. and welcomed Candidate Chris Sutton.
  - a. Mr. Sutton gave a brief introduction of his career history and his time in Sisters.
  - b. The Directors took turns asking Mr. Sutton follow-up questions.
  - c. The Directors asked Mr. Sutton for a commitment to run for another term after the current term appointment expires, and he indicated that was his intention.
  - d. Mr. Sutton's interview concluded at 11:09 a.m. and he left the meeting.
4. The Board asked Chief Johnson to step into the meeting to provide feedback on any gaps he sees in the Board now and on any items, he feels the Board should consider in making their choice of a new Director. His feedback included:
  - a. Consideration of any underrepresented communities.
  - b. Growth related issues in the community.
  - c. Wildfire risk implications.
  - d. Coordination of partnering agencies.
  - e. The importance of collaboration.
  - f. Long-term financial planning:
    - i. PERS
    - ii. Bond expiration
      1. Training Center
      2. Apparatus and inflationary costs.
5. After Chief Johnson provided his input and left the meeting, the Board continued deliberations on the two candidates.
6. ***Unanimously approved the appointment of Rob Schulz to the vacant Board position. Motion by Director Miller, Director McGowan second.***
  - a. President Newport contacted each of the candidates via telephone to advise them of the decision. President Newport also invited Chris Sutton to a follow-up meeting to

**discuss other opportunities for him to get involved and share his expertise with the District. The Board asked Executive Assistant Spor to invite both candidates to the upcoming Awards Banquet at Five Pine.**

- 7. No further business was discussed and the Special Meeting adjourned at 11:41 a.m.**

**Respectfully submitted,**

**Julie Spor, Clerk of the Board**

# Sisters-Camp Sherman Dashboard

3/31/2022

<b>Legend</b>	Good	Watch	Neutral	
<b>Financial</b>				
	2021/2022 Budget	2021/2022 YTD Actual	% of Budget	75%
<b>Revenue</b>				
Beginning Fund Balance	\$ 1,651,842.00	\$ 1,751,757.36	106.05%	
Property Taxes Recvd.	\$ 3,037,220.00	\$ 3,033,817.71	99.89%	
Ambulance Revenue	\$ 375,000.00	\$ 355,363.60	94.76%	
GEMT Ambulance Revenue	\$ 20,000.00	\$ 43,961.00	219.81%	
Fire Med Memberships	\$ 15,000.00	\$ 7,362.36	49.08%	
Grant Revenue	\$ 348,975.00	\$ 59,907.00	17.17%	
Conflagration Income	\$ 50,000.00	\$ 9,256.87	18.51%	
Interest Income	\$ 23,000.00	\$ 11,471.72	49.88%	
Other	\$ 113,138.00	\$ 71,096.29	62.84%	
<b>Total YTD Revenue</b>	<b>\$ 5,634,175.00</b>	<b>\$ 5,343,993.91</b>	<b>94.85%</b>	
<b>Expenditures</b>				
Personnel	\$ 2,610,365.00	\$ 1,824,892.43	69.91%	
Materials and Services	\$ 882,798.00	\$ 490,947.51	55.61%	
Capital Outlay	\$ 170,239.00	\$ 6,997.02	4.11%	
Contingency	\$ 326,443.00	\$ -	0.00%	
Debt Service	\$ 203,095.00	\$ 203,093.34	100.00%	
<b>Total YTD Expenditures</b>	<b>\$ 4,192,940.00</b>	<b>\$ 2,525,930.30</b>	<b>60.24%</b>	
<b>Expenditures By Department</b>				
Administration	\$ 796,017.00	\$ 506,444.00	63.62%	
Operations	\$ 2,061,109.00	\$ 1,432,725.24	69.51%	
Maintenance	\$ 389,280.00	\$ 156,130.23	40.11%	
Volunteers	\$ 416,996.00	\$ 227,537.49	54.57%	
<b>Cash Balances</b>				
	2/28/2022	3/31/2022		
U.S. Bank Operating Account	\$ 137,547.90	\$ 26,159.77		
Local Govt. Invest. Pool	\$ 2,852,939.68	\$ 2,863,358.81		
Employment Reserve Fund	\$ 131,426.88	\$ 131,426.88		
Building Reserve Fund	\$ 144,820.69	\$ 144,820.69		
Equipment Reserve Fund	\$ 559,713.40	\$ 532,273.80		
Debt Service Fund	\$ 62,905.74	\$ 64,040.55		
<b>Total All Funds</b>	<b>\$ 3,889,354.29</b>	<b>\$ 3,762,080.50</b>		

<b>Legend</b>	Good	Watch	Neutral	
<b>Volunteer Activity</b>	<b>Last Month</b>	<b>Current Month</b>		
Number of Vol. Firefighters	34	32		
Number of EMS Vol.	6	6		
Number of Fire Corps Vol.	35	37		
Number of Student Vol.	6	6		
Volunteers In Training Acad.	0	0		
Volunteers in Recruitment	0	0		
<b>Emergency Responses</b>	<b>Last Month</b>	<b>Current Month</b>	<b>Year to Date</b>	<b>Previous YTD</b>
Reported Fire-Related Calls	29	19	69	50
Confirmed Structure Fire	1	0	2	4
Confirmed Wildland Fire	0	0	1	7
Ambulance Responses	86	78	260	250
Ambulance Transports	46	39	137	129
<b>Total calls for month</b>	<b>115</b>	<b>97</b>	<b>329</b>	<b>300</b>
<b>Personnel Response</b>	<b>Last Month</b>	<b>Current Month</b>	<b>Year to Date</b>	<b>Goal</b>
Volunteer Responses	<b>Under Construction as a part of 21/22 Data Project</b>			
Average Volunteer Response				
Career Responses	<b>Under Construction as a part of 21/22 Data Project</b>			
Average Career Response				
7 PC's Initiated	<b>Under Construction as a part of 21/22 Data Project</b>			
7 PC's Covered				
<b>Training Hours</b>	<b>Last Month</b>	<b>Current Month</b>	<b>Year to Date</b>	
Volunteer Training Hrs.	387.83	305.57	1014.30	
Career Training Hrs.	210	140.25	717.80	
Career Certifications	0	0	0	
Volunteer Certifications	4	1	12	
<b>Employee Injuries</b>	<b>Last Month</b>	<b>Current Month</b>	<b>Year to date</b>	
Requiring Treatment	0	0	0	
Not Requiring Treatment	0	0	0	

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Oper Acct (Operating Account) (7)  
March 31, 2022

Account: 10001080  
Bank Account Number: 153695237070

Bank Statement Balance:	90,851.94	Book Balance Previous Month:	137,547.80
Outstanding Deposits:	.00	Total Receipts:	150,928.48
Outstanding Checks:	71,915.19	Total Disbursements:	282,314.69
Bank Adjustments:	7,223.02	Book Adjustments:	.00
Bank Balance:	28,159.77	Book Balance:	28,159.77

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 43 items Deposits Outstanding: 0 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	
1	38,527.71	13437	27,439.80	13469	1,575.80	13474	83.14	
7	1,984.40	13450	188.76	13470	1,956.20	13477	87.00	
13261	46.25	13468	405.00	13472	205.00	13478	60.29	
13398	46.25	13468	1,080.00	13473	20.00	13479	250.00	
							<b>Total:</b>	<b>71,915.19</b>

Checks cleared: 79 items Checks Outstanding: 16 items

Bank Adjustments

Description	Amount	Description	Amount
ACH Withdr. Fraud Charge - Bank Invest	3,800.00	ACH Withdr. Fraud Charge - Bank Invest	3,823.02
		<b>Total:</b>	<b>7,223.02</b>

Book Adjustments

No book adjustments found!



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

3233 IMG S Y 8T01

**Business Statement**

Account Number:  
1 536 9523 7070  
Statement Period:  
Mar 1, 2022  
through  
Mar 31, 2022

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00000544 02 AB 0.461 000838144444421 P Y  
SISTERS-CAMP SHERMAN RURAL  
FIRE PROTECTION DISTRICT  
OPERATING FUND  
PO BOX 1509  
SISTERS OR 97759-1509



**To Contact U.S. Bank**

**Commercial Customer Service:** 1-877-295-2509

**U.S. Bank accepts Relay Calls**  
**Internet:** [usbank.com](http://usbank.com)

**NEWS FOR YOU**

Scan here with your phone's camera to download the U.S. Bank Mobile App.



**INFORMATION YOU SHOULD KNOW**

Effective May 26, 2022 the "Your Deposit Account Agreement" disclosure will include update(s) and may affect your rights.

**Primary update:**

- Updates to Unauthorized Transactions and Lost or Stolen Cards section

Beginning May 26, 2022, a copy of the "Your Deposit Account Agreement" disclosure will be available at your local U.S. Bank branch, online at [usbank.com](http://usbank.com), or by calling 800-673-3555.

If you have any questions, you can call us at 800-673-3555. Our business bankers are here to help 8 a.m. to 8 p.m. CT Monday through Friday and 8 a.m. to 6:30 p.m. CT on Saturday. We accept relay calls. Our bankers are also available to help at your local branch via appointment.

**GO TO BUSINESS CHECKING**

**Member FDIC**

U.S. Bank National Association

Account Number 1-536-9523-7070

**Account Summary**

	# Items	\$	
Beginning Balance on Mar 1		\$	205,217.76
Customer Deposits	3		5,055.16
Other Deposits	37		145,891.30
Other Withdrawals	12		167,208.84-
Checks Paid	70		98,103.44-
<b>Ending Balance on Mar 31, 2022</b>		<b>\$</b>	<b>90,851.94</b>

**Customer Deposits**

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Mar 2	8613914712	154.41 ✓		Mar 28	8015641953	210.00 ✓
	Mar 17	8913972331	4,690.75 ✓				
<b>Total Customer Deposits</b>							<b>\$ 5,055.16</b>

**Other Deposits**

Date	Description of Transaction	Ref Number	Amount
Mar 1	Electronic Deposit REF=220590032164670N00	From CIGNA 5016014530HCCLAIMPMT202200352313380	\$ 131.96 ✓

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

LGIP Bond Account (BOND TAX REVENUE) (8)  
March 31, 2022

Account: 70001030

Bank Account Number: 153695237351

Bank Statement Balance:	64,040.55	Book Balance Previous Month:	58,978.04
Outstanding Deposits:	.00	Total Receipts:	5,062.51
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	64,040.55	Book Balance:	64,040.55

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 2 Items Deposits Outstanding: 0 Items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 Items Checks Outstanding: 0 Items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



### Account Statement - Transaction Summary

For the Month Ending March 31, 2022

#### SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132

Oregon LGIP		Asset Summary	
		March 31, 2022	February 28, 2022
Opening Balance	58,978.04	64,040.55	58,978.04
Purchases	5,062.51		
Redemptions	0.00		
<b>Total</b>		<b>\$64,040.55</b>	<b>\$58,978.04</b>

**Closing Balance** \$64,040.55  
**Dividends** 27.15





**Account Statement**

For the Month Ending March 31, 2022

**SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
<b>Oregon IGIP</b>					
<b>Opening Balance</b>					<b>58,978.04</b>
03/03/22	03/03/22	Deschutes County Treasurer - Deschutes County Turnover 2021-11	1.00	5,035.36	64,013.40
03/31/22	04/01/22	Accrual Income Div Reinvestment - Distributions	1.00	27.15	64,040.55
<b>Closing Balance</b>					<b>64,040.55</b>

	Month of March	Fiscal YTD July-March	
Opening Balance	58,978.04	43,603.89	Closing Balance
Purchases	5,062.51	223,530.00	Average Monthly Balance
Redemptions	0.00	(203,093.34)	Monthly Distribution Yield
			0.50%

<b>Closing Balance</b>	<b>64,040.55</b>	<b>64,040.55</b>
<b>Dividends</b>	27.15	319.00



# Account Statement - Transaction Summary

For the Month Ending March 31, 2022

## SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374

Oregon LGIP	
Opening Balance	3,688,900.65
Purchases	82,979.58
Redemptions	(100,000.05)

Closing Balance	<b>\$3,671,880.18</b>
Dividends	1,587.66

### Asset Summary

	March 31, 2022	February 28, 2022
Oregon LGIP	3,671,880.18	3,688,900.65
<b>Total</b>	<b>*\$3,671,880.18</b>	<b>\$3,688,900.65</b>

LAIP 2,863,358.81 +  
 EQUIPMENT 131,426.88 +  
 BUILDING 144,820.69 +  
 EQUIPMENT 532,273.8 +  
 3,671,880.18 \*  
*Balance exact*



**Account Statement**

For the Month Ending March 31, 2022

**SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
<b>Oregon LGIP</b>					
<b>Opening Balance</b>					<b>3,688,900.65</b>
03/01/22	03/01/22	LGIP Fees - ACH Redemption (1 @ \$0.05 - From 4374) - February 2022	1.00	(0.05)	3,688,900.60
03/03/22	03/03/22	Deschutes County Treasurer - Deschutes County Turnover 2021-11	1.00	74,592.00	3,763,492.60
03/03/22	03/03/22	Transfer from Jefferson County Treasury - JEFFERSON COUNTY TREASURY	1.00	6,751.81	3,770,244.41
03/08/22	03/08/22	Transfer from Jefferson County Treasury - JEFFERSON COUNTY TREASURY	1.00	48.11	3,770,292.52
03/21/22	03/21/22	Redemption - ACH Redemption	1.00	(100,000.00)	3,670,292.52
03/31/22	04/01/22	Accrual Income Div Reinvestment - Distributions	1.00	1,587.66	3,671,880.18
<b>Closing Balance</b>					<b>3,671,880.18</b>

<b>Opening Balance</b>		<b>Closing Balance</b>	3,671,880.18
<b>Purchases</b>	82,979.58	<b>Average Monthly Balance</b>	3,729,601.01
<b>Redemptions</b>	(100,000.05)	<b>Monthly Distribution Yield</b>	0.50%
<b>Closing Balance</b>	<b>3,671,880.18</b>		
<b>Dividends</b>	1,587.66		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>1-00-0-1070 LGIP Acct #4374</b>					
		02/28/2022 (02/22) Balance			2,852,939.66
CR	14	LGIP Redemption Fees		.06-	
CR	1	Deschutes County Taxes	74,592.00		
CR	18	Jefferson County Levy	6,751.81		
CR	21	Jefferson County Levy - Interest	48.11		
CR	9	Txfr from LGIP to Ckg for Bills/Payroll		100,000.00-	
CR	16	LGIP Dividends	1,587.66		
JE	1	TXFR from EQ. Res. Fund for 5" Supply Hose	27,439.60		
		03/31/2022 (03/22) Period Totals and Balance	110,419.18 *	100,000.05- *	2,863,358.81

Number of transactions: 7    Number of accounts: 1

	Debit	Credit	Proof
Total GENERAL FUND:	110,419.18	100,000.05-	10,419.13

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>2-00-0-1070 Empl Fund</b>					
	02/28/2022 (02/22)	Balance			131,426.88
	03/31/2022 (03/22)	Period Totals and Balance	.00 *	.00 *	131,426.88

Number of transactions: 0    Number of accounts: 1

Debit	Credit	Proof
.00	.00	.00

Total EMPLOYMENT RESERVE FUND:

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>3-00-0-1070 Bldg Fund</b>					
		02/28/2022 (02/22) Balance			144,820.69
		03/31/2022 (03/22) Period Totals and Balance	.00 *	.00 *	144,820.69
Number of transactions: 0    Number of accounts: 1			Debit	Credit	Proof
Total BUILDING RESERVE FUND:			.00	.00	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>4-00-0-1070 Equipment Fund</b>					
		02/28/2022 (02/22) Balance			559,713.40
JE	2	TXFR from EQ: Res. Fund for 5" Supply Hose		27,439.60-	
		03/31/2022 (03/22) Period Totals and Balance	.00 *	27,439.60- *	532,273.80

Number of transactions: 1    Number of accounts: 1

Debit	Credit	Proof
.00	27,439.60-	27,439.60-

Total EQUIPMENT RESERVE FUND:

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
5-00-0-1075		Technology Reserve Fund			
	02/28/2022 (02/22)	Balance			.00
	03/31/2022 (03/22)	Period Totals and Balance	.00 *	.00 *	.00

Number of transactions: 0    Number of accounts: 1

Debit	Credit	Proof
.00	.00	.00

Total REVENUE:

Number of transactions: 8    Number of accounts: 5

Debit	Credit	Proof
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Grand Totals:

110,419.18	127,439.65-	17,020.47-
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Report Criteria:

Actual amounts

All accounts

Account.Account number = "10001070","20001070","30001070","40001070","50001070","50001075"



Account Number	Account Title	2020-21 Prior YTD Actual	Current Period Actual	Current YTD Actual	2021-22 Current Year Budget	Bal Remaining +/-	% Collected
<b>GENERAL FUND</b>							
1-01-0-40100	Property Taxes-Current	82,294.19	72,244.33	2,984,800.88	2,987,220.00	2,419.32-	100%
1-01-0-40200	Property Taxes-Prior	5,009.58	9,080.27	49,017.03	50,000.00	982.97-	98%
1-01-0-41100	Ambulance Revenue	33,318.00	39,672.28	355,383.60	375,000.00	19,636.40-	95%
1-01-0-41110	GEMT Ambulance Revenu	.00	.00	43,981.00	20,000.00	23,981.00	220%
1-01-0-41200	Other Fees for Service	840.08	410.00	7,382.38	93,038.00	85,675.64-	8%
1-01-0-42100	Fire Med Subscriptions	907.50	668.75	11,497.25	15,000.00	3,502.75-	77%
1-01-0-43100	Interest Income	1,674.89	1,654.98	11,471.72	23,000.00	11,528.28-	50%
1-01-0-44100	Grant Revenue	.00	.00	59,907.00	348,875.00	288,968.00-	17%
1-01-0-44200	Donations Received	.00	2,000.00	29,113.98	10,000.00	19,113.98	291%
1-01-0-44300	Conflagration Income	.00	.00	9,256.87	50,000.00	40,743.13-	19%
1-01-0-45000	Misc Revenue	30.20	134.41	30,485.06	10,100.00	20,385.06	302%
1-01-0-49990	Beginning Working Capital	.00	.00	1,751,757.36	1,651,842.00	99,915.36	106%
<b>Total GENERAL FUND REVENUE:</b>		<b>124,072.22</b>	<b>128,065.00</b>	<b>5,343,993.91</b>	<b>5,634,175.00</b>	<b>290,181.09-</b>	<b>95%</b>
<b>GENERAL FUND Revenue Total:</b>		<b>124,072.22</b>	<b>128,065.00</b>	<b>5,343,993.91</b>	<b>5,634,175.00</b>	<b>290,181.09-</b>	<b>95%</b>
<b>Net Total GENERAL FUND:</b>		<b>124,072.22</b>	<b>128,065.00</b>	<b>5,343,993.91</b>	<b>5,634,175.00</b>	<b>290,181.09-</b>	<b>95%</b>

Account Number	Account Title	2020-21 Prior YTD Actual	Current Period Actual	Current YTD Actual	2021-22 Current Year Budget	Variance	% of Budget
<b>GENERAL FUND</b>							
	Total ADMINISTRATION DEPARTMENT:	359,466.41	36,147.94	359,284.77	588,717.00	229,432.23	61%
	Total OPERATIONS DEPARTMENT:	1,290,132.53	132,869.85	1,356,684.94	1,908,402.00	549,717.06	71%
	Total MAINTENANCE DEPARTMENT:	14,810.11	1,526.95	14,072.29	26,361.00	12,288.71	53%
	Total VOLUNTEERS DEPARTMENT:	62,406.83	9,485.50	94,850.43	88,885.00	5,965.43-	107%
	<b>GENERAL FUND Expenditure Total:</b>	<b>1,726,815.88</b>	<b>180,030.24</b>	<b>1,824,892.43</b>	<b>2,610,365.00</b>	<b>785,472.57</b>	<b>70%</b>
	<b>Net Total GENERAL FUND:</b>	<b>1,726,815.88-</b>	<b>180,030.24-</b>	<b>1,824,892.43-</b>	<b>2,610,365.00-</b>	<b>785,472.57-</b>	<b>70%</b>
	<b>Net Grand Totals:</b>	<b>1,726,815.88-</b>	<b>180,030.24-</b>	<b>1,824,892.43-</b>	<b>2,610,365.00-</b>	<b>785,472.57-</b>	<b>70%</b>

Account Number	Account Title	2020-21 Prior YTD Actual	Current Period Actual	Current YTD Actual	2021-22 Cur Year Budget	Variance	% of Budget
<b>GENERAL FUND</b>							
	Total ADMINISTRATION DEPARTMENT:	170,088.51	7,886.79	148,389.43	197,961.00	51,581.57	74%
	Total OPERATIONS DEPARTMENT:	83,887.72	5,286.98	76,040.30	154,706.00	78,665.70	49%
	Total MAINTENANCE DEPARTMENT:	119,877.28	14,076.06	135,850.72	202,030.00	66,179.28	67%
	Total VOLUNTEERS DEPARTMENT:	112,357.18	27,781.56	132,687.06	328,111.00	195,423.94	40%
	<b>GENERAL FUND Expenditure Total:</b>	<b>486,168.69</b>	<b>54,831.37</b>	<b>490,947.51</b>	<b>882,798.00</b>	<b>391,850.49</b>	<b>56%</b>
	<b>Net Total GENERAL FUND:</b>	<b>486,168.69-</b>	<b>54,831.37-</b>	<b>490,947.51-</b>	<b>882,798.00-</b>	<b>391,850.49-</b>	<b>56%</b>
	<b>Net Grand Totals:</b>	<b>486,168.69-</b>	<b>54,831.37-</b>	<b>490,947.51-</b>	<b>882,798.00-</b>	<b>391,850.49-</b>	<b>56%</b>

Account Number	Account Title	2020-21 Prior YTD Actual	Current Period Actual	Current YTD Actual	2021-22 Current Year Budget	Variance	% of Budget
<b>GENERAL FUND</b>							
	Total ADMINISTRATION DEPARTMENT:	1,115.00	789.80	789.80	9,350.00	8,580.20	8%
	Total OPERATIONS DEPARTMENT:	28,809.30	.00	.00	.00	.00	.00
	Total MAINTENANCE DEPARTMENT:	1,162.88	.00	6,207.22	160,889.00	154,681.78	4%
	<b>GENERAL FUND Expenditure Total:</b>	<b>29,087.18</b>	<b>789.80</b>	<b>6,997.02</b>	<b>170,239.00</b>	<b>163,241.98</b>	<b>4%</b>
	<b>Net Total GENERAL FUND:</b>	<b>29,087.18-</b>	<b>789.80-</b>	<b>6,997.02-</b>	<b>170,239.00-</b>	<b>163,241.98-</b>	<b>4%</b>
	<b>Net Grand Totals:</b>	<b>29,087.18-</b>	<b>789.80-</b>	<b>6,997.02-</b>	<b>170,239.00-</b>	<b>163,241.98-</b>	<b>4%</b>

SISTERS-CAMP SHERMAN  
BALANCE SHEET  
MARCH 31, 2022

GENERAL FUND

ASSETS

1-00-0-1070	LGIP ACCT #4374	2,883,358.81	
1-00-0-1080	US BANK OPERATING ACCT	28,159.77	
1-00-0-1099	PETTY CASH	37.74	
1-00-0-1120	AMBULANCE RECEIVABLES	234,247.18	
1-00-0-1180	ALLOWANCE FOR UNCOLLECTIBLE AM	( 117,285.77)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE	57,849.89	
	TOTAL ASSETS		3,084,367.82

LIABILITIES AND EQUITY

LIABILITIES

1-00-0-2150	PERS LIABILITY	2,839.08	
1-00-0-2160	INSURANCE/DISABILITY LIABILITY	270.90	
1-00-0-2180	MISCELLANEOUS LIABILITY	90.00	
1-00-0-2250	DEFERRED REVENUE	40,010.89	
	TOTAL LIABILITIES		43,210.67

FUND EQUITY

1-00-0-3190	CURRENT YEAR APPROPRIATION	( 5,834,175.00)	
	UNAPPROPRIATED FUND BALANCE:		
1-00-0-3900	RETAINED EARNINGS	5,834,175.00	
	REVENUE OVER EXPENDITURES - YTD	3,021,156.95	
	BALANCE - CURRENT DATE	8,855,331.95	
	TOTAL FUND EQUITY		3,021,156.95
	TOTAL LIABILITIES AND EQUITY		3,084,367.82

SISTERS-CAMP SHERMAN  
BALANCE SHEET  
MARCH 31, 2022

EMPLOYMENT RESERVE FUND

ASSETS

2-00-0-1070	EMPL FUND	131,428.88	
	TOTAL ASSETS		<u>131,428.88</u>

LIABILITIES AND EQUITY

FUND EQUITY

2-00-0-3120	EMPLOYMENT RESERVE	325,161.00	
	UNAPPROPRIATED FUND BALANCE:		
2-00-0-3900	RETAINED EARNINGS	( 325,161.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>131,428.88</u>	
	BALANCE - CURRENT DATE	<u>( 193,724.12)</u>	
	TOTAL FUND EQUITY		<u>131,428.88</u>
	TOTAL LIABILITIES AND EQUITY		<u>131,428.88</u>

SISTERS-CAMP SHERMAN  
BALANCE SHEET  
MARCH 31, 2022

BUILDING RESERVE FUND

<u>ASSETS</u>			
3-00-0-1070	BLDG FUND		144,820.69
	TOTAL ASSETS		144,820.69
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
3-00-0-3120	BUILDING RESERVE	( 281,779.00)	
UNAPPROPRIATED FUND BALANCE:			
3-00-0-3900	RETAINED EARNINGS	281,779.00	
	REVENUE OVER EXPENDITURES - YTD	144,820.69	
	BALANCE - CURRENT DATE		426,599.69
	TOTAL FUND EQUITY		144,820.69
	TOTAL LIABILITIES AND EQUITY		144,820.69

SISTERS-CAMP SHERMAN  
BALANCE SHEET  
MARCH 31, 2022

EQUIPMENT RESERVE FUND

<u>ASSETS</u>			
4-00-0-1070	EQUIPMENT FUND		532,273.80
	TOTAL ASSETS		<u>532,273.80</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
4-00-0-3120	EQUIPMENT RESERVE	( 998,598.00)	
UNAPPROPRIATED FUND BALANCE:			
4-00-0-3900	RETAINED EARNINGS	998,598.00	
	REVENUE OVER EXPENDITURES - YTD	<u>532,273.80</u>	
	BALANCE - CURRENT DATE		<u>1,528,889.80</u>
	TOTAL FUND EQUITY		<u>532,273.80</u>
	TOTAL LIABILITIES AND EQUITY		<u>532,273.80</u>



SISTERS-CAMP SHERMAN  
BALANCE SHEET  
MARCH 31, 2022

DEBT SERVICE FUND

<u>ASSETS</u>			
7-00-0-1030	BOND TAX REVENUE LGIP	64,040.55	
7-00-0-1460	PROPERTY TAXES RECEIVABLE	3,927.70	
	<b>TOTAL ASSETS</b>		<u><u>67,968.25</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
7-00-0-2250	DEFERRED REVENUE	2,508.72	
	<b>TOTAL LIABILITIES</b>		2,508.72
<u>FUND EQUITY</u>			
7-00-0-3120	DEBT SERVICE FUND	( 254,835.00)	
	<b>UNAPPROPRIATED FUND BALANCE:</b>		
7-00-0-3900	RETAINED EARNINGS	254,835.00	
	REVENUE OVER EXPENDITURES - YTD	65,459.53	
	<b>BALANCE - CURRENT DATE</b>		<u><u>320,094.53</u></u>
	<b>TOTAL FUND EQUITY</b>		<u><u>65,459.53</u></u>
	<b>TOTAL LIABILITIES AND EQUITY</b>		<u><u>67,968.25</u></u>

Check Register - March 2022

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
3/4/2022	13411	Ace Hardware, Inc.	Bucket for 701 Comm. Hall Housekeeping	\$ 8.27
3/4/2022	13411	Ace Hardware, Inc.	Hardware - 701	\$ 1.30
3/4/2022	13411	Ace Hardware, Inc.	Training burn Pine Street	\$ 55.17
3/4/2022	13411	Ace Hardware, Inc.	Training burn Pine Street	\$ 5.33
3/4/2022	13411	Ace Hardware, Inc.	726 repair parts	\$ 9.18
3/4/2022	13411	Ace Hardware, Inc.	723 hose bed cover prep	\$ 3.14
3/4/2022	13411	Ace Hardware, Inc.	Electrical supplies for making cord pigtials for 721	\$ 55.79
3/4/2022	13411	Ace Hardware, Inc.	Credit for return cord end was wrong config	\$ (31.26)
3/4/2022	13411	Ace Hardware, Inc.	Red marking paint - training burn	\$ 5.29
3/4/2022	13412	AFLAC	AFLAC - Employee pass through	\$ 270.90
3/4/2022	13413	Alpine Internet Solutions	Content plan for March 2022	\$ 395.00
3/4/2022	13414	AT&T MOBILITY	Acct: 287297124283	\$ 100.88
3/4/2022	13415	Bend Broadband	8224 60 003 0017578 - Cable Elm	\$ 661.49
3/4/2022	13416	BOUND TREE MEDICAL, LLC.	MORPHINE, 10MG/ML, 1ML VIAL (25/BOX)	\$ 98.99
3/4/2022	13417	Campbell Clarke	Res. Vol. Mileage and Food Reimb. 1/22 & 2/22	\$ 700.00
3/4/2022	13418	CEC, INC	electric-Camp Sherman	\$ 143.54
3/4/2022	13418	CEC, INC	electric - buffalo	\$ 119.91
3/4/2022	13418	CEC, INC	electric - Elm Street	\$ 1,984.11
3/4/2022	13418	CEC, INC	electric - Iariat	\$ 102.00
3/4/2022	13419	CenturyLink	Acct 5415952373171B	\$ 56.82
3/4/2022	13420	City of Sisters	Water-Elm	\$ 283.85
3/4/2022	13421	DMV	dmv record Checks Matthews, Westburg	\$ 12.00
3/4/2022	13422	Hoyt's Hardware	Training grounds development	\$ 74.72
3/4/2022	13422	Hoyt's Hardware	Training grounds development	\$ (16.00)
3/4/2022	13422	Hoyt's Hardware	Red marking paint - Pine Street Burn	\$ 5.29
3/4/2022	13422	Hoyt's Hardware	Pink marking paint	\$ 5.29
3/4/2022	13422	Hoyt's Hardware	Adjustable torch/propane cylinder	\$ 71.77
3/4/2022	13423	Hughes Fire Equipment, Inc.	Clamp, toggle, air actuated PRC-1721211	\$ 805.83
3/4/2022	13423	Hughes Fire Equipment, Inc.	AKB-723076 Insert Handle	\$ 241.05
3/4/2022	13424	Jacob Van Lieu	Res. Vol. Mileage & Food Reimb. - Feb 2022	\$ 350.00
3/4/2022	13425	LIFE-ASSIST	EMS ORDER# 52222954	\$ 223.40
3/4/2022	13426	Mission Linen Supply, Inc.	mats/rugs	\$ 67.75
3/4/2022	13427	Norco Medical Supply, Inc.	MEDICAL OXYGEN - D CYLINDER	\$ 47.13
3/4/2022	13427	Norco Medical Supply, Inc.	MEDICAL OXYGEN - K CYLINDER	\$ 26.12
3/4/2022	13427	Norco Medical Supply, Inc.	HANDLING CHARGE	\$ 29.00
3/4/2022	13428	Pacific Office Automation, Inc	copies/kit - Konica	\$ 140.49
3/4/2022	13428	Pacific Office Automation, Inc	copies/kit - HP Printers	\$ 58.05
3/4/2022	13429	Paladin Background Screening	Criminal History Check: Matthews (2) and Westburg	\$ 69.00
3/4/2022	13430	Ponderosa Forge & Ironworks, I	Drill holes in E-Sign T-Posts	\$ 100.00
3/4/2022	13431	Pony Express, Inc.	Stamps	\$ 63.00
3/4/2022	13431	Pony Express, Inc.	Controlled drug order form shipping	\$ 13.42
3/4/2022	13431	Pony Express, Inc.	shipping for posi check SCBA flow tester	\$ 100.62
3/4/2022	13432	Rachel Ulm	Res. Vol. Mileage & Food Reimb.	\$ 600.00
3/4/2022	13432	Rachel Ulm	Res. Vol. Mileage & Food Reimb. - March 2022	\$ 600.00
3/4/2022	13433	Ranch Country Outhouses	Portable toilet rental - Locust St. Training Grounds	\$ 85.00
3/4/2022	13434	Rita Hodge	Reimb. Food & Supplies for Community Christmas Dinner	\$ 293.21
3/4/2022	13435	Robin Holm	Reimb. food purchased for training burn - Pine Street	\$ 179.25
3/4/2022	13435	Robin Holm	Reimb. Supplies purchased for address signs	\$ 156.30
3/4/2022	13436	Sisters Rental	Filter and spark plug	\$ 9.96
3/4/2022	13436	Sisters Rental	Concrete supplies training grounds	\$ 81.65
3/4/2022	13437	TACTICAL FIRE EQUIPMENT, LLC	FIRE HOSE - 5 x 100' SUPPLY HOSE"	\$ 24,142.50
3/4/2022	13437	TACTICAL FIRE EQUIPMENT, LLC	FIRE HOSE - 5 x 50' SUPPLY HOSE"	\$ 1,995.80
3/4/2022	13437	TACTICAL FIRE EQUIPMENT, LLC	FIRE HOSE - 2.5 x 50' ATTACK HOSE"	\$ 1,301.30
3/4/2022	13438	Tewalt & Sons, Inc.	snow removal - Sta 701 2/22/22	\$ 221.25
3/4/2022	13439	THOMAS EMS	SAMSON STRAP PATIENT LIFTING STRAPS	\$ 233.93
3/4/2022	13440	Treasure Valley Coffee	water & cooler rental	\$ 176.00
3/4/2022	13441	WCP Solutions	can liners	\$ 40.90
3/4/2022	13441	WCP Solutions	White folding towels and bath tissue	\$ 134.64
3/4/2022	13442	Wilson-Helgood & Associates,	24-HR AD&D Ins Pol #EXAD98796OR10091	\$ 1,451.00
3/18/2022	13443	Alpine Internet Solutions	Management & Hosting - April	\$ 85.00
3/18/2022	13444	Avery Deutz	Res. Vol. Mileage and Food Reimb. 01/22	\$ 350.00
3/18/2022	13444	Avery Deutz	Res. Vol. Mileage and Food Reimb. 02-22	\$ 350.00
3/18/2022	13445	Avlon Water Co Inc.	Water-703	\$ 25.72
3/18/2022	13446	Baxter Auto Parts Inc, Auto Parts	ANTIFREEZE FOR 701 STANDBY GENERATOR REPAIR	\$ 107.41

<u>Date</u>	<u>Check No.</u>	<u>Payer</u>	<u>Description</u>	<u>Amount</u>
3/18/2022	13446	Baxter Auto Parts Inc, Auto Parts	DEF.FLUID FOR AMBULANCES	\$ 46.05
3/18/2022	13446	Baxter Auto Parts Inc, Auto Parts	ANTIFREEZE FOR 701 STANDBY GENERATOR REPAIR	\$ 10.59
3/18/2022	13446	Baxter Auto Parts Inc, Auto Parts	mass air flow sensor	\$ 109.41
3/18/2022	13446	Baxter Auto Parts Inc, Auto Parts	Headlight bulbs for 2007 Durango	\$ 29.86
3/18/2022	13446	Baxter Auto Parts Inc, Auto Parts	Oil	\$ 41.91
3/18/2022	13446	Baxter Auto Parts Inc, Auto Parts	Finance Charge	\$ 5.66
3/18/2022	13447	Ben Duda	Reimburse Ben for EMT Test Fee	\$ 95.00
3/18/2022	13448	Bi-Mart Corporation	Tarps for Burn to Learn - Pine Street	\$ 39.94
3/18/2022	13448	Bi-Mart Corporation	Facilities Supplies: 703	\$ 20.96
3/18/2022	13449	BOUND TREE MEDICAL, LLC.	FENTANYL, 0.05MG/ML, 2ML VIAL (25/BOX)	\$ 167.97
3/18/2022	13449	BOUND TREE MEDICAL, LLC.	FENTANYL, 0.05MG/ML, 2ML VIAL (25/BOX)	\$ 55.99
3/18/2022	13449	BOUND TREE MEDICAL, LLC.	EMS ORDER# 39404516	\$ 827.65
3/18/2022	13450	Brennan Gulles	Reimb. EMT License and Fingerprints	\$ 168.75
3/18/2022	13451	Brian Helsler	Res. Vol. Mileage and Food Reimb. - Feb 2022	\$ 350.00
3/18/2022	13452	Caselle, Inc.	Contract support charges 04/2022	\$ 343.00
3/18/2022	13453	Central Oregon Com College	820243020 Bootes S330 Tuition	\$ 109.00
3/18/2022	13454	Cody Meredith	Reimburse particulate blocking hood	\$ 100.59
3/18/2022	13455	Deschutes County 911 Service D	911-Data Network Reimbursement	\$ 2,894.32
3/18/2022	13456	Ed Staub & Sons Propane	Propane: Elm St. (241 gal)	\$ 527.79
3/18/2022	13456	Ed Staub & Sons Propane	Propane- Elm Street - Buffalo (229.3 gal)	\$ 502.17
3/18/2022	13456	Ed Staub & Sons Propane	Propane - Elm St. (294.5 gal)	\$ 644.96
3/18/2022	13456	Ed Staub & Sons Propane	Fuel	\$ 2,381.19
3/18/2022	13457	Freightliner Northwest Redmond	Switch AS	\$ 123.50
3/18/2022	13458	Hughes Fire Equipment, Inc.	Insert handle	\$ 244.09
3/18/2022	13458	Hughes Fire Equipment, Inc.	Seal Kit ladder rack	\$ 141.19
3/18/2022	13459	KJ Accounting	Monthly Finance Mgr Svcs - Feb 22	\$ 2,000.00
3/18/2022	13459	KJ Accounting	Monthly Finance Mgr Svcs - March 22	\$ 2,000.00
3/18/2022	13460	Pac Office Automation - Lease	500-50016158 Konica Contract	\$ 290.00
3/18/2022	13461	Pacific Office Automation, Inc	Fleet Agreement - HP Printers	\$ 12.98
3/18/2022	13462	Republic Services	Disposal Services Elm Street	\$ 34.38
3/18/2022	13462	Republic Services	Disposal Services - Buffalo	\$ 18.46
3/18/2022	13463	SeaWestern, Inc.	Replacement belt Scott Compressor	\$ 358.36
3/18/2022	13463	SeaWestern, Inc.	SAFER Vols: Preston, Fox, Henry TO's	\$ 7,248.78
3/18/2022	13464	Systems Design	EMS Billing & Postage February	\$ 1,051.06
3/18/2022	13465	WCP Solutions	Mop	\$ 29.11
3/18/2022	13465	WCP Solutions	White folding towels and laundry detergent	\$ 103.06
3/18/2022	13466	WFCA: The Daily Dispatch	FF/Paramedic Employment Ad	\$ 405.00
3/18/2022	13467	Xpress Printing, inc.	Blood pressure logs	\$ 67.60
3/23/2022	13468	Central Oregon Public Safety Chaplaincy	Employee Donations	\$ 80.00
3/23/2022	13468	Central Oregon Public Safety Chaplaincy	Donation	\$ 1,000.00
3/23/2022	13469	Cruise Master Prisms Inc	Awards/Plaques - 2022 Awards Banquet	\$ 1,575.60
3/23/2022	13470	Entenmann-Rovin Co.	Awards for 2022 Banquet	\$ 1,956.20
3/23/2022	13471	Matthew Maupin	Res. Vol. Mileage & Food Reimb. Nov/Dec 21	\$ 700.00
3/23/2022	13472	Municipal Emergency Serv. Inc.	Structure helmet - Meredith	\$ 205.00
3/23/2022	13473	OR Fire Service Honor Guard	Employee Donations	\$ 20.00
3/23/2022	13474	Quill	Misc. Office Supplies: paper, binder clips, pop-up notes	\$ 63.14
3/23/2022	13475	SDIS	Admin Health Insurance	\$ 3,671.84
3/23/2022	13475	SDIS	Admin Life, ST/LTD	\$ 146.58
3/23/2022	13475	SDIS	Operations Health Insurance	\$ 17,798.27
3/23/2022	13475	SDIS	Operations Life, ST/LTD	\$ 659.61
3/23/2022	13475	SDIS	Ins/Disability - Orthodontia pass through	\$ 106.37
3/23/2022	13476	Sisters-Camp Sherman F&A Assn.	Donation - General: Harker, Dolson, Sichler, Harrison, Haugen	\$ 5,345.00
3/23/2022	13476	Sisters-Camp Sherman F&A Assn.	Donation - Xmas: Lions, Bliven, Wilson, Xmas Dinner	\$ 2,108.00
3/23/2022	13476	Sisters-Camp Sherman F&A Assn.	Donation - Comm. Asst. Fund: Weber	\$ 1,000.00
3/23/2022	13476	Sisters-Camp Sherman F&A Assn.	Donation - FC ISU Vehicle - Anonymous	\$ 2,000.00
3/23/2022	13476	Sisters-Camp Sherman F&A Assn.	Comm. Asst Fund - Employee Pass Through Donations	\$ 260.00
3/23/2022	13477	Terminix	Pest control services: Camp Sherman Sta 704	\$ 87.00
3/23/2022	13478	WCP Solutions	Fabric Softener	\$ 60.29
3/24/2022	13479	Secretary of State	Audit Filing Fee 2020-2021	\$ 250.00
3/25/2022	700012	US Bank - Visa	MILWAUKEE CORDLESS TOOLS	\$ 849.00
3/25/2022	700012	US Bank - Visa	MILWAUKEE BATTERY (2/PKG)	\$ 129.00
3/25/2022	700012	US Bank - Visa	BVM/CPAP MASKS (EMERGENT RESPIRATORY)	\$ 117.90
3/25/2022	700012	US Bank - Visa	DOOR CLOSER (701)	\$ 99.00
3/25/2022	700012	US Bank - Visa	FLOOR SQUEEGEE (701)	\$ 35.97
3/25/2022	700012	US Bank - Visa	HANDLE FOR CAR WASH BRUSH	\$ 35.88

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
3/25/2022	700012	US Bank - Visa	20 amp twist lock plugs for 721 generator outlets	\$ 22.34
3/25/2022	700012	US Bank - Visa	Replacement caster wheels for mop buckets	\$ 84.00
3/25/2022	700012	US Bank - Visa	IRPG & Ops Guide	\$ 290.59
3/25/2022	700012	US Bank - Visa	CFO Certification Fee	\$ 375.00
3/25/2022	700012	US Bank - Visa	OFCA Spring Conference -Craig	\$ 290.00
3/25/2022	700012	US Bank - Visa	Straw bales for training	\$ 103.92
3/25/2022	700012	US Bank - Visa	Wildland gloves	\$ 347.12
3/25/2022	700012	US Bank - Visa	Passport nametags	\$ 25.20
3/25/2022	700012	US Bank - Visa	Phone holder for incident support unit	\$ 11.99
3/25/2022	700012	US Bank - Visa	Online class - Meredith	\$ 99.00
3/25/2022	700012	US Bank - Visa	Digital Photos from Burn to Learn	\$ 12.00
3/25/2022	700012	US Bank - Visa	Adobe Software Subscription	\$ 19.99
3/25/2022	700012	US Bank - Visa	OFSOA Spring Conference - Spor	\$ 180.00
3/25/2022	700012	US Bank - Visa	Unit Citation Awards	\$ 136.45
3/25/2022	700012	US Bank - Visa	Amazon: Office Chairs - RJ/JS	\$ 789.80
3/25/2022	700012	US Bank - Visa	Coffee - Sta 701	\$ 129.00
3/25/2022	700012	US Bank - Visa	Flowers - Enoch Family	\$ 74.95
3/25/2022	700012	US Bank - Visa	Remote Work Subscription - Blalous	\$ 44.00
3/25/2022	700012	US Bank - Visa	Amazon Purchase - RV's (need receipt)	\$ 65.49

## Ambulance Receivable as of March 31, 2022

	<u>SystDes</u>
Beginning Ambulance Receivable	250,138.51
Payments received	47,817.92
Adjustments	43,641.41
New Charges	75,568.00
<b>ENDING Ambulance Receivable</b>	<b><u>234,247.18</u></b>

**Total # of Transports** **39**

### Adjustments

Medicare/Medicaid	40,370.59
Collection	2,970.82
Bankruptcy/Other Writeoff	-
FireMed	300.00
<b>Total Adjustments</b>	<b><u>43,641.41</u></b>

### Outstanding Accounts By Age

CURRENT	179,371.77
31 to 60 days	22,137.76
61 to 90 days	14,049.14
91 to 120 days	13,703.57
OVER 120 days	4,984.94
<b>Total Outstanding as of 03/31/2022</b>	<b><u>234,247.18</u></b>

## Engine Response Billing as of March 31, 2022

<b>Beginning Engine Response Rec</b>	<b>2,300.00</b>		
<b>Payments received</b>	-		
<b>Adjustments</b>	-		
<b>New Charges</b>	-		
<b>ENDING Engine Response Rec</b>	<b>2,300.00</b>		
Total # Billed in 2018/19			18
Total # Billed in 2019/20			7
Total # Billed in 2020/21			12
<b>Total # Billed in 2021/22</b>	<b>0</b>		
Total Billed 2018/19		\$	5,259.38
Total Billed 2019/20		\$	2,437.50
Total Billed 2020/21		\$	2,700.00
<b>Total Billed in 2021/22</b>	<b>\$ -</b>		
Total Received 2018/19		\$	3,209.38
Total Received 2019/20		\$	1,125.00
Total Received 2020/21			1,975.00
<b>Total Received 2021/22</b>	<b>\$ -</b>		
2018/19 % Collected			61%
2019/20 % Collected			46%
2020/21 % Collected			73%
<b>2021/22 % Collected to Date</b>			

Report Criteria:

Include transaction count  
 Journal Code: Journal code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
03/31/2022	1	TXFR from EQ. Res. Fund for 5" Supply H	1-00-0-1070	LGIP Acct #4374	27,439.60	
03/31/2022	2	TXFR from EQ. Res. Fund for 5" Supply H	4-00-0-1070	Equipment Fund	.00	27,439.60-
03/31/2022	3	Amb Rcvbl to Actual	<del>1-00-0-1120</del>	Ambulance Receivables	.00	15,881.33-
03/31/2022	4	Amb Rcvbl to Actual	1-00-0-1160	Allowance for Uncollectible Am	7,945.67	
03/31/2022	5	Amb Rcvbl to Actual	1-01-0-41100	Ambulance Revenue	7,945.66	
Total JOURNAL ENTRIES (JE):					<u>43,330.93</u>	<u>43,330.93-</u>
References: 5 Transactions: 5						
Grand Totals:					<u>43,330.93</u>	<u>43,330.93-</u>

Report Criteria:

Include transaction count  
 Journal Code: Journal code = "JE"

Jack McGowan  
70797 Indian Ford Road  
Sisters, Oregon 97759

March 26, 22

✓ Roger Johnson, Fire Chief  
Sisters-Camp Sherman Rural Fire Protection District  
301 South Elm Street  
Sisters, Oregon 97759

Tim Craig, Deputy Fire Chief  
Sisters-Camp Sherman Rural Fire Protection District  
301 South Elm Street  
Sisters, Oregon 97759

Dear Roger and Tim,

As both of you know, recently I transitioned from a Board Member to patient due to my heart related experience. This was a day which I always thought was somewhere in the future.

With physically stressing my 73-year-old body beyond its capability by repeatedly lifting a heavy spare tire and rim to chest height, so I could attach them to our travel trailer's rear bumper...which I did. Afterwards, my heart was telling me something else about this fool-hardy accomplishment.

While showing none of the tell-tale signs of a heart attack, the profound tiredness which swept through my body was like nothing I had ever experienced before. Lesson learned.

In relating my mistake to my wife, Jan, she said that we should get a professional opinion as to my condition. We immediately went to Station 701 where, on the intercom, I informed Paramedic Travis Martin of my worry. It took less than 30 sec for the door to open and I was greeted by Travis, Rob Harrison, Justin Spelatz and Campbell Clark. I was immediately led to 771 where Rob and Travis started the process of reviewing my vital signs while asking background on me and my experience for being there. I felt like I was with good friends, without embarrassment, which helped a great deal.

It was suggested that I might consider being transported to St. Charles, Bend while connected to the BP monitor and EKG, so that Travis might continue to monitor my vitals rather than Jan driving me. A good plan, which I immediately agreed to. Code 1. Jan was informed of my decision by Rob and she followed us.



I had never ridden, nor been transported by ambulance. To say that it was an "out of body" experience is an understatement.

On the way, Travis was the epitome of professionalism and deep caring. Was I scared, yes. Was I worried about Jan and our son, Travis, yes. Did I feel that I was receiving the best possible care with a deep emotional attachment, definitely yes. While we rode, he explained to me my readouts that showed steady PVC's. He carefully drew a diagram on the vehicle's white board that helped me greatly better understand what I was going through.

When we arrived, my BP was showing 202/113, 96 pulse.

But, after blood taken twice, lab analysis, X-rays, the ER doctor's professional opinion; no heart attack, no heart enzymes present. Blood analysis showing all results within parameters. Heart/lung X-rays all good.

Yesterday (the day after) I still felt somewhat tired. Today, feeling much better and we'll go for a short bike ride. No doubt, an appointment with a cardiologist is in my future.

In closing, I have now experienced first-hand the remarkable heroes we have the daily honor of calling staff. I am so proud to be a very small part of this organization. I just shake my head at my good fortune.

Please share this sincere thank you with Travis, Rob, Justin, Campbell and any others that you feel deserve a strong, appreciative handshake for being part of this extraordinary team. These words cannot fully express how I feel.

Sincerely,



Jack McGowan  
Director

April 5, 2022

To: Board of Directors, Sisters-Camp Sherman Fire District

Please accept this letter as my resignation from the Budget Committee. I would like to remain an active member of the Civil Service Commission until my term is expired.

Sincerely,

A handwritten signature in blue ink that reads "J. Kenneth Jones". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

J. Kenneth Jones

RCVD <sup>md</sup> 9/11/22 PO# \_\_\_\_\_  
ACCT# \_\_\_\_\_  
CAPT INITIALS \_\_\_\_\_  
CHIEF INITIALS *BJ*



**Congratulations you submitted 100% of your 2021 reports on or before their due dates. This is a huge accomplishment that I truly appreciate.**

**Thank you for your partnership with PERS and a great reporting year!**

A handwritten signature in black ink, appearing to read "J. Madigan", is centered below the text.

## **FIRE CHIEF'S REPORT MONTH-APRIL, 2022**

### **I. FIRE ACTIVITY STATUS:**

There are no fires currently threatening Central Oregon. Drought conditions and Pre-season forecasts are indicating a more severe fire season than normal for Central and Southern Oregon.

### **II. NOTEWORTHY OPERATIONAL EVENTS:**

We have not responded to any structure fires in the past month.

### **III. COMMUNITY SERVICE EVENTS/ MEETINGS:**

1. I attended the following meetings and community events in the past 30 days.

- a. Sisters Fire District all career staff monthly meeting.
- b. Sisters Fire District Association meeting.
- c. Or-Alert alerts and warnings meetings.
- d. Multiple legislative coordination meetings with OSFM and OFCA lobbyist.
- e. Oregon Fire Chiefs Association monthly meeting.
- f. WUI Rule Advisory Committee meeting (definition of structure)
- g. Central Oregon Fire Chiefs meeting.
- h. 911 Hinkle Butte radio project meeting.
- i. Alert Wildfire / ODF camera system coordination meeting
- j. Department of Land Conservation and Development wildfire meeting.
- k. Western Fire Chiefs WUI Conference
- l. Office of State Fire Marshal listening tour/capacity
- m. Sisters Vision Implementation Team meeting
- n. Fire Defense Board Chief pre-season meeting
- o. SB 762 implementation meeting
- p. Deschutes County Natural Hazards Mitigation Plan meeting
- q. Jefferson County Community Wildfire Protection Plan community meeting
- r. USFS Sisters Ranger District open house
- s. Community Easter egg event
- t. Meeting with Tollgate HOA Board member regarding station

### **IV. SPECIAL PROJECTS UPDATE:**

1. Staff are focusing efforts on our organizational goals for the year and end of the year projects.

2. I met with Steve Swisher with the Tollgate Homeowners Association regarding the Tollgate Fire Station. The HOA may have some interest in further discussions regarding purchasing the building from the District.
3. We have received 12 applications for the Firefighter Paramedic test. Our goal is to have the test completed and a new employee online by July 1<sup>st</sup>.
4. Fuel reduction grants are now available for Jefferson County residents in the Camp Sherman Community. Grants are limited to \$500.00 per project. We are working with one homeowner at this time.
5. We have connected Shane Lungren and Alert Wildfire about the potential of installing a wildfire camera on the new FirstNet tower in Camp Sherman.
6. The internal budget committee has completed the financial elements of next years budget and Julie is in the process of updating the narrative at this time.

V. VOLUNTEER STATUS:

The spring volunteer recruit academy is in process at this time. The District hosts academies in the spring and fall of each year. We have three recruits attending the training.

We completed the Resident Volunteer testing process for next school year and have offered positions to four new Resident Volunteers. We have five openings for next school year.

VI. OTHER:



## **Community Risk & Fire Safety Manager Report**

**March 2022**

### **Pub Education Report & Fire Corps:**

- The Fire Corps has been extremely busy with wildfire assessments. This uptick comes after the excellent article in the Nugget about wildfires. The wildfire assessment team has done an excellent job.
- Work is continuing to move forward with the Incident Response Unit.
- Congratulations to all of the Fire Corps members that were recognized at the awards banquet!
- More in-person meetings and events anticipated

### **Public Event Permit Applications Review:**

- 6 new public event applications reviewed. Applications are continuing to ramp up and the City expects it to be a busy season as COVID guidelines have come to an end.

### **New Construction Plan Review**

- 2 County land use reviews
- 4 City of Sisters land use review
- 3 final inspections of commercial remodels
- 2 Conditional Use applications
- 1 residential structure in FU zoned areas.

### **Other Fire Safety & Prevention Duties:**

- Commercial hood questions at 2 local businesses

- **Commercial fire sprinkler assessment at Fire Pine**
- **Additional addressing questions regarding future ADU's**
- **Budget review**
- **Continued Project Wildfire goal setting**
- **4 Fire Department annual inspection**
- **1 pre-apps for new businesses**
- **Fire Department access in rural area consult**
- **Follow up on a couple NOV's**
- **Project Wildfire Monthly Meeting.**
- **Follow-up a several code and citizen complaints.**
- **1 Know Box install**