



Sisters-Camp Sherman Fire District

INFORMATIONAL PACKET:

Firefighter-EMT / Community Risk & Fire Safety Specialist

The Sisters-Camp Sherman Rural Fire Protection District (District) has an immediate opening for a Firefighter-EMT / Community Risk & Fire Safety Specialist. The position will start on or near July 1st, 2023. For more information about the position and the fire district, please visit www.sistersfire.com.

Direct any questions to: Deputy Chief Tim Craig, tcraig@sistersfire.com

Starting salary: \$79,039

Top Step (3rd Year of Employment): \$83,016

Other Benefits Include:

Regence health insurance, MODA dental insurance family plan, full premium paid by District
VEBA contribution up to \$6,000/year (family)
PERS retirement-District pays Employer and Employee contributions
Deferred Compensation in lieu of Social Security at 6.2% of salary
Paid vacation and holiday leave - Holiday pay for up to 96 hrs. of unused holiday time per year
Life insurance, AD&D, Short- and long-term disability insurance
Costco membership
Cell phone reimbursement
Day Shift Schedule, Monday - Friday from 0800-1700

Minimum Qualifications to Apply:

NFPA Firefighter 1 course completion
Oregon Driver's License by date of hire
Insurable driving record

Qualifications Required within 12-Months:*

Oregon EMT license
ICC Codes Inspector 1
NFPA Firefighter 1
NFPA Haz-Mat Awareness & Operations
NFPA Driver
NWCG Firefighter Type 2
NIMS ICS 100, 200, 700, & 800

Preferred Qualifications:

AS/AAS (or higher) in Fire, EMS or related field
Experience in Fire Prevention and/or Community Risk Reduction
Operational Fire & EMS Experience
Demonstrable Experience in Leadership of Volunteers

*Training will be provided for all qualifications that are required in order to complete the probationary period.

SELECTION PROCESS AND TIMELINE:

Application Submission and Review

Application packets must be received by the District before May 31st, 2023 at 5:00 P.M. Application packets may be mailed, emailed, faxed or dropped off in person, but must be received by the deadline established. Please call 541-549-0771 to confirm we have received your application by the deadline. Application packets will be evaluated and scored based on criteria identified in the application packet. After evaluating and scoring the application packets, the District will invite the 10 candidates with the highest passing scores to participate in a panel interview.

Panel Interview

An panel interview will be held at the Sisters-Camp Sherman Fire District headquarters station in Sisters, Oregon on June 6th, 2023. Applicants will be interviewed by a panel of operations and prevention staff and volunteers.

Fire Chief Interview

The Fire Chief will conduct a Fire Chief interview with qualifying candidates on the afternoon of June 13th, 2023.

Pre-employment Physical Exam

Candidates offered a position will be required to successfully complete a pre-employment physical exam, pass a physical abilities test and comprehensive background investigation.

Start Date

The proposed start day for the position is on or about July 1st, 2023.



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CHECKLIST FOR SUBMISSION:

- Completed and signed Employment Application
- Completed Supplemental Questionnaire
- Submit Employment Application and Supplemental Questionnaire by one of the following methods:
 - Hand-delivered – 301 South Elm Street, Sisters, Oregon
 - Fed-ex or UPS – 301 South Elm Street, Sisters, Oregon
 - US Mail – PO Box 1509, Sisters, Oregon
 - Email – spor@sistersfire.com
 - Fax – 541-549-1343
- Call 541-549-0771 to confirm receipt of your application submission