



AGENDA

**Notice of the Regular Meeting of the
Board of Directors of the Sisters-Camp Sherman Rural Fire Protection District
March 18, 2025 – 5:00 p.m.**

Zoom Link: <https://us06web.zoom.us/j/85320730085?pwd=5vDeMwHQtuIXpgtVv5RneOFU0VjAnx.1>

1. Open the Regular Meeting
2. Receive Public Comment
3. Receive Line Staff Comments
4. Consent agenda
 - a. Administrative Summary
 - b. February 18, 2025 minutes of the regular meeting
 - c. Dashboard report
 - d. Bank statements and reconciliations
 - e. Operating fund summaries
 - f. Balance sheets
 - g. Check register
 - h. Adjusting Journal Entries
 - i. Ambulance Receivables
 - j. Engine Response Report
 - k. Association Update
 - l. Updates to Old Business
5. Correspondence
 - a. Editorial for the Nugget
 - b. Email from Felix Felde
6. Administration
 - a. Quarterly goal tracker - Update
 - b. 2025-2026 Board Goals Upcoming
7. President's Report
 - a. Update on Joint Meeting with City Council – 3/12/2025
8. Fire Chief Report
9. Fire Marshal Report
10. Other business
11. Adjourn meeting

Administrative Summary for Consent Agenda

February 2025 Data

Minutes – No changes or additions.

Revenue & Expenditure Dashboard Report

- The target goal for this period is 67% of budgeted revenue and expenditures.
 - Revenue is at 96.2%. Property tax collections are at 94% of budgeted collections at the end of February. Interest income is currently at 185% of budget. Ambulance revenue is at 79% of budget.
 - Expenditures overall are at 58% of the budget. The Administration Department is at 57.4%; the Operations Department at 62.4%; the Maintenance Department at 47%; and the Volunteers Department at 37.1%.

Operations Overview Dashboard Report

- EMS transports totaled 45 for the month. A decrease from the prior month. The district responded to 1 fire call in February.
- Total calls were at 108 for February.
- A total of 13 7PC's were called in February and 13 move-ups were requested by the district. There were 27 back-to-back calls in February.

Bank Statements and Reconciliations

LGIP (Local Government Investment Pool)-General Fund

- Total sum of all funds balance with the bank and totals \$4,473,912.42 at the end of February. The interest rate decreased to 4.7%.

LGIP –Debt Service Fund

- Total sum of funds in the debt service account balances with the bank and totals \$63,270.78.

U.S. Bank Operating

- Total sum of funds in the US Bank Operating Account balances with the bank and totals \$56,7663.16.

Operating Fund Summaries

Revenue

- Overall tracking at 96% of the budget.

Expenditures

- Overall tracking at 58% of budget as of the end of February.
 - Personnel Services – 64% of budget.
 - Materials & Services – 41% of the budget.
 - Capital Outlay – 54% of the budget.

Balance Sheets

- Accounts payable credit balance is in process of being refunded due to no recent purchases with this vendor.
- Deferred compensation liability is due to new 457 employees in a waiting period.
- Insurance disability/liability balance is AFLAC pass-through payments that was outstanding as of end of February. This will clear with future payments.
- Miscellaneous Liability of \$640 is due to employee pass-through donations to Central Oregon Public Safety Chaplaincy, Community Assistance Fund, and Oregon Fire Service Honor Guard. These will clear with the quarterly payments.

Check Register

- Check number 17226 for \$147,443.18 to Kendall Ford. This is for the purchase of two type six chassis.
- Check number 17244 for \$42,638 to Tomco Electric. This is the payment for the new door security system at all three stations.

Adjusting Journal Entries

- Entry to adjust the ambulance receivables to actual.
- Entry to transfer funds from the Building Reserve Fund to the General Fund for payment to Tomco Electric for new door security system at all three stations.
- Entries to transfer funds from the Equipment Reserve Fund to the General fund for purchase of two type six chassis and radio for medic remount.

Ambulance Report - Total of 45 transports for February. The total ending ambulance receivable of \$322,178.40 is reconciled to the General Fund balance sheet.

Engine Response Report – No new payments or charges for February.



Sisters-Camp Sherman Rural Fire Protection District
“Protecting Life and Property through Quality Service”

Minutes of the Regular Meeting of the Board of Directors of the
Sisters-Camp Sherman Rural Fire Protection District
February 18, 2025

1. Vice President Jack McGowan called the meeting to order at 5:06 p.m.
 - a. Directors attending: Vice President McGowan, Director Campbell (via Zoom), Director Cooper (via Zoom), and Director Herrmann (via Zoom).
 - b. Directors absent: President Miller.
 - c. Staff attending: Chief Prior, Chief Puller, Chief Meredith, Engineer/Medic Frutos,
 - d. Guests attending: Association President Craig Matthews.
2. Receive Public Comments: There were not public comments.
3. Receive Line Staff Comments: Director McGowan congratulated Engineer/Medic Frutos and Engineer/Medic Millar for being the President and Vice President of the line staff working group. Engineer/Medic Frutos reported that Chief Meredith was replaced as Secretary/Treasurer by Rachelle Otasu when he was promoted to BC/Training Officer. The group is meeting monthly and it has been a busy month. Director McGowan stated it is important to the Board for them to have a good working relationship with the group. Director McGowan also congratulated Chief Meredith on his recent promotion.
4. ***Unanimously approved the Consent Agenda. Motion by Director Herrmann, Director Cooper second. McGowan-aye, Herrmann-aye, Cooper-aye, Campbell-aye.***
 - a. Administrative Summary. No comments or questions.
 - b. January 21, 2025 Minutes of the Regular Meeting. No comments or questions.
 - c. Dashboard. No comments or questions.
 - d. Bank Statements & Reconciliations. No comments or questions.
 - e. Operating Fund Summaries. No comments or questions.
 - f. Balance Sheets. No comments or questions.
 - g. Check Register. Director McGowan inquired about check numbers 17164 and 17194 regarding two pass-through donations. He spoke to the Chief regarding those and inquired about how those donations are recognized. Chief Prior indicated the district thanks donors with a letter or card. Director McGowan also

asked Chief Prior to explain check number 17174 for \$6000 for glide scope. Chief Prior explained what the glide scope is used for in intubating patients. Chief Meredith added this is an important tool for the district.

- h. Adjusting Journal Entries. No comments or questions.
 - i. Ambulance Receivables. No comments or questions.
 - j. Engine Response Report. No comments or questions.
 - k. Association Update. President Craig Matthews was in attendance via Zoom. Craig explained initially he was gung-ho initially on the philanthropic endeavors of the Association, but has since begun to focus on how to better socially connect across the functions of the district. Monthly participation in the meetings has increased. Julie continues to work on the social (member's only) section of the website. Everything is moving forward.
 - l. Updates to Old Business. None.
5. Administration.
- a. Quarterly Goal Tracker. Will have an update to this at the March meeting per Chief Prior.
6. President's Report. The board will review the policy on disposal of surplus property and make a decision at a future meeting. A letter was received from the Camp Sherman Road Association requesting surplus property equipment as well as their financials as requested by Director Herrmann. Director Herrmann stated staff needs to follow the policy and bring a recommendation to the Board with regards to how to dispose of the property. Director Campbell stated he agrees with Director Herrmann.
7. Fire Chief Report. Chief Prior provided a written report and highlighted the following items:
- a. Chief Prior reported that Chief Craig and Chief Puller provided a lessons-learned presentation about the Palisades Fire experience. The fire district will be working with the city on local defensible space code.
 - b. Captain Meredith was promoted to Battalion Chief Training Officer which left a vacancy on the line. The district is outlining plans for an internal promotional process on February 25. Three internal candidates are interested in the position. Chief Prior will be informing the Civil Service Commission regarding the vacancy after a selection is made for shift commander.
 - c. Alexis was just in and is doing well. She is still recovering and should be able to be back to full-duty in about four months. Our intention is to support her however we can. We are down to two qualified resident volunteers, so our staffing model right now is really skinny. Julie has done a tremendous amount of work on preparing the budget before her surgery and Chief is looking forward to sitting down with her to go over budget when she's back. Will Oliver was a temp from the summer that we have recently brought back as a temp to help fill in some staffing gaps. He is working on getting his paramedic. Riley Addison is a new resident volunteer that will come online soon. It takes some time to get these folks trained and up to speed.

- d. A lot of different meetings this month. Braun ambulance chassis came in quickly. Chief Prior and Captain Ast delivered the ambulance to Braun for the remount. Hoping for a 90-day turnaround. Chief Prior thanked Captain Ast for his attention to detail on the project. The type six engines are also being worked on and should have updates next couple of weeks.
 - e. Efforts are ongoing to replace the generator and a radio swap with the Oregon Department of Forestry on the type six engines.
 - f. Chief thanked the board and all personnel for their support during Alexis's accident and recovery.
8. Fire Marshal Report. Chief Puller provided a written report and highlighted the following items:
- a. Chief Puller discussed the progress of the pre plan program, which allows for situational awareness of buildings prior to arrival on scene.
 - b. He is working on an annexation request. Director Herrmann inquired about whether or not this was previously approved and Chief Puller affirmed the Board approved this request last year, but the homeowner has had to jump through hoops with other agencies, so it has taken almost a year for this to happen.
 - c. Working with Julie on budget planning for next year.
 - d. Chief Puller and FF Lord conducted a planning session to set goals for the Fire and Life Safety division including social media planning, wildland aspects, and open houses.
 - e. Chief Puller and FF Lord also met with Fire Corps program leads to discuss their needs and wants for the next year.
 - f. A new building is coming online and the crews conducted a walk-through with Chief Puller.
 - g. Jefferson County renewed their Title 3 grant funds for home hardening in Camp Sherman.
9. Other Business.
- a. Chief Prior and President Miller attended a public meetings class at the recent SDAO conference. He provided some guidance on what constitutes a public meeting for the board to be mindful of.
 - b. Director McGowan asked the board to recognize Julie for all the work she does for the district and wishing her a speedy recovery. Director McGowan purchased two cards (one for Alexis and Julie) and has permission from Directors Herrmann, Cooper and Campbell to sign their names to the cards.
 - c. We received a letter from COCC requesting a letter of support for a donation of an engine to their program. Chief Meredith has drafted a letter from the district and Chief Prior asked for Board support to submit the letter. The board approved this request via consensus.
10. No further business was discussed and the meeting adjourned at 5:45 p.m.

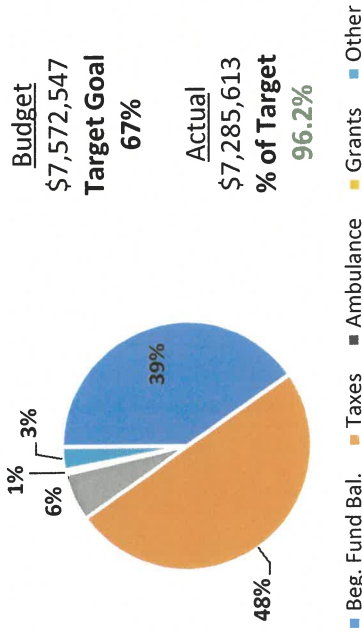
Respectfully submitted,

Julie Spor, Clerk of the Board

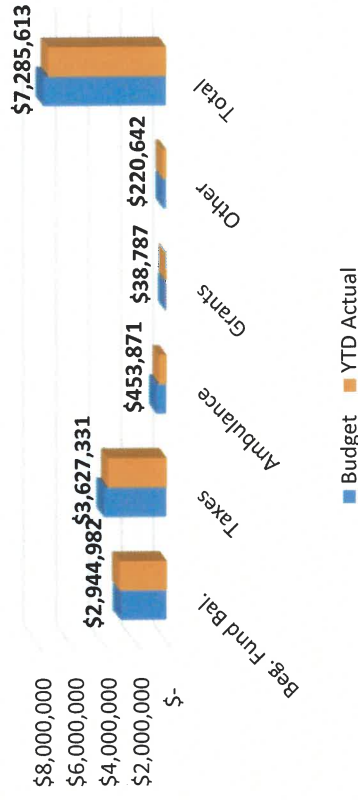
301 South Elm Street, PO Box 1509
Sisters, Oregon 97759
Phone 541-549-0771 Fax 541-549-1343

REVENUE & EXPENDITURE OVERVIEW - AS OF FEBRUARY 28, 2025

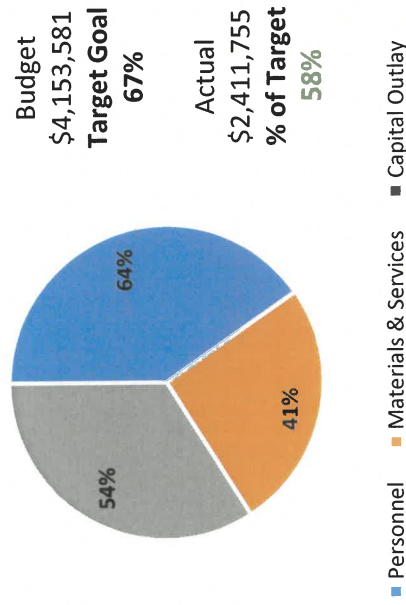
24/25 Actual Revenue as % of Budget



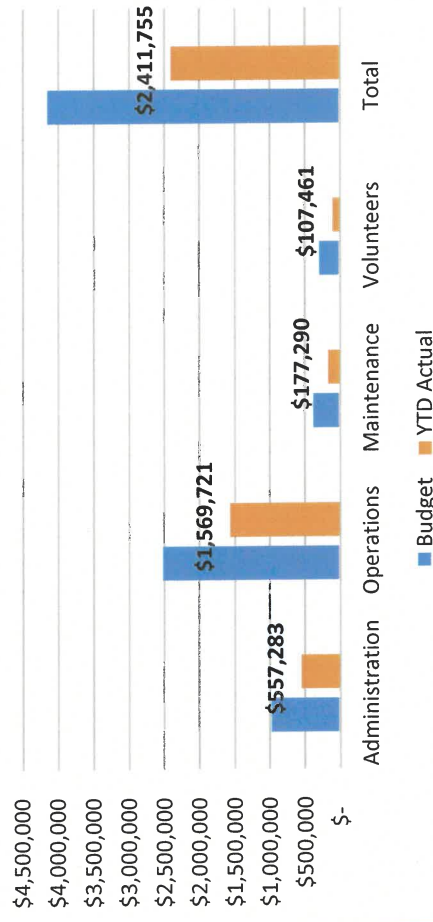
Budget vs. Actual Revenue - Year to Date



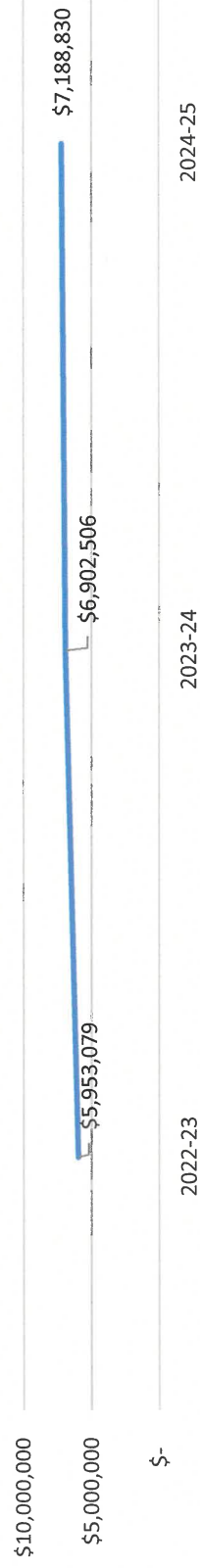
24/25 Expenditures as % of Budget



Budget vs. Actual Expenditures - Year to Date

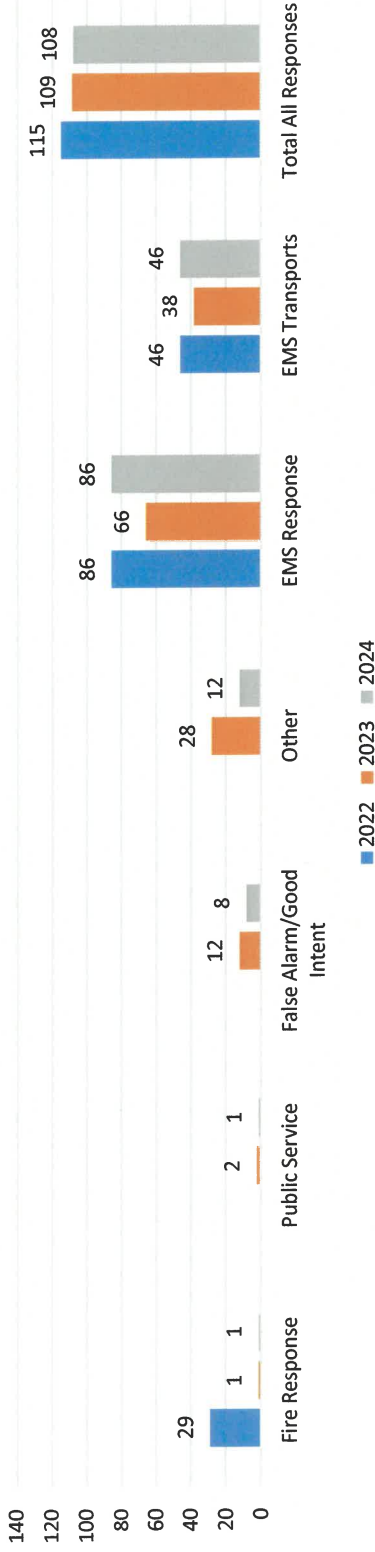


Total Revenue - 3 Years - As of End of February

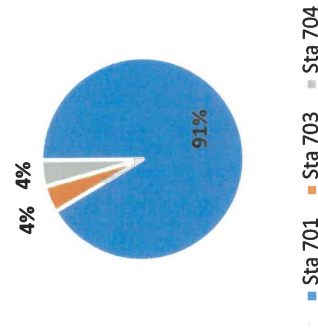


OPERATIONS OVERVIEW - AS OF JANUARY 31, 2025

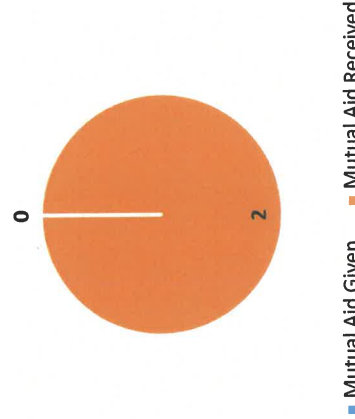
Historical Emergency Call Data by Type



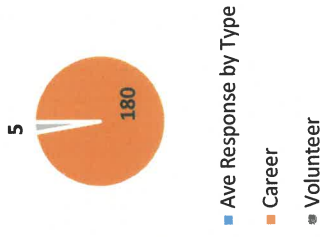
Responses by First-Due Station



Mutual Aid Given/Received



Average Response by Personnel Type



Back to Back Calls
February

2024-2025 = 27
YTD= 48
2023-2024 = 19/36
2022-2023 = 28/56

Callback Overview

Personnel Callbacks (7PC's) = 13
7PC's Staffed with ALS Staffing = 5
7PC's Staffed with Engine Staffing = 6
Move-Ups = 13

Ave Personnel
on Standby

1.81

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

US Bank Operating Account - New 22 (US Bank Operating Account New) (132)
February 28, 2025

Account: 10001081
Bank Account Number: 169700958849

Bank Statement Balance:	120,458.30	Book Balance Previous Month:	23,608.55
Outstanding Deposits:	.00	Total Receipts:	501,569.23
Outstanding Checks:	66,766.41	Total Disbursements:	468,411.62
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	53,691.89	Book Balance:	56,766.16

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 65 items Deposits Outstanding: 0 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1	37,870.42	16640	600.00-	17216	1,822.75	17241	962.86
2	21,037.79	17209	411.42	17223	360.00		
16390	38.57	17212	1,070.14	17231	290.00	Total:	63,692.14
16553	17.57	17213	375.00	17236	35.62		

Checks cleared: 69 items Checks Outstanding: 13 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!

*** Bank Balance does not equal Book Balance

*** Outstanding Check amount is incorrect



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3233 TRN 6480 S Y ST01

Business Statement

Account Number:
1 697 0095 8849
Statement Period:
Feb 3, 2025
through
Feb 28, 2025

000638927879662 P



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SISTERS-CAMP SHERMAN RURAL
FIRE PROTECTION DISTRICT
OPERATING FUND
PO BOX 1509
SISTERS OR 97759-1509



To Contact U.S. Bank

Commercial Customer

Service: 877-295-2509

U.S. Bank accepts Relay Calls

Internet: usbank.com

MUNICIPAL INVESTOR CHECKING

Member FDIC

U.S. Bank National Association

Account Number 1-697-0095-8849

Account Summary

	# Items				
Beginning Balance on Feb 3		\$	337,577.42	Interest Paid this Year	\$ 29.43
Customer Deposits	1		600.00	Number of Days in Statement Period	28
Other Deposits	52		501,025.76		
Other Withdrawals	7		202,450.59-		
Checks Paid	63		516,294.29-		
Ending Balance on Feb 28, 2025		\$	120,458.30		

Customer Deposits

Number	Date	Ref Number	Amount
	Feb 14	9212793911	600.00

Total Customer Deposits \$ 600.00

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Feb 3	Electronic Deposit REF=250340103015250N00	From STRIPE 1800948598TRANSFER ST-E1K8G1M711T8	\$ 27.66
Feb 3	Electronic Deposit REF=250340131389380Y00	From MERCHANT SERVICE 1841010148MERCH DEP 8043769960	250.00
Feb 3	Electronic Deposit REF=250310084263580Y00	From NORIDIAN WAORAK 9262326076HCCLAIMPMT1245231760	387.24
Feb 3	Electronic Deposit REF=250300067377320N00	From Regence BCBCO 6930238155HCCLAIMPMPTRPMX00001	517.07
Feb 4	Electronic Deposit REF=250340230338190N00	From STRIPE 1800948598TRANSFER ST-J5H1K4E7D3F8	28.83
Feb 4	Electronic Deposit REF=250340180599590Y00	From NORIDIAN WAORAK 9262326076HCCLAIMPMT1245231760	1,159.38
Feb 5	Electronic Deposit REF=250350089051690N00	From GEHA UMR 1440545275HCCLAIMPMT930932704	165.66
Feb 5	Electronic Deposit REF=250350048946020Y00	From NORIDIAN WAORAK 9262326076HCCLAIMPMT1245231760	823.54
Feb 5	Electronic Deposit REF=250350130536300N00	From iStream 00048999914899991	1,990.39
Feb 6	Electronic Deposit REF=250360144917020N00	From STRIPE 1800948598TRANSFER ST-W3A5A9J3D6T3	27.66
Feb 6	Electronic Deposit REF=250350104300530N00	From PacificSource 3562420416CREDIT 3077581	934.25
Feb 6	Electronic Deposit REF=250350104285500N00	From PacificSource 5930245545CREDIT 3077581	2,147.20
Feb 7	Electronic Deposit REF=250370168849180N00	From STRIPE 1800948598TRANSFER ST-F3G009C011J3	57.66

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



Account Statement - Transaction Summary

For the Month Ending February 28, 2025

SISTERS-CAMP SHERMAN RFPD - SISTERS CAMP SHERMAN RFPD - 4374

Oregon LGIP

Opening Balance 4,876,667.92
 Purchases 47,244.60
 Redemptions (450,000.10)

Closing Balance \$4,473,912.42
 Dividends 16,882.51

Asset Summary

	February 28, 2025	January 31, 2025
Oregon LGIP	4,473,912.42	4,876,667.92
Total	\$4,473,912.42	\$4,876,667.92

0.00

LGIP 3,713,763.49 +
 Employment 61,370.09 +
 Buildings 337,725.61 +
 Equipment 361,053.23 +
 4,473,912.42 *

Balance Exact

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
1-00-0-1070 LGIP Acct #4374					
		01/31/2025 (01/25) Balance	.00 *	.00 *	3,922,610.71
CR	9	Deschutes County Property Tax Collection 2024-10	28,168.59		
CR	16	ACH redemption fees (Jan 25)		.05-	
CR	18	ACH redemption fees (Jan 25)		.05-	
CR	20	Accrual income div reinvestment	16,882.51		
CR	1	Jefferson County Property Tax Collection 2024-11	2,193.50		
CRUS	1	Transfer from LGIP for Bills/Payroll		300,000.00-	
CRUS	35	Transfer for additional bills 2/2025		150,000.00-	
JE	4	Entry to reclass PDK Door Lock System from Bldg Re	42,638.00		
JE	6	Entry to reclass 741/743 Chassis from Equip Reserve	147,443.18		
JE	8	Entry to reclass radio for medic remount from Equip R	3,827.10		
		02/28/2025 (02/25) Period Totals and Balance	241,152.88 *	450,000.10- *	3,713,763.49

Number of transactions: 10	Number of accounts: 1	Debit	Credit	Proof
Total GENERAL FUND:		241,152.88	450,000.10-	208,847.22-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
2-00-0-1070 Empl Fund					
	01/31/2025 (01/25)	Balance	.00 *	.00 *	61,370.09
	02/28/2025 (02/25)	Period Totals and Balance	.00 *	.00 *	61,370.09

Number of transactions: 0 Number of accounts: 1

	Debit	Credit	Proof
Total EMPLOYMENT RESERVE FUND:	.00	.00	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
3-00-0-1070 Bldg Fund					
		01/31/2025 (01/25) Balance	.00 *	.00 *	380,363.61
JE	5	Entry to reclass PDK Door Lock System from Bldg Re		42,638.00-	
		02/28/2025 (02/25) Period Totals and Balance	.00 *	42,638.00- *	337,725.61

Number of transactions: 1	Number of accounts: 1	Debit	Credit	Proof
Total BUILDING RESERVE FUND:		.00	42,638.00-	42,638.00-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
4-00-0-1070 Equipment Fund					
		01/31/2025 (01/25) Balance	.00 *	.00 *	512,323.51
JE	7	Entry to reclass 741/743 Chassis from Equip Reserve		147,443.18-	
JE	9	Entry to reclass radio for medic remount from Equip R		3,827.10-	
		02/28/2025 (02/25) Period Totals and Balance	.00 *	151,270.28- *	361,053.23
Number of transactions: 2 Number of accounts: 1			Debit	Credit	Proof
Total EQUIPMENT RESERVE FUND:			.00	151,270.28-	151,270.28-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
5-00-0-1075 Technology Reserve Fund					
		01/31/2025 (01/25) Balance	.00 *	.00 *	.00
		02/28/2025 (02/25) Period Totals and Balance	.00 *	.00 *	.00

Number of transactions: 0 Number of accounts: 1

Debit	Credit	Proof
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Total REVENUE:

.00	.00	.00
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Number of transactions: 13 Number of accounts: 5

Debit	Credit	Proof
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Grand Totals:

241,152.88	643,908.38-	402,755.50-
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Report Criteria:

Actual amounts

All accounts

Account.Account number = "10001070","20001070","30001070","40001070","50001070","50001075"

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

LGIP Bond Account (BOND TAX REVENUE) (8)
February 28, 2025

Account: 70001030

Bank Account Number: 153695237351

Bank Statement Balance:	63,620.78	Book Balance Previous Month:	61,699.38
Outstanding Deposits:	.00	Total Receipts:	1,921.40
Outstanding Checks:	.00	Total Disbursements:	.00
Bank Adjustments:	.00	Book Adjustments:	.00
Bank Balance:	63,620.78	Book Balance:	63,620.78

Outstanding Deposits

No outstanding deposits found!

Deposits cleared: 2 items Deposits Outstanding: 0 items

Outstanding Checks

No outstanding checks found!

Checks cleared: 0 items Checks Outstanding: 0 items

Bank Adjustments

No bank adjustments found!

Book Adjustments

No book adjustments found!



Account Statement - Transaction Summary

For the Month Ending February 28, 2025

SISTERS-CAMP SHERMAN RFPD - Sisters-Camp Sherman RFPD Debt Service - 6132

Oregon LGIP		Asset Summary	
		February 28, 2025	January 31, 2025
Opening Balance	61,699.38		61,699.38
Purchases	1,921.40	63,620.78	
Redemptions	0.00		
Total		\$63,620.78	\$61,699.38

Closing Balance
 Dividends
\$63,620.78
 227.64

Account Number	Account Title	2023-24	Current Period Actual	Current YTD Actual	2024-25	Bal Remaining +/-	% Collected
		Prior YTD Actual			Current Year Budget		
GENERAL FUND							
1-01-0-40100	Property Taxes-Current	.00	27,459.55	3,575,401.55	3,822,100.00	246,698.45-	94%
1-01-0-40200	Property Taxes-Prior	.00	2,843.16	51,929.72	50,000.00	1,929.72	104%
1-01-0-41100	Ambulance Revenue	.00	48,406.77	453,870.70	575,000.00	121,129.30-	79%
1-01-0-41110	GEMT Ambulance Revenu	.00	.00	.00	50,000.00	50,000.00-	.00
1-01-0-41200	Other Fees for Service	.00	710.00	18,945.50	15,306.00	3,639.50	124%
1-01-0-42100	Fire Med Subscriptions	.00	.00	7,822.50	15,000.00	7,177.50-	52%
1-01-0-43100	Interest Income	.00	16,960.36	138,964.25	75,000.00	63,964.25	185%
1-01-0-44100	Grant Revenue	.00	.00	38,786.59	30,715.00	8,071.59	126%
1-01-0-44200	Donations Received	.00	300.00	36,846.14	15,000.00	21,846.14	246%
1-01-0-44300	Conflagration Income	.00	.00	14,552.90	50,000.00	35,447.10-	29%
1-01-0-45000	Misc Revenue	.00	103.61	3,511.08	10,750.00	7,238.92-	33%
1-01-0-49990	Beginning Working Capital	.00	.00	2,944,982.28	2,863,676.00	81,306.28	103%
Total GENERAL FUND REVENUE:		.00	96,783.45	7,285,613.21	7,572,547.00	286,933.79-	96%
GENERAL FUND Revenue Total:		.00	96,783.45	7,285,613.21	7,572,547.00	286,933.79-	96%
Net Total GENERAL FUND:		.00	96,783.45	7,285,613.21	7,572,547.00	286,933.79-	96%

Account Number	Account Title	2023-24		2024-25		Variance	% of Budget
		Prior YTD Actual	Current Period Actual	Current YTD Actual	Current Year Budget		
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	393,482.02	50,820.69	462,383.07	696,053.00	233,669.93	66%
	Total OPERATIONS DEPARTMENT:	1,223,226.91	196,638.84	1,474,992.11	2,303,821.00	828,828.89	64%
	Total MAINTENANCE DEPARTMENT:	8,768.29	1,483.88	10,154.35	25,107.00	14,952.65	40%
	Total VOLUNTEERS DEPARTMENT:	9,012.90	.00	10,630.08	19,672.00	9,041.92	54%
	GENERAL FUND Expenditure Total:	1,634,490.12	248,943.41	1,958,159.61	3,044,653.00	1,086,493.39	64%
	Net Total GENERAL FUND:	1,634,490.12-	248,943.41-	1,958,159.61-	3,044,653.00-	1,086,493.39-	64%
	Net Grand Totals:	1,634,490.12-	248,943.41-	1,958,159.61-	3,044,653.00-	1,086,493.39-	64%

Account Number	Account Title	2023-24 Prior YTD Actual	Current Period Actual	Current YTD Actual	2024-25 Cur Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	137,947.69	5,841.00	87,208.75	265,136.00	177,927.25	33%
	Total OPERATIONS DEPARTMENT:	141,666.31	3,047.22	94,728.47	211,922.00	117,193.53	45%
	Total MAINTENANCE DEPARTMENT:	142,889.95	14,058.78	164,215.46	342,280.00	178,064.54	48%
	Total VOLUNTEERS DEPARTMENT:	141,203.05	5,800.43	96,831.25	270,040.00	173,208.75	36%
	GENERAL FUND Expenditure Total:	563,707.00	28,747.43	442,983.93	1,089,378.00	646,394.07	41%
	Net Total GENERAL FUND:	563,707.00-	28,747.43-	442,983.93-	1,089,378.00-	646,394.07-	41%
	Net Grand Totals:	563,707.00-	28,747.43-	442,983.93-	1,089,378.00-	646,394.07-	41%

Account Number	Account Title	2023-24 Prior YTD Actual	Current Period Actual	Current YTD Actual	2024-25 Current Year Budget	Variance	% of Budget
GENERAL FUND							
	Total ADMINISTRATION DEPARTMENT:	.00	2,517.64	7,691.09	9,450.00	1,758.91	81%
	Total OPERATIONS DEPARTMENT:	.00	.00	.00	.00	.00	.00
	Total MAINTENANCE DEPARTMENT:	.00	.00	2,920.00	10,100.00	7,180.00	29%
	GENERAL FUND Expenditure Total:	.00	2,517.64	10,611.09	19,550.00	8,938.91	54%
	Net Total GENERAL FUND:	.00	2,517.64-	10,611.09-	19,550.00-	8,938.91-	54%
	Net Grand Totals:	.00	2,517.64-	10,611.09-	19,550.00-	8,938.91-	54%

SISTERS-CAMP SHERMAN

BALANCE SHEET

FEBRUARY 28, 2025

GENERAL FUND

ASSETS

1-00-0-1070	LGIP ACCT #4374	3,713,763.49	
1-00-0-1081	US BANK OPERATING ACCT 2022	49,959.87	
1-00-0-1099	PETTY CASH	396.77	
1-00-0-1100	ACCOUNTS RECEIVABLE	.01	
1-00-0-1103	NOTE RECEIVABLE	(5,000.00)	
1-00-0-1120	AMBULANCE RECEIVABLES	322,178.40	
1-00-0-1160	ALLOWANCE FOR UNCOLLECTIBLE AM	(161,251.41)	
1-00-0-1450	PROPERTY TAXES RECEIVABLE	64,107.89	
	TOTAL ASSETS		<u>3,984,155.02</u>

LIABILITIES AND EQUITY

LIABILITIES

1-00-0-2000	ACCOUNTS PAYABLE	(747.68)	
1-00-0-2155	DEFERRED COMPENSATION LIABILIT	1,526.51	
1-00-0-2160	INSURANCE/DISABILITY LIABILITY	481.92	
1-00-0-2180	MISCELLANEOUS LIABILITY	640.00	
1-00-0-2250	DEFERRED REVENUE	52,086.69	
	TOTAL LIABILITIES		53,987.44

FUND EQUITY

1-00-0-3190	CURRENT YEAR APPROPRIATION	(7,572,547.00)	
	UNAPPROPRIATED FUND BALANCE:		
1-00-0-3900	RETAINED EARNINGS	7,572,547.00	
	REVENUE OVER EXPENDITURES - YTD	<u>3,930,167.58</u>	
	BALANCE - CURRENT DATE	<u>11,502,714.58</u>	
	TOTAL FUND EQUITY		<u>3,930,167.58</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,984,155.02</u>

SISTERS-CAMP SHERMAN
BALANCE SHEET
FEBRUARY 28, 2025

EMPLOYMENT RESERVE FUND

<u>ASSETS</u>			
2-00-0-1070	EMPL FUND	61,370.09	
	TOTAL ASSETS		61,370.09
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
2-00-0-3120	EMPLOYMENT RESERVE	(1,583,747.00)	
UNAPPROPRIATED FUND BALANCE:			
2-00-0-3900	RETAINED EARNINGS	1,583,747.00	
	REVENUE OVER EXPENDITURES - YTD	61,370.09	
	BALANCE - CURRENT DATE	1,645,117.09	
	TOTAL FUND EQUITY		61,370.09
	TOTAL LIABILITIES AND EQUITY		61,370.09

SISTERS-CAMP SHERMAN
BALANCE SHEET
FEBRUARY 28, 2025

BUILDING RESERVE FUND

<u>ASSETS</u>			
3-00-0-1070	BLDG FUND	337,725.61	
	TOTAL ASSETS		337,725.61
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
3-00-0-3120	BUILDING RESERVE	(672,061.00)	
UNAPPROPRIATED FUND BALANCE:			
3-00-0-3900	RETAINED EARNINGS	672,061.00	
	REVENUE OVER EXPENDITURES - YTD	337,725.61	
	BALANCE - CURRENT DATE	1,009,786.61	
	TOTAL FUND EQUITY		337,725.61
	TOTAL LIABILITIES AND EQUITY		337,725.61

SISTERS-CAMP SHERMAN
BALANCE SHEET
FEBRUARY 28, 2025

EQUIPMENT RESERVE FUND

ASSETS

4-00-0-1070	EQUIPMENT FUND	361,053.23	
4-00-0-1440	PREPAID EXPENDITURES	785,635.00	
	TOTAL ASSETS		1,146,688.23

LIABILITIES AND EQUITY

FUND EQUITY

4-00-0-3120	EQUIPMENT RESERVE	(958,345.00)	
	UNAPPROPRIATED FUND BALANCE:		
4-00-0-3900	RETAINED EARNINGS	958,345.00	
	REVENUE OVER EXPENDITURES - YTD	1,146,688.23	
	BALANCE - CURRENT DATE	2,105,033.23	
	TOTAL FUND EQUITY		1,146,688.23
	TOTAL LIABILITIES AND EQUITY		1,146,688.23

SISTERS-CAMP SHERMAN
BALANCE SHEET
FEBRUARY 28, 2025

DEBT SERVICE FUND

ASSETS

7-00-0-1030	BOND TAX REVENUE LGIP	63,620.78	
7-00-0-1450	PROPERTY TAXES RECEIVABLE	4,172.70	
	TOTAL ASSETS		67,793.48

LIABILITIES AND EQUITY

LIABILITIES

7-00-0-2250	DEFERRED REVENUE	3,588.72	
	TOTAL LIABILITIES		3,588.72

FUND EQUITY

7-00-0-3120	DEBT SERVICE FUND	(305,898.00)	
	UNAPPROPRIATED FUND BALANCE:		
7-00-0-3900	RETAINED EARNINGS	305,898.00	
	REVENUE OVER EXPENDITURES - YTD	64,204.76	
	BALANCE - CURRENT DATE	370,102.76	
	TOTAL FUND EQUITY		64,204.76
	TOTAL LIABILITIES AND EQUITY		67,793.48

Check Register - February 2025

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
2/4/2025	17202	Brayden Klosterman	Res. Vol. Mileage and Food Reimbursement	\$ 400.00
2/4/2025	17203	Grant Dickenson	Res. Vol. Mileage & Food Reimbursement - Jan 2025	\$ 650.00
2/4/2025	17204	Tyler Wallace	Res. Vol. Mileage & Food Reimb. - Jan 2025	\$ 400.00
2/6/2025	17205	Katie Bunce	Marketplace: Office-to-go professional desk and pedestal	\$ 400.00
2/13/2025	17206	911 Supply	Men's polos	\$ 491.92
2/13/2025	17206	911 Supply	Job shirt and hero name tape	\$ 120.95
2/13/2025	17207	Ace Hardware, Inc.	Car wash supplies - nozzle	\$ 41.12
2/13/2025	17207	Ace Hardware, Inc.	721 dip stick clamp	\$ 1.59
2/13/2025	17207	Ace Hardware, Inc.	703 bay lights	\$ 13.79
2/13/2025	17208	AFLAC	AFLAC	\$ 464.91
2/13/2025	17209	AT&T Mobility - Control Center	Mobile devices	\$ 411.42
2/13/2025	17210	Avion Water Co Inc.	Water-703	\$ 53.24
2/13/2025	17211	Braun NW, Inc.	Spare medic unit door springs	\$ 84.38
2/13/2025	17212	Brian Voll	Emergency services overpayment 195-2024-00000892	\$ 1,070.14
2/13/2025	17213	Cameron Building Maintenance, Inc.	Janitorial services admin	\$ 375.00
2/13/2025	17214	Caselle, Inc.	Contract support charges 03/01/2025-03/31/20258	\$ 296.00
2/13/2025	17215	CEC, INC	electric - Camp Sherman	\$ 255.93
2/13/2025	17216	Central Oregon Com College	Dickenson Tuition/Books ID 820320479	\$ 1,822.75
2/13/2025	17217	Central Oregon Garage Door, Inc.	Comm. Service call Door 12	\$ 243.00
2/13/2025	17218	CenturyLink	Telephone - Camp Sherman	\$ 60.65
2/13/2025	17219	City of Sisters	City Services: 04-6332-00 Elm Street	\$ 270.31
2/13/2025	17219	City of Sisters	City Services: 02-5766-00 Locust St	\$ 61.82
2/13/2025	17220	Complete Wireless Solutions	BK SINGLE HEAD MOBILE RADIO FOR MEDIC REMOUNT	\$ 3,827.10
2/13/2025	17221	DMV	dmv record Checks	\$ 12.00
2/13/2025	17222	Ed Staub & Sons Petroleum	Propane	\$ 6.29
2/13/2025	17222	Ed Staub & Sons Petroleum	Propane - Elm (328.3 gals)	\$ 636.90
2/13/2025	17222	Ed Staub & Sons Petroleum	Propane - Camp Sherman (190.9 gals)	\$ 398.98
2/13/2025	17222	Ed Staub & Sons Petroleum	Propane - Elm (317.3 gals)	\$ 663.16
2/13/2025	17222	Ed Staub & Sons Petroleum	Propane - Buffalo (239.8 gals)	\$ 501.18
2/13/2025	17222	Ed Staub & Sons Petroleum	Propane - Elm (278.4 gals)	\$ 570.22
2/13/2025	17222	Ed Staub & Sons Petroleum	Fuel	\$ 1,745.86
2/13/2025	17223	Flowers By Deanna	Flowers - McGowan - Get Well	\$ 100.00
2/13/2025	17223	Flowers By Deanna	Flowers - Jones - Sympathy	\$ 82.00
2/13/2025	17223	Flowers By Deanna	Flowers - Halcon - Get Well	\$ 89.00
2/13/2025	17223	Flowers By Deanna	Flowers - Matthews - Get Well	\$ 89.00
2/13/2025	17224	Georgia Hampton	Res. Vol. Mileage & Food Reimb. - Jan 2025	\$ 400.00
2/13/2025	17225	InnerTech	IT Services and remote assistance	\$ 419.00
2/13/2025	17225	InnerTech	New computer setup - BC/TO	\$ 2,517.64
2/13/2025	17226	Kendall Ford of Bend	Chassis' for 741/743 (Stock #W6202/W6215)	\$ 147,443.18
2/13/2025	17226	Kendall Ford of Bend	Chassis' for 741/743 (Stock #W6202/W6215)	\$ 754.00
2/13/2025	17226	Kendall Ford of Bend	776 Turbo Replacement	\$ 2,344.22
2/13/2025	17227	L.N. Curtis and Sons	Xlg rescue gloves	\$ 72.87
2/13/2025	17227	L.N. Curtis and Sons	Small and Medium Extrication Gloves	\$ 126.87
2/13/2025	17228	Les Schwab Warehouse Center	775 valve stem replacement	\$ 197.88
2/13/2025	17228	Les Schwab Warehouse Center	711 Tahoe studded snow tires	\$ 999.08
2/13/2025	17229	LIFE-ASSIST	Protectiv IV Cath	\$ 91.00
2/13/2025	17229	LIFE-ASSIST	FIRE CORPS 1ST AID TRAINING SUPPLIES	\$ 107.82
2/13/2025	17230	Lightspeed Networks	Internet & Phone Service - Sta 701	\$ 831.63
2/13/2025	17231	Pac Office Automation - Lease	500-50609347 Konica Contract	\$ 290.00
2/13/2025	17232	Pacific Northwest Fire & Life Safety LLC	Station 703 fire alarm testing	\$ 330.50
2/13/2025	17233	Pacific Office Automation, Inc	copies/kit - HP Printers	\$ 59.43
2/13/2025	17234	Paladin Background Screening	Criminal history checks	\$ 48.00
2/13/2025	17235	Patrick Burke	Reimb. Facilities Supplies Purchased	\$ 59.97
2/13/2025	17236	Pony Express, Inc.	Shipping for TO Repairs	\$ 18.34
2/13/2025	17236	Pony Express, Inc.	Shipping vehicle supplies	\$ 17.28
2/13/2025	17237	Republic Services	Disposal services - Buffalo Road	\$ 21.39
2/13/2025	17238	SDIS	Admin Health Insurance	\$ 4,259.66
2/13/2025	17238	SDIS	Operations Health Insurance	\$ 18,970.33
2/13/2025	17238	SDIS	Lord Health Insurance	\$ 2,451.73

<u>Date</u>	<u>Check No.</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
2/13/2025	17238	SDIS	Ins/Disability - Orthodontia pass through	\$ 111.25
2/13/2025	17239	SeaWestern, Inc.	Credit for ss shirt and lion pants returned	\$ (678.82)
2/13/2025	17239	SeaWestern, Inc.	SO30911	\$ 693.02
2/13/2025	17240	Steven Lord	Per diem NFPA Fire and Life Safety Ed I & II	\$ 110.00
2/13/2025	17241	Stryker Sales, LLC	LUCAS3 SERVICE PLAN (ANNUAL)	\$ 2,280.00
2/13/2025	17241	Stryker Sales, LLC	CREDIT ON ACCT (PRIOR SERVICE PLAN)	\$ (1,317.14)
2/13/2025	17242	Systems Design	EMS Billing and postage - 01/25	\$ 1,839.27
2/13/2025	17243	Temp-Rite Mechanical	Preventative maintenance per contract	\$ 490.00
2/13/2025	17244	Tomco Electric, Inc.	PDK Door Lock System - 701	\$ 15,088.00
2/13/2025	17244	Tomco Electric, Inc.	PDK Door Lock System - 703	\$ 13,775.00
2/13/2025	17244	Tomco Electric, Inc.	PDK Door Lock System - 704	\$ 13,775.00
2/25/2025	700049	US Bank - Visa	RADIANT HEATER ELEMENT (775)	\$ 300.00
2/25/2025	700049	US Bank - Visa	DIGITAL TIRE INFLATOR (703 & 704)	\$ 129.80
2/25/2025	700049	US Bank - Visa	VALVE STEM EXTENDERS (12/PKG)	\$ 17.99
2/25/2025	700049	US Bank - Visa	TIRE TREAD DEPTH GAUGE	\$ 3.99
2/25/2025	700049	US Bank - Visa	Credit for glidescope screen protectors returned	\$ (31.06)
2/25/2025	700049	US Bank - Visa	Screen protectors for glide scope monitors	\$ 42.78
2/25/2025	700049	US Bank - Visa	Tire chain bungees	\$ 46.72
2/25/2025	700049	US Bank - Visa	Tire chain bungees and tighteners	\$ 81.99
2/25/2025	700049	US Bank - Visa	BG testing strips/solution	\$ 98.34
2/25/2025	700049	US Bank - Visa	Eye pro	\$ 53.90
2/25/2025	700049	US Bank - Visa	LG sharps container for supply room clean" sharps disposal"	\$ 22.79
2/25/2025	700049	US Bank - Visa	Batteries for Zoll AED	\$ 38.98
2/25/2025	700049	US Bank - Visa	Credit to account (unknown - not on statement yet)	\$ (83.29)
2/25/2025	700049	US Bank - Visa	Meal for Gregory hospital visit (Prior/Gregory family)	\$ 23.83
2/25/2025	700049	US Bank - Visa	Craig Institute of fire engineers membership	\$ 215.00
2/25/2025	700049	US Bank - Visa	Airfare Craig - CORE3 Training Site Visit	\$ 416.48
2/25/2025	700049	US Bank - Visa	Starlink internet service - Camp Sherman	\$ 140.00
2/25/2025	700049	US Bank - Visa	Decon supplies for medic units	\$ 14.97
2/25/2025	700049	US Bank - Visa	Velcro for laundering PPE	\$ 8.99
2/25/2025	700049	US Bank - Visa	Observer lanyards, WL headlamps, PPE laundry bags	\$ 45.93
2/25/2025	700049	US Bank - Visa	Nametags - accountability	\$ 39.85
2/25/2025	700049	US Bank - Visa	Lord lodging for training in Salem	\$ 143.22
2/25/2025	700049	US Bank - Visa	723 Air purge valve kit	\$ 186.33
2/25/2025	700049	US Bank - Visa	peer suppor team dinner - Gregory accident	\$ 86.08
2/25/2025	700049	US Bank - Visa	Brassroots training: Lekas/Davis	\$ 450.00
2/25/2025	700049	US Bank - Visa	USBC Charging Cable	\$ 29.00
2/25/2025	700049	US Bank - Visa	Board purch. meal gift cards for Spor (Surgery)	\$ 250.00
2/25/2025	700049	US Bank - Visa	postage stamps	\$ 368.99
2/25/2025	700049	US Bank - Visa	RV gift basket supplies - Addison	\$ 15.29
2/25/2025	700049	US Bank - Visa	Balloons - Gregory - Get Well	\$ 56.20
2/25/2025	700049	US Bank - Visa	Nametags	\$ 17.92
2/25/2025	700049	US Bank - Visa	Office supplies/furniture: Meredith, Prior, Puller, Lord, General	\$ 1,854.02
2/25/2025	700049	US Bank - Visa	Signature software subscription	\$ 120.00
2/25/2025	700049	US Bank - Visa	Training officer books	\$ 136.97
2/25/2025	700049	US Bank - Visa	Credit for prior learning charge - Wallace	\$ 40.00
2/25/2025	700049	US Bank - Visa	Awards for banquet	\$ 915.45
2/25/2025	700049	US Bank - Visa	Haynes service pin	\$ 13.95
2/25/2025	700049	US Bank - Visa	Addison welcome basket supplies	\$ 163.77
2/25/2025	700049	US Bank - Visa	Lodging for Gregory family - Alexis accident	\$ 175.28
2/25/2025	700049	US Bank - Visa	Canva subscription	\$ 14.99
2/25/2025	700049	US Bank - Visa	prior/Ast lodging for Braun trip	\$ 140.85

Report Criteria:
 Include transaction count
 Journal Code: Journal code = "JE"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
03/13/2025	1	Ambulance receivables to actual	1-00-0-1120	Ambulance Receivables	.00	2,279.34-
03/13/2025	2	Ambulance receivables to actual	1-00-0-1160	Allowance for Uncollectible Am	1,139.67	
03/13/2025	3	Ambulance receivables to actual	1-01-0-41100	Ambulance Revenue	1,139.67	
02/28/2025	4	Entry to reclass PDK Door Lock System fro	1-00-0-1070	LGIP Acct #4374	42,638.00	
02/28/2025	5	Entry to reclass PDK Door Lock System fro	3-00-0-1070	Bldg Fund	.00	42,638.00-
02/28/2025	6	Entry to reclass 741/743 Chassis from Equi	1-00-0-1070	LGIP Acct #4374	147,443.18	
02/28/2025	7	Entry to reclass 741/743 Chassis from Equi	4-00-0-1070	Equipment Fund	.00	147,443.18-
02/28/2025	8	Entry to reclass radio for medic remount fro	1-00-0-1070	LGIP Acct #4374	3,827.10	
02/28/2025	9	Entry to reclass radio for medic remount fro	4-00-0-1070	Equipment Fund	.00	3,827.10-
Total JOURNAL ENTRIES (JE):					<u>196,187.62</u>	<u>196,187.62-</u>

References: 9 Transactions: 9

Grand Totals: 196,187.62 196,187.62-

Ambulance Receivable as of February 28, 2025

	<u>SystDes</u>
Beginning Ambulance Receivable	324,457.74
Payments received	49,546.44
Adjustments	58,796.90
New Charges	106,064.00
ENDING Ambulance Receivable	322,178.40

Total # of Transports **45**

Adjustments

Medicare/Medicaid	53,748.28
Collection	1,978.09
Bankruptcy/Other Writeoff	2,459.09
FireMed	611.44
Total Adjustments	58,796.90

Outstanding Accounts By Age

CURRENT	168,741.64
31 to 60 days	59,681.56
61 to 90 days	24,998.37
91 to 120 days	9,497.75
OVER 120 days	59,259.08
Total Outstanding as of 02/28/2025	322,178.40

Engine Response Billing as of February 28, 2025

Beginning Engine Response Rec	9,294.50
Payments received	-
Adjustments	-
New Charges	-

ENDING Engine Response Rec	9,294.50
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Total # Billed in 2020/21	12
Total # Billed in 2021/22	3
Total # Billed in 2022/23	20
Total # Billed in 2023/24	12

Total # Billed in 2024/25	10
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Total Billed 2020/21	\$ 2,700.00
Total Billed 2021/22	\$ 1,275.00
Total Billed 2022/23	\$ 3,420.00
Total Billed 2023/24	\$ 2,431.25

Total Billed in 2024/25 \$	2,130.00
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Total Received 2020/21	\$ 2,550.00
Total Received 2021/22	\$ 250.00
Total Received 2022/23	\$ 1,777.50
Total Received 2023/24	\$ 2,331.25

Total Received 2024/25 \$	1,321.75
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2020/21 % Collected	94%
2021/22 % Collected	20%
2022/23 % Collected	52%
2023/24 % Collected	96%

2024/25 % Collected to Date	62%
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For *The Nugget*:

Readers of *The Nugget* have likely heard of the Circle of Friends organization here in Sisters, and may even be aware of the group's incredible efforts to improve the lives of kids by providing a mentor who agrees to be matched with a young person and spend quality time with them each week. I am fortunate to be one of those mentors, and while I initially had some trepidation about making a long-term commitment (as well as my qualifications for doing so), I've been matched with a delightful 4th grade boy with whom I've already shared many fun activities.

On one of our "hangout days" we visited the Sisters fire station and inquired about getting a quick tour, just to give my mentee an inside look at what our firefighters and EMTs do. Fortunately, there were no emergencies at the time that required the crew's immediate attention, and we were introduced to Captain Jeff Liming and the station chief, as well as half a dozen other firefighters in various stages of their careers. Every one of them greeted us warmly and thanked us for visiting.

Captain Jeff and firefighter Georgia took the time to give us a thorough tour of the Sisters facility, explaining what each piece of equipment was, how it helps protect our town and how it's maintained. They were extremely generous with their time, even bringing out an air pack and strapping it on to my mentee to demonstrate the weight and bulk of one of the many tools that our firefighters use on a regular basis.

We got to climb into a fire truck, a support vehicle and an ambulance, with Captain Jeff narrating all the way. He also showed us the workout room, bunk rooms and even the kitchen where firefighters take their meals, as well as the pole they slide down to quickly access their gear and vehicles when an alarm sounds. (Yes, they really do use those.) The overall experience was far beyond any expectation I may have had for our visit.

The captain spent more than an hour with us and captured my mentee's attention the entire time (no small feat with a ten year old child). When we left I thought he could not possibly have done more to engage the interest and admiration of a young boy. But I was wrong.

A few days later, we received a call at Circle of Friends from the fire station, indicating that they had a gift they wanted to present to my mentee. It turned out to be a lovely handmade, boy-sized quilt in a firehouse theme, truly a wonderful keepsake that lit up the eyes of my little buddy. It was accompanied by a hand-written note thanking us for visiting and commending his obvious interest and good manners.

Naturally, we wanted to extend our thanks to Captain Jeff and the rest of the crew at the station, so in our next hangout together, my mentee created a very nice note expressing his gratitude, complete with a hand-drawn version of the fire station's logo. When we brought it in to the office, Captain Jeff happened to be on shift again. He greeted us as if we were old friends, then proceeded to take us around to several other areas at the station that we hadn't visited before. Once again, my kiddo was completely engaged, asking questions and absorbing information like a sponge.

What started out as a whim and a hope that we might get a brief peek inside the fire station turned out to be multiple experiences that will always be remembered, and may even be an inspiration for a future career for my mentee one day. What is certain is that

Captain Jeff and the rest of the folks at the station made a deep impression on both of us. They demonstrated that they not only help keep us safe and respond to the gravest emergencies when we need them most, but they also contribute to the health and well-being of our residents in very personal ways.

Our heartfelt thanks to all the caring souls at the Sisters Fire Station. We have a new and well-deserved respect for each and every one of them, and we are very fortunate indeed to have them watching out over us and contributing so much positive energy to our community.

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Message

Please be so kind as to give my sincere thanks to Captain Liming and Georgia for taking so much of their valuable time to give me and Ryder such a great tour of the fire house today. I'm sure the ride in the truck is something he'll always remember. On our way home he mentioned that he might like to be a firefighter when he grows up. Truly a great afternoon, and it's clear that you have a very special organization. My respect and gratitude for all that you do.



Fire Chief's Report 2nd half February – 1st half March - 2025

1. Fire Activity:

- No major fire activity to report on.

2. Noteworthy Operational Events:

- Cody Meredith began his new promotional position to Battalion Chief/Training Officer. He has hit the ground running with a March focus on "Rescue Practices and Company Performance Standards."
- Julie has been out of service due to a medical procedure; however, she was able to get an initial budget document to us for review and plan meetings with respective budget area POC's.
- Shift Commander testing for internal candidates was held, but without the required number of passing candidates resulted in a decision by the Civil Service Commission to re-advertise outside of the district allowing for internal and external candidates.
- Riley Addison completed onboarding as our new RV and is doing extremely well.
- We have worked with Sisters Rodeo Association and Armand Resto-Spotts from Local Government Law Group to get an updated agreement drafted and signed for our upcoming rodeo standby.

3. Community Service Events/Meetings

- I attended the following meetings:
 - Department Mtns, Mon Morn Mtns, Staff Mtn 2/19, Officers Mtn 3/4, Association Strat Plan Workshop 2/26, Board Mtn 2/18.
 - Ribbon Cutting of Sunriver Public Safety Building 2/20
 - Mtn with USFS Ian Reid and Andrew Myhra COFMS 2/21
 - Community Wildfire Mtn 3/4
 - Vision Implementation Mtn 3/11
 - OFCA Board zoom 3/12
 - City of Sisters City Council/SCSRFD joint workshop 3/12

4. Special Projects Update:

- Ambulance remount
 - The old chassis has been removed and delivered back to us, and the box is currently being refurbished with a final inspection date scheduled for the last week in April.

- Type 6 remounts
 - Rear units have been dismantled from old chassis and have been mounted on the new chassis. We have the old chassis here at 701 to inspect, prior to making recommendations for further use/surplus. We have received one of the units and will receive the other unit the week of March 17-21. We are making plans with ODF to do our electronics/lighting upfit.
- Generator replacement
 - Solera expects to have the set of Bid Drawings to us by mid-week so we can obtain a rough order of magnitude (ROM) from electrical contractors that we can use for the RFP..

5. Volunteer Status:

- Fire Association is working on the following:
 - Scholarship committee has received applications for the Jim Gentry Scholarship and is in the process of reviewing those. The group is made up of Association Treasurer, a member from career staff, volunteer ops member, Fire Corps member, and Assoc. President.
 - Strategic Planning for the Association; We'd like to thank Jan McGowan who guided the committee through the process on Feb 26. She was very organized and did an amazing job in keeping us on track and focused throughout the day. We accomplished our goals for the day with some new ideas and input, to move us ahead in our mission, (Proudly serving our community by dedicating our time, talents, and resources to support and protect those we care for.)
- Fire Corps:
 - Coordination with SPRD has been made and the bike safety event has been set for June 7, along with their Kid Fest.
 - The Easter Egg Hunt is organized for Easter Sunday in the Creekside Park with Monica Matthews as the event lead. This is the 50th year for our attending Easter Bunny.
 - Kindergarten roundup is planned for parents and new students.
 - Team teaching with USFS. Fire Corps will be providing lunches when the Forest Service conducts their spring training sessions.
 - Planning lunches for our Spring Structural Academy.
- Volunteer Ops Group:
 - Volunteer Structural Fire Academy is set to begin on April 21 and will last 11 weeks. We are now up to seven confirmed and potentially one more to interview in March. The academy will be taught primarily by our qualified and committed volunteer ranks. What a great group of people to commit their time to teaching others!
 - This month was a good month for new volunteers. Angela onboarded six new volunteers with three more potentials: one new Fire Corps, one new resident volunteer, and four new operational volunteers.

6. Other:

There has been quite a bit of local collaboration this past month working on wildfire mitigation efforts, defensible space codes, houselessness, home assessments, smoke detectors, business inspections, and planning for this spring and summer. We will all be busy working on making our community safer and helping each other achieve their goals along the way. Thank you to all who've worked in all the areas of the Department to continue our mission!

Chief Prior



Fire & Life Safety Division Report

March 2025

(statistics included are from the prior month)

Pub Education Report & Fire Corps:

- ISU Events / Responses
 - 0
- CPR Training
 - 12 Students
- Community AED
 - 0
- Blood Pressure Screenings
 - 6
- Wildfire Home Safety Assessments
 - 10
- Home Safety Assessments
 - 0
- Smoke Alarm Installations
 - 4
- Fire Station Tours
 - 0
- Special Events
 - 0
- Address Signs
 - 2
- Child Safety Seats
 - 0

Public Event Permit Applications Review:

- Sisters Folk Festival – Sept. 26-29, 2025

New Construction Plan Review:

- 319 S. Pine St.
- 16983 Canyon Crest Dr.
- 70290 Mustang Dr.
- 121 S. Locust St.
- 220 W. Cascade Ave.
- 273 E. Adams Ave.
- 302 N. Trinity Way
- 611 E. Cascade Ave.
- 726 W. View Loop
- 732 W. View Loop
- 640 N. Pine Grove St.

Alarm / Sprinkler Final:

- 150 N. Woodson St.
- 160 N. Woodson St.
- 898 N. Pine St.

Commercial Business Inspections:

- 161 E. Cascade Ave. Suite D
- 411 W. Cascade Ave. – Tacos & Mas
- 411 W. Cascade Ave. – Space Age
- 152 N. Larch St
- 141 W. Hood Ave. Suite 201
- 220 N. Trinity Way Re-Inspection
- 250 W. Cascade Ave – RE-Inspection
- 352 E. Main Ave. – Re-Inspection
- 183 W. Hood Ave. Suite 300 – Re-Inspection
- 183 W. Hood Ave. Suite 200 – Re-Inspection
- 601 N. Larch St. Re-Inspection
- 275 W. Lundgren Mill Dr. Re-Inspection
- 392 N. Sisters Park Ct. Suite C Re-Inspection
- 370 E. Cascade Ave. – Re-Inspection
- 68437 Three Creeks Rd. – Shop Re-Inspection
- 68437 Three Creeks Rd. – Old Shop Re-Inspection
- 68437 Three Creeks Rd. – Caretaker Building

Other Fire Safety / Prevention / Pub Education Request:

- Information request 5
- Addressing review 5
- Knox-box lockups.
 - 898 N. Pine St.
- Business License Review
 - 42 7th St. (Astoria) (Community lending Non-profit Business)
 - 114 W. Adams Ave. #1 (Mobile massage)
 - 152 N. Larch St – Anchors Ink
 - 161 E. Cascade Ave. Suite D. – Sisters Hats Co.
 - 171 W. Main Ave. – Bob’s Electric Food Truck
 - 272 S. Cedar St. – Bare & Beautiful
 - 392 E. Main Ave. Suite 4 – Specialty Waterless Pedicure Salon
 - 411 W. Cascade Ave. – Tacos and Mas

Fire Investigations:

- 0

Outside Training & Events Attended:

- ImageTrend – NERIS Training
- Shift Commander Assessment Evaluation
- Vol. FF Roy Dan and CRS/FF/EMT Lord attended a class in Silverton for Fire and Life Safety Educator 1 & 2 certification.

Meetings Attended:

- Burn Permit Application Meeting
- Sisters Country Wildfire Mitigation Group Meeting
- Officers Meeting
- Meeting with IBHS – Wildfire Prepared Program
- NW Fire Chiefs Meeting
- Internal Budget Committee Meeting
- Fire Corps Meeting
- Project Wildfire
- Central Oregon Fire Prevention Coop meeting
- 592 N. Sisters Park Ct. Occupancy requirement meeting

- Board Meeting
- Staff Meeting
- Trinity Place pre-construction Meeting
- Village at Cold Springs Firewise Meeting
- Meeting with OSFM Deputy Heather Miller

Notable Events:

SCSFD continues to work in partnership with the City of Sisters and the development of a defensible Space Wildland Code. FM Puller and CRS/FF/EMT Lord met with and toured the city with City of Sisters Principal Planner Matt Martin looking at defensible space and the state of preparedness for the different areas of the City.