



AGENDA

Notice of Regular with Executive Session of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District

January 17, 2023 – 5:00 p.m.

Via Zoom: <https://zoom.us/j/98261409605?pwd=RVh4M2NOUFM2L2NCLzBENUZJbDRodz09>

- 1. Open the Regular Meeting**
- 2. Consent agenda**
 - a. Administrative Summary**
 - b. Dashboard Report**
 - c. December 2022 Minutes of Regular Meeting**
 - d. Bank statement and reconciliations**
 - e. Operating fund summaries**
 - f. Balance sheets**
 - g. Check register**
 - h. Adjusting Journal Entries**
 - i. Ambulance Receivables**
 - j. Engine Response Report**
 - k. Safety Committee Meeting Minutes**
 - l. Association Meeting Minutes**
- 3. Administration**
 - a. 2022-23 Board Goal Status Update**
 - b. Standards of Coverage Report**
 - c. Ambulance Rates & Payor Mix Data Report**
 - d. Annual Ambulance Collection Statistics & A/R Turnover Rate**
- 4. Fire Chief Report**
- 5. Fire Safety Manager report**
- 6. President's Report**
 - a. Reminder of SDAO Conference**
 - b. Upcoming Elections (May 2023): Newport, Schulz, Sutton**
- 7. Adjourn Regular Meeting to Executive Session pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.**
- 8. Reconvene Regular Meeting**
- 9. Other business**
- 10. Adjourn meeting**

Administrative Summary for Consent Agenda

December 2022 Data

Minutes - No changes.

Revenue & Expenditure Dashboard Report

- Revenue is coming in higher than target goal as of the end of December at 95% of budget.
 - Interest income increased with increasing interest rates for LGIP (3.04%).
 - We have received 97% of budgeted property taxes for the year.
- Expenditures are tracking inline (46%) with target goal of 50% of budget for this period.

Operations Overview Dashboard Report

- EMS responses were down slightly, but transports increased over the same period as the prior two years.
- There was a total of 124 calls in December
- A total of 25 7PC's were called in December and move-ups requested by the District increased to six for the month.

Bank Statements and Reconciliations

LGIP (Local Government Investment Pool)-General Fund

- Total sum of all funds balances with the bank and totals \$4,715,626.36 at the end of December. The interest rate increased to 3.04%

LGIP –Debt Service Fund

- Total sum of funds in the debt service account balances with the bank and totals \$260,149.87.

U.S. Bank Operating (old account)

- Total sum of funds in the old (ending 7070) US Bank checking at the end of December balances with the bank and totals \$114,272.01. **The bank reconciliation includes one bank adjustment \$168.26 due to the bank cashing one check twice in November. One fraudulent ACH debit is outstanding for \$7,043.44.*

U.S. Bank Operating (new account)

- Total sum of funds in the new (ending 8849) US Bank checking at end of December balances with the bank and totals \$38,602.62.
- ***Update on US Bank Fraud:**

One outstanding item from the previous meeting (an ACH Debit for \$7,043.44 to American Express) is still outstanding.

The insurance claim has been filed with Traveler's to recoup the money. We continue to work with US Bank on the claim as well.

Operating Fund Summaries

Revenue

- Property taxes are coming in at 97% of budget as of December 31, 2022. We anticipate another large payment in May.
- Ambulance revenues are higher than anticipated for this time of the budget cycle at 68%.
- Interest income is doing well with increased interest rates for the LGIP.

Expenditures

Maintenance Capital Outlay is at 99% of budget due to one-time expenditures.

Balance Sheets

- FICA/FWH Tax Liability is due to a Paychex adjustment on an employee's paycheck due to additional Social Security withheld and should clear at a later date.
- PERS liability should clear with wage cleanup on PERS side.
- Insurance disability/liability should clear by January and is just due to AFLAC employee pass-through payment.
- Miscellaneous liabilities employee donations and will clear quarterly.

Check Register

- Check number: 15058 to Oregon Health Authority. These are the annual Ground Emergency Medical Transport (GEMT) draw-down amounts and Oregon Health Authority (OHA) fees for the program, and are required prior to OHA releasing GEMT funds for Districts.
- Check number: 15068 to Audio Visual Bend. These are final costs for Community Hall AV Upgrade project.
- Check number: 15085 to Sisters-Camp Sherman Fire & Ambulance Association. These are donation pass-throughs for the Association.
- Check numbers: 15093 and 15095. These are checks requested by ambulance billing company, Systems Design, for emergency services refunds to insurance companies for overpayment on account.
- Check number: 15100 to Tim Wonderly Painting Co. LLC. These are deposits for Station 701 and Station 703 Interior Painting Projects.

Adjusting Journal Entries

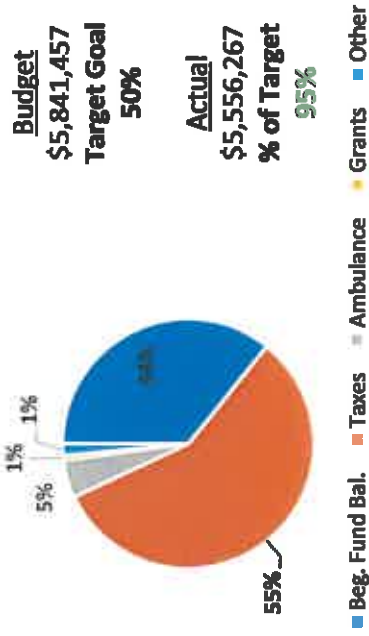
- Entry for transfer from Building Reserve Fund for payment on AV System Upgrades in Community Hall.
- Entry for transfer from Building Reserve Fund for payment on Station 701/703 Interior Painting Projects.
- Entry for transfer from Equipment Reserve Fund for AFG Grant EMS equipment purchased.
- Entry for ambulance receivables to actual.

Ambulance Report - Total of 57 transports for December.

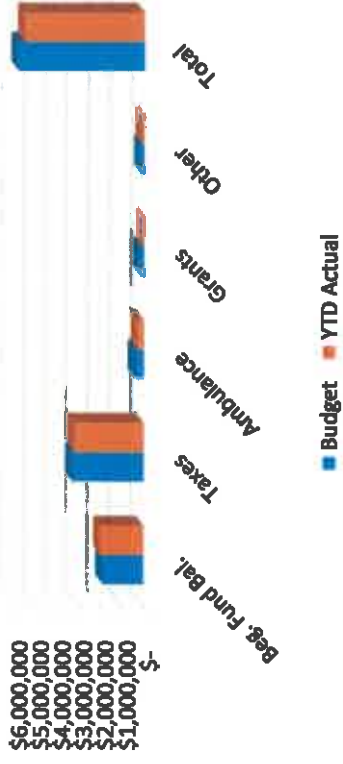
Engine Response Report – No new charges/payments for December.

REVENUE & EXPENDITURE OVERVIEW - AS OF DECEMBER 2022

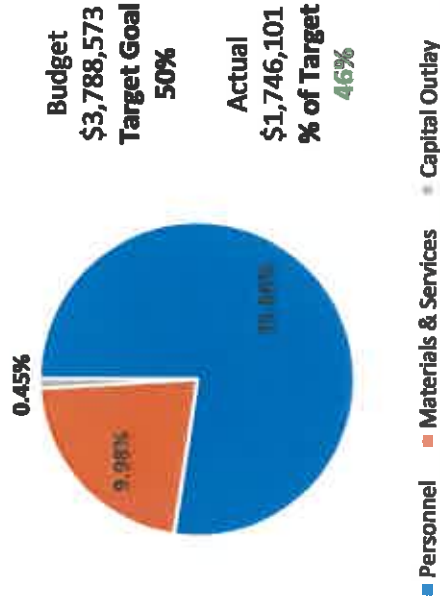
22/23 Actual Revenue as % of Budget



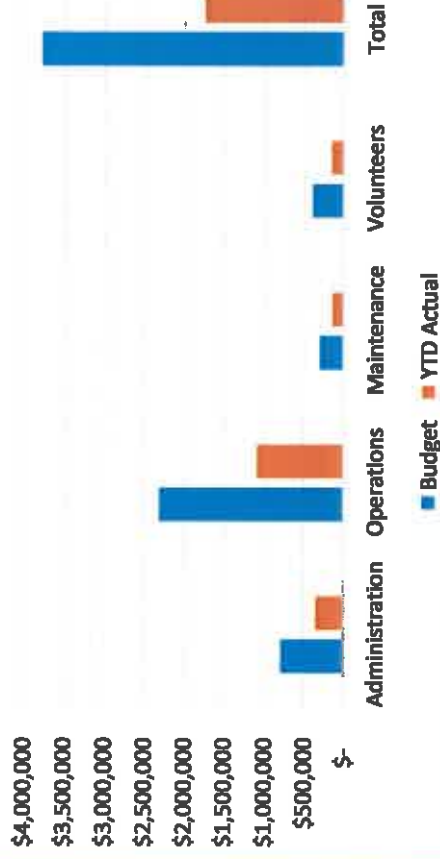
Budget vs. Actual Revenue - Year to Date



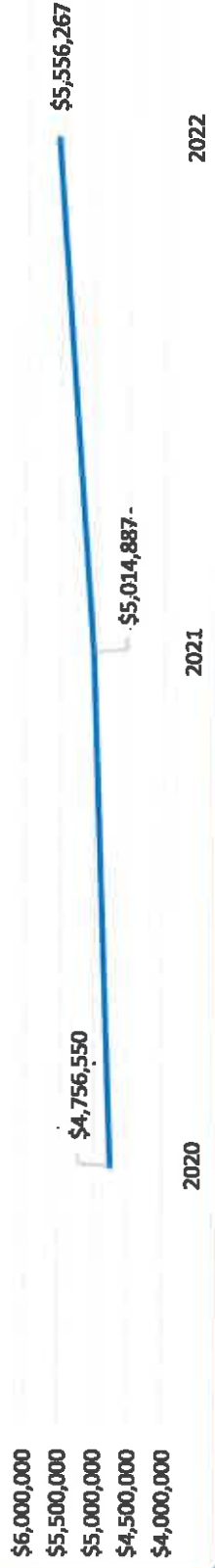
22/23 Expenditures as % of Budget



Budget vs. Actual Expenditures - Year to Date

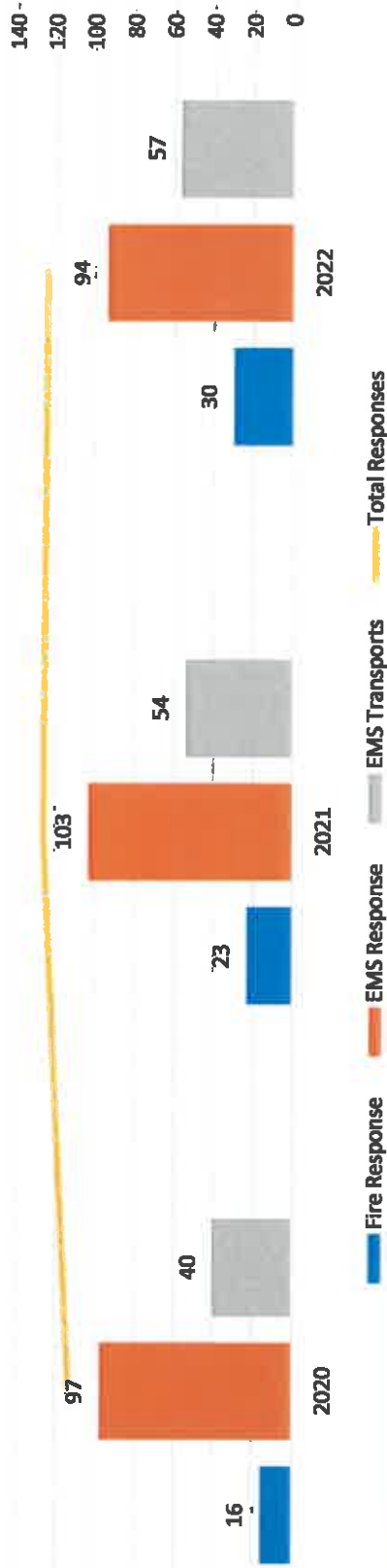


Total Revenue - 3 Years - As of December 31, 2022

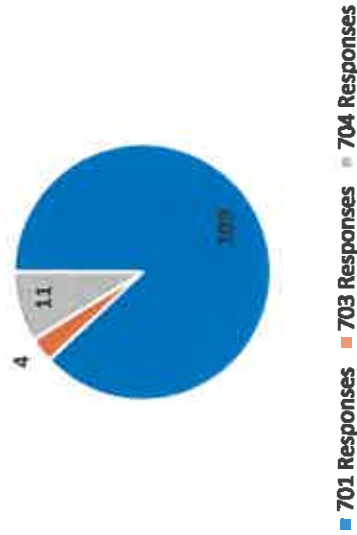


OPERATIONS OVERVIEW - AS OF DECEMBER 31, 2022

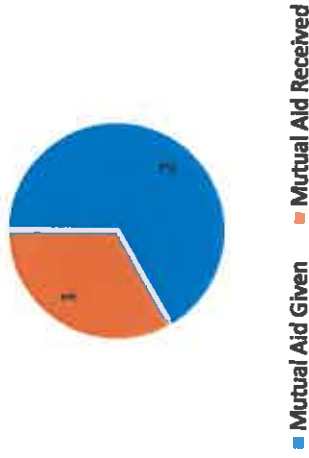
December Responses by Type - 3 Years



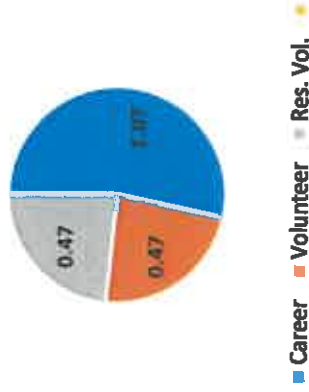
Responses by First-Due Station



December Mutual Aid Given/Received



Average Response by Personnel Type



Back to Back
Calls December
30

December Callback Overview
 Personnel Callbacks (7PC's) = 25
 7PC's Staffed with ALS Staffing = 14
 7PC's Staffed with Engine Staffing = 20
 Move-Ups = 6

Ave Personnel
on Standby
1.97



**Minutes of the Board of Directors of the
Sisters-Camp Sherman Rural Fire Protection District
December 20, 2022**

1. Open the Regular Meeting.

- a. President Chuck Newport called the meeting to order at 5 p.m.
 - i. **Attending:** President Newport, Vice President Miller, Secretary/Treasurer McGowan, Director Schulz (via telephone), Executive Assistant Spor, Finance Manager Johnson, Chief Johnson and Deputy Chief Craig.
 - ii. **Absent:** Director Sutton, Fire Safety Manager Green and R&R Coordinator Cross.

2. Consent Agenda.

- a. ***Unanimously approved the Consent Agenda, by Directors attending, with revision to the November board minutes as outlined below. Motion by Director McGowan, second Director Miller.***
 - i. EA Spor will revise the November 22, 2022 minutes in Item 4(d) to read as follows: "Chief Johnson informed the Board the Office of State Fire Marshal is funding a grant program that would add capacity to suppression personnel. It is a matching grant with staggered percentage of match required. This grant would have significant financial impacts on the District long-term. Chief Johnson will gather more information on the long-term feasibility of the grant, and will report back at the December Board Meeting."
 - ii. Ambulance receivables/engine response reports were discussed. Director McGowan inquired about collection percentage on engine response billing. EA Spor and Chief Johnson explained the unique billing process and confirmed staff is doing a good job despite difficult process, which is not as clean as the ambulance billing process. Director McGowan also inquired about EMS accounts over 120 days, and the jump from an estimated \$8,000 in October to an estimated \$24,000 in November. Staff explained that it does fluctuate, but if it's a pattern, it can indicate a problem in the billing process.

3. Administration.

- a. **Staff Reports.** Two Staff Reports were presented for review by the Board.
 - i. ***Unanimously approved Staff Report #SR-22-6, by Directors attending. Motion by Director Miller, second Director McGowan.*** This Staff Report recommends approval of Policy 2-1-41 Firefighter/EMT, which is a new position that already has allocated funding within the current District budget under "Enhanced Staffing" in the Operations Department. Staff intends to hire Firefighter/EMT's to supplement staffing when resident volunteers are in school to ensure two ambulances can be staffed during peak-demand hours.
 - ii. ***Unanimously approved Staff Report #SR-22-7, by Directors attending. Motion by Director McGowan, second Director Miller.*** This Staff Report recommends approval of modified job description Policy 2-1-10 Firefighter/Paramedic, and

allows applicants to be hired for firefighter/paramedic prior to getting their paramedic license so long as it is obtained within 12 months of employment.

1. Director McGowan inquired about other agencies allowing this practice and Chief Craig responded that while it isn't new it is not typical and has its tradeoffs. The goal is for staff to hire fully-qualified paramedics, but the reality of the applicant pool right now indicates this may give us a better opportunity of finding the right fit and allowing them to qualify during probation.
4. **Fire Chief Report.** Chief Johnson provided highlights to the report including the FirstNet cell tower going live in Camp Sherman. The tower does not have fiber backhaul yet and is connecting via satellite, but it does allow for service in areas of the District where it did not exist prior. Chief Johnson indicated that AT&T and the State would likely do press on the new service. Two grant requests through FEMA AFG were rejected.
 - a. **Draft Board Goals.** Chief Johnson has been continuing the work from the Strategic Plan process including drafting goals for the next four-five years as presented. *Unanimously approved draft Board Goals with the addition of "Fire Chief Succession Planning" as requested by Director Sutton (via email) by Directors attending. Motion by Director Miller, second Director Schulz.*
5. **Fire Safety Manager Report.** FSM Green was not in attendance, but provided a report.
 - a. Director McGowan asked if the Fire District has a requirement when the City/County issues a building permit that the owner maintains fire department access 24/7. Chief Johnson said there is language that includes that requirement, but it is difficult to enforce.
 - b. Chief Johnson informed the Board that he is working through an issue with the City regarding changes to the building code which could allow for 50-foot buildings. Chief said the District has concerns with reaching people on a fourth story. The City has pulled that language for now while they work through the implications. The Fire District is engaged on the topic and recognizes that allowing 50-foot buildings will create challenges, as it would require a ladder truck to reach victims on a fourth floor, which the District does not have. We do have space to house a ladder truck, but the truck itself is around \$1.5M.
 - c. Director Miller asked about increasing questions from the Community regarding insurance companies raising rates and cancelling coverages. Staff is receiving more calls regarding the issue.
6. **President's Report.** President Newport reminded the Directors of the upcoming SDAO training opportunities. Chief Johnson added that Jeff Griffin has offered to do a Board training workshop at the February 2023 meeting.

Director Schulz lost service and left the meeting at 5:53 p.m.

7. **Other Business.**
 - a. Chief Johnson and EA Spor provided some information regarding Paid Leave Oregon. Director McGowan posed the question to the Board of whether the District should consider paying for six months of the employee share of the new tax and then review for the next budget cycle beginning July 1, 2023. All Directors present (Newport, Miller and McGowan) feel this would be a good gesture by the Board for well-deserving personnel employed by the District. *Unanimously approved by Directors present (Newport, Miller and McGowan) to have the District absorb the 0.6% employee*

contribution of Paid Leave Oregon beginning January 1, 2023 and continuing through June 30, 2023 for a total cost to the District of approximately \$7,500 and to review prior to July 1, 2023 and make a determination of approval going forward. Motion by Director Miller, second Director McGowan.

- b. Finance Manager Kay Johnson has announced this will be her last Board Meeting as a contractor for the District. She indicated EA Spor is well-prepared to take over as planned and feels she is ready for the expanded role. President Newport stated, "On behalf of the Board and citizens of the District, Thank You for your service." FM Johnson will be recognized for her service at the Annual Awards Banquet.
 - c. Chief Johnson provided a look at a draft response map outlining where the Northwest Fire Agencies have each responded over the past year. Volunteer Brad Harbert has created the map. There is still work to be done before it is finalized and published.
 - d. EA Spor provided a quick recap of the Christmas programs including number of families/children served through the Spirit of Christmas Program and Community Christmas Dinner. The Board offered their sincere thanks to Office Assistant and Program Coordinator Sarah Bialous for all her work on the Christmas festivities and stated she is an integral part of the organization.
8. No further business was discussed and the meeting adjourned at 6:11 p.m.

Respectfully submitted by,

Julie Spor, Clerk of the Board

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Oper Acct (Operating Account) (7)
December 31, 2022

Account: 10001080

Bank Account Number: 153695237070

Bank Statement Balance:	147,510.84	Book Balance Previous Month:	3,854.60
Outstanding Deposits:	3,616.31	Total Receipts:	287,259.96
Outstanding Checks:	37,023.20	Total Disbursements:	176,642.55
Bank Adjustments:	168.26	Book Adjustments:	.00
Bank Balance:	114,272.01	Book Balance:	114,272.01

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	
35	1,992.00	111	19.12	145	19.12	148	19.12	
							Total:	2,049.36

Deposits cleared: 50 items Deposits Outstanding: 4 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1	36,813.83	14	55.02	18	194.76-		
13	55.02-	15	194.76	14074	209.37	Total:	37,023.20

Checks cleared: 14 items Checks Outstanding: 6 items

Bank Adjustments

Description	Amount	Description	Amount
Bank Error from Nov. Bank cleared check	168.26		
		Total:	168.26

Book Adjustments

No book adjustments found!

*** Outstanding Deposit amount is incorrect

OLD BUSINESS CHECKING

Member FDIC

Bank National Association
 Account Summary

Account Number 1-536-9523-7070

	# Items	\$
Beginning Balance on Dec 1		43,080.16
Customer Deposits	1	2,474.48
Other Deposits	46	315,435.89
Other Withdrawals	10	207,278.21
Checks Paid	6	6,201.68
Ending Balance on Dec 31, 2022		147,510.64

Handwritten notes:
 317,910.37
 213,479.89

Customer Deposits

Number	Date	Ref Number	Amount
	Dec 5	8016189781	2,474.48 ✓

Total Customer Deposits \$ 2,474.48

Other Deposits

Item	Description of Transaction	Ref Number	Amount
1	Electronic Deposit From STRIPE REF=223340089233160N00 1800948598TRANSFER ST-L5E5C7Z4N4J9		38.24 ✓
1	Electronic Deposit From PacificSource REF=223330176547999N00 5930245545CREDIT 3077581		521.07 ✓
1	Electronic Deposit From PacificSource REF=223330176550360N00 2930245545CREDIT 3077581		560.30 ✓
5	Electronic Deposit From STRIPE REF=223330078146760N00 1800948598TRANSFER ST-K6M3C2H3B6X0		19.12 ✓
5	Electronic Deposit From Regence BCBCO REF=223350078118350N00 6930238155HCCLAIMPMPTRPMX00001		137.27 ✓
5	Electronic Deposit From GREGON ST TREAS REF=223350120749000Y00 9400817000LIP ACN 3016387		76,000.00 ✓
6	Electronic Deposit From LOYALEHLTH SV9T REF=223400030586170N00 1043575814192343729		97.05 ✓
6	Electronic Deposit From NORIDIAN WAORAK REF=223390191252700Y00 9262328076HCCLAIMPMT1245231760		1,118.70 ✓
7	Electronic Deposit From STRIPE REF=223400081692920N00 1800948598TRANSFER ST-S8N5J4O6A6X7		193.90 ✓
7	Electronic Deposit From LOYALEHLTH SV9T REF=223410028079530N00 1043575814192343729		201.26 ✓
7	Electronic Deposit From NORIDIAN WAORAK REF=223400055003510Y00 9262328076HCCLAIMPMT1245231760		560.94 ✓
7	Electronic Deposit From 36 TREAS 310 REF=223400060835900N00 9101035151 MISC PAYE930932704280012		1,388.00 ✓
7	Electronic Deposit From IStream REF=223400103053190N00 00048999914899991		2,074.69 ✓
8	Electronic Deposit From AETNA ADA REF=223400057481750N00 1666039192HCCLAIMPMT1245231760		849.05 ✓
8	Electronic Deposit From PacificSource REF=223400083847840N00 2930245545CREDIT 3077581		555.86 ✓
8	Electronic Deposit From PacificSource REF=223400093914180N00 5930245545CREDIT 3077581		2,000.00 ✓
8	Electronic Deposit From PacificSource REF=223400083677280N00 5930245545CREDIT 3077581		2,394.00 ✓
8	Electronic Deposit From LOYALEHLTH SV9T REF=223400027129420N00 1043575814192343729		97.05 ✓
12	Electronic Deposit From CIGNA REF=223430038871800N00 9751677627HCCLAIMPMT930932704		1,962.00 ✓
13	Electronic Deposit From NORIDIAN WAORAK REF=223400082997610Y00 9262328076HCCLAIMPMT1245231760		9,095.11 ✓
14	Electronic Deposit From STRIPE REF=223470098734260N00 1800948598TRANSFER ST-F6D4Z9U9C8C1		19.12 ✓

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Operating Account - New 22 (US Bank Operating Account New) (132)
December 31, 2022

Account: 10001081

Bank Account Number: 169700968849

Bank Statement Balance:	76,543.49	Book Balance Previous Month:	.00
Outstanding Deposits:	.00	Total Receipts:	242,596.48
Outstanding Checks:	37,940.87	Total Disbursements:	203,993.66
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	38,602.62	Book Balance:	38,602.62

Outstanding Deposits

No outstanding deposits found

Deposits cleared: 11 items Deposits Outstanding: 0 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
15002	395.00	15078	61.00	15088	182.35	15099	100.00
15029	100.00	15080	25.00	15093	1,380.80	15100	13,857.00
15066	85.00	15081	290.00	15095	368.00		
15070	80.00	15085	7,322.00	15096	1,617.00	Total:	37,940.87
15071	3,050.00	15067	1,239.72	15097	7,790.00		

Checks cleared: 88 items Checks Outstanding: 17 items

Bank Adjustments

No bank adjustments found

Book Adjustments

No book adjustments found

P.O. Box 1800
 Saint Paul, Minnesota 55101-0800

3233 TRN 6480 S Y ST01

Account Number:
 1 697 0095 8849
 Statement Period:
 Dec 1, 2022
 through
 Dec 31, 2022

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000089698 01 AB 0.491 000638394361189 P Y
 SISTERS-CAMP SHERMAN RURAL
 FIRE PROTECTION DISTRICT
 OPERATING FUND
 PO BOX 1509
 SISTERS OR 97759-1509



To Contact U.S. Bank

Commercial Customer

Service: 877-295-2509

U.S. Bank accepts Relay Calls

Internet: usbank.com

INFORMATION YOU SHOULD KNOW

Price changes for U.S. Bank Business Checking, Savings and Treasury Management Services are effective Jan. 1, 2023. You can view revised pricing (only those prices that changed) at <https://cashgmt.usbank.com/repricing> beginning Dec. 1, 2022. Please enter the Access Code listed below to view price changes that may apply. If you experience difficulty accessing this information, please call Customer Service at the number listed in the upper-right corner of this statement or send an email to commercialsupport@usbank.com.

Access Code: 7E-6743-ADBF-6AA7

Effective November 14, 2022, the *Your Deposit Account Agreement* disclosure will include update(s) and may affect your rights.

Primary updates in your revised *Your Deposit Account Agreement* document for all accounts:

- Update to move **Special Provisions for Third-Party Accounts** section to a subsection under the addition of **FDIC Part 370 Record-Keeping** section.
- Addition of **FDIC Part 370 Record-Keeping** section: Added language under FDIC Part 370 that additional information may be needed to accurately calculate FDIC insurance coverage.

Beginning November 14, 2022, a copy of this disclosure will be available online at usbank.com, by calling 800-USBANKS (872-2657) or at your local U.S. Bank branch.

If you have any questions, you can call us at U.S. Bank 24-Hour Banking at 800-USBANKS (872-2657). We accept relay calls. Our bankers are also available to help at your local branch via appointment.

PRINCIPAL INVESTOR CHECKING

Member FDIC

Bank National Association

Account Number 1-697-0095-8849

Account Summary

	# Items				
Beginning Balance on Dec 1		\$	0.00	Interest Paid this Year	\$ 6.74
Customer Deposits	4		11,841.14	Number of Days in Statement Period	31
Other Deposits	4		231,006.74		
Other Withdrawals	4		251.40-		
Checks Paid	88		186,052.99-		
Ending Balance on Dec 31, 2022		\$	76,543.40		

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Dec 7	8613650916	3,555.14 ✓		Dec 19	8015795233	2,256.86 ✓
	Dec 19	8015795228	1,586.95 ✓		Dec 23	9212999477	4,462.19 ✓
			Total Customer Deposits	\$			11,841.14

Other Deposits

Date	Description of Transaction	Ref Number	Amount
12/2	Electronic Funds Transfer Transfer between	From Account 153695237070 accounts for first check r	\$ 31,000.00 ✓
12/4	Electronic Deposit	From OREGON STATE BANK REF-235-2007000700Y00 0400970098GIP ACH 201978Y	100,000.00 ✓

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
1-00-0-1070 LGIP Acct #4374					
		11/30/2022 (11/22) Balance	.00 *	.00 *	3,845,901.54
CD	5	LGIP ACH Redemption Fees (11/2022)		.10-	
CR	5	Jefferson County Tax Distribution	1,247.16		
CR	8	Jefferson County Tax Distribution	2,962.48		
CR	11	Deschutes County Tax Distribution	215,680.92		
CR	3	Txfr LGIP to US Bank 1080		75,000.00-	
CR	27	LGIP Accrual Income Dividend Distribution	12,704.30		
CRUS	23	TXFR LGIP TO CHECKING FOR BILLS		100,000.00-	
CRUS	77	Txfr from LGIP to US 7070 Payroll		200,000.00-	
CRUS	79	Txfr from LGIP to US 8849 Bills		100,000.00-	
JE	1	Txfr from Bldg Fund for AV System Upgrade Project	4,800.00		
JE	3	Txfr fr, Bldg Fund for Sta 701/703 Int Paint Project De	13,857.00		
JE	5	Txfr frm EQRF for AFG Med Equip Purchases	45,137.49		
		12/31/2022 (12/22) Period Totals and Balance	296,389.35 *	475,000.10- *	3,467,290.79

Number of transactions: 12 Number of accounts: 1

Debit

Credit

Proof

Total GENERAL FUND:

296,389.35

475,000.10-

178,610.75-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
2-00-0-1070	Empl Fund				
		11/30/2022 (11/22) Balance	.00 *	.00 *	295,106.88
		12/31/2022 (12/22) Period Totals and Balance	.00 *	.00 *	295,106.88

Number of transactions: 0 . Number of accounts: 1

	Debit	Credit	Proof
Total EMPLOYMENT RESERVE FUND:	.00	.00	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
3-00-0-1070 Bldg Fund					
		11/30/2022 (11/22) Balance	.00 *	.00 *	203,430.37
JE	2	Txfr from Bldg Fund for AV System Upgrade Project		4,800.00-	
JE	4	Txfr fr, Bldg Fund for Sta 701/703 Int Paint Project De		13,857.00-	
		12/31/2022 (12/22) Period Totals and Balance	.00 *	18,657.00- *	184,773.37
Number of transactions: 2 Number of accounts: 1			Debit	Credit	Proof
Total BUILDING RESERVE FUND:			.00	18,657.00-	18,657.00-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
4-00-0-1070 Equipment Fund					
		11/30/2022 (11/22) Balance	.00 *	.00 *	813,592.81
JE	8	Txfr frm EQRF for AFG Med Equip Purchases		45,137.49-	
		12/31/2022 (12/22) Period Totals and Balance	.00 *	45,137.49- *	768,455.32

Number of transactions: 1 Number of accounts: 1

Debit	Credit	Proof
.00	45,137.49-	45,137.49-

Total EQUIPMENT RESERVE FUND:

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
5-00-0-1075 Technology Reserve Fund					
		11/30/2022 (11/22) Balance	.00 *	.00 *	.00
		12/31/2022 (12/22) Period Totals and Balance	.00 *	.00 *	.00

Number of transactions: 0	Number of accounts: 1	Debit	Credit	Proof
Total REVENUE:		.00	.00	.00
Number of transactions: 15	Number of accounts: 5	Debit	Credit	Proof
Grand Totals:		296,389.35	538,794.59-	242,405.24-

Report Criteria:

Actual amounts

All accounts

Account.Account number = "10001070","20001070","30001070","40001070","50001070","50001075"



Account Statement - Transaction Summary

For the Month Ending December 31, 2022

SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374

Oregon LGIP

Opening Balance	4,958,031.60
Purchases	232,594.86
Redemptions	(475,000.10)

Closing Balance \$4,715,626.36
 Dividends 12,704.30

Asset Summary

	December 31, 2022	November 30, 2022
Oregon LGIP	4,715,626.36	4,958,031.60
Total	\$4,715,626.36	\$4,958,031.60

0
 LGIP 3,467,290.79 +
 EMP 295,106.88 +
 BLDG 184,773.37 +
 EQUIP 768,455.32 +
 Bal Exact 4,715,626.36 *

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

LGIP Bond Account (BOND TAX REVENUE) (8)
December 31, 2022

Account: 70001030

Bank Account Number: 153895237351

Bank Statement Balance:	260,149.87	Book Balance Previous Month:	248,103.31
Outstanding Deposits:	.00	Total Receipts:	14,048.56
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	260,149.87	Book Balance:	260,149.87

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 2 Items Deposits Outstanding: 0 Items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 Items Checks Outstanding: 0 Items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



For the Month Ending December 31, 2022

Account Statement - Transaction Summary

SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132

Oregon LGIP		Asset Summary	
		December 31, 2022	November 30, 2022
Opening Balance	246,103.31	260,149.87	246,103.31
Purchases	14,046.56		
Redemptions	0.00		
Total		\$260,149.87	\$246,103.31

Closing Balance	\$260,149.87
Dividends	669.69

Account Number	Account Title	2021-22 Prior YTD Actual	Current Period Actual	Current YTD Actual	2022-23 Current Year Budget	Bal Remaining +/-	% Collected
GENERAL FUND							
1-01-0-40100	Property Taxes-Current	58,218.80	223,359.18	3,148,248.48	3,240,174.00	91,925.51-	97%
1-01-0-40200	Property Taxes-Prior	2,865.85-	4,101.12-	37,864.16	50,000.00	12,135.84-	76%
1-01-0-41100	Ambulance Revenue	44,974.82	43,046.31	283,726.77	390,000.00	126,273.23-	68%
1-01-0-41110	GEMT Ambulance Revenu	.00	.00	4,528.00	40,000.00	35,472.00-	11%
1-01-0-41200	Other Fees for Service	2,019.94	3,406.27	10,675.39	11,715.00	1,039.61-	91%
1-01-0-42100	Fire Med Subscriptions	1,122.50	2,290.00	7,137.50	15,000.00	7,862.50-	48%
1-01-0-43100	Interest Income	1,830.40	13,343.54	36,880.48	15,000.00	21,880.48	246%
1-01-0-44100	Grant Revenue	59,907.00	.00	35,000.00	151,095.00	116,095.00-	23%
1-01-0-44200	Donations Received	5,375.00	7,188.48	22,905.48	10,000.00	12,905.48	229%
1-01-0-44300	Conflagration Income	.00	.00	.00	50,000.00	50,000.00-	.00
1-01-0-45000	Misc Revenue	1,961.25	1,403.82	8,972.48	10,100.00	1,127.52-	89%
1-01-0-49980	Beginning Working Capital	.00	.00	1,980,328.29	1,858,373.00	121,955.29	107%
Total GENERAL FUND REVENUE:		172,743.76	289,936.46	5,556,287.02	5,841,457.00	285,189.98-	95%
GENERAL FUND Revenue Total:		172,743.76	289,936.46	5,556,287.02	5,841,457.00	285,189.98-	95%
Net Total GENERAL FUND:		172,743.76	289,936.46	5,556,287.02	5,841,457.00	285,189.98-	95%

Account Number	Account Title	2021-22 Prior YTD Actual	Current Period Actual	Current YTD Actual	2022-23 Current Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	251,283.51	38,902.98	284,815.35	542,208.00	257,392.65	53%
	Total OPERATIONS DEPARTMENT:	951,460.61	140,041.71	1,018,526.44	2,126,183.00	1,107,658.56	48%
	Total MAINTENANCE DEPARTMENT:	9,422.08	111.65	3,951.23	27,284.00	23,312.77	14%
	Total VOLUNTEERS DEPARTMENT:	66,379.02	8,233.51	43,798.48	66,290.00	22,491.54	66%
	GENERAL FUND Expenditure Total:	1,278,545.20	187,289.83	1,351,091.48	2,761,945.00	1,410,853.52	49%
	Net Total GENERAL FUND:	1,278,545.20-	187,289.83-	1,351,091.48-	2,761,945.00-	1,410,853.52-	49%
	Net Grand Totals:	1,278,545.20-	187,289.83-	1,351,091.48-	2,761,945.00-	1,410,853.52-	49%

Account Number	Account Title	2021-22 Prior YTD Actual	Current Period Actual	Current YTD Actual	2022-23 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	80,476.11	17,861.07	84,697.11	217,164.00	152,456.89	30%
	Total OPERATIONS DEPARTMENT:	56,886.69	19,757.87	71,294.38	183,284.00	111,989.62	39%
	Total MAINTENANCE DEPARTMENT:	89,602.08	36,693.59	129,838.68	264,504.00	134,667.32	49%
	Total VOLUNTEERS DEPARTMENT:	71,492.20	46,900.61	112,293.98	326,305.00	216,011.02	34%
	GENERAL FUND Expenditure Total:	278,456.08	121,213.14	378,122.15	993,247.00	615,124.85	38%
	Net Total GENERAL FUND:	278,456.08-	121,213.14-	378,122.15-	993,247.00-	615,124.85-	38%
	Net Grand Totals:	278,456.08-	121,213.14-	378,122.15-	993,247.00-	615,124.85-	38%

Account Number	Account Title	2021-22 Prior YTD Actual	Current Period Actual	Current YTD Actual	2022-23 Current Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	.00	5,066.00	6,266.00	22,696.00	16,430.00	28%
	Total OPERATIONS DEPARTMENT:	.00	.00	.00	.00	.00	.00
	Total MAINTENANCE DEPARTMENT:	6,207.22	.00	10,821.20	10,685.00	63.80	99%
	GENERAL FUND Expenditure Total:	6,207.22	5,066.00	16,887.20	33,381.00	16,493.80	51%
	Net Total GENERAL FUND:	6,207.22-	5,066.00-	16,887.20-	33,381.00-	16,493.80-	51%
	Net Grand Totals:	6,207.22-	5,066.00-	16,887.20-	33,381.00-	16,493.80-	51%

SISTERS-CAMP SHERMAN
BALANCE SHEET
DECEMBER 31, 2022

GENERAL FUND

ASSETS

1-00-0-1070	LGIP ACCT #4374	3,467,290.79	
1-00-0-1080	US BANK OPERATING ACCT	112,705.06	
1-00-0-1081	US BANK OPERATING ACCT 2022	38,602.62	
1-00-0-1099	PETTY CASH	51.70	
1-00-0-1100	ACCOUNTS RECEIVABLE	7,043.44	
1-00-0-1103	NOTE RECEIVABLE	45,000.00	
1-00-0-1120	AMBULANCE RECEIVABLES	242,880.44	
1-00-0-1180	ALLOWANCE FOR UNCOLLECTIBLE AM	(121,492.39)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE	57,849.89	
		57,849.89	
	TOTAL ASSETS		3,849,711.55

LIABILITIES AND EQUITY

LIABILITIES

1-00-0-2110	FICA/FWH TAX LIABILITY	55.00	
1-00-0-2150	PERS LIABILITY	(973.11)	
1-00-0-2155	DEFERRED COMPENSATION LIABILIT	90.09	
1-00-0-2180	INSURANCE/DISABILITY LIABILITY	282.69	
1-00-0-2180	MISCELLANEOUS LIABILITY	80.00	
1-00-0-2250	DEFERRED REVENUE	40,010.69	
		40,010.69	
	TOTAL LIABILITIES		39,545.38

FUND EQUITY

1-00-0-3190	CURRENT YEAR APPROPRIATION	(5,841,457.00)	
	UNAPPROPRIATED FUND BALANCE:		
1-00-0-3900	RETAINED EARNINGS	5,841,457.00	
	REVENUE OVER EXPENDITURES - YTD	3,810,166.19	
		3,810,166.19	
	BALANCE - CURRENT DATE	9,651,823.19	
	TOTAL FUND EQUITY		3,810,166.19
	TOTAL LIABILITIES AND EQUITY		3,849,711.55

SISTERS-CAMP SHERMAN
BALANCE SHEET
DECEMBER 31, 2022

EMPLOYMENT RESERVE FUND

<u>ASSETS</u>			
2-00-0-1070	EMPL FUND		295,106.88
	TOTAL ASSETS		<u>295,106.88</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
2-00-0-3120	EMPLOYMENT RESERVE	(417,730.00)	
UNAPPROPRIATED FUND BALANCE:			
2-00-0-3900	RETAINED EARNINGS	417,730.00	
	REVENUE OVER EXPENDITURES - YTD	<u>295,106.88</u>	
	BALANCE - CURRENT DATE		<u>712,836.88</u>
	TOTAL FUND EQUITY		<u>295,106.88</u>
	TOTAL LIABILITIES AND EQUITY		<u>295,106.88</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
DECEMBER 31, 2022

BUILDING RESERVE FUND

<u>ASSETS</u>			
3-00-0-1070	BLDG FUND		184,773.37
	TOTAL ASSETS		<u>184,773.37</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
3-00-0-3120	BUILDING RESERVE	(314,370.00)	
UNAPPROPRIATED FUND BALANCE:			
3-00-0-3900	RETAINED EARNINGS	314,370.00	
	REVENUE OVER EXPENDITURES - YTD	<u>184,773.37</u>	
	BALANCE - CURRENT DATE		<u>499,143.37</u>
	TOTAL FUND EQUITY		<u>184,773.37</u>
	TOTAL LIABILITIES AND EQUITY		<u>184,773.37</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
DECEMBER 31, 2022

EQUIPMENT RESERVE FUND

ASSETS

4-00-0-1070	EQUIPMENT FUND	768,455.32	
	TOTAL ASSETS		<u>768,455.32</u>

LIABILITIES AND EQUITY

FUND EQUITY

4-00-0-3120	EQUIPMENT RESERVE	(2,291,933.00)	
	UNAPPROPRIATED FUND BALANCE:		
4-00-0-3900	RETAINED EARNINGS	2,291,933.00	
	REVENUE OVER EXPENDITURES - YTD	<u>768,455.32</u>	
	BALANCE - CURRENT DATE	<u>3,060,398.32</u>	
	TOTAL FUND EQUITY		<u>768,455.32</u>
	TOTAL LIABILITIES AND EQUITY		<u>768,455.32</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
DECEMBER 31, 2022

DEBT SERVICE FUND

<u>ASSETS</u>			
7-00-0-1030	BOND TAX REVENUE LGIP	280,148.87	
7-00-0-1460	PROPERTY TAXES RECEIVABLE	3,927.70	
	TOTAL ASSETS		<u><u>284,077.57</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
7-00-0-2250	DEFERRED REVENUE	2,508.72	
	TOTAL LIABILITIES		<u>2,508.72</u>
<u>FUND EQUITY</u>			
7-00-0-3120	DEBT SERVICE FUND	(270,828.00)	
	UNAPPROPRIATED FUND BALANCE:		
7-00-0-3900	RETAINED EARNINGS	270,828.00	
	REVENUE OVER EXPENDITURES - YTD	281,588.85	
	BALANCE - CURRENT DATE	<u>532,194.85</u>	
	TOTAL FUND EQUITY		<u><u>281,588.85</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>284,077.57</u></u>

Check Register - December 2022

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/2/2022	15000	Across the Street Productions, Inc.	Blue Card Online Training Program: Terwilliger, Cramer, Renggl	\$ 1,039.50
12/2/2022	15001	AFLAC	AFLAC	\$ 270.90
12/2/2022	15002	Alpine Internet Solutions	Content Plan for December	\$ 395.00
12/2/2022	15003	AT&T MOBILITY	Acct: 287297124283	\$ 808.14
12/2/2022	15004	Avion Water Co Inc.	Water-703	\$ 25.56
12/2/2022	15005	BestMed Urgent Care	COVID Testing	\$ 311.65
12/2/2022	15006	Cascade Fire Equipment	Dual Complaint Uniform Pants	\$ 195.00
12/2/2022	15006	Cascade Fire Equipment	Wildland pant - Dual compliant	\$ 213.70
12/2/2022	15006	Cascade Fire Equipment	Wildland shirts	\$ 164.37
12/2/2022	15007	CEC, INC	electric-Elm	\$ 2,115.56
12/2/2022	15007	CEC, INC	electric-Buffalo	\$ 173.01
12/2/2022	15008	Cruz Jones	Res. Vol. Mileage & Food Reimb. - 11/2022	\$ 350.00
12/2/2022	15009	East Cascade	Alarm Monitoring Services 12/01/2022-02/28/2023	\$ 285.20
12/2/2022	15010	Ed Staub & Sons Petroleum	Fuel	\$ 1,256.04
12/2/2022	15011	Fire Rescue NW, LLC	Extrication Class	\$ 500.00
12/2/2022	15012	Flowers By Deanna	Flowers - Spor Birthday	\$ 75.00
12/2/2022	15012	Flowers By Deanna	Flowers - Hodge Going Away	\$ 75.00
12/2/2022	15013	InnerTech	New Computers as per replacement plan	\$ 5,066.00
12/2/2022	15013	InnerTech	IT Services: Mtg w/Arete, system troubleshooting, upgrades, consultations	\$ 1,019.05
12/2/2022	15014	Jacob Van Lieu	Res. Vol. Mileage & Food Reimb. 12/2022	\$ 350.00
12/2/2022	15015	KJ Accounting	Monthly Finance Mgr Services - Nov 2022	\$ 2,000.00
12/2/2022	15016	Les Schwab Warehouse Center	Flat Repair 743	\$ 27.99
12/2/2022	15017	Lesley Truman Designs	Duty Jacket - Cunningham	\$ 166.06
12/2/2022	15018	Mission Linen Supply, Inc.	mats/rugs	\$ 53.24
12/2/2022	15019	Momentum Promo	Embroidered Beanies	\$ 317.80
12/2/2022	15020	Neuromusculoskeletal Center of the	Pre Vol Drug Screen: SAFER Corbarl	\$ 61.00
12/2/2022	15020	Neuromusculoskeletal Center of the	Pre Vol Drug Screens: Rosenbohm/Splvey	\$ 122.00
12/2/2022	15021	OFDDA	Annual LOSAP Fee - 2022	\$ 300.00
12/2/2022	15022	Padfic Office Automation, Inc	Fleet Agreement - Konica	\$ 158.88
12/2/2022	15023	Padfic Power Group, LLC	Generator Service Call - customer # 67447	\$ 1,013.16
12/2/2022	15024	Quill	Supplies for Strategic Plan Session	\$ 332.52
12/2/2022	15024	Quill	Office Supplies: stamp and pens	\$ 75.83
12/2/2022	15025	Ranch Country Outhouses	Portable Toilet Rental	\$ 85.00
12/2/2022	15026	SDAO	Consulting Services: Strategic Planning	\$ 1,799.87
12/2/2022	15027	Shift Calendars, Inc.	2023 Shift Calendars	\$ 67.78
12/2/2022	15028	Sisters Rental	Motomix	\$ 10.99
12/2/2022	15028	Sisters Rental	Trimmer Repair	\$ 60.00
12/2/2022	15028	Sisters Rental	Scaffolding Rental	\$ 90.16
12/2/2022	15028	Sisters Rental	Trimmer Supplies	\$ 44.85
12/2/2022	15029	Sureline Broadband	Internet Service - Station 704	\$ 100.00
12/2/2022	15030	Sweeney Plumbing, Inc.	704 Septic repair	\$ 920.75
12/2/2022	15031	TDS	8224 60 003 0017578 - Cable Elm	\$ 663.26
12/2/2022	15031	TDS	acct 170739-2 cable	\$ 159.66
12/2/2022	15032	Temp-Rite Mechanical	Preventative Maintenance - HVAC @ 701	\$ 882.00
12/2/2022	15033	Terminix	Pest control services: Camp Sherman	\$ 89.00
12/2/2022	15034	Vohs Custom Landscaping	Fall Cleanup Per Contract & Dump Fees	\$ 3,288.50
12/2/2022	15035	WCP Solutions	White folding towels	\$ 82.60
12/2/2022	15035	WCP Solutions	Laundry detergent	\$ 84.53
12/2/2022	15035	WCP Solutions	Fabric Softener	\$ 69.70
12/2/2022	15036	Wilson-Heirgood & Associates,	Installment Pmt Life Insurance Pol#PRC092824OR10091	\$ 1,959.00
12/2/2022	15036	Wilson-Heirgood & Associates,	Installment Pmt Life Insurance Pol#PRC092824OR10091	\$ 528.00
12/2/2022	15036	Wilson-Heirgood & Associates,	Installment Pmt Life Insurance Pol#PRC092824OR10091	\$ 96.00
12/8/2022	15037	911 Supply	Ratngs Patches	\$ 203.50
12/8/2022	15038	Ace Hardware, Inc.	Touch-up paint for comm hall electrical install	\$ 78.81
12/8/2022	15038	Ace Hardware, Inc.	Putty knife	\$ 8.27
12/8/2022	15038	Ace Hardware, Inc.	Parade cleaning supplies	\$ 13.79
12/8/2022	15038	Ace Hardware, Inc.	Nozzles for bay wash hoses	\$ 25.74
12/8/2022	15039	Baxter Auto Parts Inc, Auto Parts	Tire shine supplies	\$ 27.88
12/8/2022	15040	BI-Mart Corporation	704 Christmas Lights	\$ 199.31
12/8/2022	15040	BI-Mart Corporation	Ice melt supplies for station	\$ 23.97
12/8/2022	15040	BI-Mart Corporation	Soda for machine at 703	\$ 32.26
12/8/2022	15041	BOUND TREE MEDICAL, LLC.	FENTANYL, 0.05MG/ML, 2ML VIAL (25/PKG)	\$ 475.96
12/8/2022	15041	BOUND TREE MEDICAL, LLC.	EMS SUPPLY ORDER# 39541311	\$ 316.06
12/8/2022	15042	Caselle, Inc.	Contract support charges 01/2023	\$ 354.00
12/8/2022	15043	CEC, INC	electric-Camp Sherman	\$ 152.53
12/8/2022	15044	CenturyLink	Phone service - Station 704	\$ 59.39
12/8/2022	15045	Chris Drew	Reimb. Prize Lunches for Firebusters	\$ 428.94
12/8/2022	15046	City of Sisters	04-6332-00 Elm St.	\$ 339.96
12/8/2022	15047	Crook County Fire & Rescue	HSFA Cards plus 2 Instructure cards	\$ 240.00
12/8/2022	15048	DMV	dmv record Check: Morris	\$ 3.00

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/8/2022	15049	Eastern Oregon University	Ulm Summer Term Class	\$ 2,092.99
12/8/2022	15050	Emily Kline	Res. Vol. Mileage & Food Reimb. 11/2022	\$ 350.00
12/8/2022	15051	Entenmann-Rovin Co.	Captain's Badge Duda	\$ 115.50
12/8/2022	15052	Fire Rescue NW, LLC	SAFER: Certified extrication class - BBR	\$ 1,200.00
12/8/2022	15052	Fire Rescue NW, LLC	ANNUAL HOLMATRO TOOL SERVICE	\$ 1,520.00
12/8/2022	15052	Fire Rescue NW, LLC	HOLMATRO TOOL REPAIRS NEEDED	\$ 670.00
12/8/2022	15053	LIFE-ASSIST	EMS ORDER# 61223230	\$ 1,570.02
12/8/2022	15053	LIFE-ASSIST	EMS ORDER# 61223230	\$ 300.52
12/8/2022	15054	Mission Linen Supply, Inc.	mats/rugs	\$ 60.66
12/8/2022	15055	National Hose Testing Specialt, Inc.	ANNUAL FIRE HOSE TESTING	\$ 4,877.55
12/8/2022	15055	National Hose Testing Specialt, Inc.	ANNUAL LADDER TESTING	\$ 480.00
12/8/2022	15056	Norco Medical Supply, Inc.	MEDICAL OXYGEN	\$ 94.33
12/8/2022	15056	Norco Medical Supply, Inc.	MEDICAL OXYGEN	\$ 124.37
12/8/2022	15057	Nugget Newspaper, LLC	SAFER: Display ad	\$ 449.00
12/8/2022	15058	Oregon Health Authority	GEMT CCO Leverage Money for 2022	\$ 7,546.26
12/8/2022	15058	Oregon Health Authority	OHA Administrative Fee GEMT CCO 2022	\$ 1,509.25
12/8/2022	15059	Pacific Office Automation, Inc	copies/kit - HP Printers	\$ 63.86
12/8/2022	15060	Paladin Background Screening	Criminal Background Check: Morris	\$ 23.00
12/8/2022	15061	Pony Express, Inc.	Controlled drug order shipping	\$ 14.12
12/8/2022	15061	Pony Express, Inc.	Postage stamps	\$ 65.00
12/8/2022	15061	Pony Express, Inc.	PPE Shipping	\$ 12.66
12/8/2022	15061	Pony Express, Inc.	Christmas card stock	\$ 22.99
12/8/2022	15062	Postmaster	Box Fee 1509 - annual	\$ 312.00
12/8/2022	15063	Sisters Rental	MAN LIFT RENTAL	\$ 435.22
12/8/2022	15064	STRYKER	S-CS AFG CPR DEVICE (FED PORTION)	\$ 27,418.08
12/8/2022	15064	STRYKER	S-CS AFG CPR DEVICE (FD MATCH)	\$ 2,394.80
12/8/2022	15064	STRYKER	S-CS AFG CPR DEVICE (FED PORTION)	\$ 15,324.61
12/8/2022	15065	The Sign Man	3 numbers for E-signs"	\$ 137.42
12/19/2022	15066	Alpine internet Solutions	Professional Mgmt & Hosting - Jan 2023	\$ 85.00
12/19/2022	15067	AT&T MOBILITY	Acct: 287297124283	\$ 720.72
12/19/2022	15067	AT&T MOBILITY	Acct: 287297124283	\$ 720.72
12/19/2022	15068	Audio Visual Bend	Installation labor for AV Upgrades in Comm. Hall	\$ 4,800.00
12/19/2022	15069	Ben Duda	Reimb. for wreaths purchased for all Stations	\$ 273.50
12/19/2022	15070	Central Oregon Public Safety Chaplaincy	Employee Pass-Through Donations	\$ 80.00
12/19/2022	15071	Cove Electric Inc.	Drywall Repair during AV Install	\$ 3,050.00
12/19/2022	15072	Ed Staub & Sons Petroleum	Fuel	\$ 1,507.15
12/19/2022	15072	Ed Staub & Sons Petroleum	Propane - Elm Street (220.00)	\$ 464.20
12/19/2022	15072	Ed Staub & Sons Petroleum	Propane - Elm Street (345 gal)	\$ 745.20
12/19/2022	15073	Flowers By Deanna	Flowers - Leap - Get Well	\$ 67.00
12/19/2022	15073	Flowers By Deanna	Flowers - Front Desk	\$ 75.99
12/19/2022	15074	Jacob Van Lieu	SAFER: Reimb. AZ EMT Tultion	\$ 2,890.00
12/19/2022	15075	L.N. Curtis and Sons	Turn outs - Frutos, Lining, Meredith	\$ 6,777.00
12/19/2022	15075	L.N. Curtis and Sons	Turn outs - Hill, Westburg	\$ 4,585.86
12/19/2022	15076	LIFE-ASSIST	EMS SUPPLY ORDER# 60224016	\$ 828.24
12/19/2022	15077	Miss Sew-It-All	Seamstress Services - Uniform Items	\$ 60.00
12/19/2022	15078	Neuromusculoskeletal Center of the	Drug screen: McLean	\$ 61.00
12/19/2022	15079	Northwest Safety Clean	PPE Repair	\$ 58.40
12/19/2022	15079	Northwest Safety Clean	PPE Repairs	\$ 159.91
12/19/2022	15080	OR Fire Service Honor Guard	Employee Pass-Through Donations	\$ 25.00
12/19/2022	15081	Pac Office Automation - Lease	500-50016158 Konica Contract	\$ 290.00
12/19/2022	15082	Republic Services	Disposal Services - Station 701	\$ 34.38
12/19/2022	15082	Republic Services	Disposal Services - Station 703	\$ 18.46
12/19/2022	15083	SDIS	Admin Health Insurance	\$ 3,671.84
12/19/2022	15083	SDIS	Admin Life, ST/LTD	\$ 146.54
12/19/2022	15083	SDIS	Operations Health Insurance	\$ 17,798.27
12/19/2022	15083	SDIS	Operations Life, ST/LTD	\$ 659.43
12/19/2022	15083	SDIS	Ins/Disability - Orthodontia pass through	\$ 107.49
12/19/2022	15084	SeaWestern, Inc.	SAFER Vols: Malloy, West, Charlton Turnouts	\$ 8,684.47
12/19/2022	15085	Sisters-Camp Sherman F&A Assn.	Donation: Fire Corps Smoke Alarms	\$ 100.00
12/19/2022	15085	Sisters-Camp Sherman F&A Assn.	Donation - Comm. Asst. Fund: Webber	\$ 20.00
12/19/2022	15085	Sisters-Camp Sherman F&A Assn.	Donations - Spirit of Christmas	\$ 6,580.00
12/19/2022	15085	Sisters-Camp Sherman F&A Assn.	Donations - General	\$ 277.00
12/19/2022	15085	Sisters-Camp Sherman F&A Assn.	Donation: Fire Corps Car Seats	\$ 20.00
12/19/2022	15085	Sisters-Camp Sherman F&A Assn.	Donation - Fire Corps AED	\$ 50.00
12/19/2022	15085	Sisters-Camp Sherman F&A Assn.	Donations - Employee Pass Through CAF	\$ 275.00
12/19/2022	15086	Solomon Byles	Res. Vol. Mileage & Food Reimb. - Nov 2022	\$ 350.00
12/19/2022	15087	Systems Design	Return Check Charge - Pos. Pay set up error	\$ 30.00
12/19/2022	15087	Systems Design	EMS Billing & Postage - November 2022	\$ 1,209.72
12/19/2022	15088	Treasure Valley Coffee	water and cooler rental	\$ 182.35
12/19/2022	15089	WCP Solutions	Bath Tissue	\$ 75.80
12/19/2022	15090	Xpress Printing, Inc.	District Awareness Brochures	\$ 318.44

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/22/2022	15091	ACTIVE911, INC	ACTIVE911 SUBSCRIPTION (ANNUAL RENEWAL)	\$ 891.00
12/22/2022	15092	Avion Water Co Inc.	Water-703	\$ 25.98
12/22/2022	15093	Cotiviti	Refund: Mbr #U6596211901	\$ 1,380.80
12/22/2022	15094	Freightliner Northwest Redmond	Heater repair 724	\$ 1,804.17
12/22/2022	15095	Individual Assurance Company	Refund: Mbr ID 7046944M	\$ 366.00
12/22/2022	15096	Overhead Door Company of CO	Repair to 701 bay doors	\$ 1,617.00
12/22/2022	15097	SeaWestern, Inc.	BLOWHARD ELECTRIC PPV FAN	\$ 3,895.00
12/22/2022	15097	SeaWestern, Inc.	BLOWHARD ELECTRIC PPV FAN (RUMBERGER GRANT)	\$ 3,895.00
12/22/2022	15098	STRYKER	LUCAS2 ANNUAL MAINTENANCE AGREEMENT	\$ 2,141.76
12/22/2022	15099	Sureline Broadband	Internet Service - Station 704	\$ 100.00
12/22/2022	15100	Tim Wonderly Painting Co. LLC	Deposit: Sta 701 Interior Paint Project	\$ 10,929.00
12/22/2022	15100	Tim Wonderly Painting Co. LLC	Deposit: Sta 703 Interior Paint Project	\$ 2,928.00
12/22/2022	15101	WCP Solutions	Facilities Supplies	\$ 231.03
12/22/2022	15102	Brayden Klosterman	Res. Vol. Mileage & Food Reimb. - Nov 2022	\$ 350.00
12/22/2022	15102	Brayden Klosterman	Res. Vol. Mileage & Food Reimb. - Dec 2022	\$ 350.00
12/22/2022	15103	Campbell Clarke	Res. Vol. Mileage & Food Reimb - 11/22 & 12/22	\$ 1,200.00
12/22/2022	15104	Cruz Jones	Reimb. EMT Uniform for COCC	\$ 38.65
12/22/2022	15104	Cruz Jones	Res. Vol. Mileage & Food Reimb. - Dec 2022	\$ 350.00
12/26/2022	700021	US Bank - Visa	FRONT TIRE CHAINS - 723	\$ 191.72
12/26/2022	700021	US Bank - Visa	FRONT TIRE CHAINS - 743	\$ 104.67
12/26/2022	700021	US Bank - Visa	RECIPROCATING SAW (W/ BATTERIES/CASE)	\$ 2,053.10
12/26/2022	700021	US Bank - Visa	BAY DOOR OPENER REMOTES	\$ 112.32
12/26/2022	700021	US Bank - Visa	MSA REGULATOR FOR CALIBRATION GAS	\$ 289.00
12/26/2022	700021	US Bank - Visa	Hay bales for FF2 TPE's	\$ 77.94
12/26/2022	700021	US Bank - Visa	Parts for 701 dishwasher repair	\$ 59.99
12/26/2022	700021	US Bank - Visa	Replacement passport helmet shields for melted units	\$ 46.15
12/26/2022	700021	US Bank - Visa	Cases for new 4-gas monitors on engines.	\$ 44.97
12/26/2022	700021	US Bank - Visa	Supplies for Fire Corps Thank You Dinner	\$ 53.07
12/26/2022	700021	US Bank - Visa	Leadership Training: Multiple Personnel	\$ 900.00
12/26/2022	700021	US Bank - Visa	Leadership Training: Multiple Personnel	\$ 1,200.00
12/26/2022	700021	US Bank - Visa	structure fire gloves	\$ 244.66
12/26/2022	700021	US Bank - Visa	Passport tags	\$ 22.25
12/26/2022	700021	US Bank - Visa	Paper towels	\$ 20.97
12/26/2022	700021	US Bank - Visa	Shipping to NW Safety Clean	\$ 15.25
12/26/2022	700021	US Bank - Visa	Conflag supplies: Water/Snacks	\$ 139.67
12/26/2022	700021	US Bank - Visa	Bulbs for Sta 701	\$ 131.27
12/26/2022	700021	US Bank - Visa	Business Lunch	\$ 18.00
12/26/2022	700021	US Bank - Visa	Meal for crew after MVA Extrication	\$ 125.35
12/26/2022	700021	US Bank - Visa	MSA ALTAIR 4XR GAS MONITOR	\$ 2,517.00
12/26/2022	700021	US Bank - Visa	MSA GALAXY CALIBRATION KIT	\$ 2,666.00
12/26/2022	700021	US Bank - Visa	Community Christmas Dinner Supplies/Food	\$ 952.32
12/26/2022	700021	US Bank - Visa	Food/Snacks for Live Fire Training	\$ 347.33
12/26/2022	700021	US Bank - Visa	Fit Testing Kit	\$ 51.95
12/26/2022	700021	US Bank - Visa	Electric Roaster for Fire Corps Dinner Prep	\$ 49.99
12/26/2022	700021	US Bank - Visa	Coffee for Station 701	\$ 129.00
12/26/2022	700021	US Bank - Visa	RV Kline Final Day dessert	\$ 24.50
12/26/2022	700021	US Bank - Visa	Windshield washer pump for Chevy Pickup	\$ 14.99
12/26/2022	700021	US Bank - Visa	Quarterly RV Dinner	\$ 207.60
12/26/2022	700021	US Bank - Visa	MS 365 Account - Purchased for Arete Forensic Investigation	\$ 24.75
12/26/2022	700021	US Bank - Visa	New deposit stamps for new US Bank Account	\$ 53.19
12/26/2022	700021	US Bank - Visa	CPR/First Aid Student Workbooks	\$ 137.50
12/26/2022	700021	US Bank - Visa	Remote Work Subscription - Bialous	\$ 44.00
12/26/2022	700021	US Bank - Visa	Sta 704 PO Box Fee	\$ 33.00

Report Criteria:

Include transaction count -
Journal Code: Journal code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
12/31/2022	1	Txfr from Bldg Fund for AV System Upgrad	1-00-0-1070	LGIP Acct #4374	4,800.00	
12/31/2022	2	Txfr from Bldg Fund for AV System Upgrad	3-00-0-1070	Bldg Fund	.00	4,800.00-
12/31/2022	3	Txfr fr, Bldg Fund for Sta 701/703 Int Paint	1-00-0-1070	LGIP Acct #4374	13,857.00	
12/31/2022	4	Txfr fr, Bldg Fund for Sta 701/703 Int Paint	3-00-0-1070	Bldg Fund	.00	13,857.00-
12/31/2022	5	Txfr frm EQRF for AFG Med Equip Purcha	1-00-0-1070	LGIP Acct #4374	45,137.49	
12/31/2022	6	Txfr frm EQRF for AFG Med Equip Purcha	4-00-0-1070	Equipment Fund	.00	45,137.49-
12/31/2022	7	Amb Rcvbl to Actual	1-00-0-1120	Ambulance Receivables	10,702.94	
12/31/2022	8	Amb Rcvbl to Actual	1-00-0-1160	Allowance for Uncollectible Am	.00	5,351.47-
12/31/2022	9	Amb Rcvbl to Actual	1-01-0-41100	Ambulance Revenue	.00	5,351.47-
Total JOURNAL ENTRIES (JE):					<u>74,497.43</u>	<u>74,497.43-</u>
References: 0 Transactions: 9						
Grand Totals:					<u>74,497.43</u>	<u>74,497.43-</u>

Report Criteria:

Include transaction count
Journal Code: Journal code = "JE"

Ambulance Receivable as of December 31, 2022

	<u>SystDes</u>
Beginning Ambulance Receivable	231,957.50
Payments received	37,275.36
Adjustments	62,663.70
New Charges	110,642.00
ENDING Ambulance Receivable	<u>242,660.44</u>

Total # of Transports **57**

Adjustments

Medicare/Medicaid	58,906.70
Collection	3,177.00
Bankruptcy/Other Writeoff	-
FireMed	580.00
Total Adjustments	<u>62,663.70</u>

Outstanding Accounts By Age

CURRENT	148,318.23
31 to 60 days	30,309.14
61 to 90 days	14,334.20
91 to 120 days	10,205.82
OVER 120 days	39,493.05
Total Outstanding as of 12/31/2022	<u>242,660.44</u>

Engine Response Billing as of December 31, 2022

Beginning Engine Response Rec	2,822.50		
Payments received	-		
Adjustments	-		
New Charges	-		
ENDING Engine Response Rec	2,822.50		
Total # Billed in 2018/19			18
Total # Billed in 2019/20			7
Total # Billed in 2020/21			12
Total # Billed in 2021/22			3
Total # Billed in 2022/23	2		
Total Billed 2018/19		\$	5,259.38
Total Billed 2019/20		\$	2,437.50
Total Billed 2020/21		\$	2,700.00
Total Billed 2021/22		\$	1,275.00
Total Billed in 2022/23	\$ 500.00		
Total Received 2018/19		\$	3,209.38
Total Received 2019/20		\$	1,125.00
Total Received 2020/21		\$	2,550.00
Total Received 2021/22		\$	250.00
Total Received 2022/23	\$ 250.00		
2018/19 % Collected			61%
2019/20 % Collected			46%
2020/21 % Collected			94%
2021/22 % Collected			20%
2022/23 % Collected to Date	50%		



**Minutes of the Safety Committee of the
Sisters-Camp Sherman Rural Fire Protection District
December 20, 2022**

1. Call to Order.
 - a. Chief Craig called the meeting to order at 10:17 a.m.
 - i. Attending: EA Spor, Fire Corps Member Tom Hermann, Chief Craig and Fire Medic Ward and Fire Medic Frutos (via Zoom). Absent: Lieutenant Clarke and Captain Myers.
2. Minutes Review.
 - a. The October 2022 minutes were approved with no changes.
3. Accidents/Injuries.
 - a. 771 versus Station 701 Garage Door. This accident was reviewed by the Committee. After review of the incident report and security camera footage, it was determined the ambulance operator hit the garage door opener at the door prior to getting in the ambulance and out of habit likely, hit the button inside the vehicle a second time causing the door to come down on the vehicle as it was exiting the bay.
 - i. The Committee recommends that laser eyes be installed on all doors, and to work with other personnel when possible, when exiting/entering the bay doors.
4. New Business.
 - a. Near-Miss Helmet Issue. During a live-fire training event for resident volunteers at the District's training grounds, jet heaters were used to pre-heat the box because it was really cold outside. During the exercise, fire behavior was taught first and students plus instructors had been inside the box for approximately 30 minutes. One student stood up for briefly before being reminded to stay down and a few eye shields on the helmets melted. As a reference point, the failure temperature on the shields is about 260 degrees.
 - i. Chief Craig and other instructors involved during the exercise said the lesson was to be more careful during briefing about the importance of staying low and monitoring the amount of time crews are exposed to high heat. All of the instructors/leaders missed it, but did set the firefighter down immediately. He also mentioned wall heat awareness which could also damage PPE. This is a new prop at the training grounds. Chief Johnson was notified immediately.
 1. The Committee recommends a limit of fire behavior student numbers to no more than five at a time, adding a temperature gauge outside and utilizing the thermal imager. Both Chief Craig and Fire Medic Frutos will create a "Near Miss" report after the first of the year.
 - b. Station 703 – 4th Qtr Station Inspection. The 703 crews are cleaning the lot/apron regularly to prevent ice buildup on apron. Karla Cross is working on a flyer box replacement. Chief Craig reminded personnel to be careful at all stations with ice

buildup and to fire up the steam cleaner if needed to melt the ice when it builds-up at 701.

5. Old Business.

- a. **Smoke Policy Revisions.** Chief Craig needs to follow-up with Corey Stengel at Cloverdale to check on progress of updates.
 - b. **Fire Medic Ward** said that personnel are falling behind with monthly SCBA checks. He will be sending out emails this shift, as it is a safety issue. He will also work with Captain Meredith to add this to the check-it software. Chief Craig to follow-up on this at the next meeting to report how this is going and will email Shift Commanders and staff to get this done.
 - c. **Radiant heater on 771** stopped working. It was putting out minimal heat and staff stopped using it. Captain Ast took it apart last shift and found burned material inside. It has been taken out of service and staff are working with Braun on the issue.
- 6. The next meeting is scheduled for 1015 on January 18, 2023.**
- 7. There was no further business, and the meeting adjourned at 10:46 a.m.**

**Sisters-Camp Sherman Fire and Ambulance Association
Minutes of the Regular Meeting – Tuesday – December 13, 2022**

1. Call to Order

The meeting was called to order at 1804 by Treasurer Anna Westburg.

2. Review and Approval of July Minutes

The Minutes for October were presented. Motion to approve by Jake Van Lieu, second by Rachel Ulm. The meeting then approved the minutes unanimously.

3. Chief's Report – Chief Johnson via Written Report

- Adopting strategic planning
- Hiring Firefighter/Engineer positions (B)
- Hiring Fire/Medic by March 1st
- Chief Craig finishing OPSST paperwork
- BLS transport program
- Two grants in process

4. Correspondence/Donations

- Several donations - \$3,500 for Spirit of Christmas Giving
- Lots of gift cards

5. Treasury Report

Treasurer Anna Westburg presented the current financials as follows:
(Obtain report from Anna)

6. Committee Reports

- Fire Corps report by Beverly Halcon (no updates)

7. Old Business

- Fire Corps Appreciation dinner was well attended and turned out great
- Considering making this an annual event

8. New Business

- Spirit of Christmas Giving Tree 2022 – only have half of the gifts; distribution on Saturday 12/17; going to need shoppers on Friday for the cash donations and gift cards.
- Christmas Lunch – 1:00 pm start time, and all is going well with planning and participation

9. Good of the Order

- Bend Pipe and Drums – fundraiser – donation for uniforms
- Leadership for 2023 events
- Department trivia night

There being no further business, the meeting closed at 1818. The next Association meeting is to be decided.

Signed: _____

2022 STANDARDS OF COVERAGE DATA

1,424

Total Incidents 2021



282

Back to Back Calls



When a 2nd incident is dispatched prior to completion of first incident.

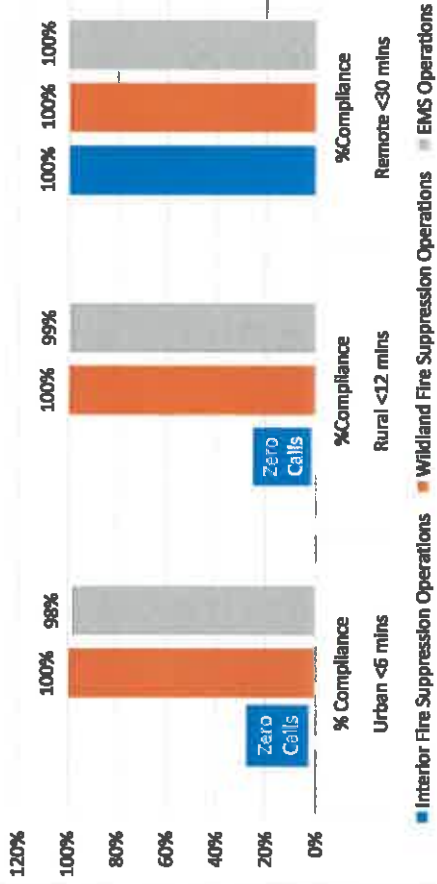
99

OF PATIENTS SEEN AT STATION 701

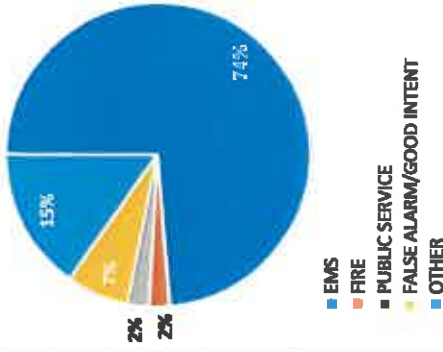


of people seeking medical treatment at fire station.

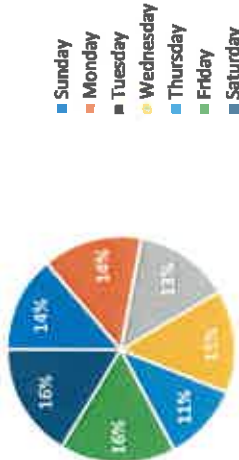
1st DUE PRIMARY UNIT BENCHMARKS - Target is 80%



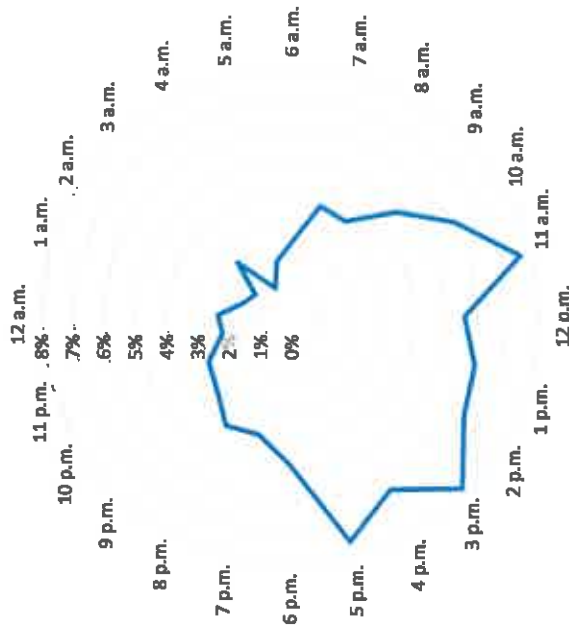
INCIDENTS BY TYPE



INCIDENTS BY DAY OF WEEK

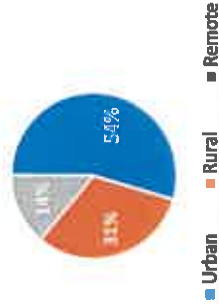


INCIDENTS BY TIME OF DAY

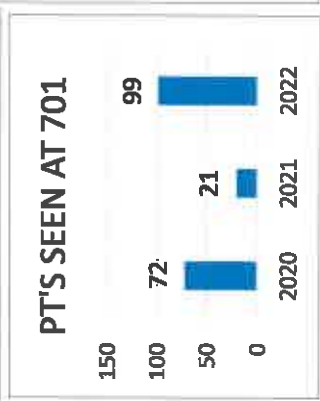
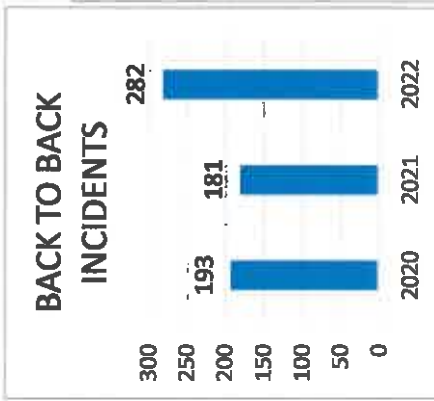
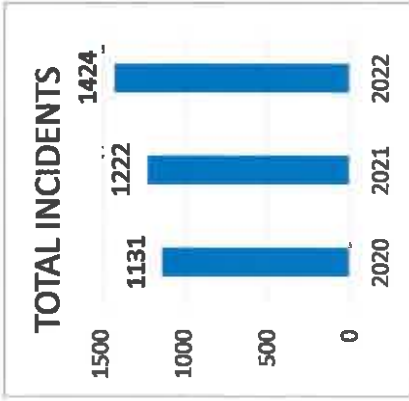


INCIDENTS BY SERVICE AREA

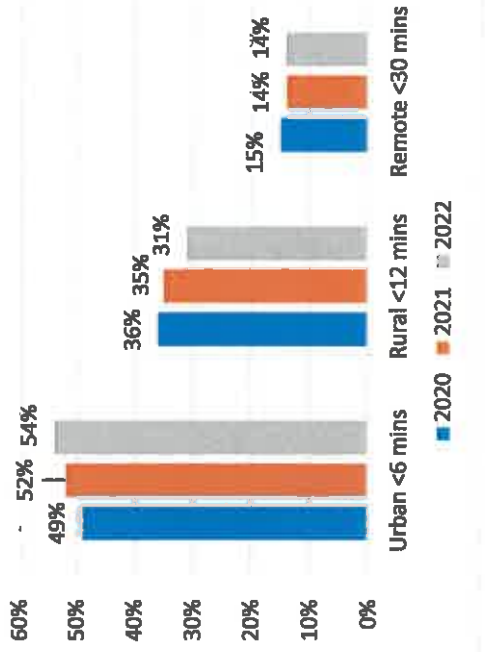
Urban is within the City of Sisters.
 Rural is outside City limits up to 8 miles.
 Remote is everything 8.1 miles or greater.



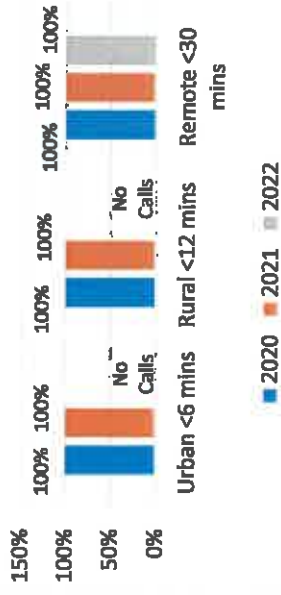
SOC 20-22 COMPARISON



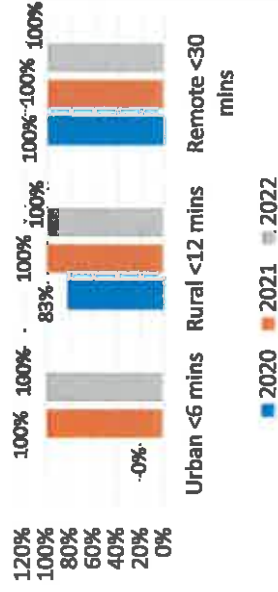
INCIDENTS BY SERVICE AREA



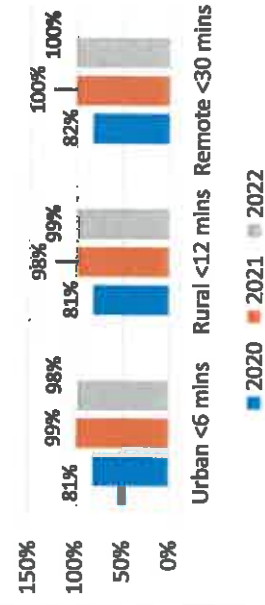
INTERIOR FIRE BENCHMARKS



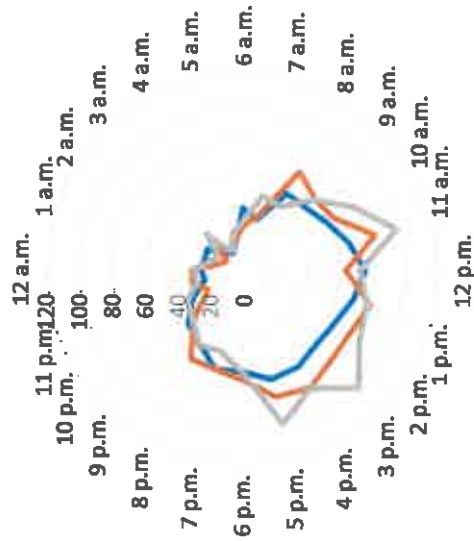
WILDLAND FIRE BENCHMARKS



EMS OPERATIONS BENCHMARKS



INCIDENTS BY TIME OF DAY



AMBULANCE RATES & PAYOR MIX DATA

2021	Rate	Count	Charges	Avg Bill	Payments	Avg Paid	% of Tx's
	ALS 1 E	416	\$ 823,566.00	\$ 1,979.73	\$ 373,440.96	\$ 897.69	81%
	ALS 2	30	\$ 62,582.00	\$ 2,086.07	\$ 43,005.42	\$ 1,433.51	6%
	BLS E	68	\$ 123,886.00	\$ 1,821.85	\$ 52,194.35	\$ 767.56	13%
Total Transports		514			\$ 468,640.73		

SCS CURRENT RATES	
SCS ALS 1 E Base Rate	\$ 1,500.00
SCS BLS E Base Rate	\$ 1,300.00
SCS Mileage Rate	\$ 20.00

Average Oregon fee for ALS 1 E is \$1560.05

Average Oregon fee for BLS E is \$1407.69

SCS CURRENT PAYOR MIX (2021)	
Medicare	56%
Medicaid	17%
Commercial	16%
Private/Self-Pay	12%

REIMBURSEMENT RATES		
	Medicare	Medicaid
BLS-E (A0429)	\$ 387.65	\$ 311.42
ALS 1-E (A0427)	\$ 460.34	\$ 420.62
ALS 2	\$ 666.28	\$ 376.77
MILEAGE	\$ 8.10	\$ 3.75
BLS -NE (A0428)	\$ 242.28	\$ 144.91
RESP/TX (A0998)	?	\$ 420.62

Medicare allowables increased in 2022 and will again in 2023.

Info:

Oregon ambulance agencies are split 50/50 on split fees. Regarding split rates: 1. An increased fee only helps when you're billing a Commercial insurance. Medicare/Medicaid pay the same, regardless, and you can see above on Payor Mix report, they are the vast majority of our calls. It makes more sense to charge a higher fee to everyone, to maximize the chances of charging the Commercial tickets at the highest possible fee.

SISTERS-CAMP SHERMAN RURAL FIRE PROTECTION DISTRICT
ORDINANCE NO. 2006-07-100 Adopted April 17, 2007
First Revision February 2009
Second Revision May 21, 2013
Third Revision April 18, 2017

**An Ordinance Adopting Fee Changes for Ordinance No. 100 Ambulance and
Emergency Fees**

Section 1 Purpose

The Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District has determined it is reasonable and appropriate to enact and impose a cost recovery mechanism to collect the cost of providing specific emergency services to users of these services.

Section 2 Definitions

1) Emergency Services – For the purpose of this Ordinance, any response to an incident involving fire apparatus and personnel including ambulance response to medical emergencies and hazardous materials.

2) Emergencies – Incidents involving either Code 1 or Code 3 engine and ambulance responses to ambulance calls, fluid spills at motor vehicle accident scenes, traffic control and scene safety, and/or rescue services.

Section 3 Cost Recovery Imposed

A cost recovery charge is established as follows and pursuant to ORS 198.510 to 198.600 a fee created under the authority of this section may not exceed the cost to the district of providing this service.

The Board may adjust the ambulance cost schedule from time to time, as necessary, to recover its reasonable expenses pursuant to ORS 478.310.

1) Ambulance Rates:

Advanced Life Support	\$1500.00
Basic Life Support.....	\$1300.00
Mileage Charge (per patient loaded mile).....	\$20.00
Extrication or Engine Company Response (out of District residents only)	
First hour billed at this rate, additional hours at \$150.00/hr.....	\$250.00
Medical Treatment/No Transport	\$250.00
Convalescent Transport.....	\$250.00
Convalescent Mileage Charge (per patient loaded mile)	\$20.00
Non-Emergency Ambulance Standby/Rental (per hour).....	\$100.00
Personnel Cost per District Salary Schedule & OSFM rates	

2) Response In Unprotected Areas Outside of Fire District

The Fire Chief and the Department are authorized to extinguish uncontrolled fires burning in unprotected areas outside of the boundaries of the District whenever such fires threaten life or property. The Fire Chief or the Chief's designee is authorized to employ the same means and resources in unprotected areas as are used to extinguish similar fires within the District. The District is authorized to recover its reasonable expenses pursuant to ORS 478.310, including equipment and labor costs.

For these instances, the Sisters-Camp Sherman Fire District shall utilize the current Oregon State Fire Marshal Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan. For all non-mutual aid responses (excluding ambulance response outside the district), personnel costs shall be billed at the current rate for each individual including benefit costs.

In any situation where circumstances warrant special consideration, the Fire Chief or his/her designee shall determine the final decision/disposition.

Section 4 Collection

- 1) The cost recovery charge is immediately due and payable. Arrangements for billing must be made at the time of service and are due within 30 days of the first billing.
- 2) If the invoice is not paid, it shall be subject to the District's regular collection procedures. (Policy 2-9-1)

Adopted by vote of the Sisters-Camp Sherman Rural Fire Protection District Board of Directors this 18th day of April 2017.

/s/ Chuck Newport
Chuck Newport, Presiding Officer

Ayes: 0
Nays: 0

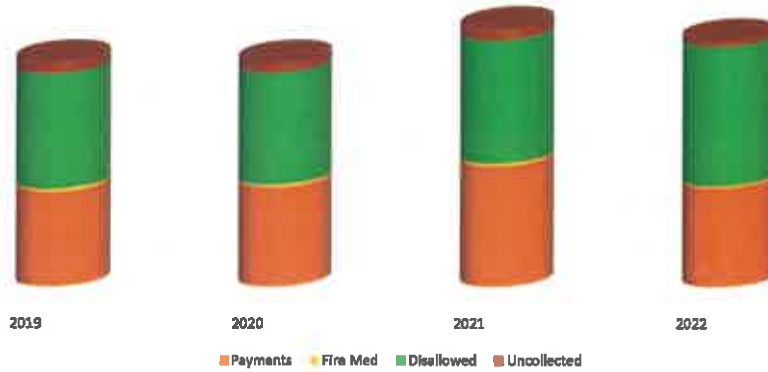
ATTEST:

/s/ Donald Boyd
Donald Boyd, Secretary

Annual Collection Statistics - Four Years

	<u>Charges</u>	<u>Payments</u>	<u>%</u>	<u>Fire Med</u>	<u>%</u>	<u>Disallowed</u>	<u>%</u>	<u>Uncollected</u>	<u>%</u>	<u>Pending</u>	<u>%</u>
2019	\$ 874,084.00	\$ 367,635.32	42%	\$ 12,651.67	1%	\$ 447,321.27	51%	\$ 46,475.74	5%	\$ -	0%
2020	\$ 874,816.00	\$ 386,172.02	44%	\$ 11,385.47	1%	\$ 434,520.19	50%	\$ 42,939.66	5%	\$ 201.34	0%
2021	\$ 1,010,534.00	\$ 468,535.93	46%	\$ 11,659.37	1%	\$ 476,996.18	47%	\$ 48,418.61	5%	\$ 4,923.91	0%
2022	\$ 1,168,786.00	\$ 384,189.37	33%	\$ 8,767.31	1%	\$ 541,997.44	46%	\$ 24,538.79	2%	\$ 209,293.09	18%

Annual Collection Statistics



TURNOVER RATE HISTORY 2019-2022

*Accounts receivable turnover rate is a calculation of monthly ending ambulance receivables to average monthly charges for year.

New Charges vs. Ending Ambulance Receivables 2022				New Charges vs. Ending Ambulance Receivables 2021			
	New Charges	Ending Ambulance Receivables	TO Rate		New Charges	Ending Ambulance Receivables	TO Rate
Jan-22	\$ 101,812.00	\$ 241,295.63	2.48	Jan-21	\$ 102,190.00	\$ 204,897.35	2.56
Feb-22	\$ 91,840.00	\$ 250,138.51	2.57	Feb-21	\$ 83,580.00	\$ 205,825.50	2.57
Mar-22	\$ 75,568.00	\$ 234,247.18	2.41	Mar-21	\$ 70,836.00	\$ 170,690.12	2.13
Apr-22	\$ 74,698.00	\$ 220,432.37	2.26	Apr-21	\$ 89,050.00	\$ 165,841.03	2.07
May-22	\$ 111,702.00	\$ 229,740.00	2.36	May-21	\$ 90,942.00	\$ 178,011.13	2.22
Jun-22	\$ 60,166.00	\$ 183,621.30	1.89	Jun-21	\$ 84,938.00	\$ 167,507.06	2.09
Jul-22	\$ 123,306.00	\$ 223,939.24	2.30	Jul-21	\$ 85,608.00	\$ 174,349.01	2.18
Aug-22	\$ 107,616.00	\$ 235,939.03	2.42	Aug-21	\$ 63,142.00	\$ 185,540.21	2.32
Sep-22	\$ 99,078.00	\$ 227,348.60	2.33	Sep-21	\$ 89,376.00	\$ 214,598.22	2.68
Oct-22	\$ 106,916.00	\$ 234,619.92	2.41	Oct-21	\$ 71,778.00	\$ 229,058.88	2.86
Nov-22	\$ 105,442.00	\$ 231,957.50	2.38	Nov-21	\$ 74,350.00	\$ 224,535.33	2.80
Dec-22	\$ 110,642.00	\$ 242,660.44	2.49	Dec-21	\$ 55,934.09	\$ 232,205.92	2.90
Total Annual Chgs	\$ 1,168,786.00			Total Annual Chgs	\$ 961,724.09		
Ave Monthly Chgs	\$ 97,398.83			Ave Monthly Chgs	\$ 80,143.67		
Ave Annual TO Rate	2.36			Ave Annual TO Rate	2.45		

New Charges vs. Ending Ambulance Receivables 2020				New Charges vs. Ending Ambulance Receivables 2019			
	New Charges	Ending Ambulance Receivables	TO Rate		New Charges	Ending Ambulance Receivables	TO Rate
Jan-20	\$ 73,102.00	\$ 135,188.26	1.85	Jan-19	\$ 103,766.00	\$ 196,457.69	2.70
Feb-20	\$ 61,064.00	\$ 130,488.90	1.79	Feb-19	\$ 31,700.00	\$ 146,652.49	2.01
Mar-20	\$ 63,640.00	\$ 106,804.62	1.47	Mar-19	\$ 85,648.00	\$ 140,292.06	1.93
Apr-20	\$ 32,886.00	\$ 99,688.43	1.37	Apr-19	\$ 85,490.00	\$ 144,354.12	1.98
May-20	\$ 64,618.00	\$ 118,052.19	1.62	May-19	\$ 58,954.00	\$ 113,166.08	1.55
Jun-20	\$ 55,264.00	\$ 87,003.55	1.19	Jun-19	\$ 55,652.00	\$ 115,416.52	1.58
Jul-20	\$ 94,328.00	\$ 139,872.25	1.92	Jul-19	\$ 66,318.00	\$ 116,609.22	1.60
Aug-20	\$ 92,238.00	\$ 138,715.72	1.90	Aug-19	\$ 64,830.00	\$ 117,889.55	1.62
Sep-20	\$ 78,032.00	\$ 157,456.09	2.16	Sep-19	\$ 75,690.00	\$ 122,436.52	1.68
Oct-20	\$ 84,248.00	\$ 167,022.91	2.29	Oct-19	\$ 83,970.00	\$ 120,720.40	1.66
Nov-20	\$ 96,894.00	\$ 168,733.58	2.31	Nov-19	\$ 78,208.00	\$ 110,692.53	1.52
Dec-20	\$ 78,502.00	\$ 167,646.01	2.30	Dec-19	\$ 83,858.00	\$ 114,134.40	1.57
Total Annual Chgs	\$ 874,816.00			Total Annual Chgs	\$ 874,084.00		
Ave Monthly Chgs	\$ 72,901.33			Ave Monthly Chgs	\$ 72,840.33		
Ave Annual TO Rate	1.85			Ave Annual TO Rate	1.78		

Systems Design uses this report to track accounts receivable turnover. The calculation uses the average annual monthly charges divided by the monthly ending ambulance receivables. The reason for using the average monthly charges is so that you don't see big swings in the ratio because of larger/smaller than usual months. The main reason for the fluctuation is the relative amounts of charges in a given month.

Systems Design expects to be in the 2.0-2.5 range, so by that metric, we are succeeding well.

Also to be noted is that Systems Design does not remove contractual write-offs until the Insurance payment is received. So that does make the AR look higher for a longer period of time.

Unresponsive private balances are worked for approximately 120 days before submitting them to Wakefield for collections.

**FIRE CHIEF'S REPORT
MONTH-JANUARY 2023**

I. FIRE ACTIVITY STATUS:

No noteworthy fires to report

II. NOTEWORTHY OPERATIONAL EVENTS:

The District responded to 1,424 (911 calls) in 2022 which was a 16% increase from 2021. A full analysis of emergency response activity and performance is included in the Board packet.

III. COMMUNITY SERVICE EVENTS/ MEETINGS:

1. I attended the following meetings and community events in the past 30 days.

- a. Sisters Fire District all career staff monthly meeting.
- b. Sisters Fire District Association meeting.
- c. Oregon Fire Chiefs Association board meeting.
- d. SIEC Executive Committee meeting.
- e. City of Sisters development code meeting (increase building heights).
- f. Shift Commander coordination meeting.
- g. Oregon Fire Chiefs Legislative Committee meeting.
- h. OSFM mobilization plan update meeting.
- i. Fire Corps strategic planning follow up meeting.
- j. Central Oregon Fire Chiefs meeting.
- k. Kiwanis foundation board of directors meeting.
- l. ODF statewide burn permit application meeting.
- m. Western Fire Chiefs Association Wildfire Policy Committee meeting.

IV. SPECIAL PROJECTS UPDATE:

1. The District Spirit of Christmas toy program and Community Christmas Dinner were held in person this year with great attendance and participation. District staff and volunteers served 175 meals on Christmas day. Volunteers also distributed toys and gifts to 150 children this year.
2. Camp Sherman Resident Volunteer Christi Davis has agreed to participate in the Fire Prevention Resident Volunteer position. Doug Green is developing a list of training classes she can begin taking.

3. Julie has completed the Standards of Coverage Data report for 2022. The District has met all of its response performance measures for the year. A copy of the report is in the Board packet.
4. I have included a copy of the Board Goals tracking sheet in the packet for the first 6 months of the fiscal year.
5. We have hired Jeff Puller to take Karla Green's place as the Recruitment and Retention Coordinator. Jeff brings a tremendous amount of experience to the position and is the recently retired Deputy Chief of Operations for Redmond Fire and Rescue. We will contract with Karla to manage social media marketing contracts that she had developed.
6. We are in the process of helping the Fire Corps re-structure their leadership structure to provide more opportunities for others to assist Beverly with managing many of the programs. Fire Corps Volunteers donated more than 3,400 hrs. of time in 2022 in support of District programs.

V. VOLUNTEER STATUS:

1. We have two volunteers in the application process
2. We have filled a vacancy in the Resident Volunteer program with Grant Dickenson who is currently certified as an EMT and possesses numerous firefighting certifications.

VI. OTHER:



Community Risk & Fire Safety Manager Report

December 2022

Pub Education Report & Fire Corps:

- Successful Christmas season! Fire Corps was instrumental in the success of the SCSFD's Holiday events by providing leadership and support in the numerous community events. Thanks to everyone who was able to participate in all facets of these important events.
- Finished the new organizational chart for Fire Corps. This will go into effect at the beginning of 2023.
- Fire Corps has a short break in community events before we prepare for Easter and wildfire assessment season.

Public Event Permit Applications Review:

- 2 for summer 2023

New Construction Plan Review

- Provided input as an SCSFD representative at the Planning Commission meeting reviewing the potential new development off Brooks Camp rd.
- 2 County land use reviews
- 1 City of Sisters land use reviews
- 1 final inspection of commercial remodel
- 2 Final Plat approval
- 2 Conditional Use applications

Other Fire Safety & Prevention Duties:

- Continued the process of developing the Fire prevention Student Intern position. We have one candidate who is interested and would be a great fit for the position.

- **Continue to field questions regarding insurance companies raising rates or threatening to end coverage.**
- **2 Knox-box lockups and 2 consultations**
- **2 new construction pre-app meetings**
- **Continued inquiries regarding houseless winter shelters.**
- **Assisting ODF in Firewise support**
- **1 Fire Department annual inspection**
- **1 Fire Department access in rural area consult**
- **Follow up on NOV's**
- **Follow-up a several code and citizen complaints.**
- **8 Independent Contractor Fire Safety Compliance Inspections**



2023 ANNUAL CONFERENCE

February 9-12 | Sunriver, Oregon

S | D | A | O Special Districts
Association of Oregon

YOUR OFFICIAL INVITATION TO JOIN US

It's time to register for the **2023 SDAO Annual Conference** at the beautiful Sunriver Resort in Sunriver, Oregon!

Our annual conference is the can't-miss event of the year for special district representatives. Whether you are a board member, manager, staff person, volunteer – or someone who works with special districts, we have something for you. From 20 educational sessions and multiple opportunities for interacting with colleagues through business meetings, caucus meetings, networking receptions and more, you will want to be sure to join us from February 9th - February 12th.

REGISTRATION RATES

Thank you to our sponsors who have helped us keep the conference affordable for members! Your gracious support has allowed us to keep the same registration rates for over ten years.

Pre-Conference Sessions: \$85 full day, \$50 half day

In-Person Annual Conference Rates:

- **One Day (Friday or Saturday Only):** \$140
- **Full Conference (Thursday evening to Sunday morning):** \$230

Virtual Attendee: \$95

WAYS TO ATTEND THE CONFERENCE

- **In Person:** Attend in person for full access to all conference sessions, networking opportunities, receptions, Awards Banquet, evening entertainment and more.
 - **Virtual:** Virtual attendees will have limited access to conference content including two livestream options per breakout session slot.
- *We will not be livestreaming the pre-conference sessions, keynote speaker, caucus meetings, or Annual Business Meeting. Sessions that will be available virtually will be selected in January and posted on the conference website.*

CONFERENCE PLATFORM & APP

We will be using **CVENT AttendeeHub** to host our virtual conference option and onsite conference app, which will be available to both onsite and virtual attendees. On the platform and app, you will find session materials and handouts. Paper handouts will not be distributed during the conference.

You can also access sessions, speaker information, sponsors and exhibitors, attendee networking, and more. Please keep an eye on your email inbox leading up to the conference for more information including how to register your account for the platform and app. Visit our conference website at www.sdao.com/annual-conference to stay updated as we get closer to the conference!

HOW TO REGISTER

Registration is now open and available online through our conference registration website.

Please visit <https://cvent.me/x8vYxZ> to register and for more information including session descriptions, speaker information, and more. Limited onsite spots are available so we encourage you to register soon.

Please contact **SDAO Member Services at 800-285-5461** or memberservices@sdao.com with any questions or concerns.

GUEST MEAL RATES

If you would like to bring a guest to conference meals only (guests that would like to attend sessions will need to register for the conference as an attendee), please see below for meal prices:

- Friday Breakfast: \$25
- Friday Lunch: \$30.50
- Saturday Breakfast: \$25
- Saturday Lunch: \$30.50
- Saturday Awards Banquet and Entertainment: \$60 (includes entertainment and two drink tickets)
- Sunday Breakfast: \$30.50



Keynote Speaker: Meagan Johnson

ZAP THE GAP! TRANSFORMING MULTI-GENERATIONAL TEAMS

Having a generational misunderstanding is nothing new. Many of us have walked away from a multi-generational interaction with less than stellar results. We are left scratching our heads, thinking, "is this a generational issue or a personality problem?" Combined with conflicting generational information and blatant generational stereotypes, it can be a challenge to forge a new path with the multi-generational people in our lives.

Now, following a global pandemic, it has become increasingly necessary to separate the wheat from the chaff when it comes to debunking generational myths and truths.

The truth is, the workforce, and possibly your household, spans across five generations. Each generation has experienced the pandemic through a different generational lens. On one end of the spectrum, the younger generations in the workforce, are beginning their careers during one of the largest global upheavals the world has experienced. On the other end, an entire generation, on the precipice of retirement, is learning how to conduct business in an increasingly digital environment. It can be a struggle to find the right balance between the sometimes-conflicting needs of each generation.

Meagan Johnson is a nationally recognized multi-generational expert and generational studies enthusiast. Since 1997; she has researched, written, and spoken about the multiple generations. Her focus is on how to build a culture of multi-generational collaboration... not alienation. Rather than promoting generational stereotypes, Meagan explores what drives a generation to succeed.



In her presentation, ZAP THE GAPI! Transforming Multi-Generational Teams, Meagan delves into:

- The best way to assist each generation in a post pandemic environment.
- How to create generational inclusivity.
- The common denominators across the generations.
- How generational insensitivity can impact you and your organization.

The program will include:

- The different generations and how their generational signposts shape their expectation of the workplace.
- The steps to create a generationally robust culture.
- The top generational engagement factors.
- Different recruitment techniques for the younger generations.
- How leadership optics changes and challenges each generation.

There is no denying the pandemic upended many lives and drastically altered the workplace landscape. What did not change was humanity's desire to connect and improve upon what has come before them. Recognizing and embracing generational diversity not only makes us empathetic to others but enables us to achieve what was previously believed unattainable.

"Understanding the varied expectations of the people who surround us leads to an environment that embraces and celebrates generational diversity."



CONFERENCE HIGHLIGHTS

THURSDAY

WELCOMING RECEPTION

FRIDAY

KEYNOTE ADDRESS: **MEAGAN JOHNSON**

CAUCUS MEETINGS

Caucus meetings are scheduled for fire, irrigation, sanitary, water, park and recreation, ports, and at-large districts. This is an opportunity to meet with peers to conduct caucus business, discuss legislative issues, and make nominations for vacant SDAO

EXHIBITOR RECEPTION

Later in the day, exhibitors will be honored at a special exhibitor reception, complete with hors d'oeuvres and refreshments. Attendees will have an opportunity to win raffle prizes at the reception.

SATURDAY

ANNUAL BUSINESS MEETINGS & BOARD MEMBER ELECTIONS

The Annual Business Meeting will include a presentation of the previous year's annual report, audit and financial report, caucus meeting reports, board member elections, and other association business.

AWARDS BANQUET & ENTERTAINMENT

The Awards Program gives recognition to member districts for accomplishments which allow them to provide better services to the public and honors individuals who have contributed substantially to the improvement and successful operation of their organization. Join us after the banquet for the Dueling Pianos with Jeff & Rhiannon.

SUNDAY

BREAKFAST & RAFFLE DRAWING

BOARD MEMBER ELECTIONS

Expiring positions on the SDAO Board of Directors will be open for election at the Annual Business Meeting on Saturday, February 11th. Due to technical constraints, the caucus meetings and annual business meeting will not have a virtual option and will only be available in person. To make a nomination or vote on an open board seat, you must attend the meeting in person.

Positions open for nomination and the current representatives include:

WATER

Todd Heidgerken, Clackamas River Water

PORT

Paula Miranda, Port of Newport

PARK AND RECREATION

Jennifer Holland, Sisters Park & Recreation District

TRUE AT-LARGE

Emily Robertson, Multnomah County Drainage District #1

Kathy Kleczek, Sunset Empire Transportation District

Board members are elected for two-year terms extending from July 1, 2023 through June 30, 2025.



HOTEL INFORMATION

SUNRIVER RESORT

17600 CENTER DR, SUNRIVER, OREGON 97707

Lodge Village Guestroom: \$115/night + tax and resort fee

Lodge Village Suite: \$199/night + tax and resort fee

River Lodge Guestroom: \$189/night + tax and resort fee

2 Bedroom Loft Condominium: \$199/night + tax and resort fee

Room block rates expire on December 10, 2022 for condominiums and January 18, 2023 for rooms and suites.

Rooms, suites and condominiums can be reserved by utilizing our personalized booking link at: www.sunriverresort.com/group-stays/special-districts-association-of-oregon

Please take note of Sunriver Resort's cancellation policy:

Condominiums and houses must be cancelled at least 60 days from the reservation date, or you will be responsible for the entire amount of the stay. Rooms must be cancelled at least 21 days from the reservation date, or you will be responsible for the entire amount of the stay.



SDAO EDUCATION PROGRAMS



The **SDAO Academy** is a professional development program designed specifically for special district employees looking to advance their careers in local government management. The SDAO Academy offers current, in-depth training and education opportunities in three specialty areas including district management, human resources and personnel management, and risk management and operations. Knowledge and skills in these subjects are critical elements required for success as a leader at a special district.

BOARD LEADERSHIP PROGRAMS

Our two board education programs are designed to ensure that Oregon's special district board members and fire district directors have all the tools necessary to provide superior leadership and governance to their communities.




SDAO/OFDDA FIRE DISTRICT DIRECTORS ACADEMY
This education program is for fire district directors.



SDAO BOARD LEADERSHIP ACADEMY
This education program is for board members of all other types of special districts.

CONFERENCE SCHEDULE

PRE-CONFERENCE - THURSDAY, FEBRUARY 9, 2023		CREDITS				
TIME	SESSION TITLE	SPEAKERS			INSURANCE CE*	SHRM
7:30a-8:30a	BREAKFAST					
8:30a-4p	Board & Management Staff Training	George Dunkel & Eileen Eakins	15	Module 1 & 2		
9a-12p	Recruitment & Retention	Monica Harrison and Bob Keefer, SDAO	5			3
12p-1p	LUNCH					
1p-4p	Risk Management Training	Speakers TBD	10	Module 3	3*	3
5p-6p	WELCOMING RECEPTION					

*We have applied for insurance CE for indicated sessions




CONFERENCE - FRIDAY, FEBRUARY 10, 2023		CREDITS					
TIME	SESSION TITLE	SPEAKERS				INSURANCE CE*	SHRM
7:30a-8:30a	BREAKFAST						
8:30a-10a	Opening Session & Keynote Speaker	Meagan Johnson					
10:30a-12:00p	Public Meetings & Executive Sessions	Eileen Eakins - NW Local Gov't Legal Advisors	2.5	Module 1	Module 1	1*	
	Recruiting & Retaining District Employees	Monica Harrison & Bob Keefer - SDAO	5				1.5
	Special Topics in Real Estate & Land Use for Special Districts	Carrie Connelly & Rebekah Dohrman - Local Gov't Law Group	5			1*	
	How Special District Can Use Earthquake Warning Technology	Kelly Missett - ShakeAlert	5	Module 3	Module 4		
12p-1:30p	LUNCH						
1:30p-3p	Relationship with General Counsel	Spencer Rockwell, Eileen Eakins, Carrie Connelly	5				
	When Tweets Go Too Far - Public Employees & The First Amendment	Liani Reeves - Bullard Law	5			1*	1.5
	Cybersecurity Best Practices	Chris Williams, Eide Bailly	5			1*	1.5
	What Could Go Wrong? The Challenges of Communication During Construction	Marlys Mock - Wilamette Water Supply Program & Kimi Sloop - Barney & Worth	5			1*	
3:15p-5p	CAUCUS MEETINGS						
5p-6p	EXHIBITOR RECEPTION						

*We have applied for insurance CE for indicated sessions

CONFERENCE - SATURDAY, FEBRUARY 11, 2023		CREDITS					
TIME	SESSION TITLE	SPEAKERS				INSURANCE CE*	SHRM
7:30a-8:30a	BREAKFAST						
8:30a-10a	New Board Members: From Recruitment to Onboarding	Dan Olsen - SDAO	5	Module 1	Module 1		
	Paid Leave Oregon	Laurie Crenya - HR Answers	5			1*	1.5
	Workers' Compensation Session	Gina Wescott - SDAO & Speaker TBD - SAIF					
	Making Your Voice Heard! Advocating for Your District at the Grassroots Level	Frank Stratton - SDAO & Cole Karr - NSDC	5	Module 1	Module 1		
1030a-12p	Understanding Your Financial Reports - Internally & Externally	Rob Moody - Merriha+Co	5	Module 2	Module 2		
	Sexual Harassment/ Sexual Violence in the Workplace	Teri Drago & McKenzie Nix - SDAO	5	Module 3	Module 4	1*	1.5
	Is Your Website ADA Compliant?	Mac Clemmens - Streamline	5	Module 3	Module 4	1*	1.5
	Legislative Summary	Mark Landauer & Hasina Wittenberg	5				
12p-130p	LUNCH						

*We have applied for insurance CE for indicated sessions

CONTINUED...

CONFERENCE - SATURDAY, FEBRUARY 11, 2023		CREDITS					
TIME	SESSION TITLE	SPEAKERS				INSURANCE CE*	SHRM
1:30p-3p	Managing Relationships & Conflict with Fellow Board Members	George Dunkel - SDAO	Module 1	Module 1	Module 1		
	Liability Determination Gameshow	Jens Jensen - SDAO	5	Module 3	Module 4	1*	1.5
	Defensible Spaces & How to Prepare	Speaker TBD	5	Module 3	Module 4	1*	1.5
	How To Get Your Money's Worth from SDAO/SDIS	Frank Stratton - SDAO	5				
3:15p-4p	ANNUAL BUSINESS MEETING						
6p-10p	AWARDS BANQUET & ENTERTAINMENT						

CONFERENCE - SUNDAY, FEBRUARY 12, 2023		CREDITS					
TIME	SESSION TITLE	SPEAKERS				INSURANCE CE*	SHRM
8a-9a	BREAKFAST & RAFFLE DRAWING						

*We have applied for insurance CE for indicated sessions



S | D | A | O Special Districts Association of Oregon



2023 ANNUAL CONFERENCE

Notice of Election of Special District Directors Information Form

District Name: Sisters-Camp Sherman RFPD
 Address: PO Box 1509
 Sisters, OR 97759

Contact Person: Kay Johnson
 Telephone No: (541) 549-0771

Mailed
12-20-22

Date of next regular District election: May 16, 2023
 This form must be in the Deschutes County Election office by 5:00 pm January 31, 2023.

These positions are: Paid Unpaid Publish legal notice in Nugget (designate newspaper)
[legal notice may be published in Bend Bulletin to comply with deadline, ORS 255.075]

The information below is correct as given.
 Additions or corrections to information below should be made as indicated.

Executive Assst. 12/20/22
 Approved (Signature of Contact Person) Title Date

Part I – List names of all directors currently on board.

Name	Director Position or Zone Number	Elected (E) or Appointed (A)	Date of Election or Appointment	Length of Term (Elected)	Term Expires
Kristie Miller	Position 1	Elected	5/18/2021	4 years	2025
Roger W White	Position 2	Elected	5/18/2021	4 years	2025
Jack McGowan	Position 3	Elected	5/18/2021	4 years	2025
Chuck Newport	Position 4	Elected	5/21/2019	4 years	2023
Bill Rainey	Position 5	Elected	5/21/2019	4 years	2023

Important! If a mid-term vacancy has occurred, the position will appear on the May 2023 ballot for the remaining 2 year term.

Part II – Complete the following for appointed directors only.

Name of Appointee	Name of Director replaced	Date replaced Director last elected	Length of term
Chris Sutton	Roger W White	4.19.2022	4 yrs.
Robert Schulz	Bill Rainey	4.19.2022	4 yrs.