



## **2024 OUTDOOR BURNING TIPS**

**The Sisters-Camp Sherman Fire District and Cloverdale Fire District utilize a statewide online burn permit system. Black Butte Ranch Fire requires a phone call 541-595-2288.**

**This system allows our emergency responders to see in real-time who is burning and helps cut down on sending the crews out for burn reports when people are permitted to burn and are in compliance with burn regulations.**

**You do not need to Check-In to burn for recreational fires (fire pits, smores fires, etc.) This system is only for backyard burning, yard debris, etc.**

**Pile size is 6x6x6 – anything bigger – needs a special permit from Oregon Department of Forestry - Call 541-549-2731**

**The City of Sisters does not allow backyard burning, so if you're in the City, you will need to either haul your yard debris to the dump, or Republic Services has a debris pick-up day a couple of times a year.**

**If you want to wait to burn until snow is on the ground, we can provide you with wax paper to cover your pile until that happens. Limit is 2 sheets per household unless District liaison (Steven Lord) allows more.**

## HOW DO I GET A BURN PERMIT?

1. Have you checked in on the new online system yet to validate your account this year?
2. Do you have an internet connection and either a computer or a smart phone?
  - a. No
    - i. You will need to contact the burn line each day that you plan to burn to schedule your burns.
    - ii. Call 541-549-2333 and leave your name, property address, telephone number on the recording.
    - iii. Follow the burn regulations, you can obtain online or at any of our stations in downtown Sisters, Whychus Canyon Estates or in Camp Sherman.
      1. Extinguish your pile by dusk and have the appropriate tools and water on hand, do not leave your pile unattended.
  - b. Yes
    - i. Go to [www.sistersfire.com](http://www.sistersfire.com)
    - ii. Row of red boxes on the main page, the first box is listed as "Outdoor Burning" – Click on that.
    - iii. Scroll down to item #1 where it says "Create your own account on the [www.beforeyouburn.com](http://www.beforeyouburn.com) website.
    - iv. Click on green button that is listed as "Check In Now"
    - v. Green menu at the top of the page – click on "Sign In"
    - vi. Enter either your email address or your mobile number in the box and click on green button that is listed as "Validate"
      1. A verification code is going to be sent to that email or phone number, you will need to retrieve that code and enter in the box that is displayed on your computer screen. Click on the green button that is listed as "Verify Code"

2. If you don't see it pop up right away, check your junk/spam folder. The email will come from Public Fire Safety.
- vii. After you have validated your account, you will want to navigate up to the blue button at the top right of your screen and click on "Profile" to enter the rest of your contact information. Click on the green button that is listed as "Save"
  - viii. You can "Check In Now" to burn. This button is next to the blue circle at the top right of your screen.
  - ix. Where it says "Select Location" enter your address where you plan to burn. As you type in your address, the system will pull up an address that matches yours. Click on that. The system will automatically add a map with a pin for the property you selected.
  - x. Click the green button below the map that is listed as "Continue"
  - xi. Click on the calendar to select the date you plan to burn (note if the date is red outlined, that means burning is closed – green outlined dates are open days). You will need to select a begin and an end date. Note – if you plan to schedule for longer than one day, **you will still be required to "Check In Now" each day** to ensure that burning hasn't been closed temporarily during the season.
  - xii. Click continue. You will need to "Accept Burn Terms" Scroll down through them and click on the box listed as "I agree" and then click "Continue"
  - xiii. You will get a green confirmation button at the top of your screen that says "Created burn ####"
  - xiv. That's it, you're all set.
    1. Follow the burn regulations, you can obtain online or at our main station at 301 South Elm Street in Sisters.
      - a. Extinguish your pile by dusk and have the appropriate tools and water on hand, do not leave your pile unattended.

## HOW DO I CHECK IN NOW TO BURN? (If account has already been validated)

1. Go to [www.sistersfire.com](http://www.sistersfire.com).
2. On the main page just below the row of red buttons you will see a box that is green with an “Open” and “Check In Now” button. Click on the “Check In Now” (Note: If it’s closed, it will be a red box and will say “Closed” with a “Learn More” button). They can click on that.
3. If you’ve previously validated your account, the system should automatically log you in to that account.
  - xv. If it didn’t automatically log you in- look for the green menu at the top of the page – click on “Sign In”
  - xvi. Enter your email address or SMS number you used to validate your account and click “Validate”
  - xvii. A verification code is going to be sent to that email or phone number, you will need to retrieve that code and enter in the box that is displayed on your computer screen. Click on the green button that is listed as “Verify Code”
  - xviii. If you don’t see it pop up right away, check your junk/spam folder. The email will come from Public Fire Safety.
4. You should be at a screen that says “My Check-Ins” at the top with a green button just below it that is listed as “Check In Now” click on that.
5. Where it says “Select Location” enter your address where you plan to burn. As you type in your address, the system will pull up address that matches yours. Click on that. The system will automatically add a map with a pin for the property you selected.
6. Click the green button below the map that is listed as “Continue”
7. Click on the calendar to select the date you plan to burn (note if the date is red outlined, that means burning is closed – green outlined dates are open days). You will need to select a begin and an end date. Note – if you plan to schedule for longer than one day, **you will still be required to “Check In Now” each day** to ensure that burning hasn’t been closed temporarily during the season.
8. Click continue. You will need to “Accept Burn Terms” Scroll down through them and click on the box listed as “I agree” and then click “Continue”

9. You will get a green confirmation button at the top of your screen that says "Created burn ####"
10. That's it, you're all set.
  - a. Follow the burn regulations, you can obtain online or at our main station at 301 South Elm Street in Sisters.
    - i. Extinguish your pile by dusk and have the appropriate tools and water on hand, do not leave your pile unattended.