



AGENDA

Notice of the Regular Meeting of the Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District

January 21, 2025 – 5:00 p.m.

Zoom Link: <https://us06web.zoom.us/j/84309346113?pwd=bzZqSDZEY1htdjZwV3hEM1VGeTVOZz09>

1. Open the Regular Meeting
2. Receive Public Comment
3. Receive Line Staff Comments
4. Consent agenda
 - a. Administrative Summary
 - b. December 11, 2024 Minutes of the Special Meeting
 - c. December 17, 2024 Minutes of the Regular Meeting
 - d. Dashboard report
 - e. Bank statements and reconciliations
 - f. Operating fund summaries
 - g. Balance sheets
 - h. Check register
 - i. Adjusting Journal Entries
 - j. Ambulance Receivables
 - k. Engine Response Report
 - l. Association Update
 - m. Updates to Old Business
 - i. SDAO dues calculation (see attached email dated 1-2-25)
5. Correspondence
 - a. Thank you card from Noble Tatro
 - b. Thank you card from Judy McCann
 - c. Thank you letter from David Adler
6. Administration
 - a. 2025-2026 Budget Calendar & Budget Officer
 - b. 2025-2026 Board Goals Upcoming – February Meeting
 - c. COLA recommendation – see attached.
7. President's Report
8. Fire Chief Report
9. Fire Marshal Report
10. Other business
11. Adjourn meeting

CONSENT AGENDA

Administrative Summary for Consent Agenda

December 2024 Data

Minutes – No changes or additions.

Revenue & Expenditure Dashboard Report

- The target goal for this period is 50% of budgeted revenue and expenditures.
 - Revenue is at 93%. Property tax collections are over 90% of budgeted collections at the end of December. Interest income is currently at 136% of budget and grant revenue is over projections as well at 126%.
 - Expenditures overall are at 43% of the budget. The Administration Department is at 44.5%; the Operations Department at 46%; the Maintenance Department at 34.5%; and the Volunteers Department at 22.6%.

Operations Overview Dashboard Report

- EMS transports increased about 15% over the prior month at 70 transports. The District responded to 2 fire calls in December.
- Total calls increased almost 5% over last month, and total calls are up almost 5% year over year.
- A total of 22 7PC's were called in December and 12 move-ups were requested by the District. There were 45 back-to-back calls in December and the total back-to-back calls increased almost 19% year over year.

Bank Statements and Reconciliations

LGIP (Local Government Investment Pool)-General Fund

- Total sum of all funds balance with the bank and totals \$5,059,778.72 at the end of December. The interest rate decreased to 4.85%.

LGIP –Debt Service Fund

- Total sum of funds in the debt service account balances with the bank and totals \$279,308.14.

U.S. Bank Operating

- Total sum of funds in the US Bank Operating Account balances with the bank and totals \$56,282.60.

Operating Fund Summaries

Revenue

- Overall tracking at 93% of the budget.
- Beginning Working Capital is unaudited as of the end of December and could be adjusted by the auditors when the audit is complete.

Expenditures

- Overall tracking at 43% of budget as of the end of December.
 - Personnel Services – 48% of budget.
 - Materials & Services – 30% of the budget.
 - Capital Outlay – 41% of the budget at the end of November.

Balance Sheets

- Accounts payable credit balance is in process of being refunded due to no recent purchases with this vendor.
- Insurance disability/liability balance is AFLAC pass-through payments that was outstanding as of end of December. This will clear with January payment.

- Miscellaneous Liability of \$420 is due to employee pass-through donations to Central Oregon Public Safety Chaplaincy, Community Assistance Fund, and Oregon Fire Service Honor Guard. These will clear in January.

Check Register

- Check number 17091 for \$5393.00 to Vohs Custom Landscaping. This includes general maintenance as per contract plus additional fees for fall cleanup and dump fees that are performed annually.
- Check number 17116 for \$9,505.80 to Universal Medical Inc. This is for the training manikin purchased as per Resolution 2024-2025-009.

Adjusting Journal Entries

- Entry to adjust the ambulance receivables to actual.
- Entry to transfer a credit back to the Equipment Reserve Fund for the ambulance remount.
- Entry to transfer expenses for purchase of the training manikin from the Equipment Reserve Fund.
- Entry to transfer expenses for the balance due on canopy and tool boxes for the new 710.

Ambulance Report - Total of 70 transports for December. The total ending ambulance receivable of \$313,633.13 is reconciled to the General Fund balance sheet.

Engine Response Report – Two new payments and no new charges for December.



Sisters-Camp Sherman Rural Fire Protection District
“Protecting Life and Property through Quality Service”

Minutes of the Special Meeting of the Board of Directors of the
Sisters-Camp Sherman Rural Fire Protection District
December 11, 2024

1. President Kristie Miller called the meeting to order at 2 p.m.
 - a. Directors attending: President Miller (via Zoom), Vice President McGowan, Treasurer Herrmann, Director Cooper, and Director Campbell (via Zoom).
 - b. Staff attending: Finance Manager Spor.
2. No public was in attendance and therefore no public comments were received.
3. President Miller thanked the Board for allowing the Special Meeting. The timeline for appointment of a new Civil Service member came a little quicker than anticipated due to the timeline with the BC/TO testing process.
4. President Miller reported she and Director McGowan met with four candidates and interviewed each.
 - a. Director McGowan gave a short presentation on each candidate: Carrie Barham, Doug Hancock, Dave Wellington, and Laurie Kimmell.
 - b. Both President Miller and Director McGowan that the first three candidates were exceptional in background and willingness to serve.
 - c. President Miller added that it would be harder for the directors to decide on final candidates if Carrie had a long history in Sisters.
 - d. Both President Miller and Director McGowan narrowed it down to three candidates, and it is their recommendation that Doug Hancock and Dave Wellington be appointed to the Civil Service Commission. The directors hope that Carrie can find a place within the organization with Fire Corps or another committee.
 - e. ***Unanimously approved the appointment of Doug Hancock and Dave Wellington to the Civil Service Commission for a term for four years. Motion by Director Herrmann, Director Cooper second. Approved by President Miller, Vice President McGowan, Secretary/Treasurer Herrmann, Director Cooper, and Director Campbell.***

5. President Miller and Director McGowan will contact all the candidates and let them know the results. Director Campbell thanked President Miller and Director McGowan for their work on the interview process.
6. The meeting adjourned at 2:36 p.m.

Respectfully submitted,

Julie Spor, Clerk of the Board



Sisters-Camp Sherman Rural Fire Protection District
“Protecting Life and Property through Quality Service”

Minutes of the Regular Meeting with Public Hearing of the Board of Directors of the
Sisters-Camp Sherman Rural Fire Protection District
December 17, 2024

**Prior to the start of the regular meeting, FM Spor met with Directors Herrmann and McGowan to perform the quarterly financial review as stipulated by the district’s CPA. Items discussed include: the upcoming supplemental budget hearing, new IT questionnaire requirements from the CPA, and Association budgeting and auditing practices. No issues were identified during the review.*

1. President Kristie Miller called the meeting to order at 5 p.m. and immediately adjourned to open the public hearing for supplemental budget adoption.
 - a. Directors attending: President Miller, Vice President McGowan, Secretary/Treasurer Herrmann, Director Cooper, and Director Campbell.
 - b. Staff attending: Chief Prior, Chief Craig, Chief Puller, Engineer/Medic Frutos, Finance Manager Spor.
2. No public was in attendance in person or online for the public hearing and therefore no comments were received on the supplemental budget. President Miller closed the hearing at 5:02 p.m. and resumed the regular meeting.
3. Receive Public Comments: No public was in attendance and therefore no public comments were received.
4. Receive Line Staff Comments: Engineer/Medic Frutos attended on behalf of the line staff group. He wanted to give the Directors a heads-up on the involvement of line staff during the recent BC/TO testing process. He also mentioned the record-number of calls this year and the growing pains associated with that being felt by line staff.
 - a. BC/TO Process: EM Frutos said that one of the questions that came up during the training officer process was in regards to the number of things identified in the SWOT analysis and goals of committee work was providing opportunities for training for career advancement and due to the size of the department there are not a lot of opportunities for advancement. Frutos stated when this position

came open, there wasn't necessarily a clear desire or direction from the beginning on whether or not this would be an external or internal process. Eventually, he stated, it was decided it would be an external entry process, which brings up the question of what is the intention overall, or what is the Board's desire as far as those types of positions and whether or not they are promotional or entry. EM Frutos stated this raised some questions on whether or not we need to change some of these rules to spell things out more clearly. He also questioned whether or not staff needs more guidance on whether positions should be promotional or entry. EM Frutos also stated that the district's civil service rules only allow preference points for veterans and for volunteers of the district and not for employees seeking promotion. He stated this has been a discussion at the line staff level to gain clarity on the intent of some of these rules. EM Frutos also said that having a training officer in place to help drive some training towards promotional processes will be huge. He said it is difficult to compare apples to apples when comparing an internal candidate without a track record to a candidate from TVFR or Portland that has more opportunity for advancement when preference isn't given to internal candidates without those opportunities.

- b. President Miller thanked EM Frutos for bringing this up and indicated the board would be willing to take a look at the Rules and consider changes.

5. ***Unanimously approved the Consent Agenda. Motion by Director Herrmann, Director Campbell second. Miller-aye, McGowan-aye, Herrmann-aye, Cooper-aye, Campbell-aye.***

- a. Administrative Summary. Director Herrmann inquired about check number 16952 for \$1,397.63 for emergency services overpayment. This check was voided after receiving return mail for a deceased patient according to FM Spor. The board indicated they would like Systems Design to attempt to locate family of the deceased individual to forward the check to them. FM Spor will reach out to see how to start that process.
- b. November 19, 2024 Minutes of the Regular Meeting. No comments or questions.
- c. Dashboard. No comments or questions.
- d. Bank Statements & Reconciliations. No comments or questions.
- e. Operating Fund Summaries. No comments or questions.
- f. Balance Sheets. No comments or questions.
- g. Check Register. Director McGowan inquired about check number 17024 to SDAO for \$4,756. He asked how the dues are calculated. FM Spor reached out to SDAO for confirmation but didn't hear back from them prior to the board meeting. Her recollection though is that it is based on annual operating budget. She will forward their response to the board when she receives it.
- h. Adjusting Journal Entries. No comments or questions.
- i. Ambulance Receivables. No comments or questions.
- j. Engine Response Report. No comments or questions.

- k. Association Update. No formal report was received; however, FM Spor stated the association's steering committee will meet in the first couple weeks of January to discuss strategic planning, budget, and audit processes.
 - l. Updates to Old Business. None.
- 6. Correspondence. A letter from the City of Sisters was reviewed acknowledging their appreciation of our attendance at the City's open house.
- 7. Administration.
- 8. ***Unanimously approved Resolution 2024-2025-008 Authorizing and Making Appropriations for a Supplemental Budget to the Equipment Reserve Fund. Motion by Director Herrmann, Director Cooper second. Miller-aye, McGowan-aye, Herrmann-aye, Cooper-aye, Campbell-aye.***
 - a. Director Campbell inquired about the unit identifier for the two type 6 chassis being replaced and Chief Craig responded they are 741 and 743.
- 9. ***Unanimously approved revised Resolution 2024-2025-007 as presented authorizing the purchase of two type vi chassis. Motion by Director McGowan, Director Campbell second. Miller-aye, McGowan-aye, Herrmann-aye, Cooper-aye, Campbell-aye.***
- 10. ***Unanimously approved Resolution 2024-2025-009 authorizing the purchase of a training manikin from the Equipment Reserve Fund. Motion by Director Campbell, Director McGowan second. Miller-aye, McGowan-aye, Herrmann-aye, Cooper-aye, Campbell-aye.***
- 11. President's Report. President Miller thanked the directors for their attendance at the recent special meeting on December 11. She acknowledged that contact had been made by both her and Director McGowan to all the Civil Service Commission candidates letting them know if the Board's decision to appoint. Director Miller also presented a copy of a letter from Chief Prior to the Jefferson County Sheriff's Office that was given to them at their meeting tonight in support of their service in Camp Sherman.
- 12. Fire Chief Report. Chief Prior provided a written report and highlighted the following items:
 - a. Eric Metzger with Oregon Department of Forestry is working on pile burning in the Whychus Canyon Estates subdivision. They will have 42 separate permits.
 - b. Thanks to Chief Craig for his work putting together the wildland season after-action review. It was well attended and a lot of good discussion came out of it. Chief Craig will be putting together some pre-season scenarios focused on task force leader trainee and above. Chief Craig added the goal will be to eliminate the chaos.
 - c. Case reviews went well with the district's physician advisor Dr. Rosenberg. Strokes have been on the rise and this month that is what was reviewed and training focused on.
 - d. Anna Westburg is doing well with her probationary period and passing all tests.
 - e. New staff vehicle is in Salem getting radios, lights and other electronics installed.
 - f. Generator project is moving forward at both Stations 701 and 703. Jefferson County was successful in receiving a grant for a generator that will power both

Station 704 and the adjoining community hall. Director Campbell inquired about a price break with the purchase of more than one generator. Chief Prior will inquire with the vendor.

- g. Captain Ahrendt with BBR did a great job getting all of our SCBA masks tested. EM Frutos has been doing a great job with vehicles and getting all the winter tires changed out.
- h. Fire Corps did a great job with the Firebusters pizza parties and the holiday parade.
- i. Update on the BC/TO process. We received ten applications, seven were invited to test, one dropped out, six tested. Civil Service Commission meets Wednesday to certify the process and the entrance register. It was a very competitive process and Chief is confident we'll end up with a good candidate.

13. Fire Marshal Report. Chief Puller provided a written report and highlighted the following items:

- a. Busy month with special events and firebuster pizza parties.
- b. He has been busy working with the city and contractors on water/access for new construction.
- c. Spending a lot of time on re-addressing and standardizing suite numbers within the city.
- d. He attended the Jefferson County Board of Commissioners meeting to show support for the County continuing their defensible space grant program in Camp Sherman. We are currently working with five homeowners in the basin on this grant. Jefferson County is also working on an Oregon Emergency Management grant that would provide an air curtain burner to the district. Currently there is a 25% match for this grant, however, Jefferson County is trying to cover that match.

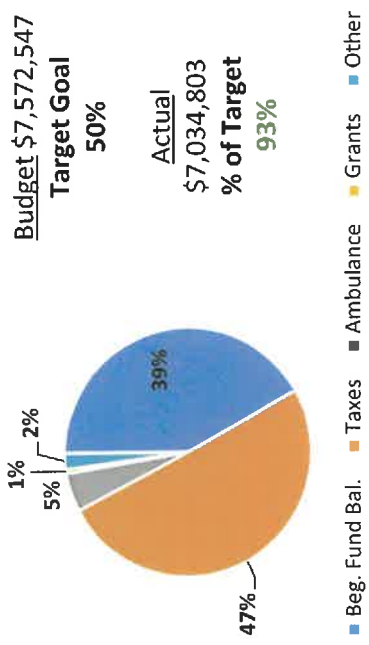
14. Other Business. No further business was discussed and the meeting adjourned at 5:50 p.m.

Respectfully submitted,

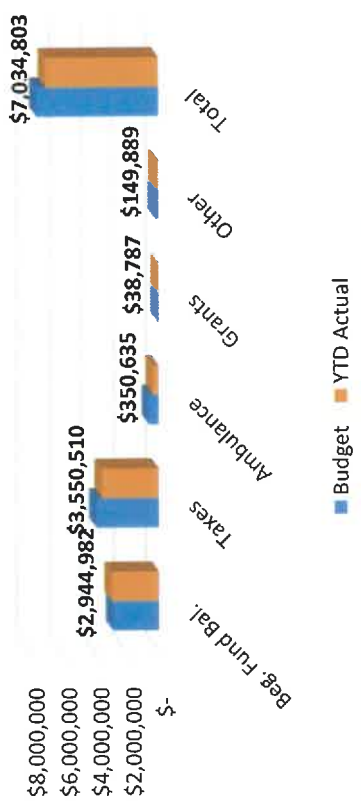
Julie Spor, Clerk of the Board

REVENUE & EXPENDITURE OVERVIEW - AS OF DECEMBER 31, 2024

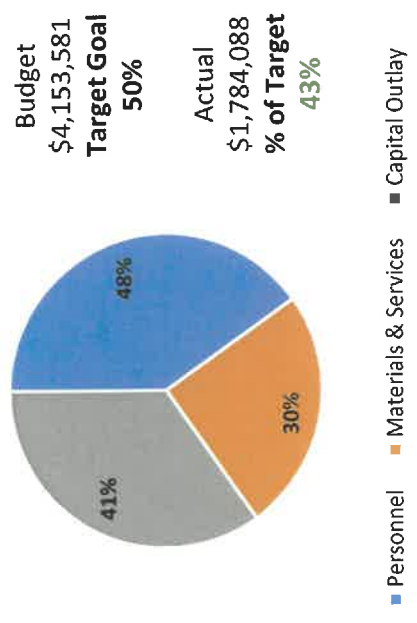
24/25 Actual Revenue as % of Budget



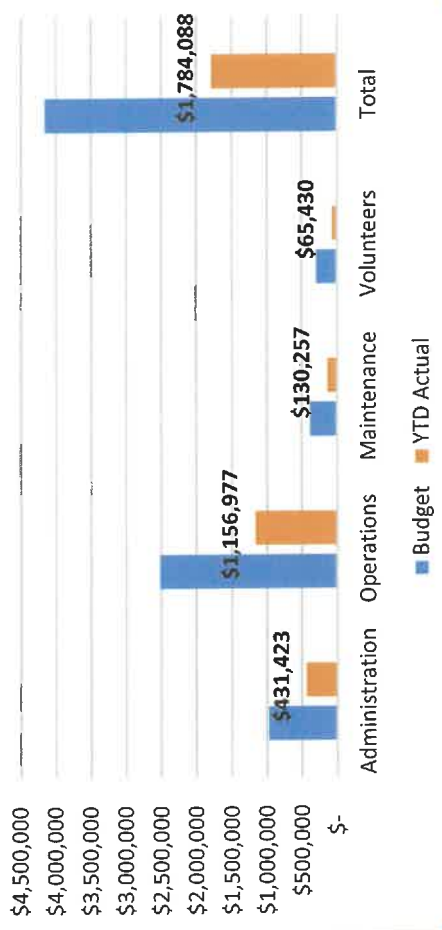
Budget vs. Actual Revenue - Year to Date



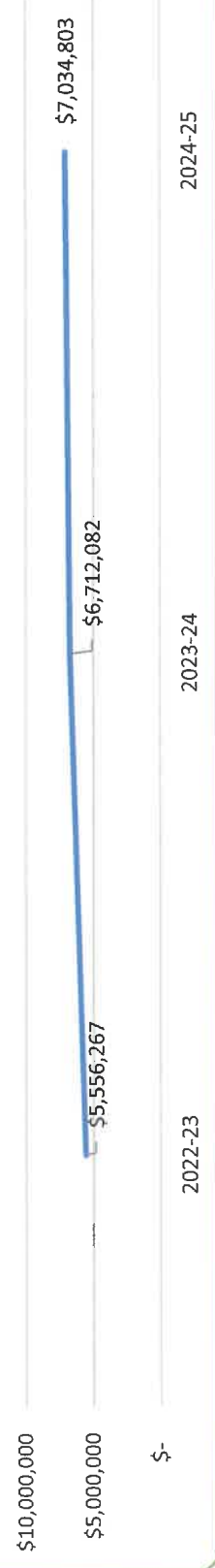
24/25 Expenditures as % of Budget



Budget vs. Actual Expenditures - Year to Date

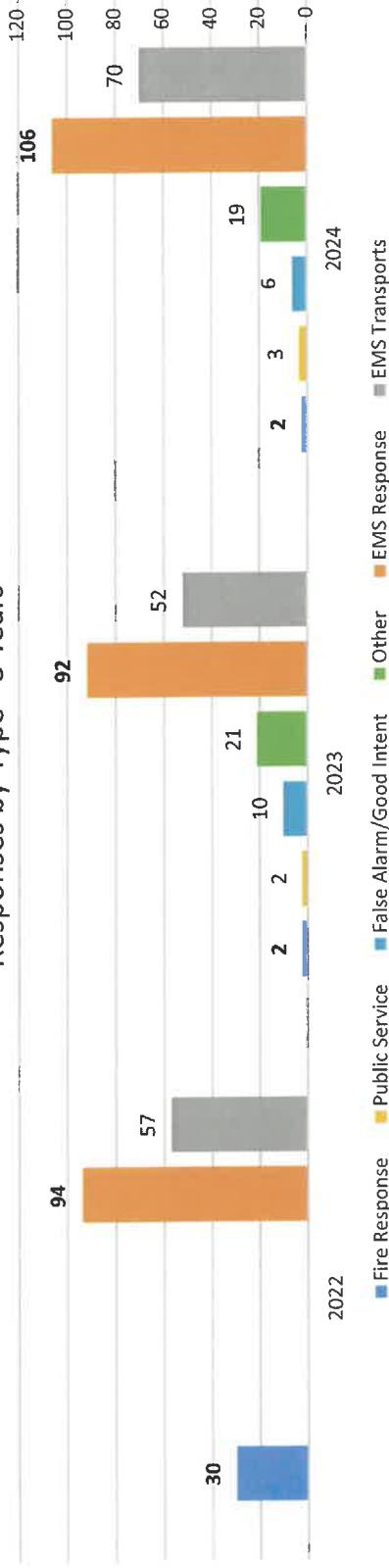


Total Revenue - 3 Years - As of End of November

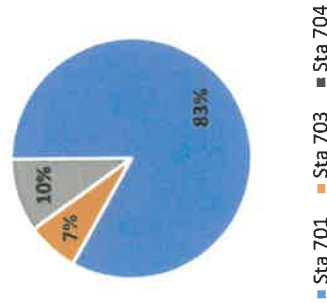


OPERATIONS OVERVIEW - AS OF DECEMBER 31, 2024

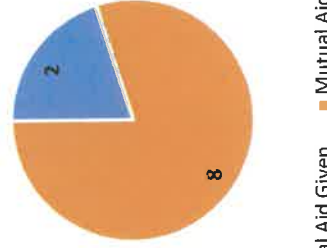
Responses by Type - 3 Years



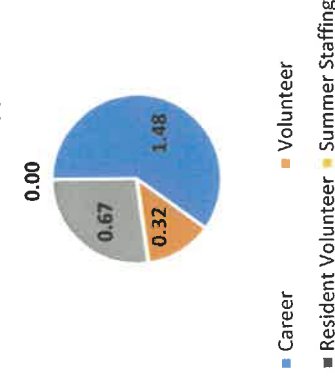
Responses by First-Due Station



Mutual Aid Given/Received



Average Response by Personnel Type



Back to Back Calls
December

2024-2025 = 45

YTD= 377

2023-2024 = 22/*318*

2022-2023 = 30/*282*

Callback Overview

Personnel Callbacks (7PC's) = 22

7PC's Staffed with ALS Staffing = 9

7PC's Staffed with Engine Staffing = 10

Move-Ups = 12

Ave Personnel
on Standby

1.29

Report Criteria:
Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Operating Account - New 22 (US Bank Operating Account New) (132)
December 31, 2024

Account: 10001081
Bank Account Number: 169700958849

Bank Statement Balance:	62,540.30	Book Balance Previous Month:	56,858.52
Outstanding Deposits:	601.46	Total Receipts:	261,665.01
Outstanding Checks:	6,859.16	Total Disbursements:	262,240.93
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	56,282.60	Book Balance:	56,282.60

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	
59	25.00	79	576.46					
							Total:	601.46

Deposits cleared: 67 items Deposits Outstanding: 2 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	
16390	38.57	16998	100.00	17094	85.00	17109	85.00	
16553	17.57	17063	3,728.75	17095	860.38	17113	497.38	
16640	600.00	17093	387.28	17102	310.00	17114	1,349.23	
							Total:	6,859.16

Checks cleared: 94 items Checks Outstanding: 12 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3233 TRN 6480 S Y ST01

000638879718843 P 2



SISTERS-CAMP SHERMAN RURAL
FIRE PROTECTION DISTRICT
OPERATING FUND
PO BOX 1509
SISTERS OR 97759-1509

Business Statement

Account Number:
1 697 0095 8849
Statement Period:
Dec 2, 2024
through
Dec 31, 2024



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To Contact U.S. Bank

Commercial Customer

Service: 877-295-2509

U.S. Bank accepts Relay Calls

Internet: usbank.com

INFORMATION YOU SHOULD KNOW

Price changes for U.S. Bank Business Checking, Savings and Treasury Management Services are effective Jan. 1, 2025.
You can view revised pricing (only those prices that have changes for services you have recently used) at <https://cashmgmt.usbank.com/repricing> beginning Dec. 1, 2024. Please enter the Access Code listed below to view price changes that may apply. If you experience difficulty accessing this information, please call Customer Service at the number listed in the upper-right corner of this statement or send an email to commercialsupport@usbank.com.

Access Code: DC-9E49-40A6-7617

MUNICIPAL INVESTOR CHECKING

Member FDIC

U.S. Bank National Association

Account Number 1-697-0095-8849

Account Summary

	# Items				
Beginning Balance on Dec 2		\$	138,858.55	Interest Paid this Year	\$ 138.32
Customer Deposits	4		7,805.68	Number of Days in Statement Period	31
Other Deposits	53		254,379.32		
Other Withdrawals	12		223,139.54-		
Checks Paid	84		115,363.71-		
Ending Balance on Dec 31, 2024		\$	62,540.30		

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Dec 13	9214037849	50.00		Dec 19	8913665545	100.00
	Dec 13	9214037837	4,518.70		Dec 19	8913665547	3,136.98
Total Customer Deposits							\$ 7,805.68

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Dec 2	Electronic Deposit From NORIDIAN WAORAK REF=243320042371100Y00	9262326076HCCLAIMPMT1245231760	\$ 1,196.67
Dec 3	Electronic Deposit From LOYALEHLTH SV9T REF=243380020769410N00	10435758818886407815	24.26
Dec 3	Electronic Deposit From AARP Supplementa REF=243370205216000N00	1362739571HCCLAIMPMT930932704	168.19
Dec 3	Electronic Deposit From NORIDIAN WAORAK REF=243340107861710Y00	9262326076HCCLAIMPMT1245231760	654.33
Dec 4	Electronic Deposit From Regence BCBCO REF=243370169551640N00	6930238155HCCLAIMPMTTPRPMX00001	208.20
Dec 4	Electronic Deposit From iStream REF=243380128410730N00	0004899999148999991	703.80
Dec 5	Electronic Deposit From NORIDIAN WAORAK REF=243390081816020Y00	9262326076HCCLAIMPMT1245231760	634.54

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



Account Statement - Transaction Summary

For the Month Ending December 31, 2024

SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374

Oregon LGIP

Opening Balance 5,169,606.41
 Purchases 141,480.70
 Redemptions (251,308.39)

Asset Summary

Oregon LGIP
 December 31, 2024 5,059,778.72
 November 30, 2024 5,169,606.41

Total \$5,059,778.72 \$5,169,606.41

Closing Balance \$5,059,778.72

Dividends 21,141.13

LGIP
Employment 4,087,493.41 +
Buildings 61,370.09 +
Equipment 380,363.61 +
530,551.61 +
*5,059,778.72 **

Balance Exact

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
1-00-0-1070 LGIP Acct #4374					
		11/30/2024 (11/24) Balance	.00 *	.00 *	4,185,594.30
CR	1	Deschutes County Property Tax Collection #2024-8	51,308.29		
CR	26	LGIP Redemption Fees		.10-	
CR	28	Accrual Income Dividend Reinvestment	21,141.13		
CRUS	19	Jefferson County Property Tax Collection #2024-9	17,722.99		
CRUS	44	Transfer from LGIP for Payroll/Bills		200,000.00-	
JE	4	Transfer credit for model change on fog light for medic		94.00-	
JE	6	Transfer for training manikin purchase	9,505.80		
JE	8	Transfer for balance on canopy,tool boxes new 710	2,315.00		
		12/31/2024 (12/24) Period Totals and Balance	101,993.21 *	200,094.10- *	4,087,493.41
Number of transactions: 8 Number of accounts: 1			Debit	Credit	Proof
Total GENERAL FUND:			101,993.21	200,094.10-	98,100.89-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
2-00-0-1070 Empl Fund					
	11/30/2024 (11/24)	Balance	.00 *	.00 *	61,370.09
	12/31/2024 (12/24)	Period Totals and Balance	.00 *	.00 *	61,370.09

Number of transactions: 0 Number of accounts: 1

	Debit	Credit	Proof
Total EMPLOYMENT RESERVE FUND:	.00	.00	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
3-00-0-1070	Bldg Fund				
		11/30/2024 (11/24) Balance	.00 *	.00 *	380,363.61
		12/31/2024 (12/24) Period Totals and Balance	.00 *	.00 *	380,363.61

Number of transactions: 0 Number of accounts: 1

	Debit	Credit	Proof
Total BUILDING RESERVE FUND:	.00	.00	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
4-00-0-1070 Equipment Fund					
		11/30/2024 (11/24) Balance	.00 *	.00 *	542,278.41
JE	5	Transfer credit for model change on fog light for medic	94.00		
JE	7	Transfer for training manikin purchase		9,505.80-	
JE	9	Transfer for balance on canopy,tool boxes new 710		2,315.00-	
		12/31/2024 (12/24) Period Totals and Balance	94.00 *	11,820.80- *	530,551.61

Number of transactions: 3 Number of accounts: 1

	Debit	Credit	Proof
Total EQUIPMENT RESERVE FUND:	94.00	11,820.80-	11,726.80-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
5-00-0-1075 Technology Reserve Fund					
	11/30/2024 (11/24)	Balance	.00 *	.00 *	.00
	12/31/2024 (12/24)	Period Totals and Balance	.00 *	.00 *	.00

Number of transactions: 0	Number of accounts: 1	Debit	Credit	Proof
Total REVENUE:		.00	.00	.00

Number of transactions: 11	Number of accounts: 5	Debit	Credit	Proof
Grand Totals:		102,087.21	211,914.90-	109,827.69-

Report Criteria:

Actual amounts

All accounts

Account.Account number = "10001070","20001070","30001070","40001070","50001070","50001075"

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

LGIP Bond Account (BOND TAX REVENUE) (8)
December 31, 2024

Account: 70001030

Bank Account Number: 153695237351

Bank Statement Balance:	279,308.14	Book Balance Previous Month:	275,094.76
Outstanding Deposits:	.00	Total Receipts:	4,213.38
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	279,308.14	Book Balance:	279,308.14

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 2 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



For the Month Ending December 31, 2024

Account Statement - Transaction Summary

SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132

Oregon LGIP		Asset Summary	
		December 31, 2024	November 30, 2024
Opening Balance	275,094.76		275,094.76
Purchases	7,284.98	279,308.14	
Redemptions	(3,071.60)		
Total		\$279,308.14	\$275,094.76

Closing Balance \$279,308.14
 Dividends 1,141.78

Account Number	Account Title	2023-24		2024-25		Bal Remaining +/-	% Collected
		Prior YTD Actual	Current Period Actual	Current YTD Actual	Current Year Budget		
GENERAL FUND							
1-01-0-40100	Property Taxes-Current	233,024.01	53,062.49	3,503,588.28	3,822,100.00	318,511.72-	92%
1-01-0-40200	Property Taxes-Prior	1,189.19	14,856.29	46,921.30	50,000.00	3,078.70-	94%
1-01-0-41100	Ambulance Revenue	48,647.97	53,424.37	350,635.34	575,000.00	224,364.66-	61%
1-01-0-41110	GEMT Ambulance Revenu	2,400.76	.00	.00	50,000.00	50,000.00-	.00
1-01-0-41200	Other Fees for Service	1,735.37	3,262.73	14,705.23	15,306.00	600.77-	96%
1-01-0-42100	Fire Med Subscriptions	952.50	800.00	6,480.00	15,000.00	8,520.00-	43%
1-01-0-43100	Interest Income	24,008.64	22,262.70	101,622.66	75,000.00	26,622.66	135%
1-01-0-44100	Grant Revenue	.00	6,067.96	38,786.59	30,715.00	8,071.59	126%
1-01-0-44200	Donations Received	31,565.00	1,671.00	25,361.00	15,000.00	10,361.00	169%
1-01-0-44300	Conflagration Income	.00	.00	.00	50,000.00	50,000.00-	.00
1-01-0-45000	Misc Revenue	199.51	138.50	1,720.26	10,750.00	9,029.74-	16%
1-01-0-49990	Beginning Working Capital	.00	.00	2,944,982.28	2,863,676.00	81,306.28	103%
Total GENERAL FUND REVENUE:		343,722.95	155,546.04	7,034,802.94	7,572,547.00	537,744.06-	93%
GENERAL FUND Revenue Total:		343,722.95	155,546.04	7,034,802.94	7,572,547.00	537,744.06-	93%
Net Total GENERAL FUND:		343,722.95	155,546.04	7,034,802.94	7,572,547.00	537,744.06-	93%

Account Number	Account Title	2023-24	Current Period Actual	Current YTD Actual	2024-25	Variance	% of Budget
		Prior YTD Actual			Current Year Budget		
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	336,770.21	49,915.85	358,452.64	696,053.00	337,600.36	51%
	Total OPERATIONS DEPARTMENT:	1,048,666.84	151,780.61	1,079,575.92	2,303,821.00	1,224,245.08	47%
	Total MAINTENANCE DEPARTMENT:	7,920.64	971.06	6,881.74	25,107.00	18,225.26	27%
	Total VOLUNTEERS DEPARTMENT:	9,012.90	2,607.60	8,458.74	19,672.00	11,213.26	43%
	GENERAL FUND Expenditure Total:	1,402,370.59	205,275.12	1,453,369.04	3,044,653.00	1,591,283.96	48%
	Net Total GENERAL FUND:	1,402,370.59-	205,275.12-	1,453,369.04-	3,044,653.00-	1,591,283.96-	48%
	Net Grand Totals:	1,402,370.59-	205,275.12-	1,453,369.04-	3,044,653.00-	1,591,283.96-	48%

Account Number	Account Title	2023-24 Prior YTD Actual	Current Period Actual	Current YTD Actual	2024-25 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	59,079.73	5,105.18	67,796.80	265,136.00	197,339.20	26%
	Total OPERATIONS DEPARTMENT:	120,215.18	6,131.44	77,401.56	211,922.00	134,520.44	37%
	Total MAINTENANCE DEPARTMENT:	126,224.12	26,349.88	120,455.31	342,280.00	221,824.69	35%
	Total VOLUNTEERS DEPARTMENT:	99,729.92	8,325.27	56,971.34	270,040.00	213,068.66	21%
	GENERAL FUND Expenditure Total:	405,248.95	45,911.77	322,625.01	1,089,378.00	766,752.99	30%
	Net Total GENERAL FUND:	405,248.95-	45,911.77-	322,625.01-	1,089,378.00-	766,752.99-	30%
	Net Grand Totals:	405,248.95-	45,911.77-	322,625.01-	1,089,378.00-	766,752.99-	30%

Account Number	Account Title	2023-24 Prior YTD Actual	Current Period Actual	Current YTD Actual	2024-25 Current Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	.00	.00	5,173.45	9,450.00	4,276.55	55%
	Total OPERATIONS DEPARTMENT:	.00	.00	.00	.00	.00	.00
	Total MAINTENANCE DEPARTMENT:	.00	.00	2,920.00	10,100.00	7,180.00	29%
	GENERAL FUND Expenditure Total:	.00	.00	8,093.45	19,550.00	11,456.55	41%
	Net Total GENERAL FUND:	.00	.00	8,093.45-	19,550.00-	11,456.55-	41%
	Net Grand Totals:	.00	.00	8,093.45-	19,550.00-	11,456.55-	41%

SISTERS-CAMP SHERMAN
BALANCE SHEET
DECEMBER 31, 2024

GENERAL FUND

ASSETS

1-00-0-1070	LGIP ACCT #4374	4,087,493.41	
1-00-0-1081	US BANK OPERATING ACCT 2022	56,282.60	
1-00-0-1099	PETTY CASH	293.17	
1-00-0-1100	ACCOUNTS RECEIVABLE	.01	
1-00-0-1103	NOTE RECEIVABLE	(5,000.00)	
1-00-0-1120	AMBULANCE RECEIVABLES	313,633.13	
1-00-0-1160	ALLOWANCE FOR UNCOLLECTIBLE AM	(156,978.77)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE	64,107.89	
	TOTAL ASSETS		4,359,831.44

LIABILITIES AND EQUITY

LIABILITIES

1-00-0-2000	ACCOUNTS PAYABLE	(441.61)	
1-00-0-2160	INSURANCE/DISABILITY LIABILITY	481.92	
1-00-0-2180	MISCELLANEOUS LIABILITY	680.00	
1-00-0-2250	DEFERRED REVENUE	52,086.69	
	TOTAL LIABILITIES		52,807.00

FUND EQUITY

1-00-0-3190	CURRENT YEAR APPROPRIATION	(7,572,547.00)	
	UNAPPROPRIATED FUND BALANCE:		
1-00-0-3900	RETAINED EARNINGS	7,572,547.00	
	REVENUE OVER EXPENDITURES - YTD	4,307,024.44	
	BALANCE - CURRENT DATE	11,879,571.44	
	TOTAL FUND EQUITY		4,307,024.44
	TOTAL LIABILITIES AND EQUITY		4,359,831.44

SISTERS-CAMP SHERMAN
BALANCE SHEET
DECEMBER 31, 2024

EMPLOYMENT RESERVE FUND

<u>ASSETS</u>			
2-00-0-1070	EMPL FUND	61,370.09	
	TOTAL ASSETS		61,370.09
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
2-00-0-3120	EMPLOYMENT RESERVE	(1,583,747.00)	
UNAPPROPRIATED FUND BALANCE:			
2-00-0-3900	RETAINED EARNINGS	1,583,747.00	
	REVENUE OVER EXPENDITURES - YTD	61,370.09	
	BALANCE - CURRENT DATE	1,645,117.09	
	TOTAL FUND EQUITY		61,370.09
	TOTAL LIABILITIES AND EQUITY		61,370.09

SISTERS-CAMP SHERMAN
 BALANCE SHEET
 DECEMBER 31, 2024

BUILDING RESERVE FUND

<u>ASSETS</u>			
3-00-0-1070	BLDG FUND		380,363.61
			<u>380,363.61</u>
	TOTAL ASSETS		<u>380,363.61</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
3-00-0-3120	BUILDING RESERVE	(672,061.00)
	UNAPPROPRIATED FUND BALANCE:		
3-00-0-3900	RETAINED EARNINGS	672,061.00	
	REVENUE OVER EXPENDITURES - YTD	<u>380,363.61</u>	
	BALANCE - CURRENT DATE		<u>1,052,424.61</u>
	TOTAL FUND EQUITY		<u>380,363.61</u>
	TOTAL LIABILITIES AND EQUITY		<u>380,363.61</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
DECEMBER 31, 2024

EQUIPMENT RESERVE FUND

ASSETS

4-00-0-1070	EQUIPMENT FUND	530,551.61	
4-00-0-1440	PREPAID EXPENDITURES	785,635.00	
	TOTAL ASSETS		1,316,186.61

LIABILITIES AND EQUITY

FUND EQUITY

4-00-0-3120	EQUIPMENT RESERVE	(958,345.00)	
	UNAPPROPRIATED FUND BALANCE:		
4-00-0-3900	RETAINED EARNINGS	958,345.00	
	REVENUE OVER EXPENDITURES - YTD	1,316,186.61	
	BALANCE - CURRENT DATE	2,274,531.61	
	TOTAL FUND EQUITY		1,316,186.61
	TOTAL LIABILITIES AND EQUITY		1,316,186.61

SISTERS-CAMP SHERMAN
BALANCE SHEET
DECEMBER 31, 2024

DEBT SERVICE FUND

ASSETS

7-00-0-1030	BOND TAX REVENUE LGIP	279,308.14	
7-00-0-1450	PROPERTY TAXES RECEIVABLE	4,172.70	
	TOTAL ASSETS		283,480.84

LIABILITIES AND EQUITY

LIABILITIES

7-00-0-2250	DEFERRED REVENUE	3,588.72	
	TOTAL LIABILITIES		3,588.72

FUND EQUITY

7-00-0-3120	DEBT SERVICE FUND	(305,898.00)	
	UNAPPROPRIATED FUND BALANCE:		
7-00-0-3900	RETAINED EARNINGS	305,898.00	
	REVENUE OVER EXPENDITURES - YTD	279,892.12	
	BALANCE - CURRENT DATE	585,790.12	
	TOTAL FUND EQUITY		279,892.12
	TOTAL LIABILITIES AND EQUITY		283,480.84

Check Register - December 2024

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/9/2024	17054	Ace Hardware, Inc.	Booties for Fire Corps activities	\$ 11.03
12/9/2024	17054	Ace Hardware, Inc.	Bolt cutter for 791	\$ 31.27
12/9/2024	17054	Ace Hardware, Inc.	Xmas lights project	\$ 35.16
12/9/2024	17054	Ace Hardware, Inc.	Xmas lights project	\$ 9.10
12/9/2024	17054	Ace Hardware, Inc.	Xmas lights project	\$ 28.18
12/9/2024	17054	Ace Hardware, Inc.	Parts for 775 shock repair	\$ 39.25
12/9/2024	17055	Alexis Gregory	Res. Vol. Mileage & Food Reimb. - December 2024	\$ 400.00
12/9/2024	17056	Avion Water Co Inc.	Water-703	\$ 28.52
12/9/2024	17057	Bi-Mart Corporation	Shower curtain women's locker room	\$ 16.99
12/9/2024	17057	Bi-Mart Corporation	SODA FOR station 703	\$ 45.95
12/9/2024	17057	Bi-Mart Corporation	Pans for kitchen and laundry soap	\$ 98.96
12/9/2024	17057	Bi-Mart Corporation	SODA FOR station 703, kitchen supplies	\$ 66.73
12/9/2024	17057	Bi-Mart Corporation	Ink cartridge for printer	\$ 23.99
12/9/2024	17058	BOUND TREE MEDICAL, LLC.	EMS SUPPLY ORDER# 40050594	\$ 1,149.97
12/9/2024	17059	Brayden Klosterman	Res. Vol. Mileage & Food Reimb. - November 2024	\$ 400.00
12/9/2024	17059	Brayden Klosterman	Res. Vol. Mileage & Food Reimb. - December 2024	\$ 400.00
12/9/2024	17060	Cameron Building Maintenance, Inc.	Janitorial services - Sta 701 - 11/2024	\$ 375.00
12/9/2024	17061	Caselle, Inc.	Contract support charges 01/01/2025-01/31/2025	\$ 296.00
12/9/2024	17062	CEC, INC	electric-Elm	\$ 1,816.47
12/9/2024	17062	CEC, INC	electric-Camp Sherman	\$ 212.86
12/9/2024	17062	CEC, INC	electric-Buffalo	\$ 176.99
12/9/2024	17063	Central Oregon Com College	820325292 Gregory Tuition	\$ 3,568.75
12/9/2024	17063	Central Oregon Com College	820296343 Jones Credit for Prior Certification	\$ 40.00
12/9/2024	17063	Central Oregon Com College	820322224 Wallce Credit for Prior Certification	\$ 120.00
12/9/2024	17064	CenturyLink	Phone service - Camp Sherman	\$ 60.53
12/9/2024	17065	City of Sisters	City Services: 04-6332-00 Elm Street	\$ 385.69
12/9/2024	17065	City of Sisters	City Services: 02-5766-00 Locust St	\$ 61.82
12/9/2024	17066	DMV	dmv record Check	\$ 9.00
12/9/2024	17067	Ed Staub & Sons Petroleum	Propane - Elm (324.4 gals)	\$ 613.12
12/9/2024	17067	Ed Staub & Sons Petroleum	Fuel	\$ 1,143.59
12/9/2024	17068	Georgia Hampton	Res. Vol. Mileage & Food Reimb. - November 2024	\$ 397.21
12/9/2024	17069	Hoyt's Hardware	Supplies for Halloween Maze	\$ 34.56
12/9/2024	17069	Hoyt's Hardware	Supplies for Halloween Maze	\$ 34.56
12/9/2024	17070	InnerTech	IT Services and remote assistance	\$ 449.93
12/9/2024	17071	Lesley Truman Designs	Games Sportswear Jacket - Craig	\$ 290.83
12/9/2024	17071	Lesley Truman Designs	Game Sportswear Jacket - Prior	\$ 145.00
12/9/2024	17072	LIFE-ASSIST	EMS ORDER# 61240365	\$ 850.09
12/9/2024	17072	LIFE-ASSIST	EMS ORDER# 61240365	\$ 74.94
12/9/2024	17072	LIFE-ASSIST	EMS SUPPLY ORDER# 62240155	\$ 1,235.32
12/9/2024	17073	MFCP, Inc	721 foam hose leak repair	\$ 46.80
12/9/2024	17074	Miss Sew-it-All	Seamstress Services	\$ 75.00
12/9/2024	17074	Miss Sew-it-All	Seamstress Services	\$ 90.00
12/9/2024	17075	Mission Linen Supply, Inc.	mats/rugs	\$ 61.69
12/9/2024	17075	Mission Linen Supply, Inc.	mats/rugs	\$ 61.69
12/9/2024	17076	National Hose Testing Specialt, Inc.	2024 FIRE HOSE TESTING (PER FT)	\$ 4,970.00
12/9/2024	17076	National Hose Testing Specialt, Inc.	2024 GROUND LADDER TESTING (PER FT)	\$ 567.50
12/9/2024	17076	National Hose Testing Specialt, Inc.	LADDER HEAT SENSORS REPLACED	\$ 32.00
12/9/2024	17077	Norco Medical Supply, Inc.	MEDICAL OXYGEN - D CYLINDER	\$ 94.26
12/9/2024	17077	Norco Medical Supply, Inc.	HANDLING CHARGE	\$ 36.93
12/9/2024	17078	Nugget Newspaper, LLC	Help wanted ad - BC/TO	\$ 21.00
12/9/2024	17078	Nugget Newspaper, LLC	Public Notice - Civil Service Commission	\$ 329.54
12/9/2024	17079	OFDDA	2024 Annual LOSAP administration fee	\$ 300.00
12/9/2024	17080	Pacific Office Automation, Inc	copies/kit - Konica	\$ 388.28
12/9/2024	17080	Pacific Office Automation, Inc	copies/kit - HP Printers	\$ 59.43
12/9/2024	17081	Paladin Background Screening	Criminal history check - new vols	\$ 54.00
12/9/2024	17082	Pony Express, Inc.	Shipping merch for Guiles	\$ 24.38
12/9/2024	17082	Pony Express, Inc.	Postage for lost item returned (they paid postage)	\$ 11.29
12/9/2024	17083	Postmaster	Annual PO Box Fee - 1509	\$ 342.00
12/9/2024	17084	Sisters Coffee Company	coffee 701	\$ 147.00
12/9/2024	17085	Sisters Rental	Tune-up of acquired float pump	\$ 80.95
12/9/2024	17085	Sisters Rental	Scissor lift for xmas lights install	\$ 207.65
12/9/2024	17086	TDS	8224 60 007 0119276 - 703 Cable	\$ 160.61
12/9/2024	17086	TDS	8224 60 003 0017578 - Cable Elm	\$ 692.14

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/9/2024	17087	The Center	Pre-employment drug screen - Anderson	\$ 46.00
12/9/2024	17088	Treasure Valley Coffee	water & cooler rental	\$ 203.85
12/9/2024	17089	True North Equipment	Liquid Springs hydraulic fluid	\$ 160.43
12/9/2024	17090	Tyler Wallace	Res. Vol. Mileage & Food Reimb. - November 2024	\$ 400.00
12/9/2024	17091	Vohs Custom Landscaping	General landscape maintenance, irrigation repairs and materials	\$ 5,393.00
12/9/2024	17092	WCP Solutions	Glass cleaner	\$ 41.50
12/19/2024	17093	1000BULBS.COM	Rope lights for xmas lights display	\$ 387.28
12/19/2024	17094	Alpine Internet Solutions	Website Professional Mgmt. and Hosting - 1/25	\$ 85.00
12/19/2024	17095	AT&T Mobility - Control Center	Mobile data	\$ 860.38
12/19/2024	17096	BOUND TREE MEDICAL, LLC.	EMS SUPPLY ORDER# 40067737	\$ 52.78
12/19/2024	17097	Central Oregon Garage Door, Inc.	Commercial Service Call Elm Street	\$ 162.00
12/19/2024	17098	Dana Signs	Helmet lettering and Engineer rockers	\$ 286.60
12/19/2024	17099	DPSST	Criminal History Check - Hampton 44304	\$ 46.25
12/19/2024	17100	Ed Staub & Sons Petroleum	Propane - Elm (214 gals)	\$ 396.37
12/19/2024	17100	Ed Staub & Sons Petroleum	Fuel	\$ 858.10
12/19/2024	17101	Flowers By Deanna	Flowers - Baby Lord	\$ 88.00
12/19/2024	17101	Flowers By Deanna	Flowers - Thomson MVA	\$ 89.00
12/19/2024	17101	Flowers By Deanna	Flowers - Darst/Bootes - Sympathy	\$ 75.00
12/19/2024	17102	G2 Fire & Backflow	Annual fire sprinkler test & inspection	\$ 310.00
12/19/2024	17103	Lightspeed Networks	Internet & Phone Service - Sta 701	\$ 829.87
12/19/2024	17104	Momentum Promo	Embroidery: Gregory, Hobin	\$ 67.50
12/19/2024	17104	Momentum Promo	Embroidery: Craig, Harrison	\$ 90.00
12/19/2024	17104	Momentum Promo	Embroidery - Herrmann	\$ 106.71
12/19/2024	17105	Nelsen Tire, LLC	771 & 775 Tire mount and balance	\$ 600.00
12/19/2024	17106	Nugget Newspaper, LLC	Notice of Supp Bud Hearing	\$ 309.38
12/19/2024	17107	Pac Office Automation - Lease	photocopier lease 500-50609347	\$ 290.00
12/19/2024	17108	Prolink Oregon LLC	Spor: Prolink OR Xmas Lights Display	\$ 155.00
12/19/2024	17109	Ranch Country Outhouses	Portable toilet rental - Locust St. Training	\$ 85.00
12/19/2024	17110	Republic Services	Disposal services - Buffalo Drive	\$ 21.40
12/19/2024	17111	SDIS	Admin Health Insurance	\$ 4,259.66
12/19/2024	17111	SDIS	Operations Health Insurance	\$ 18,970.33
12/19/2024	17111	SDIS	Lord Health Insurance	\$ 2,451.73
12/19/2024	17111	SDIS	Orthodontia Pass Through	\$ 111.25
12/19/2024	17112	Sisters Coffee Company	coffee - 701	\$ 147.00
12/19/2024	17113	Sisters Heating & Air	Service call/repair - Sta 703	\$ 497.38
12/19/2024	17114	Systems Design	EMS billing and postage - 11/24	\$ 1,349.23
12/19/2024	17115	Thermo Fluids, Inc.	15w-40 oil supply (110 gal)	\$ 1,667.80
12/19/2024	17116	Universal Medical Inc.	Training manikin	\$ 9,505.80
12/19/2024	17117	WCP Solutions	Facility supplies misc.	\$ 169.37
12/26/2024	700047	US Bank - Visa	COOLERS FOR BRUSH ENGINES	\$ 419.97
12/26/2024	700047	US Bank - Visa	Tire chains	\$ 50.49
12/26/2024	700047	US Bank - Visa	701 laundry detergent	\$ 75.96
12/26/2024	700047	US Bank - Visa	Air compressor switch	\$ 50.54
12/26/2024	700047	US Bank - Visa	Lord Fire & Life Safety Training	\$ 450.00
12/26/2024	700047	US Bank - Visa	Dean Fire & Life Safety Training	\$ 250.00
12/26/2024	700047	US Bank - Visa	Starlink Internet Service - Camp Sherman	\$ 140.00
12/26/2024	700047	US Bank - Visa	SCBA mask cleaner	\$ 235.92
12/26/2024	700047	US Bank - Visa	Frutos - Get Well	\$ 27.97
12/26/2024	700047	US Bank - Visa	Light bulb replacements	\$ 812.24
12/26/2024	700047	US Bank - Visa	Pizza for AAR for MVA	\$ 120.80
12/26/2024	700047	US Bank - Visa	Balance on Canopy, tool boxes, accessories - new 710	\$ 2,315.00
12/26/2024	700047	US Bank - Visa	Lodging Lord Fire & Life Safety Training	\$ 296.56
12/26/2024	700047	US Bank - Visa	IFSTA Fire & Life Safety Educator Textbooks	\$ 186.00
12/26/2024	700047	US Bank - Visa	Community Christmas dinner supplies/food	\$ 1,066.80
12/26/2024	700047	US Bank - Visa	SCissors	\$ 9.99
12/26/2024	700047	US Bank - Visa	Batteries for 703 alarm panel	\$ 31.98
12/26/2024	700047	US Bank - Visa	Lunch for TO interviews	\$ 139.20
12/26/2024	700047	US Bank - Visa	Years of service pins - awards banquet	\$ 204.75
12/26/2024	700047	US Bank - Visa	Credit for Thomson headset return	\$ (197.00)
12/26/2024	700047	US Bank - Visa	Printer/toner Craig/Spor	\$ 257.07
12/26/2024	700047	US Bank - Visa	Magnetic squares for FOL project	\$ 17.34
12/26/2024	700047	US Bank - Visa	Adobe license - Linker	\$ 19.99
12/26/2024	700047	US Bank - Visa	Adobe licenses for station users	\$ 211.91
12/26/2024	700047	US Bank - Visa	Annual Nugget Newspaper subscription	\$ 55.00

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12/26/2024	700047	US Bank - Visa	Shift calendars	\$ 66.60
12/26/2024	700047	US Bank - Visa	Toner for Spor printer	\$ 213.29
12/26/2024	700047	US Bank - Visa	Supplies for station personnel recognition gift	\$ 70.84
12/26/2024	700047	US Bank - Visa	Canva pro subscription	\$ 14.99

Report Criteria:

Include transaction count

Journal Code: Journal code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
12/31/2024	1	Ambulance receivables to actual	1-00-0-1120	Ambulance Receivables	6,999.75	
12/31/2024	2	Ambulance receivables to actual	1-00-0-1160	Allowance for Uncollectible Am	.00	3,499.88-
12/31/2024	3	Ambulance receivables to actual	1-01-0-41100	Ambulance Revenue	.00	3,499.87-
12/31/2024	4	Transfer credit for model change on fog lig	1-00-0-1070	LGIP Acct #4374	.00	94.00-
12/31/2024	5	Transfer credit for model change on fog lig	4-00-0-1070	Equipment Fund	94.00	
12/31/2024	6	Transfer for training manikin purchase	1-00-0-1070	LGIP Acct #4374	9,505.80	
12/31/2024	7	Transfer for training manikin purchase	4-00-0-1070	Equipment Fund	.00	9,505.80-
12/31/2024	8	Transfer for balance on canopy,tool boxes	1-00-0-1070	LGIP Acct #4374	2,315.00	
12/31/2024	9	Transfer for balance on canopy,tool boxes	4-00-0-1070	Equipment Fund	.00	2,315.00-
Total JOURNAL ENTRIES (JE):					<u>18,914.55</u>	<u>18,914.55-</u>

References: 9 Transactions: 9

Grand Totals:

18,914.55 18,914.55-

Report Criteria:

Include transaction count

Journal Code: Journal code = "JE"

Ambulance Receivable as of December 31, 2024

	<u>SystDes</u>
Beginning Ambulance Receivable	306,633.38
Payments received	49,899.50
Adjustments	103,894.75
New Charges	160,794.00
ENDING Ambulance Receivable	313,633.13

Total # of Transports **70**

Adjustments

Medicare/Medicaid	92,111.71
Collection	6,042.44
Bankruptcy/Other Writeoff	2,860.60
FireMed	2,880.00
Total Adjustments	103,894.75

Outstanding Accounts By Age

CURRENT	161,670.88
31 to 60 days	39,461.61
61 to 90 days	36,409.67
91 to 120 days	8,192.27
OVER 120 days	67,898.70
Total Outstanding as of 12/31/24	313,633.13

Engine Response Billing as of December 31, 2024

Beginning Engine Response Rec	9,104.50	
Payments received	596.25	
Adjustments	-	
New Charges	-	
ENDING Engine Response Rec	8,508.25	
Total # Billed in 2020/21		12
Total # Billed in 2021/22		3
Total # Billed in 2022/23		20
Total # Billed in 2023/24		12
Total # Billed in 2024/25	7	
Total Billed 2020/21	\$	2,700.00
Total Billed 2021/22	\$	1,275.00
Total Billed 2022/23	\$	3,420.00
Total Billed 2023/24	\$	2,431.25
Total Billed in 2024/25	\$	1,817.50
Total Received 2020/21	\$	2,550.00
Total Received 2021/22	\$	250.00
Total Received 2022/23	\$	1,777.50
Total Received 2023/24	\$	2,331.25
Total Received 2024/25	\$	1,321.75
2020/21 % Collected		94%
2021/22 % Collected		20%
2022/23 % Collected		52%
2023/24 % Collected		96%
2024/25 % Collected to Date		73%

Updates to Old Business

- SDAO DUES CALCULATION (SEE ATTACHED EMAIL)

Julie Spor

From: Jack McGowan <jack.mcgowan70@gmail.com>
Sent: Thursday, January 2, 2025 12:25 PM
To: Julie Spor
Cc: Tony Prior
Subject: Re: SDAO Membership Dues

Thank Jules,

We can report this with a quick summation at the next board meeting.

Happy New Year....

Jack
Sent from my iPhone

On Jan 2, 2025, at 11:16 AM, Julie Spor <spor@sistersfire.com> wrote:

FYI – from SDAO regarding the question the board had on the dues calculation.

Thanks,

Jules

From: Member Services <memberservices@sdao.com>
Sent: Tuesday, December 17, 2024 12:18 PM
To: Julie Spor <spor@sistersfire.com>
Subject: RE: SDAO Membership Dues

Hey Julie,

We did end up changing the structure of how we determine dues. Dues are now calculated off of your district's annual budget. Specifically, the personnel services and materials part of your budget. So, for the 2025 dues we went off of your districts budget information that was sent in for 23-24.

Haley Kofstad

Membership Support Specialist

S|D|A|O

Administrators for SDIS, OPPA and PACE

Direct: 503-375-8880 | Toll-free: 800-285-5461 ext 100

Fax: 503-371-4781

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CORRESPONDENCE

Dear Chief Craig and Sisters Crew,

Thank you for allowing me such an amazing opportunity to have a ride-along with your department. It was an incredible experience to tour the main station, meet the crew, and learn about the team's unique dynamic. I appreciated the time everyone took to answer my questions and discuss future opportunities in the fire program.

Please extend my thanks to everyone at the station for making my visit so memorable. I was impressed by the community the Sisters station has built and hope to one day be a part of that.

Sincerely,
Noble Tatro



**CHEERFUL GREETINGS
DURING THIS HOLIDAY SEASON.**

Thanks to all the FD Staff
for a much appreciated
Christmas dinner!

Sincerely, Judy McCann

*

December 16, 2024

To The Sisters Camp Sherman Fire District:

It is now Christmas, 2024 - and nearly 7 years since you saved my life on February 12, 2018. On that fateful day your EMTs came to my rescue when I collapsed from sudden cardiac arrest at the Sisters Athletic Club.

There is simply no way to properly express my gratitude for bringing me back to life. I had no pulse and no heartbeat. It was my extraordinary great fortune to have a dear friend nearby - Clyde Dildine - who performed expert CPR until you arrived and took over. Your emergency response team, comprised of Jeremy Ast, David Ward, David Keller, Christie Davis and Sadie Ward did everything exactly right. And here I am today.

I will never stop being indebted to you for giving me, once again, the greatest gift of all - the gift of life. I couldn't begin to describe all the glorious days, months, and years you have given me. Being here for the birth of my granddaughter, watching my three children achieve their dreams, spending beautiful hours with my beautiful wife, and experiencing the thousands of ordinary moments that constitute life. And I was here for the passing of my mother and father, and to be with them until the very end.

I never stop thanking you in my heart and thoughts with each passing year and holiday for giving me a second chance at life. My gratitude is eternal.

Wishing you and your loved ones the most wonderful holiday season and year to follow.

David Adler

ADMINISTRATION



BUDGET CALENDAR FOR FISCAL YEAR 2025/2026

January 21, 2025

Appoint Budget Officer and approve Budget Calendar	January 21, 2025
Budget Team Meetings	Jan-April, 2025
Publish 1 st notice of budget committee meeting	April 30, 2025
Deliver proposed budget to Committee	May 2, 2025
Publish 2 nd notice of budget committee meeting	May 7, 2025
Budget committee meets	May 20, 2025
Budget committee meets again, if needed	May 21, 2025
Publish notice of budget hearing and summary budget	May 28, 2025
Budget Hearing	June 17, 2025
Board Meeting to enact resolutions to adopt budget, make appropriations, impose and categorize taxes	June 17, 2025
Post Budget on District website	June 27, 2025
Submit 2 copies tax certification to Assessors (LB-50)	July 15, 2025
Submit copy of budget to County Clerks	September 30, 2025

COLA FOR 25-26 FY

Julie Spor

From: Julie Spor
Sent: Wednesday, January 15, 2025 10:28 AM
To: Tony Prior
Cc: Tom Herrmann; Jack McGowan
Subject: COLA

Chief,

The CPI-U for December is 2.9% and the SSA COLA for 2025 is based on CPI-W and is 2.5%. In the past we have averaged these for a proposed COLA, which would be 2.7%. Let me know your thoughts and whether I should start preparing budget with that number in mind. We can present to the Board next Tuesday if you are in agreement.

Copying Director Herrmann as the Board representative on our internal budget committee and also copied Director McGowan for historical purposes and any input he may have.

Thanks,



Julie Spor, Finance Mgr.
Executive Assistant/PIO

O: 541-549-0771 F: 541-549-1343

E: spor@sistersfire.com

W: www.sistersfire.com

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Economic News Release



Consumer Price Index Summary

Transmission of material in this release is embargoed until 8:30 a.m. (ET) Wednesday, January 15, 2025 USDL-25-0021

Technical information: (202) 691-7000 * cpi_info@bls.gov * www.bls.gov/cpi
Media contact: (202) 691-5902 * PressOffice@bls.gov

CONSUMER PRICE INDEX - DECEMBER 2024

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.4 percent on a seasonally adjusted basis in December, after rising 0.3 percent in November, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 2.9 percent before seasonal adjustment.

The index for energy rose 2.6 percent in December, accounting for over forty percent of the monthly all items increase. The gasoline index increased 4.4 percent over the month. The index for food also increased in December, rising 0.3 percent as both the index for food at home and the index for food away from home increased 0.3 percent each.

The index for all items less food and energy rose 0.2 percent in December, after increasing 0.3 percent in each of the previous 4 months. Indexes that increased in December include shelter, airline fares, used cars and trucks, new vehicles, motor vehicle insurance, and medical care. The indexes for personal care, communication, and alcoholic beverages were among the few major indexes that decreased over the month.

The all items index rose 2.9 percent for the 12 months ending December, after rising 2.7 percent over the 12 months ending November. The all items less food and energy index rose 3.2 percent over the last 12 months. The energy index decreased 0.5 percent for the 12 months ending December. The food index increased 2.5 percent over the last year.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Dec. 2024
	Jun. 2024	Jul. 2024	Aug. 2024	Sep. 2024	Oct. 2024	Nov. 2024	Dec. 2024	
All items	-0.1	0.2	0.2	0.2	0.2	0.3	0.4	2.9
Food	0.2	0.2	0.1	0.4	0.2	0.4	0.3	2.5
Food at home	0.1	0.1	0.0	0.4	0.1	0.5	0.3	1.8
Food away from home⁽¹⁾	0.4	0.2	0.3	0.3	0.2	0.3	0.3	3.6
Energy	-2.0	0.0	-0.8	-1.9	0.0	0.2	2.6	-0.5
Energy commodities	-3.7	0.1	-0.6	-4.0	-1.0	0.5	4.3	-3.9
Gasoline (all types)	-3.8	0.0	-0.6	-4.1	-0.9	0.6	4.4	-3.4
Fuel oil	-2.4	0.9	-1.9	-6.0	-4.6	0.6	4.4	-13.1
Energy services	-0.1	-0.1	-0.9	0.7	1.0	-0.1	0.8	3.3
Electricity	-0.7	0.1	-0.7	0.7	1.2	-0.4	0.3	2.8
Utility (piped) gas service	2.4	-0.7	-1.9	0.7	0.3	1.0	2.4	4.9
All items less food and energy	0.1	0.2	0.3	0.3	0.3	0.3	0.2	3.2
Commodities less food and energy commodities	-0.1	-0.3	-0.2	0.2	0.0	0.3	0.1	-0.5
New vehicles	-0.2	-0.2	0.0	0.2	0.0	0.6	0.5	-0.4
Used cars and trucks	-1.5	-2.3	-1.0	0.3	2.7	2.0	1.2	-3.3
Apparel	0.1	-0.4	0.3	1.1	-1.5	0.2	0.1	1.2
Medical care commodities⁽¹⁾	0.2	0.2	-0.2	-0.7	-0.2	-0.1	0.0	0.5
Services less energy services	0.1	0.3	0.4	0.4	0.3	0.3	0.3	4.4
Shelter	0.2	0.4	0.5	0.2	0.4	0.3	0.3	4.6
Transportation services	-0.5	0.4	0.9	1.4	0.4	0.0	0.5	7.3
Medical care services	0.2	-0.3	-0.1	0.7	0.4	0.4	0.2	3.4

Footnotes

(1) Not seasonally adjusted.

Food

The index for food increased 0.3 percent in December, after rising 0.4 percent in November. The food at home index also rose 0.3 percent over the month. Four of the six major grocery store food group indexes increased in

Cost-of-Living Adjustment (COLA) Information [\(En español\)](#)

Cost-of-Living Adjustment (COLA) Information for 2025

Social Security and Supplemental Security Income (SSI) benefits for more than 72.5 million Americans will increase 2.5 percent in 2025.

The **2.5 percent cost-of-living** adjustment (COLA) will begin with benefits payable to nearly 68 million Social Security beneficiaries in January 2025. Increased payments to nearly 7.5 million SSI recipients will begin on December 31, 2024. (Note: some people receive both Social Security and SSI benefits)

Read more about the [Social Security Cost-of-Living adjustment for 2025](#).

The maximum amount of earnings subject to the Social Security tax (taxable maximum) will increase to \$176,100.

The earnings limit for workers who are younger than "full" retirement age (see [Full Retirement Age Chart](#)) will increase to \$23,400. (We deduct \$1 from benefits for each \$2 earned over \$23,400.)

The earnings limit for people reaching their "full" retirement age in 2025 will increase to \$62,160. (We deduct \$1 from benefits for each \$3 earned over \$62,160 until the month the worker turns "full" retirement age.)

There is no limit on earnings for workers who are "full" retirement age or older for the entire year.

Read more about the [COLA, tax, benefit and earning amounts for 2025](#).

Your COLA Notice

In December 2024, Social Security COLA notices will be available online to most beneficiaries in the Message Center of their [my Social Security](#) account.

This year, for the first time, most Social Security beneficiaries will receive a newly designed and improved COLA notice that makes it easier for customers to find the information they need most. The simplified COLA notice is now only one page, uses plain and personalized language, and provides exact dates and dollar amounts of a person's new benefit amount and any deductions.

This is a secure, convenient way to receive COLA notices online and save the message for later. You can also choose to receive available notices online instead of by mail when you sign in or create a [my Social Security](#) account. Be sure to choose how you want us to let you know when your COLA

PRESIDENT'S REPORT

FIRE CHIEF'S REPORT

Fire Chief's Report

2nd half December – 1st half January

1. Fire Activity:

- Whychus Canyon planned burn is temporarily postponed due to liability concerns. Burn plan is in place, however, each individual homeowner will have to fill out a release of liability form.
- On Jan-7th we received a request from OSFM to send a Strike Team of Type 3 engines to the Palisades fire in Southern California. We sent our Type 3 engine with Deputy Chief Tim Craig, Captain Ben Duda, and Volunteer Firefighter Brian Maxson.

2. Noteworthy Operational Events:

- We concluded our testing process for the Battalion Chief / Training Officer and we're currently in the process of onboarding Scott Carmony, who's slated to start the 5th of February
- (AAR) with BBR and Cloverdale for Hwy 20 accident.
- We have a new provider for physicals on site. Ahava Medical came to give our newest BC/TO his pre-employment physical. They currently provide services for most Central Oregon Fire agencies.

3. Community Service Events/Meetings

- I attended the following meetings.
 - Department Mtns, Mon Morn Mtns, Staff Mtn 12/18, Officers Mtn 1/7, Shift Commander Mtn 1/14, Fire Corp and Assoc Mtns 1/13 & 1/14.
 - COFCA Mtn 1/8
 - Braun NW ambulance remount 1/7
 - Defensible Space Code during City Council Mtn 1/8

4. Special Projects Update:

- New Staff Vehicle
 - Project is complete with main 800 MHz radio needing additional programming.
- Ambulance remount
 - Final briefing with Braun NW. We should be getting word any day with vin # for chassis. We're anticipating taking 775 to Braun factory around the end of Feb to begin the remount process.
- Type 6 remounts
 - Anticipating the chassis here within the next 1-2 months.
- Generator replacement
 - Met with the owner of Solera for some final measurements. We should be able to start working on documents to put out for bid soon.

5. Volunteer Status:

- Fire Corps completed the following:
 - Spirit of Christmas (Monica/Margie/Lynn/Angela). This was a huge success as the program was able to help over 150 families for Christmas. Thanks to Craig Waters who did an amazing job as Santa and to everyone who was here to help deliver

gifts to families as they drove through the bays to pick up the gifts that the community so graciously provided for them. This really took the whole Fire Corp to make this happen.

- Christmas Dinner. Captain Jeff Liming coordinated this for us and again many of our Fire Corp members were here to make this happen. Our career staff along with spouses were also here to help serve community members and to play Christmas music during the dinner. I thoroughly enjoyed playing music with Rachelle, Damon and my wife Dianna. Thanks for letting me be a part of this!
- Fire Association is working on the following:
 - Scholarship committee has been formed and Mary Fry is leading the group to begin choosing recipients from Sisters High School.
 - Strategic Planning for the association: Committee is forming and reviewing the Districts SP and the process used in creating/updating the SP.

6. **Other:**

We ended the year with 1641 calls for service, a 4.79% above last years numbers and an 18.55% increase in back-to-back calls compared to last years numbers. Our crews did an amazing job in response to these calls and a huge thanks to our neighbors for assisting us during these emergencies.

There are many names from our volunteer groups that have conducted home assessments, smoke detector checks, car seat inspections/installations, taught CPR classes, BP checks, AED grant program, made address signs, ISU response, organized public events, and responded to emergency calls. We absolutely could not do it without you! Jeff Liming, Doug Myers, Ben Duda, Bev and Ernie Halcon, Craig and Monica Matthews, Phil Drew, Tom Gillman, Robin Holm, Katie Yates, Marti and Larry Stuker, and Marcel Luz were the program point people for the aforementioned, and please thank all that helped with these programs. You all made 2024 and amazing year!

Chief Prior

FIRE MARSHAL REPORT



Fire & Life Safety Division Report

January 2025

(statistics included are from the prior month)

Pub Education Report & Fire Corps:

- ISU Events / Responses
 - 0
- CPR Training
 - 0
- Community AED
 - 0
- Blood Pressure Screenings
 - 6
- Wildfire Home Safety Assessments
 - 5
- Home Safety Assessments
 - 0
- Smoke Alarm Installations
 - 8
- Fire Station Tours
 - 1
- Special Events
 - 2

- Address Signs
 - 4
- Child Safety Seats
 - 1

2024 Annual:

10 Responses

171 people trained in CPR

1 AED added to Community with grant

140 members received service

170 Homes and businesses assessed

4 Home Safety Inspections

82 service calls for Smoke Detectors

5 Station Tours performed

23 events with Fire Corps Coordination and communication

64 address signs created and installed

38 Car Seats Inspected and Installed

Also our File of Life Program which is lead by Charlene Leep and Retha Lange created 553 File of Life Folders of information and distributed 483 to community members within the fire district.

Public Event Permit Applications Review:

- 0

2024 Annual:

39 Public events applications

New Construction Plan Review:

- 205 W. Lundgren Mill Dr
- Sunset Meadows Phase 3 & 4
- Lazy Z Ranch
- 67705 Three Creeks Rd

84 New Construction Plan Review

Alarm / Sprinkler Final:

- 200 N. Woodson St.
- 190 N. Woodson St.
- 180 N. Woodson St.

5 New Commercial Final In-service Inspections

Commercial Business Inspections:

- 152. E. Main Ave. Suite 5
- 520 E. Cascade Ave.
- 190 E. Cascade Ave. Re-Inspection
- 790 W. Barclay Dr.
- 581 N. Larch St.
- 750 Barclay Dr. Suite 104 Re-Inspection
- 610 N. Arrow leaf Trail RE-Inspection
- 352 E. Main Ave.

144 Commercial Business Inspections

Other Fire Safety / Prevention / Pub Education Request:

- Information request - 7
- Land Use request review - 1
- Addressing review - 8
- Knox-box lockups. - 3
- Business License Review
 - 282 S. Cedar St.
 - 291 E. Main Ave.
 - 581 N. Larch St.
 - 1807 W. Hill St.
 - 16685 Buckhorn Lane

46 New Business License Inspections

- 16925 Green Drake Ct.

Fire Investigations:

- RV Fire with Injuries – USFS land north of Best Western - Ponderosa Lodge

Outside Training & Events Attended:

- McKenzie Meadow – Firewise walk-through
- Village at Cold Springs – Firewise walk-through
- East Village – Firewise walk-through

Meetings Attended:

- Sisters Country Wildfire Mitigation Group
- Officers Meeting
- City of Sisters – Open House
- Fire Corps Meetings
- SCSFD/DCSO Knox key discussion
- Project wildfire Meeting
- Board Meeting
- Staff Meeting
- Chief Interviews – Training Officer
- Deschutes County – ISO project

The Oregon State Fire Marshals Office recognized Fire Marshal Puller as an Oregon Fire Inspector 2. The certificate is attached.

Oregon Fire Inspector 2



The Oregon Department of State Fire Marshal
hereby recognizes

Jeffery Puller

For outstanding merit and accomplishment demonstrating the competencies
identified for Oregon Fire Inspector 2 within the State of Oregon.

Issued on this 18th Day of December 2024.

Mariana Ruiz-Temple
Mariana Ruiz-Temple, Oregon State Fire Marshal